

**Education and Children's Services**

**MEETING TITLE:** Integrated Children's Service Board

**MEETING DATE:** 30<sup>th</sup> January 2017

**PARTICIPANTS:** Gayle Gorman (GG) ACC/ECS (Chair)  
 Louise Beaton (LB) / ACC/ECS  
 Rosemary Hardwick (RAH) / ACC/ECS (Minutes)  
 John Cairns (JC) / ACC/ECS  
 Elain Allen (EA) / NHS  
 James Simpson (JS) / ACC/ECS  
 Maxine Jolly (MJ) / ACC/ECS  
 Maggie Hepburn (MH) / ACVO  
 Caroline Clark (CC) / NHS  
 Val Vertigans (VV) / Community Justice  
 Graeme Simpson (GS) / ACC/ECS  
 Heather MacRae (HM) / NHSG

**APOLOGIES:** Helen Shanks, Joyce Duncan, Bernadette Oxley

NO	AGENDA ITEM	NOTES OF DISCUSSION	ACTIONS/ DECISIONS	BY WHOM	WHEN
1.	<u>Welcome and Apologies</u>	GG welcomed everyone to the meeting and noted the above apologies.			
2.	<u>Minute</u>	Minutes agreed as accurate. Transitions for post 16 young people from children's to adult social care (HS) to be added as a future agenda item.	Contact Tom Cowan for Adult Services representation on the group	JS to Follow UP	ACTIONED
3.	<u>Matters Arising</u>	No matters arising.			

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4.	<b><u>Community Justice Strategy</u></b>	<p>VV Presented an update on the development of the Aberdeen City Community Justice Strategy</p> <p>JS asked for clarification regarding the implications of the strategy on governance and reporting of youth justice related measures and interventions. i.e. Do the ICS partners report on the children’s section to the CPP or is the ICS Board informed and then report it, with overall governance of the youth justice agenda being retained with the CPP Community Justice Outcome Group.</p> <p>In addition LB noted that there are links between Community Justice and the Responsible Outcome Group (OG) – (Youth Justice Strategy Group) and that detailed operations sit below the Integrated Children’s Services Plan (ICSP) and the LOIP.</p> <p>VV responded that the measures and aims were derived from the LOIP (Local Outcome Improvement Plan) and linked to those in the ICS Plan. The Community Justice Plan and will possibly have some additional wording and new drivers added. Everything needs to be very clear, meaning there should be no duplication in reporting terms.</p> <p>VV indicated that there are links with KW (Police Scotland) but wasn’t sure if the plan would absorb/replace the youth strategy groups as it has a broader remit but does need to be kept distinct with no duplication of reporting.</p> <p>EA added that there has been a change in the role of school nurses and there is a good link between themes (LAC, Youth Justice and vulnerable children) and it might be an idea to look for student placements with Youth Justice seeing as some key issues are domestic violence.</p> <p>The group discussed the difficulties around families maintaining links with young offenders who are held in the borders and who are sporadically released and the lack of a plan to help them once released and concluded that it is an area that needs to be improved.</p>			

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4.	<b><u>Community Justice Strategy cont'd</u></b>	<p>GG noted that the structural diagram (slide 14) could be seen as confusing/complex some clarity is required about what work sits with whom.</p> <p>The group discussed the possibility of having fewer meetings and sharing outcomes and how to bring things together. It was asked if there was a performance report or inspection regime. VV stated that there is a self-evaluation which is on a needs basis.</p> <p>In summary, it was suggested that the ICS Partnership via the ICS Responsible Outcome Group would have a key role in supporting prevention early intervention. The impact of which could be reported through the LOIP measures evidencing the impact of ICS work. This will be further clarified once the Community Justice Strategy goes live.</p>	VV to provide update once CJS is complete	VV	April 2017
5.	<b><u>Children's Services Plan First Cycle Actions/ Meetings</u></b>	<p>The group discussed the proposal of having 6 reporting cycles throughout the financial year 2017-2020, it was suggested that this be reduced to 4 or 5.</p> <p>Amendments to governance/reporting were suggested:</p> <ul style="list-style-type: none"> <li>• The Improvement &amp; Performance Group to collate performance updates from the ICS Outcome Groups and report to Board.</li> <li>• ICS Board to move towards strategic commissioning of work and scrutiny of performance</li> <li>• Once ICS Outcome Group Plans confirmed and underway the group membership to move towards a task finish focus.</li> <li>• ICS Outcome Groups reporting and schedules to be aligned with the IC Board reporting cycles</li> </ul> <p>The group concluded that it would work towards a quarterly reporting cycle to the Board<sup>1</sup>. The role of the IPG would be would suit the suggestion for collating performance reports into a summary report</p> <p>JS suggested completing a workforce analysis across the partnership to establish capacity to deliver improvement and the Plans priorities. The group suggested using HR and workforce plans already available. JS requested partners to provide a contact for</p>	<p>Create a reporting framework</p> <p>Suggest a name</p>	<p>JS</p> <p>ALL</p>	<p>April 2017</p> <p>ASAP</p>

<sup>1</sup> Pending formal approval at the ICS Board these reporting and meeting cycles will align as far as possible with the proposed CPP reporting cycle

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		the respective organisations HR to begin collating this information	of relevant contact person		
6.	<b><u>Children's Services Plan – Final Updates for Consideration</u></b>	<p>JS informed the Board that feedback on the ICS plan had so far received positive feedback; comments related that it was concise and comprehensive and had been approved at ECS Committee.</p> <p>The final version will go to full council on 20<sup>th</sup> March 2017<sup>2</sup>. JS sought approval to begin the formal consultation as soon as possible, pending some final updates of changes. These amendments included:</p> <ul style="list-style-type: none"> <li>• Removal of the structure chart and using the CPP governance one instead as it shows as the 2nd tier of the LOIP.</li> <li>• Adding a paragraph about integrated work and the improvement methodology.</li> <li>• The group also discussed youth engagement and building it into the project as well as having children on the ICS Board as at the moment the plan is not very child friendly. It was agreed that a colourful 1 or 2 page summary of the plan.</li> </ul>	Make amendments and go to consultation	JS	Consultation began on 15 <sup>th</sup> of February running to 28 <sup>th</sup> of February 2017
7.	<b><u>AOCB</u></b>	<p>MJ informed the group about the ECMT partnership with UNICEF and is happy to provide the application and asked for any comments to be sent to her.</p> <p>GG mentioned that there will be £120 million pupil equity funding going directly to schools which works out at £1200 for each child receiving free school meals. Schools have asked for models on what they and use it for as there will be £3 million coming to Aberdeen. This can potentially be an agenda item for the next meeting.</p>	Comments to MJ about application	ALL	

Next meeting 20<sup>th</sup> March 2017 – 1400-1600 – 3<sup>rd</sup> floor West, Room 1.

<sup>2</sup> After discussion with CMT since the time of writing this minute the ICS Plan has been moved forward to the June ECS Committee for approval