Private Document Pack

Meeting on MONDAY, 4 DECEMBER 2017 at 2.00 pm

Committee Room 2 - Town House, Aberdeen

B U S I N E S S

APOLOGIES AND INTRODUCTIONS

DECLARATIONS OF INTEREST

1.1   Partners are requested to intimate any declarations of interest

MINUTES AND FORWARD BUSINESS PLANNER

LOCAL OUTCOME IMPROVEMENT PLAN/LOCALITY PLANNING

GENERAL BUSINESS

4.1   Revised Community Planning Aberdeen Constitution (Pages 123 - 142)

FOR YOUR INFORMATION

5.1   LOIP and Locality Plans Strategic Environmental Assessment (Pages 143 - 146)

5.2   CPA Meeting Dates 2018 - to follow

Should you require any further information about this agenda, please contact Allison Swanson, tel. 01224 522822 or email aswanson@aberdeencity.gov.uk

COMMUNITY PLANNING ABERDEEN BOARD
11 SEPTEMBER 2017

Present:-   Councillor Laing, Chair,
             Campbell Thomson, Vice Chair, Police Scotland,
             Councillors Graham and Greig,
             Mike Dickson, Scottish Fire and Rescue Service,
             Martin Murchie (as a substitute for Angela Scott), Aberdeen City Council,
             Ken Milroy, North East College,
             Jonathan Passmore, Integrated Joint Board,
             Jonathan Smith, Civic Forum, and

Also Present:- Guy Bergman, Neil Carnegie, Michelle Cochlan, Gayle Gorman (for item 7), Elsie Manners and Susan Thom (for item 11), ACC;
             Susan Hannah, Scottish Government,
             Dave Williams, Institute of Health Improvement, and
             Chris Littlejohn (for item 10), Public Health.

Apologies:-   Ruth Christie and Neil Rennick (Scottish Government), Tony Dawson (Aberdeen Active Partnership), Councillor Flynn, Gordon MacDougall (Skills Development Scotland), Angela Scott (Aberdeen City Council) and Susan Webb, Public Health.

Topic	Discussion/Decision	Action By
1. Welcome	The Chair welcomed all to today's meeting of the CPA Board.	
2. Leadership for Quality Improvement	The Chair welcomed both Dave Williams and Susan Hannah, highlighting both of their extensive experience in serving as improvement advisors for organisations across the United States, Europe and Scotland and in supporting large multi-agency improvement collaboratives. She explained that both were present to facilitate a session to help the Board continue its improvement journey. She highlighted that Community Planning Aberdeen had made strides over the last 18 months to recalibrate and refocus as a Partnership, with its commitment to working together to improve outcomes for our communities is solidified in our Local Outcome Improvement Plan and Locality Plans.	

Topic	Discussion/Decision	Action By
	The aforementioned plans marked the beginning of the Partnership's improvement journey and in order to achieve the scale of improvement the Partnership had set out to it needed to do things differently, think differently and perhaps behave differently and this afternoon's session would challenge Partners to think about their role in leading improvement across our organisations and offer us some practical support, tools and techniques to help Partners. Thereafter, the Board undertook the development session delivered by Dave Williams, Director from the Institute of Health Improvement and Susan Hannah, Head of the Children and Young People Improvement Collaborative at the Scottish Government. The session specifically covered the following areas: • Multi-agency collaboration for improvement; • Six skills to enhance effectiveness at making changes that result in improvement • The 3 Step Improvement Framework for Scotland's Public Services; • Creating the conditions for the 3 step improvement framework; • Brief overview of an improvement journey, introducing tools, ideas and approaches • Typical approach for implementation of the Framework; • Supporting implementation of priorities; • The PACE Programme; • Leadership behaviours and creating the conditions • The CPA Outcome Improvement Group Improvement Trackers The session supported Partners in their role to lead and govern improvement across the Community Planning Partnership and explored how the Outcome Groups established as part of the new Community Planning structure were using quality improvement methodology to achieve improvement in priority areas. The session enhanced Partner's knowledge and confidence in their role to help build an environment where quality improvement could flourish. Throughout the session Partners asked questions on the following aspects: timescale from proof of concept to impact; clarification on why money was not seen to be a driver; importance of buy in from communities and at all levels of an organisation; engagement throughout the improvement	

Topic	Discussion/Decision	Action By
	process; the impact on procured services and the importance of understanding and reflecting on all linkages; and the use of Outcome Improvement Group Tracker as an interim snapshot of improvement activity. **The Board resolved:-** to thank Dave Williams and Susan Hannah for the informative session.	
3. Declarations of Interest	No declarations were intimated.	
4. Minute of Previous Meeting of 3 July 2017	The Board had before it the minute of its previous meeting of 3 July 2017, for approval. **The Board resolved:-** to approve the minute as a correct record.	
5. Minute of the CPA Management Group of 7 August 2017	The Board had before it the minute of the CPA Management Group meeting of 7 August 2017, for information. **The Board resolved:-** to note the minute.	
6. CPA Board Forward Business Planner	With reference to item 7 of the minute of its meeting of 3 July 2017, the Board had before it the forward business planner for the Community Planning Aberdeen Board. **The Board resolved:-** (i) to note the forward business planner and to request all Partners to advise Michelle Cochlan of reports they intended on submitting to future meetings for inclusion on the forward business planner; and (ii) to note that the Local Fire and Rescue Plan would be submitted to the CPA Board in early 2018.	All Partners

Topic	Discussion/Decision	Action By
7. National Update, Scottish Government	**MATTER OF URGENCY** **The Chair intimated that she had directed in terms of Section 50(B)(4)(b) of the Local Government (Scotland) Act 1973 that the following item could be considered as a matter of urgency in order for the Board to receive an update on national matters affecting the Partnership.** With reference to item 8 of the minute of its meeting of 3 July 2017, the Board had before it a tabled written update from Ms Ruth Christie, Location Support Team, Scottish Government, on the following matters: • Planning Bill • Quality Assurance of LOIPs and Locality Plans • Educational Attainment in Aberdeen City Council – August 2017 • Teachers in Aberdeen City • New route to teaching **The Board resolved:-** to note the written update.	Ruth Christie/Neil Rennick
8. Outcome Improvement Group Improvement Tracker	With reference to item 9 of the minute of its meeting of 3 July 2017, the Board had before it the outcome improvement tracker for quarter 2 which detailed the improvement activity being led by the new Outcome Improvement Groups to meet the improvement aims identified within the Local Outcome Improvement Plan 2016-26 and Locality Plans 2017-27. **The report recommended –** that the Board (a) agree that the project charter assessment form be used to help refine project charters; (b) agree that Outcome Improvement Groups should progress with improvement project planning for priority areas and begin testing changes using PDSA cycle; (c) refer to Innovate and Improve Learning Events for training opportunities on Model for Improvement; and (d) note that improvement resources would be published online at communityplanning.org.uk	

Topic	Discussion/Decision	Action By
	in the following weeks. **The Board resolved:-** to approve the recommendations.	Michelle Cochlan
9. Locality Partnership Improvement Tracker	With reference to item 10 of the minute of its meeting of 3 July 2017, the Board had before it the Locality Partnership improvement tracker report which detailed the improvement activity being led by the new Locality Partnerships to meet the improvement aims identified within the Locality Plans. **The report recommended –** that the Board (a) agree that Locality Partnerships use the project charter assessment form to help refine project charters; (b) agree that Locality Partnerships should progress with planned improvement and begin testing changes using PDSA cycle; (c) refer to Innovate and Improve Learning Events for training opportunities on Model for Improvement; and (d) note that improvement resources would be published online at communityplanning.org.uk in the following weeks. Speaking in furtherance of the tracker, Neil Carnegie advised that two of the Locality Partnerships had met again since the tracker had been submitted and both had good participation. In respect of the third Locality Partnership, that being the Tillydrone Partnership, he explained that the meeting scheduled had been cancelled due to the availability of attendees. He also advised that all three Partnerships had identified initial priorities and had Improvement Plans in place and these would develop over time. **The Board resolved:-** to approve the recommendations.	Neil Carnegie/Locality Partnerships

Topic	Discussion/Decision	Action By
10. Public Facing 'Easy Read' Locality Plans	With reference to item 10 of the minute of its meeting of 27 February 2017, the Board had before it a report which provided an update on progress towards creating public facing 'easy read' versions of the CPA locality plans. **The report recommended –** that the Board (a) endorse the creation of public facing 'easy read' versions of the locality plans; (b) endorse the use of the 'easy read' plans by Locality Partnership Boards to engage and involve their local population in their implementation; and (c) make comment and suggestion that might improve the 'easy read' plans to be fed back to the Management Group. Partners welcomed the report and commended the public facing 'easy read' version of the Locality Plan for Cummings Park, Heathryfold, Northfield, Mastrick and Middlefield and suggested that a similar format could be considered for reporting performance data at the end of the first 12 month period to communities. **The Board resolved:-** to approve the recommendations.	Chris Littlejohn All Locality Partnerships/Neil Carnegie
11. Fairer Aberdeen Fund 6 month Progress Report 2016-17	The Board had before it a report which presented the Fairer Aberdeen Fund 6 month progress report 2016-17; the allocation of funding for the programme in 2017-18; and an update on the Fairer Aberdeen Participatory Budgeting event held in October 2016. **The report recommended –** that the Board (a) note the 6 month progress report for 2016-17, at Appendix 1, and advise the Fairer Aberdeen Board of any comments on the report; (b) note the information at Appendix 2 listing the initiatives being funded in 2017-18; and (c) note the information at Appendix 3 relating to the Participatory Budgeting event carried out by the Fairer Aberdeen Board in October 2016.	

Topic	Discussion/Decision	Action By
	The Board resolved:- (i) to approve the recommendations; and (ii) to request Susan Thom to advise Councillor Graham, by way of email, of the reason for the decline in the number of community food outlets in sheltered housing.	Susan Thom
12. Enterprise and Skills Review: Report on Phase 2 Outcomes	The Board had before it a report which provided an update on the Phase 2 outcomes and progress to date from the Scottish Government's Enterprise and Skills Review. **The report recommended –** that the Board note the outcomes from Phase 2 of the Review and ongoing progress against implementation. **The Board resolved:-** to approve the recommendation.	
13. Date of Next Meeting	The Board noted that its next meeting was scheduled to be held on 4 December 2017 at 2pm.	

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COMMUNITY PLANNING ABERDEEN MANAGEMENT GROUP

30 OCTOBER 2017

<u>Present</u>:- Angela Scott (Aberdeen City Council) (Chair), Kate Stephen (Police Scotland) (Vice Chair), Jamie Bell (Scottish Enterprise), Jo Bell (as a substitute for Alistair Robertson) (Active Aberdeen Partnership) Neil Cowie (North East College), Joyce Duncan (ACVO), Jillian Evans (Public Health), Chris Littlejohn (Community Engagement – Public Health), Gordon MacDougall (Skills Development Scotland), Lavina Massie (Civic Forum), Derek McGowan (Sustainable City), Derek Murray (Nestrans), Helen Shanks (Alcohol and Drugs Partnership) and James Simpson (as a substitute for Gayle Gorman (Integrated Children's Services).

<u>Also Present</u>:- Guy Bergman, Sandra Howard (for item 8 only), Michelle Cochlan, Nicola Torrence (for item 7 only) and Colin Wright (all Aberdeen City Council (ACC)).

Graeme Duncan (Police Scotland).

<u>Apologies</u>:- Neil Carnegie, Gayle Gorman (Integrated Children's Services), Richard Sweetnam (Aberdeen Prospers), Judith Proctor (Health and Social Care Integration) and Gordon Riddel (Scottish Fire and Rescue Service).

Topic	Discussion/Decision	Action By
1. Welcome	The Chair welcomed all to today's meeting and advised that this would be the Vice Chair, Kate Stephen, Police Scotland, last meeting prior to commencing maternity leave and that Graeme Duncan would be her replacement. The Chair proposed that Police Scotland continue to hold the position of Vice Chair and that Graeme Duncan therefore take on this role once Kate Stephen had commenced her leave. **The Management Group resolved:** to agree that Graeme Duncan, Police Scotland assume the role of Vice Chair once Kate Stephen had commenced her maternity leave.	
2. Minute of Previous	The Management Group had before it the minute of its meeting of 7 August 2017, for approval.	

Topic	Discussion/Decision	Action By
Meeting of 7 August 2017	In relation to item 2 (Minute of the Previous Meeting – Participation Requests), to request that the Management Group be cited on any participation requests which were received.	Neil Carnegie
	With regards to item 2 (Minute of the Previous Meeting – Fairer Aberdeen Fund), the Management Group noted that this item had been rescheduled from 30 October 2017 and a new date was to be confirmed..	Neil Carnegie
	In relation to item 5 (Public Facing Locality Plans), the Management Group noted that (1) Chris Littlejohn would check to confirm that contact details had been added to the public facing locality plans; and (2) the two further public facing locality plans would be submitted to the CPA Board meeting on 4 December 2017 for consideration.	Chris Littlejohn
	With regards to item 6 (Locality Partnership Outcome Improvement Tracker), the Management Group noted that the Council's Waste Services had contributed to the development of the Dog Fouling Initiative.	
	In relation to item 7 (Changes to Employment Provision, Social Security Support and Early Years Initiatives), the Management Group noted that the Fair Start contract for the North East of Scotland had been awarded and would start to deliver employability services to the most disadvantaged groups in April 2018 and that Aberdeen Prospers would be a key partner to support the delivery of this important contract; and (2) the Fair Start Programme section in the draft annual report would be updated to reflect the aforementioned outcome.	
	With regards to item 9 (CPA Management Group Forward Business Planner), the Management Group noted that the Local Fire and Rescue Plan would be reported in 2018.	
	The Management Group resolved: (i) to approve the minute as a correct record; and (ii) to note the updates as recorded above.	

	Topic	Discussion/Decision	Action By
3.	Draft Minute of the CPA Board Meeting of 11 September 2017	The Management Group had before it the draft minute of the CPA Board meeting 11 September 2017, for information. **The Management Group resolved:** to note the minute.	
4.	Draft Annual Outcome Improvement Group Report 2016/2017	The Management Group had before it the draft first annual report against the Aberdeen City Local Outcome Improvement Plan 2016-26. **The report recommended –** that the Management Group (a) approve the format of the annual Outcome Improvement report; (b) agree to submit the report, subject to any further amendment required, to the CPA Board on 4 December 2017 for final approval; and (c) request that the Chairs of the Outcome Improvement Groups attend the CPA Board meeting on 4 December 2017 to answer any questions in relation to the annual report. Speaking in furtherance of the report, Michelle Cochlan advised that there were still some sections within the report to be populated and that she would liaise with the relevant Partners/Outcome Improvement Groups to ensure these sections were completed in advance of the report being considered by the CPA Board on 4 December 2017. Following approval by the CPA Board, the annual report would be published on the CPA website. Partners discussed the format and content of the report during which Partners advised that the format of the updated version of the draft annual plan was preferred as it was concise, easy to read and you could see improvement made visually. It was also suggested that the report should reflect on how the Partnership was working together in a new way in order to implement improvements and that this could be included with the introductory remarks by the Chair.	Chairs of Outcome Improvement Groups

	Topic	Discussion/Decision	Action By
		The Management Group resolved:	
		(i) to request Partners to check the information included within the draft annual report provided by their respective organisations and to advise Michelle Cochlan by 15 November 2017 of any changes required;	All Partners
		(ii) to request the Chairs of the Outcome Improvement Groups to check the information included within the draft annual report and to advise Michelle Cochlan by 15 November 2017 of any changes required;	Chairs of Outcome Improvement Groups
		(iii) to request that the report to the CPA Board with the annual report detail (1) the communication plan for the report following its approval; and (2) the proposed changes to the improvement aims within Local Outcome Improvement Plan 2016-26 as contained in the footnotes to the draft annual report;	Michelle Cochlan
		(iv) to recommend that the draft annual report reflect on how the Partnership was working in a new way in order to implement improvements and that this could be included in the introductory remarks by the Chair; and	Michelle Cochlan
		(v) to approve the recommendations.	
5.	Outcome Improvement Group Improvement Tracker	With reference to item 11 of the minute of the meeting of the CPA Board of 27 February 2017, the Management Group had before it the Outcome Improvement Group Delivery Plans for consideration. The Outcome Improvement Delivery Plans (OIDP) were developed to provide assurance to the Management Group and CPA Board that the Outcome Improvement Groups (OIG) were planning effective action to deliver the improvement aims set out within the LOIP and, where relevant, Locality Plans. The Delivery Plan for the Aberdeen Prospers Outcome Improvement Group was tabled at the meeting. **The report recommended –** that the Management Group note and comment on the current draft Outcome Improvement Delivery Plans. Partners discussed the content and format of the Delivery Plans noting that guidance on producing delivery plans was provided to the OIGs, however the guidance was not intended to be prescriptive, but rather to provide OIGs with advice on the scope and	

Topic	Discussion/Decision	Action By
	content of OIDPs. Therefore, it was for each OIG to determine the most effective format for its OIDP, determined by the needs of the group and the type of information it is useful to include. Partners understood that each of the OIGs would be at a different stage in the improvement journey, however questioned whether the Plans provided the required assurance that improvement was being delivered. It is not clear where improvement methodology is being applied to achieve the improvement aims within the LOIP. It was agreed that Michelle Cochlan would work with the Outcome Improvement Groups to agree a format for the delivery plans which clearly sets out the improvement projects taking place with details of project lead, changes being tested and where the project was on the improvement scale. Partners emphasised the importance of Chairs of each OIG being able to robustly explain progress made and not made by the Group at the Board on 4 December 2017 meeting discussing the draft annual report. **The Management Group resolved:** (i) to request that a template for the Delivery Plans be developed and completed by all Outcome Improvement Groups to ensure that the required detail and assurance on each Groups progress towards the delivery of the required outcomes; and (ii) to other note the current draft Outcome Improvement Group Delivery Plans.	Michelle Cochlan Michelle Cochlan/Outcome Improvement Groups
6. Sistema Scotland Seven Principles for Social Regeneration	With reference to item 6 of the minute of the meeting of the CPA Board of 3 July 2017, the Management Group had before it a report which presented a proposal for a collaborative project with Sistema Scotland to (1) examine the principles for delivery of social interventions, (2) develop a tool to inform their application, and (3) create a baseline profile for priority areas in Aberdeen. Partners discussed Sistema Scotland's seven principles for social regeneration which had been used in the Big Noise Torry project and whether the partnership could turn	

Topic	Discussion/Decision	Action By
	those principles into a tool to be implemented in projects/interventions in localities across the city. During this discussion it was agreed that it would be beneficial for the a small group of Partners to explore whether a tool, utilising the seven principles, but not the Sistema Big Noise model, could be developed and utilised in a location/intervention in the city with the support of Sistema and the Glasgow Centre for Population Health. The Partnership was willing to be a testing area for Sistema and the Glasgow Centre for Population Health as long as it focused on existing activity detailed in the LOIP and Locality Plans. **The Management Group resolved:** to agree that Joyce Duncan, Jillian Evans, Chris Littlejohn and Helen Shanks (1) explore the proposals within the report to be involved in the development of a tool to implement the seven principles in other interventions/localities in the city linked to activity contained with the LOIP or Locality Plans; (2) contact Sistema and the Glasgow Centre for Population Health to confirm that the Partnership was happy to collaborate with them in this project; and (3) provide a verbal report on progress at the next meeting of the Management Group.	Joyce Duncan, Jillian Evans, Chris Littlejohn and Helen Shanks
7. Final report on the Review of Aberdeen City Voice Citizens' Panel	With reference to item 6 of the minute of its meeting of 28 November 2016, The Management Group had before it a report which set out the recommendations from a recent review of the Aberdeen City Voice (ACV), Aberdeen's citizen panel. The purpose of the review was to identify recommendations which would ensure that the City Voice remained a tool that enabled Community Planning Aberdeen to engage directly with the public and to maximise the potential of the panel to contribute to the outcomes contained in the Local Outcome Improvement Plan (LOIP) 2016-26 and Locality Plans 2017-27. **The report recommended –** that the Management Group (a) agree the proposal to the change the format of ACV questionnaires to one citywide and one locality-based questionnaire (in each of the three priority localities), per year, with key questions mapped to the LOIP outcomes and	

Topic	Discussion/Decision	Action By
	locality plans (b) agree to the proposal that the Community Planning Aberdeen Outcome Improvement Groups and Locality Partnerships will identify content designed to contribute to the measurement of improvement measures and outcomes published in the LOIP. Process as per Appendix 1 agree the proposal that the Community Engagement Group with have oversight and final approval of the citywide questionnaire on behalf of Community Planning Aberdeen (c) agree the proposal that the Research and Information team oversee the delivery of ad hoc surveys, training and support of community development staff in conducting other data collections methods, such as, focus groups; and (d) agree the proposal for all data entry, analyses and reporting of ACV to come under the remit of the Research and Information Team without the requirement to contract this out to an external consultancy agency. Partners discussed the recommendations extensively during which concern regarding the representation of the participants of the ACV was highlighted and the importance of the ACV participants representing the diversity of the city's population was emphasised. In response, Nicola Torrance advised of the recruitment exercises ongoing to increase the ACV participation. The Management Group also discussed whether questions in the ACV could be designed to provide the missing data sets required to fill data set gaps and how it could help evidence the delivery of the LOIP and Locality Plans. Thereafter Partners discussed other engagement strategies which the Partnership could utilise. **The Management Group resolved:** (i) to approve the recommendations; and (ii) to agree that the Aberdeen City Voice be a regular item on the Management Group's agenda to discuss progress and that an officer from Aberdeen City Voice attend meetings as required.	Nicola Torrance Michelle Cochlan

	Topic	Discussion/Decision	Action By
8.	Development of Joint Equalities Pledge	With reference to item 7 of the minute of its meeting of 28 November 2016, the Management Group had before it a report which (1) provided an update on the progress made on the development of a joint Equalities Pledge for the City; and (2) sought commitment from the partners to "sign up" to the Equalities pledge. **The report recommended –** that the Management Group (a) agree the draft Equalities Pledge for the Community Planning Partnership; and (b) consider the development of an Aberdeen City Equality Pledge to include the business, voluntary sector, community groups and private individuals in the city. Partners discussed the draft Equalities Pledge for the Community Planning Partnership during which it was noted that all Partner organisations had their own agreed equalities and emphasised the importance of taking cognisance of the Partners equality outcome and any equalities pledge for the Partnership linking to the LOIP and Locality Plans. <u>**The Management Group resolved:**</u> to request Sandra Howard to gather each Partners equality outcomes and identify common outcomes across the Partners and the linkages to the LOIP and Locality Plans and report to the next meeting of the Management Group in this regard.	Sandra Howard
9.	Quarter 2 - 2017/18 Budget Monitoring Report	With reference to item 8 of the minute of its meeting of 7 August 2017, the Management Group had before it a report which provided an update on the 2017/18 Community Planning Budget's financial performance for the period 1 July 2017 to 30 September 2017. **The report recommended –** that the Management Group note Community Planning Aberdeen budget performance during quarter 2 of 2017/18. Partners discussed Partners wider contribution to community planning which is not reflected in the contributions made to the community planning budget. This was a point	

Topic	Discussion/Decision	Action By
	which would be taken into account as part of the review of joint resourcing. **The Management Group resolved:** (i) to approve the recommendation; and (ii) to request a report on the work being undertaken by Cosla on participatory budgeting be submitted to the next meeting of the Management Group and that a fuller discussion on participatory budgeting be held at that time.	Derek McGowan
10. LOIP and Locality Plan's Strategic Environmental Assessment	The Management Group had before it a report which advised that the Local Outcome Improvement Plan and Locality Plans had been pre-screened for strategic environmental assessment as required under the Environmental (Scotland) Act 2005. **The report recommended –** that the Management Group note the actions taken to ensure the LOIP and Locality Plans were compliant with the Environmental Assessment (Scotland) Act 2005. **The Management Group resolved:** to approve the recommendation and to agree that the report be submitted to the CPA Board for its information.	Michelle Cochlan
11. Enterprise and Skills Review: Report on Phase 2 Outcomes	The Management Group had before it a report which provided an update on the Phase 2 outcomes and progress to date from the Scottish Government's Enterprise and Skills Review. **The report recommended –** that the Management Group note the outcomes from Phase 2 of the Review and ongoing progress against implementation. **The Management Group resolved:-** (i) to approve the recommendation and to request to be kept appraised on the development of the Regional Partnership and the impact on the area; (ii) to request that Aberdeen Prospers look at the opportunity for inclusive growth	Jamie Bell/Gordon MacDougall Richard Sweetnam/Matt

Topic	Discussion/Decision	Action By
	for employability in the city and report on this to a future meeting of the Management Group; and	Lockley
	(iii) to note that a report on the refreshed Regional Economic Strategy would be submitted at the appropriate time.	Jamie Bell
12. Scottish Government National Update	The Management Group had before it a tabled written update from Ms Ruth Christie, Location Support Team, Scottish Government, on the following matters: • Planning Bill • Quality Assurance of LOIPs and Locality Plans • Educational Attainment in Aberdeen City Council – August 2017 • Teachers in Aberdeen City • New route to teaching **The Management Group resolved:** (i) to note the written update; and (ii) to request partners to advise Michelle Cochlan of any specific areas they wished for an update from the Scottish Government on.	 All Partners
13. Meeting Dates 2018	The Management Group had before it the following meeting dates and deadlines for 2018.	

Topic	Discussion/Decision	Action By

Draft Report Deadline (10am deadline unless otherwise stated)	Pre Meetings (all meetings commence at 2pm)	Report Deadline (10am deadline unless otherwise stated)	Meeting Dates (all meetings commence at 2pm)
Community Planning Aberdeen Board (All meetings commence at 2pm)			
5 February 2018	12 February 2018	15 February 2018	26 February 2018
2 April 2018	9 April 2018	12 April 2018	23 April 2018
11 June 2018	18 June 2018	21 June 2018	2 July 2018
20 August 2018	27 August 2018	30 August 2018	10 September 2018
12 November 2018	19 November 2018	22 November 2018	3 December 2018
Community Planning Aberdeen Management Group (All meetings commence at 2pm)			
8 January 2018	15 January 2018	18 January 2018	29 January 2018
5 March 2018	12 March 2018	15 March 2018	26 March 2018
7 May 2018	14 May 2018	17 May 2018	28 May 2018
16 July 2018	23 July 2018	26 July 2018	6 August 2018
8 October 2018	15 October 2018	18 October 2018	29 October 2018

The Management Group resolved:
to note the meeting dates and deadlines for 2018.

Topic	Discussion/Decision	Action By
14. CPA Management Group Forward Business Planner	With reference to item 9 of the minute of its meeting of 7 August 2017, the Management Group had before it the Management Group forward business planner. The Management Group discussed whether the Director of Public Health annual report would include commentary on the contribution of Public Health to the three North East Partnerships LOIPs.	

	Topic	Discussion/Decision	Action By
		The Management Group resolved: (i) to note the forward business planner; and (ii) to agree to remove the report on school leaver destinations from the tracker and to note that the Integrated Children's Services Board would consider wider participation measures; (iii) to requests Neil Cowie to confirm the date for submission of a report on the Regional Alliance Skills Partnership; (iv) to note that the Active Aberdeen Partnership would confirm whether a report on the current sports review would be submitted; and (v) to add the draft Director of Public Health annual report to the tracker for the next meeting of the Management Group on 29 January 2018.	 James Simpson Neil Cowie Alastair Robertson Chris Littlejohn/Jillian Evans
15.	CPA Board Forward Business Planner	With reference to item 10 of the minute of its meeting of 7 August 2017, the Management Group had before it the CPA Board forward business planner. **The Management Group resolved:** to note the forward business planner.	
16.	Legislation Tracker	The Management Group had before it the CPA legislation tracker which detailed all current open consultations and pending legislation. **The Management Group resolved:** (i) to note the legislation tracker; (ii) to agree that a formal response from the Partnership be submitted to the Review of Planning System/Planning Bill consultation; (iii) to agree that the Community Justice Group consider the consultations on (1) Community Justice Strategy; (2) Management of Offenders Bill; (3) Minimum Age of Criminal Responsibility Bill; (4) Sexual Offences (Pardons and Disregards) Bill; (5) Vulnerable Witnesses and Pre-recorded; and (6) Evidence Bill; and (iv) to agree to consider the consultation on the Warm Homes Bill.	 Eric Owens Val Vertigans Richard Sweetnam/ Derek McGowan

CPA BOARD FORWARD PLANNER/ BUSINESS STATEMENT

The reports scheduled within this document are accurate at this time but may be subject to change.

Title of report *(Hyperlink to minute reference where applicable)*	Contact officer
2017	
4 December 17	
Annual Outcome Improvement Report 2016/2017	Michelle Cochlan, ACC
Public Facing Locality Plans	Chris Littlejohn, NHS/ Locality Managers, ACC
Community Planning Aberdeen Constitution and Standing Orders – update	Michelle Cochlan, ACC
2018	
February 18	
2018/19 Budget Setting Report	Michelle Cochlan, ACC
Six Month Outcome Improvement Report 2017/18	Michelle Cochlan, ACC
Annual Public Performance Summary	Michelle Cochlan, ACC
Outcome Improvement Group Improvement Tracker – Q3	Michelle Cochlan, ACC
Locality Partnership Improvement Tracker – Q3	Neil Carnegie, ACC
April 18	
Outcome Improvement Group Improvement Tracker – Q4	Michelle Cochlan, ACC
Locality Partnership Improvement Tracker – Q4	Neil Carnegie, ACC
North East College Regional Outcome Agreement	Neil Cowie, N E College
Aberdeen Local Policing Plan	Graeme Duncan, PS
Aberdeen City Council Strategic Business Plan	Angela Scott, ACC
July 18	
Outcome Improvement Group Improvement Tracker – Q1	Michelle Cochlan, ACC
Locality Partnership Improvement Tracker – Q1	Neil Carnegie, ACC
September 18	
Annual Outcome Improvement Report 2017/2018	Michelle Cochlan, ACC
Locality Plan Annual Performance Reports 2017/2018	Neil Carnegie, ACC
December 18	
Outcome Improvement Group Improvement Tracker – Q2	Michelle Cochlan, ACC
Locality Partnership Improvement Tracker – Q2	Neil Carnegie, ACC
Timescale TBC	
Local Fire and Rescue Plan	Gordon Riddell, SFRS

Title of report *(Hyperlink to minute reference where applicable)*	Contact officer
Future of Scotland's Planning System	Eric Owens, ACC/ Chris Littlejohn, Public Health
Community Planning Aberdeen response to consultation on the review of Strategic Transport Projects *(CPMG 29.05,17)*	TBC
Fairer Aberdeen Fund	Neil Carnegie, ACC

Acronyms:

ACC	Aberdeen City Council
ACVO	Aberdeen Council of Voluntary Organisations
CPA	Community Planning Aberdeen
CSP	Community Safety Partnership
HSCP	Health and Social Care Partnership
NHSG	National Health Service Grampian
PS	Police Scotland

Community Planning Aberdeen

Progress Report	Draft Annual Outcome Improvement Report 2016/17
Lead Officer	Angela Scott, Chief Executive of Aberdeen City Council and Chair of CPA Management Group
Report Author	Michelle Cochlan, Community Planning Manager Guy Bergman, Performance and Improvement Officer
Date of Report	15 November 2017
Governance Group	CPA Board – 4 December 2017

Purpose of the Report

This report presents the first Annual Report against the Aberdeen City Local Outcome Improvement Plan 2016-26.

Summary of Key Information

1   **BACKGROUND**

1.1   The Aberdeen City Local Outcome Improvement Plan (LOIP) 2016-26 was endorsed by Community Planning Aberdeen on 22 August 16.   It identifies the key priorities for partnership working to secure improved outcomes for the City of Aberdeen and its communities over the next ten years. To ensure effective, systematic and collaborative scrutiny of the delivery of the improvement aims within the LOIP, an Outcome Management and Improvement Framework was approved by the CPA Board in February 2017.

CPA Outcome Management and Improvement Framework:

- Undertake self evaluation
- Assess impact of improvement activity
- Identify areas for Improvement and agree action
- Scale up and spread good practice

Act — Lesson learned and required action

Plan — Strategic level community planning
- Local Outcome Improvement Plan
- Outcome Improvement Group Delivery Plans
- Locality Plans

- Six Month and Annual Reporting
- Regular Improvement Tracking Reports
- Ongoing outcome improvement monitoring

Study — Performance evaluation and reporting

Do — Delivery of planned work to improve outcomes
- Change and Project Management
- Improvement methodology
- Working in Partnership with Communities

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1.2   The Outcome Management and Improvement Framework includes a commitment to produce an Annual Outcome Improvement Report against the LOIP. This is in line with the Community Empowerment Act (CEA) 2015 which requires Community Planning Aberdeen to report progress against the LOIP and Locality Plans annually for the period 1 April to 31 March. Reporting must focus on improvement in the achievement of outcomes and how CPA has participated with community groups during the reporting year.

2   ANNUAL OUTCOME IMPROVEMENT REPORT 2016/17

2.1   The Annual Outcome Improvement Report 2016/17 included in Appendix 1 is the first progress report against the LOIP since it was published in August 2016. This report also provides a high level overview of the Locality Partnerships established in April 2017 to oversee the ongoing development and delivery of the Locality Plans 2017-27. The first full Annual Outcome Improvement Reports against each Locality Plan will be produced next year.

3   NEXT STEPS

3.1   Once approved, the Annual Outcome Improvement Plan 2016-26 will be published on the Community Planning Aberdeen Website. See Appendix 2 for proposed communications plan.

Recommendations for Action
It is recommended that members of the CPA Board: i)   Approve the Annual Outcome Improvement Report 2016/17 included in Appendix 1;   ii)   Approve the proposed amendments to the Local Outcome Improvement Plan 2016-2026 as listed within section 13 of the Annual Outcome Improvement Report;   ii)   Approve the proposed communications plan included in Appendix 2.

Opportunities and Risks
Outcome improvement involves gathering, analysing and acting on performance information to improve services and the quality of people's lives in the local community. Having an effective outcome management and improvement framework will help Community Planning Aberdeen assess whether the Partnership is delivering on the priorities within the Local Outcome Improvement Plan 2016-26 and Locality Plans. This Annual Outcome Improvement Report provides assurance to the Partnership and the public that Community Planning Aberdeen taking steps to deliver the improvement aims included within the LOIP and is contributing towards better outcomes with and for local communities.

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Consultation
The following people were consulted in the preparation of this report: Members of the CPA Management Group Lead Contacts as listed in the Annual Outcome Improvement Report

Background Papers
The following papers were used in the preparation of this report. Local Outcome Improvement Plan 2016-26 Community Planning Aberdeen Outcome Management and Improvement Framework

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Community Planning Aberdeen

ANNUAL OUTCOME IMPROVEMENT REPORT 2016/17

FOREWORD

By Councillor Jenny Laing and Chief Superintendent Campbell Thomson

It feels as if it was only a short time ago that we came together with colleagues across the Community Planning Partnership at the Sir Duncan Rice Library, Aberdeen University, to consider the issues highlighted within the Aberdeen City Strategic Assessment and discuss what we could hope to do to address these issues together. That was March 2016 and five months later the Partnership agreed a Local Outcome Improvement Plan (LOIP) 2016-26. The LOIP sets out a clear vision for the City of Aberdeen and a ten year plan for how Community Planning Aberdeen will help realise this vision by working together and with communities to improve outcomes.

It has now been almost 16 months since the plan was first published and during this time there has been a power of work to progress many of the change activities we detailed within the LOIP. This report is structured around the themes and priorities within the LOIP and provides information about the areas where we have made key changes over the last year to help us achieve our improvement aims. Importantly, it includes the data which tells us whether our changes are resulting in improvement of outcomes.

Our data shows some indication of an improving economic situation. There has been an increase in hotel and city centre premise occupancy rates. There has also been an increase in the number of new jobs being created from inward investment projects and business gateway growth companies being accepted into Scottish Enterprise's Growth pipeline. We expect to see further improvement in our economic data in the months to come as a result of our efforts to rejuvenate the City Centre, the major infrastructure developments taking place, the refurbishment of Aberdeen Art Gallery and the New Aberdeen Exhibition and Conference Centre. However, it remains a challenging time with the decline of oil and gas and we need to do more to support local business growth. We are testing some ideas to support business start-ups in our communities but more needs to be done with communities to build their skills and confidence. Affordable housing is an important measure of an inclusive economy and we are on track to build in excess of 600 houses by the end of the financial year, and again the year after as a result of a new housing development and funding opportunities.

Supporting families to give children the very best start in life is one of our key priorities. The provision of high quality, affordable early learning and childcare places to meet the city's demand is a critical driver for the Partnership in achieving this. Efforts are being made to expand provision through initiatives such as the Me2 Service, which provides free early learning and child care for 2 year olds of families on welfare benefits. We have also been working with communities to gather their ideas for how early learning and childcare services can be delivered in future in Aberdeen. To meet the demand of any expansion to these

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services we know that we need more people skilled to do this work. That is why over the last year we have been working in Partnership to progress the establishment of the Early Learning and Childcare Academy. Giving a child the best start in life sets them up well to achieve positive outcomes throughout the rest of their life. Our data shows that the attainment gap between the highest and lowest achieving 20% is narrowing and more children in Aberdeen are entering positive destinations upon leaving school, including those from deprived areas. But we need to do more to help our looked after children. This involves ensuring that staff have the right information to provide immediate and bespoke support for individual looked after children. We are currently testing a technological solution to help make this happen.

We know that to achieve real and lasting change in our society, we need to empower communities to help themselves and community empowerment is a central theme which runs throughout our LOIP and this report. This means supporting people and communities to be more resilient. But there are members of society who are vulnerable and at times need more support to keep safe from harm. Over the last year we have taken steps to protect a wide range of vulnerable people. For example, we launched the Choose Life app which reached 22,000 users between March 2016 to August 2017. During this time Grampian has seen a 28% decrease in suicide during 2016 compared to an 8% increase nationally.

Some of our best examples of partnership working can be seen in our work to improve community safety outcomes. We've seen an 8% increase in the percentage of people who reported that they feel safe in the City since last year and a reduction in crime overall. New schemes such as AMPED, which aims to divert young people from antisocial behaviour; and the alcohol misuse referral scheme, which signposts people with alcohol issues to support and recovery services, aim to tackle some of our most persistent community safety issues at their root cause. We also started our Priority Families Service in January 2017, which offers intensive help through Partnership working to families affected by anti-social behaviour, offending and wellbeing issues. Already we are seeing evidence that families involved are experiencing improved outcomes. We hope to see the positive impact of these initiatives show clearly in next year's data, if not before.   Early detection and intervention of people at risk of harm continues to be of upmost importance for the Partnership and our improvement efforts continue to focus on how we can improve the sharing of data between our organisations to support this to happen.

Our ambition to be a people friendly city goes beyond making sure people are safe. We are building a city where all people have access to resources to be happy and healthy. We are one of the first Scottish Cities to be accepted onto UNICEF's Child Friendly Partners Programme as a result of our Children and Young People's Rights and Participation Strategy. We are also taking steps to become Dementia Friendly, with initiatives such as Boogie at the Bar – Scotland's first dementia friendly disco which won best Community Support Initiative at Scotland's Dementia Awards. Becoming digitally friendly is also essential for improving daily life for the significant majority of people and businesses in Aberdeen and the roll out of public access Wi-Fi across the City has been an important development this year. There are other areas however where we are not yet seeing the benefits of our work. Helping people affected by household food insecurity is a focus for the Partnership. We hope to be

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able to see a future improvement in the data as a result of initiatives being put in place now; such as free school meals during holidays in our priority localities and supporting communities to grow their own food.

The successes we highlight in this report have not been achieved by partner organisations alone. More and more we are reaching out to our people and communities for their help to improve outcomes. Participatory budgeting is an approach we are using to give people a direct say in how and where public funds can be used to address local needs. This year we allocated £384,500 to participatory budgeting to fund a range of community projects across Aberdeen, including in our priority localities. We have also been involving communities in our improvement projects which are testing new ways of working using existing resources. The dog fouling project in Torry is a fantastic example of how we are working with local people to tackle an age old problem for so many communities in Aberdeen. The project involved working with local school children to change behaviours and is now being led by the Torry Community Group. We will use the learning from this project, and others, to test for success in other areas of Aberdeen. Working in this way, directly engaging, participating with and empowering communities, is how we will continue going forward; capitalising on the ambition and insights of our communities to make things better.

This report is a celebration of what has been achieved so far, but there is still so much to be done. It provides an opportunity to pause, review, reflect and re-focus as a Partnership. Our thanks go to all staff across our partner organisations and to communities for their hard work. We are excited to see what more can be achieved in the year ahead.

Councillor Jenny Laing, Chair of Community Planning Aberdeen, Leader of Aberdeen City Council

Chief Superintendent Campbell Thomson, Police Scotland, Vice Chair of Community Planning Aberdeen

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CONTENTS

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INTRODUCTION

The Aberdeen City Local Outcome Improvement Plan (LOIP) 2016-26 sets out the Community Planning Partnership's commitment to improve outcomes over the next ten years. Fundamental to the success of the plan is the understanding that we need to make change happen. Unfortunately, not all changes result in improvement.

As public services we can get caught up in fixing problems: supporting people who are out of work, treating people who are ill, responding to emergency situations, fighting fires… there are many more examples. These are changes, but they are not the type of changes that lead to improvement beyond what we have seen before. Like changing a blown light bulb or a flat tyre, these type of changes only reset things back to where they were.

Community Planning Aberdeen is committed to making real change that can break the cycle of dependency on public services and helps people to help themselves. This involves working in a new way and trying things we have never done before. Thinking about new ideas is often easy; making a change that actually results in improvement usually is not. To help us, the Partnership has adopted the Model for Improvement, an improvement methodology which provides a framework for testing new ideas and using data to understand if they work. The methodology helps guard against jumping straight from an idea directly to implementation without any evidence of whether it really works; this is a waste of public money and can make things worse.

The methodology challenges us to always be clear about what we are aiming to achieve and to make an honest assessment of whether we are getting there. You will see evidence of this discipline being applied throughout this Annual Outcome Improvement Report as we reflect on the changes we have made over the past year and examine the data to understand whether our changes are resulting in improvement. Case studies provide more detailed information on some of the improvement projects we have initiated so far using the methodology.

There are many examples of where we can see the positive impact of our improvement work, providing us with evidence that we should continue what we are doing. But the data also shows where we are not yet improving. The results we achieve are not always going to be what we expected or wanted – that is the reality. Of course in some areas it will take longer to see improved outcomes. But we need to have a learning mind-set and use data to understand the likely impact of what we are doing now. This is how we will decide what works and what doesn't, what we need to invest in, what we need to adapt, and what we need to stop doing altogether.

Improvement is not a mechanical process, people are involved and we are learning how to improve together. It is easy to hear the language of improvement, but this is a new way of working for the Partnership and we need to ensure everyone understands what role they play and how they can make a real difference to the services that we offer to our customers and communities. Our Innovate and Improve Programme is a collaboration between colleagues with improvement methodology expertise across Community Planning Aberdeen, including the Council, NHS Grampian, Scottish Government and third sector. The programme offers

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staff a range of opportunities to learn how to use improvement methodology to help build the Partnership's capacity to improve.   The programme has also included sessions for Board members and elected members to build their confidence and understanding of their role in leading improvement.

This first report against the LOIP shows we have made a strong start in our improvement journey and are creating the conditions now for change across all our public service organisations. But we are ambitious to achieve so much more and cannot get trapped into making changes just because they are common or have been done before. If we want to develop fundamental changes that go beyond the current performance of our Partnership, we need to do things differently. Over the next year we will continue developing, embedding and sustaining the leadership behaviours that promote a culture of genuine openness and learning that benefits both communities and staff. Our challenge is to be completely open and receptive to fresh thinking from wherever it comes. This means working more closely with our customers, communities and frontline staff to identify new, creative ideas and involving them in our improvement work.

Chief Executive Angela Scott, Aberdeen City Council, Chair of Community Planning Aberdeen Management Group

Superintendent Kate Stephen, Police Scotland, Vice Chair of Community Planning Aberdeen Management Group

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MAKING SENSE OF THE DATA

How to make sense of the data in this report

Under each priority within this report there is a section called 'Are our changes resulting in improvement?' These sections include run charts which have been prepared using the data available for the improvement measures within the Local Outcome Improvement Plan 2016-26. The purpose of the run charts is to display data over time and help us assess visually whether the changes we are making are resulting in improvement.

————— The black line shows CPA performance since the LOIP was published in 2016. This includes data for the financial year 2017/18 to date where available, to give an indication of how performance is looking for next year.

————— The blue line shows the improvement aim set within the LOIP for 2017/18 so we can assess if we are on track to achieve our improvement aims set for next year.

We have also used a traffic light system to help you see at a glance, where we think we are in terms of improvement. The significance of the variation in data over time will depend on the improvement measure **and** population size it relates to. For example, for some improvement measures a 0.5% increase may be very significant, whilst for others it may need to be a 5% increase to be considered significant.

In applying the RAG (Red, Amber, Green) we have taken a rounded view of performance, taking into account subject matter expertise, local context and consideration of progress towards our improvewment aims to answer the question:

Are our changes resulting in improvement?

● Yes (Data shows improving trend and / or achievement of 2017/18 aim)

● Getting there (Data shows improving trend and / or on track to achieve 2017/18 aim)

● Not yet (Data shows static or declining trend and not on track to achieve 2017/18 aim)

Decrease supply of derelict land (hectares)

Appendix 1 to this report provides a narrative on each improvement measure provided by the data owners.

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PROSPEROUS ECONOMY

Priority: Aberdeen Prospers

Areas where we have made changes during 2016/17

Primary Drivers

Priority Aim

Aberdeen Prospers

Investment in Infrastructure
- City Centre Rejuvenation
- Developments in Infrastructure
- Modern Utilities

Innovation
- Business Gateway Start-ups
- Innovation Hubs

Inclusive Economic Growth
- Regional Skills Strategy
- Fair Start

International-isation
- Aberdeen Art Gallery Refurbishment
- New AECC Development

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What key changes have we made?

City Centre Rejuvenation

As part of the City Centre Masterplan Operation Union Street Rejuvenation was launched in partnership with Aberdeen Inspired and local businesses. Phase 1 of the operation has included the upgrading of street furniture and the creation of a dedicated team for targeted cleaning and repairs.

The mile-long street is currently undergoing the second phase of the project launched last September where a second specialist deep clean is under way to rejuvenate the street. The next phase will include repairing and preserving key buildings on Union Street as part of a Conservation Area Regeneration Scheme, for which Aberdeen City Council has secured and matched an award of £1.2m from Historic Environment Scotland.

91%
Occupancy of premises in the city centre in 2016/17

Developments in Infrastructure

Aberdeen Harbour Extension

The £350million expansion of Aberdeen Harbour has now commenced and will support a key driver to improve the city's attractiveness for international trade and investment as well as increasing the number of vessels arriving at the harbour. The project aims to create significant opportunities for the city as well as the wider economy, from up-scaled decommissioning activity and being able to accommodate larger commercial vessels, to accommodate an increased share of the available cruise vessel fleet. The development is scheduled to be completed by 2020. Scottish Enterprise estimates that the development will generate an additional £1 billion per annum to the economy by 2035, and will create an additional 7,000 jobs. There were 6,438 vessel arrivals in the 2016-17 financial year, setting the baseline for the Local Outcome Improvement Plan.

Aberdeen International Airport

The 3 year transformation of Aberdeen International Airport has continued during 2017, with several key projects being completed. These have included the new international and domestic arrivals facilities and the new 'Northern Lights' business lounge. New routes have also been announced taking the total to 55 and this includes those served by the newly independent Loganair. Passenger numbers using the airport were 3.1% higher in September 2017 than in the same period in 2016.

Aberdeen Western Peripheral Route

The construction of the Aberdeen Western Peripheral Route (AWPR) is nearing its conclusion. Sections of the route are now operational, including those around the airport and between Foveran and Bridgend to the north of the city. The entire route is on track to be completed and opened in early 2018. The City Council and NESTRANS have undertaken a

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study to capture how people and traffic moves around the city before the AWPR is open and will repeat the exercise post-opening to assess the impact.

Modern Utilities

Energy from Waste Facility

The Energy from Waste (EFW) facility in East Tullos was approved by Aberdeen City Council in October 2016. The aim of the project is to reduce the reliance on landfill in north-east Scotland in line with Scottish Government regulations that come into force in January 2021. The EFW plant is being built in partnership with Aberdeenshire and Moray councils. Another aim for the facility is to provide heat and electricity in a low-cost district heating scheme for local residents of Torry.

Hydrogen Buses

One of the most innovative projects that is running in Aberdeen is the award winning Hydrogen Bus Project. It has the largest fleet of hydrogen fuel cell buses in Europe, with 10 buses and further plans to expand it to 20. Alongside this there are two hydrogen refuelling stations, one of which is available for public use. This is the first infrastructure of its kind in the UK. Using hydrogen to power a variety of the city vehicles, including Council owned vehicles, is enhancing Aberdeen's reputation for energy and innovation. The first H2 Transport Summit was held at the Aberdeen Exhibition and Conference Centre in March 2017 to promote the benefits of using hydrogen.

Business Gateway Start-Ups

A key priority for Community Planning Aberdeen is to improve business creation, sustainability and growth rates in all of our communities, particularly in those areas which perform less well than average. A strong private business sector is essential for economic growth and wealth creation, and small businesses create vital jobs and are often the lifeblood of local communities. New businesses being established by local people can have a significant impact in terms of the wider perceptions and aspirations of a community. A series of Business Gateway events were held in September 2017 in Aberdeen's three priority localities where business advisors were on hand to guide people through the opportunities available, teach new skills, help them meet new people and plan their journey to success. *See case study on page 14 for more information.*

Innovation Hubs

The Aberdeen City Region Deal has a focus on driving innovation across the priority sectors in the local economy. To support this, significant investments in oil and gas innovation have been made through the Oil and Gas Technology Centre, where the Innovation Hub was opened in October 2017. To date, innovation projects with a total value of £12 million have been approved by the Oil and Gas Technology Centre, focussing on areas such as small pool developments and integrating renewable energy sources into oil and gas activities. Innovation Hubs for the Life Sciences and Food and Drink sectors are also in the development stages and will be part-funded through the City Region Deal. A business case for the Bio-Therapeutic Innovation Hub (to be based at Foresterhill) is currently being assessed by the UK and Scottish Governments.

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Regional Skills Strategy

Skills Development Scotland has finalised the Regional Skills Strategy for the North East, which sets out priorities for investment and activity in the region. This is supported by activities such as the Transition Programme (supporting people who are leaving the oil and gas sector to retrain); the Partnership Action for Continuing Employment (PACE) scheme, which responds to redundancies; and a new programme of enhanced skills support which reflects the unique economic circumstances of the North East of Scotland. In addition, the Chief Executive of NESCOL is seeking to establish a Regional Learning and Skills Partnership which will oversee investment and activity across skills and employment services

Fair Start North East

The Fair Start contract for the North East of Scotland has been awarded and will start to deliver employability services to the most disadvantaged groups in April 2018. The service will deliver high quality employment support to targeted customers' who want and need help to enter and remain in work. It will provide customers with pre-employment support for a period of up to 12 months, and In-Work support for a period of up to 12 months. It will support customers who face a range of barriers to employment: from those who may require skills, health or literacy and numeracy support, to those for whom complex barriers and/or disabilities require more specialised support to help them find and sustain employment. Community Planning Aberdeen will be a key partnership to support the delivery of this important contract.

Aberdeen Art Gallery Refurbishment

Our aim is to attract the best possible range of incoming exhibitions and events and showcase the city's internationally recognised arts and culture offering. Initial work on the £30 million Art Gallery Refurbishment began in July 2015 and is due to be completed early 2018. The extensive refurbishment and development will involve the construction of new educational facilities, the upgrade of performance and reflection spaces and the creation of 21 new galleries from previously unused space. The redevelopment project will enhance the visitor experience creating new opportunities for people to participate.

New Aberdeen Exhibition and Conference Centre

Work to create a world class new exhibition and conference centre for Aberdeen and the North East began in July 2016. This supports our aim to improve the attractiveness for international trade and investment and will aim to bring an extra 31,000 business tourists to Scotland. The project will create 600 new jobs during the construction period and 352 full-time-equivalent permanent positions by year 10 of operations. It will anchor existing international events and ensure Aberdeen is competing nationally and internationally for new events, as well as by broadening the appeal of the North East to a global audience. Over the next ten years, it is expected to attract major artists and events to the city, and contribute an additional 4.5 million visitors, £113 million of visitor spend and £63m net GVA to the Scottish economy. It will provide four times the exhibition space available at the current AECC, and increase the maximum capacity to 12,500 in the arena.

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Are our changes resulting in improvement?

Performance ——— 17/18 improvement aim

● Yes
● Getting there
● Not yet

Investment in infrastructure

% occupancy in city centre premises ●

90.3 · 91 · 90

(2015/16 – 2016/17)

No. of destinations served by Aberdeen airport ●

48 · 55 · 34

(2015/16 – 2016/17)

No. of passengers using Aberdeen airport (Millions) ●

2.9 · 3 · 2.7

(2015/16 – 2016/17)

No. of vessels arriving at Aberdeen Harbour ●

7428 · 7600 · 6438

(2015/16 – 2016/17)

Reduce journey times between key locations within the north east ●

12:05 · 10:25 · 09:40

(2015/16 – 2016/17)

Number of hydrogen vehicles ●

14 · 20 · 14

(2015/16 – 2016/17)

% of people cycling as main mode of travel ●

4 · 3

(2015/16 – 2016/17)

Satisfaction levels with city's green spaces ●

50 · 44

(2015/16 – 2016/17)

Supply of derelict land (hectares) ●

15.3 · 15.0 · 13.2

(2015/16 – 2016/17)

Supply of vacant land (hectares) ●

16.8 · 16.9 · 16.0

(2015/16 – 2016/17)

Footfall in Aberdeen's Business Improvement District (Thousands) ●

2,572 · 2,598 · 2,452

(2015/16 – 2016/17)

% of people accessing city centre using travel other than car ●

53 · 52

(2015/16 – 2016/17)

See Appendix 1 for chart narrative

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Innovation

No. of patents per head of population UK ranking 🟢

4th · 6th · 4th

2015/16 — 2016/17

% of household waste that is recycled 🟢

38.2 · 38.1 · 48 · 39

2015/16 — 2016/17 — 2017/18 to date

Business gateway start up numbers 🔴

1163 · 1186 · 1000

2015/16 — 2016/17

Business gateway "Growth companies" accepted into Scottish Enterprise's Growth Pipeline 🟢

41 · 59 · 43

2015/16 — 2016/17

Inclusive economic growth

No. of FDI projects as measured by Ernst and Young 🟢

9 · 18 · 10

2015/16 — 2016/17

Hotel occupancy rates 🟢

57 · 63 · 60

2015/16 — 2016/17

Educational attainment at NVQ4 and above of population 🟢

47 · 53 · 50

2015/16 — 2016/17

Build at least 415 affordable houses a year 🔴

214 · 117 · 218 · 415

2015/16 — 2016/17 — 2017/18 to date

Build at least 1094 houses a year 🔴

788 · 1094 · 518

2015/16 — 2016/17

See Appendix 1 for chart narrative

Internationalisation

No. of new jobs created from completed inward investment projects 🟢

170 · 203 · 173

1 — 2

Amount of freight arriving at Aberdeen Harbour (Tonnes) 🔴

4.4 · 4.5 · 3.8

2015/16 — 2016/17

No. of inward trade delegations supported by ACC 🔴

30 · 32 · 22 · 21

2015/16 — 2016/17 — 2017/18 to date

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Improvement Project Case Study

Act | Plan
Study | Do

Business gateway start-ups in localities

What is the Aim?

To increase business gateway start up numbers across Aberdeen by 2% by April 2018 by focusing on localities.

Business Gateway is a publicly funded service contributing to the economic wellbeing of Scotland by providing access to free business support services.

How does this support prevention and early intervention?

- A strong private sector is essential for economic growth and wealth creation, and small businesses create vital jobs and are often the lifeblood of local communities
- New businesses being established by local people can have a significant impact in terms of the wider perceptions and aspirations of a community
- That is why we have a particular focus on our priority localities which perform less well than the city-wide average

What changes are we currently testing?

- Business gateway community events in locality areas: short start up awareness seminars for attendees; consultations with business gateway advisers; advice on New Enterprise Allowance Scheme
- Events marketing through online and physical distribution of posters

Thinking of, or Starting Up Your Own Business?
Looking to enhance your business skills, meet new people, tap into advice and funding?
Come along to one of three FREE events to help you on the right track to success.

business gateway
your gateway to business expertise

jobcentreplus

Business Gateway will host three events, offering a chance to meet with a Business Adviser who can guide you through the opportunities available to you to learn skills, meet people, progress your business plans and start your journey to success.

Job Centre Plus will also be present alongside a representative from the New Enterprise Allowance Scheme, so you can find out if there is something suitable to fund your business plans.

Thursday 7th September 2017
Includes 1 hour mini seminar
10 AM to 12 NOON
@ Middlefield Hub, Manor Avenue
Aberdeen, AB16 7UR

Wednesday 13th September 2017
Drop in session
2PM to 4PM
@ Mastrick Community Centre, Greenfern Road, Mastrick
Aberdeen, AB16 6TR

Tuesday 19th of September
Includes 1 hour mini seminar
5PM to 7PM
@ Cummings Park Centre, Cummings Park Crescent
Aberdeen, AB16 6TR

To book your place at these events please email Roz@elevatoruk.com, or call 01224 289725

Improvement data

Footfall at community events

Mastrick	Middlefield	Cummings Park
0	0	2

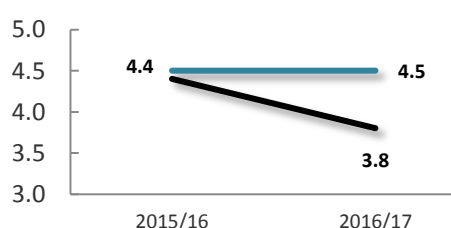The key change tested for this project so far has been to hold community events in Mastrick, Cummings Park and Middlefield. Unfortunately the first tests were unsuccessful with the events attracting only 2 people. Whilst disappointing, this has provided important learning for further testing. The improvement team will review how the format and promotion of these events can be improved to attract more people in future. The team will also need to consider what different change ideas could be tested to achieve the overall improvement aim.

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Lead Outcome Improvement Group

Aberdeen Prospers Group

Richard Sweetnam, Head of Economic Development,
Chair of Aberdeen Prospers

The Aberdeen Prospers group is a partnership group working within the CPA structure. The Group is responsible for ensuring progress against the primary and secondary drivers and improvement aims set for the Prosperous Economy section.

Lead partners involved

- Aberdeen City Council
- North East Scotland College
- North East Scotland Regional Transport Partnership (Nestrans)
- Robert Gordon University
- Scottish Enterprise
- Skills Development Scotland
- University of Aberdeen

Improvement Projects underway using the Model for Improvement

2 improvement projects underway

Improvement progress scale

1.0	Forming as an improvement team
1.5	Planning for improvement has begun
2.0	Activity, but no changes
2.5	Changes tested, but no improvement
3.0	Modest improvement
3.5	Improvement
4.0	Significant improvement
4.5	Sustainable improvement
5.0	Outstanding sustainable improvement

Priority next steps

- Improved Economic footprint
- Gap reduction Employment, Education and Health outcomes in priority localities
- Reduced skills shortages
- Increased Investor readiness
- Improve Transport access to Aberdeen Airport and new AECC Arena
- One Stop Employability Shop
- Community Benefits Opportunities

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PROSPEROUS PEOPLE

Priority: Children are our future

Areas where we have made changes during 2016/17

Primary Drivers

Priority Aim

Children are our future

Children have the best start in life

Children are safe and responsible

Children are respected, included and achieving

Affordable Early Learning and child care provision

Additional Support Needs Advisory Project

Information Sharing

GIRFEC Multi-agency Training

UNICEF Child Friendly Partners Programme

Youth Democracy

Partnership Forums

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What key changes have we made?

Affordable Early Learning and Childcare

Free Early Learning and Childcare

Our Me 2 Service provides up to 600 hours a year of free Early Learning and Childcare for 2 year olds from families on welfare benefits.   Over the last year we have been promoting uptake of the free provision through a range of providers in our three priority localities. At the moment uptake of the service in Aberdeen is 167 (7%) of eligible 2 year olds and their families, which is slightly lower than the national uptake of 9%. We will continue to promote this service to ensure more eligible families across Aberdeen can access free high quality, holistic early learning and childcare services.

Working with communities on the future of Early Learning and Childcare

Our aim is to expand and improve access to affordable childcare across the city. This year we carried out a comprehensive consultation and engagement programme to gather information from parents, carers and potential future parents on how services can best be provided and delivered in Aberdeen. Through a combination of consultation events and questionnaires, a total of 911 responses were received from people across the city (486 responses) and in priority locality areas (425 responses). On the basis of these consultations, we are developing detailed proposals on how early learning and childcare can be expanded and delivered in our priority localities in the first instance. Engagement on these proposals will follow with communities in these localities and our workforce.
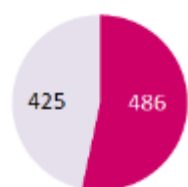
In order to expand provision quality of childcare in keeping with our improvement aims, we estimate that we will require an additional 300 Practitioners in Aberdeen. Over the last year we have been working with the Scottish Government, Aberdeenshire Council, Aberdeen University and NESCOL to develop pathways for young people to become ELC professionals through the establishment of an Early Learning and Childcare Academy. The Academy will allow us to promote early learning and childcare as a positive career choice and offer more flexible routes into the profession.

Stay, Play and Learn Service

As part of our wider offer of services to families with eligible 2 year olds, we have been piloting a new Stay, Play and Learn Service in Aberdeen. This innovative type of nursery provision encourages parents to stay and take part in activities such as crafting, role play, construction and story time alongside their children, as a way of supporting their learning and development. Currently running at Kirkhill Primary School in Kincorth and it is soon to be offered at Manor Park Learning Centre, the trial forms part of the Community Planning Aberdeen's drive to meet 100% of demand for early learning and childcare places by 100% by 2020/21.

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Out of school care policy

Our updated Out of School Care Policy has been highlighted as an example of good practice nationally by the Scottish Out of School Care Network. The policy was highlighted for the value we place on out of school care in the city and its role in improving outcomes for children and families; for the information and support we offer to out of school care providers; and for producing good practice guidelines to support providers deliver high quality and consistent services across the city.

Our Out of School Care Policy recognised nationally as good practice

Looked after Children Project

The LAC project aims to work on a 1-2-1 basis with children to focus on their issues and areas of concern. The initiative started in November 2016 and developed from effective targeted work through the active schools team. The initiative will help children stay in school, grow in confidence and develop a positive outlook. The aim is to reduce the number of children being sent out of the area, keep continuity of positive adult role models in the child's life and build resilience within the child and their community. Key partners are working together closely to ensure the project follows a person-centred approach.

Activities such as horse riding, boxing, learning to swim, skateboarding have showed positive changes in confidence, self-esteem and resilience through experiencing success in the activities as well as building consistent relationships with positive adults. Children and young can then transfer these changes and successes back into school and learning environment promoting achievement and success in school and supporting progress to positive destinations beyond school.

Additional Support Needs Advisory Project

The Additional Support Needs Advisory Project (ASNAP) aims to support local service providers to facilitate the integration of children with additional support needs in nurseries, crèches, playgroups and After School Clubs throughout Aberdeen. The ASNAP project, delivered by VSA - the social care charity for Aberdeen has been nominated for a Scottish Government and Healthcare Improvement Scotland Quality Improvement award. The project aims to support need in nurseries, crèches, playgroups and After School Clubs throughout Aberdeen.

Information sharing

Work has been undertaken to accelerate improvement in information sharing across Grampian's Community Planning Partnerships following publication of the Children and Young People (Information Sharing) (Scotland) Bill in June. Partnership Advice Notes have been agreed and shared in order to build confidence in our safeguarding arrangements. In addition, Practitioners Guidance on Information Sharing produced by Aberdeen City Council, Aberdeenshire Council, Moray Council, Police Scotland and NHS Grampian has been revised to support the sharing of information which will promote, support or safeguard the wellbeing of a child or young person. Legal Services across all Partner agencies are currently reviewing the revised guidance to ensure that it complies with anticipated European legislation.

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GIRFEC Multi-agency Training

Our multi-agency training has been accessed on 403 occasions. The training helps to support staff throughout the partnership to embed the Getting It Right For Every Child approach in their work. 58% of participants are from the public sector (around 1/3 from the NHS and 2/3 from ACC) 14% are partner providers and 44% represent the voluntary sector. Evaluations evidence a positive impact on practice. We continue to progress on our roll out of training and are currently working to recruit additional capacity to provide more access.

Child Friendly City

The successful delivery of the actions detailed within the Children and Young People's Rights and Participation Strategy has provided an important foundation which contributed to our successful application to become part of UNICEF's Child Friendly Partners Programme. This has established us as the first Scottish Local Authority to be accepted onto it. The Children's Rights and Participation Strategy will now be superseded by the actions determined through our work within this UNICEF programme and will reflect local strengths and areas for improvement.

Secured a bid to gain the UNICEF Accreditation for Child Friendly City

Youth Democracy

We actively promoted the Electoral Commissions 'Ready to Vote' campaign which was designed to increase young voter registration. Working closely with the Electoral Commission, city secondary schools, the library service, local children's homes, community Youth Workers and local Elections Officers, successful 'Ready to Vote' events took place in each of our 12 secondary schools. As a result we were able to share information and provide registration opportunities for eligible young people who may not have received it through schools Resources provided by the Electoral Commission were further developed and have been reciprocally shared for inclusion in future national resources.

Partnership Forums

We have established locality based partnership forums across our Associated School Groups (ASGs) (the secondary school catchment and their feeder Primaries) to support multi-agency delivery of the National Improvement Framework. These forums will help develop our GIRFEC practices by promoting primary prevention and early intervention at a local operational level to:

- Improve attainment, particularly in literacy and numeracy
- Closing the attainment gap between the most and least disadvantaged children
- Improve children and young people's health and wellbeing
- Improve employability skills and sustained, positive school leaver destinations for all young people

Each partnership forum will consider how these areas can be addressed through direct intervention with families and members of the local community and report on progress through the ICS Partnership.

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Are our changes resulting in improvement?

— Performance   — 17/18 improvement aim

● Yes
● Getting there
● Not yet

Children have the best start in life

No. of available early learning and childcare places

- LA Setting: 3,566
- Other Setting: 6,738

% of positive early learning and childcare inspection outcomes ●

- 2015/16: 96
- 2016/17: 95.5
- aim: 95

% Parents happy with with early learning and childcare services ●

- 2015/16: 90.1
- 2016/17: 95
- aim: 93.1

No. of staff entering early learning and childcare sector ●

- 2015/16: 1208
- 2016/17: 1115

No. of staff undertaking qualifications to improve quality ●

Role	2016/17	2015/16
Managers	59	19
Lead practitioners	80	25
Practitioners	89	86
Support workers	50	50

■ 2016/17 ■ 2015/16

No. of Me2 places available with a view to meeting 100% demand ●

- 2015/16: 110
- 2016/17: 167
- aim: 220

% of babies exclusively breastfed at 6-8 week review ●

- 2015/16: 36.1
- 2016/17: 36.4

% of mothers smoking during pregnancy ●

- 2015/16: 14.1
- 2016/17: 13.9

Children are safe and responsible

No. of young people in out of Authority Places ●

- 2015/16: 42
- 2016/17: 33
- 2017/18 to date: 35
- (38)

Reduce % of Child Protection Register re-registrations ●

— Aberdeen   — Scotland

- Aberdeen 2015/16: 25, 2016/17: 20
- Scotland 2015/16: 16, 2016/17: 17

No. of young people who were accused in relation to multiple CrimeFiles ●

- 2015/16: 262
- 2016/17: 198
- (170)

No. of young people who were accused in relation to single CrimeFiles ●

- 2015/16: 602
- 2016/17: 559
- (587)

See Appendix 1 for chart narrative

Children are respected, included and achieving

% of pupils identified as having an ASN educated in their local community ●

	2015/16	2016/17
Black	80	90
Blue	85	85

No. of young People with ASN being transported ●

	2015/16	2016/17
Black	559	545
Blue	500	500

No. of LAC educated out with the local authority ●

	2015/16	2016/17
Black	232	241
Blue	200	200

Attainment Gap between highest and lowest achieving 20% (Tariff Scores) ●

	2015/16	2016/17
Black	1,752	1,678
Blue	1,700	1,700

% of LAC achieving Literacy and Numbers at SQF Level 4 or above ●

	2015/16	2016/17
Black	28	28
Blue	33	33

% of young people entering positive destinations upon leaving school ●

	2015/16	2016/17
Black	90.1	90.3
Blue	93.1	93.1

% of young people from deprived areas entering positive destinations upon leaving school ●

	2015/16	2016/17
Black	82.6	83.9
Blue	83.6	83.6

% of young people progressing into a positive destination on completion of an Activity Agreement ●

	2015/16	2016/17
Black	77	78.4
Blue	79	79

% of 16-19 year olds recorded as participating in education employment or training ●

	2015/16	2016/17
Black	91	89.4
Blue	92	92

No. of young people completing formal Achievement Awards: ●

	2015/16	2016/17
Black	37	47
Blue	52	52

No. of young people completing informal Achievement Awards: ●

	2015/16	2016/17
Black	1600	1783
Blue	2000	2000

See Appendix 1 for chart narrative

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Improvement Project Case Study

Act | Plan
Study | Do

We are testing an app for vulnerable children

What is the Aim?

To improve the quality of children's plans by improving measures of health and wellbeing for vulnerable children and young people through our APPA (Adaptive Processing Personality Assessment) app.

The Child's Plan is part of the GIRFEC approach to promote, support and safeguard the wellbeing of children and young people.

How does this support prevention and early intervention?

The app is being used to assess the resilience of young people and identify children who may be at risk and help identify the factors contributing to their risk - allowing for more appropriate and targeted interventions.

Research carried out by the Hope University Liverpool showed that surveys carried out with adolescents digitally yielded more consistent and honest results than paper based surveys.

What changes are we currently testing?

- Digital rather than paper based wellbeing assessment using a kindle app
- Educational Psychologists are currently testing the App in Aberdeen Grammar, Northfield and St Machar School
- Use across a range of Social Work Units through Clinical Practitioners
- Trial of online generated reports

9:41 am
Home

Hi, I'm Alex and I'm going to get to know you better.

Next

Improvement data

Educational psychologists testing app in 3 secondary schools

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Tablet devices made available for trials

The APPA App is a ground breaking tool which aims to improve the quality of children's plans. We are testing the app in schools and social work units to learn how we could use this approach in a range of settings. Feedback from staff and pupils will further influence the development and design of the app.

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Lead Outcome Improvement Group

Integrated Children's Services Board

Gayle Gorman, Director of Education and Children's Services
Chair of ICS Board
Integrated Children's Services is a well-established partnership group within the CPA structure. We work to ensure that each key area of children and young people's wellbeing is addressed through a multi-agency approach and aim to ensure that they and their families are provided with a comprehensive and coordinated suite of services around their core wellbeing needs. We are supported by numerous local and national organisations that work with us through our multi-agency working groups. Integrated Children's Services is leading in the regional development of a Quality Improvement Leader training programme based on the Model for Improvement as well as growing in house capacity through continuing to up skill project leads across the CPP.

If you want to find out more about our work you can find Our Integrated Children's Services Plan 2017-2020 and other resources on our GIRFEC Website: www.aberdeengettingitright.org.uk

Lead partners involved

- Aberdeen City Council
- ACVO
- Children's Hearings Scotland
- NHS Grampian
- Police Scotland
- SCRA
- Scottish Fire and Rescue
- AHSCP

Improvement Projects underway using the Model for Improvement

21 improvement projects underway

No. of improvement projects underway

Improvement progress scale

1.0	Forming as an improvement team
1.5	Planning for improvement has begun
2.0	Activity, but no changes
2.5	Changes tested, but no improvement
3.0	Modest improvement
3.5	Improvement
4.0	Significant improvement
4.5	Sustainable improvement
5.0	Outstanding sustainable improvement

Priority next steps

- Improved intervention and support around mental health
- Creating a child friendly city
- Developing the youth justice strategy
- Improved reporting and risk identification to better align with new inspection criteria

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PROSPEROUS PEOPLE

Priority: People are resilient, included and supported when in need

Areas where we have made changes during 2016/17

Priority Aim	**Primary Drivers**	Making Every Opportunity Count
		Alcohol Brief Interventions (ABI)
		Choose Life App
People are resilient, included and supported when in need	People and communities are protected from harm	Priority Families Service
		Supporting people leaving prison
		Syrian Resettlement Programme
	People are supported to live as independently as possible	Distress Brief Interventions
		Problem Solving Court

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What key changes have we made?

Making Every Opportunity Count (MEOC)

We have been testing proven methodologies that support the early identification of health risks and harms to individuals within a range of appropriate settings. MeOC is a simple intervention, a light touch health conversation, being rolled out in Grampian to enable service users to live as well as they can. It encourages staff to engage in conversations on lifestyle and life circumstances with people at risk. This could include, for example, smoking, healthy eating, healthy weight, being physically active and alcohol intake, money and housing issues. Taking 30 seconds to 3 minutes, the brief conversation makes maximum use of our resources and our positive influence for health, providing information and being able to signpost people to relevant services for further advice or support where appropriate.

Alcohol Brief Interventions (ABI)

An Alcohol Brief Intervention (ABI) is a structured short conversation about alcohol consumption with an individual. The aim of the conversation is to motivate and support that individual to make positive choices and change their drinking behaviour. The conversation is appropriate for anyone who is experiencing negative consequences due to their own alcohol consumption. It is not aimed at people who are dependent on alcohol and require specialist help to recover. An ABI can be opportunistic or planned (e.g. as part of an assessment process) and is a non-specialist intervention part of Health Scotland's wider Health Behaviour Change (HBC) intervention programme. The programme has traditionally been delivered in primary care, accident and emergency and maternity services. Now, in settings across the statutory, voluntary and private sector, we are testing opportunities to further expand delivery and minimise or mitigate the negative impacts of alcohol consumption on people's lives.

See case study on page 31 for more information.

Choose Life App

Last year we worked in partnership with Aberdeenshire CPP to launch an app aimed at preventing suicides in the North-east. The app and its digital suicide prevention campaign was the winner in two categories at the Scottish Health Awards 2017 with the awards being in the categories of 'Innovation' and 'Care for Mental Health'. Vulnerable people can now download the app to access personalised plans for help, along with direct contacts to support groups, including The Samaritans and Breathing Space. It also has content to help those whose loved ones have been lost to suicide. Prevent Suicide features are specific to the North-east allowing people to find local services, and help users monitor their state of mind. Since the launch of the app and website, more than 22,000 users were reached in 17 months (Between March 2016 – August 2017). NHS Grampian saw the largest decrease in suicide in 2016 following release of national data on 3 August 2017 (The Aberdeen City reduction was 28%). The national suicide rate increased by 8% compared with 2015.

22,000
Users reached since the launch of the Choose Life app

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Priority Families Service

Priority Families started in January 2017 and is a partnership service offering dedicated support to families who are disadvantaged and at risk of poor outcomes. It is resourced by Aberdeen City Council, Police Scotland and Action for Children, working in Partnership with many other partner agencies to provide holistic services to families in need. Families affected by anti-social behaviour, offending and child/adult wellbeing issues that meet specific criteria are offered intensive help for up to 12 months. A Tracking System monitors a family's journey through the service measuring progress against agreed outcomes. The Service is still very new but emerging evidence suggests that the first cohort of families who have reached 6 months service are experiencing significantly more positive outcomes.

Support on leaving prison

This year we supported 173 individuals from Aberdeen to engage with Throughcare Support. The Service was introduced in 2015 to improve joint working between the Scottish Prison Service and a range of community planning partners to help short term prisoners (people on sentences of less than 4 years) and their families to prepare for the transition from custody back into the community. Examples include, working with health services to plan for prescriptions and GP registration; Criminal Justice Social Work, to ensure that regular support and supervision is in place, where appropriate; the local authority Housing Service in relation to housing issues/needs; JobCentre Plus in relation to relevant benefits; and third sector and community services and supports. The service aims to reduce the risk of a person reoffending and to support them to (re)integrate into communities on release.

We have been working in partnership with the Scottish Prison Service to assist offenders to sustain their tenancies and prevent their homelessness upon release. In line with the general homeless demographic, offenders are disproportionately likely to be single, male and affected by mental and physical health issues, including addictions. A Case Officer from Aberdeen City Council's Housing Access Service attends HMP Grampian weekly to provide housing options to offenders, assess their circumstances under homelessness legislation and where required, identify suitable temporary accommodation upon release. A Housing Support Officer is also based at HMP Grampian to assess offenders' housing support needs and coordinate support so that this is available as soon as possible on release. This arrangement has now been in place for one year and we have seen almost a 50% decrease in homelessness presentations from offenders leaving prison (from a high of 137 in 2015/16 to just 71 in 2016/17). Year to date, there has only been 45 offenders presenting. This suggests that targeted support to sustain tenancies and more defined pathways, with support in place prior to release, are working well to achieve better outcomes for this vulnerable group.

Syrian Resettlement Programme

Over the last year our efforts to welcome 88 Syrian refugees in Aberdeen have continued. The Syrian resettlement programme is an alliance of compassion, professional expertise, practical cooperation and generosity by Community Planning Partners working with the community and voluntary sector. Together we have successfully coordinated a donations and volunteer strategy, setting up a joint donations account between Church of Scotland and NESCU so that funds could be raised and put towards resettlement efforts in the city. Two refugee festival events have been supported in the last two years as well as local ESOL

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classes, peer education, and integration events and projects including a radio drama project with SHMU aimed at raising awareness about refugees. Working with the Syrian New Scots has enriched our communities and our partnership leaving its own legacy. The Syrian families have now started up their own community project, "As'salam" (or "Peace" in Arabic) and have been involved in the resettlement of the most recent families arriving. This is only possible because of the efforts of all partners to coordinate resources and volunteers to enable and empower the families.

Distress Brief Interventions

Aberdeen City is currently a pilot site for the Distress Brief Intervention scheme that is due to go live on a limited basis in November 2017. A Distress Brief Intervention is a time - limited and supportive problem solving contact with an individual in distress. It is a two-level approach. DBI level 1 is provided by front line staff and involves a compassionate response, signposting and offer of referral to a DBI level 2 service. DBI level 2 is provided by commissioned and trained third sector staff who would see the person within 24-hours of referral and provide compassionate community problem solving support, wellness and distress management planning, supported connections and signposting for a period of up to 14 days. The objective is to provide a more preventative, effective response to an individual in crisis with a view to ensure they develop effective coping mechanisms to allow them to lead positive lives. Through achieving this aim, demand will then be reduced across the referring agencies.

Problem-solving Court

Since November 2015, we have been piloting a Problem Solving Approach in Aberdeen to dealing with women who have offended and from August 2016 we have extended this pilot to men. The approach sees the Scottish Courts and Tribunals Service working closely with Aberdeen City Criminal Justice Social Work Service at Aberdeen Sheriffs Court to provide supervision, support and activities to the individuals. Problem-solving courts put Sheriffs at the centre of rehabilitation. Based in existing court buildings, problem-solving courts yoke together the authority of the court and the services necessary to reduce re-offending and address the issues which drive crime. The Problem Solving approach started in the US and has been used in Scotland for specific offences e.g. Drug Courts, Domestic Abuse Courts. The Aberdeen Problem Solving Court is the first such court in Scotland to address the complex needs of individuals rather than a specific offence. Once sentenced, the individual is subject to regular reviews in court in front of the same Sheriff. There is dialogue between Sheriff and client with an emphasis on the client to be held to account for both their offending and for the progress they are making. The client receives a high level of support to address their problems. In Aberdeen, those who appear in the Problem Solving Court are usually given a Structured Deferred Sentence of varying lengths. This is a "down tariffing" mechanism aimed at providing supervision

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Are our changes resulting in improvement?

— Performance   — 17/18 improvement aim   ● Yes
   ● Getting there
   ● Not yet

People are protected from harm

Increase usage of Choose Life prevent suicide app ●

18,738
20,000
10,000
6,000
6,600
2015/16   2016/17

No. of Drug related deaths ●

60
45   46
40
28
20
0
2015/16   2016/17

Average age gap from when someone starts drug use to when they seek help in years (Male) ●

8.9
8.8   8.8
8.7   8.7
8.6
2015/16   2016/17

Average age gap from when someone starts drug use to when they seek help in years (Female) ●

10.0
6.9
5.0
5.7
2015/16   2016/17

No. of people and families who may be at risk that are identified for support ●

600
521
400
350
200
83
83
0
2015/16   2016/17   2017/18 to date

No. of Police Scotland Hate Crime Reports ●

300
261   242
235
200
100
122
0
2015/16   2016/17   2017/18 to date

No. of people identified to undertake an Earlier Intervention programme for domestic abuse perpetrators

10
7
5
0
2017/18 to date

No. of alcohol brief interventions delivered in wider settings ●

1,450
1,406
1,400
1,400
1,350
1,330
1,300
1,250
2015/16   2016/17

No. of Making Every Opportunity Count conversations. ●

6,567
5,000
850
-
2015/16   2016/17

Repeat homelessness (within 12 months) ●

10.0
6.5
5.1   6.1
5.0   5.0
0.0
2015/16   2016/17   2017/18 to date

Households previously homeless that have sustained their tenancy for more than 1 year ●

100
94
92.7   91.87
90
90.4
80
2015/16   2016/17   2017/18 to date

See Appendix 1 for chart narrative

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Community Justice

No. of people who were appropriately diverted from Court aged 18-25 ●

- 2015/16: 14
- 2016/17: 20 / 14

No. of people who were appropriately diverted from Court aged 26+ ●

- 2015/16: 33
- 2016/17: 33 / 32

% of individuals on a Community Payback Order Supervision Requirement indicating improved outcomes ●

- 2015/16: 53
- 2016/17: 74 / 54

No. of people commencing/undertaking alternatives to remand ●

- 2015/16: 22
- 2016/17: 31 / 23

% of non-statutory prisoners who received relevant voluntary support on release ●

- 2015/16: 65 / 75
- 2016/17: 70 / 75

% of individuals admitted to HMP Grampian with alcohol and drugs misuse issues ●

- 2015/16: 100
- 2016/17: 100 / 99

People are supported to live as independently as possible

Emergency admission rate for adults per 100,000 population ●

- 2015/16: 10,132
- 2016/17: 10,132 / 9,620

Life Expectancy Localities 2016/17 (Male)

- Tillydrone: 75.8
- Northfield: 77.6
- Torry: 78.1

Life Expectancy Localities 2016/17 (Female)

- Tillydrone: 80.7
- Northfield: 80.8
- Torry: 81.5

No. of organisations in Aberdeen being supported to prepare a Healthy Working Lives Plan 2016/17

- Small and Medium Enterprises Registered: 39
- Non Small and Medium Enterprises Registered: 58

See Appendix 1 for chart narrative

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Improvement Project Case Study

Act | Plan
Study | Do

Support for families of people in the Justice System

What is the Aim?

To increase the number of family members of people in the Justice System in Aberdeen receiving support from Families Outside by 100% (from 16 in 2016/17 to 32 in 2017/18) by end March 2018.

Families Outside is the only national charity in Scotland that works solely to offer support and information to the families of people affected by imprisonment.

How does this support prevention and early intervention?

- Helps reduce the likelihood of people reoffending and improves outcomes for these individuals, families and communities
- Prisoners who are supported to maintain family ties are up to six times less likely to reoffend and cope better during imprisonment
- Helps prevent future generations from offending as children who have a relative in prison are more vulnerable to later involvement with the criminal justice system

What changes are we currently testing?

- Signposting families to support available through posters and business cards
- Raising awareness of professionals of issues for families and supports available through training and bulletin article
- New procedure to seek consent from individuals for sharing information with 'Families Outside' service to enable support to be offered

She's in prison. My life's turned upside down. Where can I go for help?

Families Outside is a national charity that provides support to families affected by imprisonment in Scotland.

Support and Information Helpline:
Freephone 0500 83 93 83

Email: support@familiesoutside.org.uk
Text: Famout followed by your message to 60777

families outside

Improvement data

No. New Cases Supported by Families Outside

Testing staff training begins

Testing posters/ cards begins

Testing CJ Bulletin begins

Starting Point

7 7 9 12 12 12 13 15 17

11 Sep 17 | 18 Sep 17 | 25 Sep 17 | 2 Oct 17 | 9 Oct 17 | 16 Oct 17 | 23-Oct-17 | 30-Oct-17 | 06-Nov-17

We are in the very early stages of this improvement project and have started testing our change ideas. We can see from the data that the changes we have tested have begun to have an impact, with an increase in 10 family members receiving support over a two month period against a baseline of 7 receiving support in a six month period. We will continue to monitor improvement data to assess the impact of the changes we are testing.

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Improvement Project Case Study

Act | Plan
Study | Do

Alcohol Brief Interventions

What is the Aim?

To increase the number of people at risk of falls, where alcohol may be a factor, identified for an alcohol brief intervention to 20 by Dec 2017.

An alcohol brief intervention (ABI) is a short conversation about alcohol consumption with a patient/service user that seeks to motivate and support the individual to think about and/or plan a change in their drinking behaviour.

How does this support prevention and early intervention?

- Helps prevent falls which are caused or exacerbated by alcohol
- Falls are a major threat to older people's quality of life, often causing a decline in self-care ability and participation in physical and social activities
- Falls can be devastating to the affected individual but are also expensive to manage
- Even modest social alcohol consumption by older people may compound or exacerbate other risk factors for falls

What changes are we currently testing?

- Training sessions for staff on the ABI conversation
- Method of screening service users to identify issues with alcohol
- Using evaluation to ensure quality of the ABI intervention

ALCOHOL and later life

Alcohol Effects As We Get Older

Alcohol and Medication

Alcohol and Nutrition

This publication is not to be used as direct medical advice, always contact your G.P for advice and information.

NHS Grampian

Improvement data

No. Alcohol Brief Interventions

Values plotted: Mar 16: 0; Apr-Jun 16: 2; Jul-Sep 16: 6; Oct-Dec 16: 7; Jan-Mar 17: 11; Apr-Jun 17: 22. Target line at 20.

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We have been testing this intervention for over a year and have seen a rise in the number of Alcohol Brief Interventions taking place in this wider setting. We hope to be able to use the learning from the approach, including screening tool and staff training to test the approach in wider settings. For example, maternity wards. We are currently doing an evaluation of the quality of the intervention to assess impact on longer term outcomes for people receiving the intervention.

Lead Outcome Improvement Groups

Resilient, Included & Supported Group

Judith Proctor, Chief Officer – Health and Social Care Partnership, Chair of Resilient, Included & Supported Group
The Resilient, Included and Supported Group brings together key partners from across Community Planning Aberdeen to ensure that we are working in a joined up way to support people in Aberdeen to feel safe and protected from harm and to live as independently as possible. The Group is undertaking a wide range of activity to improve outcomes for people in this area and has begun using improvement methodology to test our more innovative ideas.

Lead partners involved

- Aberdeen City Health and Social Care Partnership
- Aberdeen City Council
- ACVO
- NHS Grampian
- Scottish Fire and Rescue Service
- Police Scotland
- Active Aberdeen Partnership

Community Justice Group

Angela Scott, Chief Executive – Aberdeen City Council, Interim Chair of Community Justice Group
The Community Justice Group brings together partners and stakeholders to drive forward the progression of priorities aimed at preventing offending and reoffending and improving outcomes for people involved in the Justice System, their families and communities.

Lead partners involved

- Aberdeen City Council
- Health and Social Care Partnership
- Crown Office & Procurator Fiscal Service
- NHS Grampian
- Police Scotland
- Scottish Courts and Tribunals Service
- Scottish Fire and Rescue
- Scottish Prison Service
- Skills Development Scotland
- ACVO

Alcohol and Drugs Partnership

Helen Shanks, Head of Inclusion - Education and Children's Services, Chair of Alcohol and Drugs Partnership
The Alcohol and Drugs Partnership brings together partners and stakeholders to provide strategic leadership in tackling issues arising from substance misuse across a broad spectrum of activity from prevention, early intervention, harm reduction through to specialist service provision and facilitating recovery.

Lead partners involved

- Aberdeen City Health and Social Care Partnership
- Aberdeen City Council
- NHS Grampian
- ACVO
- Police Scotland
- Scottish Fire and Rescue Service
- Scottish Prison Service
- Active Aberdeen Partnership
- Aberdeen in Recovery

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Improvement Projects underway using the Model for Improvement

Resilient, Support and Included Group
1 improvement project underway

Improvement progress scale

1.0	Forming as an improvement team
1.5	Planning for improvement has begun
2.0	Activity, but no changes
2.5	Changes tested, but no improvement
3.0	Modest improvement
3.5	Improvement
4.0	Significant improvement
4.5	Sustainable improvement
5.0	Outstanding sustainable improvement

Community Justice Group
4 improvement projects underway

Alcohol and Drugs Partnership
1 improvement project underway

Priority next steps
- Seaton Recovery Project
- Harm Reduction and Early Intervention Project
- Early years and older people intergenerational test of change project
- Link App
- Referral service at point of arrest
- Diversion from Prosecution project
- Employability of ex-offenders

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PROSPEROUS PLACE

Priority: Empowered, resilient and sustainable communities

Areas where we have made changes during 2016/17

Priority Aim

Empowered, resilient and sustainable communities

Primary Drivers

Safe and resilient communities

- Community and Business Resilience Strategy
- Organisational Resilience Self-assessment
- Alcohol Referral Scheme
- AMPED
- Cruyff Court

People friendly city

- Food Provision
- Clean Up Aberdeen
- Aberdeen in Bloom
- Dementia Friendly City
- Child Friendly City

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What key changes have we made?

Business and Community Resilience Strategy

We have worked with Grampian Local Resilience Partnership to produce a Business and Community Resilience Strategy for the City. Community Resilience has been described by Scottish Government as 'Communities and individuals harnessing resources and expertise to help themselves prepare for, respond to and recover from emergencies, in a way that complements the work of the emergency services'. The new strategy integrates national and local intentions and outcomes to provide a local framework within which members of Grampian Local Resilience Partnership (LRP) can identify, encourage and support individuals, businesses and communities who would benefit from developing arrangements to singly or collectively prepare for and respond to any emergency situation which affects them. The aim of Community Resilience activity is to reduce the impact of emergencies by ensuring that individuals, businesses, community groups and voluntary organisations are empowered to prepare, respond and recover from emergencies and disasters. Emergency responders understand, enable and where appropriate integrate the capabilities of individuals, businesses, community groups and voluntary organisations into emergency planning, response and recovery activity.

Organisational Resilience Self-Assessment Toolkit

Aberdeen City Council has developed a self-assessment process for organisational resilience which has been quality assured by Her Majesty's Inspectorate of Constabulary (HMICS). Outline assessment criteria and supporting guidance has been developed to aid the assessment process. The assessment process provides assurance that Aberdeen City Council is achieving a good level of capacity and capability in relation to emergency preparedness and response, and has a strong track record in doing so in live situations. Areas for development have been identified which, if taken forward will further bolster the organisation, providing confidence to staff and communities and assurance to senior management and elected members as to the levels of readiness to respond to events which are hoped never to take place. Partner organisations across Community Planning Aberdeen are invited to use the self-assessment process to achieve the same.

AMPED

We have been piloting Aberdeen Motorcycle Project for Educational Development, or AMPED, which aims to divert young people away from antisocial behaviour by providing them with another activity or interest. The trial scheme based near Hazlehead Park began in April 2017 for a six week period. The programme offers participants an opportunity to learn how to fix, maintain and ride motorcycles safely as well as education on the dangers of illegally driving motorcycles. Participants have also been taught about the effects antisocial behaviour can have on a community.

During 2016/17, one more person in every ten felt safe in Aberdeen

Alcohol Referral Scheme

As a result of redesigning processes for individuals found to be Drunk and Incapable (D&I), The Community Safety Partnership (CSP) ensured that those who have enduring issues with

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alcohol misuse and who come to the attention of Police Scotland are effectively signposted into support and recovery services. As a result, in the last year 409 referrals were reviewed by Social Work Staff based within the Integrated Alcohol Service (IAS). Further work identified to be taken forward next year will involve testing a preventative and co-ordinated model of care and case management for individuals identified as having problems with alcohol'.

First Cruyff Court in Scotland

The first Cruyff Court in Scotland opened in Aberdeen in January 2017. We worked in partnership with The Denis Law Legacy Trust, the Johann Cruyff Foundation, the People's Postcode Lottery, Tiger Turf and Hunter Construction Ltd to bring the initiative to the Granite City. The previously run-down and under-used urban space at Catherine Street Court has now been transformed into a hi-tech, all-weather play and activity area for families in the surrounding community and wider Aberdeen area. Named 'Cruyff Court Denis Law'; in honour of Aberdeen's Ballon d'Or winner Denis Law and Dutch footballing legend Johan Cruyff, the new facility provides a modern safe play area that encourages young people to get outdoors and enjoy a variety of sports and other creative activities. Various activities are now being hosted by Denis Law's Streetsport initiative and the Cruyff Foundation including the 'Heroes of the Cruyff Courts' programme which encourages young people to organise events within their own communities. £250k was invested by funding partners to develop the new court.

Community Food Growing Programme

We have developed a Community Food Growing Programme which provides new community growing spaces both city wide and in priority localities of Aberdeen. Growing food locally has many health and environmental benefits and is a key driver in helping tackle food poverty and deliver sustainable food provision. The projects range from creating community space to grow fruit and vegetables, bringing allotments back into use and the creation of community gardens. All projects require significant partnership working and collaboration between public services and communities.   The programme is being funded by £145,000 of the Council's Non Housing Capital Programme.

Food and Fun

The Food and Fun project won a special success award at the Children and Young People's Services Awards in September 2017

Provision of free school meals provided during school holidays is a key improvement aim within the Local Outcome Improvement Plan for Aberdeen City. This year free school meals were provided to 3 primary schools across our locality areas during Easter and Summer holidays 2017. The initiative, funded by Aberdeen City Council, provided good food and enrichment opportunities to children outside the busy school calendar year. It aims to help alleviate hunger and support parents and those struggling with family food budgets in pressured holiday periods. This initiative helps prevent suffering from the effects of poverty and hunger which have a direct correlation to poor educational attainment.

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Aberdeen in Bloom

Our In Bloom campaign has seen Aberdeen receive over 20 awards in 2016/17 for environmental services provided including being Awarded Gold medal in 2017/18 in the prestigious Champion of Champions 2017/18 Keep Scotland Beautiful Campaign. Seaton Park was crowned winner of the Parks and Green Spaces prize. The many awards and success of the service is due recognition for all the hard work of the many partners, community volunteers, schools and Environmental Services staff, who all contribute and work together, throughout the year. The awards have allowed Aberdeen to showcase to the whole of the UK what makes Aberdeen a wonderful place to live, work and visit. Our involvement with communities and partners has been recognised across the UK and Aberdeen is now seen as leading the field in this area.

Clean Up Aberdeen

Clean Up Aberdeen is Aberdeen's campaign to involve everyone living, working and visiting in action against litter and mess. Aberdeen City Council spends over £4 million on clearing litter from Aberdeen's streets and open spaces. Everyone must work together to end this. Our campaign in 2017 has seen a series of planned events led by inspired and passionate people from all backgrounds that want a beautiful and litter free Aberdeen. Clean Up Aberdeen involves communities across Aberdeen who work together with the council team to make a difference. There is a real determination to change attitudes and Clean Up Aberdeen. Everyone involved are true champions and leaders in Community Engagement. See Clean up Aberdeen on Facebook www.facebook.com/Clean-Up-Aberdeen. The number of litter picking clean ups has steadily grown over the years from 30 in 2009, to 62 in 2015. In 2016 there were 161 clean ups, involving 2466 volunteers who filled 2278 bags. A fantastic achievement by everyone involved. This success is a result of a combination of commitment and drive from leaders coupled with increased community engagement and business involvement. The campaign is real collaboration and partnership working in place.

Dementia Friendly City – Boogie at the bar

We introduced Boogie at the bar to Aberdeen, Scotland's first dementia-friendly disco. The monthly disco event, held at the Foundry pub in Holburn Street, is hosted by Sport Aberdeen as part of Active Aberdeen Partnership and is open to all. It provides a regular opportunity for people living with dementia to enjoy a relaxed boogie in a safe environment. The idea came from a member of the community who is living with Alzheimer's and is a brilliant example of working in partnership with communities to break down barriers and allow a wider range of people to enjoy social activities. Boogie at the Bar is supported by Marks & Spencer Bank, Aberdeen Football Club Community Trust and Alzheimer's Scotland alongside the Active Aberdeen Partnership. The initiative won best Community Support Initiative at Scotland's Dementia Awards in September 2017. *See case study on page 40 for more information.*

Child Friendly City

See page 19 of this report for more information.

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Are our changes resulting in improvement?

— Performance   **— 17/18 improvement aim**

- **Yes**
- **Getting there**
- **Not yet**

Safe and resilient communities

No. community groups that include Community Resilience within their local plans ●

Maintain % of participation of all partners in Local Resilience Partnership groups and plans ●

No. of Council antisocial behaviour incidents reported ●

No. Police Scotland – Youth Annoyance incidents reported ●

No. of persistent offenders involved in incidences of Anti social behaviour (Council) ●

No. of persistent offenders involved in incidences of Youth Annoyance (Police Scotland) ●

No. of young people in activity programmes who take on a coaching/volunteering role) ●

Partner referrals for home and fire safety visits around higher risk cases ●

Levels of home and fire safety education across primary schools ●

Home fire safety visits including care and repair/home-check ●

Work in partnership to reduce violent crimes ●

No. of participants in Best Bar None ●

See Appendix 1 for chart narrative

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No. of participants in Unight 🟢

	2015/16	2016/17	2017/18 to date
	17	25	30
			19

No. of domestic abuse incidents 🟢

2015/16	2016/17	2017/18 to date
2535	2505	1206

Work in partnership to reduce all crime across Aberdeen City 🟢

2015/16	2016/17	2017/18 to date
25822	24321	25564
		5908

People friendly city

% of people who feel safe in Aberdeen City (City Voice respondents) 🟢

2015/16	2016/17
83	91
	84

% of Schools actively engaged with the Unicef Rights Respecting Schools Award 🟢

2016/17	2017/18 to date
52	66

% public leisure centres are accessible for people with a disability 🔴

2015/16	2016/17
70	70
	60

Increase provision of meals provided during school holidays to children

2016/17
1734

No. of people affected by Household Food Insecurity (3 year ACC Tenant Survey Respondents) 🔴

2015/16	2016/17
	463
	417

Provision of allotments and community food growing spaces 🟢

2015/16	2016/17
468	496
	473

No. of people involved in friends of parks groups 🟡

2015/16	2016/17
120	100

No. of people involved in environmental walkabouts 🟢

2015/16	2016/17	2017/18 to date
6	5	6

Increase number of It's your neighbourhood' awards achieved' 🟢

2015/16	2016/17	2017/18 to date
5	24	30
		25

No. of asset transfer requests

2017/18 to date
1

See Appendix 1 for chart narrative

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Improvement Project Case Study

Act | Plan
Study | Do

Boogie at the bar – Scotland's first Dementia friendly disco

What is the Aim?

To provide a regular opportunity for people living with dementia to enjoy a relaxed dementia friendly boogie.

The project brings people together young and old and those living with dementia, with the main aim to socialize and promote physical activity, fun and a bring return to normality for the participants.

How does this support prevention and early intervention?

- Dementia affects around 90,000 people across Scotland and by 2020 it is estimated that there will be over 1 million people living with the illness in the UK
- As dementia becomes increasingly prevalent in ageing populations, scientists are increasingly looking at preventing and treating the condition without drugs
- Research shows that dancing dramatically reduces the occurrence of dementia and Alzheimer's disease
- In one study, freestyle dancing was shown to reduce the risk of dementia by 76% - twice as much as reading

What changes are we currently testing?

- Tested monthly dances/boogies
- Dances out with a typical care setting.
- Tested Inter-generational dances where the young and old populations are brought together
- Foundry Bar, Holburn Street, Aberdeen tested as a venue with more to be added soon

Improvement data

Winner
Best community Support Initative at Scotland's Dementia Awards in 2017

Up to 100 participants at each event

The key change tested for this project so far has been to test monthly dances out-with a typical care setting and testing inter-generational dances. The popularity of events has been very high and the Partnership project was awarded Best Community Support Initiative at Scotland's Dementia Awards in 2017/18.

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Lead Outcome Improvement Groups

Sustainable City Group

Derek McGowan, Head of Communities and Housing, Chair of Sustainable City Group
The Sustainable City Group has representatives from partner organisations across the city. It is responsible for ensuring drivers and outcomes are delivered in the Prosperous Place section in the LOIP which range from tackling food poverty in the city to reducing carbon emissions.

Lead partners involved

- Aberdeen City Council
- Active Aberdeen Partnership
- ACVO
- Civic Forum
- NHS Grampian
- Police Scotland
- Scottish Fire and Rescue Service
- Sport Aberdeen
- Nestrans

Resilient, Included & Supported Group

Judith Proctor, Chief Officer – Health and Social Care Partnership, Chair of Resilient, Included & Supported Group
The Resilient, Included and Supported Group brings together key partners from across Community Planning Aberdeen to ensure that we are working in a joined up way to support people in Aberdeen to feel safe and protected from harm and to live as independently as possible. The Group is undertaking a wide range of activity to improve outcomes for people in this area and has begun using improvement methodology to test our more innovative ideas.

Lead partners involved

- Aberdeen City Health and Social Care Partnership
- Aberdeen City Council
- ACVO
- NHS Grampian
- Scottish Fire and Rescue Service
- Police Scotland

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Improvement Projects underway using the Model for Improvement

Sustainable City Group
1 improvement project underway

Improvement progress scale

1.0	Forming as an improvement team
1.5	Planning for improvement has begun
2.0	Activity, but no changes
2.5	Changes tested, but no improvement
3.0	Modest improvement
3.5	Improvement
4.0	Significant improvement
4.5	Sustainable improvement
5.0	Outstanding sustainable improvement

Resilient, Included & Supported Group
1 improvement project underway

Priority next steps

- Improve resilience within our priority localities by working with communities to develop resilience within their local plans
- Maintain participation of all partners in Local Resilience Partnership groups and plans and promote self-assessment of resilience plans
- Work towards achieving UNICEF Child Friendly City accreditation

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ENABLING TECHNOLOGY

Priority: Creating a digital place

Areas where we have made changes during 2016/17

Priority Aim

Primary Drivers

Creating a digital place

Digital connectivity
- Free Public Access Wi-Fi
- Small Cell Mobile Network Delivery
- Tillydrone Smart District Project
- Full Fibre Network Pilot Area

Data
- Smart City Standards

Digital innovation
- City Internet of Things Network

Digital skills and education
- Aberdeen Digital Ambassador's Network

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What key changes have we made?

Free Public Access Wi-Fi

We have extended the roll out of public access Wi-Fi across the city as part of our Digital Place Programme. It is now available across 30 public council buildings, large parts of the city centre (including Union Street) and other locations around the city. We have also been targeting our priority localities to help people benefit from free Wi-Fi spots. The programme has been rolled out initially in the areas of Northfield, Cummings Park, Woodside and Tillydrone. The two-year project has been designed to give regeneration areas in Aberdeen access to information and help to encourage education, training and skills development.

An aligned programme has seen sheltered and care housing in the south of the city provided with free public Wi-Fi to address social isolation, health and care challenges for residents. Residents and their guests are now able to access the internet at high speed and consultations and meetings are taking place over a video conferencing solution. In the south we are investigating the use of the network to enhance and add services for residents. This includes the development of video based, shared fitness classes across centres. The public Wi-Fi programme continues to develop with deployment targeted for the remainder of the city centre (including Broad Street redevelopment) and the beach front.

Commission of City IoT network

Internet of Things (IoT) networks use sensors, lights, and meters connected to data networks to collect and analyse information about the environment and performance of operational assets. This data can be used to improve and plan infrastructure, public utilities, services and more. A low power (LoRa WAN) Internet of Things network covering 50% of populated area of Aberdeen is under deployment which will allow for pilot and test studies at scale.

Aberdeen is working on projects alone and also partnering with other European Cities in areas such as intelligent traffic, flood monitoring and management and bin collection supported by sensor devices to enhance the quality of life in the city and improve resilience. Our street lighting service is working in collaboration with other Scottish Cities through the SCA to define and develop networking capabilities, lighting management and other smart uses for Council owned lighting columns. Mobile and fixed networks will also play a role in providing the coverage and connectivity to support a smarter more responsive city. Aberdeen is a leading city in the development of this underlying core connectivity as referenced elsewhere in this review.

Tillyzone Smart District Pilot

In Tillydrone, one of our priority localities, we are working with the Future Cities Catapult, citizens and other local interests to define levels of community engagement and ownership of digital infrastructure and services, building on the provision of the community Wi-Fi. This report will be published before the end of 2017. In addition the University of Aberdeen is working in the Tillydrone area to stimulate interest and understanding around the Internet of Things, as a pre-cursor to identifying community priorities for such solutions. This work consists of a public access Wi-Fi roll out coupled with a range of community engagement activities to introduce citizens to the IoT concept. These include community ownership of a number of smart citizen boards, and school pupil sessions using Electro Dough.

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Small Cell Mobile Network Delivery

We have been collaborating with the Wireless Infrastructure Group and Telefonica (O2) to construct phase one of Aberdeen's multi operator small cell wireless scheme. It is the first fibre-connected, multiple operator capable, small cell network in the UK, and is attached to public infrastructure such as lamp-posts and traffic lights to deliver faster and higher capacity mobile services. The technology was turned on in September 2017, at key locations within the city, such as the rail station, Pittodrie Stadium and the University of Aberdeen. This is part of a £10 million plan to expand the network across the city over the next few years as part of the plans for the city to be a leader in digital technology and to unlock future investments for Aberdeen. The development will provide a platform to test and assess future mobile and wireless technologies rapidly and cost effectively in the city. This in turn can drive research and development in support of existing and new commercial products and sectors as well as enhancing the efficiency and effectiveness of public services.

Full Fibre Network Pilot Area

The Aberdeen City Region Deal area has been selected by the UK department for Culture, Media and Sport (DCMS) as one of six pilot areas in the UK to participate in a voucher scheme supporting the deployment of fibre to the premises solutions for businesses. The scheme, which will begin in late 2017, will see support for the capital costs of provision of gigabit capable connections and will be available for both individual businesses and collective groups. An aligned trial for residential provision is being carried out elsewhere in the country and might be extended if it proves viable and successful.

Smart City Standards

It has been shown that cities which adopt a Smart City approach make public services more effective and efficient. Aberdeen leads Scottish Cities Alliance research on the benefits of adoption/accreditation to Smart City standards. ACC are also developing opportunities in the "Smart City" space to support local business to identify and exploit opportunities. This research work is due to report in November 2017. Aberdeen is further exploring solutions in smart transport data, car sharing, open data, fuel poverty and healthy living, smart lighting and more.

Launch of Aberdeen Digital Ambassador's network

We established the Aberdeen Digital Ambassador's (ADA) network which aims to support people in Aberdeen to be digitally connected by bringing them online and providing them with digital skills training in their communities. The Digital Ambassador's network will provide ad hoc and arranged access to voluntary skills support across Aberdeen. We are looking to grow the number of ambassador's and coaches. The network includes support for individuals and small to medium sized enterprises. Talks are underway to decide and plan the best way to make this happen. A mobile phone app is under development which will allow digital ambassadors to connect with each other and build effective knowledge networks in support of their client base. The app will allow providers to put details of their digital provision in an easily accessible format. It will be for anyone interested in improving their digital skills.

A start has been made on producing free deliverable sessions on Cyber Safety. This is in the form of a PowerPoint presentation – which has full details so that groups/organisations/ partners and communities can self deliver this to relevant audiences. The style is in the form of open source – therefore the expectation is that no monetary profit is made from delivering the sessions, that groups take ownership of when, where and how often they wish to use them, and if there are any improvements then a copy is sent back to the digital place team. This style has been adopted to encourage sustainability and responsibility in the area of raising skills and awareness.

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Are our changes resulting in improvement?

—— Performance　　—— 17/18 improvement aim

● Yes
● Getting there
● Not yet

Digital Connectivity

% of households that are in properties passed by superfast broadband provision ●

- 100
- 90
- 80
- 70

98
95
83

2015/16　　2017/18 to date

% Businesses have access to ultrafast broadband ●

- 30
- 20
- 10
- 0

20
0.12

2015/16　　2017/18 to date

Average download speeds (M/Bts) ●

- 30
- 20
- 10
- 0

25
19.5　　20.4

2015/16　　2016/17

Attract public and private sector investment in digital infrastructure (£ Millions) ●

- 15
- 10
- 5
- 0

10
10

2015/16　　2017/18 to date

% of free Wifi across the city ●

- 25
- 20
- 15
- 10
- 5
- 0

20
20

2015/16　　2016/17

% coverage of boosted 4G coverage and 5G capability across the city ●

- 100
- 50
- 0

90
60
33

2015/16　　2017/18 to date

% of city with sensor network to capture data ●

- 30
- 20
- 10
- 0

20
20

2015/16　　2017/18 to date

Digital Innovation

Number of living labs across the city ●

- 4
- 2
- 0

3
1　　2

2015/16　　2017/18 to date

% citizens receiving telecare in the home ●

- 15
- 10
- 5
- 0

10
5　　6

2015/16　　2017/18 to date

See Appendix 1 for chart narrative

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Improvement Project Case Study

Project K

What is the Aim?

To increase young peoples (14-18 year olds) access to and skills with digital technologies by the end of September 2017.

Project K is a problem solving competition designed to get young people thinking about problems that exist within their communities that could be tackled through creating an app. The project is currently underway in six schools across the city and 40 pupils and staff are involved.

How does this ensure prevention and early intervention?

- Employment and education attainment is increased through learning a new skill
- Engagement in and with the local community through problem solving issues and prevents negative outcomes for areas
- Digital literacy is improved

What changes are we currently testing?

- Facilitating workshops to encourage learning about technologies
- Work experience opportunities within Aberdeen City Council's ICT department
- Prize of a 3D printer
- Development and application of apps

Improvement data

50 Pupils taken part

6 Schools participated

20 Workshops have taken place

We are in the first stage of this project, with the second part beginning in November 2017. In phase two, we will begin to develop the young people's apps. So far, we have been reaching a wide range of pupils across Aberdeen's schools, and encouraging them with team work and problem solving.

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Lead Outcome Improvement Groups

Digital City Group

Simon Haston, Head of IT and Transformation, Chair of Digital City Group
The Digital City Group brings together key partners from across the city to ensure that we are working collaboratively to deliver innovative ways to utilise digital technologies to transform how we deliver public services, engage communities in different ways and provide more opportunities for businesses.

Lead partners involved

- Aberdeen City Council
- Aberdeen City Health and Social Care Partnership
- Police Scotland
- NHS Grampian
- Scottish Fire and Rescue Service
- ACVO
- Civic Forum
- NESTRANS
- University of Aberdeen

Improvement Projects underway using the Model for Improvement

1 improvement project underway

Improvement progress scale

1.0	Forming as an improvement team
1.5	Planning for improvement has begun
2.0	Activity, but no changes
2.5	Changes tested, but no improvement
3.0	Modest improvement
3.5	Improvement
4.0	Significant improvement
4.5	Sustainable improvement
5.0	Outstanding sustainable improvement

Priority next steps
- Continued roll out of Free Public Access Wi-Fi with targeted roll out through the Digital Place Programme
- Further implementation of Small Cell Mobile Network Delivery
- Research and development of Smart City Standards

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WORKING WITH COMMUNITIES

Engagement, Participation and Empowerment

Areas where we have made changes during 2016/17

Primary Drivers

Priority Aim

All communities have an opportunity to get involved and participate

Engagement

Participation

Empowerment

Engagement, Participation and Empowerment Strategy & Toolkit

Locality Planning

Participation Requests and Asset Transfers

Participatory Budgeting

Community Learning and Development Plan

Place Standard

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What key changes have we made?

Engagement, Participation and Empowerment Strategy

Our Engagement, Participation and Empowerment Strategy was published in December 2016 with the aim that service users and communities are proactively and routinely involved in any developments that affect them. We are currently in the process of developing a Toolkit which will sit alongside the strategy to include guidance on a variety of methods, skills and techniques useful in working with communities.

Participation Requests and Asset Transfer Requests

As part of our Engagement, Participation and Empowerment Strategy we are promoting the opportunity for communities to make a participation request or asset transfer request to Community Planning Aberdeen partner agencies. Participation requests provide communities the opportunity to get involved in public service outcome improvement processes. The Asset Transfer Requests process creates a right for community bodies to request to buy, lease, manage or occupy any land or building owned or leased by a public service authority.

So far Aberdeen City Council has had one asset transfer request from the Fittie Development Trust to take ownership of the former Gospel Hall in Footdee. The request to convert the hall into a community centre was approved in June 2017 and plans are in place to open the centre in summer 2018. This will provide a permanent physical location for the community to have community and learning events and will encourage residents in other activities.

Aberdeen City Council has also had one informal expression of interest for a participation request. We are working with the community group to take this forward. As a Community Planning Partnership we are committed to working with communities in a way which does not require the formal process of participation requests and asset transfer requests, however we will continue to promote opportunities for communities to do so.

Locality Planning

In February and March this year, Community Planning Aberdeen approved three draft Locality Plans covering the period of 2017 – 2027 for the areas below.

| Torry | Middlefield, Mastrick, Cummings Park, Northfield and Heathryfold | Seaton, Woodside and Tillydrone |

The locality plans have been developed as living documents, and are being developed in consultation with those communities living in the localities. Easy read versions of the Locality Plans for communities are currently in development and will be completed by December 2017.

Locality Partnerships have been established with the aim of at least 50% of members to be from the neighbourhoods themselves. These Boards will oversee the continued

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development and delivery of these plans. *See page 58 for more information on the Locality Partnerships*.

We worked with Scottish Community Development Centre to engage residents and community groups in Torry with the locality planning process. This involved creating an accessible job description and engagement plan for recruiting community representatives on the Locality Partnership Board to encourage applications, and holding a stakeholder event. We have also agreed further work with SCDC with a specific piece of work in the Woodside, Seaton and Tillydrone locality and action learning sets across all three localities.

Participatory Budgeting

Three Participatory Budgeting events called "U Decide" took place between October 2016 and March 2017 with the aim of driving up and re-engaging community participation in Locality Planning as well as identifying community based solutions to the priorities identified within each of the Locality Plans. The events took place in the three regeneration areas, with local steering groups set up for each locality.

Residents of the Localities voted on local projects that they wished to be funded; £250k was allocated through the process with funding provided by Community Planning Aberdeen, the Council and the Scottish Government. There were 156 bids from local groups, individuals and organisations and 3694 residents voted across the Localities, which is an average of 8% of the population of the Localities. There were 40 successful bids, with grants ranging from £600 to £15,000. *See case study on page 54 for more information.*

Community, Learning and Development

We have revised our Community Learning and Development (CLD) Plan for 2018-2021. The Plan aims to improve the life chances for people of all ages, through learning, personal development and active citizenship. It is mainly focused on communities with significant levels of multiple deprivation and communities of interest. Key priorities across all are closing the attainment gap and improving health and well-being.

Achievements this year have included the creation of 12 new Partnership Forums across the city, which include representation from the third sector and communities. This ensures that the community voice helps shape the delivery of the CLD plan. Working with young people in schools has also been a key area of delivery, with 8 young people achieving Dynamic Youth Awards, 27 young people received bronze and 10 achieved silver Youth Achievement Awards.

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Young people awarded a Wider Achievement Award

Volunteering in Aberdeen is at high levels with a large increase over 2017. 70,500 people are volunteering formally though an organisation or group. This places the city 13% above the national average for volunteering levels. The economic value to the local economy is estimated at £108.5 million and young people in the city have been awarded over 990 Saltire Awards Certificates.

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Fairer Aberdeen

The Fairer Aberdeen Fund is allocated by Aberdeen City Council and is aimed at tackling poverty and deprivation within the city, supporting partners to work together to achieve outcomes and to help more resident's access and sustain employment opportunities. The funding supports initiatives and services for the most disadvantaged communities in the city. In March 2017, £1,459,000 was allocated to 44 projects across the city supporting work in regeneration areas and vulnerable groups and individuals.

Over the past 6 months over 19,700 people were involved in, or benefited from funded initiatives. These included money advice provision, affordable loads, food parcels, employment initiatives, with 173 people moving into work, plus a variety of adult learning and activities for communities.

The Fairer Aberdeen Fund also uses Participatory Budgeting with £25,000 allocated from the Fund, the Scottish Government and and AHSCP. An event was held in Froghall, Powis and Sunnybank in October 2016, with 12 projects securing funding.

Place Standard Project

We are rolling out the use of Place Standard across the city as a methodology for identifying the views and opinions of communities. This will help us identify opportunities to maximise the potential of the physical and social environment to support health, wellbeing and a high quality of life. The analysis of the results of this tool will: encourage participatory approaches across communities, public, private and third sectors; identify opportunities for reducing health inequalities; and populate metrics within the LOIP to indicate whether our partnership improvement activities are supporting the delivery of key drivers within the LOIP. Aims are to inform planning and understanding better how resilient our communities are, reduce the amount of different and overlapping consultations across the city, reduce resource demands and consultation fatigue and to maximise collective resource by aligning people who are working with communities/ individuals to carry out focus groups to elicit qualitative data.

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Are our changes resulting in improvement?

—— Performance   —— 17/18 improvement aim

● Yes
● Getting there
● Not yet

Partnership Membership Northfield ●

- Community reps: 67%
- Other: 33%

Partnership Membership Torry ●

- Community reps: 62%
- Other: 38%

Partnership Membership Tillydrone ●

- Community reps: 60%
- Other: 40%

Participatory Budget 2016/17 Breakdown

Total 2016/17 Allocated	£384,500
Tillydrone	£82,500
Torry	£82,500
Northfield	£82,500
Linksfield Housing	£100,000
Fairer Aberdeen Fund	£25,000
Healthy Minds	£12,000

Funding allocated to Participatory Budgeting

- £100,000 (2015/16)
- £384,500 (2016/17)

No. of people voting in Participatory Budgeting Events

- 4000 (2015/16 Votes)
- 3879 (2016/17 Votes)

% of Population Volunteering ●

- 27% (Scottish average)
- 36% (Aberdeen average)

No. of asset transfer requests ●

- 1
- 1 (2017/18 to date)

No. of particpation requests

- 0 (2017/18 to date)

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Improvement Project Case Study

Act | Plan
Study | Do

Participatory Budgeting

What is the Aim?

To increase the number of residents across localities voting in participatory budgeting opportunities.

Participatory Budgeting is a way of engaging communities in how public money is used in their neighbourhoods, enabling them to identify their priorities for their area.

How does this support community empowerment?

PB has been identified worldwide as an effective tool to engage and involve communities in participating in their neighbourhoods. It funds projects that have been identified by communities that would improve their areas. For instance, some of the successful projects funded through PB in Aberdeen so far have included improving the local playground, free fitness sessions for residents, education sessions for local children and many other projects designed to improve outcomes for local residents.

What changes are we currently testing?

- U Decide brand to engage communities in participatory budgeting process
- Launch events to raise awareness of PB opportunities
- Roadshows to share information about projects in the area
- Community voting online using U Decide website
- Results presentations to publicise outcome of community vote

Councillor Laing, presenting cheque from Fairer Aberdeen Fund to community group October 2016.

Improvement data

U DECIDE

| 93% | 3873 | 40 | £384,500 |
| voters in the localities felt more empowered to make changes in their community | residents across the city voted in PB events in 2016/17 | successful bids from community projects in the localities | spent on funding all the successful projects across the city |

The events during 2016/17 involved thousands of residents across the city, some of whom who would not usually participate in such events. Residents felt empowered to vote for the projects that would directly affect the outcomes in their communities. The projects that were funded are wide reaching and involve community members making improvements and influencing policy and service delivery in their areas.

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Improvement Project Case Study

Act | Plan
Study | Do

Dog Fouling in Torry

What is the Aim?

To reduce dog fouling in Torry on Girdleness Road and Rockall Road by 50% by 31st August 2017.

Dog fouling is a recurrent problem in the area and was the most commented issue identified on a recent Street Audit Report conducted in Torry by Living Streets Scotland.

How does this support community empowerment?

- Shows our commitment to improve Torry and support the community to find solutions to a recurrent problem
- Torry residents will have more pride and ownership of their area as it will become a cleaner more attractive space for the community
- Helps prevent dog fouling in the future by giving the community collective responsibility over keeping the area clean

What changes are we currently testing?

- Workshops with local school children to educate them on dog fouling
- Making dispensers with local school children to contain dog mess bags to be erected on Girdleness and Rockall Roads
- Creating awareness raising posters about the issue with school children and distributing them around community centres in the area

Improvement data

Dog Fouling Run Chart

We achieved a reduction of almost 63% of piles, which is a positive, notable decrease over the time we have been running this improvement project. Unfortunately, as the dispensers were removed twice during this test of change, we are unable to know if the success of the project could have been more successful if that had not occurred. However, the results are still positive and have led to the Torry Community Group developing the project in a wider area within the community and we are moving to test the idea in other localities.

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Lead Outcome Improvement Group

Community Engagement Group

Chris Littlejohn, Deputy Director - Public Health, Chair of Community Engagement Group
The Community Engagement Group (CEG) was created in 2017 to bring together stakeholders from across the Community Planning Partnership who are involved with community engagement. The CEG provides an important link between the strategic perspective of the CPA Board and the priorities and perspectives of communities across Aberdeen. Its role is to oversee the implementation of the Engagement, Participation and Empowerment Strategy.

Lead partners involved

- Aberdeen City Council
- Police Scotland
- NHS Grampian
- ACVO
- Active Aberdeen Partnership
- Civic Forum
- Health and Social Care Integration Joint Board
- Scottish Fire and Rescue Service
- Community Council Forum
- Locality Partnerships

Improvement Projects underway using the Model for Improvement

2 improvement projects underway

Improvement progress scale

1.0	Forming as an improvement team
1.5	Planning for improvement has begun
2.0	Activity, but no changes
2.5	Changes tested, but no improvement
3.0	Modest improvement
3.5	Improvement
4.0	Significant improvement
4.5	Sustainable improvement
5.0	Outstanding sustainable improvement

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Lead Community Group

Civic Forum

The Civic Forum is a key Community Planning Partner in Aberdeen and is invited to have representation at all levels of the Partnership to ensure that the views, priorities and issues of communities from throughout the City are taken forward to shape strategies, services, and policies. The Civic Forum is open to all community groups across Aberdeen. It draws together the views of representatives from participating Community Councils and communities of interest. The Civic Forum helps the Community Planning Partnership make better decisions which most benefit the city's communities.

Aberdeen Civic Forum aims:

- To enable and support communities in Aberdeen to participate in the Community Planning Partnership and to bring the voice and views of all communities to every possible level of decision making
- To bring communities together to promote discussion and dialogue on issues of shared interest and to present these views to the Community Planning Partnership and other organisations and bodies as identified
- To help build links and encourage further cooperation between communities and to ensure that there is more support in place for communities to pursue and make progress on their priorities
- To uphold equality of opportunity principles by ensuring no one is treated less favourably and to promote good relations for all

Civic Forum Representation on Community Planning Aberdeen Groups:

Community Planning Board: Jonathan Smith	Community Planning Management Group: Lavina Massie	Community Engagement Group: Jonathan Smith	Fairer Aberdeen: Jonathan Smith, Arthur Forbes	Sustainable City Group: Arthur Forbes
Aberdeen Prospers: Jonathan Smith, Lavina Massie	City Centre Masterplan Reference Group: Arthur Forbes, Lavina Massie	Resilient, Included and Supported: Norma Grant	Community Justice: Faith-Jason Robertson-Foy, David Henderson	Alcohol and Drugs Partnership: Aileen Davidson

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Locality Partnerships

Torry Locality Partnership

Colin Wright, Locality Manager
The Torry Locality Partnership has been recently established. The successful delivery of the Locality Plan for Torry will require a number of partners and the community to work together to develop actions against priorities. Strong leadership is essential for its success and the Locality Partnership has been established to manage and oversee the plan.

Membership

- 1 Aberdeen City Council Representative
- 4 Community Representatives
- 1 Police Scotland Representative
- 1 Big Noise Representative
- 1 AHSCP Representative
- 1 ACVO / Third Sector Representative
- 1 Active Aberdeen Partnership Representative
- 1 Local Head Teacher
- 4 Local Councillors

Cummings Park, Heathryfold, Northfield, Mastrick and Middlefield

Kay Diack, Locality Manager
Northfield Total Place Locality Partnership Board is a well-established and well supported partnership group within the CPA structure. We work together to achieve improvements for the Locality around the themes of people, place, technology and economy and also to ensure it is a place where all people can prosper.

Membership

- 4 Community Representatives
- 1 Community Council Representative
- 1 Community Project Representative
- 1 Community Centre Representative
- 1 Aberdeen City Council
- 1 AHSCP Representative
- 2 Police Scotland Representatives
- 1 ACVO / Third Sector Representative
- 2 School Captains
- 1 Deputy Head Teacher
- 2 Elected Members

Woodside, Tillydrone and Seaton

Paul Tytler, Locality Manager
The Locality Partnership is working to develop leadership on locality planning activity to achieve improved short, medium and long term outcomes for the locality. Through the ongoing development of the Locality Plan, an ambitious vision has been set reflecting the aspirations of the local community. Working in partnership is essential for these aspirations to be delivered.

Membership

- 4 Community Representatives
- 6 Elected members
- 1 Social Enterprise rep (Station House Media Unit (SHMU))
- 1 Community Organisation Representative
- 1 Youth Council Representative
- 1 Aberdeen City Council Representative
- ACVO
- 1 NHS Representative
- 1 Police Scotland Representative
- 1 Local Head Teacher

The Locality Plans were published in April 2017. The first Full Annual Reports against these plans will be produced by each Locality Partnership for 2017/18 and published in August 2018.

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Improvement Projects underway using the Model for Improvement

Torry Partnership
2 improvement projects underway

Improvement progress scale

1.0	Forming as an improvement team
1.5	Planning for improvement has begun
2.0	Activity, but no changes
2.5	Changes tested, but no improvement
3.0	Modest improvement
3.5	Improvement
4.0	Significant improvement
4.5	Sustainable improvement
5.0	Outstanding sustainable improvement

Woodside, Tillydrone and Seaton
1 improvement project underway

Cummings Park, Heathryfold, Northfield, Mastrick and Middlefield Partnership
2 improvement projects underway

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Improvement Project Case Study

Building staff capacity to use improvement methodology

What is the Aim?

50% of Partnership staff accessing training and support who state that they feel more confident in using the Model for Improvement by January 2018.

How does this support staff to deliver improvement?

The Model for Improvement is a methodology for testing and implementing changes that lead to improvement. It has been widely used in the NHS and by the Scottish Government. It has been adopted by Community Planning Aberdeen to support delivery of the improvement aims within the Local Outcome Improvement Plan and Locality Plans.

What changes are we currently testing?

- Innovate and improve programme: classroom based and online training for staff
- ACVO coaching programme
- Online improvement resources
- Quarterly improvement tracking reports
- Standardised improvement documentation
- Leadership for improvement sessions
- CPA Improvement Faculty established to oversee improvement project

Improvement data

We are testing a variety of approaches to build staff capacity to use improvement methodology to achieve the improvement aims within our LOIP and Locality Plans. Our data shows that an increasing number of staff are accessing training through our Innovate and Improve Programme and that this is having a positive impact on staff confidence to carry out improvement projects. Our focus going forward is to increase the number of Partnership staff accessing these opportunities.

% of staff attending training with more confidence to apply model for improvement

May 17: 89%, Aug 17: 90%, Sep 17: 100%, Oct 17: 100%

No. of improvement projects in progress

Mar-17: 12, Jul-17: 17 (Innovate and Improve Programme begins), Aug 17: 31, Sep 17: 35, Oct 17: 39

No. partnership staff who have attended innovate and improve event

Mar-17: Starting Point, May 17: 31, Aug 17: 80, Sep 17: 112, Oct 17: 120

Key Contacts

For all enquiries in relation to this report, or about Community Planning Aberdeen, please contact the Community Planning Team in the first instance by emailing **communityplanning@aberdeen.gov.uk**.

Community Planning Team

Community Planning Manager	Community Planning Development Officer	Performance and Improvement Officer
Michelle Cochlan	Elsie Manners	Guy Bergman

Outcome Improvement Group Lead Contacts

Aberdeen Prospers Group	Integrated Children's Services Group	Resilient, Included, Supported Group	Digital City Group	Sustainable City Group
Matt Lockley	James Simpson	Gail Woodcock	Gordon Wright	Kelly Wiltshire

Community Justice Group	Alcohol and Drugs Partnership	Community Engagement Group
Val Vertigans	Fraser Hoggan	Elsie Manners

Locality Managers

Torry	Tillydrone, Seaton, Woodside	Northfield, Mastrick, Middlefield Heathryfold, Cummings Park
Colin Wright	Paul Tytler	Kay Diack

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PROSPEROUS ECONOMY: Aberdeen Prospers

Improvement measures	2015/16 Baseline	2016/17 Data	2017/18 Aim	Are we improving? • Yes • Getting there • Not yet	
Investment in infrastructure					
Increase % occupancy in city centre premises	90.3%	91%	90%[1]	🟢	The occupancy rate has remained relatively stable between the October 2016 baseline and July 2017.
Increase number of destinations served by Aberdeen airport	48	55	52[2]	🟢	The indicator now includes all scheduled and holiday charter destinations served.
Increase number of passengers using Aberdeen airport	2.9m	2.7m	3.0m	🔴	The indicator now includes passengers from all scheduled and holiday charter destinations served.
Number of vessels arriving at Aberdeen harbour	7,428	6,438	7,600	🔴	The number of vessels arriving has decreased and this is likely linked to the economic downturn in the oil and gas economy.
Reduce journey times between key locations within the north east (Total Journey time across 12 journeys)[3]	12 hrs 05 mins (April 2012)	10hrs 25 mins (March 2017	09hrs 40 mins (-20% 2020/21 aim)	🟡	Journey times have reduced by 14% since 2012 with this measure being on track to achieve a 20% reduction by 2020/21.
Reduce per capita local carbon emissions[4]	5.8 tonnes	TBC	5.5	TBC	2016/17 data is not yet currently available.
Number of hydrogen vehicles[5]	14	14	20	🔴	We anticipate a rise due to a successful government bid which will see the introduction of 10 Toyota Mirais into the NHS, Sepa and co-wheels car club fleets.
Increase the % of people cycling as main mode of travel	-	3%	4%[6]	🟡	The data source is City Voice - this question was included from 2016/17.
Increase in satisfaction levels with city's green spaces	-	44%	50%	🟡	The data source is City Voice - this question was included from 2016/17.
Take up of commercial office space (square feet)[7]	0.4m	TBC	0.5m	TBC	2016/17 data is not yet currently available.
Decrease in supply of derelict land (hectares)	15.25h	13.2h	15h[8]	🟢	The supply of derelict land is falling.
Decrease in supply of vacant land (hectares)	16.84h	16.9h	16h[9]	🔴	The supply of vacant land has increase slightly.
Footfall in Aberdeen's Business Improvement District	2,571,706	2,451,595	2,597,720 (+1%)	🔴	Footfall has fallen slightly. This is likely related to the downturn in the oil and gas sector spreading through the retail sector of the economy.
Increase % of people accessing city centre using travel other than car	-	52%	53%	🟡	The data source is City Voice - this question was included from 2016/17.

Improvement measures	2015/16 Baseline	2016/17 Data	2017/18 Aim	Are we improving? • Yes • Getting there • Not yet	
Innovation					
Maintain Aberdeen's high position in number of patents per head of population	Top 4 in UK	Placed 6th in the UK.	Top 4	🟢	Aberdeen is still a highly ranked city for patents but has fallen slightly to 6th position.
Improve employment in growth sectors of life sciences	900	TBC	900	TBC	2016/17 data is not yet currently available.
Improve employment in growth sectors of food, drink and agriculture in City and Region	15,600	TBC	17,000	TBC	2016/17 data is not yet currently available.
% of household waste that is recycled	38.2%	38.1% (47.8% – 17/18 to date)	39%	🟢	Altens East Materials Reprocessing Facility and New Waste Depot Opened in 2017/18. There is a significant recycling increase from last year. Our figures compares well with Glasgow who recycle 25.9%, Dundee who recycle 33.3% and Edinburgh who recycle 42.3%.
% of partnership fleet low carbon vehicles.	TBC	TBC	(+1%)	TBC	2016/17 Partnership fleet data is not yet currently available. The number of low carbon vehicles registered in the city rose by 49% from 153 vehicles in 15/16 to 227 in 16/17. This could be due to greater awareness and availability of electric vehicles and charging infrastructure.
Increase energy production from other renewable technologies	-	-	+1%	TBC	Currently under development. Metric and data still to be confirmed.
Increase business gateway start up numbers (City and Shire)	1,163	1,000	1,186 (+2%)	🔴	Numbers of business gateway start-ups fell slightly in 2016/17. There were fewer financial resources allocated to business gateway start-ups in 2016/17.
Business gateway "Growth companies" accepted into Scottish Enterprise's Growth Pipeline	41%	59%	43%	🟢	A greater % of companies have been accepted on to the growth pipeline in 16/17.
Number of FDI projects as measured by Ernst and Young	9	18	10	🟢	Foreign Direct Investment projects in Aberdeen have increased in line with the increase in FDI projects across Scotland. Scotland is an attractive venue for FDI in the UK.
Inclusive economic growth					
% of Economic Footprint recommendations implemented		TBC	30%	TBC	We will update this indicator in due course as recommendations are implemented. Current Actions are: All public sector partners to complete footprint proforma (March 2018). Action plan to be agreed and implemented, with clear focus on Improvement objectives (June 2018). Baseline evidence agreed (June 2018). Annual review of progress (June 2019).
Improve hotel occupancy rates	56.6%	63.2%	60%	🟢	Hotel occupancy rates fell from 2015 but have since stabilised in the last year. This has coincided with the downturn in the oil and gas sector. Room rates have fallen more than occupancy rates as hotels have increasingly targeted the tourism sector.

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Improvement measures	2015/16 Baseline	2016/17 Data	2017/18 Aim	Are we improving? ● Yes ● Getting there ● Not yet	
Increase tourists to Aberdeen	806,000	TBC	+5%	TBC	The statistics are sourced from the Great Britain Tourism Survey (GBTS) and International Passenger Survey (IPS). 2016/17 data is not yet currently available.
Increase GVA of tourism sector in Aberdeen[10][11]	400m	TBC	+5%	TBC	The source of this is the Scottish Government Growth Sector data. Data is not yet currently available.
Increase the % of those achieving a modern apprenticeship of all those leaving an MA	75% (City and Shire)	TBC	76%[12]	TBC	This is Regional Skills Assessment data. 2016/17 data is not yet currently available but will be available for the 2017/18 annual Report.
Increase educational attainment at NVQ4 and above of resident population	47%	52.6%	50%	●	Educational performance is continuing to increase at the NVQ4 level.
Increase proportion of young people achieving successful destinations post-school	94% (City and Shire)	TBC	+1%	TBC	This is Regional Skills Assessment data and only 2014/15 data is available.
Reduce proportion of (employers) reporting skills gaps[13]	14% (City and Shire)	TBC	10%	TBC	This is Regional Skills Assessment data and the 2015 data has now become available. 2016/17 data is not yet available.
Increase proportion of businesses that report investing in on-the-job training, technical or job-specific training	-	-	+2%	TBC	Currently under development. Metric and data still to be confirmed.
Monitor success of ESF Employability Pipeline to increase economic activity	TBC	TBC	TBC	TBC	Data is unavailable as yet. Indicators to be specified but will include numbers of qualifications and accreditations gained, work experience gained and numbers progressing to employment.
Build at least 415 affordable houses a year	214	117 (216 – 17/18 to date)	415	●	The 15/16 baseline figure was changed from the 415 which was the LHS target originally published in the LOIP. During 2016/17 the available funding and opportunities for development fell short of the aim of 415. However, 2017/18 has already seen 216 affordable completions with potential for a total of 600 during the year and the same again for 2018/19.
Build 1094 houses a year	788	518	1094	●	The 15/16 baseline figure was changed from the 1094 which was the Housing Needs Demand Assessment target originally published in the LOIP.
Internationalisation					
Increase number of new jobs created from completed inward investment projects	170	203	173 (+2%)	●	Scottish Development International have dealt with an increasing number of inward investment projects in 2016/17 with an associated increasing number of new jobs.
Work with Visit Aberdeenshire to develop metrics to monitor and improve promotion and marketing of Aberdeen	-	-	-	TBC	Visit Aberdeenshire are developing a tourism strategy which will include appropriate metrics the end of financial year 2017/18. We propose to select appropriate measures from these metrics to be measured from 2018/19.

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Improvement measures	2015/16 Baseline	2016/17 Data	2017/18 Aim	Are we improving? • Yes • Getting there • Not yet	
Improve times to and from Aberdeen airport by: Road Rail Bus	-	-	-	TBC	Currently under development. Metric and data still to be confirmed.
Increase number of rail passengers arriving at Aberdeen station	3.46m	TBC	3.53m (+2%)	TBC	We have 2015/16 baseline data but 2016/17 data is not yet currently available.
Increase amount of freight arriving at Aberdeen harbour (Tonnes)	4.4m	3.8m	4.5m (+2%)[14]	🔴	Fall in freight arrival is at a UK level. In 2016 Total tonnage decreased by 3% to 484.0 million tonnes. Coal handled showed the biggest decline of any cargo category more than halving to 12.0 million tonnes. Liquid bulk goods which account for 40% of total tonnage decreased by 2%. Crude oil handled has halved since 2000 to 87.1 million.
Increase number of inward trade delegations supported by ACC	30	22 (21 – 17/18 to date)	32	🔴	The number of inward delegations fluctuates between years as inward delegations do not visit every year therefore this is a cyclical trend.
Improve attitudes of businesses from Aberdeen, and of those wishing to do business here, on readiness to do business in Aberdeen	-	-	+2%	TBC	Currently under development. Metric and data still to be confirmed.
Increase footfall at Aberdeen tourist attractions	TBC	TBC	+2%	TBC	We will purchase this data in future years to report on this indicator.
Improve number of national and international events at AECC by 10%	TBC	TBC	+2%	TBC	The number of events fell between 2015/16 and 2016/17. This partly a reflection of economic conditions and also that a new operator has been appointed. We expect this to increase in the future when we move to a new AECC.

PROSPEROUS PEOPLE – Children are our Future

Improvement measures	2015/16 Baseline	2016/17 Data	2017/18 Aim	Are we improving? • Yes • Getting there • Not yet	
Children have the best start in life					
Increase number of available early learning and childcare places: Places in local authority setting Other setting	-	3,566 6,738	TBC	TBC	The Nurtured Outcome Group is leading on partnership developments on the expansion of early learning and childcare. More places are becoming available and the group continue to support the ELCC expansion. The method of collection for this improvement measure has changed making the original baseline of 4402 incomparable.

Improvement measures	2015/16 Baseline	2016/17 Data	2017/18 Aim	Are we improving? ● Yes ● Getting there ● Not yet	
% of positive evaluations of Quality Reference Indicators from Education Scotland and Care Inspectorate inspection reports of local authority and partner provider, primary and secondary schools and Early Learning Centres per financial year[15]	96%	95.5%	95%	🟡	Please note this measure / baseline has been amended to align with Education Scotland and Care Inspectorate national data reporting templates. There were a reduced number of inspections carried out in 2016/17 but the percentage of establishments achieving satisfactory or above ratings for each core Quality Reference Indicator (equating to a positive evaluation) increased.
Increased satisfaction of parents with ELCC services(proportion of parents surveyed indicating that they are 'happy' with the service)	90.1%	95.0%	93.1%	🟢	This outcome is derived from a limited number of evaluations in 2016/17 which is anticipated to rise in 2017/18 with the embedding of a new inspection regime.
Improve Recruitment [Increase in number of staff entering early learning and childcare sector] Data based on a Training Needs analysis	1,208	1,115	-	🔴	A Skills for Work scheme is running at St. Machar Academy. 9 of the 10 young people are; going on to study early learning and childcare at college; applied for primary teaching and 4 have secured employment through a Modern Apprenticeship. The baseline was updated from the original 1200 reported in 2015/16. The 2020/21 aim is that there is an increase to 2400 staff entering the early learning and childcare sector.
Increase in number of staff undertaking qualifications to improve quality and meet SSSC requirements: Support workers Practitioners Lead practitioners Managers	50% 86% 25% 19%	50% 89.4% 79.5% 59.2%	70% 90% 50% 50%	🟢	The Workforce Development and Expansion Funding have been targeted towards staff that need a qualification to meet SSSC registration requirements. This has seen an increase in the number of Lead Practitioners and Managers undertaking qualifications.
Increase the no. of Me2 places available with a view to meeting 100% of demand	110	167 (7%)	220	🟡	Currently we provides holistic Early Learning and Childcare Services to 167 (7%) of eligible 2 year olds and their families through a range of providers. This is lower than the national uptake of 9%.
Increase in % of babies exclusively breastfed at 6-8 week review	36.1%	36.4%	-	🟡	Breast feeding rates across the city have seen a slight increase. This has been supported by breast feeding initiatives in target areas of regeneration. These areas have subsequently seen a significantly increase in breastfeeding rates from 27% to 32%. The 2020/21 aim is that 46% of babies are exclusively breastfed at the 6-8 week review. The Breastfeeding Welcome initiative has been identified as an area of best practice.
Decrease in smoking during pregnancy (3 year rolling average)	14.1%	13.9%	-	🟢	The 2020/21 aim is that there is a 7% reduction in smoking during pregnancy.
Improvement in child dental health [% of P1 children receiving a 'low risk' letter from basic inspection]	67.2%	-	69.5% (Current Scottish rate)	TBC	The Childsmile Oral Health Programme running in nurseries, primary schools and dental practices has seen significant improvements in oral health of children. However the national Dental Inspection programme shows that Aberdeen is below the target of 80.5% of children starting school with no dental disease. Education service is developing a strategy for oral health of children and young people as part of the NIF plan.

Improvement measures	2015/16 Baseline	2016/17 Data	2017/18 Aim	Are we improving? ● Yes ● Getting there ● Not yet	
Children are safe and responsible					
Reduce the number of young people in out of Authority Places	42	33 (35 – 17/18 to date	38 (-10%)	●	For 2016/17 the average number of looked after children who were looked after in a residential placement out with the City months was 33. This has met and improved on the 10% reduction target set in 2015/16.
Ensure CP re-registration rates will be in line with the national average	Ab: 25% Scot: 16%	Ab: 20% Scot: 17%	TBC	●	During 2016 /17 there were a total of 22 children that featured on the Aberdeen City's Child Protection Register who had a previous registration history within the preceding two years. This is a decrease of 8 on the previous year. The Scottish average for children with a previous history of registration is 17%. The level of reregistration for Aberdeen City is 20% which suggests that Aberdeen City is slightly above the national average however data this year is suggesting the gap is narrowing.
Increase in % of children's plans assessed as good (Currently in development)	-	TBC	TBC	TBC	These two metrics are currently in development with the previously mentioned APPA app being part of the process which will enable young people to become more involved in the development and review of their plans as well as yield important data on the wellbeing of young people on a Child's Plan.
Monthly Reviews of Children's Plans	-	TBC	TBC	TBC	
Reduce youth crime (No. of young people who were accused in relation to multiple CrimeFiles)[16]	262	198	170	●	The ICS Responsible Outcome Group's work to support the youth justice agenda has seen considerable effort allocated to the reduction in crime and offences committed by young people.
Reduce youth crime (No. of young people who were accused in relation to a single CrimeFile)[17]	602	559	587	●	
Reduce exclusion rates (per 1000 pupils)	40	TBC	35	TBC	This data is currently not publically available and is awaiting publication by the Scottish Government. Data is expected in November 2017.
Increase no. young people engaged in diversionary activity programmes	-	-	+2%	TBC	This measure will be reviewed in line with the review of the Youth Justice Strategy.
Children are respected, included and achieving					
Number of School S&Q, VSE HMIe reports identifying pupil participation as a key area of strength	TBC Dec 17	TBC Dec 17	+10%	TBC	School Quality Improvement Groups help to ensure that schools are embedding knowledge of the UNCRC and participation into their ethos and curriculum. This will be evidenced through school S&Q reports and notes from KIT visits for summer 2017. Data is not currently available.
Increase no. of established forums whereby young people can participate in youth democracy	TBC Dec 17	TBC Dec 17	+10%	TBC	No measure currently available, please refer to the 'Promote Youth Democracy and Political Literacy, in line with ICS Participation Strategy.
Percentage of pupils identified as having an additional support need educated in their local community	80%	90%	85%	●	These measures continue to improve with actions being taken in line with the recommendations of the Inclusion review.

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Improvement measures	2015/16 Baseline	2016/17 Data	2017/18 Aim	Are we improving? ● Yes ● Getting there ● Not yet	
Reduction in Number of young People with ASN being transported	559	545	500	🟡	
Decrease no. of LAC educated out with the local authority (snapshot June 16, subject to variances in total LAC population size	232	241	200	🔴	A number of factors influence in this measure. Although there is an aim to retain young people in their community, provision has to be made for the safety of the child or the specialist support they may require given their circumstances. Whilst in this situation services work with partners to ensure that those children and young people receive quality education relative to their needs which may mean a child being educated out with the Local Authority.
Improve Proportion of Positive School Inspection Outcomes (Quality Indicators/ Primary and Secondary School Combined)	90%	TBC	93%	TBC	There were no inspection evaluations of primary and secondary level education provision conducted by Education Scotland in the 2016-17 academic year. We are unable to provide details about upcoming inspections until they have been announced.
Reduce Attainment Gap between highest and lowest achieving 20% (Tariff Scores)	1,752	1,678	1,700	🟢	The variance between tariff scores between the highest and lowest attaining pupils can be attributed to a slight increase in the average tariff score of the lowest attaining 20% and a slight decrease in the highest attaining. The ACC NIF Action Plan and the wider ICS Plan, in terms of partnership support to schools are intended to provide locality based support to achieve further improvement in this area.
Increased LAC Attainment (% of LAC achieving Literacy and Numbers at SQF Level 4 or above	28%	28%	33%	🔴	The main focus in the work streams on this topic are directed at improving the administrative support to ensure that the appropriate professionals have the right info to provide immediate and bespoke support for individual LAC children. They are seeking a technological solution to this via SEEMiS and Care First (the school and social work databases)
% of teachers improving awareness of equality and diversity through CPD (Survey to be developed	TBC Dec 2017	TBC Dec 2017	+10%	TBC	In May 2016 Stonewall delivered train the trainer session to primary school staff in relation to equality and LGBT bullying in schools. A further train the trainer session for staff was held in May 2017 which included Secondary Teachers.
Increase in the proportion of young people entering positive destinations upon leaving school (Initial SLDR survey)	90.1%	90.3%	93.1%	🟡	The Achieving Outcome group will develop a tracking tool for young people who have received a Pupil Equity Fund, after they have moved to S4 or have left school the tracking tool will enable more accurate data gathering on the impact the equity fund has made to the young person.
Increase in the proportion of young people from deprived areas entering positive destinations upon leaving school (Initial SLDR survey)	82.6%	83.9%	83.6%	🟢	This measure has shown a slight increase in the proportion of young people from deprived areas entering positive destinations.
Increase in % of young people progressing into a positive destination on completion of an Activity Agreement	77%	78.4%	79%	🟢	The Activity Agreement team will develop an aftercare programme to ensure young people who have moved on from their activity agreement feel supported to the next step on the employability pipeline. The programme will last up to eight weeks and will include regular contact with the Activity Agreement worker.

Improvement measures	2015/16 Baseline	2016/17 Data	2017/18 Aim	Are we improving? ● Yes ● Getting there ● Not yet	
Increase in the proportion of 16-19 year olds recorded as participating in education employment or training	91.0%	89.4%	92.0%	●	Variance in the data for this measure can be attributed to a change in methodology. The previous data was based on a snapshot whilst the current figure is based on an average of participation across the year.
Increase in number of young people completing formal and informal Achievement Awards: Formal (SQA Accredited) Informal (Non -Accredited)	37 1,600	47 1,783	52 (10%)[18] 2,000 (10%)	●	Please note that the definition of 'Formal' and 'Informal' training have changed. Therefore a retrospective amendment has been made to the baseline figures in the LOIP Improvements in these areas can be linked to the increase in targeted resource and resource sharing among partners across ICS in order to increase delivery in key schools.

PROSPEROUS PEOPLE – People are Resilient, Included and Supported When In Need

Improvement measures	2015/16 Baseline	2016/17 Data	2017/18 Aim	Are we improving? ● Yes ● Getting there ● Not yet	
People and communities are protected from harm					
Increase number of partnership referrals received from:[19] SFRS ACVO HSCP Active Aberdeen Police NHSG ACC THIRD INDEPENDENT	682 - - - - - -	TBC	682	TBC	
Increase number of usages of harm app	0	TBC	TBC	TBC	App is not yet live therefore no data is available.
Increase usage of Choose Life prevent suicide app.	6,000	18,738	6,600 (+10%)	●	The app and its digital suicide prevention campaign was the winner in two categories at the Scottish Health Awards 2017 with the awards being in 'Innovation' and 'Care for Mental Health'. More than 22,000 users were reached in 17 months since the launch of the app and supporting website (March 2016 – August 2017) NHS Grampian saw the largest decrease in suicide in 2016 following release of national data on 3 August 2017 (The Aberdeen City reduction was 28%). The national suicide rate increased by 8% compared with 2015.

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Improvement measures	2015/16 Baseline	2016/17 Data	2017/18 Aim	Are we improving? ● Yes ● Getting there ● Not yet	
Decrease in numbers of Drug related deaths (5 year average)	45	46	28	●	There is an ageing group of older people with drug problems (OPDP) aged 35 years and over. A high proportion of this group have multiple underlying health conditions comparable to those 15 years older in the general population, many with chronic conditions often not identified or treated. There is a clear trend (also reflected nationally) of drug-related fatalities among OPDP. Mental health problems are also common and compounded by isolation and stigma hindering service access and community reintegration. The projection is for this group to grow before numbers stabilise and they become the mainstream client group for substance use services. Naloxone supply has increased from 544 in 15/16 to 695 in 16/17. Naloxone is the emergency life-saving antidote for overdoses caused by heroin and other opiates/opioids.
Reduce proportion of crime (2 + experiences) experienced by repeat victims	58%	TBC	TBC	TBC	Data is available on a biennial basis therefore annual reporting is not currently available.
Reduce proportion (or amount) of crime (5+ experiences) experienced by repeat victims (Source of data: Scottish Crime and Justice Survey – available biennially)	14%	TBC	TBC	TBC	
Reduce the average age gap from when someone starts drug use to when they seek help: Males (years) Females (years)[20]	8.74 yrs 6.94 yrs	8.84 yrs 5.69 yrs	TBC	● ●	This has been calculated by extracting data from SDMD database (SMR Initial Assessments). This included all clients including those who may present more than once within the relevant time period.
Reduce the average age that someone with an alcohol problem seeks help: Males (years) Females (years)	TBC	TBC	TBC		Currently under development. Metric and data still to be confirmed.
Increase the number of people and families who may be at risk that are identified for support	83	521 (350 – 17/18 to date)	83	●	These figures have been made up from the new Alcohol Referral Process that replaced Albyn Place, Operation Begonia referrals and Priority Family Referrals from 17/18.
Reduce number of Police Scotland Hate Crime Reports[21]	261	242 (122 – 17/18 to date)	235 (-10%)	●	Tackling hate crime is a priority and an important element in the drive towards creating a society where people live together respecting one another regardless of differences. We recognise that hate crime is often under reported. We want this to change and are asking people to speak out to help us tackle hate crime.
Increase the number of people identified to undertake an Earlier Intervention programme for domestic abuse perpetrators	TBC	(7 – 2017/18 to date)	TBC	TBC	

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Improvement measures	2015/16 Baseline	2016/17 Data	2017/18 Aim	Are we improving? • Yes • Getting there • Not yet	
Increase the uptake of voluntary support for people including children harmed.	TBC	TBC	TBC	TBC	
Number of families assessed as having 3 or more improved outcomes 6 months following conclusion of support. (Priority Families)	0	0 (7 – 17/18 to date)	26	TBC	The service commenced in January 2017 with no measurable outcomes expected in 2016/17. Seven families have now received 6 full months of support and can evidence 3 or more improved outcomes as recorded on the PFS Tracking System. Early performance issues with the third sector partner led to delays in progress.
Increase number of alcohol brief interventions delivered in wider settings (i.e. those not currently delivered in primary, accident & emergency and maternity settings)	1,330	1,406	1,400	●	Now carried out in broader range of settings and delivered from: ADA (third sector) ARI (In Patient Wards), City Hospital (CAARS) and NHS Healthpoint.
Increase number of Making Every Opportunity Count conversations. (Include home and fire checks)	-	6,567	850	●	Community organisations (166) + hospitals (2780). Note General Medical Service's contract negotiations are affecting GP practice involvement.
No of clients supported by Community Links Workers to improve resilience, health and wellbeing (figures are cumulative)	-	TBC	40	TBC	Link Workers will be in place in 2018 where updated data will become available.
Reduce repeat homelessness (within 12 months)	67 (5.08%)	6.5% (6.1% – 17/18 to date)	64 (5%)	●	The temporary accommodation and homelessness strategy is currently under review and action plan around 'Housing First' is to be taken to committee in January. Housing First has gained international attention and acclaim as a model to support households with evidence that it works for some of the most complex and chaotic clients. We have experienced an increase in homelessness applications this year - 1031 homeless applications have been received a 28% increase upon the 806 received during the same period in 2016/17.
Increase % of households previously homeless that have sustained their tenancy for more than 1 year	92.7%	91.87% (90.4% – 17/18 to date)	94%	●	Increases in Abandonments, evictions and routine terminations have been recorded this year which contribute towards the decline towards achieving the tenancy sustainment target.
Increase in number of police direct measures (Recorded Police Warnings)	213	TBC	+10%	TBC	2016/17 data not available till February 2017/18.
Increase in individuals referred to relevant services at point of arrest	-	TBC	+10%	TBC	2016/17 data not available as the Project for Arrest Referral service is still in development.

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Improvement measures	2015/16 Baseline	2016/17 Data	2017/18 Aim	Are we improving? • Yes • Getting there • Not yet	
Increase in number of people who were appropriately diverted from Court aged: 16-17 18-25 26+	63 14 33	- 20 32	+1%	🟢 🟡	The move to central marking by the Procurator Fiscal in March 2015 saw an initial reduction in the number of diversions from court. Factors which may have impacted on the increase in number of 18-25 year olds include 1) Changes in Crown office and Procurator Fiscal Service policy to be more outcome focused 2) Improved relations and confidence between Crown Office staff (who decide what action to take in relation to cases) and Social Work colleagues. There were problems with 16/17 data recording for the 16-17 year olds age range data is not available.
Increase in % of individuals on a Community Payback Order Supervision Requirement indicating improved outcomes at the end of their Supervision: (Baseline Q2 2016) - Housing - Emp/Education/Training - Drugs - Alcohol - Personal Relationships - Self Esteem - Mental Health - Physical Health - Money Issues - Coping Skills	 50% 22% 57% 81% 58% 58% 60% 29% 50% 69%	 71% 60% 74% 78% 76% 70% 75% 75% 68% 88%	 +1% " " " " " " " " "	🟢	An improvement has been seen in the majority of the measures. Individuals who successfully complete their Community Payback Order Supervision are asked to provide this feedback via a questionnaire. (Some clients present with a range of difficulties and experiences of trauma). The service will continue to promote the use of questionnaires (not all clients agree to provide feedback in this way) and feedback will be provided to staff to raise further awareness.
Increase in the no. of people commencing/undertaking alternatives to remand[22]	22 individuals	31 (5 – 17/18 to date)	23 (+5%)	🟢	Criminal Justice Social Work have been promoting bail supervision and this is gradually increasing as a result. Solicitors are requesting this on a more regular basis.
Increase in the % of non-statutory prisoners (those serving sentences of less than 4 years) who received relevant voluntary support on release[23]	65%	70%	75%	🟡	All non-statutory prisoners leaving HMP & YOI Grampian are offered where practicable the offer of support on release from service providers. There is clear evidence to support the effectiveness of housing support provided by Aberdeen City in the Prison further reducing harm for those on release.
Increase in prisoners in HMP Grampian identified as having a mental illness that have a clearly defined multidisciplinary team care plan[24]	10%	TBC	15%	TBC	Project under development.
Reduction in % of individuals admitted to HMP Grampian with alcohol and drugs misuse issues (from initial prison screening)	100%	100% (100% – 17/18 to date)	-1%	🔴	Analysis of 2016/17 data shows that 100% of individuals have alcohol and drugs misuse issues and that approximately two thirds of prisoners from Aberdeen City are already engaged with alcohol and/or drug treatment services prior to admission. A third of those admitted are new to alcohol and/or treatment services.

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Improvement measures	2015/16 Baseline	2016/17 Data	2017/18 Aim	Are we improving? ● Yes ● Getting there ● Not yet	
Increase in % of individuals accessing life skills/employability support and opportunities at different stages of the Criminal Justice System	-	TBC	TBC	TBC	No baseline or 16/17 data available yet as the project still under development.
People are supported to live as independently as possible					
Number of people directing their own care and support as % of completed single shared assessments confirming eligibility	6%	TBC	+4%	TBC	Part of HSCP Improvement Plan.
Establish the use of the Link App and measure increase in the utilisation of the app	-	0	TBC	TBC	Link App is not yet in place therefore no data is available.
Increase in % of individuals able to look after their health very well or quite well	96%	TBC	96%	TBC	This information is available biennially and will not be available until the end of 2017/18.
Mortality rate per 100,000 people aged under 75 years	464.4	TBC	464.4	TBC	This data is published annually by ISD as part of the integration indicators and 16/17 figures have not yet been published.
Emergency admission rate for adults per 100,000 population[25]	9,977	9,843	8,760	●	Emergency admission rates have been reducing modestly in the last 2 years. The aim is to get to 25th percentile in Scotland. The target figure is based on reducing from a monthly average rate of 784 per 100,000 to 730 per month.
% of people reporting that they have influence and a sense of control 'I feel able to participate in decision and help change things for the better' (Place Standard Tool)	-	TBC	TBC	TBC	Linked to implementation of Place Standard Tool – this has not yet been implemented.
Reduce the gap in life expectancy for men and women in defined communities Rate per 100,000 people aged under 75 – Tillydrone: Northfield: Torry:	-	Female 80.7 Male 75.8 Female 80.8 Male 77.6 Female 81.5 Male 78.1	TBC	TBC	
Increase number of organisations in Aberdeen being supported to detect health, safety and wellbeing issues to prepare a Healthy Working Lives action plan and associated policies	NA	39 SME's Registered 58 Non SME's Registered	TBC	TBC	Healthy Working Living Awards which are current and held by Small and Medium sized enterprises: 8 Bronze 6 Silver 10 Gold. Awards which are current and held by non -SME's: 15 Bronze 14 Silver 13 Gold.

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Improvement measures	2015/16 Baseline	2016/17 Data	2017/18 Aim	Are we improving? • Yes • Getting there • Not yet	
Reduce the number of inactive people in Aberdeen	-	TBC	TBC	TBC	During 2016/17 there were 1,790,751 participations in activities provided by Active Aberdeen Partnership Partners. This does not identify how many people are currently inactive in Aberdeen. Work will be carried out to define this improvement measure and identify a system for collating data.

PROSPEROUS PLACE – Empowered, Resilient and Sustainable Communities

Improvement measures	2015/16 Baseline	2016/17 Data	2017/18 Aim	Are we improving? • Yes • Getting there • Not yet	
Safe and resilient communities					
Number of community groups that include Community Resilience within their local plans[26]	1	1 (2 – 2017/18 to date)	3	🟡	Initial focus is on flooding with the Flooding Team proactively working with community groups to help communities consider the risk to them and develop a resilience plan. The first community resilience plan was developed in Culter and now Cults has also developed a plan. A priority going forward is working with communities in our priority localities.
Assess effectiveness of community resilience arrangements through testing and exercising	1	1	3[27]	🟡	To date, the Culter Plan has been tested with the Emergency Planning Team. The new Cults Plan will also be tested and the Emergency Planning Team will provide support needed to ensure the plan is robust.
Development of resilience self-assessment toolkit	-	Completed	Feb 2017	🟢	The Self-Assessment Toolkit has been developed and formally adopted by the Council. CPA Partners are encouraged to adopt within their own organisations.
Self-assessment and identification of recommendations for improvement	-	Completed	Apr 2017	TBC	A self-assessment was carried out by Aberdeen City Council as part of the toolkit development process. Recommendations will be taken forward by the Council's Resilience Group once the Toolkit has been formally verified through the peer review process.
Maintain participation of all partners in Local Resilience Partnership groups and plans	100%	100%	100%	🟢	The Partnership continues to meet regularly. All agencies are represented appropriately to ensure a coordinated response to emergencies across Grampian.
No. of public sector organisations actively participating in Community Action Days	0	0	1	TBC	
Increase the no. of crises averted as a result of the visiting schedule picking up an immediate problem (no heating, electricity, water etc.)	-	-	+10%	TBC	

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Improvement measures	2015/16 Baseline	2016/17 Data	2017/18 Aim	Are we improving? ● Yes ● Getting there ● Not yet	
Reduce the number youth annoyance and antisocial behaviour incidents reported to: Council – Anti-social behaviour Police Scotland – Youth Annoyance	 3,372 2,213	 3,386 (1,140 – 17/18 to date) - (2,191 – 17/18- to date)	 3,338 (-1%) 2,191 (-1%)	● ●	ASB related calls to the council showed an almost negligible increase across the two fiscal years. The migration to a Freephone number has perhaps encouraged people to call as well as a growing awareness of the service itself. The way in which calls are recorded by Police Scotland has changed meaning calls relating to youths can no longer be verified.
Reduce number of persistent offenders involved in incidences of youth annoyance and anti-social behaviour: Council – Anti social behaviour Police Scotland – Youth Annoyance	 74 60	 77 (16 – 17/18 to date) 12** (2 – 17/18 to date)	 73 (-1%) 59 (-1%)	● ●	Police Scotland figure relate to the Number of Under 18's with three or more criminal charges relating to ASB.
Increase the no. of young people engaged in diversionary activity programmes who take on a coaching or volunteering role within their communities	12	32 (43 – 17/18 to date)	12 (+2%	●	We work in partnership with the Dennis Law Legacy trust and Streetsport who actively engage with young people at risk of becoming involved in ASB. They offer young people a route into positive destinations and volunteering. Our Motorbike Project for Educational Development has also been launched which aims to provide early intervention and education to young people around the dangers of riding motorbikes encourages them to be more responsible.
Reduce incidences of wilful raising through fire safety themed education and awareness sessions being delivered to schools in localities where respective incidents show greater prevalence	290	TBC	-1%	TBC	Gramps Howes walks and talk's initiative delivered to 15 schools in localities where wilful fire raising incidents showed greater prevalence.
Increase partner referrals for home and fire safety visits around higher risk cases	529	634 (174 – 17/18 to date)	534 (+1%)	●	There has been an increase of 19.8% in fire safety visit referrals from 15/16 to 16/17.
Maintain / Increase levels of home and fire safety education across primary schools (Absafe)	944 pupils	1,356 pupils	953 (+1%)	●	
Maintain home fire safety visits including care and repair / home-check	2,769	1,892 (564 – 17/18 to date)	+1%	●	The Homecheck team continue to provide pre-emptive 'home safety visits' Should the client request a fire safety visit or concerns are identified by the Homecheck team, this information is fed to SFRS who will follow up with a comprehensive HFSV. Homecheck are working in partnership with SFRS and Care and Repair to increase the amount of home fire safety visits completed in 2017/18.

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Improvement measures	2015/16 Baseline	2016/17 Data	2017/18 Aim	Are we improving? ● Yes ● Getting there ● Not yet	
Work in partnership to reduce the % of violent crimes* (Violent Crime* = All Assaults, Serious Assaults, Attempted Murder, Murder, Robbery and Assault with intent to rob. (Inc. Emergency Service / Police Assaults)	3,356	3,321 (790 – 17/18 to date)	3,322 (-1%)	●	Police Scotland has maintained their focus on preventing violent crime and bringing perpetrators to justice. Key partnerships such as the Weekend Partnership and Community Safety Partnership continue to look to exploit preventative opportunities.
Increase no. of participants in Best Bar None and Unight to promote responsible drinking: Best Bar None Unight	42 17	43 (45 – 17/18 to date) 25 (30 – 17/18 to date)	44 (+5%) 19 (+10%)	● ●	The 2017 Best Bar None scheme is now open citywide to establishments where previously there was a city centre boundary restriction. Historically Unight membership was restricted to 'late night opening' venues this is now open to public houses. Continued commitment to promote and market Unight to establishments and the licencing board.
Increase no. Awareness raising events tackling Domestic Abuse across Aberdeen City	6	TBC	12	TBC	2016/17 Data is not currently available.
Increase the number of referrals made through the Disclosure Scotland Domestic Abuse Scheme (DSDAS)	112	TBC	113 (+1%)	TBC	2016/17 Data is not currently available.
Monitor and reduce the number of domestic abuse incidents	2,535	2,505 (1,206 – 17/18 to date)	-	●	
Work in partnership to reduce all crime across Aberdeen City (Crime = All Group 1 (Violence), Group 2 (Sexual Offences), Group 3 (Crimes of Dishonesty), Group 5 (Other Crimes), Group 6 (Miscellaneous Crimes and Offences), Group 7 (Road Traffic Offences)	25,822[28]	24,321 (5,908 – 17/18 to date)	25,564 (-1%)	●	The Aberdeen City Local Police Plan that reaffirms Police Scotland's commitment to reducing crime, serving and protecting communities and working collaboratively with our partners.
Increase % of people who feel safe in Aberdeen City (City Voice respondents)	83%	91%	+1%	●	The increased proportion of people feeling safe within Aberdeen City equates to one more person in every ten feeling safe In Aberdeen city compared to the previous year. More effective allocation of resources along with diversionary projects has strengthened cohesion among communities.
People friendly city					
Achieve Older people friend status using the Design of Streets with Older People in Mind Toolkit	-	TBC	60%	TBC	

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Improvement measures	2015/16 Baseline	2016/17 Data	2017/18 Aim	Are we improving? • Yes • Getting there • Not yet	
Achieve UNICEF Child Friendly City status (pilot project, criteria to be confirmed)	-	TBC	TBC	TBC	In 2016/17 a successful application to become part of UNICEF's Child Friendly Partners Programme resulted in Aberdeen City becoming the first Scottish Local Authority to be accepted onto the programme to work towards achieving UNICEF Child Friendly City status. Criteria and target measure to be confirmed.
Increase % of Schools actively engaged with the Unicef Rights Respecting Schools Award[29]	-	52% (66% - 17/18 to date)	+5%	TBC	As of summer 2016/17 52% of Primary, Secondary and Special schools were registered and/or progressing towards the award. YTD in 2017/18 this has increased to 66% of schools being registered.
Reduce the % of inactive: Adults Children	-	TBC	TBC	TBC	During 2016/17 there were 1,790,751 participations in activities provided by Active Aberdeen Partnership Partners. This does not identify how many people are currently inactive in Aberdeen. Work will be carried out to define this improvement measure and identify a system for collating data.
Increase % uptake of recreational walking	62%	TBC	64%	TBC	During 2016/17 there were 7,053 uptakes of organised walks with AAP partners. This does not identify how many people are currently walking for recreational purposes. Work will be carried out to define this improvement measure and identify a system for collating data.
Ensure all public leisure centres are accessible for people with a disability[30]	-	60%	70%	🔴	This figure is based on programming of facilities and looking at how we make participation more accessible. This links with both the Facilities strategy and the strategy for an Active Aberdeen
Increase provision of free meals provided during school holidays to children entitled to free school meals	-	1734	25%	TBC	ACC piloted for the first time in this financial year a "Food and Fun" programme targeted at 3 primary schools during Easter and Summer holidays. 1734 meals were delivered across the 3 schools. The project at Bramble Brae Primary School was delivered in partnership with AFCCT and won a special success Award at The Children and Young People's Services Award Ceremony on 27th September 2017.
Reduce no. of people affected by Household Food Insecurity Cummings Park Mastrick Middlefield Northfield Seaton Tillydrone Woodside Total:	-	 20 91 32 62 71 122 65 463	-10% 18 82 29 56 64 110 59 417	 🔴	Note this data represents ACC tenants only and came from the 3 year Tenant Satisfaction Survey carried out in line with the Scottish Housing Regulator. The survey question asked was: During the last 12 months, was there a time, because of lack of money that you have had to skip a meal?

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Improvement measures	2015/16 Baseline	2016/17 Data	2017/18 Aim	Are we improving? ● Yes ● Getting there ● Not yet	
Increase provision of allotments and community food growing spaces	468	(496 – 17/18 to date)	473 (+1%)	●	The 2017/18 target has been met with a 0.94% increase against the 2015/16 baseline. It should be noted that the Baseline only represents Council owned allotments. No other forms of growing space are included. The increase against the baseline is due to several larger allotment plots being split into smaller plots. Smaller plots are often desirable to allotment holders. While this does not represent an increase in the overall area of allotments provided, it does increase the number of allotments plots available to the citizens of Aberdeen, also reducing the Allotment Waiting List.
Countesswells Development – Creating a new place based community on a 300 unit housing development.	-	TBC	TBC	TBC	The development is now progressing towards completing 500 houses by 2019/20. It is anticipated that this is the trigger point by which the first education requirements in the community will be needed and therefore the first community learning hub requirements. Meetings are scheduled to discuss this further involving public sector partners to ensure that from the outset the learning hub concept will be delivered within the development programme.
Increase in no. of people involved in friends of parks groups	-	100+ groups	120 (+20%)	●	The number of groups and people involved continues to grow.
Increase in no. of people involved in environmental walkabouts	-	5 walkabouts (6 walkabouts – 17/18 to date)	6 walkabouts (+20%)	●	The staff resource available to lead on walkabouts has been reduced in 2017/18. A new way of leading walkabouts is currently being discussed within the service.
Increase in number of asset transfer requests	0	(1 – 17/18 to date)	1	●	The first Asset transfer request to the Fittie development trust was approved by council committee in June 2017.
Maintain level of Britain in Bloom or Beautiful Scotland awards achieved	Gold	Gold	Gold	●	Awarded Gold medal for Aberdeen in the prestigious Champion of Champions Keep Scotland Beautiful Campaign category and Seaton Park crowned winner of the Parks and Green Spaces prize. Best ever score achieved.
Increase number of 'It's your neighbourhood' awards achieved'	5	24 (30 – 17/18 to date)	25	●	Results confirmed in late October 2017. We estimate that Aberdeen has added to its awards from 2016/17.
Increase in volunteers involved in Britain in bloom and other environmental opportunities	0	TBC	+20%	TBC	Volunteer numbers continue to increase through formal Friends groups, community groups and public volunteers. Numbers will be established later in 2017.

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DIGITAL CITY – Creating A Digital Place

Improvement measures	2015/16 Baseline	2016/17 Data	2017/18 Aim	Are we improving? ● Yes ● Getting there ● Not yet	
Digital Connectivity					
% of households that are in properties passed by superfast broadband provision[31]	83%	(98% – 17/18 to date)	95%	●	98% of premises are now passed by superfast broadband services. 36% of total homes have taken services provided under the DSSB programme. Note premises passed does not equate to homes having taken FTTC (superfast) style product.
% Businesses have access to ultrafast broadband	0%	(0.12% – 17/18 to date)	20%	●	Aberdeen is a pilot city for DCMS Full Fibre voucher scheme launching later in 2017.
Increase in average download speeds (M/Bts)[32]	19.5	20.4* 31.2**	25	●	*This figure includes mobile phone speeds. **This figure is for FTTC average speeds.
Attract public and private sector investment in digital infrastructure	-	(10M – 17/18 to date)	£10m	●	The private sector has intimated investment in excess of £10M across DSSB and commercial deployment of fixed and wireless infrastructures. This is across FTTC, FTTP, Mobile and wireless networks.
% of free Wi-Fi across the city	0%	20% across high footfall public realm areas	20%	●	Free public Wi-Fi is now provided in 30 public buildings and across areas of the city centre (Union Street, Union Terrace).There is also deployment into the sheltered housing estate in the south of the city and across the northern regeneration areas. Proposals are developed to deliver further areas of the city centre and the beachfront. Due to the further provision of free private sector Wi-Fi it is not possible to provide accurate percentage coverage of the city geography.
% coverage of boosted 4G coverage and 5G capability across the city	33%	(90% Estimated – 17/18 to date	60%	●	All major routes and conurbations across Aberdeen are identified as having "strong" 4g coverage (Which) with a mean download speed of 26.6 Mb/s (Think Broadband). A small cell network has begun roll out through ACC wireless concession contract. A site at Union Square and a network along King Street incorporating provision at University of Aberdeen and Pittodrie. 5g commercial deployment is scheduled to begin in 2020. Partners in Aberdeen are working towards bids to establish testbed and trial opportunities for the city.
% of city with sensor network to capture data[33]	0%	(20% – Estimated 17/18 to date)	20%	●	A low power wan sensor network has been procured and is under delivery across a significant (>50%) population coverage of Aberdeen. CCTV and transport networks have been upgraded.
Data					
Secure internationally recognised standards accreditation	-	In progress	Dec 17	TBC	Aberdeen leads the Scottish cities alliance research on the benefits of adopting accreditation to smart city standards. This research is due to report in November 2017.
Deliver a regional data platform	-	In progress	Dec 17	TBC	Discussions are underway with academic and industry sectors in the city to build a robust and sustainable city data exchange platform.
Number of employees across the CPP with a high level of analytical skills	-	In progress	10	TBC	ACC Digital Skills Advisor establishing baseline figures and skills support programme. The City data programme will also seek to address and support skills development in data analytics.

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Improvement measures	2015/16 Baseline	2016/17 Data	2017/18 Aim	Are we improving? • Yes • Getting there • Not yet	
Digital Innovation					
Number of digital start ups	42	TBC	50	TBC	
Number of living labs across the city	1	(2 – 17/18 to date)	3	🟡	"Living labs" are established in the North regeneration area (citizen 'ownership' model) and across adult care premises in the south of the city. A further Internet of things network covering 50% of populated area of Aberdeen is under deployment which will allow for pilot and test studies at scale.
% increase in citizens receiving care in the home	5%	(6% – 17/18 to date)	10%	🟡	Steady progress through AHSCP and service providers to improve service delivery and outcomes. On track for 10% target by end of 2017/18.
Dashboard fully operational	-	-	Dec 17	TBC	Programme resourcing and design of appropriate dashboard still to be addressed.
Number of community applications released each year	-	TBC	5	TBC	This will align with developments in the data programme, Tillydrone living lab and Project K (schools app development) expected in Q1 2018.
Digital Skills and Education					
% of public sector employees with a standards level of digital skills	5%	TBC	10%	TBC	ACC Digital Skills Advisor establishing baseline figures and skills support programme. The City data programme will also seek to address and support skills development in data analytics.
% of school leavers and students who have high levels digital skills	TBC	TBC	40%	TBC	ACC Digital Skills Advisor establishing baseline figures and skills support programme. The City data programme will also seek to address and support skills development in data analytics.
% of citizens who feel comfortable using digital tools	TBC	TBC	15%	TBC	The Aberdeen Digital Ambassador programme will look to utilise engagement programmes with clients and other service providers to establish a baseline.

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Proposed amendments to Local Outcome Improvement Plan 2016-26

PROSPEROUS ECONOMY: Aberdeen Prospers

[1] **Increase % occupancy in city centre premises:** The improvement aim for 2017/18 has been revised from 60% to 90% to reflect updated baseline figure of 91% for 2016/17.

[2] **Increase number of destinations served by Aberdeen airport:** The improvement aim for 2017/18 has been revised from 34 to reflect updated baseline figure of 48 for 2016/17.

[3] **Reduce journey times between key locations within the north east:** This indicator replaces the measure published within the LOIP to Improve travel times from Aberdeen to Peterhead and Fraserburgh.

[4] **Reduce per capita local carbon emissions:** The improvement aim for 2017/18 has been revised from 6.5 to 5.5 tonnes to reflect updated baseline figure of 5.8 tonnes for 2015/16.

[5] **Number of hydrogen vehicles:** This indicator replaces the measure published within the LOIP of the number of hydrogen buses. The improvement aim for 2017/18 has been revised from 10 to 20 to reflect updated baseline figure of 10 for 2016/17.

[6] **Increase the % of people cycling as main mode of travel:** The improvement aim for 2017/18 has been revised from 0.4% to 4% to reflect updated baseline figure of 3% for 2016/17.

[7] **Take up of commercial office space (square feet):** Note that the measure of increasing take up of commercial office space has been moved to align with the Primary driver of ensuring availability of land and premises to support business growth. The primary driver on the next generation information and communications technology is now incorporated within the enabling technology section of the LOIP.

[8] **Decrease in supply of derelict land (hectares**): The improvement aim for 2017/18 has been revised from 22 hectares to reflect updated baseline figure of 15.25 hectares for 2015/16.

[9] **Decrease in supply of vacant land (hectares):** The improvement aim for 2017/18 has been revised from 24 hectares to reflect updated baseline figure of 16.84 hectares for 2015/16.

[10] **Increase GVA of tourism sector in Aberdeen:** This indicator replaces the measure published within the LOIP to Increase tourist expenditure in Aberdeen.

[11] Note that the measures related to the regeneration of our priority communities grouped under the secondary driver to Develop and implement Locality Plans for those communities experiencing socio economic disadvantage are now included in the Locality Plans and will be reported as part of the Locality Plan Annual Reports 2017/18.

[12] **Increase the % of those achieving a modern apprenticeship of all those leaving an MA:** The improvement aim for 2017/18 has been revised from 71% to 76% to reflect updated baseline figure of 75% for 2015/16.

[13] **Reduce proportion of (employers) reporting skills gaps:** This indicator replaces the measure published within the LOIP to reduce proportion of employers reporting skills shortages by occupation.

[14] **Increase amount of freight arriving at Aberdeen harbour (Tonnes):** The improvement aim for 2017/18 has been revised from 4.2 tonnes reflect updated baseline figure for 2016/17.

PROSPEROUS PEOPLE – Children are our Future

[15] **% of positive evaluations of Quality Reference Indicators from Education Scotland and Care Inspectorate inspection reports of local authority and partner provider, primary and secondary schools and Early Learning Centres per financial year:** This indicator replaces the measure published within the LOIP to increase proportion of positive inspection outcomes.

[16] **Reduce youth crime (No. of young people who were accused in relation to multiple CrimeFiles):** The wording of this indicator has been amended from the measure published within the LOIP to reduce no. young people suspected/accused of multiple crimes.

[17] **Reduce youth crime (No. of young people who were accused in relation to a single CrimeFile):** The wording of this indicator has been amended from the measure published within the LOIP to reduce youth crime (No. of children accused/suspected of offence).

[18] **Increase in number of young people completing formal and informal Achievement Awards**: The improvement aim for 2017/18 has been revised from 365 (Formal) and 713 (Non Accredited) to reflect updated baseline figure for 2016/17.

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PROSPEROUS PEOPLE – People are Resilient, Included and Supported When In Need

[19] **Increase number of partnership referrals received:** This measure now includes third/independent sector organisations referrals. It is proposed that all referrals are appropriate and therefore the improvement measure to increase no. of appropriate referrals has been removed.

[20] **Reduce the average age gap from when someone starts drug use to when they seek help:** This indicator replaces the measure published within the LOIP to reduce the average age that someone with a drug problem seeks help.

[21] **Increase number of Police Scotland Hate Crime Reports:** This indicator replaces the measure published within the LOIP to reduce the number of Police Scotland Hate Crime Reports.

[22] **Increase in the no. of people commencing/undertaking alternatives to remand:** The wording of this indicator has been amended from the measure published within the LOIP to Increase in the no. of people commencing Bail Supervision.

[23] **Increase in the % of non-statutory prisoners (those serving sentences of less than 4 years) who received relevant voluntary support on release:** The wording of this indicator has been amended from the measure published within the LOIP of the Increase in those who choose to do so receiving relevant support from partners on release to reduce harm and make good to offenders and victims.

[24] **Increase in prisoners in HMP Grampian identified as having a mental illness that have a clearly defined multidisciplinary team care plan:** The wording of this indicator has been amended from the measure published within the LOIP of all prisoners identified as having a mental illness will have a clearly defined multidisciplinary team care plan.

[25] **Emergency admission rate for adults per 100,000 population:** The improvement aim for 2017/18 has been revised to reflect updated baseline figure of 8782 for 2016/17.

PROSPEROUS PLACE – Empowered, Resilient and Sustainable Communities

[26] **Number of community groups that include Community Resilience within their local plans:** This indicator incorporates the indicator to increase no. of communities with Resilience Plans in place which was included in LOIP separately.

[27] **Assess effectiveness of community resilience arrangements through testing and exercising:** Improvement aim revised to coincide with the aim for the number of community resilience plans in place.

[28] **Work in partnership to reduce the % of violent crimes:** The improvement aim for 2017/18 has been revised from 24,644 to reflect updated baseline figure for 2016/17.

[29] **Increase % of Schools actively engaged with the Unicef Rights Respecting Schools Award:** The wording of this indicator has been amended from the measure published within the LOIP to Increase % schools recognised by UNICEF as Rights Respecting School.

[30] **Ensure all public leisure centres are accessible for people with a disability**: The wording of this indicator has been amended from the measure published within the LOIP of ensuring all public swimming pools and fitness gyms are accessible for people with a disability. The improvement aim for 2017/18 has been revised from 60% to reflect updated baseline figure for 2016/17.

DIGITAL CITY – Creating A Digital Place

[31] **% of households that are in properties passed by superfast broadband provision:** The wording of this indicator has been amended from the measure published within the LOIP of the % of households have superfast broadband.

[32] **Increase in average download speeds (M/Bts):** This indicator has been moved from Investment and Infrastructure section of the LOIP to the Digital Connectivity section.

[33] **% of city with sensor network to capture data:** The wording of this indicator has been amended from the measure published within the LOIP of the % of city with sensor network to capture data and run CCTV.

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APPENDIX 2 – ANNUAL REPORT 2016/17 COMMUNICATIONS PLAN

Method	Timescale	Target Audience				Medium for delivery	Who is responsible
		Public	**Staff**	**Leadership**	**External**		
Full Annual Report to CPA Board	December 17			✓		CPA Board Meeting	• Angela Scott, Chair of CPA Management Group • Michelle Cochlan, Community Planning Manager • Guy Bergman, Performance and Improvement Officer
Press release	December 17	✓	✓	✓	✓	CPA Website Partner Website Local Press Social Media Electronic circulation	• Elsie Manners, Community Planning Development Officer • All Partner's communications teams
Publication of Full Annual Report	December 17	✓	✓	✓	✓	CPA Website Partner Website Social Media Electronic circulation	• Elsie Manners, Community Planning Development Officer • All Partner's communications teams
Full Annual Report to Council	5 March 18			✓		Council Meeting	• Angela Scott, Chair of CPA Management Group • Michelle Cochlan, Community Planning Manager • Guy Bergman, Performance and Improvement Officer
Full Annual Report to Partner Governance Groups	By April 18			✓		Partner Meetings	• All Partners
Community Planning Briefings	Ongoing		✓	✓		As appropriate	• All Partners
Public Summary	February 18	✓	✓	✓	✓	CPA Website	• Guy Bergman, Performance

Method	Timescale	Target Audience				Medium for delivery	Who is responsible
		Public	Staff	Leadership	External		
						Partner Website Electronic circulation Community Engagement Events Social Media Electronic circulation Video	and Improvement Officer • Elsie Manners, Community Planning Development Officer • Community Engagement Group • Locality Partnerships • All Partner's communications teams
Newsletter article	February 18	✓	✓			Community Newsletters Social Media Electronic circulation	• Elsie Manners, Community Planning Development Officer • Community Engagement Group • Locality Partnerships • All Partner's communications teams
Letter to Audit Scotland and Partner external inspectorates	January 18				✓	Letter Electronic circulation	• Angela Scott, Chair of CPA Management Group • All Partners
Letter to Scottish Government	January 18				✓	Letter Electronic circulation	• Angela Scott, Chair of CPA Management Group
Letter to Improvement Service	January 18				✓	Electronic circulation	• Angela Scott, Chair of CPA Management Group

Community Planning Aberdeen

Progress Report	Public facing 'easy read' locality plans
Lead Officer	Chris Littlejohn, interim Deputy Director of Public Health
Report Author	Chris Littlejohn, Chair, Community Engagement Group
Date of Report	14 November 2017
Governance Group	CPA Board – 4 December 2017

Purpose of the Report

To provide an update on progress towards creating public facing 'easy read' versions of the CPA locality plans

Summary of Key Information

1   BACKGROUND

1.1   CPA has three locality plans, each developed by its respective Locality Partnership Board (LPB).

1.2   The three locality plans are for: Torry; Cummings Park, Heathryfold, Mastrick, Middlefield and Northfield; and Seaton, Tillydrone and Woodside.

1.3   Public facing 'easy read' versions of the locality plans were proposed as a way to make it easier for LPBs to engage and involve their local populations in their implementation.

1.4   The Community Engagement Group (CEG) was tasked to create an 'easy read' version of each locality plan by the Management Group. The 'easy read' plan for Cummings Park Heathryfold, Mastrick, Middlefield and Northfield has been completed and is accompanied by a separate evidence briefing, intended to support discussions and debate by the LPB about taking the locality plan forward. Both documents are available through the CPA website.

2   KEY FINDINGS/ PROPOSALS

2.1   The easy read plan and evidence briefing for Torry has been drafted and feedback from the Torry Locality Partnership Board is awaited. The draft plan is attached.

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2.2   The easy read plan and evidence briefing for Seaton, Tillydrone and Woodside is currently being produced, and will be shared with the Locality Partnership Board once drafted.

3   NEXT STEPS

3.1   Once the three easy read locality plans are signed off by their respective locality partnership board, work will begin on the easy read version of the Local Outcome Improvement Plan. This will be a significant undertaking during 2018.

Recommendations for Action

The Board is recommended to

- i)   Note the ongoing work to develop the public facing 'easy read' versions of the locality plans
- ii)   Provide any specific comment or suggestion that might improve the 'easy read' Torry locality plan

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Opportunities and Risks

Opportunity: a contribution towards implementing the vision contained in the CPA Engagement, Participation and Empowerment Strategy.

Risks: all plans risk being perceived as a *fait accompli* – as if all the challenges and their solutions have already been worked out. Countering this perception always requires the skilled application of community development principles that are needed to engage people in the *coproduced* implementation of the plan.

Consultation

The public facing 'easy read' plan is being developed in consultation with members of:
- Torry Locality Partnership Board
- CPA Community Engagement Group

Background Papers

The following paper was used in the preparation of this report:

Community Planning Aberdeen – Torry Draft Locality Plan 2017-2027

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Contact details:

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Interim Deputy Director of Public Health
NHS Grampian
Tel: 01224 558640
Email: chris.littlejohn@nhs.net

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Aberdeen City Locality Plans 2017-2027

Community Planning Aberdeen

Torry

Challenges within our community

Compared to other areas in Aberdeen, people living in this community have –

Higher teenage pregnancy rates
13 times more likely compared to Cults, Bieldside & Milltimber East

Higher hospital admissions

Lower educational attainment
1 in 3 adults have no formal qualification

Approximately **10,500** people live in the Torry area.

Child Poverty
1 in 5 children in Torry live in poverty

Our assets

Within the area, we have unique landscape and coastline contained within a nature conservation area, Torry Community council, places of worship, opportunities for education and social activities across the ages, shopping areas, community campus with swimming pool, community centres, libraries, youth, sport and leisure facilities, police station, tourist attractions and golf course.

Shorter life expectancy
Males **14** years shorter
Females **12** years shorter

Average lower income levels
£17,746 Torry East
£20,031 Torry
£22,496 Torry West

Community Voice

You have said you want to see:

Improved drug and alcohol services

More options for childcare and afterschool activities

More local opportunities for learning, employment & businesses

More green space with lower traffic pollution and improved transport options

Less anti social behaviours

More local involvement in decision making

Improved access to health, community and social services

Your Priorities

Our People

1. Children and Young People

We will work together to provide our children and young people the best start in life.

How we will achieve this together

We will work together to support families through programmes such as BIG Noise Baby, Parents Early Education Partnership (PEEP), English for Speakers of other Languages (ESOL), breastfeeding classes and free school meals. We will use local assets to provide out of school opportunities to narrow the attainment gap.

What we will achieve together

- Improve reading, writing and number skills in young children and their families to narrow the attainment gap.
- Increase uptake of free school meals, child care places and numbers of families taking part in community activities.
- Increase numbers of new mums choosing to breastfeed.

2. Better Access to Services

We will work with the community to improve access for local services, focussing on the following areas:

a. Alcohol and drugs
b. School and community based mental and sexual health services
c. Chronic Obstructive Pulmonary Disease
d. Food, physical activity and obesity
e. Community safety including anti-social behaviour, domestic abuse and street drinking

How we will achieve this together

We will work together to ensure people in our communities feel safe and have access to services for those most in need. We will work with health and social care agencies to improve links between the community and wider services.

What we will achieve together

- Increase access to services for: common mental health problems, alcohol and drugs, domestic abuse, anti-social behaviour, sexual health, family health, food and health and physical activity
- Increase number of individuals taking care of their own health and wellbeing.
- Reduce number of licensed off sales and hospital stays related to alcohol and drug misuse.
- Promote positive mental wellbeing whilst reducing the number of prescriptions for mental health conditions.

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Our People

3. Community Engagement and Participation

We will build on our community assets to improve Torry as a place to live and work and create opportunities for involvement in all aspects of community life.

How we will achieve this together

We will work together to celebrate Torry by using local assets to support and grow local community projects, including volunteering, participation and empowerment across all cultures and generations.

What we will achieve together

- Local residents will feel more in control and able to influence what happens in their community through engaging with community planning, volunteering and supporting community events e.g. circles of community, Torry Local Heroes.

Our Place

4. Environment and Facilities

We will work together to improve access to community services, greenspaces and promote our local heritage by making sure our community is safe, clean and we can move around easily.

How we will achieve this together

We will work together to create different ways to get around our community and access services. We will reduce traffic congestion, improve air quality, decrease litter and promote recycling and up cycling. We will identify and support opportunities for community ownership and improve and maintain local parks, allotments and local heritage sites.

What we will achieve together

- Reduced waste in the community
- More local residents are satisfied with ways to get around the community and access services
- Local spaces are used and enjoyed by the whole community

5. Housing

We will work together to improve access to affordable, fit for purpose and well maintained housing which will be long lasting.

How we will achieve this together

We will work together with tenants to improve access for residents in Torry to high quality homes through providing local based housing support and services for local tenants.

What we will achieve together

- Improve number of longer lasting tenancies, customer satisfaction and quality of new and existing housing stock

Your Priorities

Our Economy

6. Income

We will work together to increase the available income levels for residents.

How we will achieve this together

We will work together to ensure the community have the knowledge, skills and confidence to reduce household costs and maximise household income e.g, sustainable food provision, lunch clubs, credit unions, heat networks, co-location of welfare and employability services.

What we will achieve together

- An improvement in household income
- Reduction in child poverty

7. Employment

We will work together to increase employment and enterprise opportunities.

How we will achieve this together

We will work together to support access to employment by developing affordable and accessible childcare and creating local job clubs.

We will work together with schools, colleges and employers to create local learning and development opportunities e.g. new Harbour Development.

We will work together to support and promote new business start-ups to create local supply chain opportunities. We will support community business models as part of the Torry Hub e.g. community café.

What we will achieve together

- Create more local training, learning and development opportunities
- Increase opportunities for local business and suppliers

8. Employment

We will work together to improve the look and feel of Victoria Road.

How we will achieve this together

We will enhance the appearance of Victoria Road by developing the Nuart street art concept as 'Victorart' and link with the City Centre Master Plan to investigate usage of existing buildings.

What we will achieve together

- More longer lasting businesses created in Victoria Road
- Increased satisfaction for local residents on the look and feel of the area

Our Technology

9. Computers and Internet

We will work together to improve access to fast broadband and digital opportunities.

How we will achieve this together

We will provide learning opportunities to improve computing skills. We will have access to faster WiFi throughout the community.

What we will achieve together

- More people will have the skills to use computers and the internet
- More people will have access to faster wifi

See Appendix 1 for:
What Works? - Evidence of Effectiveness

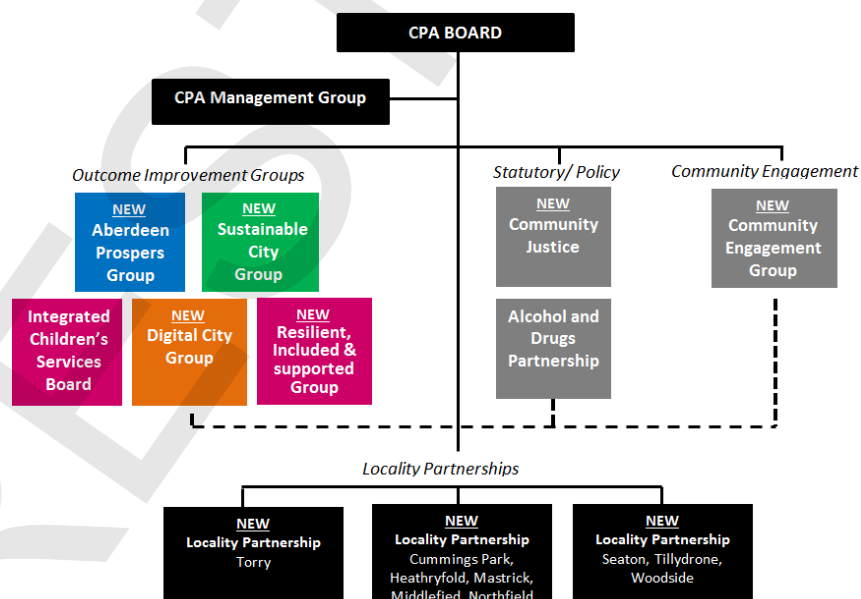|	
Progress Report	Revised Community Planning Aberdeen Constitution
Lead Officer	Angela Scott, Chief Executive, Aberdeen City Council
Report Author	Michelle Cochlan, Community Planning Manager & Elsie Manners, Community Planning Development Officer
Date of Report	13 November 2017
Governance Group	CPA Board – 4 December 2017

Purpose of the Report

This report presents the revised Constitution for Community Planning Aberdeen further to the review of CPA Infrastructure as agreed by the CPA Board in December 2016.

Summary of Key Information

1   BACKGROUND

1.1   A review of Community Planning Aberdeen (CPA) infrastructure was approved by the CPA Board on 12 December 2016. The review followed publication of the Aberdeen City Local Outcome Improvement Plan (LOIP) 2016-26 and set out recommendations to ensure the Partnership is effectively organised to deliver the outcomes within the LOIP and underpinning Locality Plans. The revised structure is illustrated below.

:

1

1.2   Changes have also been made to the formal membership of the Community Planning Partnership following the review to take into account the statutory Community Planning Partners stipulated by the Community Empowerment (Scotland) Act 2015 and Community Justice (Scotland) Act.

1.3   The changes to the structure have necessitated an update to Community Planning Aberdeen's Constitution, which was last updated in 2013. The revised constitution is included as Appendix 1.

2   KEY CHANGES

2.1   The proposed revised constitution reflects the new CPA structure as approved by CPA Board on 12 December 2012.   The document includes the terms of reference for each of the groups within the structure. This includes the group role, membership, chairmanship, responsibilities, code of conduct and governance and reporting arrangements.

3   NEXT STEPS

3.1   Following approval of this report, the revised constitution for Community Planning Aberdeen will be published on the Community Planning Aberdeen website.

Recommendations for Action

It is recommended that members of the Group:
i)   Approve the revised constitution for Community Planning Aberdeen; and
ii)   Approve the publication of the constitution on the Community Planning Aberdeen website

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Opportunities and Risks

Successful implementation of the Local Outcome Improvement Plan 2016-26 is reliant on strong partnership governance arrangements. The proposals within this report ensure that partners and Groups are aware of their role and remit

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Consultation

The following people were consulted in the preparation of this report:
Deirdre Nicholson, Solicitor, Aberdeen City Council
Allison Swanson, Committee Clerk, Aberdeen City Council,
Fraser Hoggan, Development Officer, Aberdeen City Alcohol & Drug Partnership

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Background Papers

The following papers were used in the preparation of this report.

Final Report on the Review of Community Planning Aberdeen Infrastructure – CPA Board, 12 December 2016
Constitution and Standing Orders of Community Planning Aberdeen Board – November 2013

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Contact details:

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APPENDIX 1:   COMMUNITY PLANNING

Community Planning Aberdeen
Constitution
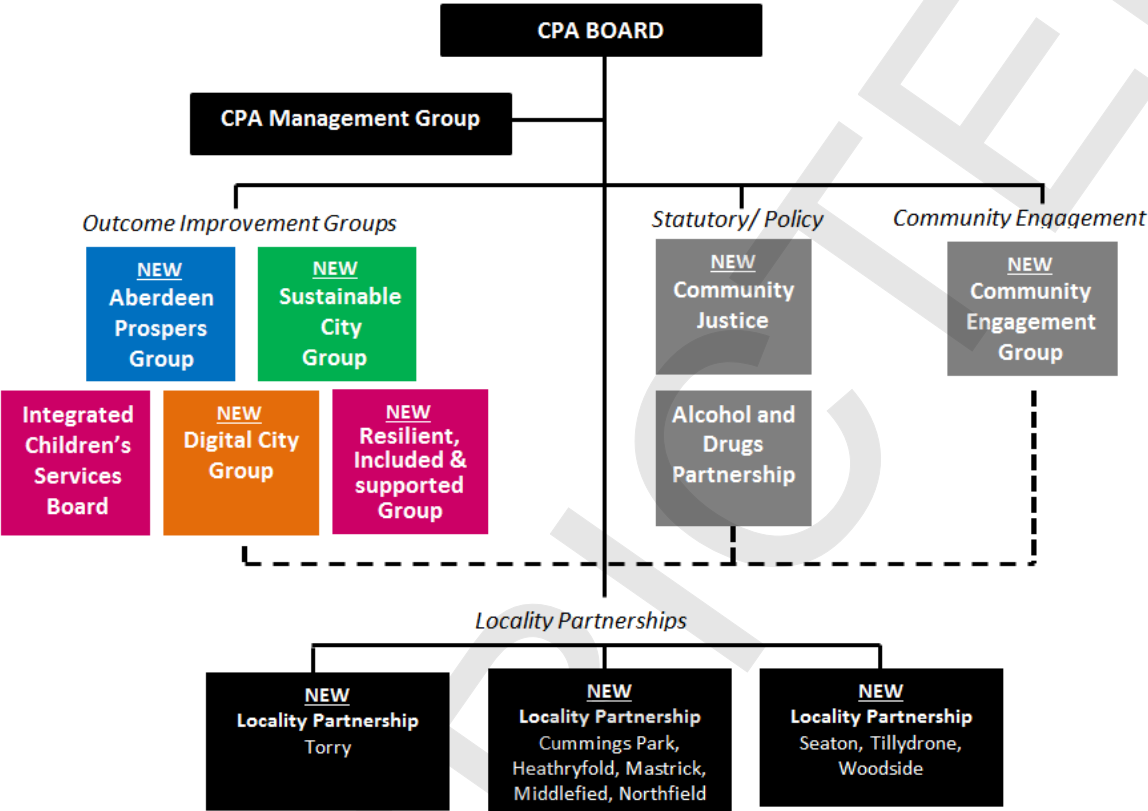# November 2017

Contents

1

1.   Legislation

1.1. The Community Empowerment (Scotland) Act 2015 places Community Planning Partnerships (CPPs) on a statutory footing and imposes duties on them around the planning and delivery of local outcomes with a view to reducing inequalities which result from socio-economic disadvantage. It requires CPPs to produce a Local Outcome Improvement Plan (LOIP) which is underpinned by Locality Plans; reporting on these annually.

1.2. The Community Empowerment Scotland Act 2015 stipulates the following statutory community planning partners.

The Board of Management of a Regional College designated
The Chief Constable of the Police Service of Scotland
The Health Board
Highlands and Islands Enterprise
Historic Environment Scotland
Integration Joint Board
A National Park authority whose area includes the whole or part of the area of the local authority
A regional strategic body specified in schedule 2A to the Further and Higher Education (Scotland) Act 2005 which is situated in the area
Scottish Enterprise
The Scottish Environment Protection Agency
The Scottish Fire and Rescue Service
Scottish Natural Heritage
The Scottish Sports Council
The Skills Development Scotland
A Regional Transport Partnership
Visit Scotland

1.3. In delivering the LOIP and locality plans, statutory partners are jointly responsible for ensuring the CPA delivers on the commitments within. This includes deploying resources in support of agreed outcomes in a way which promotes prevention. Partners are also individually responsible for how they act as partners to help ensure that these commitments are fulfilled.

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2. Community Planning Aberdeen

2.1. Community Planning Aberdeen is the name of Aberdeen City's Community Planning Partnership. The structure of the Partnership is detailed below. It comprises of 13 groups established to ensure the Partnership is effectively organised to deliver on the LOIP and locality planning.

CPA BOARD

CPA Management Group

Outcome Improvement Groups

NEW Aberdeen Prospers Group

NEW Sustainable City Group

Integrated Children's Services Board

NEW Digital City Group

NEW Resilient, Included & supported Group

Statutory/ Policy

NEW Community Justice

Alcohol and Drugs Partnership

Community Engagement

NEW Community Engagement Group

Locality Partnerships

NEW Locality Partnership Torry

NEW Locality Partnership Cummings Park, Heathryfold, Mastrick, Middlefied, Northfield

NEW Locality Partnership Seaton, Tillydrone, Woodside

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3.   Board

3.1.   Role

3.1.1. The CPA Board provides strategic leadership and direction for Community Planning across Aberdeen. This includes scrutinising the overall delivery of progress again the Local Outcome Improvement Plan (LOIP) and the Locality Plans.

3.2.   Membership

3.2.1. The membership of the CPA Board consists of:

- Council Leader
- 3 Aberdeen City Council Councillors
- Chair of the Aberdeen Health and Social Care Partnership
- Chair of ACVO
- Chair of Aberdeen Civic Forum
- Regional Chair of North East College
- Chief Executive of ACC
- Chief Executive of NHS Grampian
- Director of Public Health – NHS Grampian
- Senior Police Scotland representative – Chief Superintendent
- Senior Scottish Fire and Rescue Service representative
- Skills Development Scotland representative
- Chair of Active Aberdeen Partnership
- Scottish Government Location Director (non-voting)

3.2.2. Statutory Community Planning Partners, as listed at para 1.2 are invited to have representation on the CPA Board and will be added to the membership as and when approved by the CPA Board.

3.2.3. Other organisations can be co-opted onto the Partnership when appropriate. Any additions to or removals from the current membership will be determined by the CPA Board.

3.2.4. Partners can arrange a substitute member with appropriate authority to represent and take decisions on behalf of their organisation.

3.3.   Chair/Vice Chair

3.3.1. The Chair of the CPA Board will be the Leader of Aberdeen City Council.

3.3.2. The Vice Chair will be appointed by the CPA Board.

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3.4. Responsibilities

- Set the strategic vision for Community Planning Aberdeen to improve outcomes for individuals, families and communities with a view to reducing inequalities of outcome which result from socio-economic disadvantage.
- Prepare a LOIP which sets out how the Partnership will achieve its vision by working together with partners and communities citywide.
- Prepare Locality Plans, in partnership with communities, for those areas where people experience significantly poorer outcomes than other people across the City as a result of socio-economic disadvantage
- Ensure delivery of the LOIP and Locality Plans via the CPA Management Group and Locality Partnerships.
- Ensure the delivery of the Outcome Management and Improvement Framework through the Management Group and Locality Partnerships.
- Scrutinise the delivery of the LOIP and Locality Plans through consideration of the Annual Report and other performance reporting mechanisms throughout the year.
- Ensure people and communities are effectively engaged in the decisions made on public services that affect them in Aberdeen through the implementation of the CPA Engagement, Participation and Empowerment Strategy.
- Set and approve an annual budget, deploying resources in support of the outcomes within the LOIP and Locality Plans.
- Delegate authority to the CPA Management Group to take decisions pertaining to its remit and responsibilities.

3.5. Code of Conduct

3.5.1. In utilising their authority and carrying out the responsibilities delegated to them, Partners must comply with the terms of Code of Conduct for their respective organisation and where a Partner's organisation does not have a Code of Conduct the Partner must adhere to the Councillor's Code of Conduct.

3.5.2. In the event of Co-Leaders of Aberdeen City Council, the Co-Leaders will determine who will undertake this role, and will notify the Chief Executive of Aberdeen City Council.

3.6. Governance and Reporting Arrangements

3.6.1. The Board must have at least 3 voting members to be quorate.

3.6.2. Should a vote be required, a ballot will be held and a simple majority of the votes cast will decide. Every voting partner will have one vote. If there are an equal number of votes, the Chair will have the casting vote.

3.6.3. The Board will aim to meet at least four times per year.

3.6.4. Board meetings will be open to the public, unless items of a confidential or exempt nature are to be discussed. In cases of exempt business the Board will take a decision to hold such items in private.

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3.6.5. Where appropriate, decisions taken by the Board should be followed through by Partners reporting through their relevant decision making systems.

3.6.6. Copies of the agenda, minutes and reports will be available on the Community Planning Aberdeen website.

4. Management Group

4.1. Role

4.1.1. The Community Planning Aberdeen Management Group facilitates effective joint working across the CPA partners, to ensure delivery of the LOIP and Locality Plans remain on track and to advise the CPA Board of any additional action required to overcome barriers.

4.1.2. The Management Group is accountable to the CPA Board. It oversees the progress delivery by the five Outcome Improvement Groups, Community Justice Group, Alcohol and Drugs Partnership, Community Engagement Group and Locality Partnerships.

4.2. Membership

4.2.1. The membership of the CPA Management Group consists of:

- Chief Executive ACC
- Chief Executive of ACVO
- Chief Officer of Aberdeen Health and Social Care Partnership
- Senior executive NHS Grampian
- Senior local representative from Police Scotland
- Senior local representative from Scottish Fire and Rescue Service
- Vice Principal from North East College
- Senior executive Scottish Enterprise
- Senior Executive from Skills Development Scotland
- Vice Chair of the Civic Forum
- Representative from Active Aberdeen Partnership
- Chairs of Outcome Improvement Groups (non-voting)

4.2.2. Statutory Community Planning Partners, as listed at para 1.2 are invited to have representation on the CPA Management Group and will be added to the membership as and when approved by the CPA Board.

4.2.3. Community Planning Partners represented at CPA Board level are expected to also have representation on the CPA Management Group.

4.2.4. Other organisations can be co-opted onto the Management Group when appropriate. Any additions to or removals from the current membership will be determined by the CPA Management Group.

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4.2.5. Partners can arrange a substitute member with appropriate authority to represent and take decisions on behalf of their organisation.

4.3. Chair/Vice Chair

4.3.1. The Chair of the CPA Management Group will be appointed by the Chair of Community Planning Aberdeen.

4.3.2. The Vice Chair will be appointed by the CPA Management Group.

4.4. Remit and Responsibilities

- Plan, oversee and be accountable for the timely and effective delivery and implementation of the LOIP and Locality Plans via the CPA structure.
- Oversee the delivery of the Outcome Management and Improvement Framework, including embedding the use of improvement methodology across the Partnership, via the CPA structure.
- Monitor and evaluate progress against the improvement aims within the LOIP and Locality Plans and take appropriate action to ensure delivery through the CPA structure.
- Ensure communities are engaged in the planning and delivery of CPA's priorities through implementation of the Engagement, Participation and Empowerment Strategy through the CPA.
- Identify and respond to proposed new legislation which impacts on the Partnership.
- Ensure that Community Planning is promoted within all partner organisations, including ensuring partner plans clearly articulate how they link to the Aberdeen City Local Outcome Improvement Plan and Locality Plans.
- Identify risks and barriers to effective delivery, and advise the CPA Board on mitigating action required at CPA Board level.
- Support effective links between all the groups and wider community planning discussions taking place at both a strategic and operational level.
- Scrutinise the use of resources throughout the financial period and determine any in year virements required.
- Take decisions on matters pertaining to their remit.

4.5. Code of Conduct

4.5.1. In utilising their authority and carrying out the responsibilities delegated to them, Partners must comply with the terms of Code of Conduct for their respective organisation and where a Partner's organisation does not have a Code of Conduct the Partner must adhere to the Councillor's Code of Conduct.

4.6. Governance and Reporting Arrangements

4.6.1. The Management Group must have at least 3 voting members to be quorate.

4.6.2. The Management Group will aim to meet at least four times per year.

4.6.3. Where appropriate, decisions taken by the Management Group should be followed through by Partners reporting through their relevant decision making systems.

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4.6.4. The Management Group will report to the CPA Board in line with the requirements of the CPA Outcome Management and Improvement Framework.

4.6.5. Copies of the agenda and minutes will be available on the Community Planning Aberdeen website.

5. Outcome Improvement Groups

5.1. Role

5.1.1. There are five Outcome Improvement Groups (OIGs) within the CPA structure. Each are responsible for delivering on relevant sections of the LOIP. The Outcome Improvement Groups are:
- Aberdeen Prospers
- Integrated Children Services
- Resilient, Included and Sustainable
- Sustainable City
- Digital City

5.1.2. Each group leads and is responsible for actions which support delivery of the Local Outcome Improvement Plan and underpinning locality plans. It is responsible for ensuring progress against the primary and secondary drivers and improvement aims set for the priority area it leads on.

5.2. Membership

5.2.1. Statutory Community Planning Partners, as listed at para 1.2 are invited to have representation on the CPA Outcome Improvement Groups.

5.2.2. Community Planning Partners represented at CPA Board level are expected to also have representation on the appropriate Outcome Improvement Groups.

5.2.3. Other organisations can be co-opted onto the Outcome Improvement Groups when appropriate. Any additions to or removals from the current membership will be determined by the Outcome Improvement Group.

5.3. Chair/Vice Chair

5.3.1. The Chair of the Outcome Improvement Group will be appointed by the Management Group.

5.3.2. The Vice Chair, where considered appropriate, will be appointed by the Outcome Improvement Group.

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5.4. Remit of Outcome Improvement Groups

- Plan, oversee and be accountable for delivery of outcome improvement by Community Planning partners for the relevant priorities within the Local Outcome Improvement Plan and developing Locality Plans.
- Agree and implement an Outcome Improvement Delivery Plan which details the actions which will be carried out to ensure primary and secondary drivers will be achieved at a strategic and locality level. In the case of the Integrated Children's Services Board, this will be the Integrated Children's Service Plan.
- Advise on, and be accountable for, how resources are aligned and allocated across Community Planning partners to support delivery of key actions.
- Ensure communities are engaged in the planning and delivery of CPA's priorities through implementation of the Engagement, Participation and Empowerment Strategy and by liaising effectively with the Community Engagement Group and Locality Partnership.
- Ensure the effective management of performance and risk in relation to delivery of the priorities and improvement outcomes for which the Outcome Improvement Group has oversight and report progress to the CPA Board on a six monthly basis via the Management Group.
- Identify risks and barriers to effective delivery, and advise the CPA Management Group on mitigating action required at CPA Board level.

5.5. Code of Conduct

5.5.1. In utilising their authority and carrying out the responsibilities delegated to them, Partners must comply with the terms of Code of Conduct for their respective organisation and where a Partner's organisation does not have a Code of Conduct the Partner must adhere to the Councillor's Code of Conduct.

5.6. Governance and Reporting Arrangements

5.6.1. The Outcome Improvement Groups will report to the CPA Board, via the Management Group, in line with the requirements of the CPA Outcome Management and Improvement Framework.

5.6.2. Copies of the agenda and minutes will be available on the Community Planning Aberdeen website.

6. Community Justice Group

6.1. Role

6.1.1. To bring partners and stakeholders together, including statutory Community Justice Partners, to oversee community justice in Aberdeen with the overall aim of fulfilling statutory requirements and achieving the agreed vision.

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6.2.   Membership

6.2.1. The Community Justice (Scotland) Act 2016 stipulates the following statutory community justice partners.

Chief Constable of Police Scotland
Health Boards
Integration Joint Boards for Health and Social Care
Local Authorities
Scottish Courts and Tribunals Service
Scottish Fire and Rescue Service
Scottish Ministers (i.e. Scottish Prison Service, Crown Office and Procurator Fiscal Service)
Skills Development Scotland

6.2.2. The statutory community justice partners are invited to have representation on the CPA Community Justice Group.

6.2.3. Other organisations can be co-opted onto the Community Justice Group when appropriate. Any additions to or removals from the current membership will be determined by the Community Justice Group.

6.3.   Chair/Vice Chair

6.3.1. The Chair of the Community Justice Group will be appointed by the Management Group.

6.3.2. The Vice Chair, where considered appropriate, will be appointed by the Community Justice Group.

6.4.   Remit

- To prepare a Community Justice Outcomes Improvement Plan for Aberdeen in accordance with timings set by Scottish Ministers, having regard to the national Community Justice Strategy and Performance Framework and the LOIP, and to review such plan in the event of the national strategy or performance framework, or the LOIP being revised.
- To prepare a Participation Statement regarding the participation of third sector and community bodies in the development of the Community Justice Outcomes Improvement Plan, and to publish this.
- To prepare an annual report on the extent of achievement of local and national outcomes.
- To have regard to guidance issued by Scottish Ministers on any of the above.
- To secure the participation of relevant third sector organisations and community bodies.
- To consult as necessary/appropriate with Community Justice Scotland, community bodies, and any other persons considered appropriate.

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6.5. Code of Conduct

6.5.1. In utilising their authority and carrying out the responsibilities delegated to them, Partners must comply with the terms of Code of Conduct for their respective organisation and where a Partner's organisation does not have a Code of Conduct the Partner must adhere to the Councillor's Code of Conduct.

6.6. Governance and Reporting Arrangements

6.6.1. The Community Justice Group will report to the CPA Board, via the Management Group, in line with the requirements of the CPA Outcome Management and Improvement Framework.

6.6.2. Copies of the agenda and minutes will be available on the Community Planning Aberdeen website.

7. Community Engagement Group

7.1. Role

7.1.1. The Community Engagement Group oversees the delivery of the Engagement, Participation and Empowerment Strategy, participation requests and advises and supports the CPP Board, Management Group and Outcome Improvement Groups on effective approaches to engage and involve communities in public service planning, delivery, monitoring and reporting. It is an important link between the strategic perspective of the CPA Board and the priorities and perspectives of communities across Aberdeen.

7.2. Membership

7.2.1. Statutory Community Planning Partners, as listed at para 1.2 are invited to have representation on the CPA Community Engagement Group.

7.2.2. Other organisations can be co-opted onto the Community Engagement Group when appropriate. Any additions to or removals from the current membership will be determined by the Community Engagement Group.

7.3. Chair/Vice Chair

7.3.1. The Chair of the Community Engagement Group will be appointed by the Management Group.

7.3.2. The Vice Chair, where considered appropriate, will be appointed by the Community Engagement Group.

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7.4. Remit

- Plan, oversee and be accountable for the development and delivery by Community Planning partners of the Engagement, Participation and Empowerment Strategy and community aspects of the Locality Plans.
- Agree and implement an implementation plan which details the actions required to deliver the Engagement, Participation and Empowerment Strategy.
- Ensure Community Planning Aberdeen is meeting its statutory duties in relation to community engagement and participation, as prescribed by the Community Empowerment Scotland Act 2015.
- Advise on effective practice on how to involve and engage with communities and promote consistency and cohesion of approach across Outcome Improvement Groups.
- Oversee, understand and share best practice in terms of community development and engagement initiatives, for example volunteering, recruitment and training.
- Oversee delivery of the Community Learning and Development Plan.

7.5. Code of Conduct

7.5.1. In utilising their authority and carrying out the responsibilities delegated to them, Partners must comply with the terms of Code of Conduct for their respective organisation and where a Partner's organisation does not have a Code of Conduct the Partner must adhere to the Councillor's Code of Conduct.

7.6. Governance and Reporting Arrangements

7.6.1. The Community Engagement Group will report to the CPA Board, via the Management Group, in line with the requirements of the CPA Outcome Management and Improvement Framework.

7.6.2. Copies of the agenda and minutes will be available on the Community Planning Aberdeen website.

8. Alcohol and Drugs Partnership

8.1. Role

8.1.1. To deliver measurable improvements in the quality of life for the people of Aberdeen, particularly their health and wellbeing in relation to alcohol and drugs.

8.2. Membership

8.2.1. Statutory Community Planning Partners, as listed at para 1.2 are invited to have representation on the Alcohol and Drugs Partnership (ADP).

8.2.2. Other organisations can be co-opted onto the ADP when appropriate. Any additions to or removals from the current membership will be determined by the ADP.

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8.3. Chair/Vice Chair

8.3.1. The Chair of the ADP will be appointed by the ADP.

8.3.2. The Vice Chair, where considered appropriate, will be appointed by the ADP.

8.4. Remit

- To be a partner within the Community Planning Aberdeen structure with primary responsibility for substance misuse issues.
- To constructively engage with the Community Planning Aberdeen Board and its Outcome Improvement Groups and Locality Partnerships on substance misuse issues.
- To set and regularly review progress of the delivery of its local alcohol and drugs strategies.
- To ensure that its strategies link and refer to national substance misuse policy as well as other local relevant strategies and policies (e.g. Community Justice, Community Safety, Homelessness, etc).
- To work collaboratively within Community Planning Aberdeen Board and across CPA and other relevant agencies to help deliver the ADP Strategies; the Local Outcome Improvement Plan; and NHS Local Delivery Plan, and thereby help to tackle local problems arising from substance misuse.
- To work to improve alcohol and drugs services in Aberdeen City to ensure that the principles of best practice are in place and in line with national guidance: Quality Principles: Standard Expectations of Care and Support in Drug and Alcohol Services (http://www.gov.scot/Publications/2014/08/1726)
- To ensure that the views of service users, families and carers (affected by), as well as the general public of Aberdeen City are considered in developing substance misuse strategy and policy.
- Alcohol and drugs service commissioning is aligned to relevant national guidance and reflects local strategic objectives.

8.5. Code of Conduct

8.5.1. In utilising their authority and carrying out the responsibilities delegated to them, Partners must comply with the terms of Code of Conduct for their respective organisation and where a Partner's organisation does not have a Code of Conduct the Partner must adhere to the Councillor's Code of Conduct.

8.6. Governance and Reporting Arrangements

8.6.1. The ADP will report to the CPA Board, via the Management Group, in line with the requirements of the CPA Outcome Management and Improvement Framework.

8.6.2. Copies of the agenda and minutes will be available on the Community Planning Aberdeen website.

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9. Locality Partnerships

9.1. Role

9.1.1. Provide leadership to locality planning activity to achieve improved short, medium and long term socio-economic and environmental outcomes for the locality.

9.2. Membership

9.2.1. Membership of the Locality Partnerships will be determined at a local level based on local needs and priorities.

9.2.2. The Locality Partnership will aim to ensure that at least 50% of representation will be community representatives.

9.2.3. Public service representation will be capped to ensure the balance remains with communities. It is suggested that this representation should be the Locality Manager, Local Police, Local Head Teacher and Local Health rep/ G.P.

9.2.4. All ward elected members in the locality are invited to join the Locality Partnerships.

9.3. Chair/Vice Chair

9.3.1. The Chair of the Locality Partnership will be appointed by the Locality Partnership.

9.3.2. The Vice Chair, where considered appropriate, will be appointed by the Locality Partnership

9.4. Remit

- Collective ownership, leadership and strategic direction.
- Set an ambitious vision for the locality and involve all stakeholders and resources that can deliver this vision.
- Develop, publish and keep under review a Locality Plan to deliver the locality vision and achieve priority outcomes.
- Establish and maintain effective relationships with other relevant bodies and partnerships including single systems and health and social care partnerships.
- Apply effective scrutiny to the achievement of set outcomes and delivery of the locality plan.
- Effective implementation of CPA participation, consultation and engagement strategy ensuring appropriate involvement of all bodies that can contribute to locality planning.
- Maintain a strong understanding of emerging needs, circumstances and opportunities relevant to the locality, building a robust evidence base drawing data, information and community perspectives to inform decision and actions.
- Ensuring appropriate operational collaboration between respective partners (e.g. local daily, weekly tasking and coordinating groups, neighbourhood networks, etc).

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- Embed prevention and early intervention as core business of locality partners; assessing and evaluating to identify opportunities to invest in moderate future service/ resource demand.
- Being accountable to and referring relevant business to CPA Board/ Management Group, Community Engagement Group and Outcome Improvement Groups with the objective of changing policy and strategy, and resourcing to deliver locality priority outcomes.
- Apply test of change and support scale and spread as appropriate.
- Detailed terms of reference will be developed and tailored by each Locality Partnership.

9.5. Code of Conduct

9.5.1. In utilising their authority and carrying out the responsibilities delegated to them, Partners must comply with the terms of Code of Conduct for their respective organisation and where a Partner's organisation does not have a Code of Conduct the Partner must adhere to the Councillor's Code of Conduct.

9.6. Governance and Reporting Arrangements

9.6.1. The Locality Partnerships will report to the CPA Board, via the Management Group, in line with the requirements of the CPA Outcome Management and Improvement Framework.

9.6.2. Copies of the agenda and minutes will be available on the Community Planning Aberdeen website.

Contacts

For further information about this constitution, please email communityplanning@aberdeencity.gov.uk if you have any queries, or visit our website http://communityplanningaberdeen.org.uk/.

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Community Planning Aberdeen

Progress Report	LOIP and Locality Plan Strategic Environmental Assessment Pre-Screening
Lead Officer	Derek McGowan, Head of Communities and Housing
Report Author	Guy Bergman, Performance & Improvement Officer
Date of Report	14 September 2017
Governance Group	CPA Board – 4 December 17

Purpose of the Report

The purpose of this report is to inform Community Planning Aberdeen that the Local Outcome Improvement Plan and Locality Plans have been pre-screened for strategic environmental assessment as required under The Environmental (Scotland) Act 2005.

Summary of Key Information

1   BACKGROUND

1.1 Under the Environmental Assessment (Scotland) Act 2005, every public body preparing any policy, plan, programme or strategy must undertake a level of strategic environmental assessment (SEA). This involves a pre-screening for plans which are likely to have no, or minimal effects on the environment; or a full SEA where the plan is likely to have significant effects on the environment.

1.2 On 27 June 2017, Scottish Government informed Local Authorities that the Strategic Environmental Assessment (SEA) Gateway had issued an informal opinion that Local Outcome Improvement Plans (LOIP) and Locality Plans would be considered qualifying plans within the terms of the Environmental Assessment (Scotland) Act 2005.

2   SEA OF ABERDEEN CITY LOIP AND LOCALITY PLANS

2.1 Following advice from the Scottish Government, the Aberdeen City LOIP and Locality Plans have been screened for potential significant environmental impacts. The LOIP and Locality Plans include a number of sustainable development initiatives which will impact on the environment , for example improving the transport network, reducing carbon emissions, increasing the number of people cycling, improved hydrogen bus provision, an increase in recycling and improved satisfaction levels with the City's green spaces.

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2.2 The LOIP and Locality Plans are underpinned by a number of related strategies which have already been subject to full strategic environmental assessment. For example the Local Housing Strategy, Transport Strategy, Open Space Strategy and the Regional Economic Strategy. Therefore a pre-screening level rather than full SEA has been undertaken for the LOIP and Locality Plans, on the basis that the plans in themselves are unlikely to have a significant impact on the environment. The pre-screening for the LOIP was submitted to the Scottish Government SEA Gateway on 15 August 2017 and the pre-screening for Locality Plans on 12 October 2017.

3 NEXT STEPS

3.1 Scottish Ministers reserve the right to reject our assessment within 10 working days if they are not satisfied with the judgment on significance. No objection on this judgement has been received by the Scottish Ministers or statutory consultation authorities (i.e. Scottish Natural Heritage, Scottish Environment Protection Agency and Historic Environment Scotland).

Recommendations for Action

It is recommended that the CPA Board:

i)   Note the actions taken to ensure the LOIP and Locality Plans are compliant with the Environmental Assessment (Scotland) Act 2005.

Opportunities and Risks

There are no remaining legal challenges to the adoption of the LOIP in as far as the SEA Act is concerned.

Consultation

The following people were consulted in the preparation of this report:

Michelle Cochlan, Community Planning Manager
Dr Joseph Somevi, SEA Sustainability Officer

Background Papers

The following papers were used in the preparation of this report.

Environmental Assessment (Scotland) Act 2005

Strategic Environmental Assessment Guidance 2013

2016/2017 Community Planning Local Outcome Improvement Plan

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