



# Community Planning Aberdeen Management Group

Meeting on **MONDAY, 26 MARCH 2018 at 2.00 pm**

**\*\* Room MC-4-W-01 - Marischal College, Aberdeen \*\***

## **B U S I N E S S**

### **APOLOGIES**

### **MINUTES**

- 1.1 Minute of Previous Meeting of 29 January 2018 - for approval (Pages 3 - 18)
- 2.1 Minute of the Meeting of the CPA Board of 27 February 2018 - for information (Pages 19 - 28)

## **LOCAL OUTCOME IMPROVEMENT PLAN/LOCALITY PLANNING**

- 3.1 Outcome Improvement Group Improvement Tracker (Pages 29 - 54)
- 3.2 Locality Partnership Improvement Tracker (Pages 55 - 70)

## **GENERAL BUSINESS**

- 4.1 Fairer Aberdeen Fund Annual Report and presentation by Susan Thom (Pages 71 - 92)
- 4.2 Draft Annual Public Performance Summary (Pages 93 - 110)
- 4.3 Citywide City Voice Update (Pages 111 - 128)
- 4.4 ACVO Annual Report (Pages 129 - 140)
- 4.5 Funding for HMP Family Centre and Help Hub - paper to follow

## **FOR INFORMATION**

- 5.1 Review of Sports Organisations (Pages 141 - 146)
- 5.2 Child Friendly Cities and Communities (Pages 147 - 164)
- 5.3 Sistema Scotland Seven Principles for Social Regeneration Update  
(Pages 165 - 168)

## **FORWARD BUSINESS PLANNER AND LEGISLATION TRACKER**

- 6.1 CPA Management Group Forward Planner (Pages 169 - 172)
- 6.2 CPA Board Forward Planner (Pages 173 - 174)
- 6.3 Legislation Tracker (Pages 175 - 182)
- 6.4 Community Planning Aberdeen Funding Tracker (Pages 183 - 190)
- 6.5 Date of Next Meeting - 28 May 2018 at 2pm

Should you require any further information about this agenda, please contact Allison Swanson, tel. 01224 522822 or email [aswanson@aberdeencity.gov.uk](mailto:aswanson@aberdeencity.gov.uk)

## COMMUNITY PLANNING ABERDEEN MANAGEMENT GROUP

**29 JANUARY 2018**

Present:- Angela Scott (Aberdeen City Council) (Chair), Graeme Duncan (Police Scotland) (Vice Chair), Jamie Bell (Scottish Enterprise), Maggie Hepburn (as a substitute for Joyce Duncan (ACVO)), Jillian Evans (Public Health), Zoe Evans (as a substitute for Simon Haston (Digital City)), Matt Lockley (as a substitute for Richard Sweetnam (Aberdeen Prospers), Lavina Massie (Civic Forum), Derek McGowan (Sustainable City), Alistair Robertson (Active Aberdeen Partnership) and James Simpson (Integrated Children's Services).

Also Present:- Gale Beattie (for item 10 only), Guy Bergman, Stuart Bews (for item 6 only), Andrew Brownrigg (for item 10 only), Michelle Cochlan, Aisling MacQuarrie (for item 13 only) and Colin Wright (all Aberdeen City Council (ACC)).

Apologies:- Neil Cowie (North East College), Joyce Duncan (ACVO), Chris Littlejohn (Community Engagement – Public Health), Simon Haston (Digital City), Gordon MacDougall (Skills Development Scotland), Derek Murray (Nestrans), Richard Sweetnam (Aberdeen Prospers), Judith Proctor (Health and Social Care Integration), Darren Riddell (Scottish Fire and Rescue Service) and Helen Shanks (Alcohol and Drugs Partnership).

Page	Topic	Discussion/Decision	Action By
1	Welcome	With reference to item 1 of the minute of the meeting of the Management Group of 30 October 2017, the Chair welcomed all to today's meeting, in particular Graeme Duncan, Police Scotland, Vice Chair, to his first meeting as he replaced Kate Stephen, Police Scotland, who had now commenced maternity leave.	
2.	Minute of Previous Meeting of 30 October 2017	<p>The Management Group had before it the minute of its meeting of 30 October 2017, for approval.</p> <p>In relation to item 2 (Minute of the Previous Meeting – Participation Requests), the Management Group noted that no participation requests had been received at this time and that the Communication and Engagement Group were leading on this item and updates would be provided to the Management Group as and when required.</p> <p>With regards to item 2 (Minute of the Previous Meeting – Fairer Aberdeen Fund), the Management Group noted that this item would be reported to the next meeting for consideration and that it would detail how the Fairer Aberdeen Fund would link to the LOIP and Locality Plans.</p>	<p>Chris Littlejohn</p> <p>Neil Carnegie</p>

Topic	Discussion/Decision	Action By
Page 4	<p>In relation to item 2 (Minute of the Previous Meeting – Public Facing Locality Plans), the Management Group noted that contact details had been added to the public facing locality plans.</p>	
	<p>With regards to item 7 (Final Report on the Review of Aberdeen City Voice Citizens' Panel), the Management Group noted that updates on the City Voice had been programmed into the forward planner.</p>	
	<p>In relation to item 8 (Development of Joint Equalities Pledge), the Management Group agreed that the focus at this time should be on improvement activity and therefore that the development of a joint equalities pledge should be put on hold.</p>	
	<p>With regards to item 11 (Enterprise and Skills Review: Report on Phase 2 Outcomes), the Management Group noted that a report (1) with an update on the Review as well as the refreshed Regional Economic Strategy would be reported at the appropriate time; and (ii) regarding the opportunity for inclusive growth for employability in the city would be reported in late spring 2018. At this point, the Chair advised of structural funding available and requested that Matt Lockley and the Aberdeen Prospers Group explore whether any monies could be applied for to support the development of any of the Partnerships current or future improvement activity.</p>	<p>Jamie Bell</p> <p>Richard Sweetnam/Matt Lockley/Aberdeen Prospers</p>
	<p>With regards to item 14 (CPA Management Group Forward Business Planner), the Management Group noted that a report on the Sports Review would be submitted for the next meeting and that reports on the Regional Alliance Skills Partnership and Planning Review would be submitted at the appropriate time.</p> <p><b><u>The Management Group resolved:</u></b></p> <ul style="list-style-type: none"> <li>(i) to approve the minute as a correct record; and</li> <li>(ii) to note the updates and resolutions as recorded above.</li> </ul>	<p>Alastair Robertson</p> <p>Neil Cowie</p> <p>Gale Beattie</p>



Topic	Discussion/Decision	Action By
3. Draft Minute of the CPA Board Meeting of 4 December 2017	<p>The Management Group had before it the draft minute of the CPA Board meeting 4 December 2017, for information.</p> <p><b><u>The Management Group resolved:</u></b> to note the minute.</p>	
4. Outcome Improvement Group Improvement Tracker  <div data-bbox="91 730 138 868" data-label="Page-Footer" style="writing-mode: vertical-rl; transform: rotate(180deg);">Page 5</div>	<p>With reference to item 5 of the minute of the meeting of the Management Group of 30 October 2017, the Management Group had before it a report which presented a revised format Improvement Tracking Report to the CPA Management Group on the improvement activity being led by the Outcome Improvement Groups to meet the improvement aims identified within the Local Outcome Improvement Plan 2016-26 and Locality Plans 2017-27.</p> <p><b>The report recommended –</b> that the Management Group</p> <ul style="list-style-type: none"> <li>(a) approve the revised format Improvement Tracking Reports;</li> <li>(b) note improvement activity taking place across the Outcome Improvement Groups and Locality Partnerships; and</li> <li>(c) note the ongoing training opportunities available through the Innovate and Improve program to support the development of the partnership and staff.</li> </ul> <p>Speaking in furtherance of the report, the Chair advised that the first CPA Annual Outcome Improvement report had now been published and it was important that all of the Outcome Improvement Groups accelerated the delivery of improvement projects and where barriers were being experienced, Groups needed to be open and transparent and highlight these and explain why progress was not being achieved. She also highlighted that each Group should have identified the test of change for each of their respective improvement activities and they should be starting to collate the necessary data to evidence the impact. The Chair then sought a verbal update on the improvement activity of each Group as per the improvement tracker before them.</p>	

Topic	Discussion/Decision	Action By
<p>Page 6</p>	<p>The Management Group heard from the Chairs, or a representative, of each of the Outcome improvement Group who provided an overview of the status of their respective Groups improvement activity, highlighting any barriers to progress and the next steps to be undertaken in order to achieve the necessary improvement activity as summarised below.</p> <p><u>Prosperous Economy - Aberdeen Prospers</u></p> <p>Matt Lockley advised that the Group had concluded its first improvement project, that being the “Your Local Business Gateway – To Increase Business Gateway Start Up Numbers Across Aberdeen by 2% by April 2018 by focussing on Localities” project, and it was now to evaluate the data collated. He explained that the take up of the community events held in three locations in Northfield had been limited and the Group would now analyse why that was the case and whether a different test of change now needed to be applied. However, he highlighted that across the city number of business gateway start ups was higher than the target.</p> <p>In terms of the Invest Aberdeen project, he advised that Invest Aberdeen had been established and they now needed to establish a baseline.</p> <p>With regards the One-stop Employability Shop, he advised that they were not at implementation stage for this project at this time, however a business case was being developed to take the project forward. A project charter was also to be completed,</p> <p>In relation to the Community Benefit project, he advised that the Group was beginning to develop the project charter for this project with an understanding of the economic footprint being undertaken.</p> <p><b><u>The Management Group resolved:</u></b></p> <p>(i) to note the update and to instruct the Aberdeen Prospers Group to review the test of change for the “Your Local Business Gateway – To Increase Business Gateway Start Up Numbers Across Aberdeen by 2% by April 2018 by focussing</p>	<p>Richard Sweetnam/Matt Lockley (Aberdeen Prospers)</p>

Topic	Discussion/Decision	Action By
Page 7	<p>on Localities” project;</p> <ul style="list-style-type: none"> <li>(ii) to instruct Aberdeen Prospers to look at further improvement project(s) for inclusive economic growth; and</li> <li>(iii) to instruct Aberdeen Prospers to look at the 3 Locality Plans to identify any obvious employability links which Aberdeen Prospers could take forward as an improvement project and that the Locality Managers attend the Aberdeen Prospers Group to support the Group in identifying test of change at a locality level.</li> </ul> <p><u>Prosperous People: Children are our Future - Integrated Children’s Services</u></p> <p>James Simpson advised that the Integrated Children’s Services had recently undertaken some governance changes and in light of this explained that at this time three projects were directly linked to the “Children have the best start in life” Outcome within the LOIP and these would continue to be progressed. A project charter for “increase the capacity of school nurses by 75% on a permanent basis by January 2019” had to be completed.</p> <p>He explained that at present there were no projects under the “children are safe and responsible” outcome, however the Group held a workshop in December regarding this outcome to identify the core principles and draft proposals. The Board was scheduled to meet this week and he envisaged that more specific timescales and projects would be agreed and project charters developed.</p> <p>Finally, in respect of the two projects under the “Children are respected, included and achieving” outcome, he advised that the project charters for both were to be developed however he advised in relation to the “improving the career aspirations of primary 6 pupils” that initial testing for would be done with Bramblebrae School as a pilot. With regards to the data for the “increase youth engagement in the city” project, he advised that the response rate to the initial survey had been low and getting reliable and consistent feedback would be key for the project.</p>	

Topic	Discussion/Decision	Action By
Page 8	<p><b><u>The Management Group resolved:</u></b></p> <ul style="list-style-type: none"> <li>(i) to instruct the Integrated Children's Services to progress the development of Project Charters for the 4 improvement projects which currently did not have one; and</li> <li>(ii) to instruct the Integrated Children's Services Group to identify improvement projects for the "children are safe and responsible" outcome.</li> </ul> <p><u>Prosperous People: People are Resilient, Included and Supported When in Need</u></p> <p>The Group noted that the improvement projects under the "people and communities are protected from harm" outcome were being led by the Alcohol and Drugs Partnership and/or the Community Justice Group.</p> <p>At this time there were no improvement projects submitted in respect of the "people are supported to live as independently as possible" outcome. The Group heard from Jillian Evans who provided an update to advise that the Resilient, Included and Supported Group had met but had struggled to determine a definition for resilience, however a session had been facilitated by Helen Baxter and she hoped that output from that meeting would assist in the group in identifying projects and developing project charters.</p>	James Simpson (ICS)
	<p><b><u>The Management Group resolved:</u></b></p> <p>to agree that the Chair of the Management Group meet with the Chair of the Resilient, Included and Supported Group as soon as possible to discuss the interventions required for the "people are supported to live as independently as possible" outcome of the LOIP in order to ensure that projects were identified and started to be progressed.</p> <p><u>Prosperous Place: Empowered, Resilient and Sustainable Communities</u></p> <p>The Management Group noted that there was one project under the "people friendly city" outcome which was being developed by the Sustainable Cities Group. The project charter for this project was to be developed.</p>	Angela Scott/Judith Proctor (RIS)

Topic	Discussion/Decision	Action By
Page 9	<p>The Management Group noted that no projected had been submitted by the Resilient, Included and Supported Group in respect of the “safe and resilient communities” outcome.</p> <p><b><u>The Management Group resolved:</u></b> to agree that Derek McGowan and Michelle Cochlan would meet with Judith Proctor to review the drivers for people and community and would report back with any proposed changes as appropriate.</p> <p><u>Digital City</u></p> <p>Zoe Evans advised that two projects were underway one of which a project charter had to be completed for. She sought a discussion on other ongoing activity which could be included as improvement projects.</p>	<p>Derek McGowan/Michelle Cochlan/Judith Proctor</p>
	<p><b><u>The Management Group resolved:</u></b></p> <ul style="list-style-type: none"> <li>(i) to instruct the Digital City Group to engage with all Outcome Improvement Groups to discuss projects which could assist the delivery of LOIP outcomes; and</li> <li>(ii) to agree that the Chair discuss the future of the Digital City Group with the Chief Executives Forum as part of the ongoing discussion regarding digital skills.</li> </ul> <p>Partners scrutinised each of the Outcome Improvement Group Chairs/representative on their improvement progress to date, during which the Chair reiterated the importance of all Outcome Improvement Groups accelerating the pace of delivery.</p> <p>The importance of all Chairs of Outcome Improvement Group and those leading on any improvement activity attending the Model for Improvement training was emphasised. The training programme was designed to upskill staff and expand their capabilities to assist in their improvement journey.</p>	<p>Simon Haston/Zoe Evans (DC)</p>

Topic	Discussion/Decision	Action By
<div>Page 10</div>	<p>A copy of the reporting template used by the Community Justice Group to ensure sufficient level of detail of delivery of improvement activity was displayed and it was explained that level of detail should be being sought by all Outcome Improvement Groups/Locality Partnerships.</p> <p><b><u>The Management Group resolved:</u></b></p> <ul style="list-style-type: none"> <li>(i) to instruct Michelle Cochlan to circulate the Community Justice Group improvement activity reporting template to all Outcome Improvement Groups/Locality Partnerships as an example of the level of detail that should be reported on each improvement activity;</li> <li>(ii) to encourage all leading on improvement activity to attend the Model for Improvement bootcamps; and</li> <li>(iii) to instruct all Outcome Improvement Groups to develop and submit the project charters for all of their respective improvement projects.</li> </ul>	<p>Michelle Cochlan</p> <p>All Outcome Improvement Groups Outcome Improvement Groups</p>
<div>5</div> <p>Locality Partnerships Improvement Tracker</p>	<p>With reference to item 6 of the minute of the meeting of the Management Group of 7 August 2017, the Management Group had before it the Locality Partnerships improvement tracker for consideration.</p> <p><b><u>The report recommended –</u></b> that the Management Group note and comment on the current Locality Partnership improvement tracker.</p> <p>Partners noted that there were a number of good projects linked to the LOIP and Locality Plans to be delivered by the Locality Partnerships, however these were at a very early stage and it was hoped that project charters would be submitted soon. It was also noted that the Community Planning Team would support Locality Managers to ensure the improvement methodology was being applied correctly.</p> <p><b><u>The Management Group resolved:</u></b> to note the current status of the Locality Partnerships improvement tracker.</p>	

Topic	Discussion/Decision	Action By
<p>6. External Funding Awareness Presentation from ACC External Funding Team</p> <p>Page 11</p>	<p>The Management Group received a presentation from Stuart Bews, Senior External Funding Policy Officer, Aberdeen City Council, on the role of the Projects, Partnerships and Funding Team and the support the Team could provide the Partnership.</p> <p>Stuart advised that the Projects, Partnerships and Funding Team, could assist the Partnership with (1) sourcing external funding; (2) guidance on writing funding applications – key elements to a successful bid; and (3) advise on project delivery and evaluation.</p> <p>He provided an overview of the funding streams currently open and emphasised that in making funding bid the Partnership should be prioritise alignment with the LOIP; fit projects to funding and not funding to projects; and maximise current budgets to allow public money to go further.</p> <p>In terms of working together, he explained that the Team could keep Partners up to date with current and future funding opportunities and Partners should also keep the Team informed about where money would be best spent. This approach would assist in forming and co-ordinating strong project partnerships. He also advised that Aberdeen City Council had access to Grantfinder and that Partners should contact him to discuss any projects they required funding for so that he could look into possible funding streams.</p> <p>Partners welcomed the presentation and agreed that each Outcome Improvement Group, as well as the Locality Partnerships and Civic Forum should be aware of the support the Team could provide.</p> <p>In the course of discussion, Partners noted that poverty and social inclusion funding was still available under the European Social Fund Operational Programme, however noted that phase 1 submissions required to be submitted by March 2018 and should any Partner or Outcome Improvement Group wish to make a submission to that Funding Programme they should contact Stuart as soon as possible.</p>	

Topic	Discussion/Decision	Action By
	<p><b><u>The Management Group resolved:</u></b></p> <ul style="list-style-type: none"> <li>(i) to thank Stuart for his informative presentation;</li> <li>(ii) to instruct Stuart to submit a report detailing all open or upcoming funding streams to each meeting of the Management Group; and</li> <li>(iii) to instruct Stuart Bews to make contact with the Chairs of the Outcome Improvement Groups and Joyce Duncan to raise awareness of the open funding streams to support improvement activity and of the support that the Projects, Partnerships and Funding Team could provide.</li> </ul>	<p>Stuart Bews</p> <p>Stuart Bews</p>
<p>7. Participatory Budgeting</p> <p>Page 12</p>	<p>With reference to item 9 of the minute of the meeting of the Management Group of 30 October 2017, the Management Group had before it a report which (1) provided information about the agreement between COSLA (Convention of Scottish Local Authorities) and the Scottish Government to have at least 1% of council budgets subject to participatory budgeting (PB) by 2021; and (2) sought to stimulate discussion and planning for future partnership PB activity.</p> <p><b>The report recommended –</b> that the Management Group</p> <ul style="list-style-type: none"> <li>(a) provide direction on CPA future approach to PB and explore the contributions (financial and in kind) that individual organisations would make towards this; and</li> <li>(b) request that Community Engagement Group develop the CPA PB strategy and report proposals to the Management Group meeting on 28 May 2018.</li> </ul> <p>Partners discussed ways to align PB with other funding streams and sought clarity on whether the council's budget towards PB had to come solely from its general fund. In response, Neil Carnegie advised that further guidance was awaited, however agreed that aligning PB with other funding streams would assist in the delivery of projects. He also advised that in terms of progressing PB, he was recommending that the Community Engagement Group develop the CPA PB strategy for discussion with the Management Group.</p>	



Topic	Discussion/Decision	Action By
	<p>In the course of discussion, Partners agreed that the Communications and Engagement Group in developing a proposed CPA PB Strategy should (1) look at aligning the Fairer Aberdeen Fund and PB, along with other available funding streams, in a way which would support the delivery of Locality Plans; and (2) seek clarification as to the funding streams within the Council which could be used towards PB.</p> <p><b><u>The Management Group resolved:</u></b></p> <ul style="list-style-type: none"> <li>(i) to approve recommendation (b); and</li> <li>(ii) to request the Communications and Engagement Group in developing a proposed CPA PB Strategy to (1) look at aligning the Fairer Aberdeen Fund and PB, along with other available funding streams, in a way which would support the delivery of Locality Plans; and (2) seek clarification as to the funding streams within the Council which could be used towards PB.</li> </ul>	Neil Carnegie/Chis Littlejohn
Quarter 3 - 2017/18 Budget Monitoring Report	<p>With reference to item 9 of the minute of the meeting of the Management Group of 30 October 2017, the Management Group had before it a report which provided an update on the 2017/18 Community Planning Budget's financial performance for the period 1 October 2017 to 30 December 2017.</p> <p><b><u>The report recommended –</u></b>          that the Management Group</p> <ul style="list-style-type: none"> <li>(a) note Community Planning Aberdeen Budget's performance during quarter 3 of 2017/18; and</li> <li>(b) consider and approve one of the options at section 2.2 of the report.</li> </ul> <p>Partners discussed each of the options as detailed at section 2.2 of the report.</p> <p><b><u>The Management Group resolved:</u></b></p> <ul style="list-style-type: none"> <li>(i) to approve the recommendation; and</li> <li>(ii) to approve option 2, as detailed at section 2.2.2 of the report, that the underspend be used for participatory budgeting.</li> </ul>	Michelle Cochlan

Topic	Discussion/Decision	Action By
9. Update on Review of Joint Resourcing and Draft Community Planning Budget 2018/2019	<p>With reference to item 9 of the minute of the meeting of the Management Group of 30 October 2017, the Management Group had before it a report which (1) set out the proposed contributions from Community Planning Aberdeen Partners to the Community Planning Budget 2018/19 and detailed proposals for how this money would be spent; and (2) provided an update on the review of joint resourcing.</p> <p><b>The report recommended –</b> that the Management Group</p> <ul style="list-style-type: none"> <li>(a) confirm partner contributions to the CPP Budget 2018/19; and</li> <li>(b) agree to submit the report to the CPA Board for approval of the following: <ul style="list-style-type: none"> <li>• note the update on the review of joint resourcing;</li> <li>• agree the proposed Community Planning Budget 2018/19;</li> <li>• agree the proposed spend on budget commitments 2018/19;</li> <li>• note the grant funding secured for 2018/19 to date; and</li> <li>• agree that the Community Justice Transition Fund was used to fund the continuation of the fixed term Community Justice Officer post for 2018/19.</li> </ul> </li> </ul> <p><b><u>The Management Group resolved:</u></b> to approve the recommendations.</p>	Michelle Cochlan
10. Update on Planning Review and Local Development Plan	<p>The Management Group had before it a report which provided an update on two aspects of land use planning which were particularly relevant to community planning.</p> <p><b>The report recommended –</b> that the Management Group</p> <ul style="list-style-type: none"> <li>(a) make a response to the Planning Review as set out in the report, and if necessary, provide further comment by 31 January 2018;</li> <li>(b) note the content of the Aberdeen Local Development Plan Scheme 2018, and</li> <li>(c) note that stakeholder engagement for the next Local Development Plan would include consultation with Community Planning Aberdeen.</li> </ul>	

Topic	Discussion/Decision	Action By
	<p><b><u>The Management Group resolved:</u></b> to approve the recommendations and to agree that Jillian Evans would consider whether any further commentary regarding the impact of Planning Review on public health should be included within the proposed response and that she would provide any further additions directly to Gale Beattie by 30 January 2018 for inclusion in the CPA response.</p>	Jillian Evans/Gale Beattie
<p>11. A Closer Look at Cancer Prevention - Annual Report of the Director of Public Health, NHS Grampian</p> <p>Page 15</p>	<p>With reference to item 13 of the minute of the meeting of the Management Group of 30 October 2017, the Management Group had before it a report which presented the Director of Public Health Annual Report (2016/17) entitled 'A Closer Look at Cancer Prevention' in the North East of Scotland. The report was intended to stimulate debate among individuals, groups, communities and organisations about how our ambitions for cancer prevention can be realised, particularly through partnership working. More broadly, it was hoped that the discussions the Partnership would prompt new ways to identify and pursue public health endeavours collectively through community planning, including the co-creation of future public health annual reports.</p> <p><b>The report recommended –</b> that the Management Group</p> <ul style="list-style-type: none"> <li>(a) note the Director of Public Health Annual Report 2016/17 and the messages within it;</li> <li>(b) consider the proposals outlined above and critically appraise their potential effects in terms of stimulating improvements in health and well-being; and</li> <li>(c) identify the members of a small group to plan and implement new developments in community driven public health.</li> </ul> <p>Partners welcomed the report and suggested that improvement projects could be identified and developed in line with the contents of the report.</p> <p><b><u>The Management Group resolved:</u></b></p> <ul style="list-style-type: none"> <li>(i) to approve recommendations (a) and (b);</li> <li>(ii) to agree that Jillian Evans, Neil Carnegie Kay Diack, along with a representative</li> </ul>	Jillian Evans/Neil

Topic	Discussion/Decision	Action By
	<p>from Police Scotland and the Fire and Rescue Service form a small group to plan and implement new developments in community driven public health using the test of change improvement methodology;</p> <p>(iii) to request that the Communications and Engagement Group consider the Director of Public Health Annual Report 2016/17 and look at ways in which to communicate and engage with communities on the messages within it.</p>	<p>Carnegie/Kay Diack/Police Scotland/Fire and Rescue Service Chris Littlejohn</p>
<p>12. Sistema Scotland Seven Principles for Social Regeneration</p> <p>Page 16</p>	<p>With reference to item 6 of the minute of the meeting of the Management Group of 30 October 2017, the Management Group received a verbal update from Jillian Evans, Public Health, on the meeting with Sistema to explore the development of a tool to implement the seven principles for social regeneration in other interventions/localities in the city linked to activity contained with the LOIP or Locality Plans.</p> <p>Jillian advised that Chris Littlejohn, Jane Russell, Helen Shanks and she met with Nicola Killean from Sistema on Monday 27 November at which they had an initial discussion on the possibilities of the Glasgow Centre for Population Health assisting the Partnership in developing a tool to use the seven principles in another activity/location linked to the LOIP or Locality Plans. It was agreed at the meeting that Nicola Killean would develop a proposal document and that a workshop session be held to consider the document and how to take the principles forward.</p> <p><b><u>The Management Group resolved:</u></b></p> <p>to agree that Joyce Duncan, Jillian Evans, Chris Littlejohn and Helen Shanks provide a verbal report on progress with the exploration of the development of a tool to implement the seven principles for social regeneration in other interventions/localities in the city linked to activity contained with the LOIP or Locality Plans the at the next meeting of the Management Group.</p>	<p>Joyce Duncan, Jillian Evans, Chris Littlejohn and Helen Shanks</p>
<p>13. Northern Alliance: Draft Regional Improvement Plan</p>	<p>The Management Group had before it a report which (1) provided information on the work of the Northern Alliance, a Regional Improvement Collaborative for the North of Scotland; (2) sought endorsement of the work of the Northern Alliance; and (3) sought support from the Management Group for the emerging Northern Alliance Regional Improvement Plan.</p>	

Topic	Discussion/Decision	Action By
<div data-bbox="96 730 141 890" data-label="Page-Header">Page 17</div>	<p><b>The report recommended –</b> that the Management Group</p> <ul style="list-style-type: none"> <li>(a) agree to endorse the continued work of the Northern Alliance;</li> <li>(b) support the initial (phase 1) Northern Alliance Regional Improvement Plan; and</li> <li>(c) note that phase 2 of the Improvement Plan would be reported in Autumn 2018.</li> </ul> <p>The Chair advised the initial phase 1 of the Improvement Plan did not have a sufficient level of Partnership involvement and she had provided feedback in this regard to the Northern Alliance. She also highlighted that the Plan needed to be clear on its expectations on all Partners. The Improvement Plan was currently in development phase with final Plan to be submitted in September 2018.</p> <p>The Chair requested that the Integrated Children's Services Outcome Improvement Group keep cited on the development of the Plan and provide comment throughout its development to ensure that the Plan aligned to the LOIP. Updates on the development of the Improvement Plan should be submitted to the Management Group as and when appropriate.</p> <p><b><u>The Management Group resolved:</u></b></p> <ul style="list-style-type: none"> <li>(i) to approve the recommendations; and</li> <li>(ii) to agree that the Integrated Children's Services Outcome Improvement Group keep cited on the development of the Northern Alliance Regional Improvement Plan and provide comment throughout its development to ensure that the Plan aligned to the LOIP;</li> <li>(iii) to agree to receive updates on the development of the Northern Alliance Regional Improvement Plan as and when required.</li> </ul>	<p>Aisling MacQuarrie James Simpson</p> <p>Aisling MacQuarrie</p>
<p>14. CPA Management Group Forward Business Planner</p>	<p>With reference to item 14 of the minute of the meeting the Management Group of 30 2017, the Management Group had before it the Management Group forward business planner.</p>	

Topic	Discussion/Decision	Action By
	<p><b><u>The Management Group resolved:</u></b></p> <ul style="list-style-type: none"> <li>(i) to note the forward business planner;</li> <li>(ii) to note that dates for submission were still required for a number of reports and to request that dates be identified as soon as possible; and</li> <li>(iii) to note that project charters would be submitted to the Management Group for consideration as they were developed.</li> </ul>	Outcome Improvement Groups
15. CPA Board Forward Business Planner	<p>With reference to item 15 of the minute of the meeting the Management Group of 30 2017, the Management Group had before it the CPA Board forward business planner.</p> <p><b><u>The Management Group resolved:</u></b> to note the forward business planner.</p>	
Page 18 16. Legislation Tracker	<p>With reference to item 16 of the minute of the meeting the Management Group of 30 2017, the Management Group had before it the CPA legislation tracker which detailed all current open consultations and pending legislation.</p> <p><b><u>The Management Group resolved:</u></b></p> <ul style="list-style-type: none"> <li>(i) to note the legislation tracker; and</li> <li>(ii) to agree that any CPA submissions be made available on the CPA website.</li> </ul>	Michelle Cochlan

**COMMUNITY PLANNING ABERDEEN BOARD  
27 FEBRUARY 2018**

Present:- Councillor Laing, Chair,  
Campbell Thomson, Vice Chair (Police Scotland),  
Councillors Flynn and Graham,  
Chris Littlejohn (as a substitute for Susan Webb (Public Health),  
Lynn Smith (as substitute for Gordon MacDougall (Skills Development Scotland)),  
Ken Milroy (North East College),  
Neil Rennick (Scottish Government) via conference call,  
Angela Scott (Aberdeen City Council), and  
Jonathan Smith (Civic Forum).

Also Present:- Neil Carnegie, Michelle Cochlan, Elsie Manners (all ACC), and  
Derek McGowan (Chair of Sustainable City Outcome Improvement Group)

Apologies:- Tony Dawson (Aberdeen Active Partnership), Councillor Duncan (Integrated Joint Board), Bruce Farquharson (Scottish Fire and Rescue Service), Gordon MacDougall (Skills Development Scotland), Kenneth Simpson (ACVO/VSA) and Susan Webb (Public Health).

Topic	Discussion/Decision	Action By
1. Welcome	The Chair welcomed all to today's meeting of the CPA Board, in particular Chris Littlejohn and Lynn Smith who were in attendance as substitutes for Susan Webb (Public Health) and Gordon MacDougall (Skills Development Scotland) respectively.	
2. Membership	<p>The Chair advised that the Integrated Joint Board had intimated that it wished to change their representative on the Board from its Chair to the Vice Chair.</p> <p><b><u>The Board resolved:-</u></b> to agree that the Vice Chair of the Integrated Joint Board replace the Chair as the representative on the Board.</p>	
3. Declarations of Interest	Mr Ken Milroy, declared an interest in relation to item 11 (Fairer Aberdeen Annual Report and Presentation by Susan Thom, Fairer Aberdeen Fund Coordinator) by virtue being the Chief Executive of Aberdeen Foyer, however did not consider the nature of his interest required him to withdraw from the meeting prior to consideration of this item.	

Topic	Discussion/Decision	Action By
4. Minute of Previous Meeting of 4 December 2017	<p>The Board had before it the minute of its previous meeting of 4 December 2017, for approval.</p> <p><b><u>The Board resolved:-</u></b> to approve the minute as a correct record.</p>	
5. Minute of the CPA Management Group of 29 January 2018	<p>The Board had before it the minute of the CPA Management Group meeting of 29 January 2018, for information.</p> <p><b><u>The Board resolved:-</u></b> to note the minute.</p>	
6. CPA Board Forward Business Planner Page 20	<p>With reference to item 5 of the minute of its meeting of 4 December 2017, the Board had before it the forward business planner for the Community Planning Aberdeen Board.</p> <p><b><u>The Board resolved:-</u></b> to note the forward business planner and to request all Partners to advise Michelle Cochlan of reports they intended on submitting to future meetings for inclusion on the forward business planner.</p>	All Partners
7. National Update, Scottish Government	<p>With reference to item 6 of the minute of its meeting of 4 December 2017, the Board received a verbal update from Mr Neil Rennick, Location Director for the Partnership, Scottish Government.</p> <p>Mr Rennick advised that an update on the Planning and Transport Bills had been circulated, by way of email, to the Board following the last meeting.</p> <p>In respect of the Planning (Scotland) Bill, he advised that the Bill was progressing through the parliamentary process with evidence currently being heard by the Local Government and Communities Committee. Thereafter, the estimated dates for processing the Bill were as follows, however these timescales had to be confirmed by Parliament:          Stage 1 - debate on principles of the Bill – May 2018          Stage 2 - line by line examination and amendments – June 2018          Stage 3 - further amendments and final debate – September 2018</p>	



Topic	Discussion/Decision	Action By
<div data-bbox="91 730 136 887" data-label="Page-Header">Page 21</div>	<p>In relation to the Transport (Scotland) Bill, to note that this would be presented in June 2017 and there would be an opportunity for all to comment on the draft Bill as it progressed through the parliamentary process.</p> <p>With regards to the planned local government review, he advised that consultation and engagement on the review was scheduled to commence in March 2018.</p> <p>He also advised that consultation electoral reform was ongoing and that the budget process had concluded in parliament last week with the draft budget having been confirmed by the Scottish Parliament.</p> <p>Thereafter, Jonathan Smith sought clarification on whether the development of the Scottish National Investment Bank and National Seed Fund would tie in with the priorities of the Council's and Community Planning Partnerships as per the LOIPs in respect on investment. In response, Mr Rennick advised that he would speak to colleagues in the infrastructure Team to provide further details, but confirmed that it should be linked to national and local initiatives and not progressed in isolation.</p> <p><b>The Board resolved:-</b></p> <ul style="list-style-type: none"> <li>(i) to note the verbal update; and</li> <li>(ii) to request Neil Rennick to provide Partners, by way of email, with an update on the development of the Scottish National Investment Bank and National Seed Fund.</li> </ul>	Neil Rennick
8. Outcome Improvement Group Improvement Tracker - Q3	<p>The Board had before it a report which presented a revised format improvement tracking report on the improvement activity being led by the Outcome Improvement Groups to meet the improvement aims identified within the Local Outcome Improvement Plan (LOIP) 2016-26 and Locality Plans 2017-27.</p> <p><b>The report recommended –</b> that the Board</p> <ul style="list-style-type: none"> <li>(a) note the revised format improvement tracking reports;</li> <li>(b) note improvement activity taking place across the Outcome Improvement Groups and Locality Partnerships; and</li> <li>(c) note the ongoing training opportunities available through the Innovate and Improve</li> </ul>	

Topic	Discussion/Decision	Action By
<p>Page 22</p>	<p>programme to support the development of the partnership and staff.</p> <p>Partners discussed the current level of improvement activity for each of improvement projects being led by the Outcome Improvement Groups, and the impact that this was having towards achieving the improvement aims within the LOIP and Locality Plans. During this, Partners discussed how the Board was able to hold Outcome Improvement Groups to account for progress, or lack of it, and also how it could support projects which were facing challenges and how the Partnership could consider scaling up successful projects into another areas or across the city. In this regard, it was agreed that to support the effective scrutiny of the delivery and test of change for the projects, it would be beneficial for the Chairs of Outcome Improvement Groups to attend the Board at an agreed interval to enable them to set the context for the current progress scale of each of the projects they were responsible for progressing ; to answer any of the challenge questions Partners might have on the basis of the content of the improvement tracker; and to seek the support of the Board in the progression of any project.</p> <p>The Board also highlighted the importance of the Outcome Improvement Groups having the correct leadership and membership in order to support the progression of projects. In this regards, it requested that a mapping of the leadership and membership be conducted to enable the Board to review and identify any gaps.</p> <p>The Board noted that scrutiny of the pace of progress of the improvement projects was also undertaken at all meetings of the Management Group. The Chair of the Management Group advised that at this stage she expected that there was a lot of projects currently scored at 1.5/2 and at this stage projects should be at 3, and advised that the Chairs being present at the Board meeting for this item would provide the Board with the narrative in order to effectively scrutinise why projects currently remained at 1.5.</p> <p><b><u>The Board resolved:-</u></b></p> <ul style="list-style-type: none"> <li>(i) to approve the recommendations; and</li> <li>(ii) to request Michelle Cochlan to liaise with the Chairs of all Outcome Improvement Groups to propose a forward plan for attendance at Board meetings in order to present the context around the current progress scale for their respective improvement projects and to enable Partners to effectively scrutinise the progress to date and provide the support required to</li> </ul>	<p>Michelle Cochlan/ Chairs of Outcome Improvement Groups</p>

Topic	Discussion/Decision	Action By
	<p>enable further progress to be achieved; and</p> <p>(iii) to request that a mapping of the leadership and membership of the Outcome Improvement Groups be conducted to enable the Board to review and identify any gaps.</p>	Michelle Cochlan/OIGs
<p>9. Locality Partnership Improvement Tracker - Q3</p> <p>Page 23</p>	<p>The Board had before it a report which presented the Locality Partnerships improvement tracker for consideration.</p> <p><b>The report recommended –</b> that the Board note and comment on the current Locality Partnership improvement tracker.</p> <p>Partners discussed the number of improvement projects being progressed by each of the Locality Partnership at this time and the progress score for each. In respect of the number of projects, the Chair of the Management Group advised that the Locality Partnerships in identifying improvement projects had to ensure that they could evidence progress in supporting the priorities in the Locality Plans and therefore that might mean that they were doing less projects but ensuring the projects selected had the required impact. They needed to evidence cause and effect and if they could not the project should be stopped. Partners agreed that it was important that the Locality Partnerships had a clear understanding of how improvement methodology worked.</p> <p>Thereafter, Neil Carnegie advised that the Locality Partnerships were retrospectively applying the improvement methodology to existing projects and therefore the activity and progress of the Locality Partnership projects would be more accurately reflected in the next improvement tracker.</p> <p>Partners agreed that in order to effectively challenge and support the Locality Partnerships in their improvement activity that it would be beneficial to invite the Chairs to attend the Board meeting at an agreed interval to enable them to set the context and advise of any barriers to progress and support they required from Partners. The Vice Chair Campbell Thomson suggested that an alternative to this approach might be for some members of the Board to attend Locality Partnership meetings in order to show appreciation and support for the activity they were undertaking. The Chair and Vice Chair agreed that they would be interested in doing this if this approach would be welcome.</p>	

Topic	Discussion/Decision	Action By
	<p><b><u>The Board resolved:-</u></b></p> <ul style="list-style-type: none"> <li>(i) to approve the recommendation; and</li> <li>(ii) to request Michelle Cochlan to liaise with the Chairs of all Locality Partnerships to propose a forward plan for attendance at Board meetings in order to present the context around the current progress scale for their respective improvement projects and to enable Partners to effectively scrutinise the progress to date and provide the support required to enable further progress to be achieved; and</li> <li>(iii) to advise the Locality Partnerships of the Chair and Vice Chair's offer to attend the Locality Partnership meeting as an alternative approach to support their continued delivery of improvement activity.</li> </ul>	<p>Michelle Cochlan/Neil Carnegie/Locality Partnerships Michelle Cochlan/ Neil Carnegie</p>
<p>10 2018/19 Budget Setting Report Page 24</p>	<p>The Board had before it a report which (1) presented the proposed contributions from Community Planning Aberdeen Partners to the Community Planning Budget 2018/19; (2) detailed proposals for how this money would be spent; and (3) provided an update on the review of joint resourcing.</p> <p><b>The report recommended –</b> that the Board</p> <ul style="list-style-type: none"> <li>(a) note the update on the review of joint resourcing;</li> <li>(b) agree the proposed Community Planning Budget 2018/19 (subject to Council approval on 6 March 18);</li> <li>(c) agree the proposed spend on budget commitments 2018/19;</li> <li>(d) note the grant funding secured for 2018/19 to date; and</li> <li>(e) agree that the Community Justice Transition Fund was used to fund the continuation of the fixed term Community Justice Officer post for 2018/19.</li> </ul> <p>In respect of section 4.5 of the report and the funding provided to ACVO to support the continuation and development of Aberdeen's Civic Forum, Jonathan Smith sought clarification that the monies, if allocated, could be used for any area of development and not just the development and maintenance of the Civic Forum website, as well as financial support for Civic Forum meetings. He advised that ACVO no longer supported the development and maintenance of the Civic Forum website. In response, Michelle Cochlan confirmed that the monies, if allocated, could be used for any area of the Civic Forum's development. She also advised that ACVO's annual report would be submitted the next meeting of the Management Group in the first instance and</p>	

Topic	Discussion/Decision	Action By
	<p>thereafter to the Board.</p> <p><b><u>The Board resolved:-</u></b> to approve the recommendations.</p>	
<p>11. Fairer Aberdeen Annual Report and Presentation by Susan Thom, Fairer Aberdeen Fund Coordinator</p> <p>Page 25</p>	<p>The Board (1) had before it a report which presented the Fairer Aberdeen Fund Annual Report 2016-17 detailing progress and achievements over the year; and (2) received a presentation from Susan Thom, Fairer Aberdeen Fund Co-ordinator on the some of the achievements of the Fund and how the programme of activity contributed to Locality Plan priorities.</p> <p><b>The report recommended –</b> that the Board note the Annual Report for 2016-17, at Appendix 1, and advise the Fairer Aberdeen Board of any comments on the report.</p> <p>Partners welcomed the annual report and the outcomes of the projects linked to the Locality Plan priorities. During this, Partners thanks volunteers on the Fund Board for their time in considering and monitoring applications.</p> <p>In respect of lessons learnt from the outcomes achieved, the board discussed how the outcomes should be considered by individual organisations and the Partnership as a whole to ensure any projects which had potential to be scaled up had been identified and considered.</p> <p><b><u>The Board resolved:-</u></b> (i) to approve the recommendation; and (ii) to refer the Fairer Aberdeen Fund Annual Report 2016-17 to the CPA Management Group for consideration of the outcomes and to allow the Chairs of the Outcome Improvement Groups to identify if there were any projects which the Board should consider scaling up.</p>	<p>Susan Thom</p>
<p>12. A Closer Look at Cancer Prevention - Annual Report of the Director</p>	<p>The Board had before it a report which presented the Director of Public Health Annual Report (2016/17) entitled 'A Closer Look at Cancer Prevention' in the North East of Scotland. The report was intended to stimulate debate among individuals, groups, communities and organisations about how our ambitions for cancer prevention can be realised, particularly through partnership working. More broadly, it was hoped that the discussions the Partnership would prompt new ways</p>	

Topic	Discussion/Decision	Action By
<div data-bbox="91 699 136 858" data-label="Page-Header">Page 26</div> <div data-bbox="145 288 383 395" data-label="Text"> <p>of Public Health, NHS Grampian</p> </div>	<p>to identify and pursue public health endeavours collectively through community planning, including the co-creation of future public health annual reports.</p> <p><b>The report recommended –</b> that the Board</p> <ul style="list-style-type: none"> <li>(a) note the Director of Public Health Annual Report 2016/17; and</li> <li>(b) note the proposals outlined at para 2.4 which are being developed further in partnership with members of the CPA Management Group.</li> </ul> <p>Partners welcomed the report commending that it was clear and accessible to all audiences and discussed the clear messages contained therein and how the Partnership and individual organisations should be reflecting on the content to ensure that it linked to the LOIP and Locality Plans. They also highlighted the importance of the Partnership having an understanding of how its Locality Plans linked to the Integrated Joint Board's Locality Plans.</p> <p>Angela Scott advised following on from the 2016 Health and Social Care Delivery Plan, which highlighted the importance of improving the public's health through a concerted, sustained and comprehensive approach to population health, including a particular focus on prevention and early intervention, the Public Health Reform Team was currently doing a piece of work to establish shared public health priorities for Scotland as a catalyst to building consensus and momentum, and to drive change and inform local, regional and national action as part of a vision for public health reform. The strategy would identify what should be done in respect of public health interventions at a local level and what should be done at a national scale.</p> <p>The proposed national priorities were expected to be reported to the Oversight Board at which the national strategy would begin to be set. She proposed that once the Oversight Board had approved national priorities that they be reported to the Partnership, and at that time the Partnership would look across the totality of priorities and identify how it linked to the LOIP and Locality Plans.</p> <p><b><u>The Board resolved:-</u></b></p> <ul style="list-style-type: none"> <li>(i) to approve the recommendations;</li> <li>(ii) to request Susan Webb to report the national shared public health priorities for Scotland to</li> </ul>	<div data-bbox="1823 1469 2103 1501" data-label="Text"> <p>Susan Webb/</p> </div>

Topic	Discussion/Decision	Action By
	the Board once announced to enable to the Board to determine any action required to ensure that the priorities in the LOIP and Locality Plans aligned.	Chris Littlejohn
13. Date of Next Meeting	The Board noted that its next meeting would be held on 25 April 2018 at 2pm.	

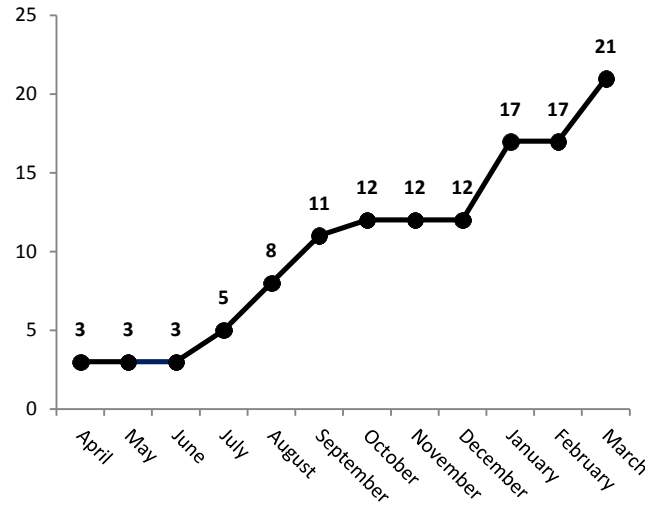
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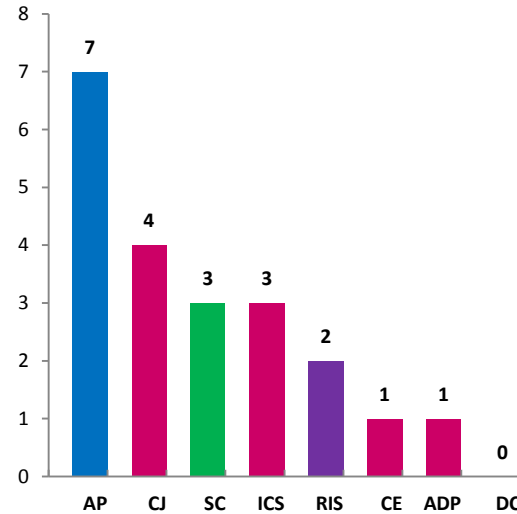
# OUTCOME IMPROVEMENT GROUP IMPROVEMENT TRACKER MARCH 2018

## Improvement Dashboard

**No. of CPA Improvement Projects:**

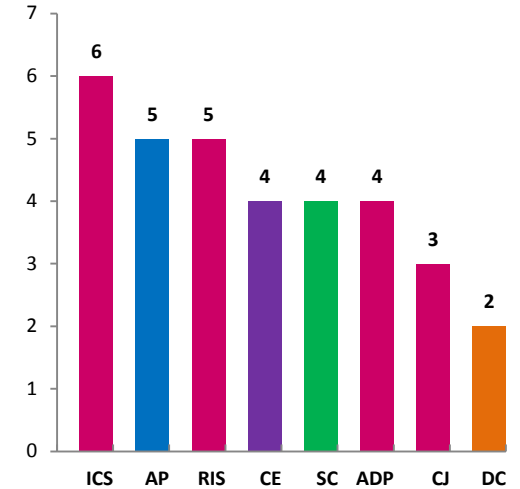


**CPA Improvement Projects by OIG:**

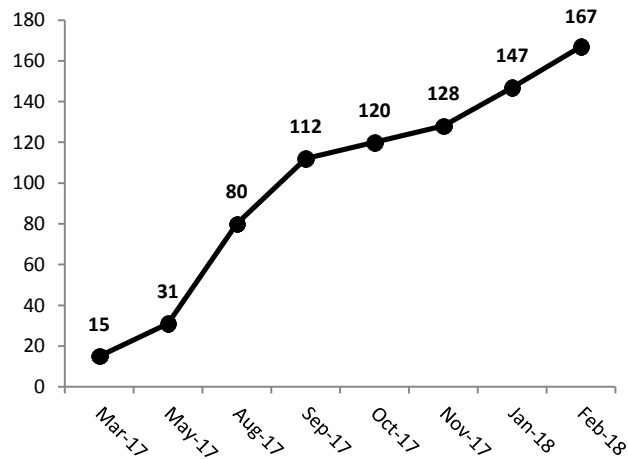


**No. of Meetings Held:**

No. of Meetings held since groups formed in April 2017



**No. People Attending Improvement Training:**



**Barriers / Opportunities**

- Systems need to be put in place to ensure regular collection of data for these projects.
- Model for Improvement training available for all Partnership staff. New programme for 2018 includes improvement bootcamps. Book [here](#).

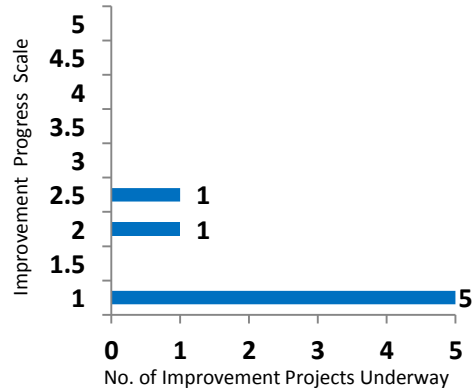
**Project Progress Scale:**

See page 2 for current OIG Projects and Progress Scores

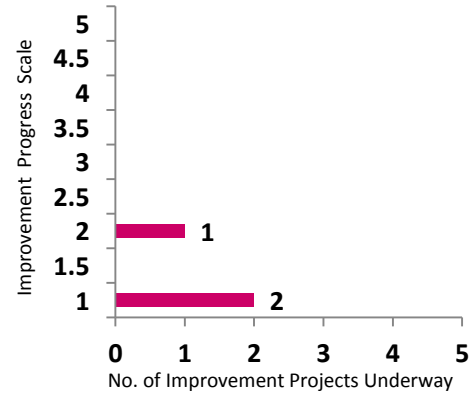
1.0	Forming as an improvement team
1.5	Clear project charter in place
2.0	Activity, but no changes
2.5	Changes tested, but no improvement
3.0	Modest improvement
3.5	Improvement
4.0	Significant improvement
4.5	Sustainable improvement
5.0	Outstanding sustainable improvement

# Outcome Improvement Group Projects

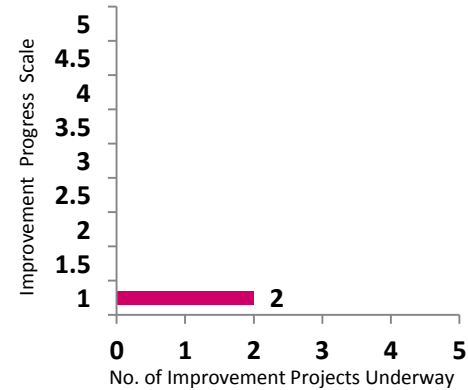
**Aberdeen Prospers:**



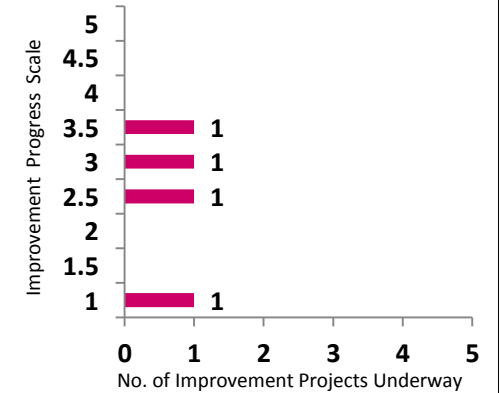
**Integrated Children's Services:**



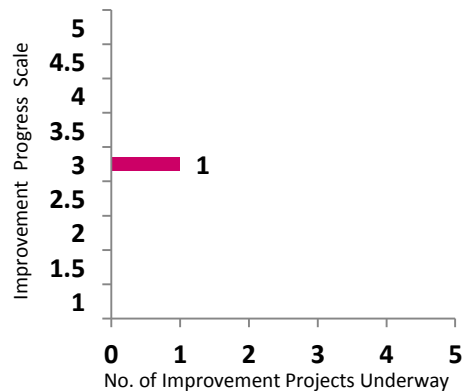
**Resilient, Included Supported:**



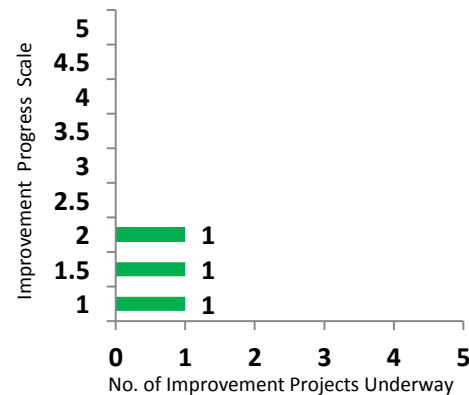
**Community Justice:**



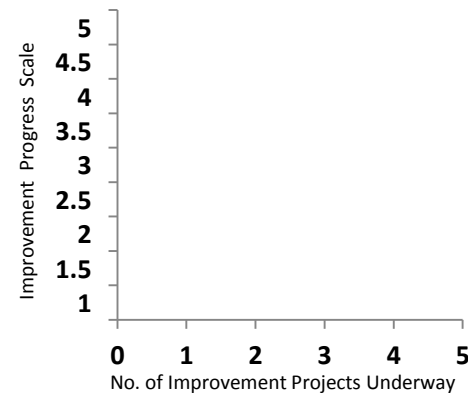
**Alcohol and Drugs Partnership:**



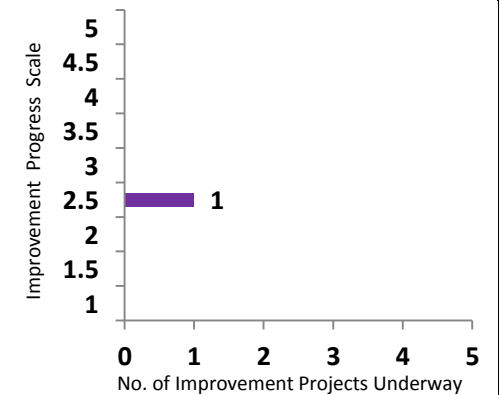
**Sustainable City:**



**Digital City:**



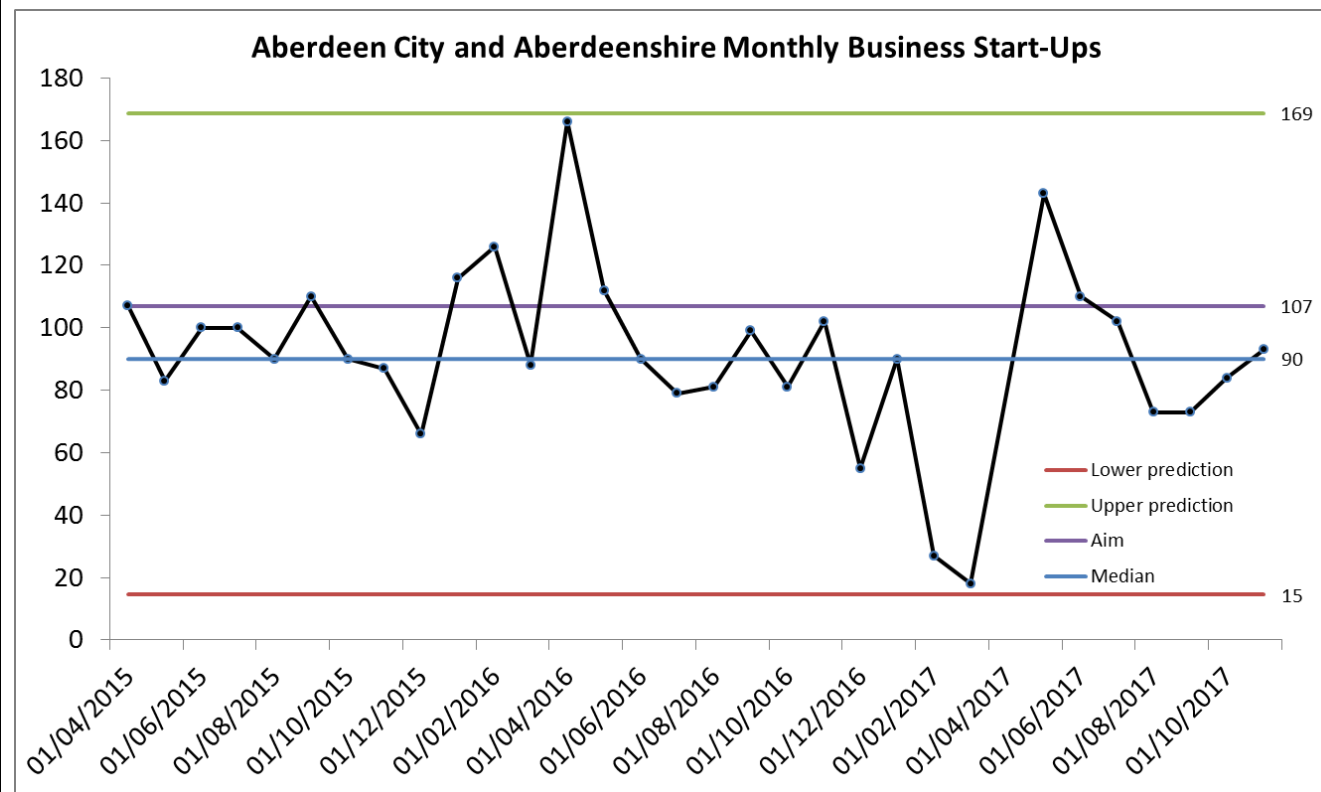
**Community Engagement:**



## PROSPEROUS ECONOMY: Aberdeen Prosperers

Project & Aim	Start-End	Progress Scale	Changes being tested	Project Lead	Management Group Discussion Points
Your Local Business Gateway - To increase business gateway start up numbers across Aberdeen by 2% by April 2018 by focussing on localities.	Jul 17 - Apr 18	2.5	<ul style="list-style-type: none"> <li>In October 2017 we tested the impact of a community event in three communities within the Northfield Locality.</li> </ul>	Aberdeen Prosperers Group	The aim and scope of this project is currently being reviewed by Aberdeen Prosperers.

### Improvement Data



Analysis of data for Aberdeen and Aberdeenshire shows that we can predict that there will be between 15 to 169 business gateway start-ups each month as a result of the current system. To achieve the 10 year improvement aim within the LOIP, we would need to achieve an average of 107 start-ups per month. This is within the predicted range of the current system.

In October 2017, Aberdeen Prosperers tested a change to the current system by holding community events in Northfield.

The test had minimal impact with only two members of the community attending; although, one of these community members have since gone on to start up their own baby massage business. There could be mileage in running this test again and trying to attract more community members along. Another idea is to have a presence at a pre-existing community event which has more footfall.

The data being used to measure success to date has been for Aberdeen and Aberdeenshire. Aberdeen Prosperers Group is in the process of identifying data for Aberdeen City alone. This will be analysed and used to review the improvement aim for this project and identify change ideas.

<b>Inclusive economic growth</b>					
Community Benefits.	Jan18 - Dec 18	1.0		Lori Manson – Aberdeen Prospers Group	<b>NEW</b> – project charter to follow.
Tourism project – ensure benefits from investment in physical assets are maximised in terms of local jobs and enterprise.	Aug 18 - Jul 19	1.0	No activity yet defined, but OIG recognised the need for work to support the tourism GVA improvement measure. Visit Aberdeenshire to be invited to discuss.	TBC – Aberdeen Prospers Group	<b>NEW</b> – project charter to follow. Note this project is not planned to start until August 18.
Enhancing employer brokerage.	TBC	1.0	No activity yet defined, but the objective would be to ensure that employers are more aware of pre-employment training and recruitment activity that is being funded / delivered through existing partnerships and contracts (i.e. SDS / JCP) with a view to improving employment outcomes.	Kirsty Jarman, DWP – Aberdeen Prospers Group	<b>NEW</b> – project charter to follow.
One-Stop Employability Shop.	TBC	1.0	Business case being worked on – may not proceed but if it does, a project charter will be developed.	Matt Lockley – Aberdeen Prospers Group	<b>NEW</b> – project charter to follow.
<b>Internationalisation</b>					
Invest Aberdeen.	Apr 18 - Mar 19	1.0	<ul style="list-style-type: none"> <li>• Joint working with Aberdeenshire Council</li> <li>• Formal collaboration with SE / SDI</li> <li>• New website and comms strategy</li> <li>• Pooled budget</li> </ul>	Matt Lockley - Aberdeen Prospers Group	<b>NEW</b> – project charter to follow.
<b>Investment in infrastructure</b>					
Invest Aberdeen.	Apr 18 - Mar 19	1.0	<ul style="list-style-type: none"> <li>• Joint working with Aberdeenshire Council</li> <li>• Formal collaboration with SE / SDI</li> <li>• New website and comms strategy</li> <li>• Pooled budget</li> </ul>	Matt Lockley - Aberdeen Prospers Group	<b>NEW</b> – project charter to follow.
<b>Innovation</b>					
Food and drink sector development – start up and locality focus.	Aug 18 - Jul 19	1.0	Interpreting wider partnership / strategic focus on food and drink sector and making this relevant for and accessible to entrepreneurs and companies based in localities.	TBC – Aberdeen Prospers Group	<b>NEW</b> – project charter to follow. Note this project is not planned to start until August 18.

## PROSPEROUS PEOPLE: Children are our Future

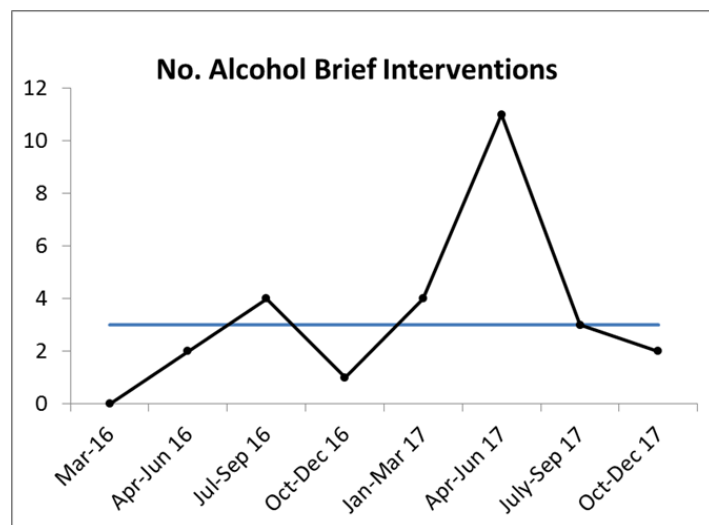
Project & Aim	Start-End	Progress Scale	Changes being tested	Project Lead	Management Group Discussion Points
<b>Children Have the Best Start in Life</b>					
Play on Pedals, increase the number of children who can cycle before starting P1.	Mar 17 -	2.0	<ul style="list-style-type: none"> <li>Nursery staff to teach children how to cycle</li> </ul>	Louise Beaton – Integrated Children's Services Group	<b>TO BE REMOVED</b> – not proceeding as an improvement project. Schools and nurseries are now widely delivering the POP scheme.
Taking a person centred approach this project will identify the current barriers which inhibit young people's access to sexual health services in the City.	Aug 17 - TBC	2.0	<ul style="list-style-type: none"> <li>Promotion of walk through video</li> <li>Posters to promote local services</li> <li>Social media awareness /promotion</li> <li>Website accessibility</li> <li>Joint objective setting with pupils</li> </ul>	Racheal Thomson NHS – Integrated Children's Services Group	<b>TO BE REMOVED</b> – not proceeding as an improvement project. This project is currently being led by NHS Grampian but is not being managed as an improvement project.
Increase the capacity of school nurses by 75% on a permanent basis by January 2019.	Aug 17 - Jan 19	1.0		Elaine Allen NHS – Integrated Childress Services Group	<b>TO BE REMOVED</b> – not proceeding as an improvement project. This project is now linked to a wider strategic planning responsibility of the NHS.
<b>Children Are Safe and Responsible</b>					
Electronic Wellbeing and Resilience Assessment Tool for Young People – Aim 80% Young People self-report improved engagement through use of an electronic tool. 75% Young People, Families & Professionals report improved assessment and planning for young people through use of an electronic tool.	Mar 18 - Jun 18	2.0	<ul style="list-style-type: none"> <li>Test the extent to which the electronic wellbeing assessment tool is welcomed by YP and facilitates sharing their views.</li> <li>Test the extent to which improved assessment and planning for young people improves their outcomes.</li> <li>Test the use of an electronic tool to aide assessment and planning for young people across ICS for a range of purposes.</li> <li>Test the appropriateness of output/data on individual young people from the electronic tool for Secondary Schools to track and evaluate Pupil Equity Fund (PEF) pupils.</li> </ul>	Emma Powell - Integrated Childress Services Group	<b>NEW</b> – project charter attached for comments.
<b>Children are Respected, Included and Achieving</b>					
Raising Aspirations – Primary Programme.	May 18 - Jun 18	1.0		Carol Sneddon – Integrated Children's Services Group	<b>NEW</b> – project charter to follow.

Project & Aim	Start-End	Progress Scale	Changes being tested	Project Lead	Management Group Discussion Points
<b>Children Have the Best Start in Life</b>					
Increase representation of Young People's Views in ICS Strategic Planning	Jun18 - Dec 18	1.0		Maggie Hepburn ACVO – ICS	<b>NEW</b> – project charter to follow.

## PROSPEROUS PEOPLE: People are Resilient, Included and Supported When In Need

Project & Aim	Start-End	Progress Scale	Changes being tested	Project Lead	Management Group Discussion Points
<b>People and communities are protected from harm</b>					
Alcohol brief interventions – To increase the number of people at risk of falls, where alcohol may be a factor, identified for an alcohol brief intervention to 20 by Dec 2017.	Mar 17 - Dec 17	3.0	<ul style="list-style-type: none"> <li>Alcohol Brief Interventions are now part of standard city clinic practice. We are currently looking to spread testing of ABIs to community services.</li> <li>Testing delivery of ABIs has begun with students living in 'Unite' accommodation. This includes training for Unite Welfare staff team.</li> <li>Testing delivery of training on ABIs to nurses at RGU. This will include delivery of ABIs during key placements during 2018.</li> </ul>	Fraser Hoggan / Heather Wilson – Alcohol and Drugs Partnership	<b>COMPLETE</b> – Project completed Dec 17.  Learning from project to be scaled up and spread to align with aim in the LOIP.  <b>AIM TO BE REDEFINED</b>

### Improvement Data



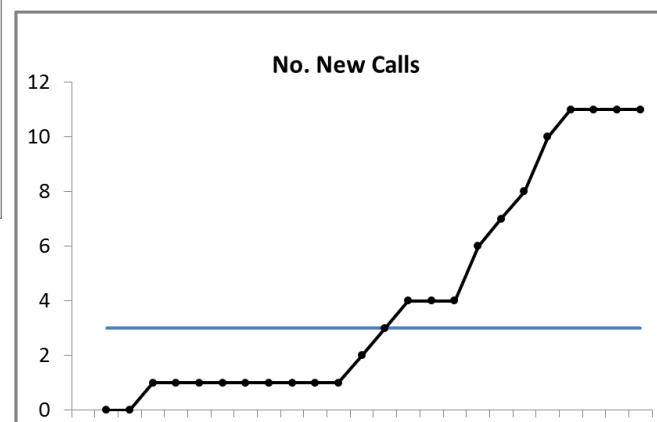
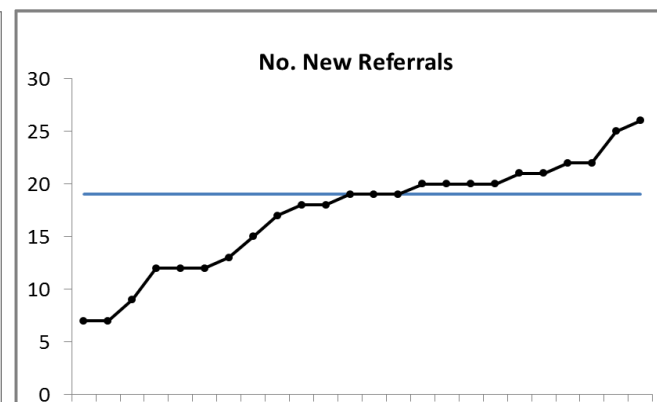
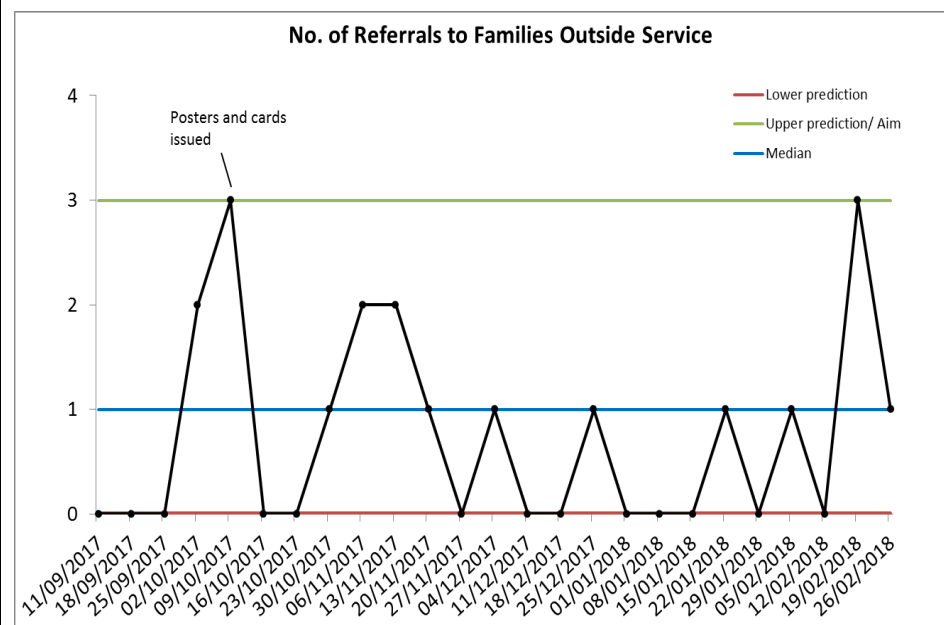
To date 27 Alcohol Brief Interventions have been delivered since March 2016. There was a marked increase in April – June 2017. On average the current system is delivering Alcohol Brief Interventions to 2 people per month. Alcohol Brief Interventions are now part of standard city clinic practice.

3 Students were screened with two ABI's delivered and 1 student signposted to a relevant service as part of the testing of the delivery of ABI's in Student accommodation.  
6 ABI Student Leadership Modules and 20 Alcohol Public Health inputs were delivered in December 2017.

Project & Aim	Start-End	Progress Scale	Changes being tested	Project Lead	Management Group Discussion Points
Place Standard Tool: The aim of this project is to roll out Place Standard tool across the city.	Dec 17 – TBC	1.0		Gail Woodcock – Resilient, Included, Supported Group	<b>NEW</b> – project charter to follow.
Intergenerational Project – Nursery and Care Homes.	Oct 17 – TBC	1.0		Gail Woodcock / Susie Downie – Resilient, Included, Supported Group	<b>NEW</b> – project charter to follow.
Unpaid Work placement Project - Increase the number of providers of Community Payback Order Unpaid Work individual placements in the Cummings Park, Heathryfold, Northfield, Mastrick and Middlefield wider locality area by 50% by Date TBC.	TBC	1.0		TBC	<b>NEW</b> – project charter to follow.
Referral Service at Point of Arrest - To increase the number of referrals to relevant services at point of arrest (Kittybrewster Custody Suite) by 10% by end March 2018.	Jul 17 - Mar 18	2.5	<ul style="list-style-type: none"> <li>Testing referral routes for individuals brought to Kittybrewster Police Custody Suite who are rough sleeping (or at high risk) to Cyrenians Assertive Outreach Service – from week commencing 31st Jan 18.</li> <li>Testing a Housing Drop-in at Kittybrewster – from week commencing 31st Jan 18</li> </ul>	Claire Duncan – Community Justice Group	Community Justice Group will consider proposal on 28 March to extend this project to allow for continued testing

Project & Aim	Start-End	Progress Scale	Changes being tested	Project Lead	Management Group Discussion Points
Support for Families - To increase the number of families of people in the Justice System in Aberdeen receiving support from the Families Outside service by 100% (36 referrals) by end March 2018.	Sep 17 - Mar 18	3.5	<ul style="list-style-type: none"> <li>Staff awareness raising training.</li> <li>Awareness-raising through distribution of cards.</li> <li>Awareness-raising through distribution of posters.</li> <li>Awareness-raising in Community Justice Bulletin</li> </ul>	Lindsay Jessiman, Families Outside – Community Justice Group	<p>Project due to finish at end March – report and recommendations to CJ Group on 28th March 18.</p> <p>Learning from project to be scaled up and spread. Revised aim and charter to come to a future meeting.</p>

### Improvement Data



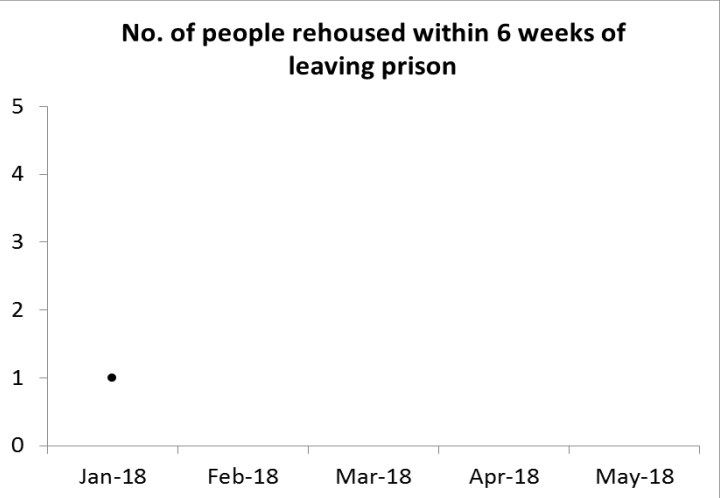
The initial aim of this project has been achieved. The changes we have introduced have resulted in an average of 1 referral to families outside per week, which could produce 52 referrals per year.

The test of change around providing training to partner staff resulted in the first ever referral to Families Outside Service from Police Scotland.

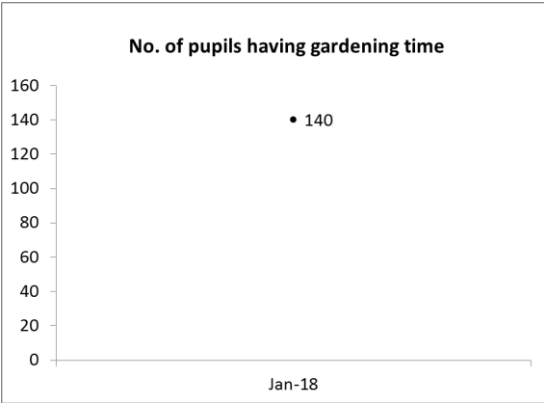
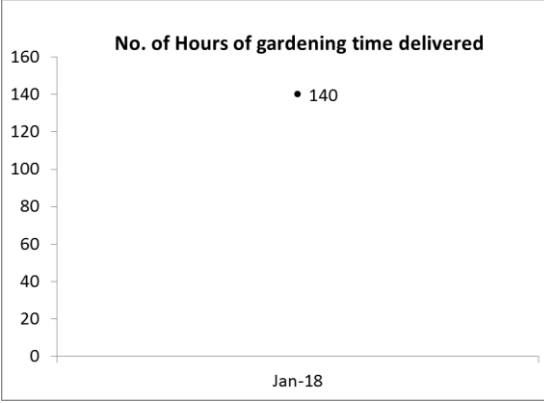
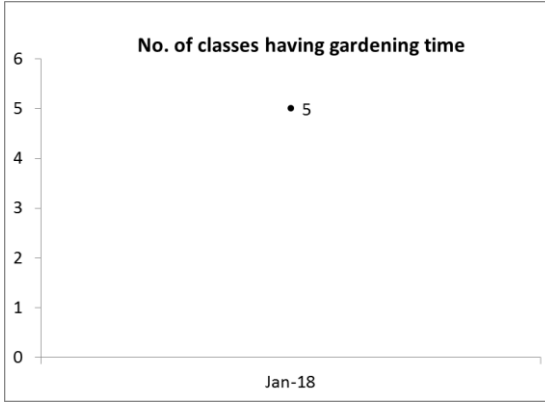
Awareness raising through promotional material has also had a clear impact. Some resource is required to ensure the continued availability of posters and cards.

Learning from this improvement project will be scaled up and spread to increase referrals to other services available to families of people in the justice system.



Project & Aim	Start-End	Progress Scale	Changes being tested	Project Lead	Management Group Discussion Points
Increase by 5% the number of prisoners owed a statutory homelessness duty that are suitably rehoused (whether in private sector or social rented sector accommodation) within 6 weeks of release, by May 2018.	Feb 18 - May 18	3.0	<ul style="list-style-type: none"> <li>Assign Support Worker from prison, prior to release, to work with the prisoner</li> <li>Facilitate day release to view and sign up for property</li> <li>Steering Group</li> </ul>	Alana Nabulsi	<b>NEW</b> – project charter attached for comments.
<b>Improvement Data</b> <div> <p><b>No. of people rehoused within 6 weeks of leaving prison</b></p>  <p>Our early test indicates that our changes have resulted in improvement. The average homeless journey is currently 22.9 weeks. Our aim is to reduce this to within 6 weeks for people leaving prison. So far we have had one individual leave prison who was rehoused on the day of release, without the need for temporary accommodation. The average length of time homeless people spend in temporary accommodation is 103 days.</p> <p>Testing will continue throughout the duration of this project to ensure that the changes we are making to the system are resulting in lasting improvement.</p> <p>Client testimony to follow.</p> </div>					
<b>People are supported to live as independently as possible</b>					
None					

## PROSPEROUS PLACE: Empowered, Resilient and Sustainable Communities

Project & Aim	Start-End	Progress Scale	Changes being tested	Project Lead	Management Group Discussion Points
<b>Safe and resilient communities</b>					
Community Resilience Plans - To support three housing communities to develop their own community resilience plan by Dec 2018.	Mar 18 - Dec 18	1.5	<ul style="list-style-type: none"> <li>Local adaption of Scottish Government Toolkit for communities in Aberdeen</li> <li>Develop 'Ready Grampian' website to promote community resilience and provide more information.</li> <li>Hold community events in defined test areas.</li> <li>Grab Bags for new community groups (Bags for new community groups – yellow waistcoats, foil blankets, torches, wind up radios.)</li> <li>Building community resilience networks between existing groups e.g. neighbourhood watch through an event.</li> </ul>	Dave McIntosh - Sustainable City Group	<b>NEW</b> – project charter attached for comments.
<b>People friendly city</b>					
Eco Schools Green Flag Parks Project.	TBC	1.0		TBC	<b>NEW</b> – project charter to follow.
Aberdeen School Garden Project - To increase 'garden-time' for Aberdeen's primary school children, in the localities, by an average of 1 hour per child by end of 2019.	Oct 17 - Dec 19	2.0	<ul style="list-style-type: none"> <li>Create 3 school gardens in three primary schools. One in each locality.</li> <li>Each class has a one hour dedicated session on garden related activities every week.</li> <li>Install pilot 'Edible Green Walls' in four primary schools by March 2018.</li> <li>Develop a methodology for engaging with schools and teachers which is locally relevant.</li> <li>Develop and deliver age-appropriate, garden-centred lessons which strongly link to the National Curriculum.</li> <li>Develop and deliver CPD sessions for teachers as required.</li> <li>Develop links to the Eco-Schools Scotland initiative to facilitate more schools achieving Green Flag status.</li> <li>Specialist visits to talk to classes about gardening.</li> <li>Class competition for garden logo &amp; name to encourage participation.</li> </ul>	Bob Donald, One Seed Forward - Sustainable City Group	<b>NEW</b> – project charter attached for comments.  No data reported since January. Regular data required to understand the impact of the changes being made on this project aim.
<b>Improvement Data</b>					
<div>    </div>					

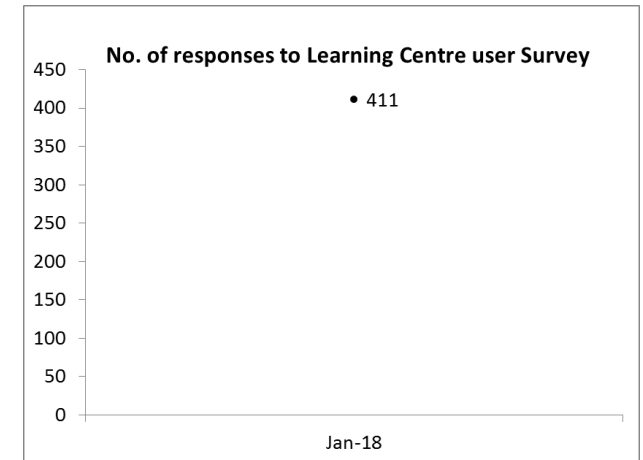
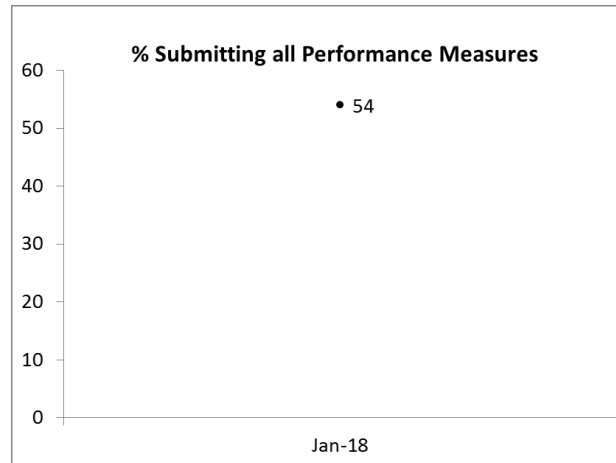
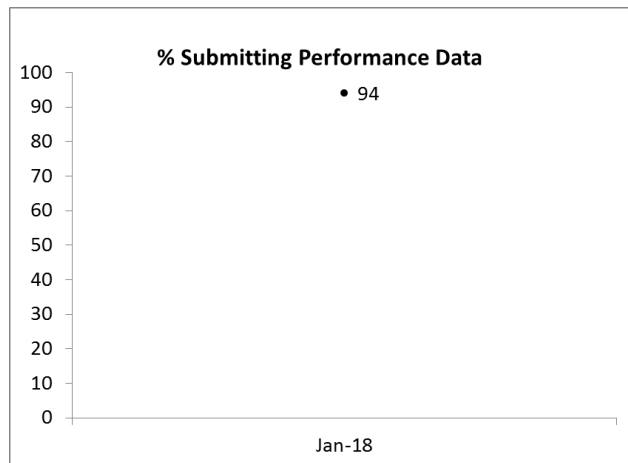
## DIGITAL CITY: Creating A Digital Place

Project & Aim	Start-End	Progress Scale	Changes being tested	Project Lead	Management Group Discussion Points
<b>Digital Connectivity</b>					
Increase commercial use of Ducting Network.	TBC	1.0		Simon Haston - Digital City Group	<b>TO BE REMOVED</b> – not proceeding as an improvement project as infrastructure is not in place.
Connection Voucher Scheme – To increase uptake of connection vouchers by small and medium enterprises to provide gigabit capable connections to their premises.	TBC	1.0		Simon Haston - Digital City Group	<b>TO BE REMOVED</b> – not proceeding as an improvement project. This is being taken forward at a regional level.
<b>Data</b>					
None					
<b>Digital Innovation</b>					
None					
<b>Digital Skills and Education</b>					
None					

## Working With Communities: Engagement, Participation and Empowerment

Project & Aim	Start-End	Progress Scale	Changes being tested	Project Lead	Management Group Discussion Points
How good are our learning centres? - All learning centres submitting performance data by April 2018	Mar 17 - Apr 18	2.5	<ul style="list-style-type: none"> <li>Testing use of new performance framework measures</li> <li>Learning centre user survey</li> <li>Planning to test ways of getting more qualitative performance information.</li> </ul>	Sarah Scott, Performance & Quality Officer - Community Engagement Group	No data reported since January. Regular data required to understand the impact of the changes being made on this project aim.

### Improvement Data



## NEW PROJECT CHARTERS

<b>Improvement Project Title: Electronic Wellbeing and Resilience Assessment Tool for Young People</b>						
<b>ICS Outcome Group: GIRFEC Group</b>						
<b>Executive Sponsor:</b> Chair of GIRFEC GROUP: Eleanor Sheppard; Service Manager: esheppard@aberdeencity.gov.uk						
<b>Project Lead:</b> Emma Powell (Educational Psychologist), ACC EPS						
<b>Aim Statement:</b> By the end of April 2018 from within the sample: <ul style="list-style-type: none"> <li>80% Young People self-report improved engagement through use of an electronic tool.</li> <li>75% Young People, Families &amp; Professionals report improved assessment and planning for young people through use of an electronic tool.</li> </ul>						
<b>Link to Local Outcome Improvement Plan:</b> Indicate which primary driver and high level indicators they relate to in the LOIP e.g. reducing youth offending or increased positive destinations in areas in CPP Localities.						
<b>Priority 2 - Children are safe and responsible</b> – <i>children and young people are safe from all forms of harm</i>						
<b>Primary Drivers (What)</b>	<b>Secondary Drivers (How)</b>	<b>Improvement Outcomes (Outputs)</b>				<b>Lead Partners</b>
We will improve multi-agency support for vulnerable children and young people	Implementation of Getting it Right for Every Child	Improvement measures and aims	Baseline	17/18	20/21	26/27
		Increase in % of children's plans assessed as good (Currently in development)				
						Aberdeen City Council Active Aberdeen Partners NHS Grampian Police Scotland
<b>Business case (Benefits to Children, Young People and/or Parents)</b> A multi-agency working group led by Aberdeen City Council (ACC) Educational Psychology Service (EPS) are developing and trialling evidence-based tools for improving the young person's voice as part of the planning process.						
This arose from an Integrated Children's Service GIRFEC group analysis, as part of the Local Improvement Plan. This followed a range of informal feedback from GIRFEC working groups, that young people were not consistently being meaningfully included in their own planning. Furthermore feedback from a range of sources to the ICS GIRFEC group highlighted that assessment of need was not consistently robust enough to effectively inform intervention in young people's plans. . Formal data doesn't currently exist around the impact of plans for young people across education and children's services. As the use of single plans, single and multi-agency is a key focus from Scottish Government, ACC ICS is continuing to develop its format, processes and consider effectiveness. It is an aim that this current project will feed into this ongoing ICS GIRFEC work.						
The current project aligns closely with key National Improvement Framework (NIF) drivers from Scottish Government: <ul style="list-style-type: none"> <li>NIF driver: Teacher Professionalism – Practitioners as co-researchers and working alongside EPS on project.</li> </ul>						

- NIF Driver: Assessment of Children's Progress – young people will be actively engaged in an assessment of their own wellbeing, including achieving. Professionals within schools and in Social Work will focus on assessment of the sample of young people.
- NIF Driver: Performance Information – smart use of data will be explored to inform intervention and next steps for and with young people.

The EPS service has a long-term focus on young people's wellbeing and resilience. Following the EPS' recent Validated Self Evaluation with Education Scotland, an identified priority was to work more closely across the local authority with partners in a range of services and to have more impact strategically.

As young people lead more digital lives, it is imperative that adults who support them find new ways to engage with them, this is especially true of our most vulnerable young people across Aberdeen City. A number of studies from a medical perspective have called into question the suitability of using paper-based questionnaires with young people, e.g. Cooper, Spencer, Lancaster & Titman (2014).

An evidence based electronic tool, APPA, based on Dr Ungar's (2008 & 2004) assessment of resilience validated questions, will be trialled across selected children's services that engage directly with young people including them in their assessment of their own wellbeing. The EPS has worked closely with researchers at Hope University Liverpool, to refine the electronic tool for the Scottish context, including incorporating SHANARRI, Resilience Matrix and My World Triangle reports. The following benefits have been explored in using the specific electronic wellbeing assessment tool:

- Embedded in the resilience research by Dr Ungar.
- Been shown in early trials to be a valid and reliable measure of resilience when tested against other established measures (for example Child/Young Person Resilience Measure).
- Provides a more structured approach to gathering the views of young people in secondary education.
- High specification interface. It is fun and visually stimulating, meaning it has the potential to be engaging for young people.
- Provides schools and agencies with a visual assessment of a young person's current situation, supplying a SHANARRI report, a graphical interpretation of "My World Triangle" and a resilience matrix. This potentially reduces workload pressures on the named person.
- APPA reduces the bias/influence of adult interaction/ interference.

The project group is made up of young people; parents; and professionals from education and social work. The sample will focus on young people in the targeted and specialist population (i.e. those young people who require additional support over and above universal level) within the sample areas. Young people who meet these criteria are from five secondary schools - two in an area traditionally considered affluent and another three in areas of deprivation (according to SIMD records) – and within the Social Work Assessment and Intervention Units (through Clinical Practitioners), will be invited to participate.

The benefits to young people and families include:

<ul style="list-style-type: none"> <li>• Young people, having more of a voice and being positively engaged in their own plans</li> <li>• Consulting with young people and their families – getting feedback on their views of this process and outcomes</li> <li>• Professionals working with young people have more appropriate assessment information to inform effective interventions and outcomes for them</li> </ul>
<p><b>Measures: (How will we know if a change is an improvement?)</b></p> <p>Within the population samples used we are looking to see:</p> <ul style="list-style-type: none"> <li>• 80% of young people report perceptions of their use of the electronic tool and subsequent planning to be positive</li> <li>• 75% of Adults (Named Persons/Lead Professionals, Educational Psychologists, &amp; associated relevant staff) to report positively that planning for young people and their engagement had increased, and more effective planning was taking place</li> </ul>
<p><b>Change ideas (What can we do that will result in improvement?)</b></p> <ul style="list-style-type: none"> <li>• Test the extent to which the electronic wellbeing assessment tool is welcomed by YP and facilitates sharing their views</li> <li>• Test the extent to which improved assessment and planning for young people improves their outcomes</li> <li>• Test the use of an electronic tool to aide assessment and planning for young people across ICS for a range of purposes:</li> <li>• Test the appropriateness of output/data on individual young people from the electronic tool for Secondary Schools to track and evaluate Pupil Equity Fund (PEF) pupils</li> <li>• Test the appropriateness of an adapted version of the electronic tool to provide evaluation data for Social Work units, under the Reclaiming Social Work structure</li> <li>• Test the appropriateness of the electronic tool to be used as a transition screening tool leading to targeted and specialist assessment and intervention work</li> </ul>
<p><b>Potential Barriers</b> (Please ensure this section outlines clear barriers, this information can be reflected and or reviewed throughout the governance structure to asses weather these barriers can be mitigated against with support)</p> <ul style="list-style-type: none"> <li>• Time constraints and pressures on Named Persons at Secondary Stage &amp; in Social Work to use the data effectively</li> <li>• Workload issues of practitioners across services to devote the time to this project alongside usual role and demands</li> <li>• Issues with technology, resources and accessing the data</li> </ul>

**Project Team:** List of staff responsible for delivery of the project, in each case please ensure a mix of partners are involved

Emma Powell (Educational Psychologist)	Robyn Grantham (Educational Psychologist)
Billy Nicol (PIO Social Work)	Nic Chapman (Educational Psychologist)
Ryan Robertson (PTPS, Aberdeen Grammar School)	Mike Will (DHT, Lochside Academy)
Eleanor Sheppard (Service Manager, ECS)	Kris O'Mahoney (Clinical Practitioner Social Work)

**Project Support:** List of staff who will support the project e.g. provision of data/administrative support

Dr J McGeough (Hope University, Liverpool)	Vicky Geddes (PT Support for Learning, Oldmachar Academy)
Forbes Hamilton (APPA developer)	Michelle Skellern (Guidance, St Machar Academy)
Ross Allan (PTPS, Aberdeen Grammar School)	Louise Bonner (Guidance, St Machar Academy)
Izabela Oliver (Clinical Practitioner, Social Work)	Gillian Taylor (Guidance, St Machar Academy)
Katie Eaton (Clinical Practitioner, Social Work)	Alex Priest (Guidance, St Machar Academy)



<b>Improvement Project:</b> Community Resilience Plans
<b>Executive Sponsor:</b> Derek McGowan, Chair of Sustainable City Group
<b>Project Lead:</b> Dave McIntosh
<p><b>Aim statement (What? By how much? By when?)</b> <i>What exactly are you aiming to achieve?</i></p> <p>To support three housing communities (to be defined, possibly within localities) to develop their own community resilience plan by Dec 2018.</p>
<p><b>Link to Local Outcome Improvement Plan/ Locality Plans:</b></p> <p>This project links to the prosperous place theme within the Local Outcome Improvement Plan 2016-26, specifically to the priority Empowered, Resilient and Sustainable Communities and the improvement aim to increase the no. of communities with Resilience plans in place.</p>
<p><b>Business case</b> <i>What research can you draw on to justify why you are investing in this project?</i></p> <p>Emergencies happen. In the last few years, Scotland has experienced severe winter weather, flooding, travel disruption, fuel shortages, animal diseases, and a pandemic flu outbreak. Challenges like these affect us all in going about our daily lives, and every community has a different reason for wanting to plan to get through them.</p> <p>How communities organise themselves to prepare for emergencies can make a big difference. The Guide to Emergency Planning for Community Groups shows how communities can make that difference by coming together to support each other. It can be used by any community organisation - or by a group of people in a community who want to be more prepared. At the heart of how communities get through emergencies is how 'resilient' they are - this means how well they can use their strengths to prepare for, respond to and recover from emergencies.</p> <p>More resilient communities:</p> <ul style="list-style-type: none"> <li>• are aware of risks that may affect them and how vulnerable they are to them</li> <li>• use their existing skills, knowledge and resources to prepare for, and deal with, the consequences of emergencies</li> <li>• work together to complement the work of the local emergency responders before, during and after an emergency</li> </ul> <p>Scottish Government's Resilience Division's Strategic Framework and Delivery Plan 2017-21 sets out a vision for community resilience in Scotland. The Grampian Local Resilience Partnership has developed a Community and Business Resilience Strategy which identifies community resilience as a work stream.</p>
<p><b>Measures: (How will we know if a change is an improvement?)</b></p> <ul style="list-style-type: none"> <li>• No. of plans (Baseline: 1 plan in Culter and 1 pending in Cults, Bieldside and Milltimber)</li> <li>• No. of community resilience groups established (Baseline: 2 – as above)</li> <li>• No. of people within the community who are aware of community resilience (community survey, no. community members attending events, web hits, no. of newsletters which include an article)</li> <li>• No. of people who feel that community resilience is the responsibility of individuals and groups within the community</li> </ul>

<ul style="list-style-type: none"> <li>• No. of groups which feel supported by public services to take forward community resilience</li> <li>• No. of community resilience groups attended by Emergency Planning Team</li> <li>• No. of community resilience groups attended by other public services</li> </ul>
<p><b>Change ideas (What can we do that will result in improvement?)</b></p> <ul style="list-style-type: none"> <li>• Local adaption of Scottish Government Toolkit for communities in Aberdeen</li> <li>• Develop 'Ready Grampian' website to promote community resilience and provide more information</li> <li>• Hold community events in defined test areas</li> <li>• Grab Bags for new community groups (Bags for new community groups – yellow waistcoats, foil blankets, torches, wind up radios)</li> <li>• Building community resilience networks between existing groups e.g. neighbourhood watch through an event</li> </ul>
<p><b>Potential Barriers (What are the barriers to you making these changes)</b></p> <ul style="list-style-type: none"> <li>• Willingness of communities to be persuaded about need for community resilience plans</li> <li>• Willing resource within communities to lead on community resilience planning</li> </ul>
<p><b>Project Team:</b> <i>Who is going to help carry out the improvement work?</i></p> <p>Dave McIntosh, Emergency Planning Manager, ACC (Project Lead)  Donna Mclean, Emergency Planning Officer, ACC (Project Manager)  Shona Horne, SSE  Localities contact TBC  Housing contact TBC  Others from Local Resilience Partnership as required  Kelly Wiltshire, Nestrans (Improvement Adviser)</p>

<b>Improvement Project: <i>Aberdeen School Garden Project</i></b>
<b>Executive Sponsor:</b> <i>Chair of Sustainable City Group: Derek McGowan</i>
<b>Project Lead:</b> <i>Bob Donald from One Seed Forward with Dr Donald S Gray &amp; Dr Laura Colucci-Gray from the University of Aberdeen. Olu Fatokun, Sustainable Development Officer</i>
<b>Aim statement (What? By how much? By when?)</b> <i>What exactly are you aiming to achieve?</i>  <p style="text-align: center;"><b><i>To increase ‘garden-time’ for Aberdeen’s primary school children, in the localities, by an average of 1 hour per child by end 2019.</i></b></p>
<b>Link to Local Outcome Improvement Plan/ Locality Plans:</b> <i>The Local Outcomes Improvement Plan (Pages 51- 52): A People Friendly City; states the vision to:</i> <ul style="list-style-type: none"> <li><i>• ‘Reduce number of people affected by household food insecurity and increase the provision of allotments and community food growing spaces’</i></li> <li><i>• From a baseline of 468 growing spaces there is a target to increase this by 1% in 2017-2018, amounting to 4-5 new growing spaces in 2017-2018.</i></li> </ul> <p><i>The <b>Aberdeen Local Development Plan 2017</b> (3.98) states:</i></p> <p style="padding-left: 40px;"><i>Protecting and enhancing the Green Space Network will also provide opportunities to enhance the landscape of Aberdeen, improve biodiversity and amenity, provide community growing spaces, reduce the impact of flooding and help us mitigate and adapt to the effects of climate change and support successful placemaking.</i></p> <p>DRAFT LOCALITY PLAN 2017-27 for Woodside, Tillydrone and Seaton includes a priority to ‘Improve health and wellbeing with increased access to healthy food’.</p> <p>DRAFT LOCALITY PLAN 2017-27 for Cummings Park, Heathryfold, Northfield, Mastrick and Middlefield states: ‘We will work together to create opportunities for free / affordable food. We will develop sustainable food provision for those in greatest need via locally based outlets.’</p> <p>DRAFT LOCALITY PLAN 2017-27 for Torry states:</p> <ul style="list-style-type: none"> <li><i>• ‘We will tackle obesity and weight gain by taking a joined up community asset and partner approach. We will develop a project brand and community champions to drive this through this will link to local food growing and provision of free meals and active lifestyle choices such as community walks and walkathons.’</i></li> <li><i>• ‘We will develop sustainable food provision by identifying land options for food growing, such as a community orchard , linking this to a community co-operative or a local TAMS (market stall concept) providing cheap healthy food.’</i></li> </ul> <p><b><i>How does this contribute to the Service Improvement Plan?</i></b>  <i>Community Gardening is mentioned in the Public Infrastructure and Environment Service draft Service Improvement Plan.</i></p> <ul style="list-style-type: none"> <li><i>• We will be a city where the local community is encouraged and supported to take an active lead in developing and improving greenspaces. Encourage communities to get involved in improving their local environment by developing new or joining existing friends of parks groups, community gardening groups, volunteering programme and environmental walkabouts.</i></li> </ul>

**Business case** *What research can you draw on to justify why you are investing in this project?*

Aberdeen recently joined the Sustainable Food City network <http://sustainablefoodcities.org/> ACC has a duty to prepare a food-growing strategy for Aberdeen under the Community Empowerment (Scotland) Act 2015. A pilot school gardens scheme fits in well with both of these drivers.

There is general research around the value of providing school children with food-growing opportunities contained in the links below.

<https://www.keepsotlandbeautiful.org/sustainable-development-education/eco-schools/ten-topics/food-and-environment/>

Through work on the Food and the Environment Topic, pupils should:-

- Understand the range of food choices available to us.
- Understand the resources and skills required for food production and processing.
- Recognise the value of healthy, stable ecosystems to food production.
- Understand the wider environmental implications of our food choices.
- Recognise the dimension of social responsibility in our food choices.
- Recognise our own food culture within a diversity of food cultures.

<https://schoolgardening.rhs.org.uk/Resources/Info-Sheet/Growing-Vegetables-in-Schools>

- Food growing can teach children about soil, nutrition, science and life cycles of the vegetables and the creatures attracted to the garden.
- A vegetable plot can raise children's awareness of the seasonal nature and the variety of food.
- A food growing project should be part of a school's development plan with staff, pupils, parents and even local residents being involved.

<http://www.countrysideclassroom.org.uk/>

- 'Learning outdoors offers so many new and exciting opportunities for pupils and can be even more powerful when teachers explore how to include the five senses in key learning activities.'

<http://www.thegrowingschoolsgarden.org.uk/>

- "Every young person (0-19) should experience the world beyond the classroom as an essential part of learning and personal development, whatever their age, ability or circumstances."

**Measures: (How will we know if a change is an improvement?)** *What data can you collect to tell you whether your change ideas are having an impact?*

- Number of classes having 'garden time' (where garden time is hours in teaching time where the garden is the focus of the activity whether in the classroom or in the garden). To be collected monthly.
- Number of pupils having garden time. To be collected monthly.
- Number of hours of garden time taken place. To be collected monthly.

*In addition the following will be measured by One Seed Forward:*

- University of Aberdeen will produce in collaboration with the schools and One Seed Forward, an evaluation and monitoring framework. Data will be gathered to provide information on the extent to which the various objectives of the project, and school expectations, have been met.
- Quantitative data collected will include: quantity of food grown, number of lessons delivered across the curriculum, number of CPD sessions with teachers delivered and the area of new growing spaces created.
- Qualitative data collected will include: how confident teachers and pupils are with interacting with their garden, what motivates schools to start and sustain a garden and what are the perceived opportunities and threats to embedding food-growing in the curriculum.

**Change ideas (What can we do that will result in improvement?)** *What specific changes do you think will achieve your aim?*

- To create functioning school gardens in three primary schools (one in each of the localities) by February 2018. The primary schools are: Bramble Brae Primary, Woodside Primary and Tullos Primary.
- Install pilot 'Edible Green Walls' in four primary schools by March 2018; The primary schools are: Bramble Brae Primary, Woodside Primary, Tullos Primary and Muirfield Primary.
- Develop a methodology for engaging with schools and teachers which is locally relevant;
- Develop and deliver age-appropriate, garden-centred lessons which strongly link to the National Curriculum;
- Develop and deliver CPD sessions for teachers as required.
- Develop links to the Eco-Schools Scotland initiative to facilitate more schools achieving Green Flag status (relevant themes: food and environment, school grounds, health and wellbeing).

**Potential Barriers (What are the barriers to you making these changes)**

- Lack of interest from primary schools in the localities.
- Lack of staff engagement or community engagement to maintain the gardens.
- Lack of food-growing expertise locally.

*Where do you need support upfront to carry out this improvement project?*

- None

**Project Team:** *Who is going to help carry out the improvement work?*

*Bob Donald from One Seed Forward*

*Dr Donald S Gray & Dr Laura Colucci-Gray from the University of Aberdeen.*

*Staff at the four primary schools: Tullos, Bramble Brae, Woodside and Muirfield Primaries.*

*Olu Fatokun ; Edible Green Walls*

*Environmental Services will oversee the physical installation of the gardens.*

*Community Food-growing Worker (CFINE) Neil Woodward*

<b>Improvement Project Title:</b> Housing First ('Rapid Rehousing') for prison leavers
<b>Executive Sponsor (Chair of Outcome Improvement Group):</b> Angela Scott
<b>Project Lead:</b> Alana Nabulsi, Support Services Manager
<p><b>Aim statement (What are we trying to accomplish? Over what time? Numerical target for improvement?)</b></p> <p>Increase by 5% the number of prisoners owed a statutory homelessness duty that are suitably rehoused (whether in private sector or social rented sector accommodation) within 6 weeks of release, by May 2018.</p>
<p><b>Link to Local Outcome Improvement Plan:</b></p> <p>The primary Community Justice driver in the CPA LOIP is: "Effectively managing and supporting people in the Criminal Justice System to reduce the likelihood of their reoffending and improve outcomes for these individuals, their families and communities". Housing First, or "Rapid Rehousing" will help to reduce the likelihood of reoffending by providing an individual with a firm foundation and reduce the anxiety and insecurity associated with being homeless upon release from prison.</p> <p>This proposal also links to the CPA LOIP objectives to reduce repeat homelessness and increase tenancy sustainment as part of the wider objective to ensure that people are protected from harm.</p>
<p><b>Business case (Benefit to clients/ stakeholders/ residents? Are costs reduced now or in the future by addressing this issue?)</b></p> <p>A summary of the collected evidence from a Housing First model can be found at <a href="https://www.york.ac.uk/media/chp/documents/2015/Housing%20First%20England%20Report%20February%202015.pdf">https://www.york.ac.uk/media/chp/documents/2015/Housing%20First%20England%20Report%20February%202015.pdf</a>. The approach has been proven to improve outcomes around tenancy sustainment, as well as key improvements around health, substance misuse, inclusion and integration, ASB and Criminal Behaviour. Self-evaluation from Housing First recipients also reflects these same findings.</p> <p>There is an estimated annual 'churn' cost of £21,800 per person for people with the most complex needs. That is, the cost to continually provide services, interventions and benefits to people that don't result in sustainable and positive housing and health outcomes. A test for change that is able to successfully work with 20 customers therefore has the potential to avoid costs of up to £436,000.</p> <p>There is potential for substantial savings to be made from fully implementing a Housing First approach – this is backed up by data from Crisis and Turning Point; as well as our own local data from evaluation of the first 6 months of the Priority Families project. Previous cost profiling of homeless journeys demonstrated instances where costs for just one customer were in excess of £96,000.</p>
<p><b>Measures: (How will we know if a change is an improvement?)</b></p> <p>Short term measure:</p> <ul style="list-style-type: none"> <li>• Increase in number of individuals accessing secure accommodation within 6 weeks of release of prison</li> <li>• Decrease in length of homeless journey (Average length of journey in weeks for statutory homeless cases (Unintentional &amp; Intentional) closed in the year is 22.9 weeks)</li> <li>• Decrease of time spent in temporary accommodation (Average of 103 days currently - average</li> </ul>

<p>length of time in days spent across all types of temporary accommodation for those households leaving temp in the year)</p> <ul style="list-style-type: none"> <li>• Increase in donations of furnishings and assistance from the community (Baseline 0)</li> <li>• Increase in customer satisfaction recorded in questionnaires (Baseline 0 – to be captured at start of pilot and towards the end))</li> <li>• Increase in evaluation score from partners and stakeholders involved (Baseline 0 – to be captured at start of pilot and towards end)</li> <li>• Reduction in individual’s offending following rapid rehousing</li> </ul> <p>Long term measure:</p> <ul style="list-style-type: none"> <li>• Increase in tenancy sustainment (89.63% of new homeless tenancies sustained for more than a year)</li> <li>• Decrease in repeat homelessness (Currently 7% of cases reassessed as being homeless or potentially homeless within 12 months of a previous case being closed)</li> </ul>
<p><b>Change ideas (What can we do that will result in improvement?)</b></p> <ul style="list-style-type: none"> <li>• Assign Support Worker from prison, prior to release, to work with the prisoner.</li> <li>• Facilitate day release to view and sign up for property</li> <li>• Ask RSLs to sponsor pilot and provide properties</li> <li>• Advertise for properties from private landlords</li> <li>• Contact current landlords on the PSL scheme to establish whether they would be willing to provide a property for the pilot</li> <li>• Convert temporary accommodation into mainstream tenancies</li> <li>• Set up a Housing First Steering Group and meet weekly to review progress.</li> </ul>
<p><b>Potential Barriers</b></p> <ul style="list-style-type: none"> <li>• Availability of suitable accommodation</li> <li>• Willingness of prisoners to engage</li> <li>• Costs of furnishing and converting properties may be prohibitive</li> </ul>
<p><b>Project Team:</b></p> <p>Alana Nabulsi, Support Services Manager  Val Vertigans, Community Justice Officer (Improvement Adviser)  Maryrose Peteranna, Senior Support Officer  Graeme Gardner, Development Team Leader  Stephen Gray, SPS  Susan Morrison ACVO  Gary Dawson MAP Co-ordinator, SHMU  Shona Lamb, Development Officer, Housing Management  Service User  Vicki Walger, Support Officer  Emma Parkinson, Case Officer</p>

## CHALLENGE QUESTIONS

To support effective scrutiny of the outcome improvement projects, it is recommended that CPA members and staff use the following challenge questions.

- 1) Is the project aim specific and clear about what we are trying to accomplish?
- 2) Is there a sound business case? Should we be doing this project? Does it support prevention and early intervention?
- 3) Is it likely that the changes being tested will achieve the aim?
- 4) Will the measures show us whether a change is an improvement?
- 5) Are the right people involved in this project?

## GROUP & PROJECT PROGRESS SCALE:

<b>1.0</b>	<b>Forming as an Improvement Group</b> Group has been formed; target population identified; aim determined and baseline measurement has begun.
<b>1.5</b>	<b>Planning for Improvement has begun: clear project charter in place</b> Group is meeting, discussion is occurring. Plans for improvement have been made.
<b>2.0</b>	<b>Activity, but no changes</b> Group actively engaged in development, research, discussion but no changes have been tested.
<b>2.5</b>	<b>Changes tested, but no improvement</b> Components of the model being tested but no improvement in measures. Data on key measures are reported.
<b>3.0</b>	<b>Modest improvement</b> Initial test cycles have been completed and implementation begun for several components. Evidence of moderate improvement in data.
<b>3.5</b>	<b>Improvement</b> Some improvement in outcome measures, process measures continuing to improve. PDSA test cycles on all components. Evidence of moderate improvement in process measures.
<b>4.0</b>	<b>Significant improvement</b> Most components of the change package are implemented for the population of focus. Evidence of sustained improvement in outcomes measures, halfway toward accomplishing all of the goals. Plans for spreading the improvements are in place.
<b>4.5</b>	<b>Sustainable improvement</b> Sustained improvement in most outcome measures, 75% of goals achieved, spread to a larger population has begun
<b>5.0</b>	<b>Outstanding sustainable improvement</b> All components of the Change Package implemented, all goals accomplished, and spread is underway.



Contact details

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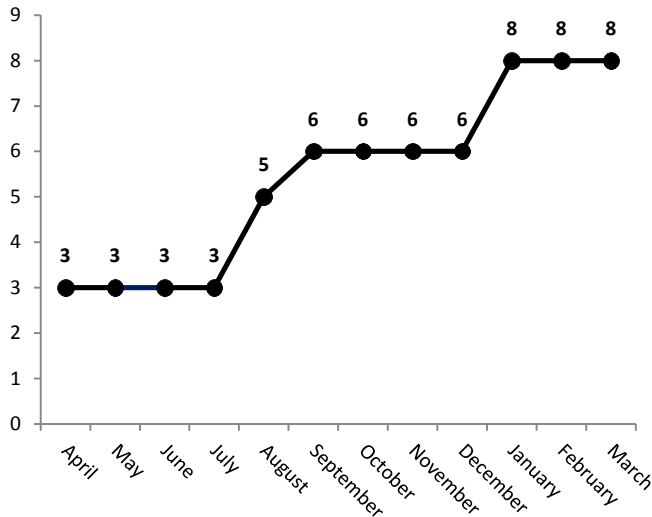
Guy Bergman  
Performance & Improvement Officer  
Tel: 01224 52 2367  
[gbergman@aberdeencity.gov.uk](mailto:gbergman@aberdeencity.gov.uk)

Date of report: 15 March 2018

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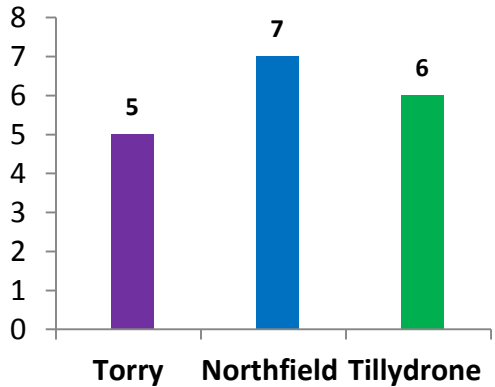
Improvement Dashboard

No. of Locality Improvement Projects:



No. of Meetings Held:

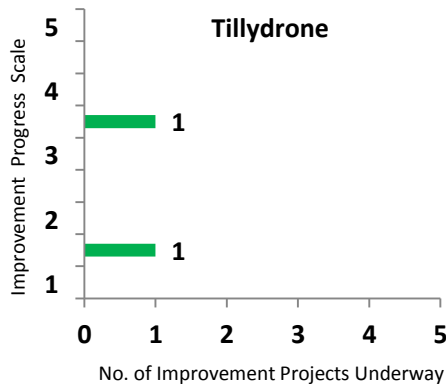
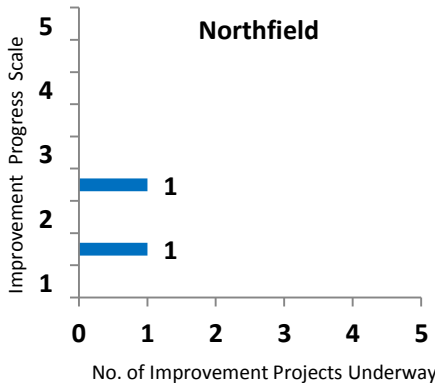
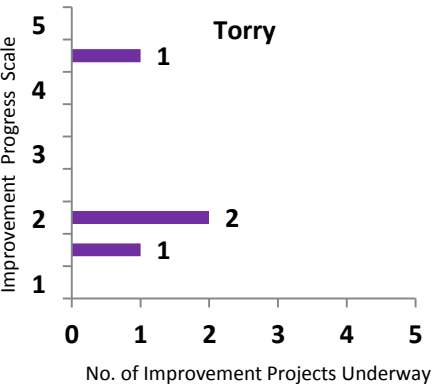
No. of Meetings held since groups formed in April 2017



Barriers / Opportunities:

- Opportunity to test learning from Torry Dog Fouling Project in other Aberdeen Communities.
- Model for Improvement training available for all Partnership staff. New programme for 2018 includes improvement bootcamps. Book [here](#).

Locality Partnership Projects:



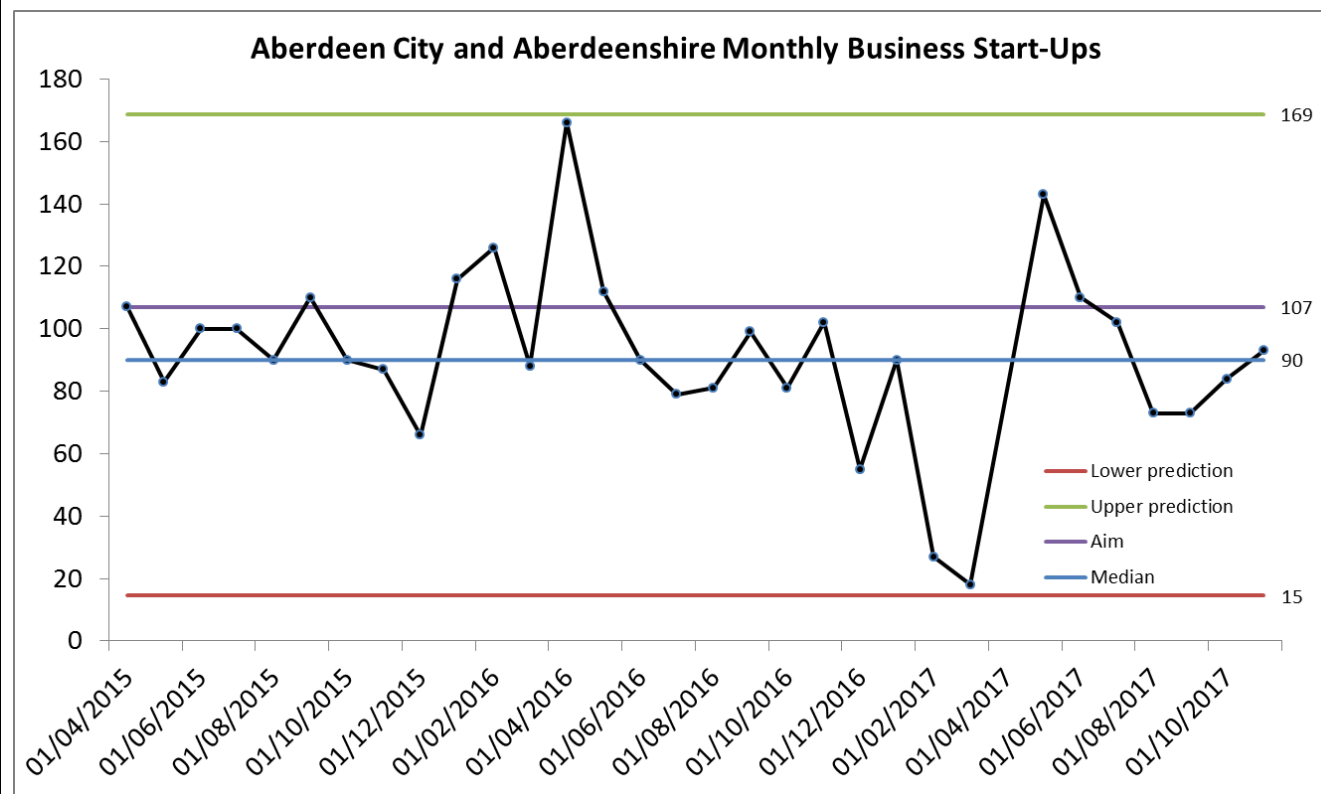
Project Progress Scale:

1.0	Forming as an improvement team
1.5	Clear project charter in place
2.0	Activity, but no changes
2.5	Changes tested, but no improvement
3.0	Modest improvement
3.5	Improvement
4.0	Significant improvement
4.5	Sustainable improvement
5.0	Outstanding sustainable improvement

## OUR ECONOMY

Project & Aim	Start-End	Progress Scale	Changes being tested	Project Lead	Management Group Discussion Points
Your Local Business Gateway - To increase business gateway start up numbers across Aberdeen by 2% by April 2018 by focussing on localities.	Jul 17 - Apr 18	2.5	<ul style="list-style-type: none"> <li>In October 2017 we tested the impact of a community event in three communities within the Northfield Locality.</li> </ul>	Aberdeen Prospers Group	The aim and scope of this project is currently being reviewed by Aberdeen Prospers.

### Improvement Data



Analysis of data for Aberdeen and Aberdeenshire shows that we can predict that there will be between 15 to 169 business gateway start-ups each month as a result of the current system. To achieve the 10 year improvement aim within the LOIP, we would need to achieve an average of 107 start-ups per month. This is within the predicted range of the current system.

In October 17, Aberdeen Prospers tested a change to the current system by holding community events in Northfield.

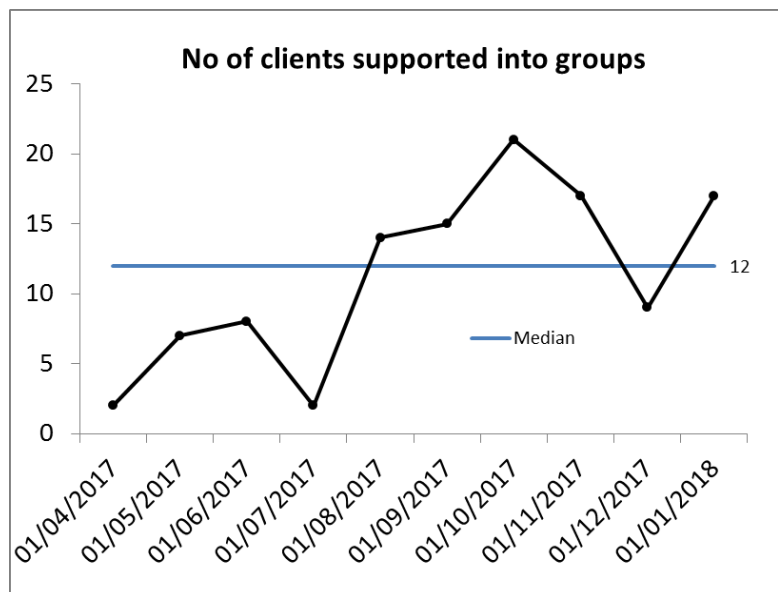
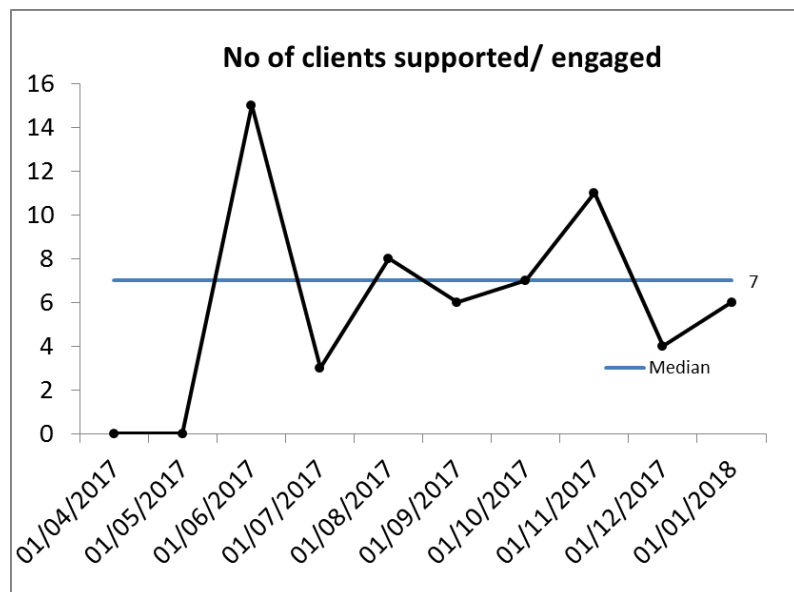
The test had minimal impact with only two members of the community attending; although, one of these community members have since gone on to start up their own baby massage business. There could be mileage in running this test again and trying to attract more community members along. Another idea is to have a presence at a pre-existing community event which has more footfall.

The data being used to measure success to date has been for Aberdeen and Aberdeenshire. Aberdeen Prospers Group is in the process of identifying data for Aberdeen City alone. This will be analysed and used to review the improvement aim for this project and identify change ideas.

## OUR PEOPLE

Project & Aim	Start-End	Progress Scale	Changes being tested	Project Lead	Management Group Discussion Points
Breastfeeding Rates - Aim to improve the rates of exclusive breastfeeding at 6-8 weeks in Woodside, Tillydrone and Seaton to Aberdeen City average rates.	TBC	1.0		Paul Tytler - Tillydrone Locality Partnership	<b>TO BE REMOVED</b> – not proceeding as an improvement project. The project will form part of wider work looking at early year's health issues in Seaton.
Seaton Recovery Project - 30 clients supported with social and welfare issues and 10 people supported into groups by Jul 18.	Jun 17 - Jul 18	3.5	<ul style="list-style-type: none"> <li>Seaton Recovery Project moved into Seaton Community Centre with a dedicated space and a reinforcement of the ethos and practices around Recovery.</li> <li>Practice has been realigned with focus on drop-in sessions, 1:1's, group work whilst increasing personal responsibility around clients involvement within the Project such as cooking communal lunches.</li> </ul>	Graham Donald - Tillydrone Locality Partnership	Note progress.

### Improvement Data



To date clients have been supported through 60 social and welfare issue sessions whilst 112 group sessions have supported individuals into groups, such as music, Confidence 2 Cook and Art History.

On average we are supporting 7 people with their social and welfare and a further 11 individuals are being supported into groups; averaging at 12 a month.

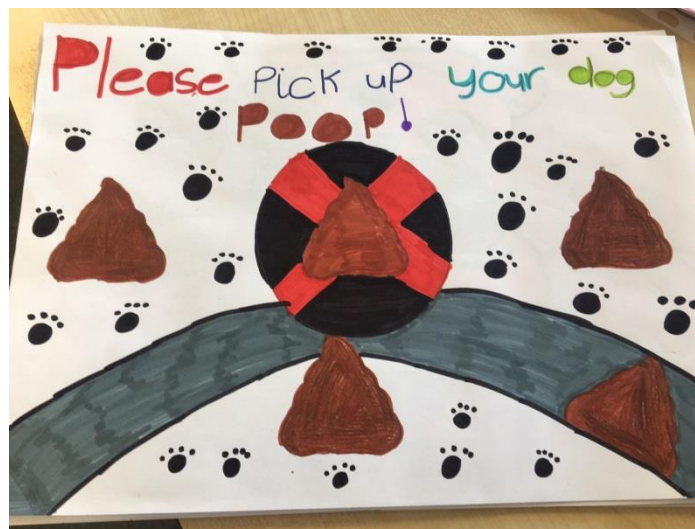
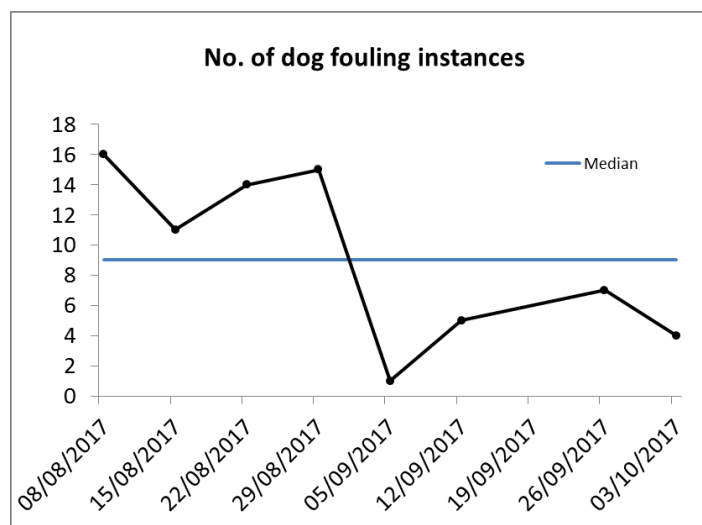
Two clients have been supported onto positive destinations; one into employment and one onto a volunteering position.

Project & Aim	Start-End	Progress Scale	Changes being tested	Project Lead	Management Group Discussion Points
Domestic Abuse - Aim to reduce domestic offences in the Woodside area by 10% by December 2018.	Jan 18 - Dec 18	1.5	<ul style="list-style-type: none"> <li>Staff of eight community groups will receive training in how to deal with instances.</li> <li>Engage 100% of the schools in the area with the project.</li> <li>Social media to engage hard to reach groups.</li> </ul>	Mark Stephen/ Paul Tytler - Tillydrone Locality	Following feedback from Community Justice Group further work is needed.
Drugs and Alcohol Community Support Torry - To Increase the number of individuals accessing (specified) drug and alcohol services from the Torry area by 20% by February 2019.	Jan 18 - Feb 19	1.5	<ul style="list-style-type: none"> <li>Development of Community Champion role thorough training and Alcohol and Drugs awareness raising.</li> <li>Delivery of more specialised training and support reflecting local need – e.g. Alcohol Brief Interventions and naloxone training.</li> <li>Bring new partners in eg housing staff to link more directly between individuals and recovery service.</li> <li>Promoting local services and positive recovery stories and initiatives.</li> </ul>	Anne-Marie Steehouder-Ross – Torry Locality	<b>NEW</b> – project charter attached for comments.
<b>Improvement Data</b> Two training and Alcohol and Drugs awareness raising sessions were delivered in February and March with 26 attendees in total. A presentation was delivered to Torry Community Council with 30 attendees present.					

## OUR PLACE

Project & Aim	Start-End	Progress Scale	Changes being tested	Project Lead	Management Group Discussion Points
Living Streets Dog Fouling Initiative - Reduce dog fouling on Rockall Road and Girdleness Road by 50% by the 31st of August 2017.	Aug 17 - Oct 17	4.5	<ul style="list-style-type: none"> <li>Workshops with local school children to educate them on dog fouling.</li> <li>Making dispensers with local school children to contain dog mess bags to be erected on Girdleness and Rockall Roads.</li> <li>Creating awareness raising posters about the issue with school children and distributing them around community centres in the area.</li> <li>Presentations to community groups.</li> </ul>	Jade Hepburn – Torry Locality	<b>COMPLETE</b> – Project completed Oct 17.  Learning from project to be scaled up and spread. Revised aim and charter to come to a future meeting.  <b>AIM TO BE REDEFINED</b>

### Improvement Data

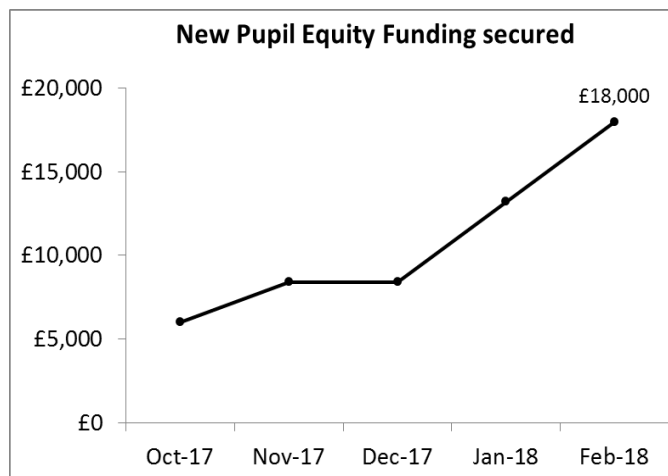
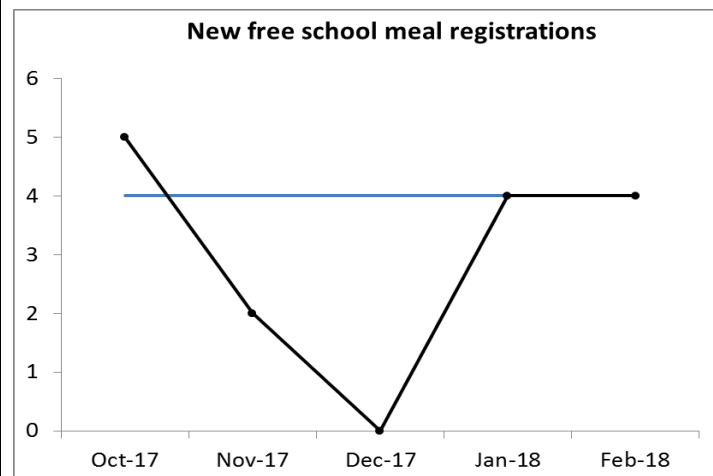


The aim of this project has been achieved and the project has ended. A reduction of piles by almost 63% was achieved through testing changes in the community such as engagement with schools, provision of bag dispensers and poster campaign. A Torry Community Group are developing the project in the wider area.

Torry Locality Partnership to work with Sustainable City Group and Protective Services to consider how the learning from this project can be tested on a bigger scale in other communities.

Project & Aim	Start-End	Progress Scale	Changes being tested	Project Lead	Management Group Discussion Points
Free School Meals Initiative - We aim to increase the uptake of free school meals in Torry by 7% by 31st of September 2018.	Oct 17 - Sep 18	2.0	<ul style="list-style-type: none"> <li>Change benefit entitlement and proof evidence system to automatically register those children that have an entitlement.</li> <li>Use rewards on the accord card to incentivise uptake of school meals at Lochside Academy.</li> <li>Tutor time sessions with all pupils to complete free school meals application forms to take home for signing from parents.</li> <li>Taster sessions with the children to encourage them to have more school lunches and theme days.</li> </ul>	Tanita Addario, Anne-Marie Steehouder-Ross – Torry Locality	<b>NEW</b> – project charter attached for comments.

### Improvement Data



The data shows the number of new free school meal registrations since we started the project in October. The dip in December is due to Christmas holidays.

Four new sign ups at Torry Academy can be directly attributed to our first test, running tutor time sessions. Tutor time sessions will be repeated at Torry Academy.

We are currently testing awareness raising sessions at Walker Road Primary School.

We are also working on a business case for an auto-registration system for free school meals.



Project & Aim	Start-End	Progress Scale	Changes being tested	Project Lead	Management Group Discussion Points
Victoria Road Project - Increase the overall score assigned to the way people think and feel about Victoria Road by 10% by January 2019.	Oct 17 - Jan 19	2.0	<ul style="list-style-type: none"> <li>Establishment of VictoriArt Road Project – Group of residents, artists, activists and community workers.</li> <li>Delivery of workshops with schools and community groups to maximise public participation.</li> <li>Display of public artworks in Torry.</li> <li>Public talks.</li> </ul>	Tanita Addario, Anne-Marie Steehouder-Ross – Torry Locality	Note progress.

### Improvement Data

In July 2017 residents scored Victoria Road against the following indicators; attractiveness, walkability, safety, amenities, natural space, sense of influence, maintenance of buildings, success and pride in place. On average the street scored 40%.

July 2017 there were 3 public artworks on Victoria Road. We aim to increase this to 7 by the end of the project.

July 2017 vacant commercial units on Victoria Road were at 9%. We aim to decrease this to 7% by the end of the project.

The project has created employment opportunities for 9 artists.



## OUR TECHNOLOGY

Project & Aim	Start-End	Progress Scale	Changes being tested	Project Lead	Management Group Discussion Points
Northfield Gaming and Internet Safety - Reduce the age inappropriate gaming time for children in the Middlefield area by 30% by Summer 2018.	Apr 18 - Oct 18	1.5	<ul style="list-style-type: none"> <li>• Inviting parents to an awareness raising session.</li> <li>• Testing booklet as a resource for teaching parents how to implement parental controls on devices.</li> <li>• Parent led data collected on children's amount of gaming time/gaming habits to promote buy in and involvement in project aims.</li> </ul>	Helen Graham - Northfield Locality	<b>NEW</b> – project charter attached for comments.

## NEW PROJECT CHARTERS

<b>Improvement Project Title:</b> Drugs and Alcohol Community Support Torry
<b>Executive Sponsor (Chair of Outcome Improvement Group):</b> Colin Wright
<b>Project Lead:</b> Anne-Marie Steehouder-Ross
<p><b>Aim statement (What are we trying to accomplish? Over what time? Numerical target for improvement?)</b></p> <p>To Increase the number of individuals accessing (specified) drug and alcohol services from the Torry area by 20% by February 2019.</p>
<p><b>Link to Local Outcome Improvement Plan:</b></p> <p>The Torry Locality Plan “states we will reduce the levels of dependency on alcohol and drugs in our community by :</p> <ol style="list-style-type: none"> <li>1. Delivering added value, innovative early intervention and prevention measures for those at risk of alcohol and substance misuse</li> <li>2. Developing community interventions such as the “Recovery Bus” and local alcohol support groups. We will train local projects to deliver alcohol brief interventions and make onward referrals to drug and alcohol services</li> <li>3. Ensuring commissioning from the AHSCP is community needs led</li> <li>4. Ensuring the Community has the capacity to monitor and make appropriate objection or representation to the licensing board in relation to licensing in Torry and roll out the Community Licensing Tool Kit</li> </ol>
<p><b>How does this support prevention and early intervention? (Benefit to clients/ stakeholders/ residents? Are costs reduced now or in the future by addressing this issue?)</b></p> <p>By ensuring those affected by drugs and alcohol and their families receive appropriate support at the earliest opportunity</p>
<p><b>Measures: (How will we know if a change is an improvement?)</b></p> <ul style="list-style-type: none"> <li>• Increase in uptake of drug and alcohol services locally and city-wide from Torry - ADA post code referral statistics</li> <li>• Increase number individuals undertaking drug and alcohol training locally- baseline and numbers collected from training providers.</li> <li>• Staff and volunteers more confident and informed on local and city wide drug and alcohol services- baseline at beginning of training and end of training sessions. Timescales during initiatives.</li> <li>• Increased number of community alcohol/drugs champion roles- baseline now and at end of initiative.</li> <li>• Increased number of drug and alcohol services/groups available in the local area – baseline number from organisations and groups delivery then on 6 monthly basis.</li> <li>• Increase in attendance at alcohol and drug services/groups in the area – baseline and 6 monthly stats from eg. ADA, Jesus House breakfast club, Cuppa with a Purpose etc</li> <li>• Reduction in number of hospital stays related to drug and alcohol use – ADP&gt;NHS statistical analysis – baseline and annually by postcode</li> <li>• Reduce stigma around those using drugs and alcohol and their families – Baseline info from previous consultation results – future count questionnaire and focus group discussion feedback</li> </ul>

### **Change ideas (What can we do that will result in improvement?)**

#### Increase awareness of drug and alcohol services and signposting methods

- Distribute information folders to key buildings with in the area to disseminate information
- Delivery of alcohol and drug awareness and information sessions to local workers and volunteers
- Development of Community Champion role thorough training and A&D awareness raising.
- Delivery of more specialised training and support reflecting local need – eg.ABI and naloxone training
- Social Media and article campaign promoting local services and positive recovery stories and initiatives

#### Develop services and initiatives to reach those in need of interventions and support and their families

- Support local groups working with individuals effected to access appropriate support and training
- Develop assertive outreach initiatives to engage those hardest to reach within the community
- Bring new partners in eg housing staff to link more directly between individuals and recovery service
- Support and encourage new D&A initiatives in the area to develop

#### Develop strategies and campaigns to begin to tackle stigma around drug and alcohol use

- Social media and article campaign to promote positive stories and recovery services
- Involve local groups and agencies in tackling local stigma
- Promote resilience sessions with vulnerable groups to help with problem solving and making positive choices.
- Develop a range of easy access short informal educational sessions within the community to engage those harder to reach individuals ready to begin recovery journey.

### **Potential Barriers**

- Lack of resources
- Stigma

### **Project Team:**

Anne-Marie Steehouder-Ross ACC - CDO  
Colin Wright - ACC Locality Manager  
Simon Pringle – ADA  
Sandy Simpson - ADA  
Linda Algie – AIR Group  
Martina (Pharmacist Dcikies Chemist)

<b>Improvement Project Title:</b> Torry Free School Meals Initiative							
<b>Executive Sponsor:</b> Derek McGowan (Head of Service)							
<b>Project Lead:</b> Tanita Addario – Development Worker and Anne-Marie Steehouder-Ross – Community Development Officer							
<p><b>Aim statement:</b> We aim to increase the uptake of free school meals in Torry by 7% by 31st of September 2018.</p>							
<p><b>Link to Local Outcome Improvement Plan:</b></p> <p>This improvement project links directly to the Torry Locality Plan <b>2017 – 2027:</b></p>							
Primary Drivers	Secondary Drivers	Lead Partners	Improvement Aims				
			Improvement Measures	Baseline	2018	2021	2028
	Increase uptake of free school meals and breakfast clubs during the year which will include school holidays, we will use the Tullos Primary Project as a pilot	Big Noise ACC - EC & S Priority Families ACHSCP Community School AAP/Sport Aberdeen Police CSP Community Justice Third Sector	% Increase uptake of free school meals TA/TP/WR	13%/28%/18% (3)			
			% of eligible young people accessing free school meals	TBC			
<p>The baseline for Torry Academy is 14.5% and we aim to increase this to 20%.  The baseline for Tullos is 32.8% and we aim to increase this to 40%.  The baseline for Walker Road is 20.2% and we aim to increase this to 30%.</p>							
<p><b>How does this support prevention and early intervention? (Benefit to clients/stakeholders/residents? Are costs reduced now or in the future by addressing this issue?)</b></p> <p>Recent research evidences the wide range of benefits of free school meals. In a report by NHS Scotland, <i>‘Evaluability assessment of Free School Meals for all children in P1–P3’</i> (Beaton et. al 2008) authors highlighted free school meals as having the potential to reduce health inequalities by removing price barriers to healthy foods.</p> <p>Furthermore, in <i>‘Process evaluation of the Implementation of Universal Free School Meals: Research with parents’</i> by NHS Scotland (Ford et al. 2015), they found that free school meals were perceived by parents as leading to improved educational attainment, better school attendance and behaviour and cost savings for families.</p>							

**Measures: (How will we know if a change is an improvement?)****Outcome:**

- % of children taking up free school meals from baselines identified
- % of children registered for free school meals in Torry from the baseline used
- Amount of Pupil Equity Funding (PEF) released to Torry Academy, Walker Road and Tullos Primary

**Change ideas (What can we do that will result in improvement?)**

We have six change ideas that we plan to test using PDSA cycles throughout this process.

- Speaking to parents (parents evenings, parent council, information stalls)
- Tutor time sessions with all pupils to complete free school meals application forms to take home for signing from parents and return with proof of benefit (Torry Academy)
- Change benefit entitlement and proof evidence system to automatically register those children that have an entitlement (business case)
- Use rewards on the accord card to incentivise uptake of school meals when Lochside Academy opens
- Liaise with Cook in Charge and staff - taster sessions with the children to encourage them to have more school lunches and theme days
- Social media campaign

**Potential Barriers**

Stigma and challenging attitudes about school meals.

Changing habits of pupils reluctant to take school meal.

**Project Team: Improvement Faculty**

Tanita Addario (ACC )
Anne-Marie Steehouder-Ross (ACC)
Ljiljana Pavlenic (ACC)
Bruce Reid (ACC – Accord)
Jenny Cranna (ACC - Torry Academy)
Louise Fox (ACC)
Emily Story (Walker Road Primary)
Beth Leitch (Tullos Primary)
John Landragon (ACC)
Susan Bailey (ACC)
Neil Hendry (Lochside Academy)

<b>Improvement Project Title:</b> Gaming and Internet Safety
<b>Executive Sponsor (Chair of Outcome Improvement Group):</b> Kay Diack
<b>Project Lead:</b> Helen Graham, Middlefield Community Project
<p><b>Aim statement (What are we trying to accomplish? Over what time? Numerical target for improvement?)</b></p> <ul style="list-style-type: none"> <li>Reduce the age inappropriate gaming time for children in the Middlefield area by 30% by Summer 2018</li> </ul>
<p><b>Link to Local Outcome Improvement Plan:</b>  <b>Prosperous People</b>  1. Children have the best start in life – children in Aberdeen City are healthy, happy and safe, and enjoy the best possible childhood  2. Children are safe and responsible – children and young people are safe from all forms of harm</p> <p><b>Prosperous Place</b>  Safe and resilient communities - Aberdeen is a place where people are safe from harm</p> <p>This proposal will ensure that children who are active gamers are safe from potential harm online, but also preserved from the risks around exposure to violence, particularly of a sexualised nature.</p> <p><b>Link to Locality Plan:</b>  Technology – “We will work together to increase awareness of age appropriate activity (including gaming) for children”. We will do this by working with parents and families to raise awareness and assist with developing strategies for identifying alternative activities which may be more age appropriate.</p>
<p><b>Business case (Benefit to clients/stakeholders/residents?: Are costs reduced now or in the future by addressing this issue?)</b></p> <p>If successful, the lessons learned can be used to scale this work up in the wider Locality, across the City and potentially much further afield.</p> <p>This should, in the long term, ensure that violence, especially of a sexualised nature, is not “normalised” by young people. Costs benefits could be realised in the far longer term, for example, in terms of social work and Police intervention.</p> <p>There is also an early intervention aspect to this work, in that parents utilising the nursery facilities at Middlefield Community Hub will be encouraged to attend the awareness raising session.</p>
<p><b>Measures: (How will we know if a change is an improvement?)</b></p> <ul style="list-style-type: none"> <li><b>Outcome measures</b> <ol style="list-style-type: none"> <li>1) Percentage increase in awareness of parents in the types of games on the market which are age inappropriate for their children</li> <li>2) Reduction in age inappropriate gaming time (hours) for children in the Middlefield area</li> <li>3) Percentage increase in parents applying parental control on devices</li> </ol> </li> </ul> <p>Evidence for baselines and improvement will be gathered via questionnaire.</p>
<p><b>Change ideas (What can we do that will result in improvement?)</b></p> <p>We will identify parents within the Middlefield Community and invite them to an awareness raising session. We will gather data (Via questionnaire) on time spent gaming (daily) by their children. The baselines will be recorded at the beginning and the improvement will be measured at the end. We will make parents aware of the content of these games. We will work with the group to develop strategies around more age appropriate gaming activity for children. We will produce a booklet as a resource for parents to take away and refer to. We will ensure</p>

parents are aware of how to implement parental controls on devices.
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<b>Potential Barriers:</b>
----------------------------

- |   |
|---|
| <ul style="list-style-type: none"><li>• Identification of potential parents.</li><li>• Collation of “honest” data from parents.</li><li>• Long term willingness of parents to persist with implementation and parental control.</li><li>• Ensuring a consistent message across Community Planning partners.</li></ul> |
|---|

<b>Project Team:</b>
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Helen Graham, Project Co-ordinator, Middlefield Community Project @ The Hub
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Kay Diack, Locality Manager
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Jamie McGonigle, Volunteer, Middlefield Community Project @ The Hub
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Elizabeth Barry, Volunteer, Middlefield Community Project @ The Hub
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Police Constable (Manor Park)
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## CHALLENGE QUESTIONS

To support effective scrutiny of the outcome improvement projects, it is recommended that CPA members and staff use the following challenge questions.

- 1) Is the project aim specific and clear about what we are trying to accomplish?
- 2) Is there a sound business case? Should we be doing this project? Does it support prevention and early intervention?
- 3) Is it likely that the changes being tested will achieve the aim?
- 4) Will the measures show us whether a change is an improvement?
- 5) Are the right people involved in this project?

## GROUP & PROJECT PROGRESS SCALE:

<b>1.0</b>	<b>Forming as an Improvement Group</b> Group has been formed; target population identified; aim determined and baseline measurement has begun.
<b>1.5</b>	<b>Planning for Improvement has begun: clear project charter in place</b> Group is meeting, discussion is occurring. Plans for improvement have been made.
<b>2.0</b>	<b>Activity, but no changes</b> Group actively engaged in development, research, discussion but no changes have been tested.
<b>2.5</b>	<b>Changes tested, but no improvement</b> Components of the model being tested but no improvement in measures. Data on key measures are reported.
<b>3.0</b>	<b>Modest improvement</b> Initial test cycles have been completed and implementation begun for several components. Evidence of moderate improvement in data.
<b>3.5</b>	<b>Improvement</b> Some improvement in outcome measures, process measures continuing to improve. PDSA test cycles on all components. Evidence of moderate improvement in process measures.
<b>4.0</b>	<b>Significant improvement</b> Most components of the change package are implemented for the population of focus. Evidence of sustained improvement in outcomes measures, halfway toward accomplishing all of the goals. Plans for spreading the improvements are in place.
<b>4.5</b>	<b>Sustainable improvement</b> Sustained improvement in most outcome measures, 75% of goals achieved, spread to a larger population has begun
<b>5.0</b>	<b>Outstanding sustainable improvement</b> All components of the Change Package implemented, all goals accomplished, and spread is underway.

Contact details

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Date of report: 15 March 2018



## Community Planning Aberdeen

<b>Progress Report</b>	Fairer Aberdeen Annual Report
<b>Lead Officer</b>	Derek McGowan, Head of Communities and Housing
<b>Report Author</b>	Susan Thoms, Programme Coordinator
<b>Date of Report</b>	1.2.18
<b>Governance Group</b>	Community Planning Aberdeen Management Group 5.3.18

### Purpose of the Report

To provide CPA with the Fairer Aberdeen Fund Annual Report 2016-17 detailing progress and achievements over the year.

### Summary of Key Information

#### 1 BACKGROUND

- 1.1 The Fairer Aberdeen Fund is allocated by Aberdeen City Council, and is aimed at tackling poverty and deprivation; supporting partners to work together to tackle area- based and individual poverty; and to help more people access and sustain employment opportunities. Funding supports initiatives and services for the most disadvantaged communities and vulnerable people across the City. The programme responds to locally identified issues and addresses unemployment, providing financial inclusion services, improving health and enabling more sustainable and safer communities.
- 1.2 The initiatives and programmes being funded support frontline services that are provided by the Council, Community, Voluntary and other public sector partners.
- 1.3 The Fairer Aberdeen Board, which represents a partnership, participatory approach, comprises of the Chair of Community Planning Aberdeen, three Aberdeen City Elected Members, one representative from Aberdeen Council for Voluntary Organisations, one representative from NHS Grampian, one representative from Police Scotland, seven representatives from priority regeneration areas (appointed through the Regeneration Matters Group), and three representatives from the Aberdeen Civic Forum.

## **2 FAIRER ABERDEEN FUND ANNUAL REPORT**

- 2.1 The Annual Report, at Appendix 1, details how the Fund was used and the impact it had during 2016-17. £1,625,000 was allocated by Council to the Fairer Aberdeen Fund, to be dispersed by the Fairer Aberdeen Board, to support work in priority areas and across the City with vulnerable groups and individuals. Funding was awarded to 45 projects within the main programme, as well as a Community Support Fund to support community engagement, an Employment Support Fund to support costs associated with getting people back into work, and a Participatory Budgeting event. Funding was also received from the Community Choices Fund and Aberdeen City Health and Social Care Partnership to support a PB event. Grants ranged from £200 to £158,000 in value. Some of the achievements are summarised here:
- 2.2 Over 25,000 people were involved in, or benefited from, funded initiatives, 5,000 of them were under 16 years old. Over 1,070 volunteers contributed 134,713 hours of volunteering time, worth £1.9m. (Volunteering is generally valued as the average hourly pay rate in the area, in Aberdeen this was £13.73. (Office of National Statistics, the Annual Survey of Hours and Earnings (ASHE)).
- 2.3 2,883 people received money advice or income maximisation advice, with a total financial gain of £3,031,494, an average of £1,051 per person.
- 2.4 3,319 affordable loans, totalling £2,235,714, were provided by the credit unions.
- 2.5 405 tons of free food was distributed, the equivalent of 81,000 food parcels or 964,285 meals.
- 2.6 314 people moved into work. 14 access centres in areas of high unemployment offered weekly employment support drop in sessions. 137 young people were involved in activities designed to increase their opportunities to move into positive destinations, and 75 young people moved onto employment, education or training.
- 2.7 63 Community Food Outlets operated in local communities, 35 of them in Sheltered Housing complexes, and free food was distributed to 124 organisations through FareShare.
- 2.8 573 people accessed 4,995 sessions of mental health counselling provision, 200 of them were under 16 years old, and counselling was provided in 7 regeneration neighbourhoods.
- 2.9 Home-Start supported 30 families in regeneration areas and 6 of these families no longer require social work support. 172 volunteers provided hot meals, laundry and showering facilities for rough sleepers at Street Alternative sessions run 4 times a week by Aberdeen Cyrenians.
- 2.10 2,005 people participated in activities and services provided in Community Projects and Flats. Cummings Park, Seaton and Tillydrone Community Flats are wholly funded by Fairer Aberdeen, and a number of organisations use these venues to deliver services within the areas. The number of attendances to use their facilities including phone, computers, making enquiries and getting information totalled 14,993.
- 2.11 Police Scotland Operation Begonia provided 1,144 hours of additional police patrols engaging with sex workers, reducing numbers of calls to the Police regarding on street prostitution in the City Centre and Seaton.

2.12	428 people participated in Adult Learning activities and 136 people were involved in producing community media. 6 hour-long programmes, representing key issues and news from the regeneration areas, were produced and broadcast weekly by members of the local communities. Community magazines were produced and distributed 3 times a year in 7 regeneration areas. Volunteers contributed over 18,000 hours producing community media at SHMU. 91 young people were involved in producing youth media, 22 of them secured a Saltire Award and 10 moved on to employment.
2.13	231 young parents took part in classes to promote positive parenting including cooking, first aid and support with financial issues
2.14	149 older people registered as new learners with Silver City Surfers to learn IT skills and how to use the internet. Beneficiaries included people with disabilities, sensory impairments and dementia.
2.15	The Fairer Aberdeen Board agreed to allocate £10,000 to undertake a participatory budgeting exercise during 2016-17. An additional £10,000 was awarded to match the Fairer Aberdeen funding from the Community Choices Fund, and consultancy from PB Partners was available to support the process. An additional £5,000 was contributed by the Aberdeen Integrated Health and Social Care Partnership.
2.17	The Fairer Aberdeen Board established a PB steering group of community representatives and partners supported by the Coordinator and Development Officer to plan the process, and the PB event took place in October 2016. 60 people attended the event including the Scottish Government Minister for Communities and Housing, and the event was opened and awards presented by the Council Leader. 25 residents of the Froghall, Powis and Sunnybank area attended and were eligible to vote. There were 22 applications received and 12 projects were successful in securing funding. 24 feedback forms were received from voters who attended, the feedback was positive with respondents feeling more able to influence decisions, and that PB was a fair way to allocate funding.
2.18	The Fairer Aberdeen Board will be holding another PB event in March 2018, covering the George Street, Castlehill & Pittodrie and City Centre areas. The areas chosen reflect the desire of the Fairer Aberdeen Board to allocate funding to neighbourhoods with pockets of deprivation but outwith the priority areas that usually receive funding.

### Recommendations for Action

It is recommended that members of the Group:

- i) Note the Annual Report for 2016-17, at Appendix 1, and advise the Fairer Aberdeen Board of any comments on the report;

### Opportunities and Risks

Many of the funded projects are valued and appreciated within local communities for the support they provide residents and the positive impact they have. Over 25,000 beneficiaries and volunteers would be negatively impacted, and services

significantly reduced, if funding was unavailable.

Failure to continue to address the needs of Aberdeen's most disadvantaged communities would have a detrimental effect for the individuals and communities involved and potentially increase costs in the long term for public services. Supporting people into employment, maximizing people's income, providing early intervention in relation to education and health is not only a better outcome for individuals but reduces the costs involved in responding to the effects of poverty in the long run.

The Board regularly monitors the programme to ensure there is no duplication of provision and will continue to review projects as necessary and appropriate.

### **Consultation**

The following people were consulted in the preparation of this report:

Consultation was carried out for the Council report in December 2017, not specifically for this report.

### **Background Papers**

The following papers were used in the preparation of this report.

Fairer Aberdeen Fund Annual Report 2016-17

<https://committees.aberdeencity.gov.uk/documents/s77238/Fairer%20Aberdeen%20Fund%20covering%20report.pdf>

Fairer Aberdeen Fund Annual Report Appendix 1

<https://committees.aberdeencity.gov.uk/documents/s77239/Fairer%20Aberdeen%20Fund%20Annual%20Report.pdf>

#### Contact details:

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**APPENDIX 1:      Fairer Aberdeen Fund Annual Report 2016-17**

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# Fairer Aberdeen Fund Annual Report 2016-17





# **FAIRER ABERDEEN PRIORITY THEMES AND KEY ACTIONS**

## **MAXIMISING INCOME**

Provide access to affordable financial services and products and coordinated provision of quality advice and information services

## **GETTING PEOPLE INTO WORK**

Access to support and skills needed to return to work, including initial engagement, personal development activity and in work support

## **IMPROVING HEALTH & WELLBEING**

Reduce health inequalities; improve mental health and wellbeing; and increase access to affordable healthy food

## **BUILDING STRONGER COMMUNITIES**

Improve access to services in regeneration areas and support community involvement and participation

## **INCREASING SKILLS AND CREATIVITY**

Support learning and creative opportunities, improve literacy and encourage volunteering

**25,778**

people  
supported

**£1.625m**

invested

**45**

funded  
projects

**1070**

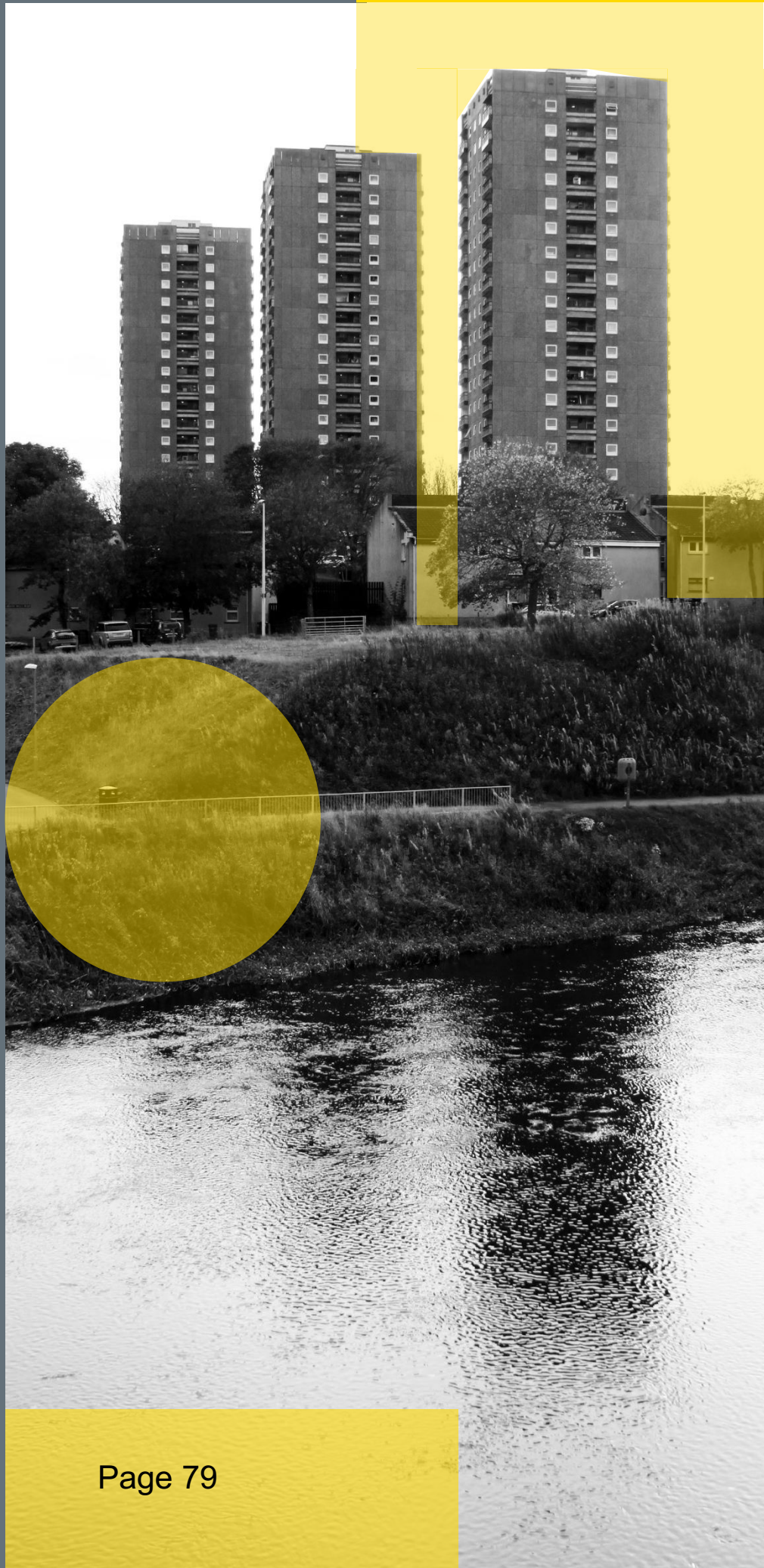
volunteers

**134,713**

hours of  
volunteering  
time

**£1.85m**

value of  
volunteering





# COMMUNITY ENGAGEMENT



"Being on the Fairer Aberdeen Board is an important role; it involves a lot of money and has a big impact on the City. We need to represent our own communities but also see the bigger picture."



**Regeneration Matters** is a forum of community representatives from all the regeneration and priority neighbourhoods in Aberdeen City who have been meeting since November 2006 and are active in identifying and addressing issues around poverty and deprivation. The group meets monthly and as well as discussions on particular issues they also have the opportunity to share information about each of their neighbourhoods and feedback on any meetings or conferences they have attended.

Regeneration Matters also manage the Community Support Fund on behalf of the Fairer Aberdeen Board, to support communications, training, community capacity building and community involvement in regeneration. Over the year this funded printing and delivery costs for community magazines in 7 of the regeneration areas, Fersands Youth Work research, promoting Torry Older People's Network, Reiki training, Cummings Park Flat open day and promotional material for NUART Aberdeen, the street art festival.

Regeneration Matters elect 7 of its members to act as community representatives on the Fairer Aberdeen Board, alongside 3 representatives from the Civic Forum.

## PARTICIPATORY BUDGETING



Funding was allocated to undertake a Participatory Budgeting (PB) process, which is a way for local people to have a direct say in how funds can be used to address local needs. A successful funding bid to the Community Choices Fund, and an additional contribution from Aberdeen City Health and Social Care Partnership meant a total of £25,000 was available.

A steering group was set up to organise the event, made up of community representatives and partner organisations. It was decided to hold the event in Froghall, Powis, and Sunnybank, as this is an area with pockets of deprivation that doesn't usually benefit from funding directed at priority neighbourhoods.

The voting day was held on the 29th of October at Sunnybank School. 60 people attended and 25 were eligible to vote. Of the 20 proposals that went through to the voting stage 12 were successful in receiving enough votes to be awarded funding, these were:

Sunnybank Improvements, Friends of Sunnybank Park  
Cycle Repairs @Man shed, Froghall Community Centre  
Froghall Community Garden, Froghall Community Centre  
Graffiti Art Work, Froghall Community Centre  
Lily Pad Coffee Shop, Froghall Community Centre  
Community Café, Powis Community Centre  
Community Centre Decorating, Powis Community Centre  
Community Games Room, Powis Community Centre  
Community Centre Decorating, Powis Community Centre  
Ping Pong Powis, Powis Residents Group  
Tooled Up – Powis in Bloom, Powis Residents Group  
Get Fit Outside, Sunnybank Community Centre  
Wheels Are Fun, Sunnybank Community Centre

“

It gives people the chance to directly influence how funding is allocated.”

**U DECIDE**

The Fairer Aberdeen Fund is allocated by Aberdeen City Council to tackle poverty and deprivation. The Fund is dispersed and managed by the Fairer Aberdeen Board, a sub group of the Community Planning Partnership, made up of representatives from the regeneration areas, the Civic Forum, the Council, NHS Grampian, Police Scotland and ACVO (Aberdeen Council of Voluntary Organisations). In 2016-17 funding of £1,650,000 was made available to support work in regeneration areas and across the City with vulnerable groups and individuals, fitting with the main priorities decided by the Board.

Funding was awarded to 45 projects within the main programme, as well as a Community Support Fund to support community engagement, an Employment Support Fund to support costs associated with getting people back into work, and a Participatory Budgeting event.

Grants ranged from £200 to £158,000 in value. A total of 25,778 people were involved in, or benefited from, funded initiatives, 4,995 of them were under 16 years old. 1,070 volunteers contributed 134,713 hours of volunteering time with a value of almost £1.9m\*, more than doubling the value of the Fund.

\*Volunteering time is generally valued as the average hourly pay rate in the area, in Aberdeen this was £13.73. (Office of National Statistics, the Annual Survey of Hours and Earnings (ASHE))



The Fund focuses on neighbourhoods that fall within the most deprived 0-15% in Scotland, according to the Scottish Index of Multiple Deprivation, as well as supporting vulnerable groups and individuals across the City.

### PRIORITY NEIGHBOURHOODS

**Cummings Park**

**Middlefield**

**Northfield**

**Seaton**

**Tillydrone**

**Torry**

**Woodside**

### PRIORITY GROUPS

**People living in poverty**

**Lone parents and families with children**

**Unemployed people**

**Children and young people**

**People with health issues**

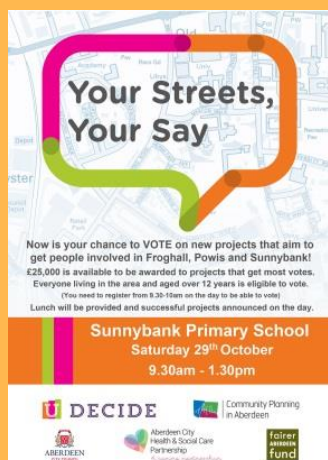
**Older people**

**Minority groups with an identified need**



**“PB is community empowerment at its best.”**

Jenny Laing, Council Leader



“Overall, a great success; feedback from those participating was very positive, and even with slightly lower numbers than expected, there was a real buzz at the event with people networking and interacting enthusiastically. It was great to see the Minister for Communities and Housing, as well as the Council Leader attending.”

Alan Budge, PB Partners



# MAXIMISING INCOME

**AIMS** | Provide access to affordable financial services and products and coordinated provision of quality advice and information

**5,883 people** received money advice or income maximisation advice, with a total financial gain of £3,031,494, an average of £1,051 per person

**5,982 adults and 2,393 juniors** saved with credit unions, depositing £1,103,978 in savings and 3,319 affordable loans totalling £2,235,714

**405 tonnes** of free Fareshare produce distributed, the equivalent of 81,000 food parcels or 964,285 meals

**1,454 referrals** to the Cash in Your Pocket database, which supports people to access the financial inclusion support they need

**3,111 food bank beneficiaries** signposted to other agencies for support



Food banks provide support and access to a range of services and advice as well as emergency food for those in crisis

The funded initiatives which contributed to these achievements through the year are:

**Cash In Your Pocket (CIYP)** acts as a central hub for the operation of its financial inclusion partners, delivering a one-stop referral system to allow access to the full range of organisations that can assist with financial inclusion issues, and coordinating provision.

**Money Management for Women** provides help and advice with money management, budgeting, benefits and debt, to women who are clients of Grampian Women's Aid.

**Aberdeen Illness and Disability Advice Service** offers confidential, independent and impartial financial advice to anyone affected by illness, disability or a long term health condition.

**Food Poverty Action Aberdeen** provides food for those in food poverty, as well as coordination and networking between organisations involved in food bank work. They also provide support to address issues around health and well-being, financial capability and employment.

**Financial Capability at the Foodbank** provides financial health-checks and budgeting advice, including welfare benefits advice, to beneficiaries using the CFINE Food Bank.

**North East Scotland Credit Union (NESCUCU) and St Machar Credit Union** improve access to affordable financial services and products and develop credit union membership, by

providing and promoting easy access savings accounts for adults and juniors and low cost loans within the community.

**CAB Money Advice Outreach Project** provides advice and information using community centres as drop-in centres and for appointments, assisting clients to maximise their income from welfare benefits and to reduce levels of debt.

**Care and Repair** provides advice and financial assistance to older people and people with disabilities, to maximise household income and raise charitable funding on behalf of individuals to carry out repairs, improvements and adaptations to the home.

**19,073 people benefited and a total of 351 volunteers contributed 84,247 hours of volunteer time**



"Pauline was unexpectedly admitted to hospital. Prior to hospital admission, she worked part-time, receiving Working Tax Credits. Pauline lived in a 3<sup>rd</sup> floor council flat with her 3 children aged 14, 9 and 7. Told by her employer she was not entitled to sick pay. Pauline was extremely worried about her rent and how she was going to manage on a reduced income. Physically she was unable to manage the stairs to her flat, causing delay with hospital discharge.

After picking up a CIYP leaflet, available in the ward, Pauline decided to contact CIYP for help.

On receiving the referral, CIYP immediately made onward referrals to both Aberdeen Illness and Disability Advice Service (AIDAS) and the Disabled Persons Housing Service to provide help with benefits and housing.

Pauline was visited in hospital 4 days later. Claim forms for Employment & Support Allowance (ESA) and Housing Benefit were completed and steps taken to advise HMRC of the change in circumstances. ESA of £73.10 per week was awarded, along with full Housing Benefit.

Within one week of discharge from hospital, Pauline was re-housed and able to move into a ground floor flat, suitable for the needs of herself and her family."

## Cash In Your Pocket

"Now that I don't have financial worries on top of my worries about my health I can concentrate on getting well again."

*Client A visited the food bank and became very hostile when asked if he needed help. He had negative experiences dealing with the authorities and felt the world was against him. The questions they were asking seemed to him to be intrusive and not relevant to helping him. He had missed a medical appointment with the DWP and was at risk of losing his benefits.*

*Often people will be worked up emotionally, feeling they have to fight the system. Sometimes a cup of tea and a chat gets the problems out in the open and we can explain we are independent and here to help. Empathy goes a long way.*

*After various long phone calls I succeeded in getting his benefits reinstated and getting him the health care he needed. After becoming exposed to drugs in the hostel I contacted his housing officer and expressed my concern. That day he was moved into his own property and we helped him get furniture and other items to build his new home.*

*He still comes to visit me and I'm happy to see the improvement in his mental health. He has a foundation to build his life on now.*

FINANCIAL CAPABILITY AT THE FOOD BANK

# FOOD POVERTY ACTION ABERDEEN



"There has been consistently high demand for emergency food across the City. The partnership has continued to grow and expand both in terms of membership and distribution, with currently 63 members. CFINE's food bank distributed over 10,000 food parcels last year, with 1,100 distributed in May 2016 alone.

The amount of FareShare produce made available across Aberdeen has increased in the last year. 405 tonnes, equivalent to 964,285 meals, was generated over the period, and was distributed to community organisations and charities in regeneration areas and other disadvantaged, vulnerable, low income groups. Based on a modest estimate of 1kg = £3 the value of the produce was £1,417,500.

CFINE continues to support a small army of volunteers from many different backgrounds, with differing needs, talents and abilities. Volunteers are the back-bone of CFINE, over 250 have given their time and energy in the last year, including adults with learning difficulties, young people, long term unemployed, and people with mental health issues. The benefits of volunteering in a supportive, person-centred environment contribute to social inclusion and employability, with access to other services such as financial capability advice, food hygiene and first aid training, and cooking classes."



# GETTING PEOPLE INTO WORK

**AIMS** | Access to support and skills needed to return to work, including initial engagement, personal development activity and in work support

**14 access centres** in areas of high unemployment offered weekly employment support drop in sessions

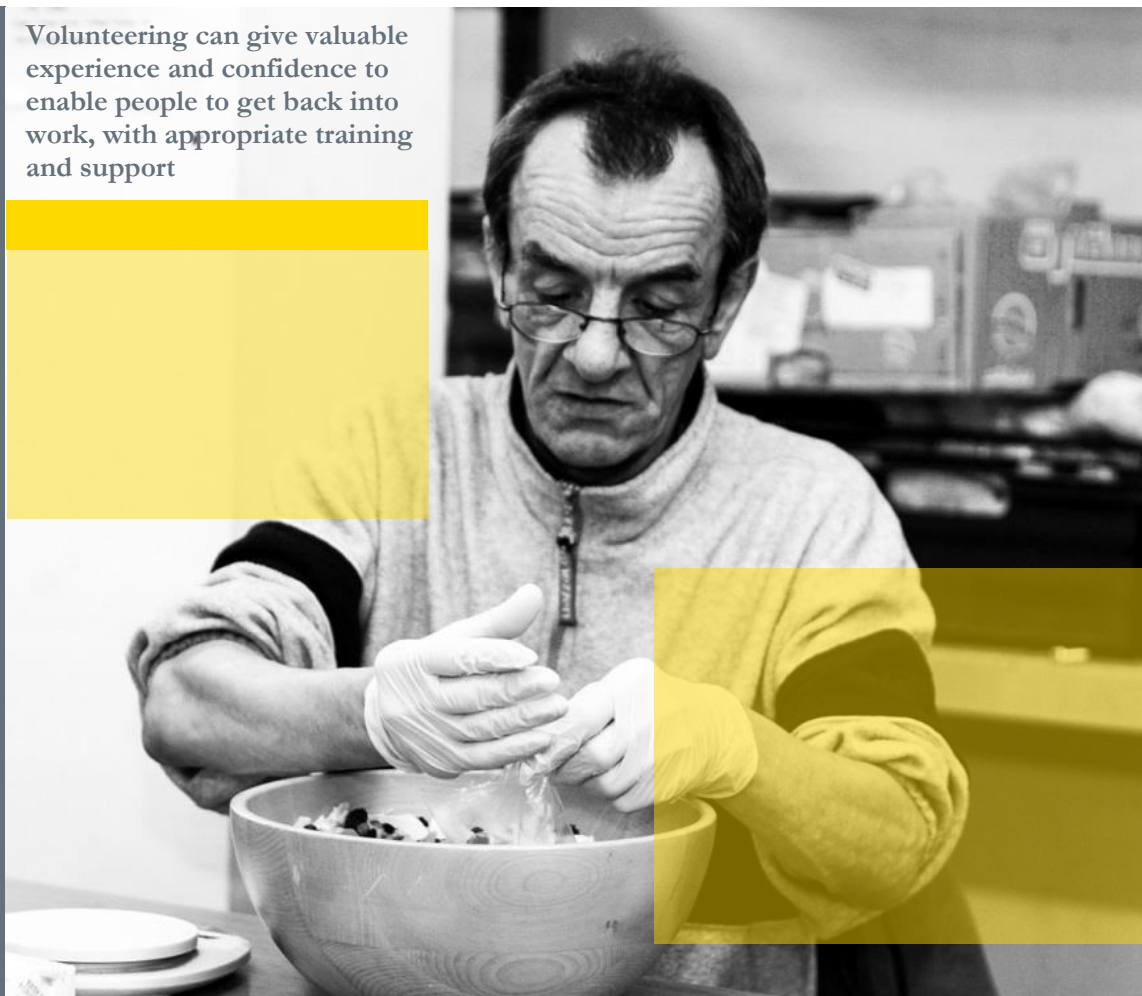
**314 people** moved into work

**Over 100 people** accessed a support fund to help overcome financial barriers, providing clothing for interviews, transport, training and qualifications

**137 young people** were involved in activities designed to increase their opportunities to move into positive destinations

**75 young people** moved onto employment, education or training

Volunteering can give valuable experience and confidence to enable people to get back into work, with appropriate training and support



The funded initiatives which contributed to these achievements through the year are:

**Pathways** supports residents of regeneration/ priority areas into employment by providing tailored support for people from the first stages of job seeking through to securing and maintaining employment. They identify and encourage participation of hard to reach residents in priority areas through weekly drop-ins, work clubs, established links with partner agencies and individually tailored one to one Keyworker support.

**shmuTRAIN (Station House Media Unit)** offers comprehensive employability support and skills

development training to young people aged 14-19, using community & digital media to engage young people, increase motivation and develop core skills such as confidence, communication and team work, and to support young people to move on to a positive destination.

**Prince's Trust Team Programme** provides a 12 week personal, social and employability skills development programme for participants aged 16-25 who are disadvantaged, with a high proportion having complex needs including offending behaviour, drug

and alcohol issues, behavioural issues, problems with literacy, numeracy, mental health and homelessness.

**NESS (North East Sensory Services) Employment Service** provides an employment service to blind, visually impaired, deaf or hard of hearing people who live in Aberdeen City. They provide specialist support enabling people to access relevant employment, education and training opportunities and to sustain opportunities which have already been accessed.

**746 participants were involved and 11 volunteers contributed 810 hours of volunteer time**





**“Pathways helped me find the job I needed to suit my family situation.**

**This has made our lives better in more ways than one.”**

**Pathways client**

shmutRAIN



**“When I started the course I was quite nervous because I was meeting new people and I was presenting a live radio show, but I’ve definitely become a lot more confident and I’ve really enjoyed being a part of the group.”**

“This funding has enabled shmu (Station House Media Unit) to continue to develop the 10-year, £2.4million initiative, that supports 14-19yr olds in Aberdeen who are in, or likely to fall into, the Opportunities for All/MCMC category to develop the skills they need to progress on to a positive destination. The project, in its eighth year, works with young people in the Early Interventions group (Senior Phase) and in the Positive Transitions group (16-19).

To date the project has now supported 288 pupils within Early Interventions and successfully helped 255 pupils move on to positive destinations (89% success rate), and 254 trainees within Positive Transitions have been supported with 217 moving on to positive destinations (85% success rate).

Across both strands, we have recorded an overall success rate of 87% of young people moving on to positive destinations over the eight years that the initiative has been operational.”

**“NESS (North East Sensory Services) continues to offer the only specialist employment service to hearing impaired and Deaf people, as well as to visually impaired and blind people living in Aberdeen City.**

**Over the year 71 clients have received support, 2 of these moved into work and 26 were supported to retain work or look at alternative options.**

**This has, by far, been the most challenging period in the history of NESS Employment Project. The downturn in the oil industry in Aberdeen has impacted greatly on our clients, who are already facing significant barriers into work. There has been a distinct lack of jobs and people who were made redundant and displaced from the oil industry have accepted job roles they may not have normally taken up, meaning there are fewer opportunities available. The competition for available jobs has been greater than ever, making it particularly hard for our clients to successfully gain employment. The need for this service is possibly greater than it has ever been to date.”**



# IMPROVING HEALTH AND WELLBEING

**AIMS** | Reduce health inequalities; improve mental health and wellbeing; and increase access to affordable healthy food

**63 Community Food Outlets** operated in local communities, 35 of them in Sheltered Housing complexes, and 405 tonnes of free food was distributed to 124 organisations through FareShare

**30 families** in regeneration areas were supported to prevent further crisis and family breakdown, and 6 families no longer required Social Work support

**573 people** accessed 4,995 sessions of counselling provision, 200 of them were under 16 years old, and counselling was provided in 7 regeneration areas

**172 volunteers** were recruited, trained and supported to provide meals, laundry and showering facilities to rough sleepers 4 times a week

**43 vulnerable people** took part in a recovery programme based on community involvement, personal development, wellbeing and employability skills



**Tuk In** aims to promote healthy eating and provide affordable food from surplus produce. On its first outing it helped deliver outreach youth work in Fersands, where soup and bananas were enjoyed on a chilly evening

The funded initiatives which contributed to these achievements through the year are:

**Aberdeen Foyer Reach** delivers personal, social, wellbeing and employability skills development programmes, aimed at participants who are in recovery from any long term condition e.g. substance misuse, mental illness or physical illness.

**Befriend A Child** provide accessible group activities for children involved in the Befriend A Child scheme.

**Home-Start** coordinate home visiting support to families identified as at risk and hard to reach, working to prevent further crisis and family breakdown.

**CFINE (Community Food Initiatives North East)** maintain and develop Community Food Outlets to provide healthy, affordable food and raise awareness of healthy cooking and eating.

**Cyrenians Street Alternatives** provides a volunteer led service offering practical support to people in Aberdeen City who are sleeping rough or who have no access to cooking or personal care facilities.

**Healthy Roots** maintain and develop the community-run Manor Park.

**Mental Health Aberdeen and Pathways to Wellbeing** provide locally based, easily accessible counselling services across all the regeneration areas,

**Printfield Feel Good Project and Tillydrone Health & Well Being Project** provide Complementary Health sessions to increase relaxation and wellbeing.

**Seaton Recovery Project** provides support to those recovering from alcohol/drug misuse and access to specialist support services

**1,083 people benefited and 277 volunteers contributed 9,773 hours of volunteer time**



"A Health Visitor referred the family, a young Mum and 2 year old child, after she had concerns about their isolation and the fact that Mum was in the care system growing up and had just moved from temporary accommodation into a permanent address. Volunteer support was put in place and she was the only person mum was interacting with. We managed to access a Me2 place for the child and that has been going well. Mum was very reluctant to engage with Speech and Language Therapists but with the support of her volunteer she was able to successfully do this and mum has been implementing the advice from them so that the child's speech has improved significantly. Mum and the volunteer have such a close relationship that when they both felt things had been achieved they were able to have a discussion about support ending as all the needs for this family have been achieved."

## Home-Start



"I now feel confident in myself and don't believe I could have managed this without the help of ACIS Youth."

"Over the years we have given much data on how we feel this project has been evolving – instead it seemed more relevant to let some of the young people 'speak' to you on how they feel they benefit from ACIS Youth. So below are some comments written by young people themselves:

*I have a new goal of meeting new people and not to worry about what people say about me.*

*Helped me work out my gender.*

*Helped me understand the relationships in my family.*

*A great service which has given me a judgement free outlet to express my feelings and concerns - also very adaptable and understanding of situations.*

*They've been amazing and helped me so much.*

*Fantastic, I felt supported throughout and it gave me relief and freedom to speak about anything.*

*It was wonderful and made me feel like I had a place I could go when I was upset.*

*It's been a place where I can talk without fear of being judged or criticised. Really liked the counsellor - she's very nice.*

*Excellent service, an amazing counsellor who has changed my life."*

## ABERDEEN CYRENIANS



"As in previous years, Street Alternatives opened every day over the festive period, including public holidays, to compensate for the gap in food services available in the City when other services close. With this extended service we are able to provide further opportunities for service users to access personal care facilities, seek assistance from an Advice, Information and Support worker; and get the benefit of regular social interaction with staff and volunteers they know, at a time where this can be especially crucial.

Extended service at Christmas can only happen with a huge increase of volunteer hours, new volunteers, and the extra coordination to make it all happen."





# BUILDING STRONGER COMMUNITIES

**AIMS** | Improve access to services in regeneration areas and support community involvement and participation

**Community Flats** in Cummings Park, Seaton and Tillydrone and Middlefield Youth Flat were funded and used by a number of organisations to deliver services within the areas

**2,005 people** participated in activities and services provided in Community Projects and Flats

**14,993 attendances** to use facilities in funded Community Flats including phone, computers, making enquiries and getting information

**1,525 young people** under 16 years old took part in activities

**1,144 hours** of additional police patrols engaging with sex workers reducing numbers of calls to the Police regarding on street prostitution in the City Centre and Seaton



Outreach Youth Work in Fersands

The funded initiatives which contributed to these achievements through the year are:

**Cummings Park Community Flat, Printfield Community Project Tillydrone Community Flat and Seaton Community Flat** provide resources for community activity; venues for a range of organisations that offer support, information and advice; and support community capacity building and adult learning.

**Fersands Family Centre Family Support Worker and Twos Group** provides a safe, welcoming and stimulating environment to deliver good quality play and learning experiences to encourage motivation, and enthusiastic learning.

**Middlefield Youth Flat and Under 11s work** supports young people, especially those with low self-esteem and lack of confidence.

**Fersands Youth Work Support** provides a wide range of youth work services to encourage young people to experience new activities, gain new skills, build relationships and learn about health issues, employment and other issues relevant to them.

**Police Scotland Operation Begonia** provides dedicated, directed patrols with the aim of tackling prostitution; by encountering, identifying and engaging with both on and off street sex industry workers.

**SHMU Community Reintegration Support Service** works with ex-offenders, following their release, to create strong, supportive community networks and develop effective community based multi-agency working.

**Tillydrone ACT Attack** provides drama classes as a means to help promote a sense of value, self-worth, and self-confidence in young people, and give them an appreciation of Arts, drama and music while having fun and enjoying themselves.

**Aberdeen Lads Club Big Bang Drumming Group** provides percussion workshops for young people, to create a performance band to enhance participants' confidence, self-esteem and social skills.

**Choices Relationship Revolution** delivers an early intervention programme to break the cycle of gender based violence and sexual exploitation and to raise awareness, challenge prejudice and stereotypes amongst young people.

**3,014 participants were involved and 169 volunteers contributed 8,121 hours of volunteer time**

“Local residents see the flat as a one stop advice shop and come in seeking help and advice for their problems. We refer to a great number of other agencies. Our free phone line really proves a lifeline for many residents. Residents phone about medical appointments, housing issues or benefit queries. This service has been used 382 times within the last year.

Pathways have been using the flat as a base to meet Seaton residents to help them with creating their CVs, job search and job applications, whilst also identifying training needs and helping with appropriate funding. Pathways have continued to support many Seaton residents back to work.”

### STAR Flat, Seaton



“The younger ones have really enjoyed cooking, when we get food from CFINE they come up with recipes to use whatever we get.” *Middlefield Youth Flat*



## COMMUNITY REINTEGRATION



“Within the prison setting, 63 prisoners have engaged personally with services to create media through radio and our prison magazine, sharing information with their peers within the prison.

MAP participants are now in our community post-release, and have media focussed skills and wish to ‘give something back’. We have eleven participants currently making music, creating radio and adding interviews to the prison based magazine to show what opportunities are available and encouraging their peers in the prison to become involved in new positive journeys of change themselves. We are really pleased that so many are continuing to engage in the community and giving something back positively.

To date, only two of the participants who are being supported by our CIS worker have been returned to serve further custodial sentences.”



# INCREASING SKILLS AND CREATIVITY

**AIMS** | Support learning and creative opportunities, improve literacy and encourage volunteering

**136 people** were involved in producing community media, including 16 editions of community magazines in 7 regeneration areas, and weekly community radio programmes

**91 young people** were involved in producing youth media, 22 of them secured a Saltire Award and 10 moved on to employment

**231 people** took part in classes to promote positive parenting including cooking, first aid and support with financial issues

**445 older people** were supported to use technology and engage online and 150 learning sessions were delivered

**598 young people** under 16 years old took part in activities

shmu Community Media develops skills and builds community capacity



The funded initiatives which contributed to these achievements through the year are:

**SHMU Connecting Communities Through Community Media** supports the production of community media in regeneration areas, exploring and addressing local community issues and developing skills by providing training and support, developing opportunities for underrepresented voices to be heard across the city; creating a wide range of benefits for individuals and communities, fostering a spirit of engagement and partnership working; developing transferrable skills in participants; and contributing towards increased social capital.

**SHMU Youth Media** provides creative opportunities for young people (between the age of 12-19), primarily from the regeneration areas of Aberdeen, to train and take part in all aspects of the production of regular radio programmes

**Silver City Surfers** provide one to one computer tutoring for over 55s in the City Centre, and Northfield/Cummings Park areas, so they can confidently learn how to use the computer and surf the internet safely in a welcoming and social environment.

**St Machar Parent Support Project Positive Lifestyles** provides support to young parents, helping them identify issues and to engage with the relevant agencies before they reach crisis point, preventing future long term need for statutory services.

**WEA Reach Out** provides literacy opportunities for non-traditional learners, which are accessible and inclusive and appropriate to learner needs, offering flexible literacy programmes and routes to volunteering and employment.

**1,862 participants were involved and 262 volunteers contributed 31,762 hours of volunteer time**



"I knew nothing about computers when I came to Silver Surfers. The tutors are brilliant and I have learned a lot. I am elderly and I only wish I knew about the Surfers before. It has totally opened up a new interest for me. I only hope it continues for many years."

Silver City Surfers



ST MACHAR PARENT SUPPORT

"The mums have taken part in cooking sessions learning how to make cheap meals from scratch, making cheap soups and stews and puddings that they can do with their children."

Choices also came to meet with the women to speak about relationships and domestic violence and how they can access support if they ever find themselves in that situation.

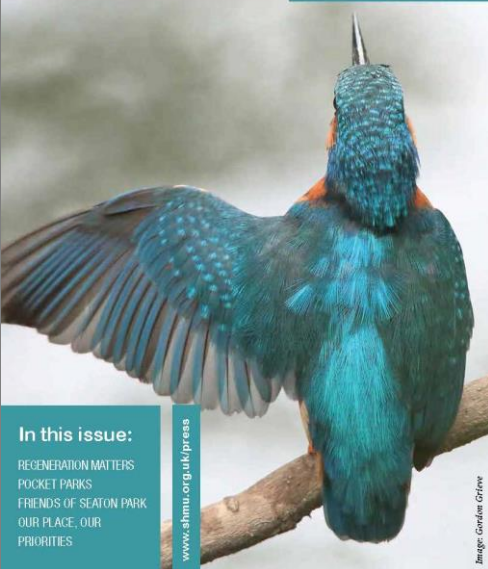
Pathways have been valuable for our service users, helping them with CVs and looking for employment. We also refer to their counselling service, which is delivered within our building, so our clients find it easier to access.

We provide a crèche when there is a need for this, crèches are still key to allow the mums to participate in the group as it is breaking down the barriers preventing them from attending."



COMMUNITY NEWSLETTERS

seatonscene  
Winter 2016



In this issue:  
REGENERATION MATTERS  
POCKET PARKS  
FRIENDS OF SEATON PARK  
OUR PLACE, OUR PRIORITIES

www.shmu.org.uk/press

Image: Graham Green

woodside  
free press  
Winter Edition 2016



Green in the Sands  
Woodside Burgh Hall  
Woodside 125

Torry's Vision  
Spring 2016



In this issue:  
ABERDEEN HARBOUR  
EXPANSION  
PARTICIPATORY BUDGETING  
TORRY SQUAD  
PLAY MEMORIES OF TORRY  
TORRY COMMUNITY COUNCIL

www.shmu.org.uk/press



*The questions they were asking seemed to be intrusive to him and not relevant to his problems. He had missed a medical appointment with the DWP and was at risk of losing his benefit...*

*...after various long phone calls we succeeded in getting his benefits reinstated and getting him the health care he needed.*



*After becoming exposed to drugs in the hostel I contacted his housing officer and expressed my concern. That day he was moved into his own property and we helped him get furniture and other items to build his new home.*

*He still comes to visit me and I'm happy to see the improvement in his mental health. He has a foundation to build his life on now.*



# Your Annual Outcome Improvement Report 2016/17

Aberdeen - A place where all can prosper

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# Community Planning Aberdeen Foreword



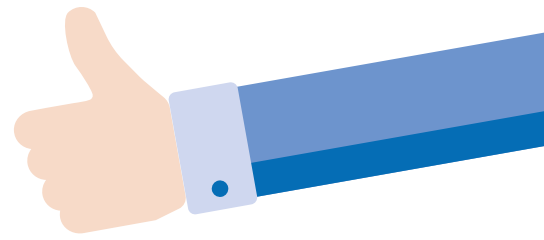
By Councillor **Jenny Laing** and  
Chief Superintendent **Campbell Thomson**

Community Planning Aberdeen is the name of the community planning partnership at the heart of the city. The partnership consists of senior representatives from all partner agencies working together to deliver improved outcomes for those who live, work, visit and do business in Aberdeen.

The introduction of the Community Empowerment Act (Scotland) 2015 places a legal duty on community planning partners to set out and achieve outcomes. To help do this Community Planning Aberdeen produced a Local Outcome Improvement Plan (LOIP). This report summarises and reflects on the themes and priorities within the LOIP which sets out a clear vision and a ten year plan for how Community Planning Aberdeen will help improve outcomes by working together with communities.

Key changes to achieve improved outcomes have been highlighted as well as areas for improvement which were reported in our Annual Report.

A fundamental aspect of Community Planning is working with our partners and communities to develop the services that they need. Each of the community planning partners plan the delivery of their services in a range of ways, and as partners our commitment is to work together to improve outcomes for our communities.



## Our Partners include:

- NHS Grampian
- Police Scotland
- Scottish Fire and Rescue
- Aberdeen City Health and Social Care Partnership
- Integrated Childrens Services
- ACVO
- NESTRANS
- North East Scotland College
- University of Aberdeen
- Aberdeen City Council
- Scottish Enterprise
- Alcohol and Drugs Partnership
- Aberdeen and Grampian Chamber of Commerce
- Robert Gordon University
- Sport Aberdeen
- Scottish Environmental Protection Agency
- Civic Forum

This report is a celebration of what has been achieved so far, but there is still so much to be done. Our thanks go to all staff across the partner organisations and to communities for their hard work. We are excited to see what more can be achieved in the year ahead.

If you would like to receive a full copy of the Annual Performance Report or to find out more about the LOIP please visit:



[www.communityplanningaberdeen.org.uk](http://www.communityplanningaberdeen.org.uk)

or email the Community Planning team



[CommunityPlanning@aberdeencity.gov.uk](mailto:CommunityPlanning@aberdeencity.gov.uk)

# Changes we have made:

It has now been almost 16 months since the LOIP was first published and during this time there has been a power of work to progress many of the change activities we detailed within the LOIP.

This section of the report is structured around the themes and priorities within the LOIP and provides information about the areas where we have made key changes over the last year to help us achieve our improvement aims. Importantly, it includes the data which tells us whether our changes are resulting in improvement of outcomes.



## Prosperous Economy:

There are signs of an improving economic situation. There has been an increase in hotel and city centre premise occupancy. We expect to see further improvement in our economic data in the months to come as a result of our efforts to rejuvenate the city centre, the major infrastructure developments taking place, the refurbishment of Aberdeen Art Gallery, the new Aberdeen Exhibition and Conference Centre and the opening of £27m state of the art Recycling Centre for Aberdeen.

However, it remains a challenging time with the decline of oil and gas and we need to do more to support local business growth. We are testing some ideas to support business start-ups in our communities but more needs to be done with communities to build their skills and confidence.

Affordable housing is an important measure of an inclusive economy and we are on track to build in excess of 600 houses by the end of the financial year, and again the year after as a result of a new housing development and funding opportunities.

2016/17  
**38.1%**  
of Household  
waste recycled



2017/18  
year to date  
**48%**  
of Household  
waste recycled

2015/16  
**57%**  
Hotel  
occupancy rates



2016/17  
**63%**  
Hotel  
occupancy rates



**216** affordable houses  
built year to date in 2017/18

On track to build **600**  
by the end of the year.



## Looking ahead:

We aim to  
**increase footfall**  
in Aberdeen's Business  
Improvement District



## City Centre Rejuvenation



As part of the City Centre Masterplan Operation Union Street Rejuvenation was launched in partnership with Aberdeen Inspired and local businesses. Phase 1 of the operation has included the upgrading of street furniture and the creation of a dedicated team for targeted cleaning and repairs. The mile-long street is currently undergoing the second phase of the project launched last September where a second specialist deep clean is under way to rejuvenate the street. The next phase will include repairing and preserving key buildings on Union Street as part of a Conservation Area Regeneration Scheme, for which Aberdeen City Council has secured and matched an award of £1.2m from Historic Environment Scotland.



## Prosperous People:

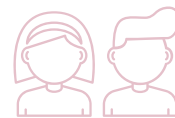
Supporting families to give children the very best start in life is one of our key priorities. Efforts are being made to expand provision of high quality, affordable early learning and childcare place through initiatives such as the Me2 Service, which provides free early learning and child care for 2 year olds of families on welfare benefits. Aberdeen is the first Scottish city to be accepted on to the Unicef Child Friendly City program and Aberdeen City Council has worked closely with Unicef UK to deliver the 'Rights Respecting School Award' which promotes creating communities where children are valued and are able to thrive. Our data shows that the attainment gap between the highest and lowest achieving 20% is narrowing and more children in Aberdeen are achieving better destinations after leaving school, including those from deprived areas. But we need to do more to help our looked after children. This involves ensuring that staff have the right information to provide immediate and bespoke support for children.

We know that to achieve real and lasting change in our society, we need to empower communities to help themselves and community empowerment is a central theme which runs throughout our LOIP. This means supporting people and communities to be more resilient. But there are members of society who are vulnerable and at times need more support to keep safe from harm.

Hospital admission rates  
decreased by **5%** in  
2016/17



**83.6%** of young people  
from deprived  
areas enter positive destinations  
upon leaving school



**4% reduction**  
in the attainment gap between  
the highest and lowest  
achieving 20% of pupils in  
2016/17



Early detection and intervention of people at risk of harm continues to be of upmost importance for the Partnership and our improvement efforts continue to focus on how we can improve the sharing of data between our organisations to support this to happen.

We hope to see the positive impact of these initiatives in next year's data, if not before.

### Looking ahead:

We aim to **increase the number of staff** entering the early learning and childcare sector



### Choose Life App

**28% decrease**  
in suicides during 2016

Over the last year we have taken steps to protect a wide range of vulnerable people. We launched the Choose Life app which reached 22,000 users between March 2016 to August 2017. During this time Grampian has seen a 28% decrease in suicides during 2016 compared to an 8% increase nationally.



### Prosperous Place:

Some of our best examples of partnership working can be seen in our work to improve community safety outcomes. We've seen an 8% increase in the percentage of people who reported that they feel safe in the city since last year and a reduction in crime overall. New schemes such as AMPED, which aims to divert young people from antisocial behaviour; and the alcohol misuse referral scheme, which signposts people with alcohol issues to support and recovery services, aim to tackle some of our most persistent community safety issues at their root cause. We also launched our Priority Families Service in January 2017, which offers intensive help through partnership working to families affected by antisocial behaviour, offending and wellbeing issues. Already we are seeing evidence that families involved are experiencing improved outcomes. We hope to see the positive impact of these initiatives in next year's data, if not before.



Helping people affected by household food insecurity is a focus for the Partnership. We hope to be able to see a future improvement in the data as a result of initiatives being put in place now; such as free school meals during holidays in our priority localities and supporting communities to grow their own food.



**91%**  
of people felt safe  
in the city centre in  
2016/17



Overall crime reduced by  
**6%** in 2016/17

**Gold Award**  
achieved at the  
Beautiful Scotland  
awards in 2017



### Looking ahead:

We aim to increase the provision of  
**community food growing spaces**





## First Cruyff Court in Scotland



The first Cruyff Court in Scotland opened in Aberdeen in January 2017. We worked in partnership with The Denis Law Legacy Trust, the Johann Cruyff Foundation, the People's Postcode Lottery, Tiger Turf and Hunter Construction Ltd to bring the initiative to the Granite City. The previously run-down space at Catherine Street Court has now been transformed into a hi-tech, all-weather play and activity area for families in the surrounding community and wider Aberdeen area. Named 'Cruyff Court Denis Law'; in honour of Dutch footballing legend Johan Cruyff and Aberdeen's Ballon d'Or winner Denis Law, the new facility provides a modern safe play area that encourages young people to get outdoors and enjoy a variety of sports and activities.



## Enabling Technology:

Becoming digitally friendly is essential for improving daily life for the significant majority of people and businesses in Aberdeen and the roll out of public access Wi-Fi across the city has been an important development this year. Thirty public buildings, Union Street and Union Terrace now have free Wi-Fi available to the public. There are other areas however where we are not yet seeing the benefits of our work.

We have been targeting our priority localities to help people benefit from free Wi-Fi spots. The programme has been rolled out initially in the areas of Northfield, Cummings Park, Woodside and Tillydrone. The two-year project has been designed to give regeneration areas in Aberdeen access to information and help to encourage education, training and skills development.



An aligned programme has seen sheltered and care housing in the south of the city provided with free public Wi-Fi to address social isolation, health and care challenges for residents. Residents and their guests are now able to access the internet at high speed and consultations and meetings are taking place over a video conferencing solution. In the south we are investigating the use of the network to enhance and add services for residents. This includes the development of video based, shared fitness classes across centres. The public Wi-Fi programme continues to develop with installation planned for the remainder of the city centre (including the Broad Street redevelopment) and the beach front.

 **98%** of households have the ability to access **superfast broadband**

4G Coverage has increased from **33%** in 15/16 to **90%** in 2017/18



### *Looking ahead:*



We aim to increase the % of Businesses which have access to **ultrafast broadband**

### Wi-Fi Network Delivery



We have been collaborating with the Wireless Infrastructure Group and Telefonica (O2) to construct phase one of Aberdeen's multi operator wireless scheme. It is the first fibre-connected, multiple operator capable, small cell network in the UK, and is attached to public infrastructure such as lamp-posts and traffic lights to deliver faster and higher capacity mobile services. The technology was turned on in September 2017, at key locations within the city, such as the rail station, Pittodrie Stadium and the University of Aberdeen. This is part of a £10 million plan to expand the network across the city over the next few years as part of the plans for the city to be a leader in digital technology and to unlock future investments for Aberdeen.



# Working with Communities:

## Engagement, Participation and Empowerment Strategy

Our Engagement, Participation and Empowerment Strategy was published in December 2016 with the aim that service users and communities are proactively and routinely involved in any developments that affect them. We are currently in the process of developing a toolkit which will sit alongside the strategy to include guidance on a variety of methods, skills and techniques useful in working with communities.

## Locality Planning

Community Planning Aberdeen approved three draft Locality Plans which were published in April 2017 covering the period of 2017 – 2027 for the priority areas below.



The vision and strategic priorities set out within the three Locality Plans provides a clear focus for the future to deliver improvements on those areas where further work is required to ensure people in these communities and young people in particular, have equal opportunities to develop their full potential.

The locality plans have been developed as living documents, and are being developed in consultation with local residents. Locality Partnerships have been established with the aim of at least 50% of members to be from the neighbourhoods themselves. These Boards will oversee the continued development and delivery of these plans.



**63%**

of members of the  
Locality Partnerships are  
Community Reps

To get involved in any of the Locality Partnerships please visit our facebook pages or contact the Locality Managers who would love to hear from you.

### TORRY -

Colin Wright, Locality Manager



COWRIGHT@aberdeencity.gov.uk



@CommunitiesTorry

### CUMMINGS PARK, HEATHRYFOLD, NORTHFIELD, MASTRICK AND MIDDLEFIELD -

Kay Diack, Locality Manager



KDiack@aberdeencity.gov.uk



@NorthfieldTotalPlace

### WOODSIDE, TILLYDRONE AND SEATON -

Paul Tytler, Locality Manager



PTytler@aberdeencity.gov.uk



@tillywoodsea



## Participatory Budgeting

Three Participatory Budgeting events called “U Decide” took place between October 2016 and March 2017 with the aim of encouraging community participation in Locality Planning as well as identifying community based solutions to the priorities identified within each of the Locality Plans.

The Fairer Aberdeen Fund has strong community representative membership, and is supported by Community Planning Partners. Events took place in three regeneration areas, with local steering groups set up for each locality.


Residents from each locality voted for projects they thought should receive a share of £250,000. Funding was provided by Community Planning Aberdeen, Aberdeen City Council and the Scottish Government.

There were 156 bids received from local groups, individuals and organisations and 3,694 residents voted across the Localities, which is an average of 8% of the population of the localities.

There were 40 successful bids, with grants ranging from £600 to £15,000.

To find out more or get involved please visit [www.aberdeencity.gov.uk/udecide](http://www.aberdeencity.gov.uk/udecide)

## DECIDE

**93%** 

voters in the localities felt more empowered to make changes in their community

**3873** residents across the city voted in PB events in 2016/17



**40** successful bids from community projects in the localities



**£384,500** spent on funding all the successful projects across the city



## Community, Learning and Development

We are revising our Community Learning and Development (CLD) Plan for 2018-2021. The Plan aims to improve the life chances for people of all ages, through learning, personal development and active citizenship. It is mainly focused on communities with significant levels of multiple deprivation and communities of interest. Key priorities across all are closing the attainment gap and improving health and well-being.

Achievements this year have included the creation of 12 new Partnership Forums across the city, which include representation from the third sector and communities. This ensures that the community voice helps shape the delivery of the CLD plan. Working with young people in schools has also been a key area of delivery, with 8 young people achieving Dynamic Youth Awards, 27 young people received bronze and 10 achieved silver Youth Achievement Awards.

70,500



volunteers

Volunteering in Aberdeen is at high levels with a large increase over 2017. **70,500** people are volunteering formally through an organisation or group. This places the city **13%** above the national average for volunteering levels. The economic value to the local economy is estimated at **£108.5 million** and young people in the city have been awarded over **990** Saltire Awards Certificates.

## Fairer Aberdeen

The Fairer Aberdeen Fund is allocated by Aberdeen City Council and is aimed at tackling poverty and deprivation within the city, supporting partners to work together to achieve outcomes and to help more residents' access and sustain employment opportunities. The funding supports initiatives and services for the most disadvantaged communities in the city.

£1,459,000

In March 2017, **£1,459,000** was allocated to **44 projects** across the city supporting work in regeneration areas and vulnerable groups and individuals.



allocated to 44 projects

Over the past 6 months over 19,700 people were involved in, or benefited from funded initiatives. These included money advice provision, affordable loans, food parcels, employment initiatives, with 173 people moving into work through funded initiatives, plus a variety of adult learning and activities for communities.

The Fairer Aberdeen Fund also uses Participatory Budgeting with £25,000 allocated from the Fund, the Scottish Government and AHSCP. An event was held in Froghall, Powis and Sunnybank in October 2016, with 12 projects securing funding. A strength of Participatory Budgeting in Aberdeen is that it is community led and officer / partner supported.

# Ways to get involved:

## Your City Your Say. Join City Voice today

### What is Aberdeen City Voice?

Aberdeen City Voice is a panel of Aberdeen City residents who have agreed to give their views on a range of issues. We contact our panellists and ask them to complete up to three questionnaire surveys a year. The questionnaires cover a wide range of topics and issues that affect our communities.



### Who runs the panel?

The City Voice is run by Community Planning Aberdeen. Aberdeen City Council is responsible for managing the day-to-day running of the City Voice. This involves collating questions from partners, preparing and issuing the questionnaire, conducting the analysis, and preparing and distributing the results. The completed questionnaires give us vital information and tell us what you think about Aberdeen's public services and how we can make them better.

### What do City Voice panel members do?

You will be asked to complete up to three questionnaires per year. This can be done by postal questionnaire (we will send you a reply paid envelope) or by completing an online version (we will send you an email with a link to the questionnaire). A full report is produced for each questionnaire. Additionally a newsletter which highlights key issues from the report is produced. This newsletter is posted to our paper panellists and a link is emailed to our online panellists.



### Join the panel and make your voice heard!

If you would like to join the panel and give your views on Aberdeen City, please visit the City Voice website:



[www.communityplanningaberdeen.org.uk/cityvoice](http://www.communityplanningaberdeen.org.uk/cityvoice)

If you would prefer a paper recruitment form, please get in touch and we will send one out to you.

If you have any queries, please contact us:



[cityvoice@aberdeencity.gov.uk](mailto:cityvoice@aberdeencity.gov.uk)





## Civic Forum

The Civic Forum is one of a variety of methods through which communities and individuals can have their say, share their views and promote their priorities to Community Planning in Aberdeen.



The membership of the Civic Forum includes Community Councils and Community Groups in the city and welcomes everyone to take part in its discussions and projects. The Civic Forum also encourages further engagement and more direct communication between public services, partners and local communities. The forum provides accessible information, consultations, co-production, empowerment, representation and participation in decision making.

To learn more about what civic forum does or to get involved please visit:



**[www.civicforumaberdeen.com](http://www.civicforumaberdeen.com)**

or email:



**[civicforumaberdeen@gmail.com](mailto:civicforumaberdeen@gmail.com)**



# Volunteering:



There has never been a better time to volunteer in Aberdeen. If your organisation involves volunteers, or you are thinking of doing so, then ACVO have lots of resources which can help you.

Register your organisation and volunteering opportunities for free to reach thousands of potential volunteers in Aberdeen City.

You can keep up to date on the latest in volunteering news by signing up to ACVO's weekly E-Bulletin and by following ACVO on:



 **@Aberdeen\_ACVO**

or

 **@ACVOTSI**

To find out more about becoming a volunteer or registering volunteer opportunities with ACVO please visit **[www.volunteeraberndeen.org.uk](http://www.volunteeraberndeen.org.uk)** or contact ACVO on:

 **01224 686076**

 **[volunteer@acvo.org.uk](mailto:volunteer@acvo.org.uk)**

## Further Information:

If you have any questions about this report or Community Planning Aberdeen please contact:



**CommunityPlanning@aberdeencity.gov.uk**

To find out more about community planning please visit:



**www.communityplanningaberdeen.org.uk**



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# Community Planning Aberdeen

<b>Progress Report</b>	Draft Annual Public Performance Summary
<b>Lead Officer</b>	Angela Scott, Chief Executive of Aberdeen City Council and Chair of CPA Management Group
<b>Report Author</b>	Guy Bergman, Performance and Improvement Officer
<b>Date of Report</b>	8 March 2018
<b>Governance Group</b>	CPA Management Group – 26 March 2018

<b>Purpose of the Report</b>
This report presents the first public facing version of the Annual Report against the Aberdeen City Local Outcome Improvement Plan 2016-26.

<b>Summary of Key Information</b>
<p><b>1 BACKGROUND</b></p> <p>1.1 The first full Annual Outcome Improvement report 2016/17 was approved by the Community Planning Aberdeen Board on 4 December 2017. This report presents an easy read public facing version of the Annual Outcome Improvement Report.</p> <p>1.2 The full Annual Outcome Improvement Report forms a key part of the Outcome Management and Improvement Framework which was approved by the CPA Board in February 2017. The community Empowerment Act 2015 requires Community Planning Aberdeen to report progress against the LOIP and Locality Plans annually for the period 1 April to 31 March. Reporting must focus on improvement in the achievement of outcomes and how CPA has participated with community groups during the reporting year.</p> <p><b>2 PUBLIC FACING ANNUAL OUTCOME IMPROVEMENT REPORT 2016/17</b></p> <p>2.1 This public facing Annual Outcome Improvement Report 2016/17 provides an update on key changes across the LOIP and an overview of activity that has taken place across the four themes in a concise easy to understand format. Relevant improvement data is also included. The report also highlights the different ways people can get involved and contribute to the Community Planning Partnership as well as providing key contacts.</p>



### 3 NEXT STEPS

- 3.1 Once approved, the Public Facing “Your Annual Outcome Improvement Report 2016-17” will be published on the Community Planning Aberdeen Website as well as being issued as part of wider circulation. See Appendix 2 for the communications plan.

#### Recommendations for Action

It is recommended that members of the CPA Management Group:

- i) Approve the format and content of the public facing Annual Outcome Improvement Report.

#### Opportunities and Risks

Outcome improvement involves gathering, analysing and acting on performance information to improve services and the quality of people’s lives in the local community. Having an effective outcome management and improvement framework will help Community Planning Aberdeen assess whether the Partnership is delivering on the priorities within the Local Outcome Improvement Plan 2016-26 and Locality Plans. This public facing Annual Outcome Improvement Report provides assurance to the public that Community Planning Aberdeen are taking steps to deliver the improvement aims included within the LOIP and is contributing towards better outcomes with and for local communities.

#### Consultation

The following people were consulted in the preparation of this report:

Michelle Cochlan  
Community Engagement Outcome Improvement Group  
Lead Contact Group

#### Background Papers

The following papers were used in the preparation of this report.

[Annual Outcome Improvement Report 2016/17](#)

[Community Planning Aberdeen Outcome Management and Improvement Framework](#)

[Local Outcome Improvement Plan 2016-26](#)



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## Community Planning Aberdeen

<b>Progress Report</b>	<b>Citywide City Voice Update</b>
<b>Lead Officer</b>	Martin Murchie, Chief Officer Business Intelligence & Performance Management
<b>Report Author</b>	Nicola Torrance, Senior Research Officer
<b>Date of Report</b>	15 <sup>th</sup> March 2018
<b>Governance Group</b>	Community Planning Management Group, 26 <sup>th</sup> March 2018

### Purpose of the Report

This report is an update of a recent review of the Aberdeen City Voice (ACV), Aberdeen's citizens' panel. The recommendations of the review report were agreed by Community Planning Aberdeen on 30<sup>th</sup> October 2017 to ensure that the ACV continues to engage directly with the public and to maximise the potential of the panel to contribute to the outcomes contained in the Local Outcome Improvement Plan (LOIP) 2016-26 and Locality Plans 2017-27.

### Summary of Key Information

#### 1. BACKGROUND

- 1.1 Aberdeen City Voice has successfully run for more than 10 years and in January 2018 published the 42<sup>nd</sup> edition of the questionnaire. Following the review by Community Planning Management Group (CPAMG) in October 2017, it was agreed to revise the thrice yearly administration of ACV questionnaires to one Citywide questionnaire and one Locality-based questionnaire for each of the three priority Locality Partnerships (Torry; Northfield, Cummings Park, Middlefield, Mastrick and Heathryfold, and Seaton, Tillydrone and Woodside), per year. Key topics contained in the questionnaire were mapped to the LOIP outcomes and locality plans. CPA partners were also invited to submit questions, as before.
- 1.2 At the CPA Management Group meeting 30<sup>th</sup> October 2017, partners discussed the review report extensively and agreed to the key recommendations. However, they also highlighted concerns regarding the representation of the ACV panel members in relation to the diversity of the

city's population.

- 1.3 It was agreed that all data analyses and reporting of ACV was to come under the remit of the Research & Information team, with a view to enabling more detailed and bespoke, sub-group analyses.

## **2. CITYWIDE CITY VOICE**

- 2.1 The content for the Citywide ACV questionnaire 42 was developed initially in conjunction with officers from Research & Information and Community Planning. Outcomes measures aligned to the LOIP were identified and validated questionnaire instruments were utilised, where possible. These included questions around feeling safe in your community, green space, travel, health and activity, and food security.

Priority Locality Partnerships managers and Community Planning Partners were then also invited to submit questions. Further questions were included on transport and parking and, alcohol purchase and promotion.

### **2.2 Panel Recruitment**

- 2.2.1 With a view to widening the representation on the panel, recruitment forms were circulated to a number of partners: ACC Equalities team (Ethnic Minority Forum, Mosque, GREC, Central Library and 16 Community Libraries), the Aberdeen Council of Voluntary Organisations newsletter, Senior Development Manager for Young People Sport Aberdeen, and at Freshers week event at RGU. In addition, Priority Locality Managers and officers posted information about joining the panel on social media and in community groups.
- 2.2.2 Overall, **70** new panel members were recruited to ACV in the period from November 2017 to end of January 2018.
- 2.2.3 Recruitment information has also been included in the Newsbite newsletter circulated to all ACC tenants (March 2018).
- 2.2.4 Article submitted re the ACV to the editorial board at Station House Media Unit (SHMU) for consideration for possible publication in their newsletter.
- 2.2.5 The postcodes of the citizens' panel members have been mapped in Neighbourhoods and Priority Locality Areas (Appendix 1) to illustrate the distribution of panellists.

### **2.3 Data Analysis**

- 2.3.1 Response rates to the Citywide ACV 42 are shown in Appendix 2. The total number of completed questionnaire received was 837, giving an overall

response rate of 56.4%. Response was higher in panellists who received paper copies than online. Lower response was seen in panellists recruited by Craigforth (research consultancy), in an incentive-based advertising, recruitment refreshment exercise conducted in March 2017.

2.3.2 Descriptive analyses of the outcomes identified from the LOIP are shown in Appendix 3.

2.3.3 LOIP aligned outcome data from by ACV42 were analysed according to panellists identified as residents in these localities, matched by postcode (see Appendix 4). It should be noted that the actual number of respondents in each locality is relatively small.

## 2.4 Locality Voice

2.4.1 There have been a number of communications with officers in the three priority Locality Partnerships to identify content for Locality voice questionnaires to be distributed in Spring 2018. This work is on-going.

2.4.2 We continue to work with Community Planning teams to recruit local residents. In the Priority Localities, the greatest number of responses to recruitment came from Locality 1 (Torry) although not all of these residents actually signed up to the panel.

2.4.3 A Project Charter was developed and presented at Northfield Total Place board meeting with aim to the increase participation in ACV by at least 50% by end of August 2018.

## 3. NEXT STEPS

3.1 The table below includes the key timescales for the next steps

Key Milestone	Timescale
Complete full report and sub-group analysis Citywide Aberdeen City Voice	31 March 2018
Locality Voice Questionnaires developed and distributed	30 April 2018
Data analysis completed Locality Voice	30 June 2018

## Recommendations for Action

It is recommended that members of the Management Group:

- i) agree the proposal to conduct specified sub-group analysis based on identified localities and age of panellists
- ii) agree to the proposal that R&I officers review existing panellists and remove consistent (two times) non-responders
- iii) agree to the proposal to establish and promote a Young Persons Citizens Panel Recruitment form online

Opportunities and Risks
<p>This report is a summary of the recent key developments in the Aberdeen City Voice since the review report agreed at the end of October 2017.</p> <p>Opportunities to increase representation have been sought and are on-going, particularly with young people and other under-represented groups.</p> <p>Risks – the numbers of responses in priority localities remain relatively small and efforts from partners and community development teams are required to maximise participation.</p>

Consultation
<p>Michelle Cochlan, Community Planning Manager</p> <p>Shirley Finlayson, Information Officer</p> <p>Sandra Howard, Equalities Manager</p> <p>Anne McAteer, Research Officer</p> <p>Martin Murchie, Policy Performance &amp; Parliamentary Liaison Manager</p> <p>Sharon Wilkinson, Senior Research Officer</p>

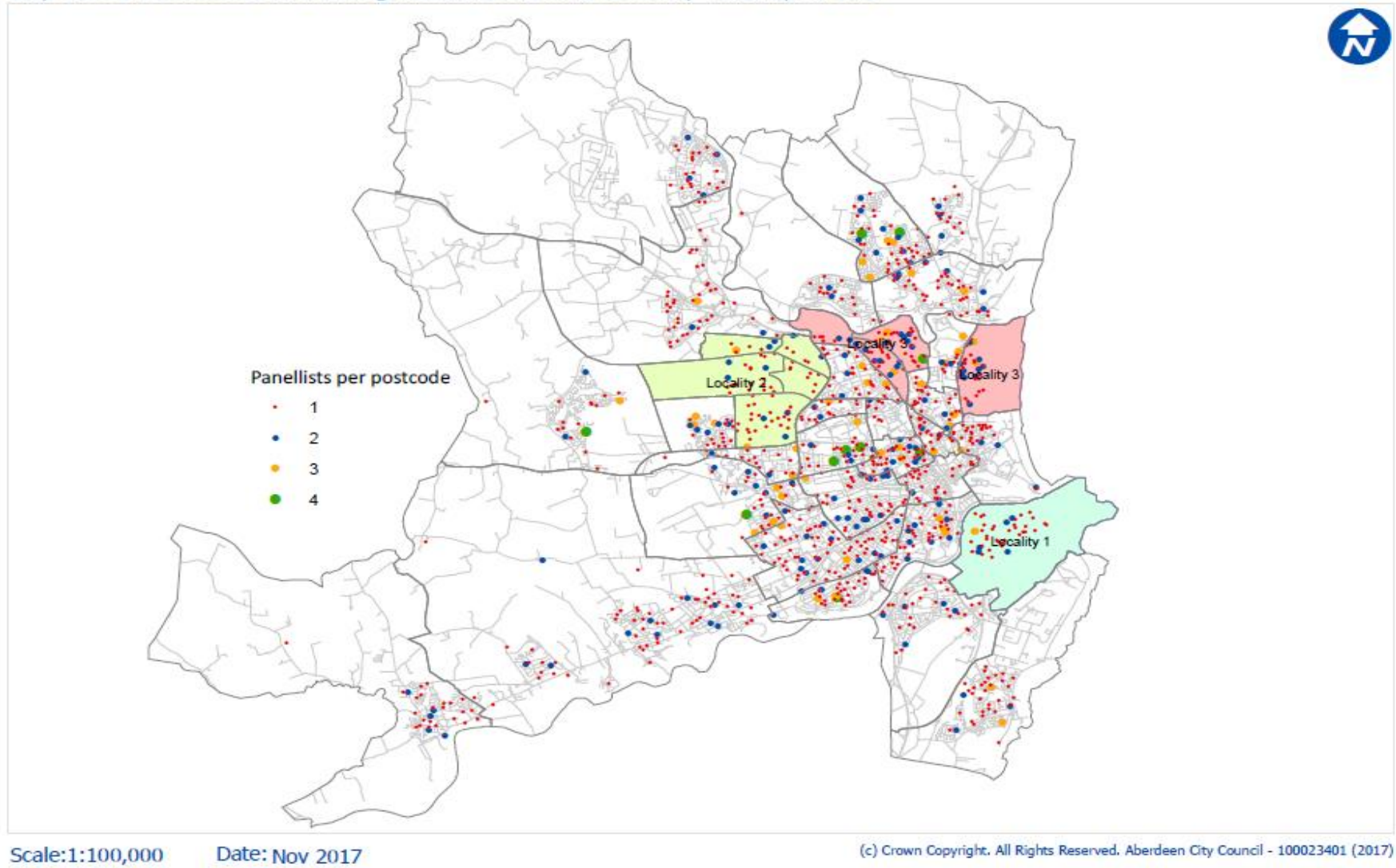
Background Papers
<p>The following papers were used in the preparation of this report.</p> <p>City Voice Review Report and Recommendations, October 2017</p> <p>Appendix 1 – Map of the distribution of Aberdeen City Voice panel</p> <p>Appendix 2 – Panel overview and response rates</p> <p>Appendix 3 – Descriptive analysis of LOIP outcomes</p> <p>Appendix 4 – Descriptive analysis of LOIP outcomes by Priority Locality Partnerships</p> <p>Appendix 5 - Summary of LOIP Improvement Measures: Results from ACV42</p>

Contact details:  
 Dr Nicola Torrance  
 Senior Research Officer  
 Office of Chief Executive  
 01224 523552  
[ntorrance@aberdeencity.gov.uk](mailto:ntorrance@aberdeencity.gov.uk)



## APPENDIX 1:

### City Voice Postcodes with Neighbourhoods and Locality Priority Areas



## APPENDIX 2: City Voice 42 Response rates

Total number of panellists at start = 1,460

Removed (indicated they wanted to come off, moved, died etc.) = 51. Total number of panellists remaining = **1,409**

**Total number of questionnaire received = 837 (795 panel and 42 public)**

Response rate =  $795/1409 = 56.4\%$

Response rate differed by paper/online.

- Paper responses  $312/464 = 67.2\%$  (i.e. 67.2% of those receiving a paper copy responded)
- Online responses  $483/945 = 51.1\%$  (i.e. 51.1% of those receiving an online copy responded)

Response rate differed by type of panellist

- Original panellists  $562/938 = 60.0\%$
- Craigforth panellists  $198/415 = 47.7\%$
- New panellists  $42/56 = 75.0\%$

	<b>Responders</b>	
	Number	Percent
<b>Gender</b>		
Male	359	44
Female	457	56
<b>Age Group</b>		
16-24	6	0.8
25-34	28	3.8
35-44	52	7.1
45-54	131	17.9
55-64	191	26.1
65+	323	44.2
<b>Employment</b>		
Employee or self employed	379	47
Unemployed	20	2.5
Student	10	1.2
Retired	347	43.1
Permanent sick/disabled	23	2.9
Other	27	3.3
<b>Household type</b>		
Children	100	12.9
No children	674	87.1
<b>Housing tenure</b>		
Owner occupied	638	79.3
Rent from council or housing association	126	15.7
Rented privately	25	3.1
Other	16	2
<b>Ethnicity</b>		
Scottish	650	80.3
Other British	93	11.5
Other White	30	3.7
African or Caribbean	7	0.9
Arab	1	0.1
Asian	5	0.6
Other	23	2.8
<b>Paper/online</b>		
Paper	302	38.6
Online	480	61.4

## APPENDIX 3: Descriptive analysis of the LOIP outcomes contained in Citywide City Voice 42

This appendix focuses on the LOIP outcomes questions contained in the ACV 42 questionnaire. In summary these were:

- **Prosperous people**
  - Your community
  - Health and activity
- **Prosperous place**
  - Food security
  - Green space
- **Enabling technology**
  - Digital technologies
- **Prosperous Economy**
  - Travel and transport

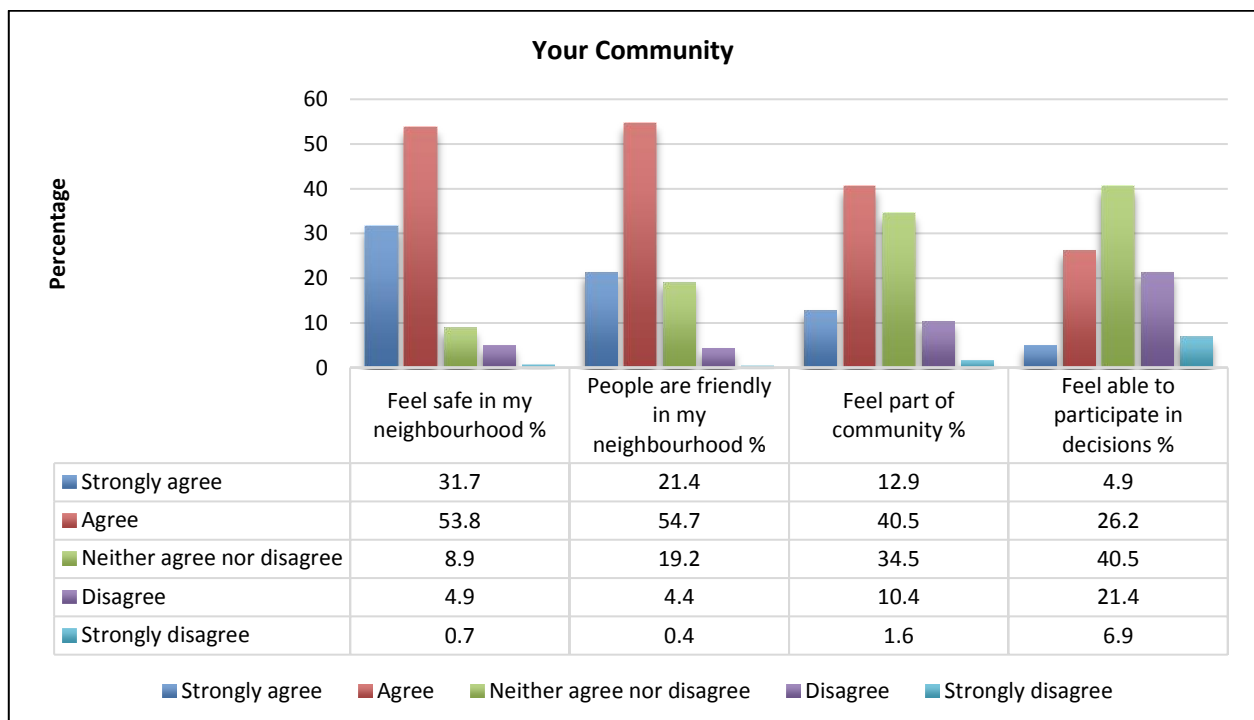
### PROSPEROUS PEOPLE

#### Your Community

LOIP Improvement measure: ***Increase % of people who feel safe in Aberdeen City***

LOIP Improvement measure: ***% of people reporting that they have influence and a sense of control***

This section asked people to rate their agreement (from strongly agree to strongly disagree) with four statements relating to different aspects of their neighbourhood or community.

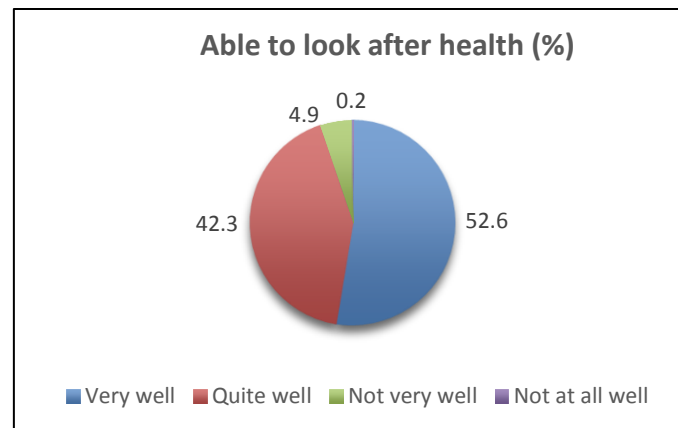


- **85.5% of respondents agreed that they feel safe in the neighbourhood where they live**
- **31.1% agreed that they felt able to participate in decisions and help change things for the better**

## Health and activity

In this section of the questionnaire, panellists were asked about their general health and about what activities they had recently participated in.

LOIP Improvement measure: **Increase % of individuals able to look after their health very well or quite well.**



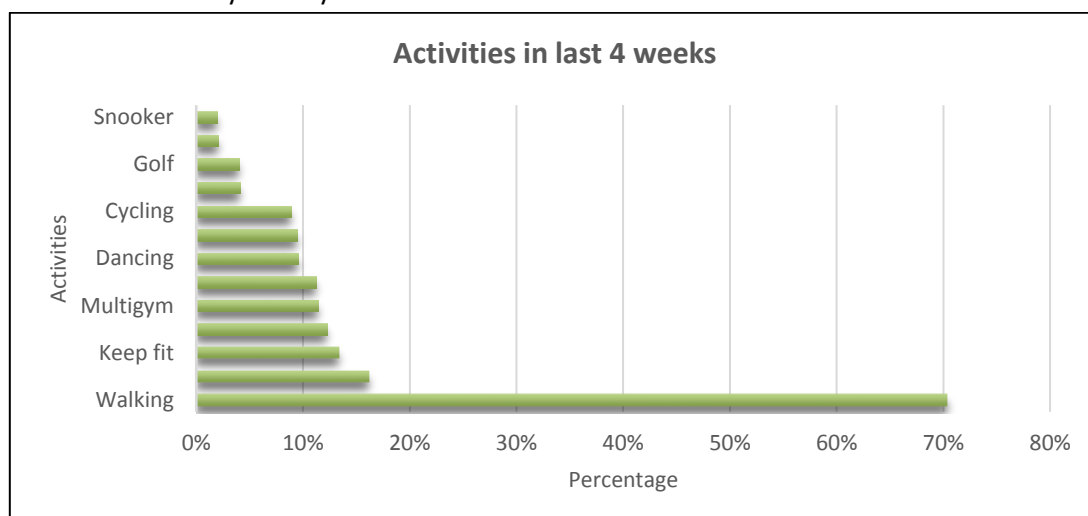
- **94.9% of respondents indicated that they felt able to look after their health “very or quite well”**  
Baseline = 96%; source Health and Care Experience Survey 2015/16 <http://www.hace15.quality-health.co.uk/reports/health-board-reports/2471-nhs-grampian-pdf/file>

## Activities in last 4 weeks

LOIP Improvement measure: **Reduce the number of inactive people in Aberdeen.**

LOIP Improvement measure: **Increase % uptake of recreational walking**

Participants were given a list of activities and asked if they had done any of these in the previous 4 weeks. They could choose as many as they wanted.



- **16% of respondents said they had not done any activities in the past 4 weeks**
- **70% of respondents reported walking at least 30 minutes for recreational purposes.**

## PROSPEROUS PLACE

### Food Security

LOIP Improvement measure: ***Reduce no. of people affected by Household Food Insecurity***

In this section, panellists were asked a series of questions relating to food and the choices people make. These questions are contained in the Household Food Insecurity Access Scale (HFIAS) Generic Questions.

The questions were all prefaced with: **“During the last 12 months, was there a time when, because of lack of money or other resources ...”**. Participants were given the option of answering ‘yes’, ‘no’ or ‘don’t know’. The questions and responses are given in the table below.

LOIP related question : *“During the last 12 months, was there a time, because of lack of money that you have had to skip a meal?”*

	Yes	No	Don't know	Base
Were worried you would not have enough food	7.6%	91.9%	0.5%	793
Were unable to eat healthy and nutritious food	10.2%	88.5%	1.4%	788
Ate only a few kinds of foods	12.6%	85.4%	2.0%	787
Had to skip a meal	9.1%	90.3%	0.6%	781
Ate less than you thought you should	9.8%	88.7%	1.5%	786
Your household ran out of food	2.8%	96.5%	0.6%	780
Were hungry but did not eat	6.9%	92.8%	0.3%	783
Went a whole day without eating	4.0%	95.7%	0.4%	782

- **9.1% of respondents reported that they had skipped a meal in the past 12 months because of lack of money**

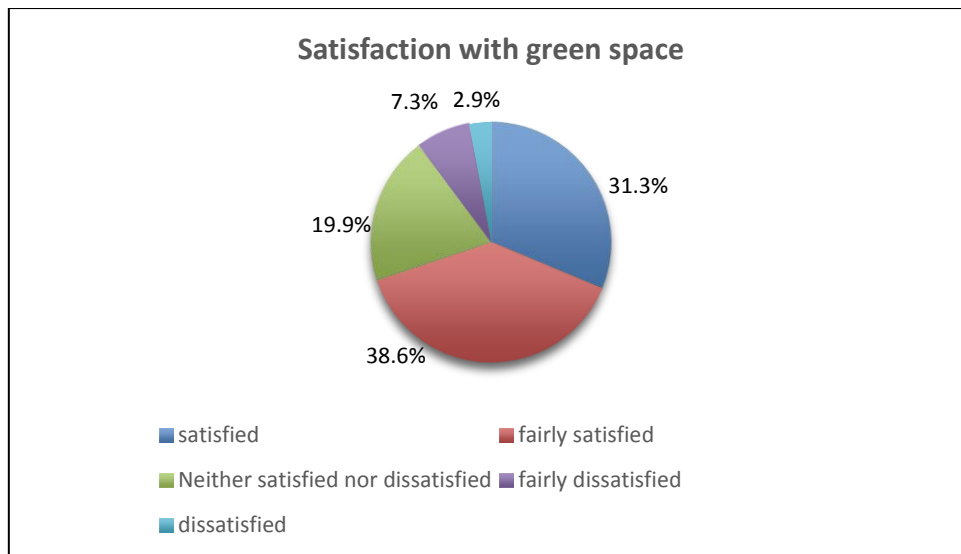


## PROSPEROUS ECONOMY

### Green space

LOIP improvement measure: ***Increase in satisfaction levels with city's green spaces***

Green space includes a wide variety of different environments from parks, playing fields, play areas, allotments and community gardens, woodland and more natural areas, canal paths and riversides.



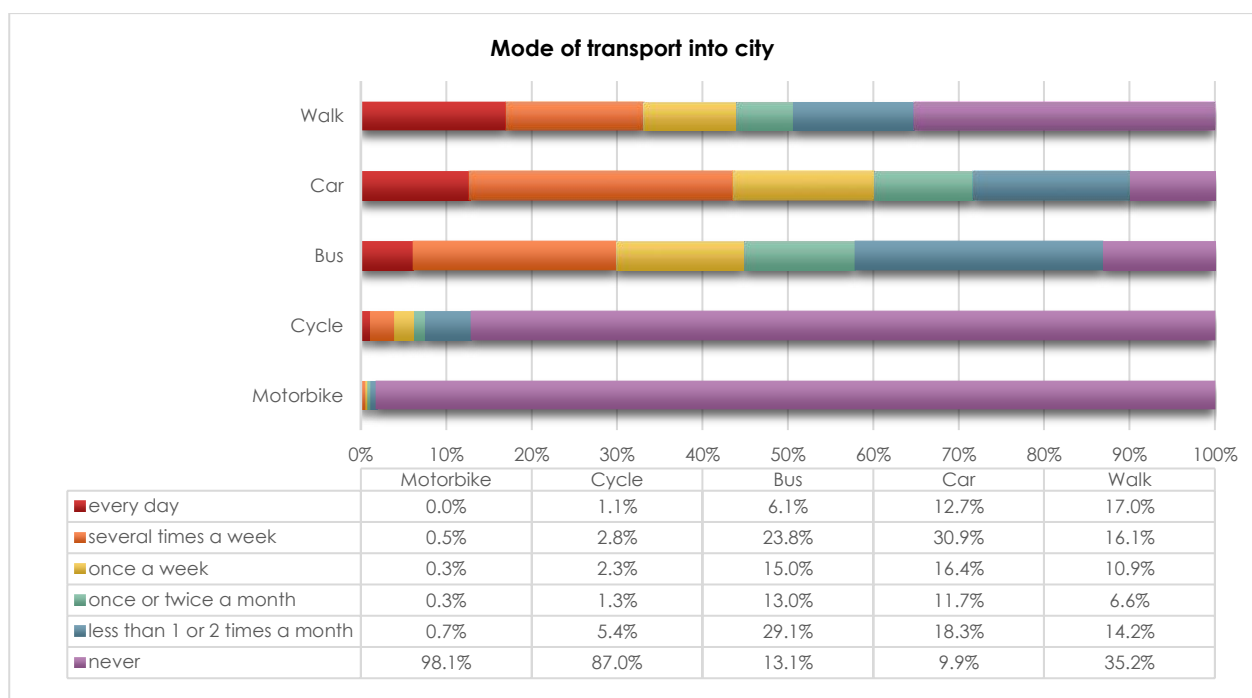
- Almost 70% of respondents reported being satisfied (31.3%) or fairly satisfied (38.6%) with their local green space

## Travel

LOIP Improvement measure: ***Increase % of people accessing city centre using travel other than car***

LOIP Improvement measure: ***Increase the % of people cycling as main mode of travel***

The question asked participants how often they travel into the city using various modes of transport. Overall, **car** was the most commonly used mode of travel with 60.0% of respondents who answered this question reporting that they travelled into the city by car at least once a week. **Less than 10.0% of respondents reported that they never used the car to travel into the city.** The next most common modes of transport into the city were **bus** and **walking** with 44.8% and 44.0% respectively reporting that they travelled into the city using these modes at least once a week.



- Increase % of people accessing city centre using travel other than car***  
**Note: Community Planning Partners/ OIG to confirm appropriate measure from travel data related to car usage e.g. 9.9% never use a car; 92% had used some form of travel other than a car (walk or bus, etc). Define regular use as “once a week or more”?**
- 3.9% of respondents reported cycling in the city at least several times per week**

## ENABLING TECHNOLOGY

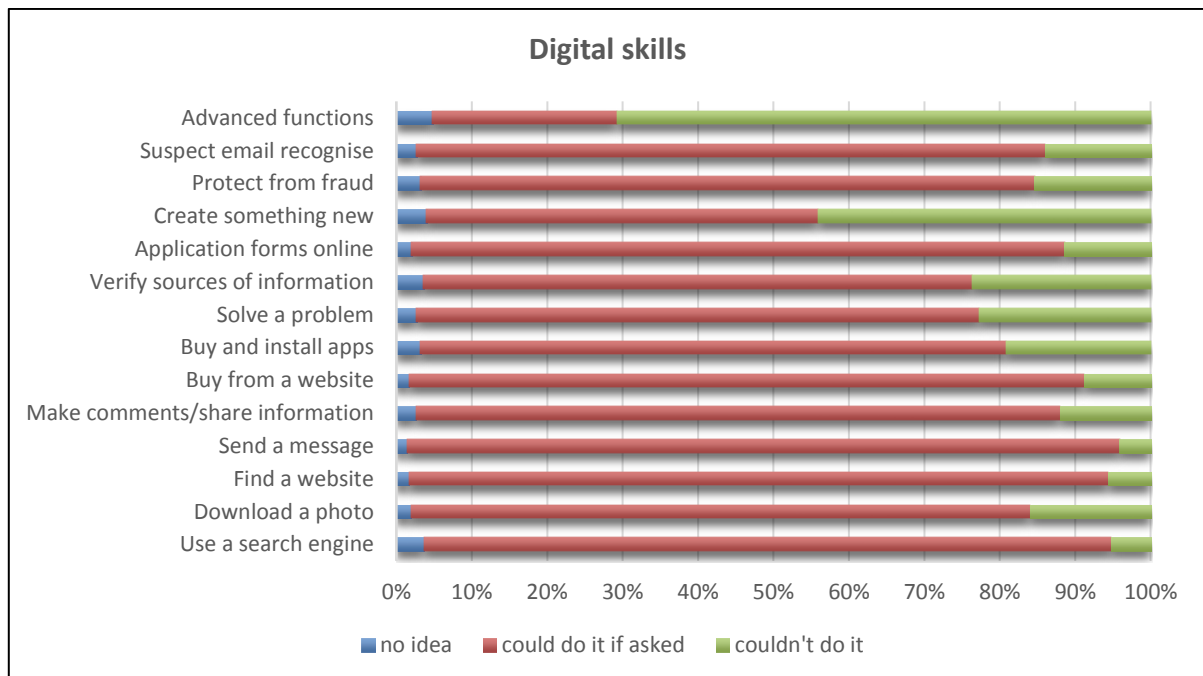
### Digital Skills and Education

LOIP outcome measure: ***Increase % of citizens who feel comfortable using digital tools***

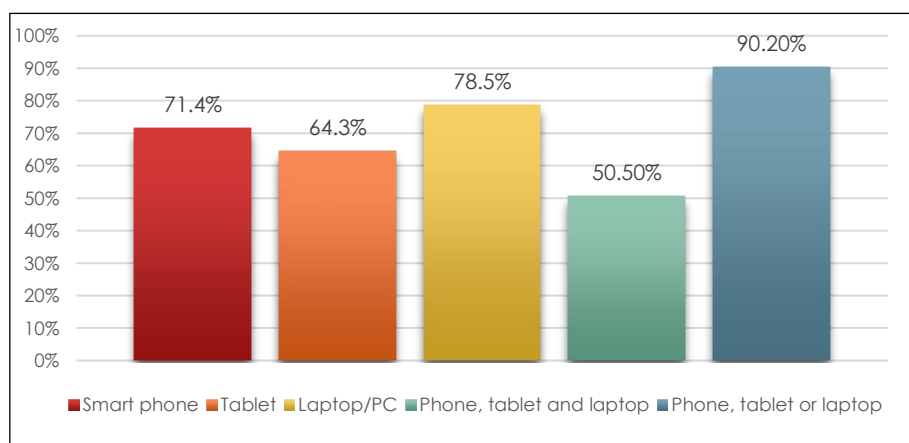
The tasks specified in the first five categories (managing information, communicating, transacting, problem solving and creating) are taken from the Basic Digital Skills measure. This is a tool developed specifically to measure the level of digital skills of adults across the UK. Using this tool, those who could do one task in each of the five skills categories could be classified as having Basic Digital Skills. Source: The Tech Partnership, Basic Digital Skills Assessment Questions. Available at:

<https://www.thetechpartnership.com/globalassets/pdfs/basic-digital-skills-standards/basic-digital-skills-assessment-questions.pdf>

- **70.6% of respondents were identified as having Basic Digital Skills.**



#### Respondents who own or have easy access to a smartphone, tablet or laptop/PC



## APPENDIX 4: Descriptive analysis of the LOIP outcomes by Priority Locality Partnership ACV42

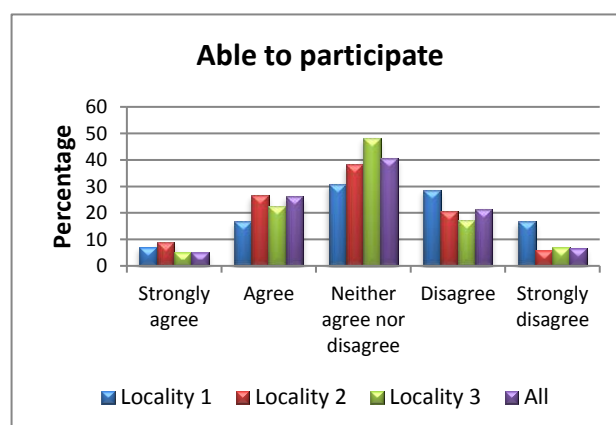
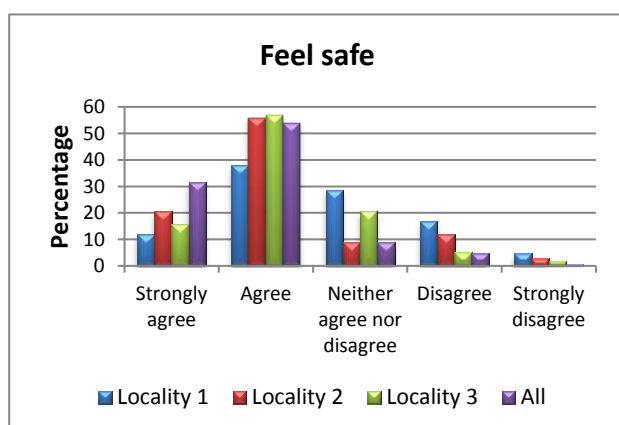
	Number	Percent
<b>Locality 1</b> Torry	44	31.2
<b>Locality 2</b> Northfield, Cummings Park, Middlefield, Mastrick and Heathryfold	35	24.8
<b>Locality 3</b> Woodside Tillydrone and Seaton	62	44.0
Total	141	100.0

### PROSPEROUS PEOPLE

#### Your community

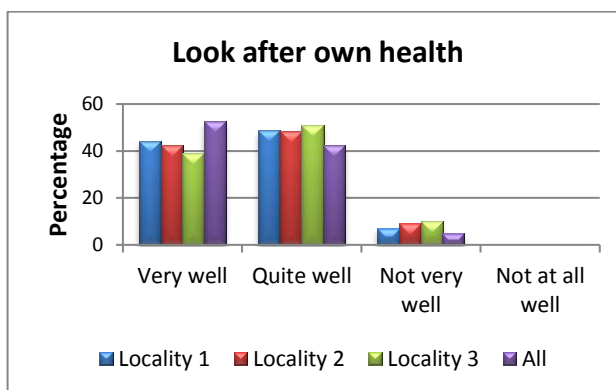
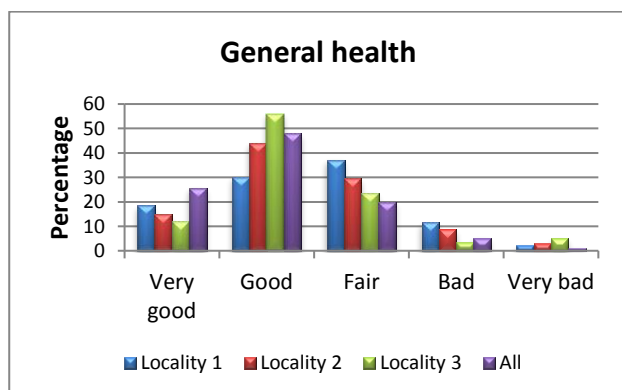
LOIP Improvement measure: *Increase % of people who feel safe in Aberdeen City*

LOIP Improvement measure: *% of people reporting that they have influence and a sense of control*



#### Health and activity

LOIP Improvement measure: *Increase % of individuals able to look after their health very well or quite well.*

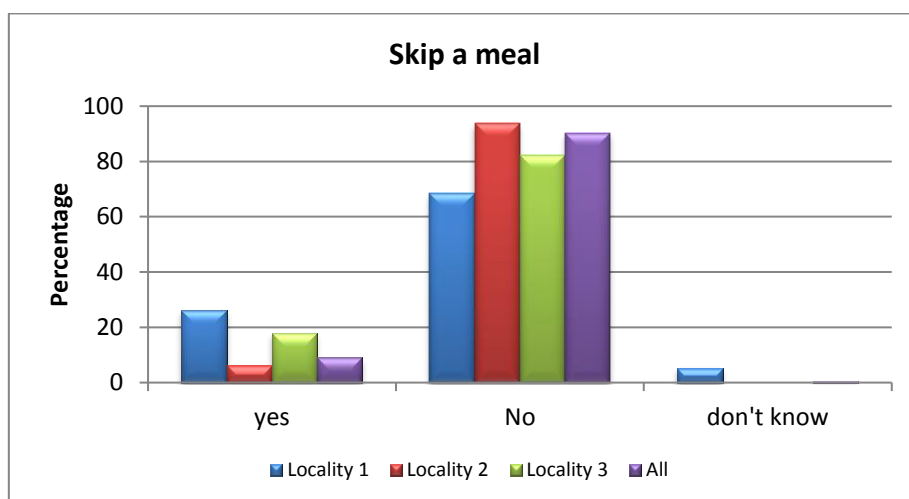


## PROSPEROUS PLACE

### Food security

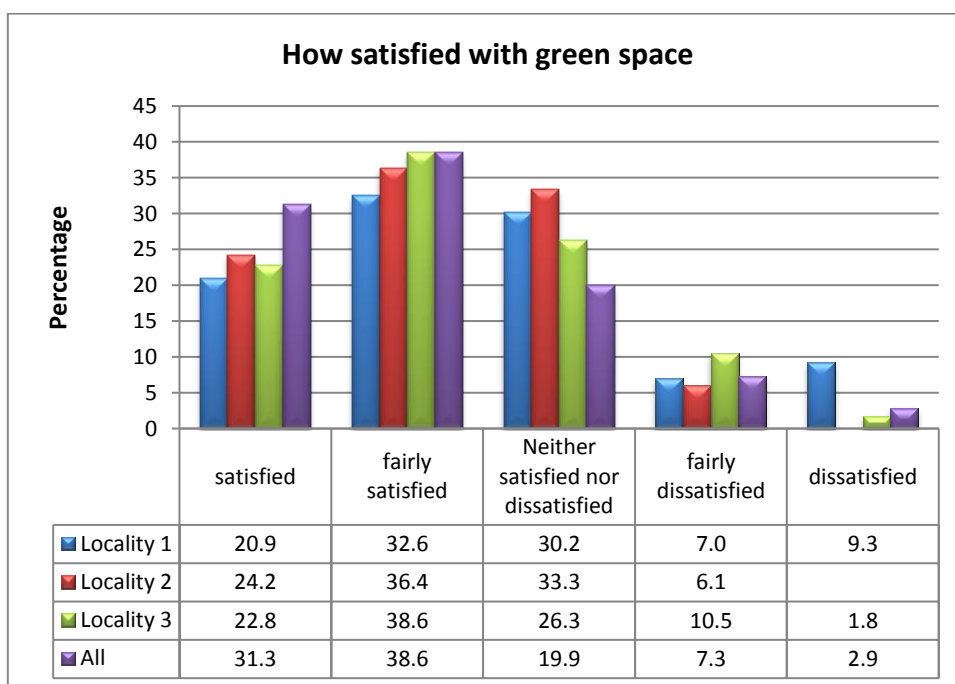
LOIP Improvement measure: **Reduce no. of people affected by Household Food Insecurity**

Question : “During the last 12 months, was there a time, because of lack of money that you have had to skip a meal?”



### Green space

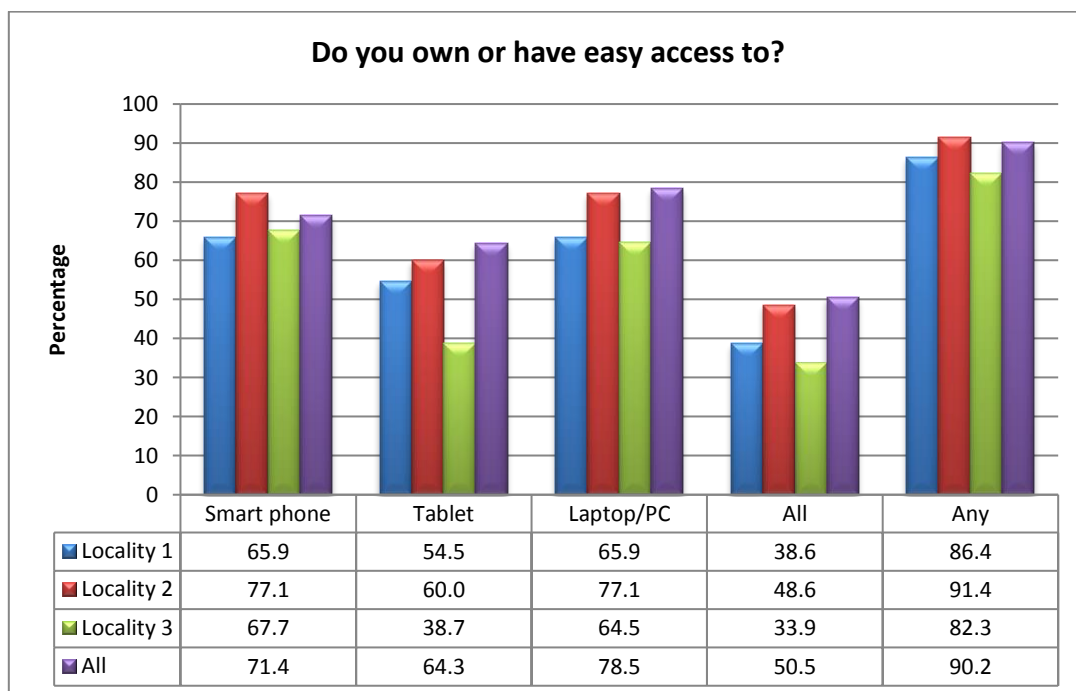
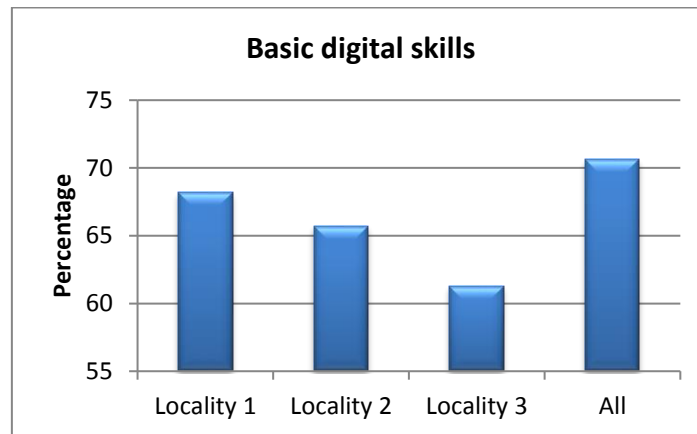
LOIP improvement measure: **Increase in satisfaction levels with city's green spaces**



## ENABLING TECHNOLOGY

### Digital technologies

LOIP outcome measure: *Increase % of citizens who feel comfortable using digital tools*



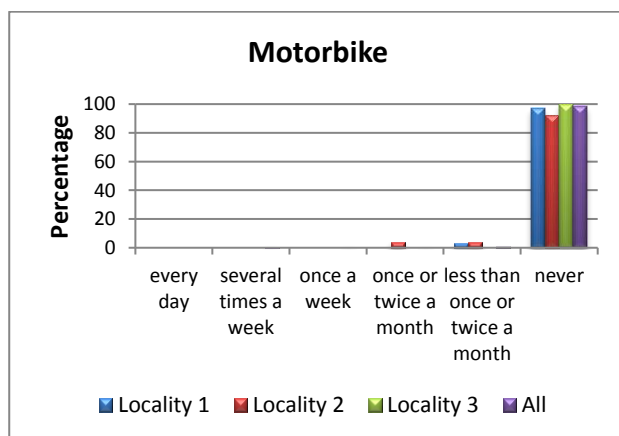
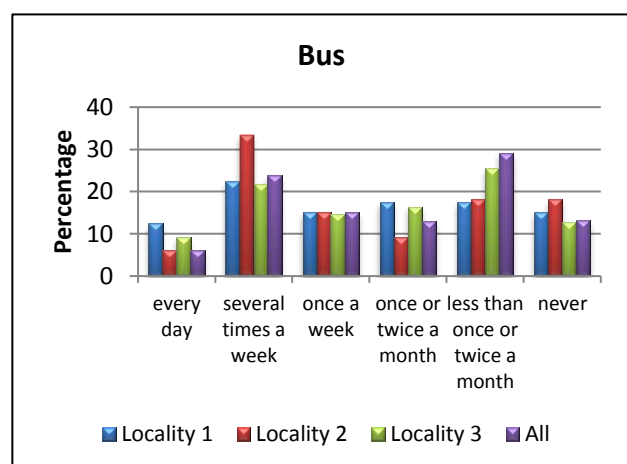
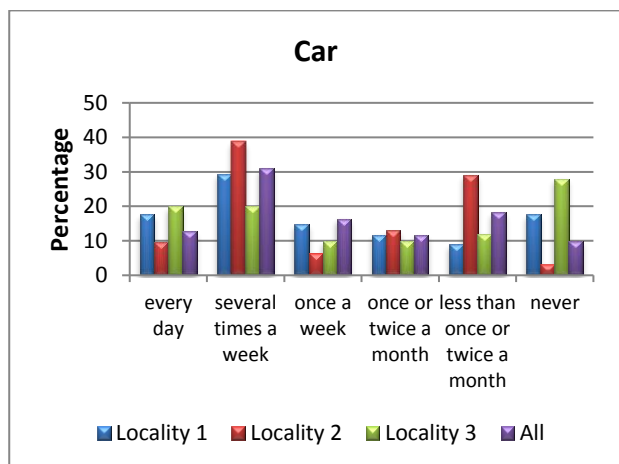
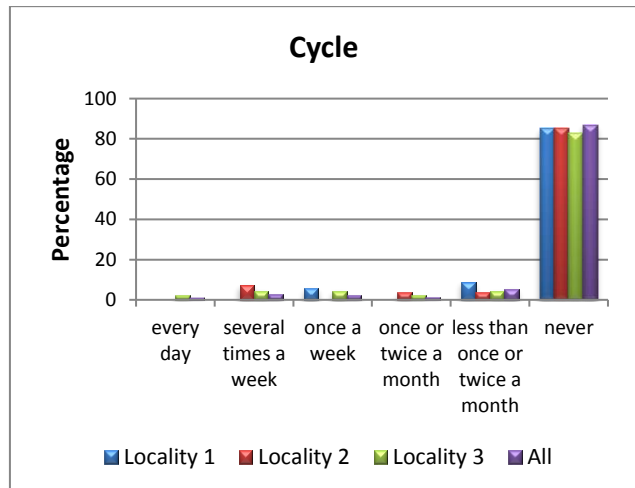
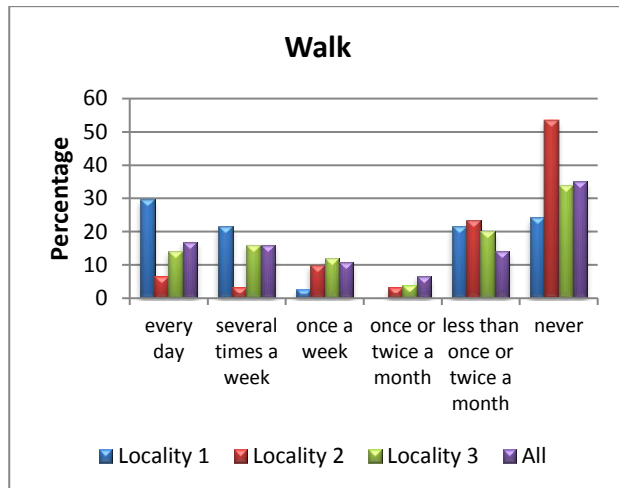


## PROSPEROUS ECONOMY

### Travel and transport

LOIP Improvement measure: *Increase % of people accessing city centre using travel other than car*

LOIP Improvement measure: *Increase the % of people cycling as main mode of travel*



## APPENDIX 5. Summary of LOIP Improvement Measures: Results from ACV42

LOIP Improvement Measures	ACV Jan 2018
<b>PROSPEROUS PEOPLE</b>	
Increase % of people who feel safe in Aberdeen City	85.5%
% of people reporting that they have influence and a sense of control	31.1%
Increase % of individuals able to look after their health very well or quite well	94.9%
Reduce the number of inactive people in Aberdeen.	16%
Increase % uptake of recreational walking	70%
<b>PROSPEROUS PLACE</b>	
Reduce no. of people affected by Household Food Insecurity	9.1%
Increase in satisfaction levels with city's green spaces	69.9%
<b>PROSPEROUS ECONOMY</b>	
Increase % of people accessing city centre using travel other than car	See notes
Increase the % of people cycling as main mode of travel	3.9%
<b>ENABLING TECHNOLOGY</b>	
Increase % of citizens who feel comfortable using digital tools	70.6%



## Community Planning Aberdeen

<b>Progress Report</b>	ACVO Annual Report
<b>Lead Officer</b>	
<b>Report Author</b>	Joyce Duncan, CEO AC TSI
<b>Date of Report</b>	11 <sup>th</sup> January 2018
<b>Governance Group</b>	CPA Management Group

### Purpose of the Report

Annual Report in respect of funding provided to ACVO TSI for CPP related work.

### Summary of Key Information

#### 1 BACKGROUND

- 1.1 ACVO receives funding from ACC in exchange for services aimed at strengthening the link between the 3<sup>rd</sup> Sector in the city and Community Planning Aberdeen.

#### 2 REPORT

**The following services and outputs have been provided.**

- 2.1 **3<sup>rd</sup> Sector Representation in CPP** – this has been done through ACVO staff attending meetings across the range of CPP work including, Board, Management Group, OIG's, Locality Partnerships, ADP, Community Justice and Community Engagement group. Views and feedback have been ascertained on issues discussed in these meetings via forums such as Volunteer Forum, Children's Providers Forum, Community Justice Forum, Care Providers Forum along with individual 3<sup>rd</sup> sector organisations and sector groups including multi faith groups, ethnic minority groups, sensory impairment groups and a range of health and disability linked organisations.. Delivery of events to discuss issues pertinent to CPP including Community Asset Transfer and Participation Requests, specific areas of the LOIP e.g. children's services, alcohol and drug support provision, locality plans, community justice, Syrian New Scots, City of Sanctuary, homelessness, severe weather preparation, participatory budgeting, Fairer Aberdeen Funding, Welfare Reform Implications, Poverty agenda, adult protection and others.

- 2.2 **Providing mechanisms for 3<sup>rd</sup> sector involvement** in development and delivery of LOIP and locality plans via the forums and meetings outlined above as well as via online feedback, promotion in weekly bulletin, on social and traditional print media.
- 2.3 **Working in partnership with CPP partners to encourage and support volunteering in the city** – there is no direct payment for this work from the CPP but the Scottish Government funded volunteering work links with CPP. ACVO supports Community Planning partners in promoting, recruiting and sustaining volunteering. We further develop good practice in volunteering through avenues such as facilitating the Aberdeen Volunteer Coordinators Network and the Volunteer Friendly Award..
- ACVO feeds in volunteering matters to all locality groups/partnerships e.g.: Cummings Park, Heathryfold, Northfield, Mastrick and Middlefield, Torry, Woodside, Tillydrone and Seaton which has proved successful. We are further working with partners in using the Model for Improvement.
- Youth volunteering in particular continues to rapidly increase and be a big success. The past year was a record year for youth volunteering in Aberdeen and the Saltire Awards which ACVO coordinate in Aberdeen City to develop and recognise the tremendous contribution of young people (aged 12-25 years) volunteering. An incredible 80,620 hours of volunteering by young people have been recognised through the Saltire Awards in Aberdeen just in the past year alone. During this time 647 new young people signed up to volunteering via the awards and a total of 1191 Saltire Award certificates were presented to volunteers.
- 2.4 **Providing mechanisms for capacity building of 3<sup>rd</sup> sector to engage in improvement** activity via improvement coaches. The ACVO Improvement Coach project has provided organisations, including third sector, with coaches to support in their improvement projects through the Quality Improvement (QI) Programme and through direct requests. The project coaches work across sectors and have worked with Home-Start, VSA, Aberlour, the Play Rangers Project, Action for Children and Early Years Scotland from the third sector.
- The project supported the recruitment of coaches from all sectors and had coaches from the third sector. These coaches have helped to spread the knowledge of the model of improvement through their one-to-one coaching, co- training the QI programme and delivery of a “lunch and learn” to the third sector.

- 2.5 **Supported the Civic Forum on an ad hoc basis with general and governance assistance.** The budget for the Civic Forum has to date been used to support the CF with the development plan we helped them to frame, it has also improved the feedback and internal communications process within the forum. Members of the CF should now be participating in more CPP and H&SCP structures at locality and city levels, discussing and commenting on issues. The CF is now more autonomous and self organising in its governance, minimal operational support is required and that mainly covers printing and photocopying services.

The budget was also covering the close off mid year of ACVO work on the CPP, Civic Forum and City Voice Web websites including security work.

- 2.6 **Mapping of 3<sup>rd</sup> sector for CPA to assist locality plan and LOIP implementation.** A number of separate mapping exercises have been carried out in partnership with CPP partners linked to localities, themes , age of recipient and to identify gaps in provision. Each locality has had mapping carried out to identify local organisations operating in each area as well as city or national organisations with a local interest. It is critical that ACVO is involved in the mapping as it goes out of date very quickly as services and offerings change. The Resource section on the ACVO website has provided the following:

- a) Redundancy Blogs – where to find practical & emotional support in Aberdeen city
- b) Counselling Services Directory for Aberdeen city
- c) Reducing Isolation: Befriending services available in Aberdeen city for all ages
- d) Community Empowerment Act Summary for all 3<sup>rd</sup> sector organisations and their clients
- e) Community Justice Resources, 3<sup>rd</sup> sector Forum updates and Bulletins
- f) Community Tool kit Resource for all communities in Aberdeen based on national standards of community development
- g) Dementia Friendly Aberdeen – a map of community supports available right now in real time by postcode, for those in Aberdeen with a dementia diagnosis and their families, friends and carers
- h) The Engagement Matrix Model – a resource for partnership working across the city for small and large organisations and groups alike wishing to develop their connectivity and impact within the city
- i) Support for older people, where to find lunch clubs and other resources within the 3<sup>rd</sup> sector
- j) Social Transport- how do people access the assets in the city and what resources are available to them. Reports, examples, case studies and suggestions all available
- k) Volunteering: [www.volunteeraberdeens.org.uk](http://www.volunteeraberdeens.org.uk) / [www.acvo.org.uk](http://www.acvo.org.uk) For searching and seeing all manner of volunteering opportunities for all citizens across the city, updated daily on ACVO's website

### **Recommendations for Action**

It is recommended that members of the Group:

- i) Note the work carried out in line with the SLA

### **Opportunities and Risks**

The CPP funding enables ACVO to work with a range of 3<sup>rd</sup> sector organisations at city and locality level to encourage and represent views. It also facilitates involvement in projects such as the Syrian New Scots, Homelessness Project, Community Justice work and Participatory Budgeting project. Without this funding ACVO would not be able to engage and support the sector to this extent.

### **Background Papers**

The following papers were used in the preparation of this report.

ACC SLA with ACVO

#### Contact details:

Joyce Duncan  
CEO  
ACVO TSI  
Tel: 01224 686050  
Email: [Joyce.duncan@acvo.org.uk](mailto:Joyce.duncan@acvo.org.uk)



## **APPENDIX 1: Evidence of Issues Presented & Key Plans for Next Year.**

### **Evidence of feedback**

- From meetings with Children's services providers, significant feedback on commissioning process, needs and co-production opportunities
- Also identification of early intervention gaps where funding has been lost to the city providers
- Locality feedback on ability to understand locality plans, encouraging easy read options
- Working with groups and individuals to bid for PB monies, then working with those who were unsuccessful to look for alternative funding.
- Work with 3<sup>rd</sup> sector and CP partners on Arrest Referral tests of change
- Feedback to Aberdeen Prospers group on aspects of employability hub
- Support for organisations considering asset transfer or purchase of ACC properties – feedback on systems, needs etc.
- Feedback via welfare reform group on issues of impending Universal credit impact on both organisations who deliver support and on vulnerable individuals
- Discussions with Care Experienced Young People on moving into employment and housing – created an internship in ACVO. Working with Homelessness project A Nabulsi to look at CEYP housing practices.
- Raising issue in many fora of the lack of data sharing, GDPR difficulties, risk aversion and practical solution sourcing.

### **Key Plans for next year**

- Working with 3<sup>rd</sup> sector and CJ partners on more joined up approach arrest referral process
- Assisting groups with asset transfer considerations and funding thereof.
- Supporting 3<sup>rd</sup> sector to source funding to assist young people in isolation
- Homelessness project , bringing RSL's, charities and wider 3<sup>rd</sup> sector into the project for implementation of Housing First model.
- Work with partners and 3<sup>rd</sup> sector on Improvement Projects e.g children's services, employability, community justice, digital inclusion
- Building up input from 3<sup>rd</sup> sector into localities, encouraging further participation via various options e.g. meetings, social media, electronic feedback etc
- Working with CP partners to develop co-produced commissioning and evaluation processes.
- Working with locality based groups to look at PB options

## Appendix 2 – ACVO Service Level Agreement



### **SERVICE LEVEL AGREEMENT BETWEEN**

**ABERDEEN CITY COUNCIL** constituted by the Local Government, etc. (Scotland) Act 1994 and having their Headquarters at Town House, Broad Street, Aberdeen, as Planning Authority for the City of Aberdeen for the purposes of the Town and County Planning (Scotland) Act 1997 (who and whose statutory successors as Planning Authority foresaid are hereinafter referred to as “the Council”)

**AND**

**ABERDEEN COUNCIL FOR VOLUNTARY ORGANISATIONS (ACVO)**, A CHARITY (Scottish Charity No SC036845) having its principal offices at Greyfriars House, Gallowgate, Aberdeen (hereinafter referred to as “ACVO”).

**FOR PERIOD 1 APRIL 2017 TO 31 MARCH 2020**

<b>Services Provided</b>	<b>Third Sector Interface Third Sector Engagement with the Council/ CPP</b>
<b>Amount of Award</b>	<b>£48,837 per annum</b>
<b>Monitoring Officer</b>	<b>Michelle Cochlan Community Planning Manager Aberdeen City Council</b>
<b>Date of agreement</b>	<b>27 March 2017</b>

## **1. INTRODUCTION**

- 1.1 The Aberdeen City Local Outcome Improvement Plan 2016-26 and Locality Plans 2017-27 set out a vision for Aberdeen as a place where all people can prosper. The plans identify the key drivers for improvement that the Aberdeen Community Planning Partnership will take forward to make this ambition a reality for all communities in Aberdeen, regardless of their background and circumstances.
- 1.2 As the third sector interface in Aberdeen, ACVO has a critical role in building the third sector relationship with Community Planning Aberdeen. ACVO also plays a critical development role with regards to the Third Sector and volunteering locally in Aberdeen. These roles together put ACVO at the heart of building the bridge between sectors in Aberdeen to support a growing range of local 'assets' that can contribute to the delivery of better outcomes for the City. ACVO will provide a number of services to help build this capacity across the third sector so it has confidence to participate and contribute to improvement activity.
- 1.3 The Council has agreed a funding package with ACVO in exchange for the provision of these services to strengthen the link between the third sector and Community Planning Aberdeen. This Agreement specifies the range of services to be supplied by ACVO and the terms and conditions under which those services will be supplied by.

## **2. SERVICE PROVISION**

- 2.2 Throughout the duration of this Agreement, ACVO shall provide the Council with the following services:
  - Ensure the third sector is well represented in all aspects of community planning in the City and across localities
  - Provide mechanisms to secure third sector involvement in the development and delivery of the Local Outcome Improvement Plan 2016-26 and Locality Plans 2017-27
  - Supporting and encouraging continued partnership working in the delivery of the Community Planning Partnership's Volunteering Framework
  - Provide mechanisms that build the capacity of the third sector to engage effectively in local and city wide outcome improvement activity
  - Support Aberdeen's Civic Forum to enable it to represent communities of interest across Aberdeen in Community Planning.

## **3. DURATION**

- 3.1 This Service Level Agreement will subsist from the commencement date of 1 April 2017 to 31 March 2020. Thereafter, the parties may by mutual agreement, extend the duration of this Agreement on an annual basis. Subject always to prior Council approval of a further funding package.

#### **4. OUTPUTS REQUIRED OF ACVO**

4.1 ACVO undertake to carry out the following during the duration of this Agreement:

- Engage with the third sector on developments in community planning through a variety of mechanisms in order to effectively represent the third sector on the community planning groups as detailed in schedule 1
- Ongoing mapping and communication to Community Planning Aberdeen of third sector organisations who have a possible contribution to make in the delivery of the Local Outcome Improvement Plan 2016-26 and Locality Plans 2017-27
- Encourage participation in volunteering and promote volunteering opportunities across the city
- Secure third sector involvement in delivery of Community Planning Aberdeen improvement activity, particularly in relation to the delivery of the Locality Plans, through one to one engagement with organisations and holding events.
- Enable the continuation and development of Aberdeen's Civic Forum
- Produce a report annually to the Community Planning Partnership on progress in delivering the above outputs
- Put a monitoring arrangement in place so an annual report can be prepared in accordance with Clause 6 below; and
- Prior to releasing any publicity (which must in terms of Clause 6 below acknowledge the support of the Council) seek the Council's prior approval to the terms of such publicity.

#### **5. FUNDING**

5.1 In exchange for ACVO performing the services outlined in this Agreement and complying with the funding requirements set out in Clause 6 below, the Council shall provide to ACVO the sums of

Civic Forum	£5,000
Third Sector Interface and Localism	£21,000
Third Sector Engagement with the Council/ CPP	£22,837

<b>TOTAL</b>	<b>£48,837</b>
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(FORTY EIGHT THOUSAND, EIGHT HUNDRED AND THIRTY SEVEN POUNDS STERLING). The funding will be paid four times a year in arrears, on the basis of invoices submitted by ACVO to the Council.

#### **6. FUNDING CONDITIONS**

6.1 Payment of the funding is conditional upon ACVO:

- Providing evidence to the Council which demonstrates it complies at all levels with current equalities legislation;
- Taking part in a mid year review to monitor progress and review expenditure of the funding grant;

- Completing an annual report and submitting same to the Council and the Community Planning Partnership by the end of March annually;
- Submitting audited accounts by the end of October annually;
- Acknowledging the support of the Council in all publicity;
- Allowing members of the Council's Finance section access to whatever files, documents etc. they deem necessary to audit ACVO's expenditure of the grant funding;
- Advising the Council of any proposed changes to the activities of ACVO at the earliest opportunity.

## **7. ASSIGNMENT AND SUB-CONTRACTING**

- 7.1 Neither the Council or ACVO will assign or sub-contract any or all of their responsibilities under this Agreement without the prior written consent (such consent not to be unreasonably withheld or delayed) of the other party.

## **8. RESOLUTION OF DISPUTES**

- 8.1 If any dispute or difference shall arise between the parties in respect of this Agreement, the parties shall use their best endeavours to resolve such dispute or difference by negotiation within 4 weeks of notification of the dispute or difference by one party to the other.
- 8.2 If any dispute is unable to be resolved between the parties in terms of 8.1 above the following procedure will be followed:-
- The party who is of the opinion that the other party is not performing its obligation under the terms of this Agreement shall send to the other party a letter outlining the matter(s) in dispute.
  - If there is no response to said letter within ten working days or, if in the reasonable opinion of the party sending the letter the response of the recipient is inadequate then the said party shall have the option to convene a meeting on three working days notice in writing to discuss the matter in dispute and the possible solutions.

## **9. VARIATIONS**

- 9.1 Any variations to the terms and conditions of this Agreement shall be of both parties.
- 9.2 In the event that any of the terms or provisions of this Agreement shall be unenforceable, the remainder shall survive unaffected.
- 9.3 If either party delays or fails to exercise its rights under this Agreement on the occurrence of any event, it does not prevent that party from exercising those rights at any time afterwards in relation to that or another event. In addition, if a party waives its right on one occasion this does not mean that the party has lost (or waived) that right on a later occasion.

## **10. TERMINATION**

- 10.1 The Council may terminate this Agreement forthwith upon giving notice in writing to ACVO.
- 10.2 If ACVO become insolvent or make an arrangement with its creditors or go into liquidation or have a receiver appointed to its assets or any part thereof; or
- 10.3 If ACVO is, in the opinion of the Council, in material breach of the Agreement and in the event of a breach capable of being remedied, fails to remedy the breach within thirty days of receipt of notice thereof from the Council.

**For ABERDEEN CITY COUNCIL**

**Signed**

**Name**  
**Position within Council**

**For ACVO**  
**Signed**

**Name**  
**Position within ACVO**



## **SCHEDULE 1**

### **Representation on Community Planning Aberdeen**

- Community Planning Aberdeen Board
- Community Planning Aberdeen Management Group
- Aberdeen Prospers Group
- Digital City Group
- Sustainable City Group
- Integrated Children's Services Board and Groups
- Resilient, Included and Supported Group
- Community Engagement Group
- Community Justice Group
- Alcohol and Drugs Partnership
- Torry Locality Partnership
- Locality Partnership for Cummings Park, Heathryfold, Mastrick, Middlefield, Northfield
- Locality Partnership for Seaton, Tillydrone and Woodside
- Fairer Aberdeen Board
- And any relevant sub groups of the above

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# Community Planning Aberdeen

<b>Progress Report</b>	Review of Sports Organisations
<b>Lead Officer</b>	
<b>Report Author</b>	Alistair Robertson, Managing Director, Sport Aberdeen
<b>Date of Report</b>	5 March 2018
<b>Governance Group</b>	CPA Management Group – 26 March 2018

### Purpose of the Report

This is an information report that provides both background context and a progress update, regarding the strategic review of sports services commissioned by the City Council which has led to the merger of three separate organisations that provide sport and physical activity services within the city.

### Summary of Key Information

#### 1 BACKGROUND

- 1.1 In June 2017 the City Council commissioned an independent review of how it provides and funds sports services across the city. The organisations in scope were: Transition Extreme, Sport Aberdeen, Garthdee Alpine Sports (known as Aberdeen Snowsports) and Adventure Aberdeen (outdoor pursuits and adventurous activity). A key driver for the review was the requirement to ensure that the provision of sports services is viable for the future. Austerity and the Council's restructure had reinforced the need to find a more efficient and effective way to deliver the services to ensure they are sustainable going forward.
- 1.2 The review was published in September 2017 and it confirmed that it would be both feasible and beneficial for the Council to bring Sport Aberdeen, Adventure Aberdeen and Garthdee Alpine Sports together as one organisation. For a variety of reasons, Transition Extreme was not deemed appropriate to be part of the merger proposals and it will not form part of the new entity going forward.
- 1.3 In December 2017 the Council gave final approval to the recommendations arising from the review and formal notice was given to each party about the pending changes. Governance and accountability were critical factors for the council in determining the leadership for the merged organisations. Sport Aberdeen had demonstrated that it was an effective, well governed and reliable partner to the Council and as the largest organisation, it was considered appropriate to incorporate Garthdee Alpine Sports and Adventure Aberdeen into the Sport Aberdeen structure.

## **2 ORGANISATIONS MERGING TOGETHER**

### **2.1 Sport Aberdeen**

Sport Aberdeen is the largest and most significant organisation in terms of turnover, level of Council funding and coverage throughout the city. It was established in 2010 as an independent private limited company by guarantee (Company Registration No.350981) under the Companies Act. It is also a registered charity with the Scottish Charity Register (Registered Charity No. SC040973). It has a ten-year licence agreement until 2020 for the operation of public leisure services.

It operates from the Bridge of Don with 55 staff based at its HQ, with the remaining employees located at various leisure and sports centres, swimming pools and golf courses throughout the city. In total, they have 213 staff, of which 124 are full-time and 89 part-time, supplemented by a large pool of casual staff. A further 12 regional sports development-related posts, funded by governing bodies of sport and **sportscotland**, are based within Sport Aberdeen's HQ. This provides a strategic co-location of a large team of sport and physical activity development managers/officers in a form of 'one-stop shop' for sport for the city region.

In addition to managing the Council's portfolio of leisure facilities, other strategic responsibilities were transferred by the Council in 2015:

- Lead responsibility for developing Aberdeen City sports and physical activity strategy.
- Developing strategic and operational direction on sport and physical activity reflecting national and local policies and best practice.
- Supporting partnership development and relationship management on behalf of ACC.

### **2.2 Adventure Aberdeen**

Adventure Aberdeen is a council-operated outdoor and adventurous activity service, based within the Education and Children's Services Directorate. It provides a vibrant service to all schools, education establishments, social care and community organisations from both the city and Aberdeenshire Council areas. In addition, it also delivers a range of public and corporate events utilising the outdoor environment and a residential centre in Speyside.

As part of a continued effort to provide a top-quality service in a competitive environment, Adventure Aberdeen works with private and corporate groups with all income generated reinvested back into the service to help support the overall delivery of vital outdoor learning experiences. It has seven full-time staff supported by a significant number of specialist instructors and leaders.

### **2.3 Garthdee Alpine Sports**

Garthdee Alpine Sports is the trading entity behind Aberdeen Snowsports Centre and it is also a limited company (No. SC302528) and charity (Registration No. SC037683) set up by Aberdeen City Council in 2006. It manages the artificial ski slope, a 3G sports pitch and two grass pitches.

The founding members are Aberdeen City Council, Garthdee Community Council, Robert Gordon University, Snowsports Scotland and the University of Aberdeen. Its turnover in 2016/17 was approximately £0.8m and it received. It has 12 staff of which 8 are full time and 4 are part time, supplemented by seasonal coaching staff.

## **3 INTEGRATION PROGRESS**

- 3.1 The approach to integration is different for each organisation, with the Garthdee Alpine Sports charity more complex than the Council's Adventure Aberdeen service. Sport Aberdeen has established two project integration workstreams made up of representatives from each organisation led by a member of the Sport Aberdeen senior management team. Considerable progress has been made with Adventure Aberdeen and it is expected that the full service and staff TUPE transfer will be completed by March 31<sup>st</sup>.
- 3.2 Merging Garthdee Alpine Sports will require the involvement of the Scottish Charity Regulator (OSCR) so that will take longer, although Sport Aberdeen will take management oversight in time for April 1<sup>st</sup>. Plans are also in place for the transfer of a Garthdee Alpine Sports trustee(s) into the Sport Aberdeen Board and a Snowsports and Adventurous Activity Sub Committee of the main Board has been established to oversee transitioning and continuity for service delivery.
- 3.3 During the next few months there will be a range of tasks progressed to execute the legal and formal arrangements that govern mergers of this type. This will be done with due consideration to the staff, service users and key community stakeholders.

## **4 BENEFITS OF CHANGE**

- 4.1 One of the main driving factors predating the review was the necessity to reach conclusions and recommendations that will generate long-term benefits in terms of making real differences as opposed to coming up with something that is simply a short-term expediency. It is recognised that there are efficiencies that will result from bringing together the three organisations identified, however these will take time to emerge. Therefore, in the immediate to medium term there will be no material change and it is intended that the services function under a 'business as usual' ethos until they bed in.
- 4.2 A considerable benefit is that the decision making and management processes will be streamlined and the merged organisations will benefit from the agility and speed in which Sport Aberdeen can operate. The Council will now only

have one external organisation (ALEO) to deal with as opposed to two and service users and community stakeholders will also have one organisation to work with instead of three. Scrutiny and monitoring will also be simplified and bringing the organisations together also reduces some of the fragmentation that has existed within the sport and physical activity sector.

4.3 There will be no discernible difference for Community Planning Aberdeen in terms of relationship with the Active Aberdeen Partnership, it will still embrace the scope of services and organisations under its auspices. The members will continue to work collaboratively together to advance sport and physical activity across the city and contribute to the key priorities within the LOIP.

4.4 Sport Aberdeen considers it a privilege to be the lead and driving force behind the merged services and it will do all it can to take what will be a more dynamic company and a broader range of integrated services forward for the benefit of all across the city.

### **Recommendations for Action**

It is recommended that members of the Group:

- i) Note the content of this report.

### **Opportunities and Risks**

None arising from this report

### **Consultation**

None required

### **Background Papers**

The following papers were used in the preparation of this report.

Report by Consultants PKC September 2017

#### Contact details:

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## Community Planning Aberdeen

<b>Progress Report</b>	Child Friendly Cities
<b>Lead Officer</b>	
<b>Report Author</b>	Maxine Jolly; Service Manager Professional Learning
<b>Date of Report</b>	26/02/18
<b>Governance Group</b>	Title of Group – Date of meeting

### Purpose of the Report

This report is to brief members on the Unicef Child Friendly City programme why Aberdeen is involved and what the current status with the programme is.

### Summary of Key Information

#### 1 BACKGROUND

- 1.1 The Unicef's Child Friendly Cities Initiative is a global programme aiming to translate Unicef's mission - to advance children's rights and well-being - into action at the local level.
- 1.2 The approach brings together the vision of childhood set out by the UN Convention on the Rights of the Child and the core tenets of a human rights-based approach. Our pilot has demonstrated that using a child rights-based approach can practically support local authorities to:
  - Understand their local child and youth population better.
  - Make services more child-centred, userfriendly, outcome-focused and tailored to the specific needs of children and young people.
  - Strengthen and improve multi-agency working across the community.
  - Increase staff confidence in working directly with and involving children and young people while creating a feedback loop that drives ongoing service improvement.
  - Drive innovation.
  - Improve outcomes for children and young people.
  - Provide a unifying umbrella for a range of local strategies, initiatives, services
  - and agencies focused on improving child well-being.

1.3 The programme takes 3-5 years to implement, during which time Unicef offer support and guidance, including staff training and extensive sessions with focus groups to gather information

## **2 KEY FINDINGS/ PROPOSALS**

2.1 Aberdeen was one of only 4 cities invited to join the programme, after a successful application was submitted in January 2017. The other Local Authorities accepted at the same time were London Borough of Barnet; Cardiff and Newcastle – an Irish City has also now joined the programme

2.2 The application emphasised the good work that has already taken place to embed a Child's Rights based approach in Aberdeen – for example most of our schools are now involved in the Unicef Rights Respecting School Award, and we have also worked extensively with The Children's Parliament on the Imagineers project

2.3 The application identified that to further embed this work, there was a need to

- Embed rights-based approaches in all schools and services to children and young people
- Ensure that all partners and areas of the council engage with young people around policy and provision, and that feedback is given to young people

## **3 NEXT STEPS**

3.1 Unicef are currently working through the 'Discovery' phase with the council and partners, to identify what are priorities for action should be -this includes work with children, youth groups and partners, as well as input for senior officers in the Council

### **Recommendations for Action**

It is recommended that members of the Group:

Support the implementation of the plan, which should be available in May

### **Opportunities and Risks**

### **Consultation**

<b>Background Papers</b>

Contact details:

Insert Name    Maxine Jolly

Insert Title    Service manager Professional learning

Insert Organisation    Children's Services

Tel:    Insert number

Email: Insert email address

[Mjolly@aberdeencity.gov.uk](mailto:Mjolly@aberdeencity.gov.uk)

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# CHILD RIGHTS PARTNERS

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**PART OF THE GLOBAL UNICEF CHILD FRIENDLY CITIES INITIATIVE**







<b>SUMMARY</b>	<b>3</b>
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# SUMMARY

## **Child Rights Partners brings together Unicef UK and local government to put children's rights at the heart of communities and public services.**

The Child Rights Partners programme builds on Unicef's Child Friendly Cities Initiative, a global programme aiming to translate Unicef's mission - to advance children's rights and well-being - into action at the local level.

In 2017, Unicef UK is growing and developing the Child Rights Partners programme. As well as inviting new local authority partners to work with us, we are introducing an award element, giving participating authorities the opportunity to work towards international recognition as a Unicef Child Friendly City or Community.



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# ABOUT UNICEF AND CHILD RIGHTS PARTNERS

**Unicef is the world's leading organisation for children, working in over 190 countries to advance children's rights and promote child well-being.**

All of Unicef's work is guided by the UN Convention on the Rights of the Child. We are the only organisation mentioned in the text of the Convention as a source of advice and technical assistance in supporting governments to respect, protect and promote the rights of every child.

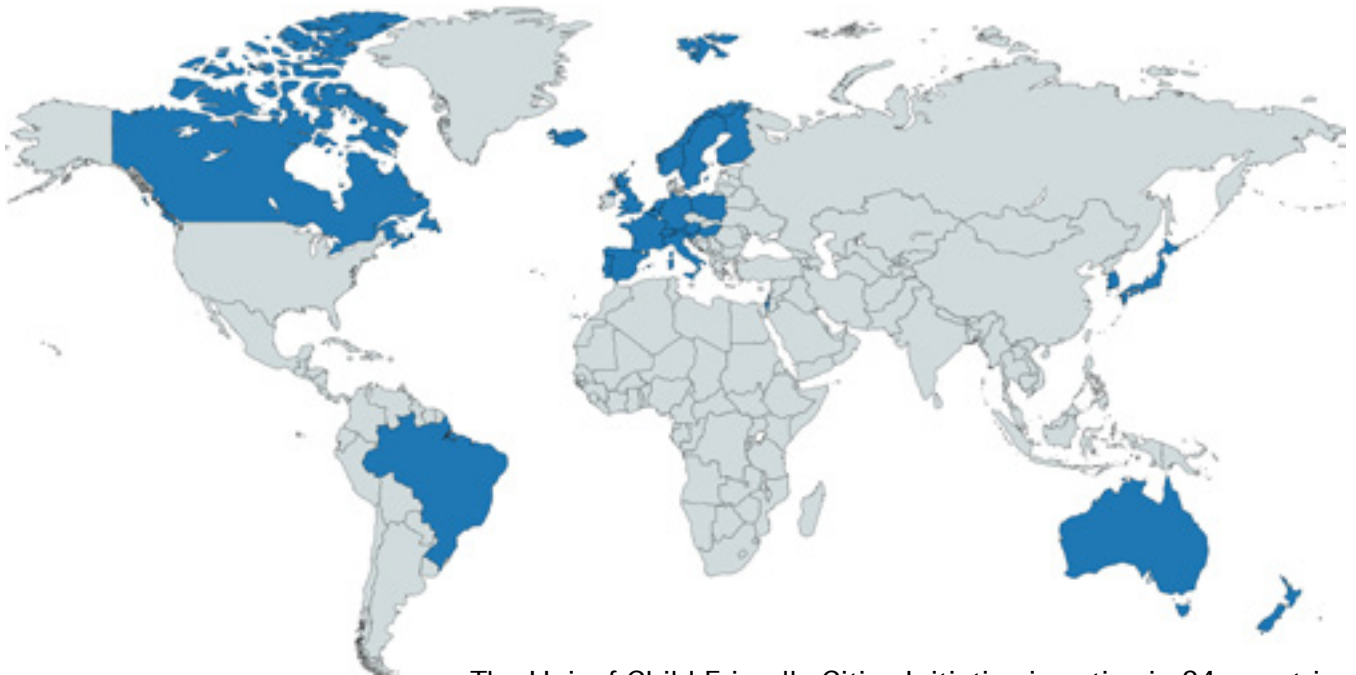
Child Rights Partners builds on and is part of Unicef's global Child Friendly Cities Initiative. Launched in 1996 and active in 24 countries, the Initiative translates Unicef's global mission into practical action at the local level.

In the UK, Child Rights Partners brings Unicef and local authorities together to put children's rights at the heart of communities and public services to ensure all children have the same opportunity to flourish.

During the course of a three year pilot, launched in November 2013, Unicef UK has been supporting local authorities to use a '**child rights-based approach**' to strengthen or transform local policy and practice in a range of areas, from developing area-wide children and families' plans to training elected members, from embedding children's rights in corporate parenting strategies to placing children at the heart of commissioning and community planning.

"Using a child rights-based approach allowed for innovation from the service provider. It meant the service was not only focusing on the presenting problem but also looking at the young person's wider needs and coming up with innovative ways they can support those needs, all the while ensuring that young people have a voice in service design and delivery."

COMMISSIONING MANAGER  
LONDON BOROUGH OF TOWER HAMLETS



The Unicef Child Friendly Cities Initiative is active in 24 countries.

# THE CHILD RIGHTS-BASED APPROACH

**A child rights-based approach is a framework that can be used by planners, decision-makers and frontline professionals in both statutory and voluntary agencies. It can be used when designing, delivering, monitoring and evaluating local services and strategies for children.**

The approach brings together the vision of childhood set out by the UN Convention on the Rights of the Child and the core tenets of a human rights-based approach. Our pilot has demonstrated that using a child rights-based approach can practically support local authorities to:

- Understand their local child and youth population better.
- Make services more child-centred, user-friendly, outcome-focused and tailored to the specific needs of children and young people.
- Strengthen and improve multi-agency working across the community.
- Increase staff confidence in working directly with and involving children and young people while creating a feedback loop that drives ongoing service improvement.
- Drive innovation.
- Improve outcomes for children and young people.
- Provide a unifying umbrella for a range of local strategies, initiatives, services and agencies focused on improving child well-being.

When local authorities take a child rights-based approach children:

- Know and understand their rights.
- Know what services are there to support them and are empowered to seek help.
- Have a say in the design, delivery and evaluation of services.
- Are recognised as experts of their circumstances and feel ownership of their care.
- Experience connected, tailored and responsive services, even if their needs are complex.
- Feel safe, nurtured, prioritised and are treated with dignity.

#### DIGNITY

Each child is a unique person with intrinsic worth and should be respected and valued in all circumstances.

#### PARTICIPATION

Each child is heard in matters affecting them and participates in the lives of their family, community and wider society.

#### INTERDEPENDENCE AND INDIVISIBILITY

Each child enjoys all rights enshrined in the Convention, whatever the circumstances.

## 7 CHILD RIGHTS-BASED APPROACH: THE PRINCIPLES

#### BEST INTERESTS

Determining and doing what is best for a child, with that child, at that time and in that situation.

#### LIFE, SURVIVAL AND DEVELOPMENT

Each child is able to develop, thrive, achieve and flourish.

#### TRANSPARENCY AND ACCOUNTABILITY

Dependable, open and accountable relationships and dialogue between Local Government, communities, families and children and young people is essential in the collective goal of securing children's rights.

#### NON-DISCRIMINATION

Each child is treated fairly and protected from discrimination.



UNITED KINGDOM

# PROGRAMME OVERVIEW

## In 2017, Unicef UK is growing and developing the Child Rights Partners programme.

As well as inviting new local authority partners to work with us, we are introducing an award element which will give participating authorities the opportunity to work towards international recognition as a Child Friendly City or Community.

Over the course of three to five years, Unicef UK will support local authorities to achieve six 'badges' demonstrating progress towards embedding a child rights-based approach across the city or community.

The badges will recognise the authority's progress and development in key areas such as political commitment to

children's rights, workforce knowledge and understanding of children's rights, meaningful participation and child rights innovation.

These key areas will be identified by the local authority - with support from Unicef UK - at the outset of the journey and in line with the local authority's particular needs and context.

Assessment of progress will be undertaken annually by a mixture of self-evaluation and an independent panel of experts in human rights, child well-being and public services.

Local authority progress will be celebrated at an annual event focused on child rights in practice.



The journey to Child Friendly City or Community status.

## SUPPORT AT EVERY STAGE

**We will underpin your journey with a package of support, tailored to the context-specific needs of your community.**

This includes:

- 40 days of Unicef staff time annually over three years.
- High quality, CPD certified training.
- Technical assistance in the development of plans, policies and strategies.
- Project management support and facilitation.
- Mentoring.
- Access to digital and physical resources.
- Participation in virtual networking groups connecting you to other Child Rights Partners across the UK.
- Recognition of progress.
- Participation in an annual knowledge exchange, awards and networking conference coinciding with Universal Children's Day on 20 November, focused on child rights in practice.
- A seat on the Unicef UK Child Rights in Practice Forum.

In addition, partner local authorities gain access to:

- Guided use of the Unicef UK partnership logo.
- A global Unicef Child Friendly Cities and Communities movement.

Our team is led by staff who have expertise in human rights, public policy, public administration, social research, and extensive senior experience of leading community and organisational development programmes, systems change and the implementation of the UN Convention on the Rights of the Child.

"The course should be mandatory for anyone working with children and young people."

CHILDREN'S SERVICES, NEWCASTLE

"This has been the best session I've attended in my two years as a councillor"

COUNCILLOR, NEWCASTLE

Our support is strengths-based, collaborative, contextual and sustainable: We work with local authorities to identify and build on existing good practice and identify gaps; we collaborate with local authority staff, partners and children to understand and plan for the particular needs and context of the community; we build the capacity of local authorities and local partners to mainstream the work independently over time.

"I think the potential for the project is massive. It gives us that ability to look at the whole needs of the child rather than specific needs linked to an individual service. It's broader than just one organisation – it's allowed us to build on the partnerships that we have already in place and strengthen local mechanisms."

COMMUNITY ENGAGEMENT, QUALITY AND POLICY MANAGER



# WHY WORK WITH US?

## RECOGNITION

Joining the initiative presents a unique opportunity to work towards international recognition as a Child Friendly City or Community in a structured, supported and strengths-based programme. At a time of increasing fragmentation in the delivery of services, the programme provides a unifying local vision for all of your work with children and young people. As an early partner, you can work with us to spearhead progress at the national level as the programme develops.

## IMPACT

Our pilot has demonstrated that weaving children's rights into systems, structures and practice has the potential to bring about fundamental, systemic change in real and tangible ways.

From child-centred community planning to increased responsiveness of services, from understanding need from a child and family perspective to effectively bringing statutory, voluntary and community-based organisations together, a child rights-based approach is a practical, flexible tool that can improve conditions for children across a range of settings.

Evidence points to a direct correlation between positive outcomes for children, young people and families and the degree to which their views and experiences are known and taken into account in the design and delivery of services.

## STRATEGIC FIT

Adopting Unicef's child rights-based model to public service design and delivery will help local authorities in Scotland

discharge their statutory duties. Part 1 of the Children and Young People (Scotland) Act 2014 requires public bodies, including all local authorities, to report periodically on the steps taken to better secure, or give further effect to the Convention. In addition, child rights principles derived from the Convention underpin a wide range of national level policies and guidance documents, from GIRFEC to the National Guidance for Child Protection in Scotland and The Getting it Right for Looked After Children and Young People Strategy.

"I have always felt that child rights are important in our work, but now I feel more confident to voice that more explicitly throughout my work."

COUNCILLOR, GLASGOW

Finally, systematically embedding a child rights-based approach in the design and delivery of local services can practically contribute to better inspection outcomes for children's services. For instance, children's understanding and exercise of rights forms a core element of the Care Inspectorate's framework for the joint inspection of services for children and young people.

Beyond strengthening existing services, this is an exciting opportunity to break new ground and take a whole-city or community approach to improving outcomes for children.

"We can't do what we have always done but expect different results and I think the Child Rights Partners project is a way we can start changing the way we work with children and young people on a far wider scale than we can individually achieve."

CHILD RIGHTS PARTNERS SEMINAR PARTICIPANT

# BECOMING A CHILD RIGHTS PARTNER

**We are keen to partner with five local authorities in 2017 that are ambitious in their vision for children and young people and are ready to pioneer an initiative that Unicef UK will be building steadily over the next three years.**

The cost of participating in the programme is **£25,000 per annum over three years**. Unicef UK is a registered charity operating on a not-for-profit basis and all income raised will go towards resourcing the programme.

Interested local authorities will also need to consider indirect costs such as releasing staff for training, providing training venues and ensuring there is capacity to coordinate and oversee the programme locally.

Interested authorities must be able to demonstrate political and strategic commitment to the partnership and willingness to work collaboratively and creatively with Unicef UK, local partners and children and young people. We will work with you to develop a realistic

action plan, and support you to sustain momentum throughout the journey.

If you're interested in working with us, full participation criteria and a formal expression of interest form can be found at the url below. Informal expressions of interest can be sent anytime via email.

**Find our forms here:** [unicef.uk/forms](https://www.unicef.uk/forms)

If you have questions and would like to arrange a meeting with a member of the team, contact us by phone or email (details on page 11).

## **Timeline:**

- 15 January 2017 – Formal expression of interest (group 1).
- February 2017 – Partnership agreements in place (group 1).
- 13 March 2017 – Formal expression of interest (group 2).
- April 2017 – Partnership agreements in place (group 2).
- May 2017 – Programme launches with high profile event.

# CONTACT US

Contact the Child Rights Partners team:

Address:  
30a Great Sutton Street,  
London,  
EC1V 0DU

Tel: 0207 017 1763

Email:  
[ChildRightsPartners@unicef.org.uk](mailto:ChildRightsPartners@unicef.org.uk)

Website:  
[www.unicef.org.uk/child-rights-partners](http://www.unicef.org.uk/child-rights-partners)



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**Thematic badges (optional):** These badges have been designed to help local authorities and their partners address context-specific issues and priorities. Choosing the three you'd like to focus on should be a participatory process that meaningfully involves children and young people throughout.

## HEALTHY

Children and young people:

- have good physical, mental and emotional health
- are supported if they have any additional needs
- know how to stay healthy

## PLACE

Children and young people

- can move freely in the city and their neighbourhood
- feel welcome in public spaces, such as parks, shops and on the high street
- feel connected to their neighbourhood and city

## PARTICIPATING

Children and young people

- can share their views and influence decisions that affect them
- can come together to discuss issues that matter to them
- can communicate their concerns and wishes to local leaders and other adults

## INNOVATION

- The city council finds new, different and creative ways to make sure all children in the city enjoy their rights.

## EQUAL & INCLUDED

All children and young people, regardless of their background, culture, ability or anything else

- feel welcome in the city
- have the same opportunities to grow, learn, explore and have fun
- are protected from discrimination

## EDUCATION & LEARNING

Children and young people

- are able to learn about the world around them in a safe, welcoming and respectful place

(This includes children and young people who aren't able to attend school).

## FLOURISHING

Children and young people

- can explore and spend time in parks, woodland and other natural places
- are free to develop their interests, hobbies and talents
- can spend time with their friends

## FAMILY & BELONGING

Families of all shapes and sizes

- are supported to be together
- can get help if they are struggling
- can enjoy activities and have fun around the city

## SAFE & SECURE

Children and young people

- feel safe in their homes, neighbourhood and across the city
- feel able to trust the police, teachers and other adults
- can share ideas about improving safety in the city and can speak out if they feel unsafe or worried

## CHILD-FRIENDLY SERVICES

Across the city

- Libraries, sports centres, parks, health clinics and other services respect, welcome and support children and young people
- Decisions about how to make services better at the design, commissioning and delivery stage are made with children and young people

**Structural badge (optional):** This is a cross-cutting badge that involves changes at the policy and commissioning level. It can be chosen as part of the three optional badges.

## CULTURE

Across the city

- people value and respect children and young people
- people know about and respect children's rights

## CO-OPERATION & LEADERSHIP

Across the city

- people work together to make the city better for children and young people
- decisions are made involving children and young people

## COMMUNICATION

Across the city

- information about children's rights is shared with children, young people and adults in different ways
- people know when important decisions affecting children, young people and families are being made

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## Community Planning Aberdeen

<b>Progress Report</b>	Sistema Scotland Seven Principles for Social Regeneration Update
<b>Lead Officer</b>	Chris Littlejohn, Deputy Director of Public Health
<b>Report Author</b>	Chris Littlejohn
<b>Date of Report</b>	5 March 2018
<b>Governance Group</b>	Management Group – 26 March 2018

### Purpose of the Report

To update on planned work with Sistema and Glasgow Centre for Population Health (GCPH) to develop a practical community empowerment tool based on the Sistema Scotland approach

### Summary of Key Information

#### 1 BACKGROUND

- 1.1 Sistema Scotland have been involved in social regeneration across Scotland through the *Big Noise* programme. GCPH evaluated this programme and identified seven broad principles. Sistema Scotland requested Community Planning Aberdeen consider involvement in work to translate these principles into a practical tool.
- 1.2 CPA Management Group considered the request at its meeting of 30 October 2017. The relevance to the community engagement agenda was noted and agreement to proceed was reached.
- 1.3 An initial meeting was held between representative members of the CPA management group and Sistema at Torry Academy on 27 November 2017. It was agreed that a participative workshop approach would be used to explore the principles and their translation.

#### 2 KEY FINDINGS/ PROPOSALS

- 2.1 Organisational development facilitation will be provided by Aberdeen City Council and a facilitator has been identified.
- 2.2 The facilitator is scheduled to review the draft proposal with Sistema and GCPH on 23 March 2018.



- 2.3 An initial workshop is proposed for an identified group of CPA members to work through a process of translation from principle to practice. Following this, it is proposed that a larger participative workshop be held with a broader group of participants including community members to co-create the practice tool, based on the methods developed in the initial smaller workshop.

### **3 NEXT STEPS**

- 3.1 Facilitator to meet with Sistema and GCPH – March 2018
- 3.2 Pilot workshop to translate principles to practice tool – May 2018
- 3.3 Full workshop to co-create practice tool – late Summer 2018

### **Recommendations for Action**

The Management Group is asked to note progress to date

### **Opportunities and Risks**

Opportunity: for CPA to be involved in developing a potentially national tool

Risks: participation reliant on voluntary action, mitigated by clear relevance to the work of CPA community engagement group

### **Consultation**

The following people were consulted in the preparation of this report:

CPA Community Engagement Group  
Michelle Cochlan, Community Planning Manager, ACC  
Kay Diack, Locality Manager, ACC  
Joyce Duncan, CEO, ACVO  
Jillian Evans, Head of Health Intelligence, NHS Grampian  
Fiona Gray, Development Manager, ACC  
Nicola Killeen, CEO, Sistema Scotland  
Derek McGowan, Head of Communities and Housing  
Sandie Scott, Organisational Development Adviser, ACC  
Helen Shanks, Head of Inclusion, ACC  
Jonathan Smith, Civic Forum and Community Council Forum  
Paul Tytler, Locality Manager, ACC  
Colin Wright, Locality Manager, ACC

## Background Papers

The following papers were used in the preparation of this report.

Draft project plan

<https://docs.google.com/document/d/1TRH5lWmgrecf6CJ1jHJa641VwehpwvpeLWj7YFA3GM0/edit>

### Contact details:

Christopher Littlejohn  
Deputy Director of Public Health  
NHS Grampian  
[chris.littlejohn@nhs.net](mailto:chris.littlejohn@nhs.net)  
5 March 2018

**APPENDIX 1:      TITLE**



## Community Planning Aberdeen

### CPA MANAGEMENT GROUP FORWARD PLANNER/ BUSINESS STATEMENT

The reports scheduled within this document are accurate at this time but may be subject to change.

<b>Title of report</b> <i>(For a copy of the minute reference please contact <a href="mailto:aswanson@aberdeencity.gov.uk">aswanson@aberdeencity.gov.uk</a>)</i>	<b>Contact officer</b>
<b>2018</b>	
<b>26 March 18</b>	
Outcome Improvement Group Improvement Tracker	Michelle Cochlan, ACC
Locality Partnership Improvement Tracker	Neil Carnegie, ACC
Annual Public Performance Summary	Michelle Cochlan, ACC
Results of Citywide City Voice Questionnaire 2018	Nicola Torrance, ACC
Review of Sports Organisations	Alastair Robertson, Aberdeen Active Partnership
Child Friendly Communities Report	Maxine Jolly, ACC
Open or upcoming funding streams	Stuart Bews, ACC
Sistema Scotland Seven Principles for Social Regeneration	Chris Littlejohn/Jillian Evans/Joyce Duncan
Armed Forces & Community Planning Covenant	Derek McGowan, ACC
Fairer Aberdeen Fund Annual Report and presentation by Susan Thom	Susan Thom, ACC
HMP Grampian Funding	Michelle Cochlan, ACC
ACVO Annual Report	Joyce Duncan, ACVO
Anti Social Behaviour Strategy Report *subject to legal confirmation*	Derek McGowan, ACC
<b>28 May 18</b>	
Qrt 4 – 2017/18 Budget Monitoring Report	Michelle Cochlan, ACC
Outcome Improvement Group Improvement Tracker	Michelle Cochlan, ACC
Locality Partnership Improvement Tracker	Neil Carnegie, ACC
Opportunity for Inclusive Growth for Employability	Richard Sweetnam/Matt Lockley, ACC
CPA PB strategy	Chris Littlejohn/Neil

<b>Title of report</b> (For a copy of the minute reference please contact <a href="mailto:aswanson@aberdeencity.gov.uk">aswanson@aberdeencity.gov.uk</a> )	<b>Contact officer</b>
	Carnegie
Participation Requests and Asset Transfers – CPA shared communications and capacity building plans (for approval)	Chris Littlejohn, NHS
Regional Economic Strategy including update on Enterprise and Skills Review – Regional Partnership	Jamie Bell, SE
North East College Regional Outcome Agreement	Neil Cowie, NE College
Easy read Locality Plan for Seaton, Tillydrone and Woodside (for approval)	Chris Littlejohn, NHS
<b>6 August 18</b>	
Annual Outcome Improvement Report 2017/2018	Michelle Cochlan, ACC
Locality Plan Annual Performance Reports 2017/2018	Neil Carnegie, ACC
Qrt 1 – 2017/18 Budget Monitoring Report	Michelle Cochlan, ACC
Results of Locality Questionnaire 2018	Nicola Torrance, ACC
Northern Alliance: Draft Regional Improvement Plan	Aisling MacQuarrie, Northern Alliance
<b>29 October 18</b>	
Outcome Improvement Group Improvement Tracker	Michelle Cochlan, ACC
Locality Partnership Improvement Tracker	Neil Carnegie, ACC
Qrt 2 – 2017/18 Budget Monitoring Report	Michelle Cochlan, ACC
<b>Timescale TBC</b>	
Local Fire and Rescue Plan	Darren Riddell, SFRS
Future of Scotland's Planning System	Eric Owens, ACC/ Chris Littlejohn, Public Health
CPA response to Review of Planning System/Planning Bill consultation	Eric Owens, ACC
Community Planning Aberdeen response to consultation on the review of Strategic Transport Projects ( <a href="#">CPMG 29.05.17</a> )	TBC
Wider findings of Big Noise Torry	Fiona Clark, ACC
Annual Public Performance Summary	Guy Bergman, ACC
Regional Alliance Skills Partnership	Neil Cowie, North East College
Warm Homes Bill Consultation Response	Derek McGowan/Richard Sweetnam, ACC
Fairer Aberdeen Fund	Neil Carnegie, ACC
Engagement, Participation and Empowerment Strategy Toolbox (for approval)	Chris Littlejohn, NHS
National Transport Strategy	Derick Murray, NESTRANS
National Culture Strategy	TBC
Establish regional approach for carers and cared for people	Gail Woodcock, HSCP

<b>Title of report</b> (For a copy of the minute reference please contact <a href="mailto:aswanson@aberdeencity.gov.uk">aswanson@aberdeencity.gov.uk</a> )	<b>Contact officer</b>
A Connected Scotland: Tackling social isolation and loneliness and building stronger communities	Derek McGowan, ACC / Gail Woodcock, HSCP
Warm Homes Bill	Derek McGowan, ACC
Scottish Government evaluation of parts 3 and 5 of the Community Empowerment (Scotland) Act 2015	Neil Carnegie, ACC / Chris Littlejohn, NHS

**Acronyms:**

ACC	Aberdeen City Council
ACVO	Aberdeen Council of Voluntary Organisations
CPA	Community Planning Aberdeen
CSP	Community Safety Partnership
HSCP	Health and Social Care Partnership
NHSG	National Health Service Grampian
PS	Police Scotland
SDS	Skills Development Scotland
SE	Scottish Enterprise

***For further information, or to make a change to this document, please contact Allison Swanson, tel. 01224 522822 or email [aswanson@aberdeencity.gov.uk](mailto:aswanson@aberdeencity.gov.uk).***

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## Community Planning Aberdeen

### CPA BOARD FORWARD PLANNER/ BUSINESS STATEMENT

The reports scheduled within this document are accurate at this time but may be subject to change.

<b>Title of report</b> <i>(Hyperlink to minute reference where applicable)</i>	<b>Contact officer</b>
<b>2018</b>	
<b>25 April 18</b>	
Outcome Improvement Group Improvement Tracker – Q4	Michelle Cochlan, ACC
Locality Partnership Improvement Tracker – Q4	Neil Carnegie, ACC
North East College Regional Outcome Agreement	Neil Cowie, N E College
Aberdeen City Council Strategic Business Plan	Angela Scott, ACC
Aberdeen Local Policing Plan	Graeme Duncan, PS
Annual Public Performance Summary	Michelle Cochlan, ACC
ACVO Annual Report	Joyce Duncan, ACVO
Update on Child Friendly City Programme	Maxine Jolly, ACC
<b>4 July 18</b>	
Outcome Improvement Group Improvement Tracker – Q1	Michelle Cochlan, ACC
Locality Partnership Improvement Tracker – Q1	Neil Carnegie, ACC
Update on Child Friendly City Programme	Maxine Jolly, ACC
<b>11 September 18</b>	
Annual Outcome Improvement Report 2017/2018	Michelle Cochlan, ACC
Locality Plan Annual Performance Reports 2017/2018	Neil Carnegie, ACC
Update on Child Friendly City Programme	Maxine Jolly, ACC
<b>3 December 18</b>	
Outcome Improvement Group Improvement Tracker – Q2	Michelle Cochlan, ACC
Locality Partnership Improvement Tracker – Q2	Neil Carnegie, ACC
Update on Child Friendly City Programme	Maxine Jolly, ACC
<b>Timescale TBC</b>	
Local Fire and Rescue Plan	Bruce Farquharson, SFRS
Future of Scotland's Planning System	Eric Owens, ACC/ Chris Littlejohn, Public Health
National Shared Public Health Priorities for Scotland	Susan Webb/Chris Littlejohn, Public Health
Community Planning Aberdeen response to consultation on the review of Strategic Transport	TBC

<b>Title of report</b> <i>(Hyperlink to minute reference where applicable)</i>	<b>Contact officer</b>
Projects <a href="#"><u>(CPMG 29.05,17)</u></a>	
Fairer Aberdeen Fund	Neil Carnegie, ACC

Acronyms:

ACC	Aberdeen City Council
ACVO	Aberdeen Council of Voluntary Organisations
CPA	Community Planning Aberdeen
CSP	Community Safety Partnership
HSCP	Health and Social Care Partnership
NHSG	National Health Service Grampian
PS	Police Scotland

### Horizon Scan - Legislative and Policy Agenda – March 2018

	Manifesto / Programme for Government Proposal	Update	Consultation / Engagement	CPA response?
<b>Prosperous Economy</b>	<ul style="list-style-type: none"> <li>Review of income tax options</li> </ul>	Specific proposals for using devolved powers on Income Tax are now part of the Scottish Budget process.	Scottish Parliament has now approved arrangements.	N

	Manifesto / Programme for Government Proposal	Update and	Consultation / Engagement	CPA response?
<b>Prosperous Place</b>	<ul style="list-style-type: none"> <li>Housing (Amendment) Bill</li> </ul>	The Bill will remove the need for the Scottish Housing Regulator's consent to the disposal of assets by RSLs; limit the Regulator's ability to appoint members and managers to RSLs; and remove the need for the Regulator's consent to the restructuring, winding up and dissolution of RSLs.	The Bill was introduced on 4 September 2017. Stage One is due to be completed by March 2018.	N
	<ul style="list-style-type: none"> <li>Review of Planning System / Planning Bill</li> </ul>	The SG published a Position Statement on 29 <sup>th</sup> June 2017 which stated which proposals they proposed to take forward following response to earlier consultation.	Bill has now been published. SP Local Government Committee has issued a call for evidence. <a href="#">Here</a>  Closed 2 February 2018	Y – noted in the forward planner that there will be a response from Eric Owens and Chris Littlejohn.
	<ul style="list-style-type: none"> <li>Transport Bill</li> </ul>	To provide local authorities with flexible options to improve bus services in their local areas authorities with flexible options to improve bus services in their local areas. It will also contain provisions on obstructive and inconsiderate parking.		N

	Manifesto / Programme for Government Proposal	Update and	Consultation / Engagement	CPA response?
	<ul style="list-style-type: none"> <li>Development of a new National Transport Strategy</li> <li>Review of Strategic Transport Projects Review</li> </ul>	<p>A refresh of the National Transport Strategy was completed last year and the recommendations emphasised the need for the strategy to be updated following the elections in May 2016.</p> <p>The review began in autumn 2017. Nestrans has advised that a new National Transport Strategy was expected to be developed for consultation by winter 2018 for adoption in summer 2019.</p> <p>As part of the work on City Region Deal we are jointly working with Aberdeenshire and Nestrans in engaging with Transport Scotland to set out work-streams and timelines for the Transportation elements. This will give us the opportunity to debate in a separate forum which can reflect the strategic North-East transport needs going forward.</p>	Minister for Transport and the Islands has written to all Local Authorities and the Scottish Cities Alliance to invite participation in a programme of engagement.	Y – with NESTRANS
	<ul style="list-style-type: none"> <li>Electric Vehicle roadmap – “Switched on Scotland”</li> </ul>	<p>Ambition to phase out the need for petrol and diesel vehicles by 2032.</p> <p>Commitment to expand electric charging infrastructure between now and 2022.</p>		N
	<ul style="list-style-type: none"> <li>Scotland's Energy Efficiency Programme: Second Consultation on Local Heat &amp; Energy Efficiency Strategies, and Regulation of District and Communal Heating</li> </ul>	This Scottish Government consultation sets out specific policy proposals for Local Heat & Energy Efficiency Strategies and regulation of district and communal heating.	<p>Closed 20 Feb 2018</p> <p>Opened 14 Nov 2017</p> <p>Consultation is <a href="#">here</a>.</p>	N
	<ul style="list-style-type: none"> <li>National Culture Strategy</li> </ul>	<p>Work will commence on a National Culture Strategy, based on the principles of access, equality and excellence.</p> <p>Engagement with partners has started in the last month and the Strategy will be developed collaboratively over the</p>	None current.	Y

	Manifesto / Programme for Government Proposal	Update and	Consultation / Engagement	CPA response?
		<p>coming year.</p> <p>Update October 2017: The Aberdeen Cultural Strategy and action plan (going to Education and Children's Services Committee in Nov for approval) has been created through a partnership of local cultural organisations with ACC providing facilitation.</p>		

	Manifesto / Programme for Government Proposal	Update	Consultation / Engagement	CPA Response?
Prosperous People	<ul style="list-style-type: none"> <li>Empowering Schools: A consultation on the provisions of the Education (Scotland) Bill</li> </ul>	<p>The Education (Scotland) Bill that is being introduced to create a school and teacher-led education system. The Bill will establish a Headteachers' Charter which sets out the right and responsibilities of the headteachers, empowering them to be the leaders of learning in their schools. The Bill will also include parental and community engagement and pupil participation. In addition the Bill will provide the legislative underpinning for the establishment of Regional Improvement Collaboratives. The Bill will also enable registration of other educational professionals with the Education Workforce Council, taking on the responsibilities of the GTCS and Community Learning and Development Standards Council.</p> <p>The consultation paper sets out these changes and what legislative changes are needed to enable them to happen.</p>	Consultation on the proposed Bill is <a href="#">here</a> . It was issued on 7 <sup>th</sup> November and closed 30 <sup>th</sup> January 2018.	N
	<ul style="list-style-type: none"> <li>Children and Young People (Information Sharing) (Scotland) Bill</li> </ul>	<p>The Bill seeks to amend the Children and Young People (Scotland) Act 2014 on the provision of information in relation to the <b>named person service</b> and the preparation and implementation of child's plans.</p> <p>Current Status of the Bill – awaiting feedback from the Committees who were charged with considering the evidence</p> <p>Our information Sharing Advice Note has been amended to reflect the language of the Bill although our partnership information sharing practice is in keeping with the proposed Bill.</p>	<p>Introduced 19 June 2017</p> <p>The Finance &amp; Constitution Committee issued a call for evidence re their scrutiny of the Bill's Financial Memorandum.</p> <p>The Deputy First Minister wrote on 10<sup>th</sup> Nov 2017 that the draft Statutory Guidance for Parts 4 and 5 of the 2014</p>	N

	Manifesto / Programme for Government Proposal	Update	Consultation / Engagement	CPA Response?
			Act will be publicly consulted on, in parallel with the draft Code of Practice on Information Sharing for the Bill.	
	<ul style="list-style-type: none"> <li>Excellence and Equity for All: Guidance on the Presumption of Mainstreaming</li> </ul>	Scottish Government consultation to support local authorities through guidance required to help their decision making in applying the presumption of mainstreaming. It is intended to provide guidance on applying the presumption and looks to encourage a child centred approach to making decisions about placement.	Consultation is <a href="#">here</a> and opened 2 Nov 2017 and Closed 9 Feb 2018	N
	<ul style="list-style-type: none"> <li>Establish regional approach for carers and cared for people</li> </ul>	The Carers (Scotland) Act 2016 received royal assent earlier this year. Children's Social Work service would only be involved in the development of local eligibility criteria, strategy and support for young carers. Whilst this will undoubtedly have resources implications, across many aspects of Children's Social Work and may well impact on the number of foster and kinship placements needed to support breaks from care for young carers, currently the main issue for Children's Social Work and indeed, Education and Health, are the unknown numbers of young carers. The estimated figures are still thought to be a significant under-representation of the true numbers that could be eligible for support under the terms of the new Act, including an assessment for a Young Carers Statement.	<p>Please note that the Independent Review of the Care system referred to above relates to looked after children and is not connected to the implementation of the Carers Act or support for carers.</p> <p>Local consultation with carers, including young carers, is planned during December 2017/January 2018 ahead of the publication of the actual Carers Strategy.</p> <p>ACHSCP currently developing</p>	Y



	Manifesto / Programme for Government Proposal	Update	Consultation / Engagement	CPA Response?
			a local strategy. A consultation draft was presented to the IJB at its meeting October 2017	
	Domestic Abuse Bill	The Bill will propose a new offence of domestic abuse that will include criminalisation of psychological abuse and legislate to change the justice systems response to domestic abuse.	A pre-bill consultation ran in early 2016 and an ACC response was submitted.  The Bill was introduced on 17 <sup>th</sup> March 2017.	N
	Community Justice Strategy	Community Justice Scotland issued their corporate plan for consultation, closing 10 <sup>th</sup> November 2017	Community Justice Scotland hosted consultation events which colleagues from the Community Justice Group and across City services participated in.  A response to the consultation on the corporate plan has been drafted and will be submitted on behalf of the Community Justice Group (updated October 2017)	Community Justice Group
	A Connected Scotland: Tackling social isolation and loneliness and building stronger communities	Scottish Government consultation relating to The Scottish Parliament's Equal Opportunities Committee report on Social Isolation. The committee found that social isolation and loneliness was a problem in Scotland, and recommended that	Opened 16 <sup>th</sup> January 2018 Closes 27 <sup>th</sup> April 2018	Y – Resilient, Included and Supported Group

	Manifesto / Programme for Government Proposal	Update	Consultation / Engagement	CPA Response?
		the Government developed a national strategy to tackle it. This consultation is an important part of the process.		
	Practical Fire Safety Guidance for Existing Premises with Sleeping Accommodation	<p>This consultation is to seek comment on a revised volume of practical fire safety guidance. The guidance has been developed for dutyholders to help meet their responsibilities for fire safety under the Fire (Scotland) Act 2005 in relation to existing premises with sleeping accommodation including small bed and breakfast and self-catering premises; small premises providing sleeping accommodation; and medium and large premises providing sleeping accommodation.</p> <p>The guidance does not seek to impose new standards, nor is it intended to impose more onerous benchmarks, but is a revision and consolidation of existing guidance currently available on the Scottish Government Fire Law webpages.</p>	Consultation is <a href="#">here</a> . It was issued 7 <sup>th</sup> November 2017 and closed 5 <sup>th</sup> February 2018.	N
	Review of local governance / Local Democracy Bill	A review will run during 2018 and a Bill is to be brought forward during the Parliament.	None current.	N
	Warm Homes Bill	<p>New Bill announced in 2017 PfG</p> <p>introduce a statutory target for fuel poverty reduction</p> <p>Fuel Poverty Strategy Consultation - The consultation document seeks views on an approach that brings together actions from across government, and across society, to create a strategy to deliver reductions in fuel poverty. The consultation also seeks views on how progress should be monitored and how the aim to tackle fuel poverty effectively</p>	<p>Closed 1 Feb 2018</p> <p>Opened 9 Nov 2017</p>	Y

	<b>Manifesto / Programme for Government Proposal</b>	<b>Update</b>	<b>Consultation / Engagement</b>	<b>CPA Response?</b>
		is translated into an appropriate statutory framework.		
	Scottish Government evaluation of parts 3 and 5 of the Community Empowerment (Scotland) Act 2015	<p>Scottish Government are commissioning research to carry out an independent evaluation of parts 3 (Participation Requests) and 5 (Asset Transfer Requests) of the Community Empowerment (Scotland) Act 2015.</p> <p>The research will run from April 2018 to January 2020 and is anticipated to include examination of annual reports by public bodies on Participation Requests and Asset Transfer Requests, and other contributing information.</p>	Non-current.	Y – Community Engagement Group



## Community Planning Aberdeen

<b>Progress Report</b>	Community Planning Aberdeen Funding Tracker
<b>Lead Officer</b>	Richard Sweetnam, Head of Economic Development
<b>Report Author</b>	Stuart Bews, Senior External Funding & Policy Officer
<b>Date of Report</b>	05 March 2018
<b>Governance Group</b>	CPA Management Group – 26 March 2018

### Purpose of the Report

The purpose of this report is to raise awareness of current funding opportunities which may be of relevance to support delivery of the Local Outcome Improvement Plan and Locality Plans.

### Summary of Key Information

#### 1 BACKGROUND

- 1.1 At the previous CPA Management Group a presentation on the role of the Council's External Funding Team was provided. This report follows on from that to provide a regular overview of current funding opportunities to the group.

#### 2 Current Opportunities

- 2.1 See Appendix 1 to this report for details of current funding opportunities and closing date for application.

#### 3 NEXT STEPS

- 3.1 Where any of the above funds are considered to be of interest, or funding is sought for an identified project, contact should be made with the report author to outline the project which is seeking funding.

### Recommendations for Action

It is recommended that members of the Group:

- i) Note the funding opportunities within this report;
- ii) Request this report is a standing item.

<b>Opportunities and Risks</b>
Access to external funding can enable organisations to undertake additional activity within existing resources. It should be noted that most funders offer conditional grants and that failure to meet the conditions can result in repayment of grant. The External Funding Team is familiar with most funders requirements and can help reduce this risk.

<b>Consultation</b>
Members of CPA Management Group Michelle Cochlan, Community Planning Manager

<b>Background Papers</b>
N/A

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## APPENDIX 1 Community Planning Aberdeen Funding Tracker

The tracker below includes key funding opportunities available to the Partnership linked to the themes within the LOIP and Locality Plans.

Title	Description	Amount	Deadline for applications	Relevant CPA Group
<b>Economy</b>				
Museums Galleries Scotland Museum Development Fund 18/19	<p>This fund is designed to support museums to make strategic steps towards becoming more resilient organisations, in line with the aims of the funder's National Strategy. This fund only applies to organisations running an Accredited Museum in Scotland (there are 249 in Scotland).</p> <p>To be eligible projects must demonstrate one of the following criteria:</p> <ul style="list-style-type: none"> <li>• An enterprising approach – either with an innovative way of solving a problem, or involving income generation</li> <li>• Skills development (for staff and or volunteers)</li> <li>• Advocacy – to raise profile of the museum.</li> </ul>	Museums can apply for between £5,000 and £40,000 and up to 75% of the total project costs. Those that care for Recognised Collections can apply for up to £60,000 for projects relating to those collections, and for up to 100% of the total project costs.	<p>27 April 2018</p> <p>There will be one further call later in the year with a deadline likely to be around 12 October 2018.</p>	Aberdeen Prospers
Switched on Fleets Programme	The Grant is made to enable the CPP to carry out the procurement of one or more ULEVs for inclusion in the public sector vehicle fleet. The aim is to reduce the damaging effects of diesel and petrol fuelled vehicles by 2050; to support increased deployment of ULEVs in public sector fleets by contributing towards the cost of their purchase or lease; and to phase out the need for new diesel and petrol cars and vans by 2032 in order to combat climate change.	£52,046 available to fund the difference between the cost of buying a diesel/ petrol vehicle and an electric, plug in hybrid or hydrogen vehicle or the cost of the lease for three years fully.	31 March 2018	Aberdeen Prospers/ Sustainable City Group

People				
European Social Fund - Employability Pipeline (Phase 2)	<p>The fund is intended to provide skills development and training support for unemployed individuals with multiple barriers to employment, supporting them back into and employment, and supporting their ongoing progression.</p> <p>ACC currently operate phase 1 which is due to finish at the end of 2018. Phase 2 bid will need to be prepared and submitted around summer 2018. Input to this application from service providers in particular would be advantageous, as they can benefit from the funding.</p>	An estimated £900,000 of funding is to be made available for Aberdeen City Council to access for spending between 2019 and up to the end of 2022.	No clear deadlines, however applications can be submitted from mid March 2018 and are expected to be accepted until the end of 2018. It should be noted that only Local Authorities can apply for this funding, however once secured by the Local Authority it can then be spent locally, potentially by local service providers.	<p>Aberdeen Prospers Group</p> <p>Resilient, Included, Supported Group</p> <p>Locality Partnerships</p>
Foundation Scotland - Scotch Whisky Action Fund	<p>This fund is targeted towards Tackling Alcohol related harm and will invest in groups which aim to reduce the impact on alcohol related harm in Scotland's communities.</p> <p>The fund focuses on three themes:</p> <ul style="list-style-type: none"> <li>- Young People (under 18)</li> <li>- Families</li> <li>- Communities</li> </ul> <p>Priorities are:</p> <p>Preventative projects that aim to reduce the alcohol-related harm within communities, families, and young people aged 18 and under.</p> <p>Projects that aim to educate people and communities about the dangers and consequences of mis-using alcohol.</p> <p>The development of new, innovative projects designed to reduce alcohol-related harms.</p>	<p>Up to £25,000</p> <p>Eligible costs include:</p> <p>Salary costs for new staff only</p> <p>Running costs and venue hire for expanding or developing services/activities</p> <p>Sessional worker costs for new services/activities</p> <p>Volunteer expenses</p> <p>Small items of equipment for new services/activities</p> <p>Start-up costs</p>	Friday 29 <sup>th</sup> June 2018	<p>Resilient, Included, Supported Group</p> <p>Alcohol and Drugs Partnership</p> <p>Integrated Children's Services</p> <p>Community Justice Group</p> <p>Locality Partnerships</p>



	<p>Pilot projects that will test out new initiatives and ideas designed to promote responsible attitudes to alcohol consumption and prevent alcohol-misuse.</p> <p>Projects that promote alternative leisure and lifestyle choices for adults and young people to prevent alcohol-misuse.</p>			
<b>Place</b>				
Garfield Weston Foundation	<p>Funding is available to registered charities, places of worship and state schools for the following:</p> <ul style="list-style-type: none"> <li>• New community facilities.</li> <li>• Improvement of community facilities.</li> <li>• Items that require a sizeable investment eg purchase of minibus.</li> <li>• Improvements to outdoor spaces and facilities for sport and exercise or community use.</li> <li>• New buildings or extensions to an existing building for community use eg new kitchen, meeting room or storage facility.</li> <li>• Improvements to, or renovation or refurbishment of, an existing building such as installing a toilet and servery in a rural church for community use.</li> <li>• New fixed playground equipment, climbing walls or multiuse games area in a public playing field.</li> <li>• Purchase of large or expensive items if it is crucial to supporting local people eg minibus for elderly day care, equipment for a training room, community café fit</li> </ul>	With this being the Trusts 60th year they are celebrating with a one-off charitable fund offering grants between £30,000 and £150,000 for capital costs.	30th June 2018	All

	<p>out.</p> <ul style="list-style-type: none"> <li>• Purchase of land or property with a minimum of a 25 year lease with a clear community benefit.</li> </ul>			
CARES Start up Fund	<p>The Scottish Government's CARES Start up Grant has been designed as seed corn funding to help community groups get started on the road to renewables. It could fund investigating what is feasible in your area, learning what other groups have undertaken, or developing a plan for a community benefit income stream from a local CARES loan funded renewable energy projects. Measures that this grant fund will support are early stage activities, without which the installation of renewable energy generating technology would not be able to go ahead, such as: start-up costs towards forming a constituted group to take forward a renewable energy project; feasibility studies; community consultation; community capacity building; development of community investment plans; visits other community renewable projects; investigating joint venture projects with commercial developers.</p>	Up to £20,000	Applications are accepted at any time	<p>Aberdeen Prospers Group</p> <p>Sustainable City Group</p> <p>Locality Partnerships</p>
<b>Technology</b>				
Scottish Enterprise - CAN DO Innovation Challenge Fund	<p>Scotland's public bodies can receive up to 100% funding to support the development of innovative solutions to challenges with no current market solution.</p> <p>The aims of the fund are:</p> <ul style="list-style-type: none"> <li>• Find solutions for societal and service delivery challenges faced by public sector</li> <li>• Improve public service quality and reduce delivery costs</li> </ul>	Up to 100% of total costs.	Expression of interest 15 June 2018	Aberdeen Prospers Group

	<ul style="list-style-type: none"> <li>Boost Scotland's innovation and economic development performance</li> </ul>			
Wifi4EU	<p>The European Commission wishes to promote free Wi-Fi connectivity for citizens and visitors in public space such as parks, squares, public buildings, libraries and museums. The fund will be open to public sector bodies. It will fund the equipment and installation costs (internet access points) and the public body will be responsible for the connectivity (internet subscription) and maintenance costs.</p> <p>Based on the number of projects they aim to support it is expected that each successful application would receive around £15,000.</p>	€120,000,000	Early 2018. Expecting announcement soon.	<p>Aberdeen Prospers</p> <p>Digital City Group</p>

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