

Community Planning Aberdeen – Sustainable City Group

23rd March 2017

Attendees

Derek McGowan – Chair
 Linzie Stanton – Scribe
 Michelle Cochlan
 Luke Elton
 Neil Carnegie
 Sinclair Laing
 Cordelia Menmuir
 Gavin Clark
 Derick Murray
 Gail Beattie
 Claire Robertson
 Darren Riddell

Apologies

Dave Kilgour
 David McIntosh
 Russell Borthwick
 Isabelle Laing

Agenda item	Action	Owner
1. Welcome, apologies and introductions	Chair welcomes group, and thanks all for their attendance. Introductions are made from all attendees.	
2. Background and context – Michelle Cochlan, Community Planning Manager	<p>Michelle Cochlan conducts Improvement Methodology presentation. Advises that improvement methodology will be key to how the group are to deliver their improvement projects, the focus will be which priorities the robust methodology can be applied. Data will be used to understand the impact that the chosen improvement projects are achieving.</p> <p>Group discuss funding available for improvement projects. Agree this will be an organic discussion regarding the sharing of resources to be held at manager group level.</p> <p>Group discuss how the community will be engaged to participate in chosen improvement projects. All agreed that tapping into the front line and communities will be a great resource for different view and ideas. The community will be involved in the process through groups such as Locality Partnerships and Civic Forums.</p>	

	<p><u>Action:</u> Claire Robertson to circulate 'help sheets'.</p>	CR
3. Our Role and remit – Derek McGowan, Head of Communities and Housing	<p>Group review PG4 of the Starter Pack.</p> <p>Derek McGowan advised that this is a bottom up rather than top down approach which will link back into the strategic planning for partners.</p> <p>The group discuss that a community lead approach is a key requirement fed down from the Scottish Government, all plans on a local and national level will sit comfortably under this umbrella.</p> <p><u>Action:</u> Cordelia Menmuir to circulate corporate plan objectives.</p> <p><u>Action:</u> Claire Robertson to circulate final report on the Review of CPA Infrastructure.</p>	<p>CR</p> <p>CM</p> <p>CR</p>
4. Local Outcome Improvement Plan – Derek McGowan, Head of Communities and Housing	<p>Group review Local Outcome Improvement Plan action list.</p> <p>Derek McGowan advised that this will be used as a bench mark to priorities risks and areas for improvement projects. The group will identify the key areas that require action from this list and discuss recommendations for improvement projects.</p> <p><u>Action:</u> The Sustainable City Improvement Delivery Plan will include recreational cycling as well as walking. This may be put forward as a proposed change to the LOIP, following due process, once the Group has discussed what added contribution the Partnership will hope to make to improve this measure.</p> <p>A representative from Sport Aberdeen to be extended an invitation to discuss at the next meeting.</p> <p>Other sections to be added to the Sustainable City Improvement Delivery Plan:</p> <ul style="list-style-type: none"> • Access for disabilities – sport 	<p>CR</p> <p>CR / LS</p> <p>CR</p>

	<ul style="list-style-type: none"> • Eco schools • Green flags • Dementia awareness – dementia friendly city <p><u>Action:</u> Steven Shaw to be invited to join the group.</p> <p><u>Action:</u> Michelle Cochlan to circulate Community Action paper by Tom Cowan.</p> <p><u>Action:</u> Daniel Riddel, Cordelia Menmuir, Allison Leslie, Neil Carnegie and David McIntosh to work together and establish a community risk map of the city.</p> <p><u>Action:</u> Gail Beattie and Sinclair Laing to establish work currently being conducted relating to air quality and CO2 Emissions, to feed back to the next meeting.</p>	<p>CR / LS</p> <p>MC</p> <p>DR / CM / AL / NC / DM</p> <p>GB / SL</p>
5. Locality Planning – Neil Carnegie, Communities and Housing Area Manager	Neil Carnegie explains that Locality Planning will allow for engagement with communities. Locality Partnerships will be established that will take control and monitor delivery. The requests and requirements of the Locality Partnerships will be fed back to the group by Neil Carnegie to establish what support and improvements can be made.	
6. Next steps / actions	<u>Action:</u> All to review Local Outcome Improvement Plan and feedback to Claire Robertson areas relevant to the remit of the group and to be considered for incorporation into the Sustainable City Improvement Delivery Plan.	ALL
7. Any other business	NA	
8. Meeting frequency and date of next meeting	Group agree to hold future meetings on a monthly basis. The 27 th of April from 10.00-12.00 will be the scheduled date for the second meeting of the group.	