



Community Planning Aberdeen

Present:- Madelene MacSween Derek Bain, Amy Thomson, Marion Watson, Kevin Riddle, Susan Ironside, Santosh Gaihre

Mark Lovie, Kevin Riddle , Jane Fullerton

Councillors:- Alexander McLellan,

Apologies:- Councillor James Noble, Councillor Neil Copland, Councillor Lesley Dunbar, Susan Morrison, Eric Rosljajev, Paul Tytler

9.30 26th January 2018

St Machar Academy Machar Drive, Aberdeen AB24 3YZ

Topic	Discussion/Decision	Action By
1. Apologies, Welcome and Introductions	Madelene welcomed everyone to the meeting and asked those present to introduce themselves.	
2. Minute of previous meeting	No Matters arising.	



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<p>3. Urban Governance</p>	<p>Madelene asked for feedback from the last meeting where Angela Scott came to talk to us about Urban Governance and a few people present had questions. The next council budget meeting is March and the budget will set out then.</p> <p>We then spoke about the council restructure.</p> <p>The director's positions have been filled and next week it is the head of service posts. As staff we continue with business as usual. Any vacancies are presented with a business case to a panel and this, amongst other restrictions is affecting how we do things on a day to day basis.</p> <p>The changes will make an impact on the structure of education. Staffing across this locality is ok at the moment but that could change overnight – ACC have some schemes in place ie recruitment of Irish Probationers which have seen some success. Across the locality Staffing is generally OK.</p> <p>Cllr MClellan was interviewing for a DHT after the Locality Meeting</p>	
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<p>4. Locality Plan Tracker</p>	<p>The tracker was shown to all, and Madelene explained how it works and what we are looking for.</p> <p>There needs to be a push to get this completed. It was decided that it may be easier to create a word document that people can fill. That data will then be transferred in to the tracker.</p> <p><i>ACTION- Amy to circulate the tracker for information – each to complete and return.</i></p>	<p>ALL</p>



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<p>5. Project Charters</p>	<p>Project Charter was shown to all. Madelene gave the CPP context. It helps focus and define what you are doing. This tool however is not for every piece of work. The charter has a singular aim. Project Charters are used alongside the PDSA approach –Plan, Do, Study, Act as we reflect on our work it should reflect change, improvements and work done. This should be used as a test of change.</p> <p>There is training available for the locality partnership on project charters. Michelle Cochlan – Community Planning Manager has offered to deliver a Locality Planning training slot. The group agreed that this would be useful, particularly in relation to funding reports - It may also be useful to open it to the other Projects.</p>	<p>Madelene to schedule training as part of Locality Partnership meeting.</p>
<p>6. Domestic Abuse sub-Group</p>	<p>There has been 3 meetings of the domestic abuse sub group. Feedback that some the measures need to be added. There is now about 20 people on the Domestic abuse sub group and it has been well received by the CPP. Councillor Dunbar attends the group and both Torry and Northfield Localities are interested in doing something similar.</p> <p>ML asked what the next stage of the process is – Mmac explained that the PDSA stage is where we get to the who’s doing what discussions. Examples in relation to Domestic Abuse are publicity, social media, training for staff and volunteers, awareness raising.</p> <p>This will be taken forward by members of the sub group.</p>	<p>Continue to report developments to the Locality Partnership.</p>
<p>7.Third Sector, Community project management</p>	<p>This was postponed until the next meeting as Susan Morrison was not present.</p>	



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<p>7. SCDC</p>	<p>Madelene circulated the SCDC proposal for support within the locality and City Wide. the group discussed work where external support had been valuable i.e. living streets, which has been seen as hugely positive by the community as well as partners.</p> <p>It was decided to go ahead and engage with SCDC as a positive means of supporting community engagement with the group and locality plan.</p>	<p>Madelene/Paul to progress</p>
<p>8. Participatory Budgeting</p>	<p>Applications need to be in by Wednesday 31st of January. There is £15,000 available per locality and £20,000 from Fairer Aberdeen. People can apply for £3000 for any project or £5000 for multiple projects. At this point in time TillyWoodSea has 5 bids at this point in time.</p> <p>All bids will be scrutinised byt the FAF Baard at a meeting at Marischal College on the 8th of February.</p> <p>Every locality is doing a single event, where there will be presentations and people can vote on the day. The minimum voting age is 10 but if they are under 16 they must be accompanied by an adult. There will be no online voting this year. The process is being lead by Fairer Aberdeen this year.</p> <p>The possibility of providing transport for voters is being investigated.</p>	
<p>10.AOCB.</p>	<p>Dates/times of the meetings has been raised again by those that can't attend, however the consensus of those present was that the time should not be changed.</p>	
<p>Next meeting</p>	<p>Friday 23rd of March from 9.30 at the Seaton Learning Centre.</p>	