

ABERDEEN PROSPERS COMMUNITY PLANNING ABERDEEN

Note of meeting, 22nd August 2017

	In attendance	Apologies
	<p>Matt Lockley (ML), Aberdeen City Council, Economic Development Duncan Abernethy (DA), NESCOL Jamie Bell (JB), Scottish Enterprise Mark Bremner (MBr), Aberdeen City Council, Cultural Policy and Partnerships Linda Buchanan (LB), Aberdeen City Council, Lifelong Learning Jamie Coventry (JC), Aberdeen City Council, Economic Development Allison Carrington, Skills Development Scotland Kirsty Jarman (KJ), Department for Work and Pensions Kaja Czuchnicka (KC), ACVO</p>	<p>Richard Sweetnam (RS), Aberdeen City Council, Economic Development, Chair Joyce Duncan, ACVO Derick Murray (DM), NESTRANS Roz Taylor (RT), Elevator – Business Gateway Mark McEwan (MM), NHS Grampian Paul Tytler (PT), Aberdeen City Council, Localities</p>
	Item	Action points
1	<p>Welcome and introductions</p> <p>ML welcomed everyone to the meeting. Apologies and substitutes were noted (as above).</p>	
2	<p>Notes of last meeting</p> <p>The notes of the meeting on 18th May were agreed, with the following updates:</p>	

	<ul style="list-style-type: none"> • AP3 – outline action plan for Aberdeen Prospers. Needs drafted by October for CPA Management Group • AP7 – remains live, ML to invite other partner organisations as and when appropriate <p>Other actions were covered by the agenda.</p>	<p><i>ML/JC to draft for circulation</i></p>
<p>3</p>	<p>Can Do Innovation Challenge Fund</p> <p>JB presented on Scottish Enterprise’s <i>Can Do Innovation Fund</i>, which has been established to enable the public sector to test out innovations to support complex service delivery and operational challenges facing the sector in a live procurement environment. [slides circulated with these notes]. The Fund follows on from a pilot phase which included challenges set by SEPA, Transport Scotland and Scottish Water. The primary focus of the fund is on stimulating private sector responses and proof of concept activity (innovation and investment) in what are generally considered to be public sector challenges. The fact that the Fund supports public sector bodies to engage with the private sector in a live procurement environment is critical as it strengthens the likelihood of innovation being delivered in the resulting procurement.</p> <p>Members of the group thanked JB for his presentation and discussed a number of potential options for bids to the fund, including scaling up activities within the DYW programme, innovations within Education and Children’s Services and support for core transformation activities within the public sector. JB outlined the bidding process, with the next deadline being in January 2018.</p> <p>Group members asked that JB circulate further information as and when it becomes available, and were particularly keen to see some case studies that could help further consideration of the funding opportunity.</p>	<p><i>AP23 – JB to circulate further details as and when available.</i></p>

4	<p>Enterprise in localities</p> <p>ML and KJ spoke about the planned enterprise activity in localities which is due to take place in September. Three events have been planned, taking place in different venues and at different times to see whether this has an impact on engagement. The primary focus of the pilot is to see whether a local presence for Business Gateway and associated services (with a focus on start-up business). Elevator has been working closely with the City Council's locality teams and JobCentre Plus on the events (JCP will have New Enterprise Advisors present). Measures to be tested at the events are around improving access to enterprise services. If successful, the model could be expanded as improving enterprise rates across the city (and particularly in the three priority localities) is a key objective of Aberdeen Prospers.</p>	<p><i>AP24 – RT / PT to update on outcomes at next meeting</i></p>
5	<p>Scottish Government Enterprise and Skills Review</p> <p>JB updated the group on the second phase of the Scottish Government's review of the enterprise and skills agencies which had been published in late June. The main points to note were:</p> <ul style="list-style-type: none"> • A new Strategic Board has been established, consisting of the Scottish Government, Highlands and Islands Enterprise, Scottish Enterprise, Skills Development Scotland and the South of Scotland Board • An Implementation Board is also now operational, ensuring that key actions and milestones agreed in the review are met • An analytical unit will also be set up, to ensure consistency of data collection and intelligence across the country • The South of Scotland Economic Agency (SOSEA) will be fully up and running by 2020-21 • There will be a renewed focus on innovation and research and design, and strengthened customer facing services • 21st century skills and digital are also cross-cutting priorities for all of the 	

	<p>agencies involved</p> <ul style="list-style-type: none"> • Regional Economic Partnerships are to be encouraged. There is no set model for these and the Scottish Government expects them to evolve from the ground up, although existing practice such as City Region Deals and the Ayrshire model are being mentioned • Scottish Enterprise will strengthen its regional model with a new focus on Location Directors. This will filter down to SDI • New roles have been created in some partner agencies (i.e. SDS) to support the new regional focus. Allison's role is one of these <p>Group members thanked Jamie for the update. Queries were raised about the role of Community Planning Partnerships in the new landscape. JB said that they would have a role to play, although this hasn't yet been defined. Group members also requested that a map setting out regional economic agencies and partnerships and their responsibilities would be a useful development</p>	<p><i>AP25 – JB / ML to develop 'map' for the group</i></p>
6	<p>Annual Outcome Improvement Report</p> <p>MC spoke about the annual report, which would be being presented to the Community Planning Management Group and Board at their meetings. This was the first iteration and so there would be plenty of opportunity to refine the annual report in the future. MC also outlined the opportunity to amend and tidy up the existing Aberdeen Prospers plan as part of the annual report process.</p> <p>In addition, MC mentioned the need for Aberdeen Prospers to have a delivery plan in place, ideally in time for the meetings in the autumn.</p> <p>Finally, MC reminded partners that the Community Planning Partnership has developed and implemented a series of training opportunities under the Innovate and Improve programme, and would recirculate details. Training opportunities are open to all partner agencies.</p>	<p><i>AP26 – MC circulate details of training</i></p>

7	<p>Other improvement projects</p> <p>ML spoke about the need for Aberdeen Prospers to identify further potential improvement activity to support the delivery of the group’s objectives. Options that were subsequently considered were:</p> <ul style="list-style-type: none"> • The proposed one-stop employability shop, being developed with public and third sector partners • Community benefit activity • Any actions coming out of the Welfare Reform Board that could be progressed jointly • Activity to address the secondary driver around employers reporting skills shortages • Economic footprint – details had been circulated with the papers for this meeting and ML asked that public sector partners collect information that they have to support a further discussion <p>It was agreed that relevant partner agencies would take these forward over the coming months with a view to discussing again at the next meeting.</p>	<p><i>AP27 – public sector partners to consider ACC economic footprint and provide similar data, where possible</i></p> <p><i>AP28 – schedule for next meeting</i></p>
8	<p>AOCB</p> <p>There being none, the meeting closed at 11:45</p> <p>Date of next meeting: <u>6th November, 14:00, Marischal College</u></p>	