LOIP (Locality Outcome Improvement Plan) – Resilient, Included & Supported Outcome Improvement Group

Friday 8th of September, Room 1, Aberdeen Health & Care Village

<u>Action Note</u>

<u>Present</u>

Gail Woodcock, Lead Transformation Manager, ACC
Joanne Larsen – Community Safety Service Manager, ACC
Jo Bell – Director of Sport and Active Lifestyles, Sport Aberdeen, on behalf of Active Aberdeen Partnership
Jillian Evans, Head of Health Intelligence, NHSG
Fraser Hoggan, Development Officer, ADP
Judith Proctor, Chief Officer ACHSCP
Val Vertigans, Community Justice Officer
Elaine Logue, Police
Joyce Duncan, CO, ACVO
Madelene MacSween, ACC
Denise Cheyne, SFRS

<u>Apologies</u>

Kay Diack - Locality Manager - Communities and Partnerships
Megan Harris – Registrar in Public Health, NHSG
Beverley Johnson – PA to the Chief Officer, ACHSCP
Trevor Gillespie, Team Manager, Performance Management, ACC
Jane Russell, Partnership Manager, ACVO TSI
Simon Haston, Head of IT and Transformation, ACC
James Simpson, Acting Integrated Services Principal Planning Officer, Children's Services, ACC
David Scott, Station manager, SFRS Prevention and Protection
Derek McGowan, Head of Communities & Housing, ACC
Jenny McCann,

<u>In Attendance</u>
Sarah Gibbon, Executive Assistant to the Chief Officer, ACHSCP (note)

No.	Issue/Opportunity	Who	Action
1.	**Welcome and Introductions**		The group did some introductions as there were new faces around the table and reviewed the note of the last meeting for accuracy. The note of the last meeting was approved as accurate.
2.	**Action Note of 12 May 2017**		• **"Dummies Guide" to logic modelling (Megan Harris)** Apologies given for the meeting. This is being worked up and will come back to a further meeting (October meeting designated for logic modelling) • **Using third sector data an intelligence (Jane Russell)** Apologies given for the meeting. Small discussion, though mini-workshop to be scheduled for a future meeting. • **Feedback from University of Birmingham re Channel 4: "Old people's homes for 4 year olds"*** Report included in papers. A few people meeting to start a project charter for a test of change in Aberdeen. • **Feedback on Dutch model of adults/ students co-living (Megan Harris)** Apologies given for the meeting. Megan providing some feedback re. the projects in the Netherlands and will bring to a future meeting. • **Sentinal markers and potential use for social media (Jillian Evans)** Jillian Evans had taken this as markers for resilience. Megan Harris has put Jillian Evans in touch with Helen Baxter who is a PHD working at National Resilience Centre, working on a framework to measure resilience in communities. Paper is currently being drafted, but Helen will share once completed and there is scope for us to try this out. There is still something to be explored with social media and big data in predictive

			analytics and prevention. Jillian Evans will forward details of a workshop regarding predicting moods via Twitter etc.
			Action – Jillian Evans to offer Helen Baxter a visit up to Aberdeen to discuss further.
			• **Plan for workshop on logic modelling (Jillian Evans)**
			Verbal update on progress. Logic modelling suggested to begin relating to the annual report, as a lot of work is required and logic modelling is felt to help.
			Action – Annual report will report on conversations held to date. Logic modelling will provide a clearer, sharper definition of the impacts of this journey.
			Action – Use the next session for a workshop on the logic modelling. Extend the next meeting & provide tea/coffees to allow for both a business meeting and the workshop. The date will require to be changed as it clashes with a 3rd Tier Network event.
3.	**Improvement Projects (and related) updates**		a. **Harm Reductions and Early Interventions (MeOC and ABI) Project Charter* (Gail Woodcock)**
			Val Vertigans provided a sub-project paper relating to embedding the MeOC approach to health improvement within Criminal Justice Services. This would be a welcome test of the approach and was felt to be the right this to be doing. The sub-project proposal will be included in now.
			Project Charter was approved. Gail to submit it for consideration by CPA Management Group
			i. **MeOC Update report (Linda Leighton Beck)**
			b. **Seaton Recovery Project Charter* (Paul Tytler)**
			Madelene spoke to the paper and provided the group with an outline to its contents. Emphasised that this should be referred to as the 'Seaton Recovery Project'. Relocation has led to marked improvements. Overall, the group agreed with the charter,

			with the caveat that it should be worked on further. Concerns were raised regarding the need for recurring funding. Funding is currently available until March, and posts have been mainstreamed.
			Improvements to both charters to be made circulated around the group. If the group is happy to approve via. Email, this can be done. If not approved via email, they will return to the next meeting of the group.
			c. Place Standard Project Charter* (Gail Woodcock)
			Gail Woodcock spoke to the paper. It is a plan to roll out the place standard tool which will be useful across partners. Metric regarding 'people who feel able to look after their health' – could be included in a 'place standard plus'. The group agreed the paper.
			Gail to submit for consideration to CPA Managemnt Group
4.	**Annual Report**		The group has been provided with a working draft for the annual report. The report shows the initial work that has been done and some feedback from Guy Bergman.
			Improvement highlights contains a few bullet-points regarding the stage of the group (forming), and key actions to date.
			Feedback from Guy is that they would like to see performance highlights or partnership working around the drivers. Gail invites the group to provide their views on this.
			Improvement Case Studies – projects have not yet been delivered, but are in development. Provided some information re. the Seaton Rehab project, Harm Reduction project (MeOC and ABIs), and intergenerational tests of change. These 3 projects have been emphasised as highlights.
			The report then looks at the metrics including progress updates against primary and secondary drivers relating to projects.

a. **Proposal for additional indicator: "reduce hate crime incidents and increase % of hate crimes which are reported"**

b. **Annual report metrics – to follow**

The group was provided with an excel document outlining the annual report metrics. There are additional metrics that could be included and it was recognised that the annual report would evolve and develop over time, including the metrics.

The group went through the document in detail, highlighting areas that required population.

Action – It was felt that some additional projects could be inserted into this document. Action to include some additional projects into the main annual report (Jo Bell).

Action – CareFirst data to be followed up with Trevor Gillespie (GW)

Action – revise metrics relating Police to Elaine Logue as lead

Action – Gill Strachan (Priority Families) has asked for metrics to change (change control issue)

Action – Elaine Logue to populate 'Hate Crime' figure.

Action – Prejudiced Incident Reports – Sandra Howard from the Equalities to be contacted as a starting point.

Action – ABIs figure to be provided by Fraser Hoggan

Action – Life Expectancy for 3 localities to include a City figure for comparison (JE)

Action – 'Best Bar None' – expected from Jo Larsen today.

Action – Awareness raising events Domestic Abuse – Jo Larsen has been following up this figure.

Action – incident of non-violence crime – currently Peter. Figures provided, but with a

			note accompanying this.
			Considering the feedback from Guy, the group were asked whether they were happy with the content of the written report. Need to add something regarding the added value of the group and the potential impact of local and national research which has been commissioned.
			The group was happy with the report. Gail Woodcock will make all the changes outlined during this meeting and will circulate for comment//tracked changes before submitting a further version to Guy.
5.	**AOCB**		There were no items of further business.

6.	**DATE OF NEXT MEETING**		**The meeting of the next meeting will be changed and extended to 3 hours. Some of the agenda items to be taken forward will be due to work impending.**
			
			- **Agenda items for next meeting:**
			
			  - Workshop to consider outputs of desktop research and develop Logic Model
			
			- **Agenda items for future meetings:**
			
			  - Using third sector data an intelligence (Jane Russell)
			  - Data sharing project (Jillian Evans)
			  - Adult Protection Improvement Plan (Claire Duncan)
			  - Harm App Project (Claire Duncan/ Gail Woodcock)
			  - Choose Life App Project (??)

			o Priority Families Project (Gill Strachan)
			o Link Worker Project (Gail Woodcock)
			o Link App Project (Gail Woodcock)
			o Early Years and Older People intergenerational test of change (Gail Woodcock/ Nicola Dinnie/ Kay Diack)
			o Young Adults and Older People Intergenerational test of change (Kay Diack/ Caroline Bews)