**Community Planning Aberdeen – Sustainable City Group**

**09 November 2017**

**2pm, Sport Aberdeen**

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| **Attendees:**  Derek McGowan (DM)– Chair  David McIntosh (DM2)  Derick Murray (RGM)  Gale Beattie (GB)  Sinclair Laing (SL)  Keith Gerrard (KG)  Joanne Riach (JR)  Kelly Wiltshire (KW) - Minutes  Stephen Shaw (SS)  Ann Wakefield (AW) | | **Apologies**  Gavin Clark Riddell, Darren  Cordelia Menmuir  Neil Carnegie  Laura Penny  Lavina Massie | | |
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| Agenda item | Action | | Owner |
| 1. Welcome, apologies and introductions | Chair welcomes group the 5th meeting, and thanks all for their attendance. | | DM |
| 1. Review of Actions | Group review the minutes of the previous meeting of the 13th September 2017 | | ALL |
| 1. Presentation by Terri Vogt on Powering Aberdeen | Terri Vogt Powering Aberdeen – City wide plan Presentation.  Covenant of Mayors, Sustainable Energy Action Plan. Reduce emissions, improve air quality, reduce fuel poverty, diversify economy, and reduce costs.  Targets, Alternative and renewable energy, energy efficiency, sustainable transport is our biggest challenge. – LTS, active travel, Hydrogen strategy, growth in electric vehicles. Circular economy scan. LOIP prosperous economy.  Potential connect with the Prosperous Economy group with the Sustainable City Group.  Green Business week. Resource Efficient Scotland W/c 20-24 Nov with Aberdeenshire. Green Business Network based on Fife model. SEAP with Angus, Moray, Aberdeenshire and Aberdeen City Council. Empowering North East. | | DM to speak to Richard Sweetman. Chair of Prosperous Economy group to look closer links between the groups. |
| 1. Review of priorities identified for improvement activity | **Schools Garden Project –** Draft circulated. Sinclair Laing talked through the project. Methodology of collaboration. Outdoor learning for food growing. 3 schools in deprivation areas, test methodology and if works, roll out. – Aim statement should be clarified, and be clear what the change should look like. Project plan to be redrafted.  **Green flag Parks –** Improvement Plan? - Stephen Shaw, has also done this to incorporate part of the Sustainable City Group. Using Improvement methodology. To extend it to other green spaces in the city. Get more communities to take ownership and empower them to do so. IS this worth pursuing as an improvement project.  **Physical Activity** – Active Aberdeen Partnership. Improving Health, join up health, transport and sport. How do we do a project to link all of these things? Socio – Economic duty? Regeneration areas? Some more thinking required. KG and JR to meet to pull something together.  Active Aberdeen Partnership to be approached to establish if a link can be established to any of the projects of improvement charters. KW to update at the next meeting. – Spatic meeting was cancelled. On going for the next meeting.  **Community Resilience** – DM2 gave an update. Culter and Cults. In regard to flooding areas. Education resilience post being recruited. SSE energy company can work with interested communities to create a plan and fund some small projects. Communications and engagement. Potential household surveys. Potential improvement projects. Needs to be into an improvement charter. | | SL  SS  KW/KG/JR  DM2 |
| 1. Progress on Annual Report | **Progress on Annual Report –** Any comments to MC by end of this week. | | ALL |
| 1. Presentation by Michelle Cochlen on Model for Improvement | Presentation by Michelle Cochlen on Improvement Model and methodology and how it fits within the Sustainable City group. There was not enough time for a full presentation so MC gave a brief overview on: What you need to know to fulfil your leadership role. Building capacity for senior managers. – MC requested a half an hour at a future meeting by MC on improvement methodology presentation. | | MC/KW |
| 1. Next Steps | Active Travel Hub, Update from Keith Gerrard. Currently Paused due to City Council match funding. Alternative options for funding were being investigated regarding developer contribution, however this proved unviable. Confirmed that there is a willingness to remodel the scheme to secure alternative funding if needed.  **Action:**  Agreed that a plan B for funding and clarity on the ‘next steps’ for this scheme will need to be investigated. | | KG |
| 1. AOB | **Action:**  Michelle Cochlan will be invited to attend the next meeting and give a half hour over view presentation on the Model for Improvement | | KW / MC |
| 1. Next steps | The group was reminded of the need to develop improvement projects in relation to the priority areas identified. | | ALL |
| 1. Date of next meeting | Date of next meeting? – Send out a doodle poll. Agreed that the next meeting will be scheduled at Sport Aberdeen. All are advised that they are welcome to host any future meetings. | | KW |