



# Community Planning Aberdeen

**Torry Locality Partnership**

**Thursday, 27<sup>th</sup> April 2017**

**Meeting Room: Torry Academy**

## **MINUTE**

### **Present:**

**Jo Mackie (Locality Manager)**  
**Inspector Steve McEwan (Police Scotland, standing in for Christopher Kerr)**  
**Shamini Omnes (NHS, Public Health Coordinator)**  
**Jenny Cranna (Head Teacher, Torry Academy)**  
**Laura Horn (Big Noise, Team Leader)**  
**Yvonne Allan (Councillor for Torry)**  
**Margaret Wright (Community Rep)**  
**Normund Varganovs (Community Rep)**  
**Blessing (Community Rep)**

### **In Attendance:**

**Colin Wright (ACC Development Manager)**  
**Jade Hepburn (ACC Development Worker, minutes)**  
**Michelle Cochlan (ACC Community Planning Manager)**  
**Ross Geddes (Sergeant, Police Scotland)**  
**Derek Bain (Police Scotland, Community Partnerships in Torry)**

### **Apologies:**

**Faye Morrison (Community Rep)**  
**Alan Donnelly (Councillor for Torry)**

<b>AGENDA ITEMS</b>	<b>ACTIONS</b>
<b>1 &amp; 2 Welcome and Introduction</b>  Jo opened the meeting, explained it was very much an introductory meeting and scene setting with a follow up meeting to be scheduled in June and asked everyone to introduce themselves.  Jo Mackie, Locality Manager representing the wider Council and linking into Community Planning & Jo will support the Partnership and the Locality Plan Development and Performance. She is looking	

forward to seeing the difference in the community when she returns from maternity leave next year and the delivery of some key improvement projects.

Derek Bain, Police Scotland (non-member). Derek is from Torry and has previously had experience as a School Liaison Officer. His current job has a focus on community partnerships in Torry and he hopes he can help Police Scotland facilitate identified work in Torry.

Ross Geddes, Police Scotland (non member). Ross is also from Torry. He is the Sergeant for the policing team in Torry and has a background as a Detective. He hopes to be pro-active in the prevention of crime in Torry.

Michelle Cochlan, Community Planning Manager (non member). Michelle's job is to support the delivery of the citywide plan (LOIP). She is motivated to deliver positive impacts on the wider community.

Shamini Omnes, NHS Public Health Coordinator. Shamini has been in Aberdeen for 3 years. She hopes to represent the Health and Social Care side of the partnership.

Laura Horn, Team Lead for Big Noise. Laura explained the concept of Big Noise and advised that she hopes to find partnerships for increased opportunities.

Jenny Cranna, Head Teacher of Torry Academy. Has been in Torry for 30 years. Jenny advised she would like to do as much as she can for the children and their families in Torry in order to support the whole community.

Cllr Yvonne Alan –Cllr Allan has a background of Community Work. She has always had an interest in work within communities and is especially interested in young people. Yvonne hopes to provide general support for the people of Torry.

Margaret Wright, Community Rep – Has lived in Torry all of her life and was involved in the community when her children were young and has been ever since. She would like to give Torry a voice and feels she is old enough to remember the old Torry spirit!

Normund Varganovs, Community Rep – Has been in Torry for 7 years and would like to change Torry for the better to make Torry the best place it can be. Normund has been involved in PB and is currently involved in Streetsport and has an interest in the Torry outdoor centre.

Blessing, Community Rep – Has lived and worked in Torry for the past 5 years. Blessing works for the Jesus House Church and is a Projects Manager graduate. Blessing sees Torry as a place of opportunity and sees the potential to make change in the environment & in the young people in the area. She has a real interest in community engagement.

Colin Wright, Development Manager (Non Member). Colin has

<p>worked in communities for the past 30 years. Colin works to support people to ensure their voices are heard. Colin has the responsibility for supporting the Community Development Workers/Officers in the Torry area and will provide support to the community representatives.</p> <p>Jade Hepburn, Development Worker (Non member and minute taker). Jade works alongside Jo and Colin to provide support to community groups.</p> <p>Inspector Steve McEwan – Substituting for Chris Kerr.</p>	
<p><b>3. Terms of Reference</b></p> <p>Jo went over the key points –</p> <p>Setting ambitious vision within the Locality Plan – The partnership alongside the community will identify the priority areas for the plan that is in draft form.</p> <p>Effective relationships – we all have a role to play in developing relationships, for example, the police with the community safety partnership, JC with all primary schools/colleges/school groups and the community reps with the wider communities.</p> <p>Quality Improvement &amp; Application of effective scrutiny. Jo advised that we need to look at a starting positions in the plan (baselines) we have some data but her team will develop this further. It is a two way process, new data/intelligence arising in the community should be shared enabling good collaboration. We have a focus on prevention and early intervention. We will need this information to report back to Community Planning Aberdeen (CPA). Improvement priorities will be identified by June.</p> <p>Locality Partnership Membership – Jo explained that Sport Aberdeen will also sit on the partnership. In addition Jo advised that we also have the scope to invite other key players where necessary. At present, we have 2 places, or more, left for community reps. Jo also explained that we need to adopt a chair and a vice chair for the group. If the group disagrees on a matter, the chair has the deciding vote. We will appoint a Chair and Vice Chair at the next meeting. We would be looking for 1 community rep to take one of the roles.</p> <p>Cllr A queried the balance of community reps and stakeholders given that there are 4 Councillors for Torry. Jo explained that Councillors sit on the community side of the partnership as <i>additional</i> members of the group.</p> <p>Jo advised that members would be removed/ replaced if they fail to attend 3 consecutive meetings without a valid reason.</p> <p>Everyone agreed on 6/8 meetings per year and that the meeting schedule could be drawn up at the next meeting.</p> <p>Support will be given by Jo’s team and pre-meetings will be held for community reps. Training can be provided and will be developed,</p>	<p><b>ACTION</b></p> <p>All members to think about whether they would like to nominate themselves for the role.</p>

<p>especially around improvement</p> <p>Cllr A concerned all 4 councillors would be eligible to vote. Jo explained they sit on the community side and are acting on behalf of the community.</p> <p><b>DECISION: Terms of Reference Agreed</b></p>	
<p><b>4. The CPA Structure and how we fit in</b></p> <p>The CPA structure has been set up to deliver on the LOIP and the Locality Plan. Jo recapped the process we have undertaken to develop the draft Locality Plan.</p> <p>The first step in the process was the initial priority setting/action identification day in September 2016 “Our Place Our Priorities” This was a very well attended event and we gathered community and partner views, using local datasets, around People, Place, Economy and Technology to formulate a list of priorities and suggested actions. From here we went back into communities and partners to fine tune and develop these as well as analysing the last five years consultation results.</p> <p>The Locality Plan includes key drivers for each of the priorities. This is a long list so we need to identify ‘top’ priorities for improvement as well as monitoring what is already happening in the Locality</p> <p>The plan has been endorsed and adopted as a living draft- it is recognised that it can and will be changed over the next 10 years.</p> <p>The 10 Year Locality Improvement Plan is a requirement under The Community Empowerment (Scotland) Act 2015 and needs to be in draft form by October 17 so we are well ahead of target.</p> <p>Michelle explained that the Local Outcome Improvement Plan (LOIP) is the citywide plan. The new structure Uses partnerships to tackle priorities, it also has a focus on locality areas.</p> <p>Michelle added that each of the groups within the outcome improvement group (OIG’s) are responsible to ensure delivery of the LOIP and support the Locality Plans. Jo highlighted that OIG’s will identify and support improvement projects. For example we may identify areas we need the support from the OIG and they may also identify projects they wish to tackle that will deliver part of the Locality Plan. Jo and her colleagues will sit on these groups and provide the link to the Locality Plan.</p> <p>In addition, there are Area Partnerships across the City with a focus on CLD schools and the educational priorities and the Torry Partnership will also consider the drivers listed in the Locality Plan.</p> <p>JC advised a priority she has identified is uptake for free school meals. Torry received significantly less funding than the other localities from the Pupil Equity Fund. This was because Torry Academy is located at the heart of the community meaning many</p>	<p><b>ACTION</b> JC and CW to ensure this is highlighted to the Area</p>

<p>pupils choose to go home for lunch. JC thinks it is important to support the application and completion of forms so we get more funding going forward for when the school merges with Kincorth Academy.</p>	<p>Partnerships and identified as a potential improvement project at the next Locality Partnership Meeting</p>
<p><b>5. Locality Name and Brand</b></p> <p>JC felt the name 'Torry Locality Partnership' could be changed to something catchier. Jo suggested that school pupils could participate in a competition to work on a design/name and link in with primary schools. JC asked for a brief of what is wanted. It was felt this may also increase parental awareness. DMc suggested a strapline may also be a nice idea. MW agreed feeling that it would be a step towards the community taking ownership. This may have to be actioned at the start of 17/18 academic year</p> <p>LH queried young people on the board. Jo explained that there is one place for a young person. JC has a pupils voice group and a possible 5<sup>th</sup> year pupil may be interested. LH highlighted the importance of the commitment.</p>	<p><b>ACTION</b> CW to develop brief and Jenny to work with Primary Schools</p> <p><b>ACTION</b> JC and Ross to pass names to CW and JH</p> <p>CW to arrange interviews with community reps before the next meeting.</p>
<p><b>6. Locality Plan</b></p> <p>Explanation of the Plan was covered under item 3.</p> <p>There is currently already a lot going on in terms of delivery against the plan, both driven by the communities and the partners and the event covered under item 6 will start to map this out fully so we can report fully on activity.</p> <p>The Community reps highlighted some of the things they are currently involved in:</p> <p>MW explained to the group that she is just about to start up a project for older people. This will be a Heritage Group and will start on the 12<sup>th</sup> of May at Provost Hogg Court. In addition, Margaret plans to create a memory room 1940/50s theme by September this year. She hopes that the NHS could tap into this resource and perhaps schools could use it to. MW sees this as an intergenerational project. LH said that she could get a group along to play some tunes.</p> <p>NV advised he was interested in the currently unused outdoor centre in Torry (Sport Aberdeen currently have the lease). Normund would like to get local people more active though the centre. He has been in touch with Battleground (paintball/laser tag) and looking to provide a resource with safe, air filled balls. Normund would like to provide free family events there. In addition he is looking to set up Hip Hop classes</p>	

and is in discussion with a professional dancer to provide the classes.

Blessing explained Jesus House was in the process of organising a Youth Club (with awarded PB funding) however Location is an issue at the moment. St Fitticks may be an option. The youth club is to be held twice a week with lots of games, music, cooking and baking. It hopes to start next month on a wed/fri from 6.30-8.30pm.

There will be a requirement to identify specific Improvement Priorities the Partnership need to initially work on. JM gave a very basic overview of the improvement methodology with MC. These projects will need to apply the Improvement methodology (there are templates to support this) and the Partnership will need to develop an Outcome Improvement Delivery Plan

Michelle explained that we need to look at identifying our change ideas and test them out. We need to do this quickly as we go along so that we can see change happen. We will test both long term and short term outcomes and change our approach where necessary.

There will be training provided regarding Improvement Methodology to the Partnership.

The Locality Partnership will need to identify improvement Projects for the June meeting. To support this, the Paper circulated "Improvement Priorities" identified the top priorities identified by communities and services as part of the Locality Plan Development, the outcome ranking from the Place Standard session in 2015. In addition the event on the 10<sup>th</sup> will get further priorities from the community and partners. JM highlighted some other areas for consideration based on data and local feedback:

1. We will close the attainment Gap P1 and the Aberdeen Average
2. Our Young People will have services and facilities that meet needs
3. Drugs and Alcohol
4. Health and wellbeing – food growing/physical activity/obesity
5. Community is tidy and well maintained
6. Getting around Torry – Cowheel cars and volunteer drivers
7. Business startups and employability
8. Victoria Road

There will also be improvement projects identified by the OIG's that the Partnership need to be aware of and engaged with and the status of this will be presented at the next meeting.

Jo's team will consolidate the data 4 areas as above and present to the next Partnership Meeting for consideration and decision.

Jo identified that page numbers and a list of acronyms would be helpful to the plan

Baseline Development – There are gaps in this and Jo's team will be further developing this for reporting into the partnership.

**ACTION**  
All Locality Partnership members to come to the next meeting with the top

	<p>three primary drivers they would prioritise</p> <p>Communities team to consolidate data and present priority options.</p>
<p><b>7. Community Network Development</b></p> <p>B asked if we have the ability to send information to all organisations in Torry. CW answered by explaining that we have a contacts database and Jo added that there is an opportunity to develop a website through the Digital Cities Outcome Improvement Group.</p> <p>Everyone agreed that a community network to bring all stakeholders in Torry together was a very important part of the Locality Partnership development and a key way to engage with the wider community. This should be focused on delivery of the plan and increasing cross working and relationship building. The Community reps highlighted that there can sometimes be unnecessary duplication.</p> <p>The event on the 10<sup>th</sup> May 2017 at St Fitticks Church (3-7pm) will be the first step in developing this network. Scottish Community Development Centre (SCDC) will facilitate this session in accessible way for all.</p> <p>Colin advised that the event on the 10<sup>th</sup> of May will be inclusive of community reps, local people and frontline staff and has been advertised widely. The purpose of the event is to:</p> <ol style="list-style-type: none"> <li>1) Map out current activities, skills and projects against the Plan</li> <li>2) Identify top priorities for improvement projects</li> <li>3) Help design what the network looks like for Torry.</li> </ol> <p>The plan is that the network will meet 4 times a year where there will be the opportunity to link in groups by interest.</p> <p>Colin also advised that there were almost 60 PB applications and that the applicants are invited to the 10<sup>th</sup> where they will have the opportunity to speak with funders. SO will be one of the funders there to discuss the available HIF funding.</p> <p>There will be a section on the Development of the Locality Plan and Locality Partnership, the community reps will take ownership of this section</p>	<p><b>ACTION</b> CW to meet with Community reps to run through presentation pre 10<sup>th</sup> May</p>
<p><b>8. Locality Plan Easy Read</b></p> <p>The Community Engagement Group will be developing Easy Reads of the Locality Plans during July-September. The priorities identified in June will feed into this.</p>	

<p><b>9. Community Representation</b></p> <p>It was agreed we would try and identify additional community reps which will be interviewed by the current community reps before the next meeting</p> <p>X2 member space X1 Young person space (or a pair if they would prefer)</p> <p>LH said young people might be more keen if it were to be incentivised, i.e. if sitting on the board went towards part of a DofE etc.</p> <p>LH asked about meeting times. Jo advised it would likely be 6-8pm to ensure everyone can make it after work time.</p>	<p><b>ACTION</b> All to identify options and pass to CW</p> <p><b>ACTION</b> JH to visit local mother and toddler groups to see if there would be any interested young parents for the board.</p> <p><b>ACTION</b> CW to arrange interview dates with community reps prior to the next meeting</p>
<p><b>10. AOCB</b></p> <p>SO advised she already finds the partnership very helpful.</p> <p>JM advised the group is required to report back to Community Planning Aberdeen (CPA formally from August 18 but there will be reporting requirements prior to this in the form of a Management Leadership Report.</p>	
<p><b>11. DONM</b></p> <p>Colin to send out a date within the first two weeks in June.</p>	<p><b>ACTION</b> CW</p>