

Aberdeen Community Justice Group Meeting
SFRS North Anderson Drive
23.01.19

Present:

(DM) Derek McGowan, Head of Communities & Housing, ACC
(Chair)
(NC) Neil Carnegie, Area Communities & Housing Manager, ACC
(JD) John Donaghy, Lead Nurse, Mental Health & Learning Disabilities Service, AHSCP
(CD) Claire Duncan, Lead Social Work Officer, AHSCP
(NG) Nicola Graham, Area Manager, Skills Development Scotland (SM) Susan Morrison, Partnership Manager, ACVO
(DH) David Henderson, Civic Forum
(LLB) Dr Linda Leighton-Beck, Head of Social Inclusion/Public Health, NHS Grampian
(AP) Alex Purdie, SFRS
(AP) Allister Purdie, Governor, Scottish Prison Service
(SR) Simon Rayner, ADP
(DS) David Scott, Head of Learning, Development and Innovation, CJ Scotland
(DWT) David Wilkie-Thorburn, Assistant Procurator Fiscal, COPFS
(VV) Val Vertigans, Community Justice Officer

Apologies:

(EL) Elaine Logue, Chief Insp, Police Scotland
(DR) Darren Riddell, SFRS
(FJRF) Faith-Jason Robertson-Foy, Civic Forum
(GS) Graeme Simpson, Chief Officer Integrated Children and Family Services ACC

In attendance:

(TS) Tara Shivaji, Public Health Consultant, NHS Grampian
(KW) DCI Kevin Walker, NE Division Public Protection Unit, Police Scotland

Agenda Item	Discussions /Decision	Owner
1. Welcome / Apologies	DM welcomed all to the meeting. Apologies were noted as listed above.	

Agenda Item	Discussions /Decision	Owner
<p>2. Minute of Meeting on 31st Oct 2018</p>	<p>The minute of meeting held on 31st October 2018 was approved as a correct record. The following matters arising were considered (other issues were to be picked up as substantive agenda items):</p> <ul style="list-style-type: none"> • Item 2 - Community Engagement – DH advised that the project group is meeting and is developing a survey for community members, and planning an event (5-6pm, 4th February 2019) to launch this and also CJS’s national campaign. The results of the survey will inform the development of a project charter. Survey to be circulated to the Group. • Item 2 - Problem Solving Court Pilot – CD advised that no further funding would be provided by Scottish Government in relation to the extension of the PSC to Aberdeenshire. Aberdeen will continue this approach notwithstanding. This should enable future re-alignment of resources (from eg work relating to Community Payback Orders). Further discussions to take place with Aberdeenshire in relation to taking forward joint working. • Item 2 – Diversion – DS advised that revised Guidance had been signed off by Social Work Scotland and confirmation by Crown Agents was still awaited. This would be circulated when available. It was not known if additional information about this would be made available for provision to communities. • Item 2 – Mental Health & Wellbeing – JD advised that workshops were planned involving AHSCP, hospital and third sector services, to take place from February to April to inform a workstream looking at redesign of services. It was proposed that representation in relation to Community Safety and Housing would be helpful. Another workstream was taking forward the three year plan in relation to Action 15 funding (Scottish Government Mental Health Strategy 2017-27). Plan and papers relating to the workshops to be circulated. • Item 2 – Young People in Polmont – DS advised that work was being done to develop a ‘data collection plan’ relating to young people in Polmont, informed by the Start AV Risk Assessment tool, Young LSCMI, the ‘Children & Young People in Custody in Scotland – Looking behind the Data’ report and previous work undertaken by the Practice Group in relation to collaborative working with this cohort. The outcome of this work would be fed back to the Group in due course. • Item 2 – Civic Forum – circulation of papers etc – VV advised that advice had been sought from Legal Services. There is no specific provision in legislation around this, but Scottish Govt guidance indicates that sharing information is a vital part of Community Planning. If a document/information could be shared under FOI law, then there would normally be no issue in sharing. Where sharing of information is not appropriate, this should be made clear at the time of issue. In the context of Community Empowerment, the intention would be that papers be shared where possible, unless there is a specific reason why they shouldn’t be. 	<p>Owner</p> <p>VV</p> <p>JD/VV</p>

Agenda Item	Discussions /Decision	Owner
<p>3. Refreshed LOIP Priorities (Draft) / Group Membership / Participation Statement</p>	<p>i) <u>Refreshed LOIP Priorities</u></p> <p>The draft Community Justice ‘Stretch Outcome Aims, Drivers, Improvement Projects and Measures’ for inclusion in the refreshed LOIP were noted. These were to be considered by the CPA Board on 26th February 2019.</p> <p>A special meeting of the CJ Group was to be held on 21st February 2019 for the purpose of agreeing the way forward in relation to the refreshed priorities.</p> <p>DH noted that wording previously suggested, in relation to Stretch Aims being achieved ‘as a result of appropriate and effective interventions’ had been removed. It was proposed that wording could be added in to the introductory section in the LOIP to reflect this – VV to pursue.</p> <p>DH also raised the following points:</p> <ul style="list-style-type: none"> - the importance of appropriate links being in place in relation to cross-cutting sections of the LOIP (eg CJ links with ICS Board), particularly when considering potential for shifting of resources; - the importance of ensuring key data was available – and looking at ways to obtain this, if not. <p>It was agreed that the introductory section/s of the LOIP be circulated to the Group.</p>	<p>VV</p> <p>VV</p>
	<p>ii) <u>Group Membership</u></p> <p>It was agreed that membership of the Group be reviewed in the light of the refresh of the LOIP. The importance of representation by Children’s Services was stressed. VV to seek confirmation from all.</p> <p>DM noted that he was proposing to streamline CJ Group meetings, including through the engagement of the Chair and Vice Chair with Improvement Project Leads in between meetings, to reduce time spent on scrutinising Project Charters that are in development at Group meetings. DH noted the need to ensure that the Group was still maintaining a ‘scrutiny’ role, and was assured that scrutiny of performance remained a key role of the group.</p>	<p>VV</p>

Agenda Item	Discussions /Decision	Owner
	<p>iii) <u>Participation Statement</u></p> <p>The (statutory) requirement to prepare a ‘Participation Statement’ setting out action taken by statutory partners in engaging with local third sector and community bodies when developing/reviewing Community Justice outcomes for improvement, was noted. A draft Statement had been drafted in the light of the refresh of the LOIP.</p> <p>It was agreed that this could be improved by the addition of examples of enhanced ‘community engagement’ as well as summary information about future plans in this regard. The draft to be circulated for additional comment/review.</p>	VV
4. Improvement Activity Progress Report	<p>Members reviewed the Progress Report (in the light of the refresh of the LOIP) and agreed/noted as follows:</p> <ul style="list-style-type: none"> - Referral Service at point of Arrest: not being continued, in the light of the Police Scotland pilot. - Diversion from Prosecution: project continuing, in conjunction with national developments. - Community Payback Order Exit Questionnaires: project continuing under the revised LOIP priority regarding improvement of outcomes of people on Supervision. (DH noted the need for robust measures/ monitoring in relation to CPOs.) - Rapid Rehousing: project continuing under the revised LOIP priority / measure regarding prisoners having suitable accommodation on release. (Additional issues were raised for consideration, including loss of tenancies on imprisonment, and the need to track any further offending of those rapidly rehoused.) - Support for Families: project continuing. (A request for a small amount of additional funding had been submitted to the Project Sponsor, but no response had yet been received.) - Employability/Employment Support: project continuing. (The potential for community members to play a role, eg as mentors, was raised, as was the possibility of using a ‘peer mentor’ approach. Engagement work was continuing with employers.) - Unpaid Work Placement Providers in Northfield: not being continued in its current form as part of the refreshed LOIP. 	

Agenda Item	Discussions /Decision	Owner
5. Draft Project Charter – Alcohol and Drugs	<p>SR advised that it had not been possible to progress a draft Project Charter due to capacity issues. A draft charter to be submitted to the next meeting.</p> <p>It was noted that additional ADP funding had been used for the creation of a Link Worker post which would be focused at least partially on the engagement and retention of individuals in treatment services. Other ADP funding (£100k) was to be allocated to localities to enable them to determine their own needs/ resources in line with the aspirations in the LOIP. (Submissions were to be made jointly by CPA and AHSCP Locality Leads).</p>	SR
6. Draft Violence Against Women Strategy	<p>The draft Strategy, which was out for consultation, was presented by DCI Kevin Walker, Chair of the VAW Partnership. This encompassed priorities which had been included in the refresh of the LOIP. It was noted that the VAW Partnership reported in to the CJ Group, and that the membership of the Partnership was under review.</p> <p>It was agreed that the draft VAWP Action Plan be circulated to the Group - feedback to be received prior to 21st February.</p> <p>The Strategy was endorsed subject to sign-off of the draft LOIP by the CPA Board.</p>	KW/VV
7. Director of Public Health Annual Report	<p>Tara Shivaji, Public Health Consultant, presented the Report which aimed to bring to the attention of wider partners the needs of people involved with the Justice System. One of the main aims of the report was to raise the profile of this issue for inclusion in partner plans/performance frameworks. TS also noted that a video had been made of people with lived experience giving their views as to ‘what matters’, what needs to change, and how such change might be made, with regards to health and wellbeing, including accessing services. Video to be circulated to the Group once publicly available.</p> <p>TS noted a significant barrier regarding availability of local data in relation to health outcomes, and proposed that the Group consider how this might be addressed, with a view to potentially developing an Information Sharing Agreement. This work could be helpful in informing future improvement work. It was agreed to bring relevant partner representatives together to consider data currently available, gaps, and start to consider how this might be addressed.</p>	TS/VV TS/VV

Agenda Item	Discussions /Decision	Owner
8. Practice Improvement and Learning & Development Group	<p>Further to discussions / issues raised previously, DS presented revised draft Terms of Reference of the Practice and Learning & Development Group, the overarching aim of which was proposed as: “To identify opportunities for improvement of collaborative working practices and delivery high quality learning and development across the Community Justice sector in Aberdeen”. The Terms of Reference and proposed modus operandi were agreed. Representation on the group was also to be reviewed and a Vice Chair sought.</p> <p>The note of the meeting held on 21st November 2018 was noted.</p> <p>DS advised that the development of the CJS Digital Hub was ongoing and that this would provide an opportunity to showcase examples of good practice.</p>	DS/VV
9. Date of Next Meetings	<p>i) Thursday 21st February 2019, 10-12 noon, venue tbc – SPECIAL MEETING TO DISCUSS LOIP PRIORITIES</p> <p>ii) Wednesday 27th March 2019, 10.15am – 1pm, COPFS, AB1 Building, Crimon Place, Aberdeen (Pre-visit 9.15 – 10.15 am)</p>	