



Community Planning Aberdeen Management Group

Meeting on **MONDAY, 28 OCTOBER 2019 at 2.00 pm**

**** Room MC-4-W-01 - Marischal College, Aberdeen ****

B U S I N E S S

APOLOGIES

MINUTES

- 1.1 Minute of Previous Meeting of 5 August 2019 - for approval (Pages 3 - 16)
- 1.2 Draft Minute of the CPA Board Meeting of 9 September 2019 - for information (Pages 17 - 24)

CPA IMPROVEMENT PROGRAMME

- 2.1 CPA Improvement Programme Quarterly Update Report (Pages 25 - 174)
- 2.2 Update on LOIP Project 27-30 Month Health Visitor Review (Pages 175 - 176)
- 2.3 Locality Planning (Pages 177 - 258)

GENERAL BUSINESS

- 3.1 Community Planning Budget 2019/20 - Q2 Budget Monitoring Report (Pages 259 - 262)

FORWARD BUSINESS PLANNING

- 4.1 CPA Forward Planner (Pages 263 - 268)
- 4.2 Funding Tracker (Pages 269 - 276)
- 4.3 Horizon Scanner (Pages 277 - 278)
- 4.4 Date of Next Meeting - 29 January 2020

Should you require any further information about this agenda, please contact EmmaRobertson, tel (52)2499 or email emmrobertson@aberdeencity.gov.uk

COMMUNITY PLANNING ABERDEEN MANAGEMENT GROUP

5 AUGUST 2019

Present:- Graeme Duncan (Police Scotland) (Vice Chair), Mervyn Bain (University of Aberdeen), Gale Beattie (Place, Aberdeen City Council), Jamie Bell (Scottish Enterprise), Neil Cowie (North East College), Jillian Evans (NHS Grampian and Sustainable City), Keith Gerrard (Active Aberdeen Partnership), Nicola Graham (Skills Development Scotland), Maggie Hepburn (ACVO), Alison Carrington (Aberdeen Prospers), Lavina Massie (Civic Forum), Martin Murchie (as a substitute for Angela Scott) (Aberdeen City Council), Rob Polkinghorne (Integrated Children's Services), Simon Rayner (as a substitute for Richard Craig) (Alcohol and Drugs Partnership), Symon Scott (Scottish Fire and Rescue Service) and Alex Stephen (as a substitute for Sandra Ross) (Resilient, Included and Sustainable and Health and Social Care Integration).

Also Present:- Neil Carnegie, James Simpson and Sacha Will (all Aberdeen City Council).

Apologies:- Angela Scott (Aberdeen City Council) (Chair), Richard Craig (Alcohol and Drugs Partnership), Rab Dickson (Nestrans), Derek McGowan (Community Justice Group), Sandra Ross (Resilient, Included and Sustainable and Health and Social Care Integration)

Topic	Discussion/Decision	Action By
1. Chair	In the absence of the Chair, the Vice Chair, Graeme Duncan, took the Chair for today's meeting.	
2. Welcome	<p>The Chair welcomed Mervyn Bain (University of Aberdeen), Keith Gerrard (Aberdeen Active Partnership and Symon Scott (Scottish Fire and Rescue Service) to their first meeting of the Management Group.</p> <p><u>The Management Group resolved:</u> to concur with the Chair's remarks.</p>	
3. Minute of Previous Meeting of 27 May 2019	<p>The Management Group had before it the minute of its meeting of 27 May 2019, for approval.</p> <p>In respect of item 5 (2019 LOIP Improvement Projects and Creating the Conditions for Success), of the minute, the Management Group noted that a report providing an update on the Shared Intelligence Unit would be submitted to the next meeting for consideration.</p>	Jillian Evans/Martin Murchie

Topic	Discussion/Decision	Action By
<div data-bbox="96 722 136 858" data-label="Page-Header">Page 4</div>	<p>With regards to item 7 (Locality Partnership Improvement Tracking Report - gaming), the Management Group noted that Jillian Evans was exploring options for facilitating a session on gaming solutions and how gaming could be used as a public health technique. Jillian explained that she would require assistance from other Partners in the development and delivery of the session. It was agreed that Jillian would liaise with the University of Aberdeen, North East Colleges, Locality Managers (taking cognisance of existing improvement work and LOIP improvement projects gaming charters) and the Aberdeen Active Partnership to develop a proposal for the session and that this be submitted to the next meeting of the Management Group for consideration.</p> <p>In respect of item 8 (Achieving Pace through Rapid Cycle Testing – Training of Project Leads), of the minute, the Management Group noted the current position in respect of the training of Project Leads and agreed to reiterate the requirement for project Leads to undertake the Improvement Methodology training, however also agreed that as long as a member of the project team had completed the training any improvement projects approved by CPA Board could commence. The Group discussed the importance of the Outcome Improvement Groups ensuring that all Project Leads had the capacity to undertake the role. The Management Group agreed that the data on the completion of training be circulated to all Outcome Improvement Groups and that a further update on this be provided at the next meeting of the Management Group.</p> <p>With regards to item 11 (CPA Planning and Performance Reporting Requirements), the Management Group noted that the Violence Against Women Strategy would be reported through the Chief Officers Group and shared with the Management Group and Board as appropriate.</p> <p><u>The Management Group resolved:</u></p> <ul style="list-style-type: none"> (i) to approve the minute as a correct record; (ii) to note the updates as recorded above and the further action to be taken; (iii) to note that all other actions from the previous meeting as recorded had been undertaken or were ongoing; and (iv) to note that the Public Health Network was currently organising a public health event and all Partners would be invited. 	<p>Jillian Evans/Mervyn Bain/Neil Cowie, Neil Carnegie</p> <p>Outcome Improvement Group Chairs</p> <p>James Simpson</p>

Topic	Discussion/Decision	Action By
4. Minute of Special Meeting of 12 June 2019	<p>The Management Group had before it the minute of the special meeting of the CPA Management Group of 12 June 2019, for approval.</p> <p><u>The Management Group resolved:</u> to approve the minute as a correct record.</p>	
5. Draft Minute of the CPA Board Meeting of 1 July 2019	<p>The Management Group had before it the draft minute of the CPA Board meeting of 1 July 2019, for information.</p> <p><u>The Management Group resolved:</u> to note the draft minute.</p>	
Page 5 CPA Improvement Programme 2019-21 Quarterly Update Report	<p>With reference to item 5 of the minute of the meeting of the Management Group of 27 May 2019, the Management Group had before it a report which (1) provided an update on the projects within the Local Outcome Improvement Plan 2016-26 which had started, or were due to start, to deliver the Partnership's 15 Stretch Outcomes by 2026; and (2) presented new charters for approval for project initiation.</p> <p>The report recommended – that the Management Group</p> <ul style="list-style-type: none"> (a) consider the updates provided on live improvement projects; (b) approve the new charters included in the report for project initiation; (c) approve the rescheduling of all other charters which were due to be submitted to CPA Board on 9 September 2019, but had been postponed; (d) request the chairs of the Outcome Improvement Groups to follow up on charters due to be submitted to this meeting which had not yet been received and no status update had been provided. <p>The Management Group discussed the current status of all project charters, as well as the new project charters before them for consideration today.</p> <p>Partners expressed disappointment at the number of charters which were scheduled to be presented today, however had been postponed. The Management Group, although</p>	

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Topic	Discussion/Decision	Action By							
	<p>understanding pressures, emphasised the importance of these being completed and submitted to the next meeting for consideration. They also discussed the implications for the delivery of the LOIP should charters continue to be postponed. An update from the Chair, or representative, from the Outcome Improvement Groups on the current status of their projects was received.</p> <p>During the course of the discussion, the Management Group noted the further updates on status for the following charters since the report had been issued.</p> <table><tr><th>Project Charter Due</th><th>Current Status and CPA Management Group Comment</th></tr><tr><td>Stretch Outcome 3 - Reduce the number of babies exposed to second-hand smoke (at 6-8 week review) by 10% by 2022</td><td rowspan="2">The Management Group noted that both outcomes would be covered by one charter and the charter would be submitted in the first instance to the next meeting of the Management Group in October and thereafter the Board. Work was progressing on the development of charter and assurance of this had been requested to be presented at the next Integrated Children Services Board meeting. It was noted that a Project Lead for this charter was still to be confirmed. The importance of having a Project Lead and for the charter to be progressed was emphasised. Chair of the Integrated and Children Services Board to confirm the Project Lead.</td></tr><tr><td>Stretch Outcome 3 - Reduce the number of pregnant mothers who smoke by 10% by 2022</td></tr><tr><td>Stretch Outcome 3 - Increase the number of pregnant young people who are able to remain in education during pregnancy by 50%, by 2022</td><td>The Management Group noted that work on this charter was progressing and would be reported in the first instance to the next meeting of the Management Group in October and thereafter the</td></tr></table>	Project Charter Due	Current Status and CPA Management Group Comment	Stretch Outcome 3 - Reduce the number of babies exposed to second-hand smoke (at 6-8 week review) by 10% by 2022	The Management Group noted that both outcomes would be covered by one charter and the charter would be submitted in the first instance to the next meeting of the Management Group in October and thereafter the Board. Work was progressing on the development of charter and assurance of this had been requested to be presented at the next Integrated Children Services Board meeting. It was noted that a Project Lead for this charter was still to be confirmed. The importance of having a Project Lead and for the charter to be progressed was emphasised. Chair of the Integrated and Children Services Board to confirm the Project Lead.	Stretch Outcome 3 - Reduce the number of pregnant mothers who smoke by 10% by 2022	Stretch Outcome 3 - Increase the number of pregnant young people who are able to remain in education during pregnancy by 50%, by 2022	The Management Group noted that work on this charter was progressing and would be reported in the first instance to the next meeting of the Management Group in October and thereafter the	<div>Rob Polkinghorne, ICSB</div> <div>Rob Polkinghorne, ICSB/James Simpson</div>
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Topic	Discussion/Decision		Action By
		Board. It was also noted that there was no Project Lead identified for this charter. The importance of having a Project Lead and for the charter to be progressed was emphasised. Chair of the Integrated and Children Services Board to confirm the Project Lead.	Rob Polkinghorne, ICSB
	Stretch Outcome 3 - Increase the number of 27-30 month reviews completed for eligible children by 5.2%, by 2021	The Management Group discussed whether this was a single agency project; whether it should be retained in the LOIP and if what methodology for delivery of the project should be used. It was agreed that it was important to meet this outcome, and therefore it was agreed to recommend to the CPA Board that the outcome remained in the LOIP to ensure progress, however to review which methodology should be used to monitor progress and that a project charter was not required and that this was monitored via the quarterly progress reports.	
	Stretch Outcome 3 - Increase in the uptake of Healthy Start Scheme and Vitamins by 4% by April 2020.	The Management Group suggested that this Charter be developed taking cognisance of the community pantry in Torry project.	
	Stretch Outcome 11 - Increase opportunities for people who are retired to continue and increase their contribution to communities by 10% by 2021.	The Management Group noted that this charter had been postponed until the next meeting of the Management Group.	Sandra Ross, RISG
	The Management Group discussed the proposed new project charters and commented on each as detailed below.		

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Topic	Discussion/Decision	Action By								
	<u>The Management Group resolved:</u>									
	(i) to note the updates provided on live improvement projects and to request that further narrative on the status of the projects, including detail on the tests that had been initiated and progress achieved, be provided to the Community Planning Team by 16 August 2019, to enable this to be reported to the CPA Board on 9 September 2019;	Outcome Improvement Groups/Project Leads								
	(ii) to approve the following new charters for submission to the CPA Board on 9 September 2019 for consideration subject to the amendments as detailed in the table being undertaken for the respective charters;	Michelle Cochlan, ACC/ Outcome Improvement Groups/Project Leads								
	<table><tr><th>New Project Charter Presented</th><th>CPAMG Comments</th></tr><tr><td>Charter 1.1 Stimulate a 5% increase in the number of start-up businesses in growth sectors by 2021.</td><td>New charter 1.1 appended to the report. The Management Group agreed that the charter be updated to reflect the feedback from the Community Planning Team as detailed on the charter. Subject to the aforementioned amendment being actioned, the charter would be submitted to the CPA Board on 9 September 2019.</td></tr><tr><td>Charter 3.2 Reduce the number of births affected by drugs by 0.6% by 2022.</td><td>New charter 3.2 appended to the report. The Management Group agreed that the charter be updated to reflect the feedback from the Community Planning Team as detailed on the charter and that an outline project plan be added. Subject to the aforementioned amendments being actioned, the charter would be submitted to the CPA Board on 9 September 2019.</td></tr><tr><td>Charter 4.1 Increase the confidence of parents and young people to recognise and seek support in response to deteriorating mental wellbeing by 2022; <u>and</u> Increase the confidence of school-based staff to recognise and</td><td>New charter 4.1 appended to the report. The Management Group agreed that the charter be updated explain the context and detail the actual intention of charter i.e. reducing demand and utilising variety of resources available within the school</td></tr></table>	New Project Charter Presented	CPAMG Comments	Charter 1.1 Stimulate a 5% increase in the number of start-up businesses in growth sectors by 2021.	New charter 1.1 appended to the report. The Management Group agreed that the charter be updated to reflect the feedback from the Community Planning Team as detailed on the charter. Subject to the aforementioned amendment being actioned, the charter would be submitted to the CPA Board on 9 September 2019.	Charter 3.2 Reduce the number of births affected by drugs by 0.6% by 2022.	New charter 3.2 appended to the report. The Management Group agreed that the charter be updated to reflect the feedback from the Community Planning Team as detailed on the charter and that an outline project plan be added. Subject to the aforementioned amendments being actioned, the charter would be submitted to the CPA Board on 9 September 2019.	Charter 4.1 Increase the confidence of parents and young people to recognise and seek support in response to deteriorating mental wellbeing by 2022; <u>and</u> Increase the confidence of school-based staff to recognise and	New charter 4.1 appended to the report. The Management Group agreed that the charter be updated explain the context and detail the actual intention of charter i.e. reducing demand and utilising variety of resources available within the school	Alison Carrington, AP <
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Page 9	respond to children who require support and directing them to the school Nursing Service to 90%, by 2021	environment and not solely directing to the school nursing service. Subject to the aforementioned amendment being actioned, the charter would be submitted to the CPA Board on 9 September 2019.
	Charter 6.4 Increase the number of opportunities for parents and carers to gain an insight into how to meaningfully contribute to the educational progress of their children and young people by 30% by 2021	New charter 6.4 appended to the report. The Management Group agreed that the charter be submitted to the CPA Board on 9 September 2019.
	Charter 6.5 Reduce the number of winter leavers with no positive destination by 50% by 2021.	New charter 6.5 appended to the report. The Management Group agreed that the charter be submitted to the CPA Board on 9 September 2019.
	Charter 8.1 Increase by 20% the number of young people identified as being at risk of becoming involved in offending behaviour who are engaged in targeted community-based activities by 2021; <u>and</u> Reduce instances of anti-social behaviour as a result of appropriate and effective interventions in targeted areas by 10% by 2021	New charter 8.1 appended to the report. The Management Group agreed that the charter be updated to reflect the feedback from the Community Planning Team as detailed on the charter. Subject to the aforementioned amendment being actioned, the charter would be submitted to the CPA Board on 9 September 2019.
	Charter 9.1 Extend the multi-agency problem solving approach to all 16 and 17 year olds charged with an offence to reduce the likelihood of reoffending which could lead to a conviction by 2021; <u>and</u> Increase the number of cases of people appropriately diverted from prosecution by 2021.	New charter 9.1 appended to the report. The Management Group agreed that the charter be updated to reflect the feedback from the Community Planning Team as detailed on the charter and that an outline project plan be added. Subject to the aforementioned amendments being actioned, the charter would be submitted to the CPA Board on 9 September 2019.
		<p>Rob Polkinghorne/Alex Duncan, ICSB</p> <p>Rob Polkinghorne/Leona McDermid, ICSB</p> <p>Rob Polkinghorne, ICSB/Derek McGowan, CJG</p> <p>Derek McGowan/Claire Duncan, CJG</p>

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Topic	Discussion/Decision		Action By
	Charter 11.2 Extend link working approach across primary care to support 3,000 people to attain their own identified outcomes by 2021.	New charter 11.2 appended to the report. The Management Group agreed that the charter be submitted to the CPA Board on 9 September 2019.	Sandra Ross/Jenny McCann, RISG
	Charter 11.3 Reduce the percentage of men and women who are obese in Aberdeen City by 20% by 2021.	New charter 11.3 appended to the report. The Management Group agreed that the charter be submitted to the CPA Board on 9 September 2019.	Sandra Ross/Jillian Evans/Chris Littlejohn, RISG
	Charter 12.1 Increase the % of Care experienced children and young people receiving educational and support input on alcohol/ drugs issues by 2021.	New charter 12.1 appended to the report. The Management Group agreed that the charter be updated to reflect the feedback from the Community Planning Team as detailed on the charter. Subject to the aforementioned amendment being actioned, the charter would be submitted to the CPA Board on 9 September 2019.	Richard Craig/Simon Rayner, ADP
	Charter 12.2 100% of schools have a progressive, cohesive and relevant substance misuse curriculum by 2021.	New charter 12.2 appended to the report. The Management Group agreed that the charter be submitted to the CPA Board on 9 September 2019.	Richard Craig/Simon Rayner/Lesley Stopani, ADP
	Charter 12.3 Reduce the incidence of fatal drug overdose through innovative developments and by increasing the distribution of naloxone by 10% year on year by 2021.	New charter 12.3 appended to the report. The Management Group agreed that the charter be submitted to the CPA Board on 9 September 2019.	Richard Craig/Simon Rayner/Tara Shivaji, ADP
	(iii) to approve the rescheduling of all other charters which were due to be submitted to CPA Board on 9 September 2019 as detailed in the report and the updates recorded above;		Michelle Cochlan, ACC/Outcome Improvement Groups/Project Leads Sandra Ross, RISG
	(iv) to agree that charter Stretch Outcome 11 - Increase opportunities for people who are retired to continue and increase their contribution to communities by 10% by 2021 be postponed and submitted to the next meeting of the Management Group;		Michelle Cochlan, ACC/Rob Polkinghorne, ICSB
	(v) in respect of the increase the number of 27-30 month reviews completed for		

Topic	Discussion/Decision	Action By
	<p>eligible children by 5.2%, by 2021, to recommend to the CPA Board that the outcome should remain in the LOIP to ensure progress, however (1) the methodology adopted to monitor progress be reviewed; (2) a project charter was not required and (3) in the meantime progress was monitored via the quarterly progress reports;</p> <p>(vi) to request the chairs of the Outcome Improvement Groups to follow up on charters due to be submitted to this meeting which had not yet been received and no status update had been provided;</p> <p>(vii) to agree that future reports should detail which projects underway were testing in localities; and</p> <p>(viii) to otherwise note the current status of the charters as detailed above.</p>	<p>Outcome Improvement Group Chairs</p> <p>Michelle Cochlan, ACC</p>
<p>Quarter 1 2019/2020 Locality Partnership Improvement Tracking Report</p>	<p>With reference to item 7 of the minute of the meeting of 27 May 2019, the Management Group had before it a report which presented the Improvement Tracking Report on the improvement activity being led by the Locality Partnerships to meet the improvement aims identified within the Locality Plans 2017-27.</p> <p>The report recommended – that the Management Group note progress against the Locality improvement projects.</p> <p>The Management Group heard from Neil Carnegie who advised that he was reviewing the current improvement tracker to ensure that the status of the projects currently detailed therein was accurate and that the required information was being captured.</p> <p>Partners welcomed the update and agreed that it was important that the Locality Partnership tracker captured the captured the learning from the current changes being tested and how the projects were progressing.</p> <p><u>The Management Group resolved:</u></p> <p>(i) to approve the recommendation; and</p> <p>(ii) to agree that Neil Carnegie review the current Locality Partnership Improvement Tracking report to ensure that it demonstrated progress towards the delivery of expected outcomes and that the updated report be submitted to the CPA Board</p>	<p>Neil Carnegie, ACC</p>

Topic	Discussion/Decision	Action By
	on 9 September 2019.	
8. Community Planning Budget 2019/20 – Q1 Budget Monitoring Report	<p>With reference to item 9 of the minute of the meeting of 27 May 2019, the Management Group had before it a report which provided an update on the 2019/20 Community Planning budget's financial performance for the period 1 April 2019 to 30 June 2019.</p> <p>The report recommended – that the Management Group note Community Planning Aberdeen budget's performance during 2019/20.</p> <p><u>The Management Group resolved:</u> to approve the recommendation.</p>	
<div>Page 12</div> Regional Learning and Skills Partnership (RLSP)	<p>With reference to item 2 of the minute of the meeting of 29 January 2018, the Management Group had before it a report which provided an update on the Regional Learning and Skills Partnership (RLSP); its purpose; activities and plans for future activity.</p> <p>The report recommended – that the Management Group note the content of the report.</p> <p>Partners welcomed the report and discussed whether any learning from the Strategy could be applied at a local level. The current membership of the Group was discussed and it was suggested that this could be expanded on to include to include representation from the Federation for Small Business etc.</p> <p><u>The Management Group resolved:</u> to approve the recommendation.</p>	
10. Partnership Delivery Framework to Reduce the Use	<p>The Management Group had before it the Scottish Government's Partnership Delivery Framework to Reduce the Use of and Harm from Alcohol and Drugs. The Partnership Delivery Framework set out a shared ambition across Local Government and Scottish Government that local areas have the following in place:</p>	

Topic	Discussion/Decision	Action By
<div data-bbox="96 730 141 890" data-label="Page-Header">Page 13</div> of and Harm from Alcohol and Drugs	<ul style="list-style-type: none"> • A strategy and clear plans to achieve local outcomes to reduce the use of • and harms from alcohol and drugs; • Transparent financial arrangements; • Clear arrangements for quality assurance and quality improvement; and • Effective governance and oversight of delivery <p>The Group heard from Simon Raynor, ADP, who advised that the Framework replaced three previously agreed memoranda of understanding (MoU) between the Scottish Government and CoSLA, namely:</p> <ul style="list-style-type: none"> • A New Framework for Local Partnerships for Alcohol and Drugs (2009) • Supporting the Development of Scotland's Alcohol and Drug Workforce (2010) • Updated Guidance for Alcohol and Drug Partnerships on Planning and Reporting Arrangements 2015-18 (2014) <p>The Framework set out the partnership arrangements needed to reduce the use of and harms from alcohol and drugs. It aimed to ensure that all bodies involved were clear about the accountability arrangements and their responsibilities when working together in the identification, pursuit and achievement of agreed, shared outcomes.</p> <p>The Scottish Government and CoSLA undertook, and invited community planning partners, to operate within the terms of this framework.</p> <p>Simon Raynor asked Partners to consider the Framework and should they not be represented on the ADP at present but felt in light of the new Framework that they should be could they please contact him to discuss.</p> <p><u>The Management Group resolved:</u></p> <ul style="list-style-type: none"> (i) to note the Scottish Government's Partnership Delivery Framework to Reduce the Use of and Harm from Alcohol and Drugs and that the Alcohol and Drugs Partnership was taking this forward; and (ii) to agree that any Partner who felt they should be represented on the Alcohol and Drugs Partnership should contact Simon Rayner in the first instance to discuss. 	All Partners

Topic	Discussion/Decision	Action By
11. CPA Management Group Forward Business Planner	<p>With reference to item 12 of the minute of the meeting the Management Group of 27 May 2019, the Management Group had before it the Management Group and Board forward business planner.</p> <p><u>The Management Group resolved:</u> to note the forward business planner</p>	
12. CPA Board Forward Business Planner	<p>This item of business was reported under item 9 of this minute (CPA Management Group Forward Business Planner).</p>	
13. Community Planning Aberdeen Funding Tracker Page 14	<p>With reference to item 14 of the minute of the meeting the Management Group of 27 May 2019, the Management Group had before it the funding tracker which advised of key funding opportunities available to the Partnership linked to the themes within the LOIP and Locality Plans.</p> <p><u>The Management Group resolved:</u> (i) to note the funding tracker; and (ii) to encourage all Outcome Improvement Groups to explore available funding opportunities.</p>	Outcome Improvement Group Chairs
14. Consultation and Legislation Tracker	<p>With reference to item 15 of the minute of the meeting the Management Group of 27 May 2019, the Management Group had before it the CPA legislation tracker which detailed all current open consultations and pending legislation.</p> <p><u>The Management Group resolved:</u> (i) to note the legislation tracker; (ii) to agree that the James Simpson, Integrated Children Services submit a response to The Welfare Foods (Best Start Foods) (Scotland) Regulations 2019 on behalf of the Partnership; and (iii) to agree that Derek McGowan, Community Justice Group, submit a response to the Strategic Commissioning Framework for Community Justice consultation on behalf of the Partnership.</p>	<p>James Simpson, ICSB</p> <p>Derek McGowan, CJG</p>

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15. Meeting Dates 2020	<p>The Management Group had before it the proposed meeting dates for the CPA Board and Management Group in 2020 as set out below.</p> <table><tr><th>Draft Report Deadline (10am deadline unless otherwise stated)</th><th>Pre Meetings (all meetings commence at 2pm)</th><th>Report Deadline (10am deadline unless otherwise stated)</th><th>Meeting Dates (all meetings commence at 2pm)</th></tr><tr><td colspan="4">Community Planning Aberdeen Board (All meetings commence at 2pm)</td></tr><tr><td>4 February 2020</td><td>12 February 2020</td><td>17 February 2020</td><td>26 February 2020</td></tr><tr><td>8 April 2020</td><td>15 April 2020</td><td>20 April 2020</td><td>29 April 2020</td></tr><tr><td>10 June 2020</td><td>17 June 2020</td><td>22 June 2020</td><td>1 July 2020</td></tr><tr><td>26 August 2020</td><td>2 September 2020</td><td>7 September 2020</td><td>16 September 2020</td></tr><tr><td>11 November 2020</td><td>17 November 2020</td><td>24 November 2020</td><td>3 December 2020</td></tr><tr><td colspan="4">Community Planning Aberdeen Management Group (All meetings commence at 2pm unless otherwise stated)</td></tr><tr><td>8 January 2020</td><td>15 January 2020</td><td>20 January 2020</td><td>29 January 2020</td></tr><tr><td>4 March 2020</td><td>11 March 2020</td><td>13 March 2020</td><td>24 March 2020</td></tr><tr><td>6 May 2020</td><td>13 May 2020</td><td>18 May 2020</td><td>27 May 2020</td></tr><tr><td>22 July 2020</td><td>29 July 2020</td><td>3 August 2020</td><td>12 August 2020</td></tr><tr><td>7 October</td><td>14 October 2020</td><td>20 October 2020</td><td>29 October 2020</td></tr></table> <p><u>The Management Group resolved:-</u> to note the meeting dates for 2020 as detailed above.</p>	Draft Report Deadline (10am deadline unless otherwise stated)	Pre Meetings (all meetings commence at 2pm)	Report Deadline (10am deadline unless otherwise stated)	Meeting Dates (all meetings commence at 2pm)	Community Planning Aberdeen Board (All meetings commence at 2pm)				4 February 2020	12 February 2020	17 February 2020	26 February 2020	8 April 2020	15 April 2020	20 April 2020	29 April 2020	10 June 2020	17 June 2020	22 June 2020	1 July 2020	26 August 2020	2 September 2020	7 September 2020	16 September 2020	11 November 2020	17 November 2020	24 November 2020	3 December 2020	Community Planning Aberdeen Management Group (All meetings commence at 2pm unless otherwise stated)				8 January 2020	15 January 2020	20 January 2020	29 January 2020	4 March 2020	11 March 2020	13 March 2020	24 March 2020	6 May 2020	13 May 2020	18 May 2020	27 May 2020	22 July 2020	29 July 2020	3 August 2020	12 August 2020	7 October	14 October 2020	20 October 2020	29 October 2020	
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8 January 2020	15 January 2020	20 January 2020	29 January 2020																																																			
4 March 2020	11 March 2020	13 March 2020	24 March 2020																																																			
6 May 2020	13 May 2020	18 May 2020	27 May 2020																																																			
22 July 2020	29 July 2020	3 August 2020	12 August 2020																																																			
7 October	14 October 2020	20 October 2020	29 October 2020																																																			
16. Date of Next meeting	The Management Group noted that its next meeting would be held on 28 October 2019 at 2pm.																																																					

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**COMMUNITY PLANNING ABERDEEN BOARD
9 SEPTEMBER 2019**

Present:- Campbell Thomson, Vice Chair (Police Scotland),
Councillors Greig and Wheeler (Aberdeen City Council),
Councillor Duncan (Integration Joint Board Chair),
Mervyn Bain (Aberdeen University)
Bruce Farquharson (Scottish Fire and Rescue Service)
Gordon MacDougall (Skills Development Scotland),
Ken Milroy (North East College),
Alastair Robertson (Aberdeen Active Partnership),
Angela Scott (Aberdeen City Council),
Jonathan Smith (Civic Forum),
Susan Webb (Public Health).

Also Present:- Derek McGowan and Michelle Cochlan (both Aberdeen City Council).

Apologies:- Councillors Laing and Flynn (Aberdeen City Council), Liv Cockburn (ACVO), Karl Leydecker (University of Aberdeen) and Neil Rennick (Scottish Government).

Topic	Discussion/Decision	Action By
1. Welcome and Introductions	The Vice Chair welcomed all to today's meeting of the CPA Board, and explained that he would Chair in Councillor Laing's absence.	
2. Declarations of Interest	There were no declarations of interest.	
3. Minute of Previous Meeting of 1 July 2019	The Board had before it the minute of its previous meeting of 1 July 2019, for approval. With reference to Item 10, Summary Local Outcome Improvement Plan 2016-26, Campbell Thomson queried whether this had been published. Michelle Cochlan informed the Board that it had been published on the Community Planning Aberdeen website and that there had been a social media campaign and it had been circulated by the Community Planning Team and Communications Team.	

Topic	Discussion/Decision	Action By
	<p>In respect of Item 12, Public Health Scotland – Consultation, Susan Webb reported that feedback from the last meeting had been incorporated in the final response to the consultation and that this had been submitted on behalf of Community Planning Aberdeen.</p> <p><u>The Board resolved:-</u> (i) to note the updates; and (ii) to approve the minute as a correct record.</p>	
4. Draft Minute of the CPA Management Group of 5 August 2019 Page 18	<p>The Board had before it the draft minute of the CPA Management Group meeting of 5 August 2019, for information.</p> <p><u>The Board resolved:-</u> to note the draft minute.</p>	
CPA Board Forward Business Planner	<p>With reference to item 6 of the minute of its meeting of 1 July 2019, the Board had before it the forward business planner for the Community Planning Aberdeen Board. Michelle Cochlan advised that the greyed-out areas were Charters that had been due to come to the meeting but had not come forward.</p> <p><u>The Board resolved:-</u> to note the forward business planner and to request all Partners to advise Michelle Cochlan of reports they intended on submitting to future meetings for inclusion on the forward business planner.</p>	All Partners
6. National Update, Scottish Government	<p>With reference to item 7 of the minute of its meeting of 1 July 2019, the Board had before it a written update from Mr Neil Rennick, Location Director for the Partnership, Scottish Government.</p> <p>An update on the following areas was provided:</p> <ul style="list-style-type: none"> • Spending Review • Partnership Delivery Framework to Reduce the Use of and Harm from Alcohol and Drugs • Health and Social Care Integration • Transport Bill • Moray Growth Deal 	

Topic	Discussion/Decision	Action By
Page 19	<ul style="list-style-type: none"> • Brexit: Corporate Update • Planning Reform and the Planning (Scotland) Bill 	Neil Rennick, SG
	<p>It was noted that a representative for the Scottish Government had been expected at the meeting, but was not present.</p> <p>Thereafter, Jonathan Smith highlighted that the Transport Bill was being discussed with COSLA and Local Authorities and sought assurance that matters being developed at a national level were recognising local circumstances and being aligned to Community Planning Partnerships' respective LOIPs and local City Region Deals etc. Mr Smith further advised that the Civic Forum and the Community Council Forum were lobbying to keep local place planning in the Planning (Scotland) Bill. He advised that there had been a preliminary meeting with Neil Carnegie and Claire McArthur and that a meeting of the CommunityEngagement Group was taking place the following week and that he would provide an update to the CPA Management Group meeting in October but also to the Board at the end of the year.</p>	Jonathan Smith
	<p>In terms of the Planning Bill and in respect of Local Place Plans, Angela Scott suggested that the Council's Chief Officer – Strategic Place Planning should be invited to the next CPA Board meeting to provide an update.</p>	Michelle Cochlan/ Gale Beattie
	<p>In respect of a question from Gordon MacDougall regarding Brexit, Angela Scott advised that the Local Resilience Partnership had been carrying out a huge amount of multi-agency preparatory work, and that the Community Planning Partnership should be more focused on recovery and prevention type matters.</p> <p><u>The Board resolved:-</u></p> <ul style="list-style-type: none"> (i) to note the update and request attendance from a Scottish Government representative at future meetings of the Board, or at least via teleconference; (ii) to note the updates from Jonathan Smith, with further updates to be provided to the CPA Management Group and the Board; and (iii) to invite the Chief Officer – Strategic Place Planning to the next meeting to provide an update on Planning Reform and the Planning (Scotland) Bill. 	

[illegible]

Topic	Discussion/Decision	Action By
Page 21	(2) Charter 3.2 – Births Affected by Drugs: Stretch Outcome 3 – Reduce the number of births affected by drugs by 0.6% by 2022.	Charter approved.
	(3) Charter 3.3 – Teenage Pregnancy: Stretch Outcome 3 - Reduce the rate of teenage pregnancies [under 16s] by 3% by 2021; and Reduce the rate of teenage pregnancies [under 16s] in the CPP locality areas by 10% by 2021.	Charter approved.
	(4) Charter 4.1 – Children’s Mental Wellbeing: Stretch Outcome 4 - Increase the confidence of parents and young people to recognise and seek support in response to deteriorating mental wellbeing by 2022; <u>and</u> Increase the confidence of school-based staff to recognise and respond to children who require support and directing them to school Nursing Service to 90% by 2021.	Charter approved.
	(5) Charter 6.4 - Parent Pathway Support: Stretch Outcome 6 - Increase the number of opportunities for parents and carers to gain an insight into how to meaningfully contribute to the educational progress of their children and young people by 30% by 2021.	Charter approved.
	(6) Charter 6.5 – Positive Destinations for Winter Leavers: Stretch Outcome 6 - Reduce the number of winter leavers with no positive destination by 50% by 2021.	Charter approved.
	(7) Charter 8.1 - Reducing Anti-Social Behaviour: Stretch Outcome 8 - Increase by 20% the number of young people identified as being at risk of becoming involved in offending behaviour who are engaged in targeted	Charter approved.
		<p>Simon Rayner, ADP</p> <p>Rachel Thompson, Children & Young People</p> <p>Bill O’Hara, ACC and Lauren Mackie, ACHSCP</p> <p>Alex Duncan, QIM</p> <p>Leona McDermid, Aberdeen Foyer</p> <p>Derek McGowan, ACC Sergeant Brian Cumming,</p>

Topic	Discussion/Decision	Action By
Page 22	community-based activities by 2021; <u>and</u> Reduce instances of anti-social behaviour as a result of appropriate and effective interventions in targeted areas by 10% by 2021.	Police Scotland
	(8) Charter 9.1 – Diversion from Prosecution: Stretch Outcome 9 - Extend the multi-agency problem solving approach to all 16 and 17 year olds charged with an offence to reduce the likelihood of reoffending which could lead to a conviction by 2021; <u>and</u> Increase the number of cases of people appropriately diverted from prosecution by 2021.	Claire Duncan, ACC
	(9) Charter 11.2 – Aberdeen Links Service: Stretch Outcome 11 - Extend link working approach across primary care to support 3,000 people to attain their own identified outcomes by 2021.	Jenny McCann, ACHSCP
	(10) Charter 11.3 – Reducing Obesity: Stretch Outcome 11 - Reduce % of men and women who are obese to 20% by 2021.	Chris Littlejohn, NHS Grampian
	(11) Charter 12.1 – Care Experienced Children Substance Misuse: Stretch Outcome 12 - Increase the % of Care experienced children and young people receiving educational and support input on alcohol/drugs issues by 2021.	Simon Rayner, ACHSCP Tam Walker, ACC
	(12) Charter 12.2 – School Curriculum for Substance Misuse: Stretch Outcome 12 - 100% of school have a progressive, cohesive and relevant substance misuse curriculum by 2021.	Lesley Stopani, ACC Simon Rayner, ACHSCP

Topic	Discussion/Decision	Action By
<div data-bbox="91 730 136 890" data-label="Page-Header">Page 23</div>	<div data-bbox="443 288 1182 504" data-label="Text"> <p>(13) Charter 12.3 – Reduce Fatal Drug Overdose: Stretch Outcome 12 - Reduce the incidence of fatal drug overdose through innovative developments and by increasing the distribution of naloxone by 10% year on year by 2021.</p> </div> <div data-bbox="1189 288 1794 504" data-label="Text"> <p>Charter approved.</p> </div>	<div data-bbox="1839 288 2121 427" data-label="Text"> <p>Tara Shivaji, NHS Grampian Simon Rayner, ACHSCP</p> </div>
	<div data-bbox="421 549 1821 879" data-label="Text"> <p>Partners also discussed the importance of assigning the correct person to lead each project to ensure they progress at pace. . In this regard, Susan Webb advised that a Child Health Commissioner had recently been appointed who would work with the Integrated Children's Services Board to ensure appropriate leads from NHS Grampian. In terms of the project 'Increase the number of 27-30 month reviews completed for eligible children by 5.2%, by 2021' (Stretch Outcome 3), Ms Webb reported that there was work to be carried out review the quality of data in this area to understand the issues for this project but that this was being addressed. Ms Webb will report back to the Board on whether this project is a single system or Partnership project once this review has been complete.</p> </div> <div data-bbox="421 954 748 991" data-label="Section-Header"> <p><u>The Board resolved:-</u></p> </div> <div data-bbox="421 991 1821 1286" data-label="List-Group"> <ul style="list-style-type: none"> (i) to note the updates provided on live improvement projects in terms of recommendation (a); (ii) to approve the recommendation (b); (iii) to agree that the postponed and outstanding charters be brought back to the Board Meeting in December 2019; (iv) that the report from Susan Webb on the above project under Stretch Outcome 3 go to the next meeting of the CPA Management Group; and (v) to note that an update on the project status of all approved project charters would be submitted at the next meeting of the Board. </div>	
<div data-bbox="91 1329 344 1401" data-label="Text"> <p>8. Date of Next Meeting</p> </div>	<div data-bbox="421 1329 1592 1361" data-label="Text"> <p>The Board noted that its next meeting would be held on 2 December 2019 at 2pm.</p> </div>	

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Community Planning Aberdeen

Progress Report	CPA Improvement Programme 2019-21 Quarterly Update Report
Lead Officer	Angela Scott, Chair of CPA Management Group and Chief Executive of Aberdeen City Council
Report Author	Michelle Cochlan, Corporate Strategy and Community Planning Manager
Date of Report	17 October 2019
Governance Group	CPA Management Group – 28 October 2019

Purpose of the Report

This report provides an update on the projects within the Local Outcome Improvement Plan 2016-26 which have started, or are due to start, to deliver the Partnership's 15 Stretch Outcomes by 2026. This report also includes new charters for approval for project initiation.

Summary of Key Information

1 BACKGROUND

- 1.1 The refreshed [Aberdeen City Local Outcome Improvement Plan](#) (LOIP) was approved by Community Planning Aberdeen Board on 26 Feb 2019. It introduces 15 Stretch Outcomes to be delivered by 2026 and 125 shorter term improvement projects which will be initiated over 2019 to 2021.
- 1.2 The Community Planning Aberdeen [Outcome Management and Improvement Framework](#) sets out how CPA ensures effective, systematic and collaborative scrutiny of progress towards the achievement of outcomes within the LOIP. These arrangements include quarterly reporting to the CPA Board on progress made in taking forward the LOIP improvement projects. This report includes an update on the LOIP projects which have started or are scheduled to start this quarter. This report also includes new charters for approval before project initiation of testing.

2 NEW PROJECT CHARTERS

- 2.1 This report includes 14 of 29 project charters which were due to be submitted to the CPA Board in December, as per the [CPA Improvement Programme 2019-21](#), approved by the Board on 1 May 19. Of the remaining 15 charters originally scheduled to be submitted to the CPA Board in December, 10 have been postponed and 5 are outstanding. See Appendix 1 for new project charters.

3 LIVE PROJECT UPDATES

- 3.1 Projects which have had a charter approved for initiation of testing will share progress with the CPA Board at each meeting until the project is complete. The one page update report is a short summary of progress towards achieving the overall project aim, including details of what changes are being tested between reporting periods and the improvement data which demonstrates whether the changes are making a difference.
- 3.2 The report is designed to focus on the outcomes of the project, rather than a general update on activity. The report has been set up for each project manager on OneDrive so they can keep it updated with the latest information. Project teams will self evaluate their progress using the Progress Scale. All projects that have been approved by the CPA Board will be at a minimum of stage 4. See Appendix 2 for live project updates.

Project Progress Scale	
1	Project area identified and agreed
2	Draft Outline Project Charter and team in place
3	Understanding baseline of current system
4	Project Charter endorsed by CPA Board
5	Change ideas and project measures developed
6	Testing underway
7	Initial indications of improvement
8	Improvements achieved
9	Sustainable improvement
10	Project complete

4 NEXT STEPS

- 4.1 Projects which have charters approved by CPA Board on 2 December will proceed to the designing and testing stage.

Recommendations for Action

It is recommended that members of the CPA Board:

- i) approve the new charters included in Appendix 1 of this report for submission to CPA Board;
- ii) approve the rescheduling of all other charters which were due to be submitted to CPA Board in December, but have been postponed;
- iii) consider the proposal to remove the project aim to 'Increase the number of 27-30 month reviews completed for eligible children by 5.2% by 2021' from the LOIP, as per item 2.2 and submit this request to the CPA Board;
- iv) consider the proposal to monitor achievement of the project aim to reduce the number children who experience more than 1 placement over a year by 2022 through the delivery of [Project 5.2. Increase the number of kinship & foster carers](#); and Project 5.4. Increase Trauma skills and knowledge of staff and carers and submit this request to the CPA Board
- v) consider the updates provided on live improvement projects in Appendix 2.

Opportunities and Risks

Successful delivery of the Local Outcome Improvement Plan 2016-26 requires a robust programme management approach to the delivery of the 120 improvement projects in the refreshed LOIP. It has been agreed that we will take a phased approach to the initiation of the projects in the LOIP to help ensure we are channelling our resources to those projects which are most likely to have the biggest impact; and/ or set the foundation for further improvement activity over the next two to three years. However, there will be no compromise on pace and therefore the timely initiation of planned projects is essential.

Consultation

The following people were consulted in the preparation of this report:
Chairs of CPA Outcome Improvement Groups
LOIP Project Managers
Sacha Will, Improvement Programme Manager
James Simpson, Performance & Strategy Development Officer

Background Papers

The following papers were used in the preparation of this report.

[Local Outcome Improvement Plan 2016-2026 \(Refreshed 26 February 2019\)](#)

[CPA Improvement Programme 2019-21](#)

Contact details:

Michelle Cochlan

Community Planning Manager

01224 522791

MCochlan@aberdeencity.gov.uk

Lead Outcome Improvement Group: [Aberdeen Prospers](#)

- No. project charters due: 5
- No. project charters received: 2
- No. project charters postponed: 3
- No. project charters outstanding: 0
- No. projects live: 2 (See Appendix 2)
- Total No. of LOIP projects: 14

Charter Status	Ready	Partly Ready	Postponed	Not Ready
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Stretch Outcome 1**10% increase in employment across priority and volume growth sectors by 2026**

Projects Starting	Charter Due Date(s)	Charter Status
Increase the number of SVQ level 4 qualifications achieved in ICT and Digital by 10% by 2021	Original: Jul 19 Postponed: Sep 19 Postponed: Dec 19	Postponed to February 2020. Charter delayed due to project being at stage 3 (Understanding baseline of system).
Increase the number of people employed in growth sectors by 5% by 2021.	Original: Sep 19 Postponed: Dec 19	Postponed to April 2020. Charter delayed due to project being at stage 1 (Understanding baseline of system). This project has suffered a setback as the lead has moved to a new role. Aberdeen Prospers are now seeking a new lead for this project. In the meantime, work is ongoing regionally in relation to this area.

Stretch Outcome 2**90% of working people in Living Wage employment by 2026**

Projects Starting	Charter Due Date(s)	Charter Status
Increase the % of people in Aberdeen who feel comfortable using digital tools by 2021.	Original: Jul 19 Postponed: Dec 19	Charter received and partly ready Feedback from QA to be addressed (See charter 2.2)
Increase employer sign up to the Real Living Wage by 2021. and year on year to achieve Real Living Wage City Status by 2026	Original: Jul 19 Postponed: Dec 19	Charter received and partly ready Feedback from QA to be addressed (See charter 2.3)
Increase the number of people from priority groups (care experienced young people, people with convictions, people with housing need) employed by public sector partners by 2021)	Original: Sep 19 Postponed: Dec 19	Postponed to February 2020. Charter delayed due to project being at stage 3 (Understanding baseline of system).

Lead Outcome Improvement Group: Integrated Children's Services

- No. project charters due: 12
- No. project charters received: 5
- No. project charters postponed: 3
- No. project charters outstanding: 4
- No. projects live: 11 (See Appendix 2)
- Total No. of LOIP projects: 41

Charter Status	Ready	Partly Ready	Postponed	Not Ready
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Stretch Outcome 3

95% of children (0-5 years) will reach their expected developmental milestones by the time of their child health reviews by 2026

Projects Starting	Charter Due Date(s)	Charter Status
Reduce the number of babies exposed to second-hand smoke (at 6-8 week review) by 10% by 2022; and Reduce the number of pregnant mothers who smoke by 10% by 2022	Original: Jul 19 Postponed: Sep 19 Postponed: Dec 19	Charter received and partly ready Feedback from QA to be addressed (See charter 3.4)
Increase the number of pregnant young people who are able to remain in education during pregnancy by 50%, by 2022	Original: Jul 19 Postponed: Sep 19 Postponed: Dec 19	Postponed to February 2020. Charter delayed due to project being at stage 1 (Project area identified and agreed). A new project manager has been newly identified to take this forward.
Increase the number of 27-30 month reviews completed for eligible children by 5.2%, by 2021	Original: Jul 19 Postponed: Sep 19 Postponed: Dec 19	See Report at Item 2.2 of CPA Management Group Agenda proposing the removal of this report from the LOIP.
Increase in the uptake of Healthy Start Scheme and Vitamins by 4% by April 2020.	Sep 19	Postponed to April 2020. Charter delayed due to project being at stage 2 (Draft Outline Project Charter and team in place). Changes taking place nationally in relation to the Healthy Start Scheme means that there needs to be a reassessment of this project aim.
Increase in the MMR vaccine uptake for children at 24 months by 3.9%, by 2020	Original: Jul 19 Postponed: Sep 19 Postponed: Dec 19	Postponed to Dec 2020. There is work taking place nationally to improve data recording systems. It is estimated that it will be a year before accurate data is available to help understand issues and identify appropriate interventions which could drive improvement.

Stretch Outcome 4

90% of children and young people will report that they feel mentally well by 2026

Projects Starting	Charter Due Date(s)	Charter Status
Increase the support provided by the school Nursing service to children and young people with escalating mental wellbeing concerns by 50% by 2022	Dec 19	Charter received and ready It is proposed that this project is merged with live project 4.1 – Increase confidence of parents, young people and school based staff to recognise and respond to deteriorating mental health. (See revised charter 4.1)

Stretch Outcome 5

95% of care experienced children and young people will have the same levels of attainment in education, emotional wellbeing, and positive destinations as their peers by 2026

Projects Starting	Charter Due Date(s)	Charter Status
Increase the number of care experienced people who receive appropriate support when accessing their records by 2022.	Dec 19	Charter received and ready (See charter 5.3)
Increase number of staff, including carers working with care experienced children and young people trained in trauma skills and knowledge, to 80% by 2021	Dec 19	Charter received and ready (See charter 5.4).
Reduce the number children who experience more than 1 placement over a year by 2022	Dec 19	It is proposed that delivery of this aim will be evidenced through the delivery of Project 5.2. Increase the number of kinship & foster carers ; and Project 5.4. Increase Trauma skills and knowledge of staff and carers. Both projects have expected outcomes to reduce the number of placements experienced by children and young people and therefore it is proposed that this does not exist as a standalone project.
Increase the number of children and young people remaining in a placement between 16-18 year by 2021.	Dec 19	Charter received and partly ready (See charter 5.5)

Stretch Outcome 6

95% of children living in our priority localities will sustain a positive destination upon leaving school by 2026

Projects Starting	Charter Due Date(s)	Charter Status
Increase the number of partners supporting delivery of the Senior Phase by 10% by 2021	Original: Sep 19 Postponed: Dec 19	Charter not received
Increase the range and number of accredited courses being provided by schools and partners by 25% by 2021.	Original: Sep 19 Postponed: Dec 19	Charter not received

Stretch Outcome 7 Child Friendly City which supports all children to prosper and engage actively with their communities by 2026 No charters due

Lead Outcome Improvement Group: Community Justice Group

No. project charters due: 3
 No. project charters received: 0
 No. project charters postponed: 2
 No. project charters outstanding: 1
 No. projects live: 6 (See Appendix 2)
 Total No. of LOIP projects: 24

Charter Status	Ready	Partly Ready	Postponed	Not Ready
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Stretch Outcome 8

25% fewer young people (under 18) charged with an offence by 2026
(Community Justice Group/ ICS)

Projects Starting	Charter Due Date(s)	Charter Status
Reduce the number of young people identified as having indicators of being at risk of being excluded from school by 2021.	Original: Sep 19 Postponed: Dec 19	Postponed to February. Charter delayed due to project being at stage 2 (Draft Outline Project Charter and team in place).

Stretch Outcome 9

25% fewer people receiving a first ever Court conviction each year by 2026

No charters due.

Stretch Outcome 10

2% fewer people reconvicted within one year of receiving a community or custodial sentence by 2026

Projects Starting	Charter Due Date(s)	Charter Status
Increase number of young people who need support in relation to trauma and bereavement having access to such support by 2021.	Dec 19	Charter to follow.
Increase in number of calls by Criminal Justice professionals for advice/support to an expert helpline	Dec 19	Postponed to February. Charter delayed due to project being at stage 3 (Understanding baseline of current system). This project links closely with two other projects which are scheduled to go to the CPA Board in Feb 2020, so these project charters will come forward together.

Lead Outcome Improvement Group: **Resilient, Included, Supported Group**

No. project charters due: 4
 No. project charters received: 4
 No. project charters postponed: 0
 No. project charters outstanding: 0
 No. projects live: 3 (See Appendix 2)
 Total No. of LOIP projects: 17

Charter Status	Ready	Partly Ready	Postponed	Not Ready
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Stretch Outcome 11

Healthy life expectancy (time lived in good health) is five years longer by 2026

Projects Starting	Charter Due Date(s)	Charter Status
Improve health and wellbeing outcomes for at least 50% of homeless people participating in the Housing First programme by 2021.	Dec 19	Charter received and ready (See charter 11.4)
Increase the number of people with autism who are supported to be in education, employment or training by 2021.	Dec 19	Charter received and not ready Feedback from QA to be addressed (See charter 11.5)
Increase by 25% year on year, the number of people who have benefited from a Making Every Opportunity Count conversation or intervention	Original: Sep 19 Postponed: Dec 19	Charter received and not ready Feedback from QA to be addressed (See charter 11.6)
Increase opportunities for people who are retired to continue and increase their contribution to communities by 10% by 2021.	Original: Sep 19 Postponed: Dec 19	Charter received and not ready Feedback from QA to be addressed (See charter 11.7)

Lead Outcome Improvement Group: Alcohol and Drugs Partnership

No. project charters due: 3
 No. project charters received: 2
 No. project charters postponed: 1
 No. project charters outstanding: 0
 No. projects live: 3 (See Appendix 2)
 Total No. of LOIP projects: 11

Charter Status	Ready	Partly Ready	Postponed	Not Ready
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Stretch Outcome 12

Rate of harmful levels of alcohol consumption reduced by 4% and drug related deaths lower than Scotland by 2026

Projects Starting	Charter Due Date(s)	Charter Status
Increase the number of Number of alcohol licensed premises awarded Best Bar None status by 2021.	Dec 19	Charter received and partly ready Feedback from QA to be addressed (See charter 12.4)
Increase number of alcohol brief interventions delivered by Primary Care providers and other professionals by 100% by 2021.	Dec 19	Charter received and ready Feedback from QA to be addressed (See charter 12.5)
Reduce the incidence of fatal drug overdose through innovative developments and by increasing the distribution of naloxone by 10% year on year by 2021.	Dec 19	Postponed to February. Charter delayed due to project being at stage 3 (Understanding baseline of current system). Discussion has identified areas to be explored further for inclusion in the charter.

Lead Outcome Improvement Group: Sustainable City Group

No. project charters due: 2

No. project charters received: 1

No. project charters postponed: 1

No. project charters outstanding: 0

No. projects live: 2 (See Appendix 2)

Total No. of LOIP projects: 9

Charter Status	Ready	Partly Ready	Postponed	Not Ready
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Stretch Outcome 13

Projects Starting	Charter Due Date(s)	Charter Status
Increase the number of people using community pantries by 2021.	Apr 20	Charter received and partly ready Feedback from QA to be addressed (See charter 13.2)

Stretch Outcome 14

Addressing climate change by reducing Aberdeen's carbon emissions by 42.5% by 2026 and adapting to the impacts of our changing climate

No charters due.

Stretch Outcome 15

38% of people walking and 5% of people cycling as main mode of travel by 2026

Projects Starting	Charter Due Date(s)	Charter Status
Increase % of people who walk as main mode of travel to 31% by 2021;and Increase % of people who cycle as main mode of travel to 3% by 2021.	Dec 19	Postponed to February. Charter delayed due to project being at stage 3 (Understanding baseline of current system).

NEW CHARTERS

No.	Project Aim	Ref.
1	Increase the % of people in Aberdeen who feel comfortable using digital tools by 2021.	See charter 2.2
2	Increase employer sign up to the Real Living Wage by 2021. and year on year to achieve Real Living Wage City Status by 2026	See charter 2.3
3	Reduce the number of babies exposed to second-hand smoke (at 6-8 week review) by 10% by 2022; and Reduce the number of pregnant mothers who smoke by 10% by 2022	See charter 3.4
4	Increase the support provided by the school Nursing service to children and young people with escalating mental wellbeing concerns by 50% by 2022	See charter 4.1 (Revised)
5	Increase the number of care experienced people who receive appropriate support when accessing their records by 2022.	See charter 5.3
6	Increase number of staff, including carers working with care experienced children and young people trained in trauma skills and knowledge, to 80% by 2021	See charter 5.4
7	Increase the number of children and young people remaining in a placement between 16-18 year by 2021	See charter 5.5
8	Improve health and wellbeing outcomes for at least 50% of homeless people participating in the Housing First programme by 2021.	See charter 11.4
9	Increase the number of people with autism who are supported to be in education, employment or training by 2021.	See charter 11.5
10	Increase by 25% year on year, the number of people who have benefited from a Making Every Opportunity Count conversation or intervention	See charter 11.6
11	Increase opportunities for people who are retired to continue and increase their contribution to communities by 10% by 2021.	See charter 11.7
12	Increase the number of Number of alcohol licensed premises awarded Best Bar None status by 2021.	See charter 12.4
13	Increase number of alcohol brief interventions delivered by Primary Care providers and other professionals by 100% by 2021.	See charter 12.5
14	Increase the number of people using community pantries by 2021.	See charter 13.2

Charter 2.2 – Improving Digital Literacy

CPA CHARTER FEEDBACK FORM		
Project Aim:	Increase the % of people in Aberdeen who feel comfortable using digital tools by 2021.	
Project Manager	Emma Shanks	
	Training undertaken: None related to Model for Improvement	
Reviewed by:	Sacha Will	
Date:	10/10/19	
Checklist	Summary of feedback	
1. Is the project aim consistent with aim in the LOIP?	Yes	The aim in the charter is consistent with that in the LOIP.
2. Is there a sound business case explaining why the project is important?	Partly	<p>The charter describes very well the importance of digital literacy and provides some national and local data to understand the gap and opportunity for improvement.</p> <p>The charter provides an overview of some of the work currently being undertaken in Aberdeen to improve digital literacy.</p> <p>The addition of data to help describe what is currently working well in Aberdeen and where there needs to be improvement would strengthen this section and I note the intention to do so by December 2019.</p> <p>The charter is starting to provide a picture of how we are supporting digital literacy in the city which should help us to clarify exactly what needs to be improved, and how.</p>
3. Is it likely that the changes being tested will achieve the aim?	Partly	<p>It appears that the change ideas link logically with the aim statement.</p> <p>Further analysis within the section about 'Why this is important' will make it clearer how these changes are addressing areas where there is evidence that improvement is required.</p>
4. Will the measures demonstrate whether a change is an improvement?	Partly	A family of measures have been identified which should allow the team to track progress towards the aim. These may need to be refined as the rationale for change is developed to ensure the measures can help us understand the extent to which changes are leading to improvement.
5. Is there a mix of partners involved in this project?	No	The improvement team has still to be confirmed.
6. Clear outline project plan?	Yes	Project plan has been completed with key milestones and indicative timescales. The project plan sets out the intended actions from October to December which should address the feedback provided above and ensure the Charter is ready to be presented to the CPA Board in December.
CPA Management Group/ Board Ready? Partly		

Improvement Project Title Digital Literacy
Executive Sponsor Allison Carrington, Acting Chair, Aberdeen Prospers
Project Lead Name: Emma Shanks Job Role & Organisation: Customer Experience Officer, Aberdeen City Council Email Address : EShanks@aberdeencity.gov.uk
Aim statement Increase the % of people in Aberdeen who feel comfortable using digital tools by 2021
Link to Local Outcome Improvement Plan One of the stretch outcomes in the LOIP is to - Increase the % of people in Aberdeen who feel comfortable using digital tools by 2021. Our citizens will have access to learning opportunities to develop their digital skills, digital literacy, and data literacy through collaborative partnerships to a wide range of age groups and locations.
<p>Why this is important</p> <p>Firstly what do we mean by 'comfortable'? This can be defined differently by groups of people. Part of the work that this leadership group will undertake will be to explore what 'comfortable' is viewed as through engagement with other groups.</p> <p>An increasing number of services are solely accessible online such as DWP processes and banking. Whilst young people are exposed to technology at an early age there are still age groups struggling with digital literacy and there is a risk that these individuals are missing out on developing employability skills, social interaction, confidence with digital tools and ability to make claim for benefits they are entitled to.</p> <p>In Aberdeen, the 42nd City Voice questionnaire undertaken in 2018 included questions on the use of technology and has given us some benchmark figures. 78.5% of respondents reported that they owned or had easy access to a laptop or PC, and 71.4% said they owned or had easy access to a smart phone. 50.5% of respondents reported owning or having easy access to all three devices and 90.2% of respondents owned or had access to at least one of the devices. Respondents were also asked questions on their basic digital skills, the tasks specified are taken from the Basic Digital Skills [100] measure. This is a tool developed specifically to measure the level of digital skills of adults across the UK. Based on this tool, those who could do one task in each of the five skills categories are classified as having "Basic Digital Skills". These were processes related to managing information, communicating, transacting, problem solving, creating, security and advanced skills such as coding. 70.6% of respondents were identified as having Basic Digital Skills. Whilst there was no significant difference in the proportion of those with Basic Digital Skills was found between males and females, there was a significant difference by age group. The proportion of those with Basic Digital Skills was highest in those aged 35-54 years (85.8%) and lowest in those aged 65+ years (57.9%).</p> <p>UK government research also undertaken in 2018 concluded that 11.3 million people (21%) lack the full basic digital skills, 4.3 million (8%) have no basic digital skills at all, 5.4 million working adults (10%) are without basic digital skills, people with a registered disability are 4 times as likely to be offline and 28% of those aged 60+ are offline.</p> <p>Digital skills are required in at least 82% of online advertised openings currently across the UK.</p> <p>At a more regional level the Scottish housing regulator did a report into tenant participation and digital access, with 85% of respondents said they felt confident using the internet. 34% of respondents responded to say that introductory courses to build confidence and skills would encourage them to use the internet more, which is one of the</p>

strategies we want to look out to encourage people feeling comfortable with digital technology.

Locally there is already a vast amount of work taking place across Aberdeen City supporting citizens with digital skills and online services. Further engagement work will take place with these groups to help form benchmark figures and pool data together so success can be measured.

A fact-finding exercise to determine what is currently being provided to residents in the City was carried out and completed by known groups. A summary of the groups currently in operation is below:

Aberdeen City Council Adult Learning - Currently run beginners ICT groups and offer tutoring in Core Skills ICT level 2 & Level 3. The age of their participants is around 35 - 60. Since April this year, 29 participants have engaged with their ICT training courses with the majority of learners in the 30-49 age bracket.

Aberdeen City Council Libraries – Currently offer assistance at self-serve PC's for customers with a variety of online tasks. Have devised guidance documents for online tasks.

Aberdeen City Council Customer Experience – Support with online council processes currently offered at Customer Service Centre and Customer Access Points. Customer Experience team looking to increase levels of staff digital confidence to support customers with online processes and ways to support customers with digital literacy.

The Support Advice Finance Education (SAFE) project at CFINE - supports foodbank users and various others referred to the service. They support individuals on a one to one basis helping them apply for benefits and maintaining a claim. This often results in 1-2-1 sessions using a laptop, learning to navigate the UC application, checking their journal, making entries and communicating online. The safe project also runs drop in sessions for those who need help in using a computer in various local areas. The project is also providing 1-2-1 and group education sessions within disadvantaged communities to build knowledge and confidence when using digital platforms that are essential to inclusion.

Ability Net - are a UK wide charity with volunteers based in the North East too. They support any individual with a disability and the over 55. Their service is run by volunteers who make home visits to individuals and assist with ad hoc digital requests or more bespoke one to one tuition over a number of weeks.

Digital Maker CIC - run workshops for school pupils aged 9+, CPD for Teachers, public STEAM (Science technology engineering art mathematics) workshops and have been added to the DWP's preferred suppliers list for level 3 unemployment training. They use "digital making" (robotics, electronics, computer programming, prototyping and "practical making" to give participants key skills, creative & critical thinking, resilience, teamworking, communication and confidence.

EC – PC - currently provide basic and intermediate IT skills to individuals mainly aged 35 - 55 to improve employability.

Inchgarth Community Centre - deliver free beginners and intermediate blocks of classes free of charge to members of the community and work with Pathways to provide support for individuals seeking employment. They also run mobile phone classes.

Cummings Park Community Flat - provide a space for groups providing digital literacy support as such Silver City Surfers and Pathways. The Community Flat has public computers and free wifi and supports people with learning discs.

Silver Surfers - run free, bespoke 1-1 tutoring sessions for learners aged 55 and over in an internet cafe style setting with regular monthly talks on specific topics.

Station House Media Unit – SHMU – Offer a range of programmes from radio and TV employability skills, radio training, editorial skills mainly targeted at young people, however they do work with other age groups too. They also deliver the Foundation Apprenticeship in Creative and Digital Media to Westhill Academy pupil in school and pupils attend shmu premises for practical work. Their Media Access Project (MAP) has a permanent unit in HMP Grampian where they replicate the work they do in the community. Shmu are also an SQA accredited centre delivering a range of qualifications.

Some of the key themes identified from this feedback from groups was around accessing funding streams and applying for grants to ensure the groups sustainability to offer free support and ensuring they had a sufficient number of up to date devices to tutor individuals on.

Some of the benefits of increasing citizens digital literacy are that citizens acquire skills for employment opportunities which could reduce levels of unemployment in the city. Volunteering is a positive way for individuals to develop their own skills as well as support others, particularly with groups of older people and younger people it is positive for cross age group interaction. Groups operating in communities encourage social interaction, where there may be individuals at risk of social isolation. Some individuals may require further support in other areas of their life and engagement with these groups could lead to signposting which will have a positive effect on their life. Individuals may have the desire to engage with services digitally but do not have the skillset, by upskilling citizens demand on other services in the city could be reduced.

Aberdeen City Council uses customer feedback to improve its services

From the data we currently have, we are only engaging with a small percentage of the population of the city and whilst more research will continue to ensure we have a baseline figures for age groups currently participating, we will still seek to raise the profile of support available.

The exercise of engaging with groups across the city has highlighted the potential to achieve more working together so two of the change ideas are dependent on closer working and building positive working relationships which will avoid any duplication of work.

The majority of people working in organisations supporting digital skills provision are volunteers so again there is potential for some closer working between the groups to share resources, best practice and increase recruitment within this area.

Measures:

Outcome measures

- Increase in % across age groups in having basic digital skills (compare against groups in the City Voice Questionnaire 2018)
- Number of people completing 'Digital Skills' workshops/sessions/groups in the city (pool attendance figures together)

Process measures

- Number of volunteers operating in the city directly linked to provided digital literacy support

<ul style="list-style-type: none"> • % of groups operating in the city who self-report that they have sufficient devices to provide digital literacy support • Number of groups operating in the city providing digital literacy support • Number of locations where digital literacy support is being provided <p>Balancing measures</p> <ul style="list-style-type: none"> • Number of groups dedicated to particular age groups may be unbalanced 		
<p>Change ideas</p> <p>Test how much demand there is for digital awareness drop in sessions by hosting a ‘How to set up your email’ drop in at some locations across the city.</p> <p>Test how citizen participation could increase by holding a Digital Skills week with an event with all groups offering digital literacy support participating.</p> <p>Test uptake for volunteer recruitment through engagement with VSA and Saltire Awards</p> <p>Test a staff training programme with a team of individuals in the city to upskill them so that they feel confident supporting customers/clients with digital processes</p> <p>Test how an internal ‘referral’ between organisations could work for individuals identified as requiring digital literacy support</p>		
<p>Potential risks mitigating actions:</p> <ul style="list-style-type: none"> • Availability of spaces in locations across the city – audit of current sessions operating to ensure no areas of the city are suffering under provision • Staffing resource including recruitment of volunteers – work with VSA and Schools participating in the Saltire Awards to promote volunteering opportunity • Lack of funding for groups for purchase of digital equipment to support sessions – audit of current funding streams and potential UK wide grants available, engaging with private companies for resources. • Low take up of services – work with various comm streams to ensure publicity and joining up of services so that individuals can be signposted to most appropriate support channel. 		
<p>Project Team Emma Shanks Subject matter expert – digital skills training Subject matter expert – training and development Subject matter expert - volunteering</p>		
Project Plan		
Project Stage	Actions	Timescale
Getting Started (Project Score 1-3)	1. Initial meeting of representatives involved in digital literacy 2. Initial audit of known groups contributing/facilitating digital literacy skills development 3. Draft charter developed 4. Charter submitted to CPA 5. Project team established	Complete Complete Complete Complete 31/10/19
Designing and Testing Changes (Project Score 4-7)	1. Audit of current data 2. Benchmarking measures 3. Identify the current funding streams providing	31/10/19 30/11/19

	resources/financial support to groups in the city to support digital literacy.	30/11/19
	4. Design event for change ideas	31/12/19
	5. Timeline finalised for implementation of change ideas	31/12/19
Implementing and sustaining changes that demonstrate improvement (Project Score 7-10)	1. First change ideas implemented	31/01/20
	2. Initial measurement of change idea	30/04/20
	3. All initial change ideas implemented	30/06/20
	4. 6-month review of change ideas	31/07/20
	5. Further change ideas identified and scheduled	31/08/20
Spreading Changes (Project Score 9-10)	1. Review of 12-month activities	31/12/20
	2. Assessment of benefits	31/12/20

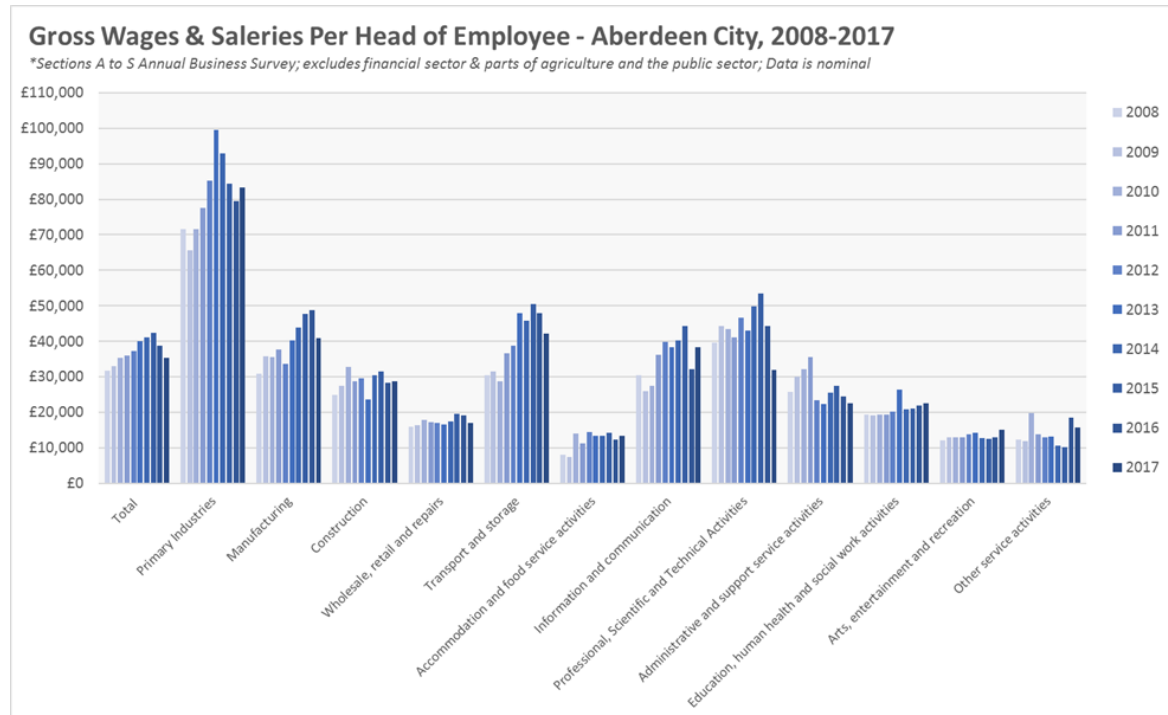
Charter 2.3 – Real Living Wage

CPA CHARTER FEEDBACK FORM		
Project Aim:	Increase employer sign up to the Real Living Wage by 2021 and year on year to achieve Real Living Wage City Status by 2026	
Project Manager	Martin Barry – Scottish Enterprise	
	Training undertaken: Martin has attended bootcamp	
Reviewed by:	Sacha Will	
Date:	10/10/19	
Checklist	Summary of feedback	
1. Is the project aim consistent with aim in the LOIP?	Yes	The aim in the charter is consistent with that in the LOIP.
2. Is there a sound business case explaining why the project is important?	Yes	The charter describes very well the importance of the Real Living Wage and how this can contribute to better outcome. The charter provides an overview of the national and local position including specific sectors and areas within Aberdeen where improvement opportunities exist.
3. Is it likely that the changes being tested will achieve the aim?	Partly	Some broad, high level change ideas have been identified. Further work is required to drill these down to specific changes that can be tested. I note from the project plan that this will be completed in October/November and this will provide further detail for inclusion in the Charter prior to submission to the CPA Board in December. Further engagement planned over the next few weeks with businesses to identify specific changes should be reflected in the charter prior to the Community Planning Board meeting in December.
4. Will the measures demonstrate whether a change is an improvement?	Yes	A family of measures have been identified which should allow the team to track progress towards the aim.
5. Is there a mix of partners involved in this project?	Partly	The improvement team would benefit from the inclusion of representation from businesses including those sectors/communities that can or will be most impacted by this project. I note the intention to do so.
6. Clear outline project plan?	Yes	Project plan has been completed with key milestones and indicative timescales.
CPA Management Group/ Board Ready? Partly		

Improvement Project Title: Real Living Wage

<p>Executive Sponsor: Allison Carrington – Acting Chair, Aberdeen Prospers</p>
<p>Project Lead: Martin Barry Job Role & Organisation: Engagement Partner, Scottish Enterprise Email Address: Martin.Barry@scotent.co.uk</p>
<p>Aim statement Increase employer sign up to the Real Living Wage by 2021 and year on year to achieve Real Living Wage City Status by 2026</p>
<p>Link to Local Outcome Improvement Plan: The refreshed LOIP published in 2019 identifies 15 stretch outcomes to break down the overall vision and ambitions to reduce poverty into manageable, thematic programmes of work. This Improvement Project sits under stretch outcome 2 within the Economy theme:</p> <p><i>Stretch Outcome 2: 90% of working age people in Living Wage employment by 2026</i></p> <p>This project may contribute to another Aberdeen Prospers aim to: <i>Increase the impact and measured value of Partnership wide community benefits programme by 2022</i></p> <p>And could also contribute to achieving Stretch Outcome 13: <i>No one in Aberdeen will go without food due to poverty by 2026</i></p>
<p>Why is this important A primary focus of Aberdeen Prospers is on delivering Fair Work and Good Work principles – ensuring those who are least engaged with the labour market or who benefit least from the City’s prosperity are given the opportunities to progress into sustainable employment.</p> <p>In-work poverty has increased in recent years – with 1 in 5 people currently working in Scotland earning less than the current Real Living Wage hourly rate of £9.00. In Aberdeen, baseline data in the LOIP shows that 14.2% of working people (approx. 1 in 7) are paid less than the Real Living Wage.</p> <p>Aberdeen remains a relatively affluent city. Average income and earnings remain high with workplace based hourly pay (median gross) in Aberdeen being £15.33, compared to £13.98. It should also be noted that the proportion of our working-age population who are economically active is higher than the Scottish average (79% compared to 77.5%).</p> <p>However, based on SIMD 2016 data, there remain areas of deprivation, with 8% of Aberdeen’s data zones being classified as being in the 20% most deprived areas of Scotland (SIMD 2016). Despite high average earnings, annual income varies by neighbourhood ranging from a low of £18,596 to a high of £61,570 - with almost 15% of adults who work in the city earning less than the Living Wage. Data indicates however that income deprivation within the City has increased as a result of increased unemployment during the downturn in the regional economy.</p> <p>The CPA strategic assessment carried out in 2016 stated that Aberdeen has one of the most unequal pay structures in the UK, with stark differences between low and high earners. This is exacerbated by a high cost of living, with the annual Mercer Cost of Living Survey, published in June 2019, showing Aberdeen as the most expensive city to live in Scotland (and third in the UK behind London and Birmingham).</p> <p>The relative high cost of living could exacerbate any gaps in terms of income deprivation – particularly in those localities (especially Torry/Balnagask and Woodside) where SIMD figures show income deprivation within the most deprived 10% in Scotland.</p> <p>Data on low income families in Aberdeen City shows there is a large proportion of children living in low income families – higher than the headline SIMD data would suggest.</p>

Income deprivation is seen as especially problematic in Torry, with almost a fifth (18%) of the neighbourhood's population being income deprived. Notable is Balnagask, where the 2016 strategic assessment for Torry showed 28% of population being income deprived although only 17% employment deprived – perhaps indicative of low paid jobs. The table below shows the variation between salaries per head by broad industry sector in Aberdeen City between 2008-17 – with the highest wages in the primary industries (£83,260 per head) and the lowest (£9,703) in textile manufacturing, with retail and general hospitality levels ranging between the £12-£13,000 range:



(Source: Scottish Government: Scottish Annual Business Statistics 2017)

Increasing take-up of the Real Living Wage could help tackle pockets of in-work poverty within the City, with the added effect of increasing productivity – boosting the economy.

Based on data from Living Wage Scotland, there are currently 41 accredited Living Wage employers in the city. Together they employ the equivalent of over 15% of the city's workers (an estimated figure of 17,335), with 90% of those employed by the six largest accredited employers. Over half of the employers each employ less than 50 staff.

Whilst the city does have high levels of earnings at or above the Real Living Wage level, it has become clear that certain sectors struggle to pay the Wage due to tight margins – anecdotally, many have stated they would pay it if possible, but would have to potentially make detrimental changes to employment conditions or cut staff to afford it.

According to the Living Wage Foundation, Hospitality is the largest low paid sector in Scotland, with 67% of employees receiving less than the real cost of living and it may be a more productive approach to engage with employers in the lower-paid sectors to identify pathways to assist them transition to becoming Real Living Wage employers.

Real Living Wage accredited employers have stated the positive benefits of paying the Wage, with 86% across the country saying it has improved the reputation of their business, 75% saying it has increased motivation and retention rates for employees, and 58% saying it has improved relations between management and their staff.

However, feedback has shown that many non-accredited companies do not fully appreciate the benefits of accreditation and/or do not currently view seeking accreditation as a priority. The recently published [Living Wage Places Toolkit](#) includes learning that may be appropriate to draw out, including effective mechanisms for partnership working (seen as a must), and activities that increase take up of accreditation. These tend to be two-pronged, with sufficient publicity to consider the Real Living Wage, coupled with the offer of confidential advice and support to adopt it. This is an approach that has been utilised in other places, including Dundee and Glenrothes who are the first to be recognised for making a Living Wage City and Town respectively.

Engagement with “anchor institutions” is important. These are influential employers that are rooted in the local economy - serving the local population, have strong local links and influence, and have a brand synonymous with the place. Research from the [Smith Institute on the local Living Wage dividend](#) references the importance of anchors becoming accredited to maximise local impact. Anchor organisations for the local economy should be mapped and prioritised as a pre-requisite to developing initial engagement approaches, with continuation of this activity to form part of a place-based action plan.

Aberdeen has a strong tradition of partnership working, particularly in regard to economic matters, with high levels of private sector engagement – by utilising networks we can develop a partnership approach to promote the benefits, provide peer group learnings and subsequently drive this project forward. The private sector generally responds well to messages from their peers, therefore encouraging the private sector to take a leadership role will be vital to the success of the project.

Measures:

- **Outcome measures**

Increase in number of Real Living Wage accredited employers in Aberdeen City
 Increase in the percentage of the working population being paid the Real Living Wage in Aberdeen City
 Number of employers committed to sharing learnings

- **Process measures**

Number of engagement events held
 Number of non-accredited companies seeking details on accreditation process/follow up with Real Living Wage Scotland
 Number of non-accredited companies attending engagement events

- **Balancing measures**

Decrease in low income households
 Decrease in working population not being paid Real Living Wage

Change ideas

- Increased engagement with companies and industry bodies on how to increase accreditation to the Real Living Wage
- Utilise workplace innovation approaches to assist companies transition to accreditation
- Use of a local RLW champion to promote learnings / increase accreditation / lead on development of action plan to set route to achieving RLW city status

<ul style="list-style-type: none"> Engagement with Living Wages places (eg: Dundee and Glenrothes) to understand relevant learnings and best practice Increase promotional activities on the benefits of the Real Living Wage Work with ACC localities to identify specific sectors where low pay is an issue and target engagement accordingly 		
Potential risks and/or barriers to success & actions to address these Risks Non-accredited companies do not engage Access to companies Capacity to engage Mitigation Engage with Scottish Enterprise account managers Ensure representation from Real Living Wage Scotland at relevant events		
Project Team: Martin Barry – Scottish Enterprise Kaja Czuchnicka – Aberdeen Council of Voluntary Organisations Lynn Anderson – The Poverty Alliance Gregor Docherty – Aberdeen City Council Sacha Will – Aberdeen City Council Ishbel Greig – Aberdeen City Council (Discussions have taken place with partners across the CPA spectrum, and colleagues engaged in other Improvement Projects will contribute virtually to this project. Private and third sector engagement has also taken place, and links have been built with the Dundee Partnership who are leading on Dundee’s bid for Living Wage City status)		
Outline Project Plan		
Project Stage	Actions	Timescale
Getting Started (Project Score 1-3)	<ul style="list-style-type: none"> Project Team established Gather baseline data Draft Charter to CPA management group Charter submitted to CPA board 	Complete Complete October 2019 November 2019
Designing and Testing Changes (Project Score 4-7)	<ul style="list-style-type: none"> Agree changes for testing Engage with accredited organisations Hold Real Living Wage week engagement event Engage with ACC localities team Engage with Scottish Enterprise workplace innovation team Identify individuals for RLW champion Engage with external partners (eg: Dundee/Glenrothes) 	October 2019 Ongoing November 2019 November 2019 December 2019 February 2020 January 2020

Implementing and sustaining changes that demonstrate improvement (Project Score 7-10)	<ul style="list-style-type: none"> • Identify PDSA measures to understand impact • Hold engagement events • Promotion of newly accredited organisations • Review of number Real Living Wage accreditations in City 	April 2020 Ongoing Ongoing October 2020
Spreading Changes (Project Score 9-10)	<ul style="list-style-type: none"> • Assess opportunities for spreading change 	2021

3.4 Smoke Free Pregnancy and Homes

CPA Feedback Form		
Project Aim:	Reduce the numbers of babies exposed to 2nd hand smoke (at 6-8 week review) by 10% by 2022; and Reduce the number of pregnant mothers who smoke by 10% by 2022	
Project Manager:	Angela McKinnon, Family Nurse Partnership Lead, AHSCP (angela.mckinnon@nhs.net) /Kevin Leslie, Senior Public Health Practitioner, (kevin.leslie@nhs.net)	
	Training undertaken: TBC	
Charter Reviewed by:	James Simpson	
Date:	02/10/19	
Checklist	Summary of feedback	
1. Is the project aim consistent with aim in the LOIP?	Yes	Both aims are directly lifted from the LOIP
2. Is there a sound business case explaining why the project is important?	Partly	This rationale contains considerable detail context health issues related to the project. That said this could be considerably shorter. In addition the charter lacks any specific detail about how the project will be initiated. I.e. where is the initial site of testing, what group of women/children, why? If multiple sites are being tested what different methods will be tested at the different sites (see comments below)
3. Is it likely that the changes being tested will achieve the aim? Public health input on proven interventions.	Yes	These change ideas reflect the work that can be done to affect change and improvement. There are a great number of these though so the team should consider if these might be reduced in number slightly and refined
4. Will the measures demonstrate whether a change is an improvement? Comments on data?	Yes	These measures look like they will show progress on the project
5. Is there a mix of partners involved in this project?	No	The project team here is quite small and entirely made up of health colleagues, should consider if there is additional scope for including other partners and more individuals in the team as a whole
6. Clear outline project plan?	Partly	Consider the timelines for the various stages. It appears that testing won't begin until April 2020, we would expect that the project is ready (or nearly ready) to start at the point of approval
CPA Management Group/ Board Ready? PARTLY		

Improvement Project Title: Smoke Free Pregnancy and Homes
Executive Sponsor: Rob Polkinghorne (ICS Board Chair)
Project Lead: Angela McKinnon, Family Nurse Partnership Lead, AHSCP (angela.mckinnon@nhs.net) /Kevin Leslie, Senior Public Health Practitioner, (kevin.leslie@nhs.net)
Reduce the numbers of babies exposed to 2nd hand smoke (at 6-8 week review) by 10% by 2022
Reduce the number of pregnant mothers who smoke by 10% by 2022
Link to Local Outcome Improvement Plan:
<p>Stretch Outcome 3:</p> <p>3.95% of children (0-5 years) will reach their expected developmental milestones by the time of their child health reviews by 2016</p>
<p>Why is this important</p> <ul style="list-style-type: none"> • smoking is the single largest preventable cause of foetal and infant morbidity in the UK • smoking in pregnancy affects the health of mother and baby so the focus should not just be on the baby • women should be supported to quit rather than put under pressure to do so • smoking increases the risk of pregnancy-related illness and complications • maternal exposure to second-hand smoke also has adverse health effects for the mother and the foetus • exposure to second-hand smoke is a serious health threat to infants • smoking cessation is an effective intervention which has immediate and long term health benefits for pregnant women and families. <p>When tobacco burns, it releases more than 4,000 chemicals including more than 70 cancer-causing chemicals and hundreds of other poisons. Tobacco use and exposure to second-hand smoke during pregnancy allow a dangerous cocktail of toxins to interfere with normal placental function, reducing uterine blood flow and depriving the foetus of nutrients and oxygen. This can lead to an increased risk of adverse effects including:</p> <ul style="list-style-type: none"> • miscarriage and placental abruption • premature birth • foetal growth restriction • lower birth weight, which may contribute to coronary heart disease, type 2 diabetes, and obesity in adulthood • stillbirth (20–30% higher likelihood) • sudden infant death syndrome (SIDS) (two-to-five fold increase). Infants of mothers who smoked during pregnancy have more pauses in breathing and have decreased ability to wake up from sleep in response to low oxygen.

Secondhand Smoke and Children's Health Infants have a higher risk of SIDS if they are exposed to secondhand smoke. Children have a higher risk of serious health problems, or problems may become worse. Children who breathe secondhand smoke can have more:

- Ear infections
- Coughs and colds
- Respiratory problems, such as bronchitis and pneumonia
- Tooth decay

Children of smokers cough and wheeze more and have a harder time getting over colds. They miss many more school days too. Secondhand smoke can cause other symptoms including stuffy nose, headache, sore throat, eye irritation, and hoarseness.

Children with asthma are especially sensitive to secondhand smoke. It may cause more asthma attacks and the attacks may be more severe, requiring trips to the hospital.

Long-Term Effects of Secondhand Smoke ; Children who grow up with parents who smoke are themselves more likely to smoke. Children and teens who smoke are affected by the same health problems that affect adults. Secondhand smoke may cause problems for children later in life including:

- Poor lung development (meaning that their lungs never grow to their full potential)
- Lung cancer
- Heart disease
- Cataracts (an eye disease)

Adapted from Dangers of Secondhand Smoke (Copyright © 2010 American Academy of Pediatrics, Updated 12/2014)

Risks to children

Children breathe faster than adults, which means they take in more of the harmful chemicals in second-hand smoke. They're even more sensitive to smoke than adults because their bodies are young and still developing.

Research shows that babies and children exposed to a smoky atmosphere are likely to have increased risk of:

- breathing problems, illnesses and infections
- reduced lung function
- wheezing illnesses and asthma
- sudden and unexpected death in infancy (SUDI)
- certain ear, nose and throat problems, in particular middle ear disease

There is also an increased risk of developing bacterial meningitis, bronchitis, pneumonia and acute respiratory illnesses.

Babies and children exposed to second-hand smoke are at particular risk of developing serious illness, which can even be fatal. Exposure to second-hand smoke is strongly linked to: 2,4, 9, 10

w infections of the lungs, decreased, lung function (including coughing and wheezing) and lower respiratory tract infections in infants

increased risk of pneumonia and bronchitis

- increased risk of asthma attacks, coughs and colds; increased absence from school⁵
- development of asthma and other respiratory disorders in infants and children, and associated hospital admissions
- disease of the middle ear, such as glue ear in children, which can lead to partial deafness
- most seriously, second-hand smoke exposure increases the risk of sudden infant death syndrome (SIDS) ⁴.

In general, the risks to infants and children are greatest when the mother is the smoker and in households where a number of people smoke⁵. Currently, it is estimated that 20% to 40% of children in Scotland are exposed to second-hand smoke at home⁵, ⁷.

2. Department of Health. Scientific Committee on Tobacco and Health. Second-hand Smoke: Review of evidence since 1998. Update of evidence on health effects of second-hand smoke. London: Department of Health; 2004

4. Department of Health. Report of the Scientific Committee on Tobacco and Health. London: Department of Health; 1998.

9. British Medical Association Board of Science. Breaking the Cycle of Children's Exposure to Tobacco Smoke. London: British Medical Association; 2007.

10. British Medical Association. Smoking and Reproductive Life. London: British Medical Association; 2004.

Measures:

Referrals for smoking cessation support for pregnant women who smoke:

Jan – March 2019 Referrals for smoking cessation support - 34 (No Healthpoint service in AMH)

Apr - Jun 2019 Referrals for smoking cessation support – 45 (New Healthpoint Service within the Antenatal Clinic AMH) 168 women recorded at booking as smoking on BadgerNet, only received 26.7% of these as referrals.

July – Sept 2019..... currently at 79 (24/9)

Oct – Dec 2019

Baseline 2014 - 17 – 13.7% babies exposed to 2nd hand smoke at 6-8 week review

Outcome measures –

- numbers of babies exposed to 2nd hand smoke

Process measures -

- numbers of 6-8-week reviews,
- number of additional interventions,
- numbers of parents attending smoking cessation groups,
- numbers of parents using nicotine patches etc

Balancing measures

This measure comes from ISD from 6-8 weeks review reports. It is annual and retrospective. Not sure how more live data can be produced with no current access to this system and no other e – system in place.

Practitioners engaged in tests of change would need to establish baseline from their caseload, perhaps looking at a geographical area, and then carrying out test and seeing if an overall improvement is established.

Change ideas

- Include visit to Healthpoint as part of an appointment within the antenatal clinic
- Healthpoint staff accessing wards to provide breastfeeding peer support to use this as an opportunity to raise the issue of smoking where appropriate
- Healthpoint staff to spend more time within the waiting area of the antenatal clinic
- Raise awareness and understanding of the referral pathway by producing a poster showing the pathway to all staff and patients
- Explore possibility of a feedback system section within BadgerNet for every referral received
- Set up and deliver awareness session within the maternity wards
- Healthpoint awareness session with midwives, students and healthcare support team
- Short patient survey to establish what service users want from Healthpoint
- More effective branding & signage to increase visibility
- Social media and promotion
- Use of smokerlyzers in post natal period
- Using different health promotion resources
- Changing the time when health promotion activity is delivered between primary visit and 6-8 weeks
- Increasing the frequency that health promotion messages are delivered during this period
- Supporting parents and extended family to access smoking cessation activities/nicotine patches
- Focus on other family members who smoke rather than just parents
- Helping parents to enforce smoke free home for infant

Potential risks and/or barriers to success & actions to address these

- Lack of engagement by front line staff because of conflicting priorities – support from management to allow staff to engage and recognition of value of improvement work
- Difficulty in accessing resources. Eg smokerlyzers – Kevin Leslie to support
- Reluctance to press parents around smoking when other pressing concerns exist – concern that this may damage developing therapeutic relationship – support to staff and reassurance. Also importance of smoking cessation for overall health improvement of infants and families

Project Team:

Angela McKinnon – FNP lead, NHS Grampian
Kevin Leslie - NHSG Health promotion
Yvonne Robb – Family Nurse
1 or 2 Health Visitors (TBC)

**Outline Project Plan - Set out your initial plan about the timeline for your project.
(This should be reviewed regularly)**

Project Stage	Actions	Timescale
Getting Started (Project Score 1-3)	What initial activities are required to get started? <ul style="list-style-type: none">• Forming the improvement team;• developing the project charter;• gathering and analysing baseline data; understanding the current system)	When do you expect to complete this stage? October/ November 2019 Draft Sept 2019 December 2019
Designing and Testing Changes (Project Score 4-7)	What activities are required to start testing changes? <ul style="list-style-type: none">• Agreeing which changes to try first• Deciding if further training is needed to use agreed equipment/resources• Deciding on area/group of clients Sharing change ideas and plans with colleagues	When do you expect to complete this stage? April 2020

Implementing and sustaining changes that demonstrate improvement (Project Score 7-10)	What actions would be required to implement and sustain the changes that have resulted in improvement? <ul style="list-style-type: none"> • Implications of implementing changes across other teams considered - resources/equipment/staff training needs (depends on change required) • Successful change ideas to be shared with colleagues – celebrate success! • Capacity to inform/train other teams to make changes 	When do you expect to complete this stage? August 2020
Spreading Changes (Project Score 9-10)	What actions are required to reach the full scale of the project? <ul style="list-style-type: none"> • Identify which staff groups need to be involved to ensure change is implemented • Seek feedback for clients around successful interventions to share with staff teams • Explain reason for change- use data to evidence this – to staff required to make changes • Provide support /training required to allow change to be implemented • Ongoing review of data to ensure improvement is maintained 	When do you expect to complete this stage? December 2020

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4.1 Childrens Mental Wellbeing (Revised)

Note – see underlined text for changes to this revised version.

CPA Feedback Form		
Project Aims:	Increase the confidence of school-based staff to recognise and respond to children who require support and directing them to the school Nursing Service to 90% by 2021; <u>Increase the support provided by the school Nursing service to children and young people with escalating mental wellbeing concerns at tiers 1 &2 by 50% by 2022</u> ; Increase the confidence of parents and young people to recognise and seek support in response to deteriorating mental wellbeing by 2022.	
Project Managers:	Bill O'Hara, Principal Education Psychologist, ACC (bohara@aberdeencity.gov.uk) Lauren Mackie, Health Improvement Officer (Schools), ACHSCP (lamackie@aberdeencity.gov.uk) Elaine Allan (elaine.allan2@nhs.net) Lead Nurse - School Nursing AHSCP Training undertaken: No CPA Training Undertaken	
Charter Reviewed by:	James Simpson	
Date:	01/10/19	
Checklist	Summary of feedback	
1. Is the project aim consistent with aim in the LOIP?	Yes	The aims match the ones in the LOIP. This revised charter includes the addition of a 3rd aim from stretch outcome 3.
2. Is there a sound business case explaining why the project is important?	Yes	The rationale in this revised charter remains the same as the one submitted for the September Board but adds several paragraphs to emphasise the importance of including the school nursing aim.
3. Is it likely that the changes being tested will achieve the aim? Public health input on proven interventions.	Yes	The change ideas suggested for testing will help to achieve the aim. Some feedback to be addressed before submitting to the CPA Board. –There have been no additions to this section in the revised version.
4. Will the measures demonstrate whether a change is an improvement? Comments on data?	Yes	Three additional measures have been added to assess impact against the third aim.
5. Is there a mix of partners involved in this project?	Yes	An additional team member has been added.
6. Clear outline project plan?	Yes	This has been updated for the new aim
CPA Management Group/ Board Ready? Yes		

<p>Improvement Project Title: Improving Children and Young People's Mental Health</p> <p>Executive Sponsor: Rob Polkinghorne (ICS Board Chair)</p>
<p>Project Leads: Bill O'Hara, Principal Education Psychologist, ACC (bohara@aberdeencity.gov.uk); Lauren Mackie, Health Improvement Officer (Schools), ACHSCP (lamackie@aberdeencity.gov.uk) Dr Elaine Allan, Lead Nurse - School Nursing AHSCP (elaine.allan2@nhs.net)</p>
<p>Aim statement:</p> <p>Increase the confidence of school-based staff to recognise and respond to children who require support and directing them to the school Nursing Service to 90% by 2021.</p> <p><u>Increase the support provided by the school Nursing service to children and young people with escalating mental wellbeing concerns by 50% by 2022</u></p> <p>Increase the confidence of parents and young people to recognise and seek support in response to deteriorating mental wellbeing by 2022.</p>
<p>Link to Local Outcome Improvement Plan:</p> <p>Strech Aim 4:</p> <p>90% of children and young people will report that they feel mentally well by 2026</p> <p>This project also links with the following projects:</p> <p>Increase the number of young people who effectively transition from primary school to secondary school by 2021.</p> <p>100% of schools have a progressive, cohesive and relevant substance misuse curriculum by 2021.</p> <p>Increase the number of staff, including carers who report increased understanding and skills to respond to children who have adverse childhood experiences (ACE) by 20% by 2021.</p> <p>Reduce the rate of teenage pregnancies [under 16s] across the city by 3%, by 2021.</p> <p>Reduce the number of children and young people who are exhibiting self-harming behaviours by 2022.</p> <p>Reduce the number of young people identified as having indicators of being at risk of being excluded from school by 2021.</p> <p>Also links to Aberdeen City achieving Child Friendly City status.</p>
<p>Why is this important:</p> <p>Background</p> <p>In the context of partnership working and in the spirit of Getting it Right for Every Child these three projects have been amalgamated to ensure that roles, responsibilities and participation are in equal measure for school staff, parent/carers, children and young people. This is also reflected in the composition of the project team where time efficiencies have been created to make best use of resource.</p>

National Context

The overall vision of Scotland's Mental Health Strategy (2017) is that people get the right help at the right time, with an emphasis on preventing mental health problems from developing or intervening early if they do. This is key to minimising the prevalence and incidence of poor mental health and the impact of poor mental health in the longer term. The majority of mental health problems in adults start before the age of 18. Longitudinal studies evidence early intervention and prevention are the most cost-efficient vehicles to promote and maintain good mental health.

Good Mental Health for All (NHS Scotland 2016), encourages schools and local authorities to ensure teachers and other staff are trained to identify when children show signs of emotional, social and mental health problems and offer appropriate interventions as part of a whole school response.

The Scottish Government publication Chief Executive Letter (CEL) 13 (NHS) aims to refine the school nursing role with a continued focus on early intervention and prevention, whilst covering 10 priority areas, including mental health and wellbeing, with associated intervention pathways. The need to make best use of the wider school health team is also highlighted. A pilot was carried out with findings indicating that the mental health and wellbeing pathway was the most frequently used pathway. Whereas nurses referred complex mental health cases to CAMHS, they felt less equipped to deal with low to moderate cases. A referral system was introduced to formalise practice and ensures that school nurses received relevant referrals. However the referral process was designed for school staff and parents to refer children and young people.

Research undertaken in Scotland by the Mental Health Foundation (2018) revealed that 49% would talk to a friend at school if they were feeling worried or sad, as compared to 36% who would talk to a teacher. They recommend that every school should adopt a peer-led mental health programme and that all teachers be trained in mental health and adolescent brain development by 2020.

The Education (Additional Support for Learning) (Scotland) Act 2004 in its Code of Practice, the most recent revision December 2017, emphasises the need to engage with children, young people and their parents in planning for any additional supports.

Local Context

The Pan-Grampian Child and Adolescent Mental Wellbeing group was established in 2018 to highlight areas where a collaborative approach is required. The group undertook a mapping of existing mental health and wellbeing activity. The findings of the mapping exercise and ongoing work of the group will continue to inform this improvement project.

All schools across the city are identifying mental health and wellbeing as a priority area; evident in School Quality Improvement Plans and Pupil Equity Fund spending. Many schools have already been delivering interventions to support the mental health and wellbeing of pupils and as such there are good practice examples across the city. Secondary schools are reporting that there are challenges in supporting the mental health and wellbeing of pupils and acknowledge this is not about doing more but doing things differently, using capacity already within schools and being innovative in developing new approaches.

Aberdeen City HSCP has invested in a permanent Immunisation Team to release capacity for school nurses to take forward the CEL 13 model. This has resulted in a surge in mental health consultations at levels 1 and 2, mirroring the findings from the SG pilot site evaluation. The school nursing service plans to introduce a more inclusive referral system to formalise practice and ensure that school nurses receive relevant referrals from C&YP as well as teachers and parents. Through a working group the pilot site referral has been modified and renamed as "Seeking Assistance" as this was felt to be more appropriate and less threatening for C&YP in particular. The referral system will be introduced and tested locally as part of the overall project.

The rationale for the project is to adopt and extend existing good practice being demonstrated by schools whilst at the same time assisting schools to generate their own evaluative evidence. A second aspiration is to share good practice to avoid duplication and to be effective and efficient with finite resources. In addition, the referral system will encourage appropriate referrals to the school nurse, allow the school nurses to review each individual case, prioritise need, make a decision about the best way forward and manage their workload accordingly. Once embedded, this system will empower C&YP to self refer, enable school nurses to better focus and prioritise those most vulnerable. Outcomes will be able to be audited.

Rationale for the Project

Four schools have been identified to take part in the project: Bridge of Don Academy, Bucksburn Academy, Hazlehead Academy and Aberdeen Grammar School. They were chosen on a range of criteria which included:

- prior experience of mental health projects
- NHS engagement to support learning
- partnership working across staff, parents and pupils
- geographical and demographic spread
- Additional Support for Learning facilities on site.

Other secondary schools will be included in future phases of the project. The Project Leads are aware of capturing St Machar and Lochside in due course when upscaling of activities can be confidently undertaken.

The 4 schools identified have a range of demographics and the project team is conscious that there will likely be variations within and across the individual schools. This will help assess the robustness of any hypotheses posed during the project for internal and external consistencies of data gathering. Each school has existing mental health projects/activities running at present for pupils. The team plan to extend the focus to include staff and parent/carer requirements to aid pupils in direct support and to facilitate their self-efficacy in identifying need and seeking support in due course, from appropriate staff and agencies. Some staff have Mental Health First Aid (MHFA) training. There are schools which will need to build capacity to manage staff turnover and succession planning for skills-based training. Other schools would benefit from staff training, to know when to direct information to those with MHFA training and/or, School Management Team. School nurses will be trained in the Decider Skills model.

The intention is to facilitate existing programmes and scaffold evaluations of the projects. Another activity is to consider the information pathways and reporting mechanisms in place through SEEMiS and “On the Button”. In particular, identify if there are consistent processes in place such as a robust referral system and whether these are adhered to by all staff. Ensuring consistency of information which is transferable across establishments, should pupils transfer to another school.

Measures:

Outcome

- Number of school-based staff who self-report increased confidence to recognise and respond to children who require support in relation to mental health.
- Number of children and young people who self-report increased confidence to recognise and respond to deteriorating mental health
- Number of parents who self-report increased confidence to recognise and respond to children who require support in relation to mental health.
- Number of and type of mental health referrals to school nurse
- Number of Children and Young People who self refer

Process

- Number of schools who have written processes for responding to concerns about mental health
- Number of schools introducing referral system
- Number of school-based staff attending Mental Health First Aid training
- Number of parents attending Mental Health sessions
- Number of children & young people attending Mental Health sessions

Balancing

- Number of children & young people getting the right help at the right time in relation to mental health.

Change ideas

- Develop a process (or pathways) visual to help increase understanding of what help is available, by whom and when.
- Mental Health First Aid training for key staff within each school.
- Basic level mental health training for all school staff.
- Develop approaches (universal & targeted) to support parents' understanding e.g. Emotion coaching.
- Test a range of tools to support pupils to deal with exam stress.
- Decider skills programme for parents to support their children to cope with stress when choosing subjects.
- Online programmes for parents and staff to support parents to access advice and support outwith a school setting.
- Events in the community (off school premises); library.
- Peer mentoring programmes.
- Accreditation for peer mentoring programme for S5/6 pupils to recognise efforts in supporting younger pupils.
- Enhance Personal and Social Education curriculum to include mental health and wellbeing.
- Use of Education Social Work to deliver parental skills workshops.

Potential risks and/or barriers to success & actions to address these:

- Continuity of staff in schools
- Engagement of parents
- Duplication of effort – need to value what is already working.
- Competing priorities in schools.
- Sensitivities around mental health and peer pressure for children and young people.
- Impact of mental ill health of adults around children
- Balance between upholding children's rights and increasing parental involvement.

Project Team:

- Bill O'Hara – Principal Educational Psychologist, Aberdeen City Council
- Dr Elaine Allan Lead Nurse School Nursing ,Aberdeen Health and Social Care Partnership
- Elsbeth Clark – Public Health Co-ordinator, Aberdeen Health and Social Care Partnership

- Lauren Mackie – Health Improvement Officer (Schools), Aberdeen Health and Social Care Partnership
- Emma Cameron –Services Development North Region Lead, The Spark (and third sector rep)
- Donna Cuthill – Parental Engagement Development Officer, Aberdeen City Council
- Sacha Will - Improvement Programme Manager, Aberdeen City Council
- Rep from each school (Bucksburn Academy, Aberdeen Grammar School, Hazlehead Academy, Bridge of Don Academy)
- Parents/carers, children and young people will be consulted with throughout the process.

Outline Project Plan - Set out your initial plan about the timeline for your project. (This should be reviewed regularly)		
Project Stage	Actions	Timescale
Getting Started (Project Score 1-3)	Mapping and comparison of current processes in each school. Gathering information about parent, young people and school staff needs in relation to mental health understanding. Explore Personal and Social Education curriculum – content & variation across schools, including who delivers.	November 2019
Designing and Testing Changes (Project Score 4-7)	Evidence of pathways which identify key points in decision making for staff to enhance support for pupils and parents in order to critique their validity. Gathering data held by school and school nursing service. Identifying which change ideas will be most relevant to each establishment. Consider systemic change which could be piloted across the four test schools.	End January 2020
Implementing and sustaining changes that demonstrate improvement (Project Score 7-10)	Sustainability of budget and resource for mental health training. Ensuring that school and authority policies and guidelines are robust and adhered to in order to support the project. Recording and consistency of information generated by school, school nursing service etc. e.g. SEEMiS	October 2020 August 2020 August 2020 (each school)

	<p>There could be implications arising which might necessitate discussions with SEEMiS over data fields.</p> <p><u>Numbers of recorded referral to School Nurses</u></p>	<p>TBC following discussions with local SEEMiS team</p> <p><u>August 2021</u></p>
Spreading Changes (Project Score 9-10)	<p>Revised and established policies and procedures are supported by key agencies.</p> <p>Sustainability of budget and resource is supported by Community Planning.</p> <p>Upscaling of project to all 11 secondary schools taking a phased approach.</p> <p>Support and quality improvement measures provided by senior management.</p>	December 2021

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5.3 Appropriate Access to Care Records

CPA Feedback Form		
Project Aim:	Increase number of staff, including carers working with care experienced children and young people trained in trauma skills and knowledge, to 80% by 2021	
Project Manager:	Gaynor Clarke, ACC, Programme Manager (GClarke@aberdeencity.gov.uk)	
	Training undertaken: TBC	
Charter Reviewed by:	James Simpson	
Date:	16/10/19	
Checklist	Summary of feedback	
1. Is the project aim consistent with aim in the LOIP?	Yes	The aim is directly lifted from the LOIP
2. Is there a sound business case explaining why the project is important?	Yes	This rationale does explain the wider contextual detail as well as the benefits to stakeholders.
3. Is it likely that the changes being tested will achieve the aim? Public health input on proven interventions.	Yes	Further engagement with stakeholders will identify additional change ideas.
4. Will the measures demonstrate whether a change is an improvement? Comments on data?	Yes	The charter does outline measures that will help to evidence the aim.
5. Is there a mix of partners involved in this project?	Yes	A mix of partners included but this detail gives no sense of the core project team directing the project.
6. Clear outline project plan?	Yes	This could still be somewhat more concise, see comments and suggested edits in the text below
CPA Management Group/ Board Ready? Yes		

Improvement Project Title: Appropriate Access to Care Records
Executive Sponsor: Rob Polkinghorne (ICS Board Chair)
Project Lead: Gaynor Clarke, ACC, Programme Manager (GClarke@aberdeencity.gov.uk)
Increase number of staff, including carers working with care experienced children and young people trained in trauma skills and knowledge, to 80% by 2021
Link to Local Outcome Improvement Plan: Stretch Outcome 5: 95% of care experienced children and young people will have the same levels of attainment in education, emotional wellbeing, and positive destinations as their peers by 2026
Why is this important National Context - Drivers for Change The Scottish Child Abuse Inquiry (SCAI) is investigating institutions and enabling people to share their experiences of being in care in Scotland. The recommendations, to be published, will take cognisance of these investigations and of those who have articulated their lived experience to the inquiry; many of whom have accessed their social work records. The Independent Care Review is coming to the end of its third phase and has clearly identified that records make a significant contribution to people's experiences of their care. Historically this has not been positive. ACC is using both the SCAI and The Independent Care Review, as vehicles to influence the transformation of services. Local discoveries made during research for the Inquiry, people's lived experience's and care experienced voices are influential to the transformation. Lessons learned at a local level are being applied to the National context to compel change. Failure to take this opportunity increases the risk of harmful practice in relation to record keeping thus impacting when people access their records. There is also an increased likelihood of complaints as people develop a higher expectation of services. Background Recording is a crucial part of day to day practice, and for care experienced people, records hold deep meaning, and represent their life history and identity. An individual's decision to access their records is not taken lightly, and each person deserves the sensitive, person centred support they require to access and make sense of their records. For many though, this is not the reality, with bureaucratic, process driven, and insensitive procedures experienced as the norm. By radicalising how records are written, co-produced, accessible throughout life, with appropriate support, to access at any age or stage will improve outcomes, experience and impact for care experienced people. Benefit Realisation There will be a single point of entry (Access to Information Team) and dedicated teams to support the person through the access journey (SCAI Team) for all care experienced people accessing their records, including those who have experience of the adoption process. The intention is to reduce bureaucracy in the system taking cognisance of each person's wants and needs during the process. It will be a strength based; customer centric approach. As an

organisation it is within our power to take account of the moral and ethical responsibilities owed to both care experienced people and the staff carrying out the function. Education, training and development for all professionals involved in the transformation of practice will result in workers who have the tools and skills to ensure those accessing their records have a positive experience when doing so. Over time due to the transformation in how records are written and produced will reduce the formal requests to access records.

Cost Implications

The new model will have a negative cost impact due to the increase in people accessing their records, the demand and pressure on services cannot be ignored, there is a requirement for the staffing quota to be increased to respond timeously. Cost associated with training to support people to access their records and for counselling for those carrying out the function must be considered.

Measures:

- **Outcome measures**

Feedback survey to discover whether the service provided has met the needs of the individual, this will be quantitative and qualitative

No. of people being signposted/referred to support agencies

No. of people who confirm the process was a positive experience

- **Process measures**

Increase in number of requests to the access team

Number of people contacted within one working week

Completion of a co-produced support plan

Number of support plans complete

Number of people being offered support at initial contact; this includes referral/signposting to services

Number of feedback forms sent and returned

- **Balancing measures**

Increase in number of people accessing their records

Self reporting of confidence in process

Change Ideas

- One stop shop to access records across the Partnership
- Improve current process for all stakeholders; stakeholder development of process based on staff survey results
- Each person accessing their records to have a support plan co-produced with them which clearly explains their wishes and support needs during the process
- Review and provide specialised training to all staff responsible for the pathway
- Recording conversations and providing written assurance of person centred plans specific to the unique journey for each person accessing their records

- Removing the holding letter process
- Standardised redaction processes and procedures
- Develop a rational and proportionate approach to redaction with best practice standards and procedures

Potential risks and/or barriers to success & actions to address these

Infrastructure

- Risk to transformation projects due to resource pressures and not having human resource to carry out the function's therefore continuing to provide a negative experience to people accessing their records; review of human resource
- Time taken to co-produce records; the correct technology with capacity to co-produce and input 24/7
- Technical interdependencies of systems and processes across services and agencies; master data management and development of multi-agency systems
- GDPR impact on agencies; data/information sharing protocols to support the function (ISP at sign off stage (Aberdeen City, Aberdeenshire and Moray))

Process

- Right to Access, Subject access Requests concluding out with Information Commissioner (ICO) timeframe resulting in complaints; person centred/centric support plan and keeping the ICO abreast of any risks alongside business continuity and risk reporting

Project Team:

Gaynor Clarke, Programme Manager	
Write, Right About Me! Future Proofing - Records	Right to Access; Subject Access (Multiagency) Model Including Support to Access Records
CHAIR Miriam Smith, Aberdeen City Council VICE CHAIR Peter Melrose, Who Cares? Scotland MEMBERSHIP Susannah Balducci, SCAI, Research Assistant Renee Bertram, Childrens Rights Development Officer David Humphrey/ Clare Hancock Fraser, Robert Gordons University Jackie Swan and Jenny Murray, Foster Carers, Aberdeen City Chris Fox and Linda Gray, NHS Kathleen Malcolm, Includem James Maitland and Eve Whyte, ACC Senior Project Manager - Replacement for careFirst	CHAIR Lucy McKenzie, Senior customer Experience Officer, Aberdeen City Council VICE CHAIR Chris Morton, Team Manager, Adoption and Fostering, Social Work, Aberdeen City Council Elizabeth Templeton, SCAI Research Assistant Sharon Fraser, SCAI Research Assistant Helen Cannings, Data Protection Officer, Aberdeen City Council Soo Ferries, Aberlour Child Care Trust *Please note membership of this board is under review due to the rationalising of project streams

<p>Larissa Gordon, Virtual Headteacher</p> <p>Gillian Robertson, Scottish Children's Reporters Administration (SCRA)</p> <p>Fiona Topping / Sheila McDerment, Police Scotland</p> <p>Lorraine Cran, Barnardo's</p> <p>Jennifer Allen, Residential Childcare worker</p> <p>Cathy Buchan / Melanie Jack , Alternative Family Care</p> <p>Donna Simpson, Childrens Rights Officer</p> <p>Carol Simmers, Adult Protection, ACHSCP</p> <p>Leanne Green, Youth Team</p>	
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**Outline Project Plan - Set out your initial plan about the timeline for your project.
(This should be reviewed regularly)**

Project Stage	Actions	Timescale
<p>Getting Started (Project Score 1-3)</p>	<p>Three leads and project teams identified, canvases and plans developed:</p> <p>Right to Access, Subject Access Request (RTA-SAR) Multi Agency Model and reviewed processes;</p> <p>Record Keeping for Life (future proofing records), Write; Right About Me!</p> <p>Developing a customer centric approach to supporting people access their SW records (potentially multi-agency child records).</p> <p>Membership of each project board is representative of the multi-agency and evidences effective partnership working. Care experienced representation is imperative to support an open and transparent demonstration of our corporate parenting role and the importance placed on the experiences of those care for across the City.</p> <p>The current customer experience is being improved taking cognisance of and ensuring adverse risk practice is avoided to ensure people have the best experience when accessing their records.</p> <p>Write; Right About Me! (What's working? What's not? What can be improved?). Review of current recording and report writing processes</p>	<p>Complete*</p> <p>*Please note a review is underway of current project teams with the potential of rationalising from three to two</p>

	<p>based on learning from historic records and feedback from people accessing their records.</p> <p>National networks representative of care experienced people implemented to better understand the impact records have on those being written about and when records are accessed. It is recognised there is limited academic research on this subject area.</p> <p>Review of current support offered to those accessing their records. Identifying to people the impact accessing their records may have on them and includes signposting and supporting those throughout their access journey.</p>	
<p>Designing and Testing Changes (Project Score 4-7)</p>	<p>Survey of those completing SAR's to ascertain baseline knowledge, skill and understanding and how people are supporting and being supported during the journey.</p> <p>Analysis of feedback from those who have accessed their records and are at the end of this journey. SAR experience feedback loop not functional. New process live April 2019. To be developed further to ensure the voice of the customer is heard and further impact on the customer experience.</p> <p>Engagement and collaboration with Care Experienced people to understand issues and risks; WhoCares? Scotland, Information Commissioners Office and CELCIS to gain insight to lived experience of accessing records and impact on those accessing their records.</p>	Complete
<p>Implementing and sustaining changes that demonstrate improvement (Project Score 7-10)</p>	<p>Human resource to respond to SAR demand</p> <p>Training and support programme for employees who are responsible for social work right to access, subject access requests</p> <p>Clear support pathway (including person centred support and counselling) for those accessing their records and those carrying out this function</p>	2020

	<p>Services to provide support and counselling to those accessing their records and those carrying out this function</p> <p>Time and motion study to better understand the timeframe and resource to support the transformed pathway</p> <p>Development and review of policy/procedure/guidance to support the portfolio</p> <p>Development of portfolio of tools to support professionals</p> <p>Training and development programme for professionals across the partnership</p> <p>Education institutes to review current curriculums</p>	
<p>Spreading Changes (Project Score 9-10)</p>	<p>Whole systems review:</p> <ul style="list-style-type: none"> • Single point of access for all RTA-SAR/Schedule 2 (Police Scotland Requests) • Records and report writing • Support to access records • Multi-agency collaboration and accomplishment • Impact on education of social workers (RGU) <p>National influence:</p> <ul style="list-style-type: none"> • ACC best practice model to impel National change • SWS HA practice network membership – 32 LA's + ICO, NRS, Future Pathways, WhoCares? Scotland, SCRA, Care Inspectorate, IRISS – short term working parties to develop products to establish best practice • Capitalising on memberships and relationships to influence the National perspective: <ul style="list-style-type: none"> - Development of RTA SAR Codes of Conduct in collaboration with ICO - MIRRA campaign, collaboration with NRS <p>SG change in statute for those accessing their records and for those responding to requests</p>	<p>2022</p>

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5.4 Trauma Skills and Knowledge

CPA Feedback Form		
Project Aim:	Increase number of staff, including carers working with care experienced children and young people trained in trauma skills and knowledge, to 80% by 2021	
Project Manager:	Isabel MacDonnell, ACC, Children's Services Manager (IMcDonnell@aberdeencity.gov.uk)	
	Training undertaken: TBC	
Charter Reviewed by:	James Simpson	
Date:	11/10/19	
Checklist	Summary of feedback	
1. Is the project aim consistent with aim in the LOIP?	Yes	
2. Is there a sound business case explaining why the project is important?	Yes	This rationale provides useful content on the topic and indicates the intended programme of work.
3. Is it likely that the changes being tested will achieve the aim? Public health input on proven interventions.	Yes	The change ideas reflect the different methods of training which will be tested
4. Will the measures demonstrate whether a change is an improvement? Comments on data?	Yes	These measures look like they will show progress on the project.
5. Is there a mix of partners involved in this project?	Yes	The project team indicates a mix of Third Sector, Health and ACC partners involved in the project and the team looks neither too big or too small.
6. Clear outline project plan?	Yes	
CPA Management Group/ Board Ready? Ready		

Improvement Project Title: Trauma Skills Training
Executive Sponsor: Rob Polkinghorne (ICS Board Chair)
Project Lead: Isabel MacDonnell, ACC, Children's Services Manager (IMcDonnell@aberdeencity.gov.uk)
Increase number of staff, including carers working with care experienced children and young people trained in trauma skills and knowledge, to 80% by 2021
Link to Local Outcome Improvement Plan: Stretch Outcome 5: 95% of care experienced children and young people will have the same levels of attainment in education, emotional wellbeing, and positive destinations as their peers by 2026
Why is this important <p>The Adverse Childhood Experiences (ACEs) study which was initially published in the USA has recently had a renewed focus both internationally and within Scotland. One of the core messages which has been emphasised within ACE research is the correlation between the number of adverse childhood experiences an individual goes through and poor health and social outcomes in adulthood. It has long been recognised that stressful events occurring in childhood can impact profoundly on children and young people's development and outcomes. One of the key theoretical frameworks which emphasises the importance of early experiences and particularly the bond that an infant has with a caregiver is attachment theory. Attachment theory forms a core part of a nurturing approach and at the heart of a nurturing approach is a focus on wellbeing and relationships and a drive to support the growth and development of children and young people particularly those who may have experienced early adversity or trauma.</p> <p>Trauma informed approaches aim to promote an understanding of adversity and trauma amongst those working with children and young people and the wider population. Developing a workforce that is trained to recognise where people are affected by trauma and adversity, and to be capable of responding in ways that prevent further harm, supports recovery and improves life chances. Having responsive staff and carers mitigates against disruption of care placements and and unplanned endings which impacts on children and young people's physical and mental wellbeing.</p> <p>The Partnership are keen to reduce the number of placement changes that our children and young people can experience. Creating a training programme of trauma informed practice will support increased confidence in staff to recognise what the ongoing child's needs might be and make appropriate placements with carers who have the skill and knowledge to provide appropriate proportionate levels of care.</p>

Measures:**Outcome measures –**

- No. of carers who self-report increased confidence and skill in meeting the needs of children who have adverse childhood experiences
- No. of children that report being happy in their care placement
- % of care experienced children and young people who report feeling mentally and physically well
-

Process measures -

- No. of staff trained in trauma skills and knowledge
- No. of Aberdeen City Council foster carers trained in trauma skills and knowledge
- No. of foster placements ending on an unplanned basis

Balancing measures

- No of placement breakdowns

Change Ideas

- Create and use a scale for foster carers to report on their confidence providing care that is trauma informed (at key intervals such as supervision and annual reviews)
- Targeted delivery of collaborative trauma informed training to carer support groups.
- Staff evidencing reflective practice in supervision
- Introduce a quarterly meeting with external fostering agencies to share trauma informed practice & approaches to align the quality of care to that provided by ACC approved carers
- Continual use of research and outcomes from the Care Review to inform practice and service delivery

Potential risks and/or barriers to success & actions to address these

- Foster Carers feeling overwhelmed with expectations of providing a high level of care to children with adverse childhood experiences – current evaluation of the payment for skills competency framework to remove the significant gap in expectations of care provision which is a barrier to matching children with carers.
- Budgetary constraints to access external training – link in with Government programmes & initiatives

Project Team:

Isabel McDonnell, Project Lead
Kelly Hickman, Improvement Adviser
Angela Maitland, Children's Services Manager
Cathy Buchan, Fostering Team Manager
Chris Morton, Adoption Team Manager
Linda Gray, Looked After Nurse
Rep. from Educational Psychology being identified
Rep. from Independent foster agency (SWIIS or Barnardo's)
Max McGlinchey, Team Manager, Marchburn Children's Home

Outline Project Plan - Set out your initial plan about the timeline for your project. (This should be reviewed regularly)		
Project Stage	Actions	Timescale
Getting Started (Project Score 1-3)	What initial activities are required to get started? <ul style="list-style-type: none"> • Project team established • Initial baseline data being established • Draft charter developed • Charter submitted to CPA Board 	When do you expect to complete this stage? Complete Oct-19 Complete Oct-19
Designing and Testing Changes (Project Score 4-7)	<ul style="list-style-type: none"> • First 2 change theories to begin PDSA Cycles • Conversations with external fostering agencies to begin with achievable longer-term goals being set • Evaluate initial test cycles • Begin new test cycles • Analyse data with project group to consider progress and barriers • Progress report to CPA Board 	Nov-19 Begin Jan-20 Jan-20 Jan-20 Feb- 20 Jan-20 for Mar-20 CPA Board
Implementing and sustaining changes that demonstrate improvement (Project Score 7-10)	<ul style="list-style-type: none"> • Communication of improvement data across ICFS to begin thinking about how trauma informed practice can be considered in other care settings • Plan for carers to deliver trauma knowledge & skills training in the community 	Summer 2020 Autumn 2020
Spreading Changes (Project Score 9-10)	<ul style="list-style-type: none"> • Full review of project to inform spread across ICFS 	Oct-20

5.5 Children & Young People Care Placements

CPA Feedback Form		
Project Aim:	Increase the number of children and young people remaining in a placement between 16-18 year by 2021	
Project Manager:	Isabel McDonnell, ACC/ Andrea McGill, ACC	
	Training undertaken: Unknown	
Charter Reviewed by:	Michelle Cochlan	
Date:	17/10/19	
Checklist	Summary of feedback	
1. Is the project aim consistent with aim in the LOIP?	Yes	
2. Is there a sound business case explaining why the project is important?	Partly	Having read through the charter I can see that the main theory is that having a pathway plan in place will increase the number of children & young people remaining in placement. This section explains that pathway planning is currently underdeveloped and suggests that without it, outcomes for children in care placements at home can be poor. Can we include some more information about pathway planning and link to any evidence which demonstrates that outcomes for children in care placements at home are better when these plans are in place to build confidence that this is the right intervention
3. Is it likely that the changes being tested will achieve the aim? Public health input on proven interventions.	Partly	The changes seem quite simple, but relevant. Without more information on why children remaining in placements is low or why pathway planning is so low it is difficult to say whether these changes will address the project aim. The charter suggests that there are staff capacity issues to support placements at home and it is not clear how these change ideas would address those.
4. Will the measures demonstrate whether a change is an improvement? Comments on data?	Partly	The measures will tell you whether you are achieving the overall project aim. I have suggested a couple more measures which might help you understand whether the changes you are testing are effective.
5. Is there a mix of partners involved in this project?	Yes	
6. Clear outline project plan?	No	ICS to check they are using the most up to date template with inclusion of project plan. I have added project plan template for completion.
CPA Management Group/ Board Ready? Partly		

<p>Improvement Project Title: Supporting care experienced children and young people to sustain care placements which meet their needs and sense of identity</p>
<p>Executive Sponsor (Chair of Outcome Improvement Group): Graeme Simpson</p>
<p>Project Lead: Isabel McDonnell / Andrea McGill</p>
<p>Aim statement (What are we trying to accomplish? Over what time? Numerical target for improvement?)</p> <p>Increase by 10% the number of children and young people remaining in a placement between 16-18 years old by 2021.</p>
<p>Link to Local Outcome Improvement Plan:</p> <p>Stretch aim 5; 95% of care experienced children and young people will have the same levels of attainment in education, emotional wellbeing, and positive destinations as their peers by 2026</p> <p>Our ambition is to support every child, irrespective of their circumstances, to grow, develop and reach their full potential. We want Aberdeen to be a city where there is equality of outcomes and opportunities for all our children and young people and that children's aspirations are not limited by their background or circumstances. This drives the Partnership to collaborate to maximise the long-term outcomes of those who need extra care and protection.</p>
<p>Why is this important</p> <p>Local evidence indicates that practice surrounding care and pathway planning is underdeveloped, data indicating that of the 16 young people aged 16 and 17 years old who were looked after at home, only 3 had evidence of having a pathway plan in place.</p> <p>Children and Young People looked after at home are associated with poor outcomes in educational attainment and with a higher likelihood of involvement with Criminal Justice systems. Young people who are placed at home have consistently poor outcomes which have remained relatively unchanged over time. There is a range of research evidence which has sought to improve national practice in respect of this group and the findings from the Joint Inspection of Children's Services in Aberdeen City (Sept 2019) identified the following for children looked after at home;</p> <ul style="list-style-type: none"> • Wellbeing improvements not seen; • High rates of exclusion; • Limited use of children's rights service; • Poor education outcomes; • Require better data; <p>The main findings of the study Overseen but Often Overlooked (CELCIS, 2015) were:</p>

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<ul style="list-style-type: none"> The needs and circumstances of children looked after at home are complex, with their needs being as severe as many other looked after children. Support services provided are often limited, inconsistent, and patchy. While service providers recognise the needs of these children, they can't always respond because sometimes they feel their duties to other looked after children must take precedence. Outcomes for this group are some of the poorest in society, in particular poor education outcomes and involvement in the criminal justice system. 	<p>Comment ideas add</p>
<p>Measures: (How will we know if a change is an improvement?)</p> <ul style="list-style-type: none"> Outcome measures No. of young people aged 16-18 who remain in a single care placement % of looked after population who are looked after at home % of looked after at home remaining on a CSO aged 16-18 years Process measures No. of young people with a pathway plan <u>% of identified workforce completed START AV training</u> <u>% of pathway plans reviewed which meet the needs of the child</u> Balancing measures No. of placement moves experienced by YP aged 16-18 years No. of CSO's discharged for children/YP who are looked after at home prior to 16th birthday 	
<p>Change ideas (What changes can be made that will result in improvement?)</p> <p>To directly impact and improve the experience for the specific cohort of young people aged 16-18 years, looked after at home it is believed the following changes will lead to an improvement:</p> <ul style="list-style-type: none"> Resource pack for Social Workers to use specific assessment tools to inform pathway care planning (current use of child's plan does not frame appropriate assessment of risk and planning for young people subject to offence grounds of referral to SCRA). Introduction of new framework for reviewing 16-17 year olds who continue to be looked after at home Introduce mandatory START AV training across specific workforce to create compliance with national standards for Youth Justice and support improved decision making for SCRA and outcomes for young people and their families. 	<p>Comment this a review assessment</p> <p>Comment</p> <p>Comment this is so t to the issu</p>
<p>Potential risks and/or barriers to success & actions to address these</p> <ul style="list-style-type: none"> Continued 'fire-fighting' in children's social work that prevents staff from attending training or learning and adopting new assessment frameworks Reports produced by social work services do not provide the quality of assessment required to assist CSO disposal decision making by SCRA Approval of funding streams for START AV 	
<p>Project Team:</p>	

Andrea McGill, Service Manager, Integrated Children and Families Service (this will be changed as the project will be taken forward and lead by a manager within children and families)

Kelly Hickman, Improvement Adviser

Lynne Richardson, Consultant Social Worker, Children & Families

Roma Bruce-Davies, SCRA

Children's Hearing Panel Member (to be identified)

Third Sector partner (commissioned service)

Kay Diack, Housing Access and Support Manager

Post 16 support (Skills Development Scotland/Opportunities for All) Rep

Hazel Flett, Senior Social Worker (Criminal Justice)

Linda Gray, Looked After Children's Nurse, NHS

Sarah Burnett Independent Review Officer

Outline Project Plan

Project Stage	Actions	Timescale
Getting Started (Project Score 1-3)	<ul style="list-style-type: none"> • Project team established • Initial baseline data being established • Draft charter developed • Charter submitted to CPA Board 	Complete Complete Complete Dec 2019
Designing and Testing Changes (Project Score 4-7)	<ul style="list-style-type: none"> • 	
Implementing and sustaining changes that demonstrate improvement (Project Score 7-10)	<ul style="list-style-type: none"> • 	
Spreading Changes (Project Score 9-10)	<ul style="list-style-type: none"> • 	

Charter 11.5 - Autism and Employability

CPA CHARTER FEEDBACK FORM		
Project Aim:	Increase the number of people with autism who are supported to be in education, employment or training by 2021	
Project Manager	Jenny Rae, HSCP	
	Training Undertaken: Unknown	
Reviewed by:	Sacha Will	
Date:	02/10/19	
Checklist	Summary of feedback	
1. Is the project aim consistent with aim in the LOIP?	Yes	The aim in the charter is consistent with that in the LOIP.
2. Is there a sound business case explaining why the project is important?	Partly	The charter provides an overview of autism, the challenges and opportunities associated with training and employment. Additional information to describe specifically what is currently working well in Aberdeen (or elsewhere) and where there may be barriers is required to complete this section. By stating this clearly and specifically, it will provide the rationale for why you are suggesting the change ideas. There should be a clear link between the issues raised in this section and the changes identified for testing.
3. Is it likely that the changes being tested will achieve the aim?	No	Further work is required to identify specific changes that can be tested. Some actions/tasks have been identified in this section which would form part of the project plan rather than changes to be tested.
4. Will the measures demonstrate whether a change is an improvement?	Yes	A family of measures have been identified which should allow the team to track progress towards the aim.
5. Is there a mix of partners involved in this project?	Yes	A range of partners have been included which appear to represent all key stakeholders.
6. Clear outline project plan?	Yes	Project plan has been completed with key milestones and indicative timescales.
CPA Management Group/ Board Ready? No Further work is required to analyse data, understand the system and identify specific change ideas. Please review the feedback above to strengthen the charter.		

Improvement Project Title: Autism and Employability
Executive Sponsor (Chair of Outcome Improvement Group): Sandra Ross
Project Lead: Jenny Rae Job Role & Organisation: Email Address:
Aim statement Increase the number of people with autism who are supported to be in education, employment or training by 2021
Link to Local Outcome Improvement Plan: This is a project within the LOIP under Stretch Outcome 11, Healthy life expectancy (time lived in good health) is five years longer by 2026, and Key Driver 11.1, Supporting vulnerable and disadvantaged people, families and groups.
Why is this important: The autistic population face a number of challenges, many of which are based on societal views of what constitutes accepted social norms and behaviours. These social conventions can be exceptionally difficult for an autistic person to navigate, let alone challenge. Autistic people can therefore find it difficult to meet the expectations that are often set for others, finding relationship building and social situations challenging, at times, and often taking more time to find their place in the world because people's knowledge and understanding of autism remains limited. The spectrum nature of autism means that some autistic people may require the support of multiple service areas due to the complex nature of their needs. Autism (<i>also known as Autism Spectrum Condition - ASC, or Autism Spectrum Disorder - ASD</i>) is a neurodevelopmental lifelong condition. It affects different autistic people in different ways, with some individuals able to live and work independently, and some requiring specialist support. Autistic people develop differently from non-autistic people (<i>neurotypicals</i>), sometimes faster than their peers, sometimes slower. What everyone on the autism spectrum will have is sensory and social difficulties. These are not always obvious, as they can be masked, and people can develop coping strategies. Most have also held the assumption that others experience the world the same way, so it can make it difficult to recognise these differences. Autistic people have issues with communication, both verbal and non-verbal, e.g. difficulties with interpretation, tone of voice, facial expressions. Autistic people may engage in repetitive behaviours. While these may, at times, be restricting for their families (<i>e.g. only eating a limited range of food</i>), many autistic people love to engage in areas of special interest repeatedly. The ability many autistic people have to focus intently, spot small details and notice patterns can be of great value to businesses and society generally. While some

autistic people may, at times, be frustrated with their need to obsess over a certain topic, they generally derive much pleasure from doing so.

Autistic people can experience sensory input in a different way from non-autistic people. Being autistic means that they are more likely to have issues filtering out sensory information which can lead to being overwhelmed and/or under sensitive. Some of the repetitive behaviours referred to above, may also be a coping strategy to manage and control this feeling of being either overwhelmed or under sensitive

Education, Training and Employment are key themes within our local Autism Strategy and Action Plan. A focus will be taken on employment within this Project Charter, with a refined aim to improve employability for autistic people by working with 2 employers and 2 existing employability programmes to provide autism specific employment information which is tailored to organisational need in 2020-2021. This will aid understanding and acceptance of autism within the workplace and promote the skills of autistic people as valuable within employment settings.

Benefit to Individuals

Many autistic people want to work. They possess valuable skills which may enhance team delivery and effectiveness however they often face barriers into employment which prevents them from being able to demonstrate their skills. Employability skills should be more readily taught or explored during education or within other formal supports.

Supportive aspects such as work trials, getting the right support at the Job Centre, reasonable adjustments or the Project SEARCH programme can be positive for autistic people, but these are not always available or utilised options. Often the key is finding the right work environment or one member of staff who can offer support. Providing support to increase knowledge and understanding of autism in the context of employment may lead to further positive opportunities.

Research commissioned by Scottish Government launched in 2018 titled 'The Microsegmentation of the Autism Spectrum', identified a new national prevalence rate of autism of 1.035%. Additionally, research also suggests that prevalence of autism with an intellectual disability is noted as 32.7%, which is less than previously evidenced.

Cost of Issue

The Microsegmentation report also provides a Scotland wide context to the previous estimates of the cost of autism, suggesting a cost of £2.2 billion a year. The recently revised prevalence rates, including the presence of intellectual disability, also enable a lifetime cost per person to be identified of between £900,000 and £1.6 million. Many of these costs are related to the loss of productivity, i.e. employment of autistic people.

As stated, many autistic people want to work and have the skills to undertake a variety of roles successfully. The provision of information to employing

organisations can support increased understanding and acceptance of autism, autistic people undertaking meaningful and active roles in society and could lead to employers considering how the skills of an autistic person can benefit their organisation on a wider basis.

Measures: (How will we know if a change is an improvement?)

Outcome measures

- Number of autistic people engaging in existing employability programmes
- Number of autistic people entering employment
- Number of employers with increased knowledge of autism in relation to employment
- Number of employability programmes with increased knowledge of autism in relation to employment

Process measures

- Number of employers engaged
- Number of employability programmes engaged
- Number of organisations accessing autism specific employment information
- Type of autism specific employment information required

Balancing measures

- Number of autistic people entering other 'positive destinations'
- Number of referrals to for Social Work intervention

Change ideas (What changes can be made that will result in improvement?)

- Develop a self-evaluation tool to gauge autism knowledge in employers and employability programmes to establish a baseline
- Develop a toolkit of autism specific employment information which can increase knowledge and skills of organisations
- Work with a sample of varied organisations to respond to need identified within the self-evaluation
- Repeat the self-evaluation tool following any learning/training/changes to gauge improvement
- Work with organisations to further develop and refine the toolkit available to ensure relevancy and sustainability and repeated improvements
- Create a platform to showcase 'good' stories and learning from organisations and from autistic people themselves regarding employment

Potential risks and/or barriers to success & actions to address these

There is a risk that autistic people may not wish to enter employment. This is mitigated by showcasing the 'good stories' of autistic people in employment. This also supports the risk that employers or employability programmes do not wish to engage. Additionally, employers and employability programmes will be approached who have links to our Project Team, autistic-led organisations, the Community Planning Board and those organisations who already hold an 'autism accreditation award'.

Employment is not the sole responsibility of the Health and Social Care Partnership or the Council, as such engagement with partners is key. A range of partners are part of the Project Team and additional links will be made with relevant parties as the project progresses, including engagement with autistic people.

Project Team:

Sponsor – Sandra Ross (Chair of RIS Group & Chief Officer - ACHSCP)

Project Manager – Jenny Rae (Strategic Development Officer - ACHSCP)

Subject Matter Expert – Bill O'hara (Principal Educational Psychologist -ACC)

Subject Matter Expert – Lesley Parker (Autism Outreach Principal Teacher – ACC)

Subject Matter Expert –Ruth Bell/Claire Rankine (Careers Advisors - Skills Development Scotland)

Subject Matter Expert – Ann Morrison/Derek Wright (Disability Employment Adviser/Employer & Partnership Adviser - Department for Work & Pensions/Job Centre Plus)

Subject Matter Expert – Marion McLaughlin/Alastair Meek (Vice Chair/Social Coordinator Triple A's)

Subject Matter Expert – Brian Walsh (General Manager - Grampian Autistic Society)

Subject Matter Expert – Heather Crabb (Business Liaison - Project SEARCH)

Subject Matter Expert – Sandy Reid (Lead – People and Organisation - ACHSCP)

Subject Matter Expert – Martin Allan (Business Manager - ACHSCP)

Outline Project Plan - Set out your initial plan about the timeline for your project.

(This should be reviewed regularly)

Project Stage	Actions	Timescale
Getting Started (Project Score 1-3)	What initial activities are required to get started? Forming the improvement team	When do you expect to complete this stage? September 2019

	<p>Developing the project charter</p> <p>Gathering and analysing baseline data</p> <p>Understanding the current system</p>	<p>September 2019</p> <p>March 2020</p> <p>March 2020</p>
<p>Designing and Testing Changes (Project Score 4-7)</p>	<p>What activities are required to start testing changes?</p> <p>Identifying changes and prioritising</p> <p>Engagement with customers & colleagues</p> <p>Identifying the people, place to start testing</p> <p>Commence Testing</p>	<p>When do you expect to complete this stage?</p> <p>March 2020</p> <p>Ongoing throughout project lifespan</p> <p>June 2020</p> <p>September 2020 onwards</p>
<p>Implementing and sustaining changes that demonstrate improvement (Project Score 7-10)</p>	<p>What actions would be required to implement and sustain the changes that have resulted in improvement?</p> <p>Reviewing findings and forward planning for upscaling or revising project</p>	<p>When do you expect to complete this stage?</p> <p>March 2021</p>
<p>Spreading Changes (Project Score 9-10)</p>	<p>What actions are required to reach the full scale of the project? (Engagement of other teams/colleagues; other locations?)</p> <p>Reviewing findings and forward planning for upscaling</p>	<p>When do you expect to complete this stage?</p> <p>July 2021</p>

Charter 11.6 – Making Every Opportunity Count

CPA CHARTER FEEDBACK FORM		
Project Aim:	Increase by 25% year on year, the number of people who have benefited from a Making Every Opportunity Count conversation or intervention	
Project Manager	Linda Leighton-Beck	
	Training undertaken: MFI Bootcamp	
Reviewed by:	Sacha Will	
Date:	03/10/19	
Checklist	Summary of feedback	
1. Is the project aim consistent with aim in the LOIP?	Yes	The aim in the charter is consistent with that in the LOIP.
2. Is there a sound business case explaining why the project is important?	Partly	The charter provides an overview of the MeOC approach. Additional information to describe specifically what is currently working well in Aberdeen (or elsewhere) and where there may be barriers is required to strengthen this section. By stating this clearly and specifically, it will provide the rationale for why you are suggesting the change ideas. There should be a clear link between the issues raised in this section and the changes identified for testing.
3. Is it likely that the changes being tested will achieve the aim?	No	The content of this section currently lists what could be described as outcomes, rather than changes. Further work is required to identify specific changes that can be tested.
4. Will the measures demonstrate whether a change is an improvement?	No	No specific measures have been identified. Please see comments made in relation to this section.
5. Is there a mix of partners involved in this project?	Partly	It is important to ensure all key stakeholders are involved, including those who will be most impacted by changes to the system.
6. Clear outline project plan?	No	Project plan should include specific actions which require to be completed and indicative timescales.
CPA Management Group/ Board Ready? No The charter provides an overview of the MeOC approach and potential benefits. Further work is required to understand what is working and specific barriers which should help us to clarify exactly what needs to be improved, and how. Please review the feedback to strengthen the charter.		

Improvement Project Title : Making every Opportunity Count across the public and third sector

Executive Sponsor: Sandra Ross (Chair of Outcome Improvement Group):

Project Lead:

Linda Leighton-Beck

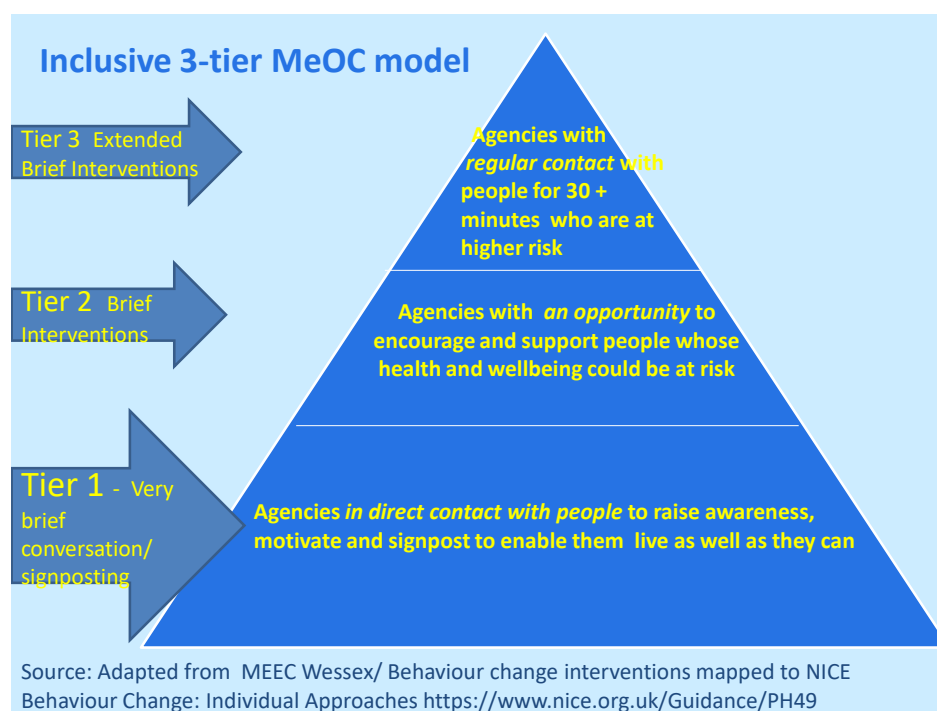
Job Role & Organisation:

Email Address:

Aim statement

Increase by 25% year on year, the number of people who have benefited from a Making Every Opportunity Count (MeOC) conversation or intervention

The Charter is a **scale up** for the well tested MeOC concept.



Overall, partners/services aim to Increase by 25% year on year, the number of people who have benefited from a MeOC conversation or intervention.

In 2018-19, 6000 people benefited.

We will meet our target by increasing the number of people benefiting, in 2019-20, by a minimum of 1500.

All partners, existing and new, contribute to this total and are concentrating on Tier 1.

New adopting partners for 2019-20 are Housing Services, Library Services, Community Pharmacy and NHS Grampian Healthpoint.

We believe it is particularly important to consolidate Tier 1 to provide a solid platform from which to reach into tier 2/3.

Colleagues have worked hard to prepare for the tests of change we describe. This work is already advancing and builds from the learning from earlier tests of change with existing partners/services.

Link to Local Outcome Improvement Plan:

The refreshed LOIP for 2016-26, published in 2019, identifies 15 stretch outcomes to break down the overall vision and ambitions to reduce poverty into manageable, thematic programmes of work. This Improvement Project sits under stretch outcome 11 within the People (Adult) theme.

Why is this important

MeOC is an ambitious, integrative and transformative 3-tiered approach to support cultural shift to enable people who use services, and people who provide services, to live as well as they can, with everyone, every system and service doing a little.

With the development of the publicly available Scottish Services Directory the potential for MeOC to become a self-management and peer-support tool is greatly enhanced. Future tests of change will look at how embedding the approach with citizens and students might enhance the overall resilience of our communities who can signpost each other (earlier) rather than wait until there is a problem which is when they often come into contact with services. This is a deliberate attempt to use the approach to get 'upstream' and like individuals with supports at a much earlier stage.

MeOC is designed to benefit services and people :

- Encourages a common way of preventive working, within an overall framework (3-tiered model) that is suitable for all public and third sector services
- Supports cultural shift – amongst services and people, at scale and over time – to provide the platform for prevention.
- Underpins the drive for prevention which the Christie Commission on the Reform of Public Services seeks to achieve, which public bodies signed up to and have found difficult to put into practice.
- Provides a simple approach to the 'how', at volume and scale.
- Enables a holistic, equitable approach which at Tier 1 (the focus in 2019-20) provides brief wellbeing conversation/intervention and signposting to expert relevant support in the community, and at Tiers 2/3 (commencing in 2020/21) offers brief/more extended intervention.
- Benefits families by increasing their awareness of community assets
- Benefits communities as more people begin to take greater advantage of the full range of assets.
- Benefits public services as staff become more aware of the full range of community assets to enable their clients to secure maximum holistic support
- Benefits all services, progressively, from concentrating their resource on those at greatest risk and with greatest need.

- Enables more people to live as well as they can (self-care/self-manage) reduce the burden on Public Services and the associated costs.
- Aligns well with NHS England's development of longer standing on Making Every Contact Count.

MeOC focuses on customer needs, rather than service *per se*, affords a more holistic approach to equitable service provision and illustrates respective contributions as Community Planning Partners i.e. above and beyond named service and closer to the Christie Commission's vision of increasing opportunity for prevention and early intervention as a *modus operandi*.

As such it provides a *systems approach* which is steadily gaining recognition with partners, increasing the volume and value of consistent messaging to enable people to address their health and wellbeing, bringing much needed coherence to 'early intervention, prevention and self-care' at a level that is meaningful to our service users and providers, and increasing the leverage of partners.

Prior to MeOC none of this was in place, so on the basis of total gain for the City - since inception – 17,000 people have benefited from a MeOC conversation , with no additional resource. Previously none had benefited.

Each and every partner increases the scale of the change and all of the literature indicates the need to upscale interventions, particularly where the focus is on population health gain.

The significant change which MeOC enables is the *systematic, consistent, sustained approach, within a service, and across services* creating greater coherence of Community Planning Partner effort for the city.

One identified area for improvement is that our roll-out could be even more impactful if it didn't focus solely on 'paid workers'. The approach if adopted in everyday conversation by the general public would have the potential to turn a grumble between friends into a meaningful conversation. The person in need of support information could get the support they need much quicker from their peer – with the added benefit that early support will most likely see an issue resolved when it is manageable rather than become a crisis. This may be a particularly useful strategy for teens in supporting positive mental health.

MeOC is evidence based and has been informed by

- ❖ Successive reports from MECC
<https://www.gov.uk/government/publications/making-every-contact-count-mecc-practical-resources>
- ❖ Aveyard, P *et al* Screening and brief intervention for obesity in primary care: a parallel, two-arm, randomised trial *Lancet* 2016; 388: 2492–500,
<https://www.makingeverycontactcount.co.uk/media/1131/lancet-bis-for-obesity-in-primary-care-randomised-trial-oct-2016.pdf>

Measures: (How will we know if a change is an improvement?)

Shifting culture is a long term process. In the initial tier 1 phase (2019-20), we need to be certain that partners are delivering MeOC, hence the single metric is number of people benefiting from the already tested MeOC approach. In subsequent phases, we can extend our metrics and seek more nuance.

- **Outcome measures –**

- One key metric for all partners – the number of people benefitting from a MeOC conversation or intervention in 2019-20.
- And as a project we will also monitor the number of partner organisations and services adopting MeOC.
- Percentage increase year on year (18/19 baseline 6,000; 19/20 target is 7,500; 20/21 target is 9,375)

- **Process measures –** *Each partner identifies own ‘markers of success’

- **Balancing measures –** Each partner factors MeOC into their day to day business. For example, if staff vacancies were to persist, some adjustment in MeOC throughput would be anticipated and noted.

*Each partner is encouraged to agree own ‘markers of success’ at the outset including feasibility, utility and acceptability of MeOC for clients and for staff/organisation.

*This is good practice in QI – principle that in Test of Change that change idea is tested and optimised but when spreading to scale-up it needs to take account of local team environment – this way people can think about the benefits locally and this in turn builds stronger buy-in.

* Each partner agrees the issues for signposting, Tier 1

* In a subsequent phase, we will look to engage partners who have the opportunity and capacity within their day to day operations (e.g. they largely operate a case management approach and have a measure of continuity with clients) to agree issues for brief intervention at Tiers 2/3.

Change ideas:

Change ideas for 2019/20 will focus on spreading the approach which we have already tested in the following areas (bullet points indicate key messages / benefits for the service areas in adopting MeOC):

Housing Services – specifically

- Supports the service’s early intervention and community empowerment objectives.

- Improving wellbeing is likely to assist in reducing demands on EI&CE services – e.g. improving tenancy sustainment, reducing antisocial behaviour and rent arrears.
- Supports an enhanced relationship between officers and customers
- Improves customer satisfaction levels

Library Services – specifically

- Supports libraries with a key role to play in tackling social isolation, inequality, disadvantage and ill health
- Supports the role of libraries in contributing to self-management national policy.
- Helps libraries to deliver early intervention and community empowerment objectives by provide a consistent approach to engage and support customers through light touch conversation on wellbeing.

Community Pharmacy – specifically

- Provides Community Pharmacies with a consistent approach to engage and support customers on wellbeing.
- Enables Community Pharmacies to signpost more effectively to relevant sources of information that can support people to maintain health and wellbeing.
- Helps to anchor health and wellbeing messages across the City

Healthpoint - specifically

- Ensure Healthpoint is an integral part of a whole system approach to prevention and self-care
- Supports the fundamental function of an information service
- Dovetails well with the involvement of Aberdeen City Library
- Makes other partners, their staff, and members of the community more aware of the support Healthpoint provides

Project team are developing change ideas for 2020/21 to test the expansion of the approach on a peer to peer basis rather than traditional models of service deliverer to customer. This is a genuine attempt to empower citizens to take their role in supporting each other in a preventative way thus raising levels of resilience across the city. The most exciting part of this is that it could become inter-generational but with grandchildren providing advice and support (using their digital and information sourcing skills) to their elders.

Potential risks and/or barriers to success & actions to address these

There are three significant linked risks which can be mitigated.

- Failure of agency sponsors, at the highest level, to signal to all relevant staff the importance of adopting this inclusive systems approach, identifying a visible named lead and building the approach into governance, ensuring that the MeOC conversation is a key metric integrated within organisation and service performance dashboards.
- Failure of managers to be prepared to nurture this process over the long term within the service/organisation to ensure sustainability and longevity as part of routine practice.
- Failure to use monitoring data to troubleshoot, if required.

Beyond these, there are the day to day, month to month exigencies of capacity, vacancies and so on which need to be recognised and managed by any service/partner.

Project Team:

Neil Carnegie – Housing Service Manager, ACC
 Fiona Clark – Library Service Manager, ACC
 Stacey Anderson – Pharmacy Development Manager, NHSG
 Susan Johnston – NHSG (Training Advisor)
 Andrea Thomson- NHSG (Data Master)
 Elaine Mcconnachie - Aberdeen City HSCP/ PH Team
 Libby Soutar – NHS Grampian Healthpoint (Aberdeen)
 Linda Leighton-Beck – Head of Social Inclusion, NHSG

Outline Project Plan - Set out your initial plan about the timeline for your project.

(This should be reviewed regularly)

This focuses on Tier 1 for 2019-20, with action to pump prime 2020-21 happening simultaneously and not detailed at this stage.

Project Stage	Actions	Timescale
Getting Started (Project Score 1-3)	<p>Agreed tests of change for 2019 – 20 with Housing, Libraries, Community Pharmacy , Healthpoint</p> <p>Preparation and planning for 2019 tests of change with Housing and Libraries began in 2018 with the delivery of sustainable cascade training, provision of training material and a city service directory.</p> <p>An open access learning site was created and is available to support those starting their own MeOC test of change at</p>	<p>Two underway</p> <p>Two in hand</p>

Designing and Testing Changes (Project Score 4-7)	As above Processes have been overtaken for all.	December 2019
Implementing and sustaining changes that demonstrate improvement (Project Score 7-10)	All partners test MeOC on the basis that if the change demonstrates improvement - based on the key metric and markers of change that they have also pre-agreed - they implement MeOC routinely by phased roll out, with phasing reflecting readiness to adopt. Normally this is straightforward with occasional adjustments required to the process to best fit the needs of clients/and or service.	December 2019
Spreading Changes (Project Score 9-10)	Within each partner/ agency, spread is by phased roll out, with phasing reflecting readiness to adopt. Spread to new services and or agencies is reflective of MeOC 'fitness for agency purpose', readiness to agree, develop and deliver a test of change and an element of opportunistic buy in.	Will reflect plans held by each service on next steps in roll out. Spread to other services will be at the discretion of the sponsoring chief officer. Housing anticipated across the service Libraries anticipated with phasing being led by client need and service capacity. Community Pharmacy anticipate modest roll out Healthpoint anticipate roll out to Healthpoint in Aberdeen Maternity Hospital.

Charter 11.7 Increase Volunteering

CPA CHARTER FEEDBACK FORM		
Project Aim:	Increase opportunities for people who are retired to continue and increase their contribution to communities by 10% by 2021.	
Project Manager	Jane Russell	
	Training undertaken: One session of LOIP Leads Programme	
Reviewed by:	Sacha Will	
Date:	03/10/19	
Checklist	Summary of feedback	
1. Is the project aim consistent with aim in the LOIP?	Yes	The aim in the charter is consistent with that in the LOIP.
2. Is there a sound business case explaining why the project is important?	Partly	The charter provides an overview of how the project could contribute to local and national outcomes. Additional information to describe specifically what is currently working well in Aberdeen (or elsewhere) to encourage the retired population to volunteer and where there may be barriers is required to strengthen this section. By stating this clearly and specifically, it will provide the rationale for why you are suggesting the change ideas. There should be a clear link between the issues and opportunities raised in this section and the changes identified for testing.
3. Is it likely that the changes being tested will achieve the aim?	Partly	This section currently includes 2 changes which could be tested. Further engagement with key stakeholders may provide other change ideas.
4. Will the measures demonstrate whether a change is an improvement?	No	Further work is required to identify a family of measures which would help to understand impact of changes and progress towards the aim. Please see comments made in relation to this section.
5. Is there a mix of partners involved in this project?	Partly	It is important to ensure all key stakeholders are involved, including those who will be most impacted by changes to the system.
6. Clear outline project plan?	Partly	The Project plan should include specific actions which require to be completed and indicative timescales. It is an opportunity to ensure all those on the project team understand their contribution to the work!
CPA Management Group/ Board Ready? No The charter provides an overview how volunteering can contribute to national and local outcomes. Further work is required to understand what is working to encourage volunteering and specific barriers which should help us to clarify exactly what needs to be improved, and how! Please review the feedback to strengthen the charter.		

Improvement Project Title:
Executive Sponsor: Derek McGowan
Project Lead: Jane Russell Job Role & Organisation: Email Address:
Aim statement Increase opportunities for people who are retired to continue and increase their contribution by 10% by 2021
Link to Local Outcome Improvement Plan: Stretch Outcome 11 Healthy Life expectancy (time lived in good health) is 5 years longer by 2026
Why is this important Meets key national objectives at a local level such as: <ol style="list-style-type: none"> A Connected Scotland- strategy for tackling social isolation and loneliness and building stronger social connections. Volunteering for All, Our National Volunteering Framework: NHS Boards and Health & Social Care Partnerships should: <ol style="list-style-type: none"> Work consistently and collectively to ensure robust systems are in place to support safe, effective and person centred volunteering, engaging with Clear Pathway Guidance and Volunteering in NHS Scotland Programme as required Highlight and encourage best practice in relation to the governance and associated management standards required for all volunteers and others to have a role to play within NHS settings, regardless of the source of recruitment Contributes to achieving key (LOIP) local priorities and outcomes e.g., Locality Partnership priorities (Northfield, Torry, Tillydrone, Seaton and Woodside) Supports the Scottish Government's (2018) newly reviewed National Performance Framework (NPF), and has a role in supporting the 11 National Outcomes, which include: <i>'We live in communities that are inclusive, empowered, resilient and safe'. We are well educated, skilled and able to contribute to society. 'We grow up loved, safe and respected so that we realise our full potential'.</i> References: https://www.gov.scot/publications/literature-review-inform-development-scotlands-volunteering-outcomes-framework Volunteering, Health & Wellbeing: Volunteer Scotland, Dec 2018 Research Summary and Literature Review for Volunteering Outcomes Framework 2019 https://www.gov.scot/publications/research-summary-literature-review-scotlands-volunteering-outcomes-framework/pages/2/
Business case (Benefit to clients/stakeholders/residents? Are costs reduced now or in the future by addressing this issue?) <ul style="list-style-type: none"> There is substantial economic and social value in the act of volunteering: people use less services by contributing to their communities in ways they choose, this is proven by statistics and research around increased life expectancy and quality of life values This project has the potential to coordinate new volunteering initiatives that are emerging to increase volunteering numbers such as 'Good Gym' and 'Dog walking befriending'. The common link that connects them is 'befriending' in all its forms. We currently have 70+ volunteering opportunities on our database for befriending involving over 30+ organisations. We need to map and support this growing need in the city and this project could be an ideal vehicle to form such a catalyst for change, and improvement in people's life outcomes. Within Aberdeen over 58 volunteer engaging organisations actively promote and have participated in surveys concerning the volunteering of older people, proving that the appetite and motivation to include our older generations is very much alive and well.

<ul style="list-style-type: none"> • 25% of Aberdeen’s volunteering community of 73k are older people. • The current volunteering cohort for older people consists of 18,250 individuals in Aberdeen. • Economically volunteering contributes over £2bn to the Scottish Economy every year https://www.gov.scot/policies/third-sector/volunteering/ • Volunteering has a significant impact on mental well-being: https://www.volunteerscotland.net/media/1436186/volunteering_health_welbeing_-_summary_report.pdf
<p>Measures: (How will we know if a change is an improvement?)</p> <p>Outcome measures.</p> <ul style="list-style-type: none"> • In the specific employee cohort there will be a 10% increase in older people’s engagement. <p>Process Measures.</p> <ul style="list-style-type: none"> • There will be an increase in the uptake of existing opportunities. • Partners in the project will report increased engagement from older people.
<p>Change ideas (What can we do that will result in improvement?)</p> <ol style="list-style-type: none"> 1. Work alongside North West’s Branch of CIPD (Chartered Institute of Professional Development – HR) to create a volunteering motivational resource for all retirement packs distributed by employers in Aberdeen – identify a specific employer as a first test of change. 2. Expand ‘Weekly Opportunities’ Info shot’ distribution list to Volunteer Co-ordinators, Links Practitioners, GPs and other partner organisations.
<p>Potential Barriers:</p> <ul style="list-style-type: none"> • Establishing a baseline. • Engagement from Project team to dedicate staff time around data collection and measurement • The ability to identify relevant staff from partner agencies (particularly NHS & Local Authority, AH&SCP staff currently missing from the project team) to be able to discuss and understand wider implications and impact of project.
<p>Project Team:</p> <ul style="list-style-type: none"> • Jane Russell, ACVO TSI • Andrine Craig, Sport Aberdeen • Judith McDonald, Branch Chair, CIPD North of Scotland and Islands • Mike Melvin ACVO, Coordinator of Volunteer Coordinators Forum Aberdeen (392 individuals) • Graham Lowther, Communication through ACH&SCP • Experts on older people volunteering from Aberdeen Volunteer Coordinators Network such as Silver City Surfers. • Employer retirement body representatives (will emerge).
<p>Outline Project Plan</p>

Project Stage	Actions	Timescale
Getting Started (Project Score 1-3)	<ul style="list-style-type: none"> • Draft charter developed. • Charter submitted to CPA Board. • Project team established. • Initial baseline established. 	June - August 2019 September 2019 August/September 2019 October/November 2019
Designing and Testing Changes (Project Score 4-7)	<ul style="list-style-type: none"> • Identify location/cohort for initial testing. • Engage with colleagues and stakeholders on change design and implementation. • Evaluate overall achievement to date and plan further PDSAs 	October – December 2019 Jan/ Feb 2020
Implementing and sustaining changes that demonstrate improvement (Project Score 7-10)	<ul style="list-style-type: none"> • Agree which change ideas tested are proven to work that we will seek to embed permanently • Continue to gather data 	Mar 2020

12.4 Best Bar None

CPA Feedback Form		
Project Aim:	To increase the number and spread of alcohol on-sales licensed premises in Aberdeen achieving Best Bar None status by 25 % by December 2021.	
Project Manager:	Megan Heathershaw, Inspector, Police Scotland	
	Training undertaken: Not yet	
Charter Reviewed by:	Michelle Cochlan	
Date:	11/10/19	
Checklist	Summary of feedback	
1. Is the project aim consistent with aim in the LOIP?	Yes	
2. Is there a sound business case explaining why the project is important?	Partly	This section presents a good outline business case for why we are focussing on Best Bar None as an intervention. The inclusion of trend data shows that performance in this area has declined in recent years. The inclusion of links to national evaluation of Best Bar None would strengthen this section further. As the project will begin testing in Torry, it would also be useful include any data/ rationale for this.
3. Is it likely that the changes being tested will achieve the aim? Public health input on proven interventions.	Partly	Whilst the change ideas presented are fairly straight forward, they would appear to be logical in addressing the issues highlighted for the recent decline in awards. Engagement with licence holders (including previous award winners) would provide a greater understanding of the current system and help identify changes for improvement.
4. Will the measures demonstrate whether a change is an improvement? Comments on data?	Yes	The measures suggested will allow the project team to understand if it is achieving its aim and whether the changes being introduced are having an impact.
5. Is there a mix of partners involved in this project?	Partly	There is a good mix of partners on this project already, however there should be representation from the Torry community and it would also be good practice to include representation from the licensed premises you are targeting.
6. Clear outline project plan?	Partly	Timescales of key milestones to be completed.
CPA Management Group/ Board Ready? PARTLY		

<p>Improvement Project Title: Increase the number of licensed premises awarded Best Bar None status by 2021.</p>
<p>Executive Sponsor Richard Craig, Chair of Alcohol and Drugs Partnership, Police Scotland</p>
<p>Project Lead: Megan Heathershaw, Inspector, Police Scotland Email Address: Megan.Heathershaw@scotland.pnn.police.uk</p>
<p>Aim statement To increase the number and spread of alcohol on-sales licensed premises in Aberdeen achieving Best Bar None status by 25 % by December 2021. <i>(Baseline Data – In 2018 25 premises achieved Best Bar None status)</i></p>
<p>Link to Local Outcome Improvement Plan This project comes under Stretch Outcome 12: <i>Rate of harmful levels of alcohol consumption reduced by 4% and drug related deaths lower than Scotland by 2026.</i> The project supports the delivery of this aim by increasing safety standards within licensed premises to reduce the risk of vulnerability and harms associated with alcohol consumption.</p>
<p>Why this is important It is an accepted fact that alcohol and violence are intrinsically linked, both within public and private spaces. It is also known that an individual is at greater risk of becoming a victim or perpetrator of violence where alcohol is an aggravating factor. [insert data] Furthermore, a correlation exists between crime being committed on licensed premises where poor management standards are evident. By recognising the harm caused by irresponsible sales of and consumption of alcohol, there is increasing recognition of the need to provide and momentum in the provision of socially responsible measures to mitigate against those risks. In accordance with the Scottish and UK Governments strategies on alcohol, the shift within the licensing sector is increasingly towards embracing social responsibilities through voluntary schemes and initiatives. One such example of voluntary intervention is Best Bar None, a now well-established and embedded award scheme developed as a means of dealing with alcohol related crime, antisocial behaviour and violence in on sales premises primarily in the night-time economy. In Scotland, it has been developed in partnership with the Scottish Government, Police Scotland, Local Authorities and Licensing Boards and other partners. Best Bar None aims to enhance collaborative working within the Licensing trade to ensure safer and more socially responsible environments for customers and staff. Participating in a Best Bar None scheme promotes the reputation of the licensed premises and the role that Best Bar None can play in ensuring high standards through a number of aspects of the business. Best Bar None is an inclusive scheme and open to all on-sales licensed premises. The scheme effectively invites all applicants to demonstrate their commitment to implementing the five objectives of the Licensing (Scotland) Act 2005:</p> <ul style="list-style-type: none"> - Prevention of crime and disorder

- Securing public safety
- Prevention of public nuisance
- Protecting and improving public health
- Protection of children from harm

Best Bar None therefore encourages licensed premises to be focussed on providing safer drinking and gathering spaces and encourage less hazardous drinking practices through initiatives such as 'Ask for Angela' and 'Who Are You' safety and awareness training for their staff and in so doing promote duty of care and particularly for vulnerable patrons.

By embracing their obligation towards responsible alcohol sales, licensed premises are able to influence safer drinking practices within their premises thereby creating a safer drinking environment. With safer drinking patterns and consequently less alcohol related violence and antisocial behaviour there will likely be reduced demand and costs to the police, justice, health and social care systems.

Best Bar None encourages licensed premises to invest in and deliver quality training for their staff. Training is offered to Best Bar None members to a standard supported by the licensing industry. Support and advice is available to businesses from the local and national Best Bar None partnership. Moreover, by providing staff increased opportunities for personal and professional development through accredited training, staff within premises get an increased sense of pride, value and responsibility in delivering the core aims of duty of care policies which in due course drives professional standards within the trade.

Locally, Best Bar None scheme has been active in Aberdeen since 2015. A number of premises have been awarded Gold status and some have been nominated for national awards.

Figures show that Aberdeen had the following number of award winners

2016 – 43
2017 – 48
2018 – 25

Due to the Aberdeen Coordinator leaving their position, no scheme is being run in 2019. Of note is the downturn of Best Bar None awards in 2018 which is indicative of a downward trend in the number of premises applying for Best Bar None accreditation. It is also observed that applications for Best Bar None have typically been from businesses concentrated in the City Centre. Considering Best Bar None is open to all on-sales licensed premises, smaller, independent community based premises have been noticeably under-represented.

The aim of this Project Charter is therefore not only to increase the number of licensed premises awarded Best Bar None status but also to increase the inclusivity of the scheme by having more Best Bar None applicants and award winners from across the city.

Insert a section on rationale for testing in priority localities (harmful levels of alcohol consumption, alcohol related crime etc). Can we include some data here for all priority localities:

Torry;

Woodside, Seaton & Tillydrone;
and Northfield, Mastrick, Middlefield, Cummings Park, Heathryfold

We can then go on to say we plan to start testing our community approach in Woodside
(Need to check in with Paul Tytler first).

Measures

The number of premises in Aberdeen

- Total no. of applications for Best Bar None received
- No. of applications for Best Bar None received from local communities
- No. of premises awarded Best Bar None status
- No. of premises awarded the Best Bar None gold standard
- No. of premises nominated for National Awards

Change ideas

- New guaranteed Best Bar None bronze award for all on-sales premises applicants who demonstrate they are achieving minimum standard
- Introduce local award category to specifically target smaller community based venues
- Best Bar None initiative to be focussed on a specific community (eg. Woodside)
- Use of independent national assessors
- Communications / marketing of Best Bar None on social media and wider platforms.

Potential risks and/or barriers to success & actions to address these

Lack of engagement from eligible premises

Lack of communication from local Best Bar None partnership

Lack of training and awareness about Best Bar None scheme

Perceived biased of BBN assessors

Project Team

Megan Heathershaw, Police Scotland

Trish Maclean, Police Scotland

Tara-Erin Gilchrist, LSO, Aberdeen City Council

Simon Rayner, ADP

Gillian Robertson, ADP

Shamini Omnes, GNHS, Public Health

Tara Shivaji, Consultant, GNHS Public Health

Mark Wilson, Aberdeen City Council

Michelle Cochlan, Community Planning Manager

Paul Tytler, Seaton, Tillydrone, Woodside Locality Manager

TBC, Licensed Premises Representative

Outline Project Plan

Project Stage	Actions	Timescale
Getting Started (Project Score 1-3)	<ul style="list-style-type: none">• Project team established• Initial baseline established	Sep 2019 Sep 2019

	<ul style="list-style-type: none"> • Draft charter developed • Charter submitted to CPA Board 	Oct 2019 Dec 2019
Designing and Testing Changes (Project Score 4-7)	<ul style="list-style-type: none"> • Design changes for initial testing • Marketing campaign • Engagement with licensed premises • Deadline for applications • Evaluate overall achievement to date and plan further PDSAs or move to implementation 	Oct 2019 When? When? When? When?
Implementing and sustaining changes that demonstrate improvement (Project Score 7-9)	<ul style="list-style-type: none"> • Agree which change ideas tested are proven to work that we will seek to embed permanently • Continue to gather data • Assess whether improvement levels are sustained 	When does the process start again? xx xx
Spreading Changes (Project Score 9-10)	<ul style="list-style-type: none"> • Assess opportunities to spread change 	xx

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12.5 Alcohol Brief Interventions

CPA Feedback Form		
Project Aim:	Increase number of alcohol brief interventions delivered by Primary Care providers and other professionals by 100% by 2021	
Project Manager:	Tara Shivaji, NHS Grampian	
	Training undertaken: Tara has completed CPA one day bootcamp.	
Charter Reviewed by:	Michelle Cochlan	
Date:	11/07/19	
Checklist	Summary of feedback	
1. Is the project aim consistent with aim in the LOIP?	Yes	
2. Is there a sound business case explaining why the project is important?	Yes	This section sets out why tackling high risk alcohol consumption is a priority and describes ABIs as an intervention. It also includes links to research which provide the evidence base for focussing on ABIs as an effective intervention.
3. Is it likely that the changes being tested will achieve the aim? Public health input on proven interventions.	Yes	Based on the information provided in the charter it appears that these change ideas will address the known areas of improvement.
4. Will the measures demonstrate whether a change is an improvement? Comments on data?	Yes	The measures will tell you whether you have achieved the project aim as well as whether the changes you are testing are effective in getting there.
5. Is there a mix of partners involved in this project?	Yes	
6. Clear outline project plan?	Yes	
CPA Management Group/ Board Ready? READY		

<p>Improvement Project Title: Increase by 100% the number of Alcohol brief interventions (ABI) delivered in Aberdeen City by 2021</p>
<p>Executive Sponsor (Chair of Outcome Improvement Group or Locality Partnership): Richard Craig (ADP Chair)</p>
<p>Project Lead: Tara Shivaji, NHS Grampian</p>
<p>Aim statement Increase number of alcohol brief interventions delivered by Primary Care providers and other professionals by 100% by 2021</p> <p>In 2018-19, on average 1100 ABIs were delivered per quarter to Aberdeen City Residents. By March 2021, we aim to increase the number of ABIs recorded delivered over the course of 3 months to 2200.</p>
<p>Link to Local Outcome Improvement Plan: Stretch Outcome 12 - Rate of harmful levels of alcohol consumption reduced by 4% and drug related deaths lower than Scotland by 2026</p> <p>Improvement Aim: Increase number of alcohol brief interventions delivered by Primary Care providers and other professionals by 100% by 2021 This project also links into other improvement aims against Stretch Outcome 12:</p> <ul style="list-style-type: none"> • Increase the population who feel informed about using alcohol responsibly by 2021. • Increase the uptake of alcohol treatment by improving access to alcohol services and ensuring they are local, integrated and targets areas of greatest need by 10% year on year by 2021. • Increase by 10% the percentage of adults in Aberdeen City who are non-drinkers or drink alcohol in a low risk way by 2021
<p>Why is this important:</p> <p>The UK Chief Medical Officer published recommendations on low risk alcohol consumption in 2016. High risk alcohol consumption is associated with an increased risk of physical health, mental health, social and economic impacts in the short medium and long term.</p> <p>Low risk consumption as no more than 14 units of alcohol spread through a week. People with long term conditions and those on regular medication may be recommended to drink less than 14 units. Pregnant women and those planning a pregnancy are recommended to not drink any alcohol at all.</p> <p>The Scottish Health Survey tells us that across Grampian, One in three men and one in six women regularly drink more than 14 units a week. Drinking more than 14 units a week is reported more commonly in people living in our most affluent areas compared to our most socioeconomically deprived areas</p> <p>Alcohol is one of five lifestyle behavioural risk factors which contribute to the majority of chronic and non-communicable disease in our population. Clustering of lifestyle risk factors is associated with higher risk of premature disease development and mortality. Research within Grampian into the clustering of lifestyle risk factors indicates that these</p>

are spread unevenly through the population, increased multiple lifestyle risk factors were observed in men and in people from socioeconomically deprived neighbourhoods.

There is a need to target the whole population, with an emphasis on supporting multiple risk factor reduction in more socioeconomically deprived areas.

What is a brief intervention?

An Alcohol Brief Intervention is an early identification and intervention that targets higher risk alcohol consumption. An ABI is simple, structured and brief advice given to a person after completing a validated alcohol screening tool.

A validated screening tool is necessary because it can be difficult to ask about alcohol consumption and to ask in an objective way. Not asking about alcohol in an objective and unbiased way can lead to under recognition of the problem and a missed opportunity for intervention.

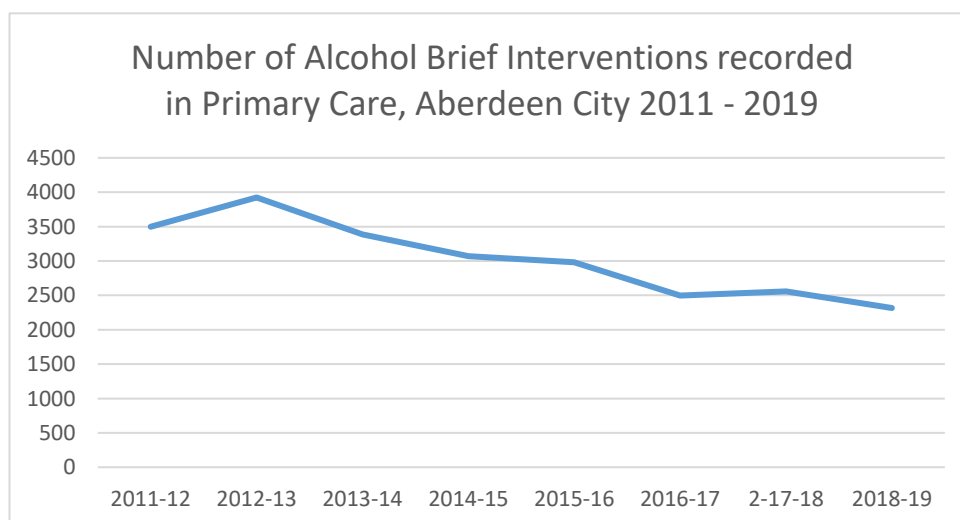
An ABI is a preventative approach. It is an opportunity to reach and change drinking patterns of a wide range of people who may not be aware about alcohol units, lower risk drinking limits and the risks associated with alcohol consumption. Within primary care, it is estimated that for every eight brief interventions delivered, one person will reduce their alcohol consumption levels to low risk levels and sustain this over the next 12 months

The advice includes feedback on the individual's score from the identification tool and information about harm from alcohol; aimed at motivating people to reduce their alcohol consumption to lower risk levels. Written information may also be provided.

An ABI is not a treatment and is not suitable for people who are dependent on alcohol.

Within Aberdeen City ABIs have been delivered since 2009. In 2018/19, 4471 ABIs were delivered to Aberdeen City residents.

- 2316 ABIs were delivered in primary care – this is the lowest number recorded in recent years. A 2018 Cochrane review by Kaner et al on the effectiveness of ABIs in primary care concluded that there was moderate quality evidence that brief interventions can reduce alcohol consumption in hazardous and harmful drinkers compared to no interventionⁱ. The time period that was considered was up to 10 minutes with little additional effect likely from longer counselling.



- The reasons for this decline were explored during the development of the Grampian ABI strategy. The traditional approach has been to focus on staff such as General Practitioners and reimburse through the Local Enhanced Service agreement. For most practices where a decline was observed, the feedback was that the financial motivation is outweighed by the challenge of screening and delivering a brief intervention in an 8 minute consultation when the patient presents with non-alcohol related issues. We looked at the variation between practices, not all practices have observed a decline, and some had maintained or increased delivery. We explored why with these practices and found that ABI delivery had been led by the nursing teams who were involved in the monitoring of chronic conditions. Tying alcohol screening to the management of chronic conditions (such as hypertension, type 2 diabetes etc) is an opportunity that we will look to build on. Another finding was that practices with high levels of delivery did so in areas where there was more time to spend with the patient / develop a relationship. Based on these findings, we have identified primary care as an improvement area and are looking to develop a test of change with the link worker service.
- The links between alcohol and offending are well described. Given the documented links between alcohol and crime, the various stages of the criminal justice system may be an important place to carry out alcohol screening and brief interventions (Graham et al., 2012ⁱⁱ). The criminal justice setting could capitalise upon the fact that its purpose is to stimulate recognition of behaviour, offending behaviour and alcohol's contribution to this, thereby serving as a strong motivator for behaviour change (Newbury Birch 2016)ⁱⁱⁱ. Currently, the only part of the Justice Sector which screens for and delivers ABIs to service users is HMP Grampian where 173 ABIs were delivered to Aberdeen City residents during 2018/19. Evidence for the effectiveness of Alcohol screening and brief interventions delivery in justice settings is mixed and depends on the setting. Delivery within the court setting or within probation services has been shown to have a modest effect on injury and other short term offending outcomes. The evidence suggests that screening and feedback, rather than a longer motivational conversation would be indicated. This has led to the identification of criminal justice social work as a service where clients who are attending court / undertaking community sentences could be reached.
- Within police custody settings, there is inadequate evidence to suggest that screening and delivery by police officers is effective. At present we are unable to quantify the number of ABIs delivered in police custody settings. These are done by Alcohol and Drugs Action, however the service is only available at certain times during the week, therefore this has been identified as an area for improvement as there would be a large number of people, eligible for intervention who are currently not receiving it. Pragmatically interpreting the NICE 2019 recommendations that people in the justice system should be screened and a brief intervention delivered with the available evidence base (Newbury Birch 2016) has led to the identification of the police custody nursing teams.

Measures: (How will we know if a change is an improvement?)**Outcome measures**

- Number of alcohol brief interventions delivered (quarterly)

Process measure

- Proportion of staff delivering at one year (as there is a risk that this may be the role of one individual which is not a sustainable model of delivery)
- No. of referrals to services from link workers
- No. of referrals to services from social work
- Uptake of online training for social workers
- No. of ABIs being delivered to people in custody
- Ratio of referrals to screening

Balancing measures

- Attendance / uptake of services which are non-mandatory (otherwise attendance at services which are non mandatory may fall).

Data collection will be developed to meet the requirements of the individual setting, where electronic systems are available we will explore the potential for using these systems for recording.

Change ideas (What changes can be made that will result in improvement?)**The following are areas of delivery where we would like to test change****1 –Link workers**

The change idea for link workers involves introduction of a section on their assessment and data recording paperwork for alcohol screening and brief intervention delivery. Three individuals will be identified as champions. The champions will work with individual practitioners to ensure that all referrals where poor mental health, loneliness/ social isolation are identified are also screened – they will provide expert advice on how to do this in a client centred way.

2 –Criminal Justice Social Work

The improvement idea is to include alcohol screening into the assessment paperwork of social work teams working in the justice settings and create online training resource materials to support screening and feedback on the score. One champion will be identified to provide support to new staff, collect figures and explore reasons for variation in delivery within the service.

3 –Police custody health care facilities

Health care teams providing care to people in police custody will screen for alcohol use and for alcohol withdrawal. They will deliver brief interventions and also have a pathway to admit people who are suspected to be at risk of alcohol withdrawal to hospital at an early stage

Potential risks and/or barriers to success & actions to address these

Overall there is a risk of sustainability – how will skills be maintained with staff turnover / when new staff start. We plan to address this by making a plan with each area for a lead within services to support the wider training of staff and also to provide the induction for new staff. We will ask service managers taking part in the programme to commit to providing someone else to take on the lead role if the existing lead moves on to ensure ABI is embedded as part of the service.

Project Team:

Tara Shivaji – CPHM NHS Grampian

Marie Louise Shaw –Health Improvement Officer, Aberdeen City Alcohol and Drug Partnership

Gillian Robertson - Aberdeen City Alcohol and Drug Partnership

Chris Smilie (Aberdeen City Council - Link worker lead)

Lesley Simpson (Aberdeen City Council – criminal justice social work)

Shona Stewart – Police Scotland, Custody Inspector

Michelle Cochlan – Improvement Adviser

Outline Project Plan

Project Stage	Actions	Timescale
Getting Started (Project Score 1-3)	<ul style="list-style-type: none"> • Project team established • Initial baseline established • Draft charter developed • Charter submitted to CPA Board 	December 2019
Designing and Testing Changes (Project Score 4-7)	<ul style="list-style-type: none"> • Initial tests of change complete • Engaging with customers and colleagues on change design • Evaluate overall achievement to date and plan further PDSAs or move to implementation 	February 2020
Implementing and sustaining changes that demonstrate improvement (Project Score 7-9)	<ul style="list-style-type: none"> • Agree which change ideas tested are proven to work that we will seek to embed permanently • Continue to gather data • Assess whether improvement levels are sustained 	July 2020
Spreading Changes (Project Score 9-10)	<ul style="list-style-type: none"> • Assess opportunities for spreading change to other areas where applicable 	August 2020

ⁱ Kaner, Eileen FS, et al. "Effectiveness of brief alcohol interventions in primary care populations." Cochrane database of systematic reviews 2 (2018) available at

https://www.cochrane.org/CD004148/ADDICTN_effectiveness-brief-alcohol-interventions-primary-care-populations

ⁱⁱ Graham, L. et al. (2012), Alcohol Problems in the Criminal Justice System: An Opportunity for Intervention , World Health Organization, Regional Office for Europe, Copenhagen.

ⁱⁱⁱ Newbury-Birch, Dorothy, et al. "A rapid systematic review of what we know about alcohol use disorders and brief interventions in the criminal justice system." International Journal of Prisoner Health 12.1 (2016): 57-70.

Charter 13.2 Community Pantries

CPA CHARTER FEEDBACK FORM		
Project Aim:	Increase the number of people using community pantries by 2021 Increase the uptake of the Health Start scheme and vitamins by 4% by 2020 Improve oral health by increasing the number of P1 children in East Torry without tooth decay by 5% by 2021	
Project Manager	Emma Bellu Training undertaken: Model for Improvement Bootcamp	
Reviewed by:	Sacha Will	
Date:	17 /10/19	
Checklist	Summary of feedback	
1. Is the project aim consistent with aim in the LOIP?	Yes	The aim in the charter is consistent with that in the LOIP. This charter is being presented in relation to 2 LOIP aims and 1 Locality Plan aim. This means that the charter should represent the entirety of the work/ theory of change in relation to all of these aims.
2. Is there a sound business case explaining why the project is important?	Partly	The charter describes the intended impact of the community pantry and provides some local data to understand the gap and opportunity for improvement. The charter describes very well how learning from Community Pantries will be spread to benefit those communities that are facing inequality of outcomes. Further clarification is needed about the current challenges in relation to uptake of Healthy Start (or Best Start) and how changes being tested through the Community Pantries will improve this.
3. Is it likely that the changes being tested will achieve the aim?	Partly	Change ideas have been identified to make improvements in relation to Community Pantries across Aberdeen and Oral Health in Torry. As detailed above, further work may be required with the project team and key stakeholders to clarify if there are any additional change ideas required to achieve improvement across Aberdeen in uptake of Healthy Start.
4. Will the measures demonstrate whether a change is an improvement?	Partly	A family of measures have been identified which should allow the team to track progress towards the aim. These may need to be refined as the rationale for change is developed around Best Start uptake to ensure the measures can help us understand the extent to which changes are leading to improvement.
5. Is there a mix of partners involved in this project?	Yes	The improvement team appears to represent key stakeholders.
6. Clear outline project plan?	Yes	Project plan has been completed with key milestones and indicative timescales.
CPA Management Group/ Board Ready? Partly		

Improvement Project Title: Community Pantries
Executive Sponsor (Chair of Outcome Improvement Group): Jillian Evans
Project Lead: Name: Emma Bellu, Depute Chief Executive (Strategy), CFine, EBellu@cfine.org
<p>Aim statement</p> <p>This Charter uses a combination of interventions in a locality to reduce food poverty and to improve aspects of health and well-being in a community. Our initial focus is in Torry but the intention is to introduce change in iterative cycles across other communities in Aberdeen with similar needs.</p> <p>There are three main aims:</p> <ul style="list-style-type: none"> - Increase the number of people using community pantries by 2021 - Increase the uptake of the Health Start scheme and vitamins by 4% by 2020 (<i>originally part of the ICS Outcome Improvement Group</i>) - Improve oral health by increasing the number of P1 children in East Torry without tooth decay by 5% by 2021 <p>All of these are linked together with the Locality Plan for Torry. This improvement activity is used as a test which will inform adoption and adaption of the general theory of change in other City localities.</p> <p>Measures:</p> <p>Baseline 2019/20 = 100 people using community pantry (based on Woodside Pantry members). Target 2021 = 300</p> <p>Baseline 2019/20 - % uptake of families claiming Healthy Start vouchers (soon to be Best Start) in Torry = 59%. Target 2021 = 63%</p> <p>Baseline 2019/20 – 55% of P1 in East Torry with no obvious tooth decay. Target 2022 = 60%</p> <p>NB Baselines for other localities will be used as the model is tested and adapted beyond Torry</p>
<p>Link to Local Outcome Improvement Plan:</p> <p>Stretch Outcome 13 No one in Aberdeen will go without food due to poverty by 2026</p> <p>Key Driver 13.1 Increase food resilience at individual and community level by establishing self-governing community cooperatives to offer further supportive ways of providing food.</p> <p>Stretch Outcome 3 95% of children (0-5 years) will reach their expected developmental milestones by the time of their child health reviews by 2026</p> <p>Key Driver 3.4 Improve health and reduce inequalities</p> <p>Improvement Project has links with:</p>

Driver 11.4 – encouraging adoption of healthier lifestyles, where the Community Pantry in Torry will be one of the ‘assets’ (Charter 11.3)

Our charter also links to the ambitions in the Torry Locality Plan which commits to providing children with the best start in life; increasing the income level for residents; and tackling obesity.

This charter is consistent with wider strategies and plans to tackle poverty, including ‘Towards a Fairer Aberdeen that Prospers for All’ and ‘Food Poverty Action Plan’.

Why this is important

Extract from LOIP Refresh 2019.

“The population needs assessment shows wide divisions in health and life expectancy between the richest and the poorest communities in our City. People living just a few streets apart in some areas of Aberdeen find themselves with life expectancies more than 14 years apart, we have committed to address this through a stretch outcome to increase the healthy life expectancy for the people of Aberdeen. A families ability to nourish themselves is a key factor in healthy life expectancy and it is alarming that 8% of respondents in our last City Voice survey reported that there was a time during the last 12 months when they were worried they would not have enough food to eat, with 3% reporting that their household had run out of food at some time over the last year. Helping people affected by household food insecurity is therefore a key focus for the Partnership. We hope to be able to see a future improvement in the data as a result of initiatives being put in place now; such as free school meals during holidays in our priority localities and supporting communities to grow their own food.

Aberdeen is a member of the Sustainable Food City Network. Our cross-sector partnership believes that every person in Aberdeen should have access to healthy, tasty, affordable food and that this food should be good for the environment and our local economy. Community Pantries are an alternative model to food banks and have been shown to provide access to food in a dignified way. They are member-based organisations where for a small weekly subscription, members are able to choose food and products worth considerably more, subsidised by FareShare Grampian. Pantries are run by volunteers who develop confidence and skills in stock control, food hygiene and some aspects of business management.

The Woodside Community Pantry is already proving successful with 100 members. Demand has been higher however and for some time we have had to use a waiting list whilst we ensured we could cope with more. The use of volunteers has been positive and we will build on this approach in the Torry pantry. The offer of income and benefits advice is popular in Woodside and we will extend this into the new Pantry. We have found that the Woodside pantry model has successfully tipped the demographic model from food bank users which are typically single males (75%), to pantry members that are typically female (75%). With a particular focus on Healthy Start/Best Start vouchers we expect to focus in further on those with families in need. This Charter is about adapting the Woodside development to work in Torry, but with a specific focus on increasing the use of the Healthy Start scheme and improving oral health. As we learn and adapt from these changes and interventions, we aim to develop this concept and approach in other parts of the City where similar needs exist.

As in the Woodside Pantry, we want to test the level of volunteering, community participation and ultimately how this is helping to reduce food insecurity in Torry. However our Charter is focusing on two specific improvement areas. Firstly, we will target families with infants who are entitled to claim Healthy Start vouchers and to encourage them to benefit from the Pantry. Only 49% of eligible families in Torry claim the Healthy Start Vouchers which means 160 families are losing out on £144k of entitled benefits. Consequently, linking efforts to increase voucher uptake with affordable access to healthy food means we can reduce household costs for low income families.

Secondly, we will raise the importance of good oral health using volunteers, supported by a development worker, to promote registration and free treatment at the dentist during pregnancy and up to 12 months after birth. The link between oral health and deprivation is well established and in Torry East, only 55% of children in Primary 1 have no obvious tooth decay compared with over 70% in Aberdeen City and across Scotland.

Our 'business' theory is that we can play a small but important part in helping families mitigate the health and well-being effects of low income and life circumstance. We are also concerned with how the Pantry influences community development, socially and economically. Therefore our business case involves testing the effects of:

- Increasing household income
- Extending access to quality and healthy foods
- Improving oral health
- Developing skills and confidence in food, nutrition, cooking and good health
- Community participation in volunteering and ownership of the Pantry
- Skills development in business management

Measures:

Outcome measures

Reduction in food insecurity (question in CityVoice survey)
 Proportion of eligible population taking up Healthy/Best Start vouchers
 Proportion of eligible population redeeming Healthy Start vouchers in the Pantry
 Pantry membership (where we are targeting specific demographics)
 Number of people benefitting from income and employment support (provided within the Pantry)
 Proportion of P1 children with no obvious tooth decay

Process measures

Number of people taking part in cooking classes and physical exercise
 Number of volunteers involved in running the Pantry who are members of the community
 Number of volunteers who have successfully completed training and have specific transferrable skills
 Uptake of community members (in target groups) across all healthy living/support activities available to them from the Pantry (where uptake of more than one shows that a one-stop community-run facility is effective)
 Number of oral health champions recruited
 Number of new dental registrations for children and parents

Change ideas (What can we do that will result in improvement?)

- Use of volunteers to manage the Pantry (many of whom will be beneficiaries of it). This particular change idea is about extending the concept of 'community ownership' away from being a managed service/facility. To do this we will test approaches to recruit, train and support volunteers in confidence building, learning transferrable skills (stock control, customer service, money handling, health & safety, food hygiene, oral health, based upon learning from Woodside.
- Implement 'baby steps' for pregnant women who are overweight– an initiative run by allied health professionals involving cooking classes and gentle exercise (NB this initiative has already been tested and evaluated. What we are testing is the uptake of women within the Pantry itself as part of a range of healthy living activities available).
- Test programmes of cooking classes including shop to cook, budgeting, kitchen skills, cooking and advice on health and nutrition, including oral health. The aim of these programmes are to help participants to gain confidence in skills, encourage healthy eating, reduce household costs and food waste.
- Link up with active travel Charter (sustainable city) to test use cargo bikes and bike hire as a means of transporting food home
- Test the extent to which we can recruit oral health champions from staff in partner organisations and volunteers to act as ambassadors in improving oral health. The aim of this change is to use oral health champions to raise awareness, lend support and work as part of the evaluated ChildSmile programme.
- For every contact, programme and activity at the Pantry, we aim to test the extent to which we can 'Make Every Opportunity Count' with staff and volunteers initiating a well-being conversation and guiding people to support if required. (Tier 1 MEOC).
- Develop and test communication and promotion materials working with the community, community and statutory organisations to raise awareness of Best Start, Oral health champions, volunteering opportunities

Potential Barriers:

- Lack of commitment from residents and attracting volunteers to operate the Pantry
- Access to affordable premises (although this is being negotiated)
- Maintaining supply of FairShare surplus food (to stock the Pantry)

Project Team:

- Community representatives from Torry Locality Partnership and Tullos Management Committee
- Jo Mackie, Locality Manager, ACC
- Colin Wright, ACC

- Teresa Dufficy ACC
- Emma Williams, Public Health, NHSG
- Carol Anne Duff, NHSG
- Pippa Williams, NHSG
- Mags Campbell
- Helle Busch
- Nicky McKay, BSSP Development Worker
- Dave Simmers, Chief Executive, CFINE
- Christine McLean, Development Worker, CFINE
- Dave Kilgour, Development Work Manager, CFINE

Outline Project Plan

Project Stage	Actions	Timescale
Getting Started (Project Score 1-3)	Establish Steering Group for the Best Start and Smile Pantry	Established July 2019
Designing and Testing Changes (Project Score 4-7)	<p>Area in CFINE which it will operate from needs prepared and finalised.</p> <p>Based on the learning from the Woodside Pantry, membership will be promoted advertised throughout Torry and identification of potential beneficiaries contacted and BSSP launched.</p> <p>Test of change: Promotion of pantry model encourages more women to become members. (%monitored applications)</p> <p>Test of change: Membership increases take up of Best Start scheme (No of applications)</p> <p>Based on the learning from the Woodside Pantry, volunteers need to be recruited and trained in all aspects of the Pantry operation including food hygiene and management, training around promoting Oral Health, management of pantry itself i.e stock control and systems, money handling and customer service</p> <p>Test of change: participants feel more skilled and provide feedback to improve training. (baseline established)</p> <p>Food supply for Pantry has to be secured and maintained through communication of increased need for equitable distribution throughout the FareShare network.</p> <p>Test of change: increased share of quality chilled and frozen produce directed to CFINE. (%increase delivered)</p>	<p>7th October</p> <p>By end of October for launch in November 2019</p> <p>By end of October 2019</p> <p>By end of October 2019</p>

	Steering Group agreeing baselines for monitoring and evaluation from the outset to ensure benefits and changes for those participating in the project are recorded and processes in place to evidence improvements in child oral health at P1 when children are tested.	Monitoring and evaluation framework to be presented to the next Steering Group meeting in October 2019
Implementing and sustaining changes that demonstrate improvement (Project Score 7-10)	<p>Regular monitoring and evaluation of all Best Start and Smile Project initiatives and PDSA cycles undertaken to ensure improvements – regular, consideration and reporting on progress to the Steering Group.</p> <p>Other aspects of the project eg Baby Steps requires information on the Moray evaluation and lessons learned analysed. We intend to use evaluation support to test different aspects of this model of practice. BSSP will be regularly reported on to Steering Group and Scottish Government funder in line with grant conditions</p>	Pantry will be launched in Nov 2019. Ongoing, iterative cycles of change and improvement will be ongoing for the next 2 years
Spreading Changes (Project Score 9-10)	<p>We intend to develop more Community Pantries, learning from the lessons of each one and adapting it for different communities and specific needs.</p> <p>Commitment from all partners involved – especially front line staff from all community planning partners is essential to spread and embed changes. In particular, we plan to build on ‘Making Every Opportunity Count’ so that when staff are in contact with Torry residents that they can nudge changes and improvements in health and choices, particularly concerning oral health.</p>	<p>Over the next 2 years.</p> <p>This will be incremental over a number of years.</p>

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APPENDIX 2 LIVE PROJECT UPDATE REPORTS

LIVE PROJECTS

No.	Project Aim	Ref.
1	Stimulate a 5% increase in the number of start-up businesses in growth sectors by 2021.	1.1
2	Increase the impact and measured value of Partnership wide community benefits programme by 2022.	2.1
3	Increase the number of families who request additional support and receive an offer of an appropriate service within 30 days of receipt of the Child's Plan, to 80%, by 2021.	3.1
4	Reduce the number of births affected by drugs by 0.6% by 2022.	3.2
5	Reduce the rate of teenage pregnancies [under 16s] by 3%, by 2021; and Reduce the rate of teenage pregnancies [under 16s] in the CPP locality areas by 10% by 2021	3.3
6	Increase the confidence of parents and young people to recognise and seek support in response to deteriorating mental wellbeing by 2022; and Increase the confidence of school-based staff to recognise and respond to children who require support and directing them to the school Nursing Service to 90%, by 2021	4.1
7	Increase the number of care experienced young people accessing a positive and sustained destination by 25% by 2022	5.1
8	Increase in the number of inhouse foster and kinship placements by 2021	5.2
9	Increase the no. young people who effectively transition from primary school to secondary school by 2021	6.1
10	Increase the number of young people living in Quintiles 1,2 and 3 who achieve a sustained positive destination by working with communities to 90% 2022	6.2
11	Increase the number of young people taking up foundation apprenticeships to 142 by 2021	6.3
12	Increase the number of opportunities for parents and carers to gain an insight into how to meaningfully contribute to the educational progress of their children and young people by 30% by 2021	6.4
13	Reduce the number of winter leavers with no positive destination by 50% by 2021.	6.5
14	Increase by 20% the number of young people identified as being at risk of becoming involved in offending behaviour who are engaged in targeted community-based activities by 2021; and Reduce instances of anti-social behaviour as a result of appropriate and effective interventions in targeted areas by 10% by 2021.	8.1
15	Increase the number of cases of people appropriately diverted from prosecution by 2021; and Extend the multi-agency problem solving approach to all 16 and 17 year olds charged with an offence to reduce the likelihood of reoffending which could lead to a conviction by 2021.	9.1
16	Increase the number of family members of people in HMP Grampian and HMYOI Polmont who received appropriate and timely support from Families Outside, Family Centre & Help Hub (Action for Children), and Alcohol & Drugs Action by 20% by 2021.	10.1
17	Increase no. of individuals who are on a custodial sentence, CPO Supervision or Diversion from Prosecution are being supported to make progress on the Employability Pipeline by 2021	10.2

18	Increase the number of individuals who are involved in cuckooing* incidents who undertake effective interventions or who are referred to relevant support services in priority localities by 2021.	10.3
19	Increase the uptake and retention of people in the Justice System with drug and alcohol problems in specialist services by 100% by 2021.	10.4
20	Increase uptake of a range of activities that enable people with long term conditions to manage their health and well-being by 2021.	11.1
21	Extend link working approach across primary care to support 3,000 people to attain their own identified outcomes by 2021.	11.2
22	Reduce % of men and women who are obese to 20% by 2021.	11.3
23	Increase the % of Care experienced children and young people receiving educational and support input on alcohol/ drugs issues by 2021.	12.1
24	100% of schools have a progressive, cohesive and relevant substance misuse curriculum by 2021.	12.2
25	Reduce the incidence of fatal drug overdose through innovative developments and by increasing the distribution of naloxone by 10% year on year by 2021.	12.3
26	Increase community food growing in schools, communities and workplaces by 2021.	13.1
27	Community led resilience plans in place for areas most vulnerable to flooding by 2021; and Community led resilience plans in place across all areas by 2026	14.1
28	Participation and Asset Transfer Requests	16.1

Project Progress Scale:

1	Project area identified and agreed
2	Draft Outline Project Charter and team in place
3	Understanding baseline of current system
4	Project Charter endorsed by CPA Board
5	Change ideas and project measures developed
6	Testing underway
7	Initial indications of improvement
8	Improvements achieved
9	Sustainable improvement
10	Project complete

1.1 Business Start Ups

Project Aim		Start Date	Testing End Date	Progress Scale
Stimulate a 5% increase in the number of start-up businesses in growth sectors by 2021. Project Manager: Roz Taylor (Elevator) and Martin Barry (SE) Project Charter Approved July 2019		July 2019	Feb 2020	5 – Designing Changes
Changes Being Tested (Specify location/ test group)		Are Our Changes Resulting in Improvement?		
Introduction of a new Festival for businesses (City wide access). The Festival was held on the 3 rd October at Pittodrie Stadium in Aberdeen.		Our first test of change has been completed with the delivery of the Festival for businesses. The event had 420 attendees. We are still analysing the data to establish exactly where the attendees came from within the area, how many were starts or potential starts and those which were already existing businesses. It is felt that the results and outcomes of the change ideas will not be fully realised until the end of the financial year is completed and we are able to assess the total number of start-up businesses within the region. Our main challenge was in relation to getting people from the deprived areas along to the event. Analysis of the data will help us understand whether we achieved this.		
Improvement Data				
<div><div><div><div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div></div><div>1000</div><div>800</div><div>600</div><div>400</div><div>200</div><div>0</div></div><div>No. of Business Start Ups in Growth Sectors</div><div>Available April 2020</div></div></div>		<div><div><div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div></div><div>600</div><div>500</div><div>400</div><div>300</div><div>200</div><div>100</div><div>0</div></div><div>No of people attending Business Start Up Events</div><div>Oct</div><div>420</div></div>		
<div><div><div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div></div><div>5</div><div>4</div><div>3</div><div>2</div><div>1</div><div>0</div></div><div>No. of people from Priority Localities attending Events</div><div>TBC</div></div>		<div><div><div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div></div><div>5</div><div>4</div><div>3</div><div>2</div><div>1</div><div>0</div></div><div>No. of Business Start Ups/ Potential attending Events</div><div>TBC</div></div>		

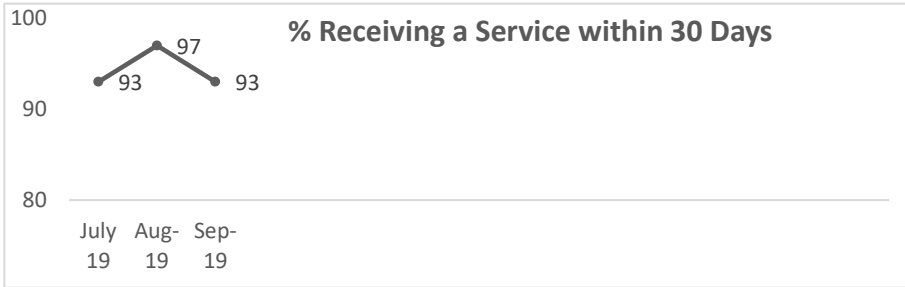
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2.1 Community Benefits

Project Aim		Start Date	Testing End Date	Progress Scale
Increase the impact and measured value of Partnership wide community benefits programme by 2022. Project Manager: Lori Manson (ACC) Project Charter Approved July 2019		Jul 2019	Dec 2020	5 - Designing Changes
Changes Being Tested (Specify location/ test group)		Are our changes resulting in improvement?		
Establishment of a community co-design project group - The current test for change is establishing a group of participants from the Tillydrone community who will co-design the community benefits requirements for the new primary school to be built on the site of former St Machar Primary school (Tillydrone).		The Project Team is preparing for testing in the form of community engagement sessions. Briefing materials have been developed, community organisations identified and initial engagement raising awareness of the opportunity to participate took place at a public consultation event at the Community Campus. Plans are aligned with the development of the school, which is at the Design phase, expected to go out to procurement Spring 2020. Engagement sessions will take place early 2020 so that Community Benefits Project Plan is completed in time for procurement, but not so far in advance that means too long of a lead time for community participants.		
Improvement Data				
<p>No. of community benefit suggestions logged from communities</p>		<p>No. of community groups/ individuals participating in community benefit co-design</p>		
<p>% of community proposals converted into agreed community benefits options</p>		<p>Customer and community satisfaction</p>		

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3.1 Family Support

Project Aim		Start Date	Testing End Date	Progress Scale								
Increase the number of families who request additional support and receive an offer of an appropriate service within 30 days of receipt of the Child's Plan, to 80%, by 2021		Jul 2019	Jan 2021	7 – Initial indications of improvement								
Project Manager: Eleanor McEwan (Homestart) Project Charter Approved July 2019												
Changes Being Tested (Specify location/ test group)		Are our changes resulting in improvement?										
<ul style="list-style-type: none">Testing how our new data dashboards improves the quality of information shared through the Child's plan and reduces the variation between servicesTesting Family Learning reducing waiting times for families through the introduction of an initial home visit (City wide - the test group includes all referrals to the partner services involved in the project)		We are already demonstrating improvement in relation to this part of the system with 93% of families receiving a Service within 30 days. The improvement team are monitoring for sustainability with a view to proposing a revised aim through the ICS board by the end of the year once we have analysed the data on the newly established data dashboards. Future measures will likely focus on families receiving an intervention not just an offer of service. We will continue to work to improve the quality of child's plan										
Improvement Data												
<div><table><caption>% Receiving a Service within 30 Days</caption><thead><tr><th>Month</th><th>%</th></tr></thead><tbody><tr><td>July 19</td><td>93</td></tr><tr><td>Aug-19</td><td>97</td></tr><tr><td>Sep-19</td><td>93</td></tr></tbody></table></div>		Month	%	July 19	93	Aug-19	97	Sep-19	93			
Month	%											
July 19	93											
Aug-19	97											
Sep-19	93											

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3.2 Births Affected by Drugs

Project Aim		Start Date	Testing End Date	Progress Scale
Reduce the number of births affected by drugs by 0.6 %, by 2022		Sep 2019	Sep 2022	5 – Designing Changes
Project Manager: Simon Rayner (ADP) Project Charter Approved September 2019				
Changes Being Tested (Specify location/ test group)		Are our changes resulting in improvement?		
Improvement Data				
<div><div>No. Births Affected by Drugs</div><div><div><div></div><div>30</div></div><div><div></div><div>20</div></div><div><div></div><div>10</div></div><div><div></div><div>0</div></div></div><div><div>• 17</div></div><div><div>2015</div></div></div>		<div><div>% of Live Births Affected by Drugs</div><div><div><div></div><div>5</div></div><div><div></div><div>4</div></div><div><div></div><div>3</div></div><div><div></div><div>2</div></div><div><div></div><div>1</div></div><div><div></div><div>0</div></div></div><div><div>■ 1.5</div></div><div><div>2015</div></div></div>		
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3.3 Teenage Pregnancy

Project Aim		Start Date	Testing End Date	Progress Scale
Reduce the rate of teenage pregnancies [under 16s] across the city by 3%, by 2021 and Reduce the rate of teenage pregnancies [under 16s] in the CPP locality areas by 10% by 2021 Project Manager: Rachel Thompson (AHSCP) Project Charter Approved July 2019		Jul 2019	May 2021	5 – Designing Changes
Changes Being Tested (Specify location/ test group)		Are our changes resulting in improvement?		
Event to launch Relationships Sexual Health and Parenthood Resource.		Launch event had full attendance and was oversubscribed. Identified needs around lack of knowledge of various partners/ organisations and information to support staff working with children and young people around the RSHP the agenda was clear with feedback from the facilitators of the partner tables highlighting the lack of awareness of such key services – Improved awareness and connections were made to support some vulnerable young people. Data TBC.		
Improvement Data				
<p>No. of teenage (under 16) pregnancies across Aberdeen</p>		<p>No. of teenage (under 16) pregnancies in locality areas</p>		
<p>No. of attendees at sexual health and parenthood event</p>		<p>Knowledge of participants</p>		

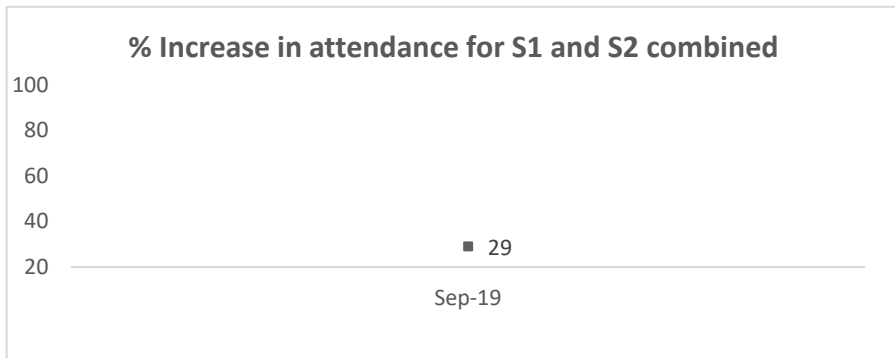
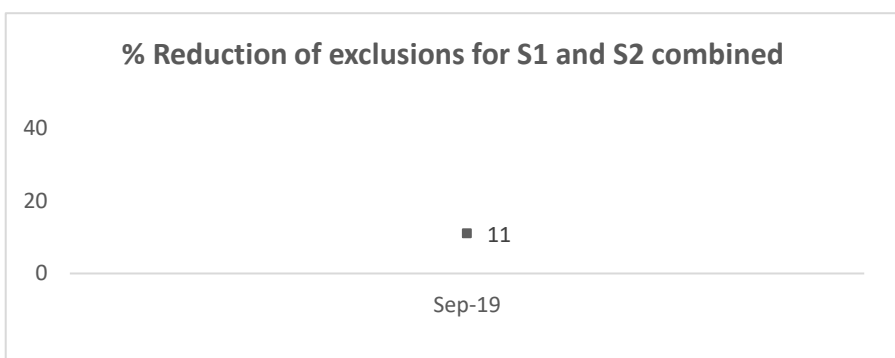
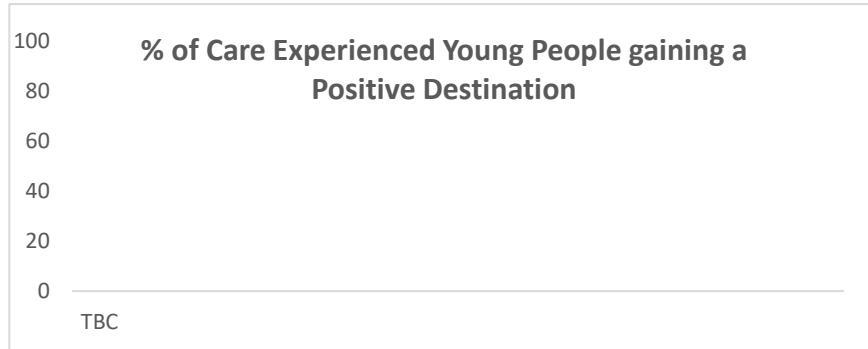
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4.1 Children's Mental Wellbeing

Project Aim		Start Date	Testing End Date	Progress Scale
Increase the confidence of school-based staff to recognise and respond to children who require support and directing them to the school Nursing Service to 90% by 2021. Increase the confidence of parents and young people to recognise and seek support in response to deteriorating mental wellbeing by 2022. Project Manager: Bill O’Hara (ACC), Lauren Mackie (ACHSCP) Project Charter Approved September 2019		Sep 2019	Dec 2022	5 – Designing Changes
Changes Being Tested (Specify location/ test group)		Are our changes resulting in improvement?		
4 sites have been identified for testing, namely: Aberdeen Grammar (which will test impact of parental engagement events during the academic year); Bridge of Don (which will test the impact of a 6 th year resilience project on the pupils involved); Bucksburn (test/s TBC); Hazlehead: (test/s TBC)		This project began in September and initial tests are still in development. These will not progress until after the October break		
Improvement Data				
<div><div><div>100</div><div>80</div><div>60</div><div>40</div><div>20</div><div>0</div></div><div><div>% School Based Staff Confident</div><div>TBC</div></div></div>		<div><div><div>100</div><div>80</div><div>60</div><div>40</div><div>20</div><div>0</div></div><div><div>% Parents Staff Confident</div><div>TBC</div></div></div>		
<div><div><div>100</div><div>80</div><div>60</div><div>40</div><div>20</div><div>0</div></div><div><div>% Pupils Confident</div><div>TBC</div></div></div>		<div><div><div>5</div><div>4</div><div>3</div><div>2</div><div>1</div><div>0</div></div><div><div>No. of appropriate referrals to the school nurse for targeted support</div><div>TBC</div></div></div>		

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5.1 Improving Education Outcomes for Care Experienced Children and Young People

Project Aim		Start Date	Testing End Date	Progress Scale								
Increase the number of care experienced young people accessing a positive and sustained destination by 25% by 2022. Project Manager: Larissa Gordon (ACC): Project Charter Approved July 2019		Jul 2019	Dec 2022	5 – Designing Changes								
Changes Being Tested (Specify location/ test group)		Are our changes resulting in improvement?										
St Machar Academy, Cohort 11 S1 pupils, 16 S2 pupils. Engagement with MCR Pathway		27 young people were identified to take part in the MCR Pathways Programme in its first cycle. Of these 19 took part (where pupils did not take part this was due to a non-return for parental consent) Pupils engaged with the MCR Pathways co-ordinator and were increasingly able to talk positively about their school experiences and showed increased attendance and decreased exclusion rates (see below) The second cycle will test on a cohort of 7 S3’s										
Improvement Data												
<div><p>% Increase in attendance for S1 and S2 combined</p><table><caption>% Increase in attendance for S1 and S2 combined</caption><tr><th>Month</th><th>% Increase</th></tr><tr><td>Sep-19</td><td>29</td></tr></table></div>		Month	% Increase	Sep-19	29	<div><p>% Reduction of exclusions for S1 and S2 combined</p><table><caption>% Reduction of exclusions for S1 and S2 combined</caption><tr><th>Month</th><th>% Reduction</th></tr><tr><td>Sep-19</td><td>11</td></tr></table></div>			Month	% Reduction	Sep-19	11
Month	% Increase											
Sep-19	29											
Month	% Reduction											
Sep-19	11											
<div><p>% of Care Experienced Young People gaining a Positive Destination</p><table><caption>% of Care Experienced Young People gaining a Positive Destination</caption><tr><th>Month</th><th>% Positive Destination</th></tr><tr><td>TBC</td><td>TBC</td></tr></table></div>		Month	% Positive Destination	TBC	TBC							
Month	% Positive Destination											
TBC	TBC											

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5.2 Kinship and Foster Care

Project Aim		Start Date	Testing End Date	Progress Scale
Increase in the number of inhouse foster and kinship placements by 2021. Project Manager: Isabel McDonnell (ACC) Project Charter Approved July 2019		Jul 2019	Dec 2022	5 – Designing Changes
Changes Being Tested (Specify location/ test group)		Are our changes resulting in improvement?		
No update provided by project team				
Improvement Data				
<div><div><div><div><div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><di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6.1 School Transitions

Project Aim		Start Date	Testing End Date	Progress Scale
Increase the number of children who effectively transition from primary to secondary school by 2021. Project Manager: Gael Ross (ACC) Project Charter Approved July 2019		Jul 2019	Apr 2022	5 – Designing Changes
Changes Being Tested (Specify location/ test group)		Are our changes resulting in improvement?		
Aberdeen Grammar ASG: Questionnaire reviewing pupils satisfaction with the transitions process		Testing still underway. Project team exploring how they intend to measure improvement.		
Improvement Data				

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6.2 Positive Destinations

Project Aim		Start Date	Testing End Date	Progress Scale																												
Increase the number of young people living in Quintiles 1,2 and 3 who achieve a sustained positive destination by working with communities to 90% 2022. Project Manager: James Simpson (ACC) Project Charter Approved July 2019		Jul 2019	Dec 2022	5 – Designing Changes																												
Changes Being Tested (Specify location/ test group)		Are our changes resulting in improvement?																														
A cohort of 12 young people attending an 8-week Career Masterclass run by SDS at St Machar Academy have been identified for testing with at the start of their programme after the October break: No changes being tested at this time, we will be reviewing the outcomes for and the degree of engagement of the current cohort (see the attendance chart below), to establish a baseline for the programme in October.		Attendance at the masterclass was consistently high until the 8 th of 11 sessions, but for a few absences (5 attributed to 4 pupils) the Masterclass participants were fully engaged (excluding 3 individuals who did not participate in the class from the outset) Engagement dropped off after this with only 3 attending the final class. A debrief session is planned on the 4 th of November to review the data and reasons for the changes to engagement																														
Improvement Data																																
<div><h3>% Positive Destinations (Citywide)</h3><table><thead><tr><th>Year</th><th>% Positive Destinations</th></tr></thead><tbody><tr><td>2013/14</td><td>91.4</td></tr><tr><td>2014/15</td><td>90.5</td></tr><tr><td>2015/16</td><td>90.5</td></tr><tr><td>2016/17</td><td>91.0</td></tr><tr><td>2017/18</td><td>91.4</td></tr></tbody></table></div>		Year	% Positive Destinations	2013/14	91.4	2014/15	90.5	2015/16	90.5	2016/17	91.0	2017/18	91.4	<div><h3>% Positive Destinations (St Machar)</h3><table><thead><tr><th>Year</th><th>% Positive Destinations</th></tr></thead><tbody><tr><td>2013/14</td><td>64</td></tr><tr><td>2014/15</td><td>70</td></tr><tr><td>2015/16</td><td>70</td></tr><tr><td>2016/17</td><td>72</td></tr><tr><td>2017/18</td><td>72.4</td></tr></tbody></table></div>			Year	% Positive Destinations	2013/14	64	2014/15	70	2015/16	70	2016/17	72	2017/18	72.4				
Year	% Positive Destinations																															
2013/14	91.4																															
2014/15	90.5																															
2015/16	90.5																															
2016/17	91.0																															
2017/18	91.4																															
Year	% Positive Destinations																															
2013/14	64																															
2014/15	70																															
2015/16	70																															
2016/17	72																															
2017/18	72.4																															
<div><h3>% Attendance at Masterclass sessions (cohort 1)</h3><table><thead><tr><th>Date</th><th>% Attendance</th></tr></thead><tbody><tr><td>26.08.19</td><td>75</td></tr><tr><td>27.08.19</td><td>75</td></tr><tr><td>02.09.19</td><td>65</td></tr><tr><td>03.09.19</td><td>75</td></tr><tr><td>09.09.19</td><td>65</td></tr><tr><td>10.09.19</td><td>50</td></tr><tr><td>17.09.19</td><td>75</td></tr><tr><td>30.09.19</td><td>85</td></tr><tr><td>01.10.19</td><td>65</td></tr><tr><td>07.10.19</td><td>55</td></tr><tr><td>08.10.19</td><td>35</td></tr></tbody></table></div>		Date	% Attendance	26.08.19	75	27.08.19	75	02.09.19	65	03.09.19	75	09.09.19	65	10.09.19	50	17.09.19	75	30.09.19	85	01.10.19	65	07.10.19	55	08.10.19	35	<div><h3>% Average attendance levels of cohorts</h3><table><thead><tr><th>Cohort</th><th>% Average attendance</th></tr></thead><tbody><tr><td>Cohort 1</td><td>65</td></tr></tbody></table></div>			Cohort	% Average attendance	Cohort 1	65
Date	% Attendance																															
26.08.19	75																															
27.08.19	75																															
02.09.19	65																															
03.09.19	75																															
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30.09.19	85																															
01.10.19	65																															
07.10.19	55																															
08.10.19	35																															
Cohort	% Average attendance																															
Cohort 1	65																															

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6.3 Foundation Apprenticeships

Project Aim		Start Date	Testing End Date	Progress Scale																				
Increase the number of young people taking up foundation apprenticeships to 142 by 2021		Jul 2019	Jan 2021	6 – Testing Underway																				
Project Manager: Nicola Graham (SDS) Project Charter Approved July 2019																								
Changes Being Tested (Specify location/ test group)		Are our changes resulting in improvement?																						
3 Test Groups established: Bridge of Don: Developing evaluation processes to capture feedback and distance travelled (learners and influencers); Early Learning and Childcare Academy: Test out the effectiveness of different awareness raising including engagements with pupils, guidance teachers; Hazlehead: Testing in discussion		Data is still being gathered; progress suspended at this time due to the SDS inspection currently underway																						
Improvement Data																								
<div><p>No. Foundation Apprenticeships</p><table><thead><tr><th>Year</th><th>No. Foundation Apprenticeships</th></tr></thead><tbody><tr><td>2016-18</td><td>21</td></tr><tr><td>2017-19</td><td>31</td></tr><tr><td>2018-20</td><td>24</td></tr><tr><td>2019 - 21</td><td>98</td></tr></tbody></table></div>		Year	No. Foundation Apprenticeships	2016-18	21	2017-19	31	2018-20	24	2019 - 21	98	<div><p>% Schools participating in FAs</p><table><thead><tr><th>Year</th><th>% Schools participating in FAs</th></tr></thead><tbody><tr><td>2016 - 18</td><td>10</td></tr><tr><td>2017 - 19</td><td>80</td></tr><tr><td>2018 - 20</td><td>75</td></tr><tr><td>2019 - 21</td><td>95</td></tr></tbody></table></div>			Year	% Schools participating in FAs	2016 - 18	10	2017 - 19	80	2018 - 20	75	2019 - 21	95
Year	No. Foundation Apprenticeships																							
2016-18	21																							
2017-19	31																							
2018-20	24																							
2019 - 21	98																							
Year	% Schools participating in FAs																							
2016 - 18	10																							
2017 - 19	80																							
2018 - 20	75																							
2019 - 21	95																							
<div><p>No. Young People completing a FA</p><p>TBC</p></div>		<div><p>% of individuals who have moved into a sustained positive destination</p><p>TBC</p></div>																						

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6.4 Parenting Pathways

Project Aim		Start Date	Testing End Date	Progress Scale
Increase the number of opportunities for parents and carers to gain an insight into how to meaningfully contribute to the educational progress of their children and young people by 30% by 2021		Sep 2019	Jul 2021	5 – Designing Changes
Project Manager: Alex Duncan (ACC) Project Charter Approved September 2019				
Changes Being Tested (Specify location/ test group)		Are our changes resulting in improvement?		
Parental Engagement sessions being tested at St Machar Academy. A first session was carried out to test the feedback and effectiveness of the event to establish if further events in this format should take place.		Participants completed a satisfaction survey on how relevant they found the session on the topics of: Wider Achievement; Numeracy; Learning to use Technology; Curriculum Pathways. Overall feedback was positive will all but one participant rating the relevance of each topic as quite or very relevant		
Improvement Data				
<div><div>No. of Opportunities for Parental Involvement</div><div><div></div><div>Insert Date</div></div></div>		<div><div>How relevant did you find the workshops?</div><div><div></div><div>VeryQuiteA LittleNot at All</div></div><div><div></div><div>Wider Achievement / Extra CurricularNumeracy WorkshopLearning using TechnologyCurriculum Pathways</div></div></div>		

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6.5 Winter Leavers

Project Aim		Start Date	Testing End Date	Progress Scale
Reduce the number of winter leavers with no positive destination by 50% by 2021. Project Manager: Leona McDermid (Foyer) Project Charter Approved September 2019		Sep 2019	Dec 2021	5 – Designing Changes
Changes Being Tested (Specify location/ test group)		Are our changes resulting in improvement?		
No update provided by project team				
Improvement Data				
<div><div>No. Winter Leavers with no Positive Destination</div><div><div><div>100</div><div>80</div><div>60</div><div>40</div><div>20</div><div>0</div></div><div><div>• 50</div></div><div>2018/19</div></div></div>				

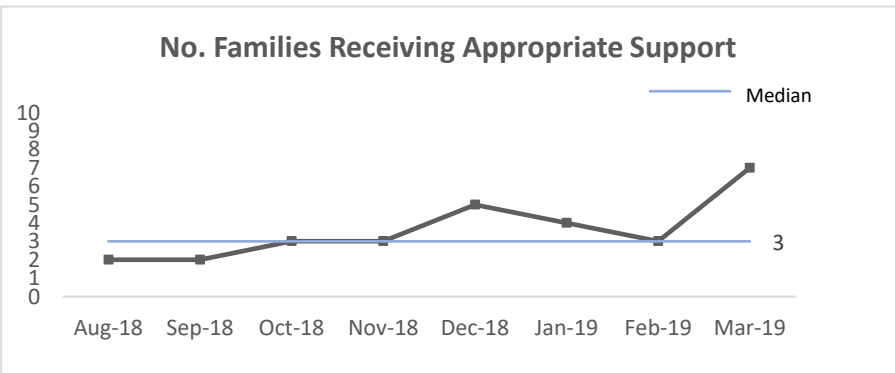
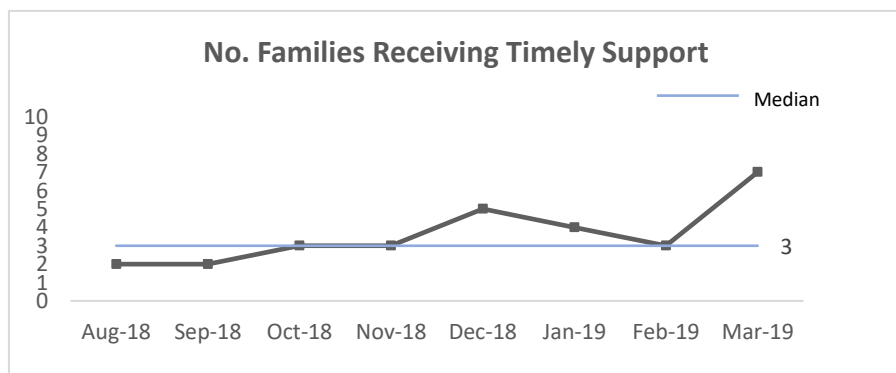
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9.1 Diversion from Prosecution

Project Aim		Start Date	Testing End Date	Progress Scale																																							
Extend the multi-agency problem solving approach to all 16 and 17 year olds charged with an offence to reduce the likelihood of reoffending which could lead to a conviction y 2021; <u>and</u> Increase the number of cases of people appropriately diverted from prosecution by 2021. Project Manager: Claire Duncan, HSCP Project Charter Approved Sep 2019		Sep 2019	Mar 2020	6 – Testing Underway																																							
Changes Being Tested (Specify location/ test group)		Are our changes resulting in improvement?																																									
The following changes are being tested City Wide: <ul style="list-style-type: none">• Map of data sharing processes• Single point of contact in Police Scotland Aberdeen Division and CJSWS• Data recording mechanism by CJSW• Training/awareness-raising input on Diversion from Prosecution		This project began in April 18 as part of the LOIP approved in 2016. There is evidence that the change ideas tested so far are having some impact with average referrals increasing from 14 per quarter to 18. Our aim is to increase referrals to an average of 21 per quarter to support the achievement of our overall aim.																																									
Improvement Data																																											
<div><h3>No. 16-25s Referred for Diversion</h3><table><thead><tr><th>Quarter</th><th>Year Range</th><th>Number of Referrals</th></tr></thead><tbody><tr><td>Q1</td><td>16-17</td><td>22</td></tr><tr><td>Q2</td><td>16-17</td><td>6</td></tr><tr><td>Q3</td><td>16-17</td><td>13</td></tr><tr><td>Q4</td><td>16-17</td><td>9</td></tr><tr><td>Q1</td><td>17-18</td><td>15</td></tr><tr><td>Q2</td><td>17-18</td><td>18</td></tr><tr><td>Q3</td><td>17-18</td><td>12</td></tr><tr><td>Q4</td><td>17-18</td><td>20</td></tr><tr><td>Q1</td><td>18-19</td><td>10</td></tr><tr><td>Q2</td><td>18-19</td><td>13</td></tr><tr><td>Q3</td><td>18-19</td><td>18</td></tr><tr><td>Q4</td><td>18-19</td><td>27</td></tr></tbody></table></div>		Quarter	Year Range	Number of Referrals	Q1	16-17	22	Q2	16-17	6	Q3	16-17	13	Q4	16-17	9	Q1	17-18	15	Q2	17-18	18	Q3	17-18	12	Q4	17-18	20	Q1	18-19	10	Q2	18-19	13	Q3	18-19	18	Q4	18-19	27	<div><h3>% of 16-17 years olds charged with an offence receiving a multi-agency problem solving approach</h3><p>Insert Date</p></div>		
Quarter	Year Range	Number of Referrals																																									
Q1	16-17	22																																									
Q2	16-17	6																																									
Q3	16-17	13																																									
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Q2	18-19	13																																									
Q3	18-19	18																																									
Q4	18-19	27																																									
<div><h3>% of 16-17 year olds reoffending</h3><p>Insert Date</p></div>		<div><h3>Insert Title: E.g. No. of Partnership Staff Receiving Training?</h3><p>Insert Date</p></div>																																									

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10.1 Support for Families

Project Aim	Start Date	Testing End Date	Progress Scale																																				
Increase the number of family members of people in HMP Grampian and HMYOI Polmont who received appropriate and timely support from Families Outside, Family Centre & Help Hub (Action for Children), and Alcohol & Drugs Action by 20% by 2021. Project Manager: Susan Morrison, ACVO Project Charter Approved July 2018	July 2019	Sep 2021	6 – Testing Underway																																				
Changes Being Tested (Specify location/ test group)	Are our changes resulting in improvement?																																						
	This project first began in August 18 as part of the LOIP approved in 2016. However, it has stalled since the withdrawal of funding for Action for Children who run the Family Centre and Help Hub at HMP Grampian. No changes are currently being tested.																																						
Improvement Data																																							
<div><p>No. Families Receiving Appropriate Support</p><table><thead><tr><th>Month</th><th>No. Families</th></tr></thead><tbody><tr><td>Aug-18</td><td>2</td></tr><tr><td>Sep-18</td><td>2</td></tr><tr><td>Oct-18</td><td>3</td></tr><tr><td>Nov-18</td><td>3</td></tr><tr><td>Dec-18</td><td>5</td></tr><tr><td>Jan-19</td><td>4</td></tr><tr><td>Feb-19</td><td>3</td></tr><tr><td>Mar-19</td><td>7</td></tr></tbody></table></div>	Month	No. Families	Aug-18	2	Sep-18	2	Oct-18	3	Nov-18	3	Dec-18	5	Jan-19	4	Feb-19	3	Mar-19	7	<div><p>No. Families Receiving Timely Support</p><table><thead><tr><th>Month</th><th>No. Families</th></tr></thead><tbody><tr><td>Aug-18</td><td>2</td></tr><tr><td>Sep-18</td><td>2</td></tr><tr><td>Oct-18</td><td>3</td></tr><tr><td>Nov-18</td><td>3</td></tr><tr><td>Dec-18</td><td>5</td></tr><tr><td>Jan-19</td><td>4</td></tr><tr><td>Feb-19</td><td>3</td></tr><tr><td>Mar-19</td><td>7</td></tr></tbody></table></div>			Month	No. Families	Aug-18	2	Sep-18	2	Oct-18	3	Nov-18	3	Dec-18	5	Jan-19	4	Feb-19	3	Mar-19	7
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Mar-19	7																																						

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10.2: Pathways to Employment

Project Aim		Start Date	Testing End Date	Progress Scale																																																												
Increase to 30 in total, the number of individuals who are on a custodial sentence, on a Community Payback Order with a Supervision Requirement, or who have been Diverted from Prosecution who are being supported to make progress on the Employability Pipeline by September 2021		July 2019	Sep 2021	7 - Initial indications of improvement																																																												
Project Manager: Nicola Graham, SDS Project Charter Approved Feb 2018																																																																
Changes Being Tested (Specify location/ test group)		Are our changes resulting in improvement?																																																														
Testing was planned, via appointments with two clients, of a ‘Plan, Do, Review log’ on which individuals’ progress can be recorded so that they can see progress over time. Unfortunately, the appointments with both clients had to be rearranged – one of the clients found temporary employment – and have been rearranged but have not yet taken place.		This project first began in July 2018 as part of the LOIP approved in 2016. We refreshed the aim in July 2019 and have achieved almost 50% so far with 12 individuals referred to the MWTE project to-date. On average, one person a month is being referred to the MWTE project. In order to increase the number of referrals, partners are going to test ways of embedding the change ideas into their systems. The withdrawal by the Scottish Prison Service of the Throughcare Support Service is likely to have an impact on the number and capacity of partners involved.																																																														
Improvement Data																																																																
<div><h3>Total No. Individuals Supported Through MWTE</h3><table><thead><tr><th>Month</th><th>Count</th></tr></thead><tbody><tr><td>Jul-18</td><td>1</td></tr><tr><td>Aug-18</td><td>2</td></tr><tr><td>Sep-18</td><td>4</td></tr><tr><td>Oct-18</td><td>5</td></tr><tr><td>Nov-18</td><td>6</td></tr><tr><td>Dec-18</td><td>7</td></tr><tr><td>Jan-19</td><td>7</td></tr><tr><td>Feb-19</td><td>8</td></tr><tr><td>Mar-19</td><td>8</td></tr><tr><td>Apr-19</td><td>8</td></tr><tr><td>May-19</td><td>8</td></tr><tr><td>Jun-19</td><td>10</td></tr><tr><td>Jul-19</td><td>11</td></tr><tr><td>Aug-19</td><td>12</td></tr></tbody></table></div>		Month	Count	Jul-18	1	Aug-18	2	Sep-18	4	Oct-18	5	Nov-18	6	Dec-18	7	Jan-19	7	Feb-19	8	Mar-19	8	Apr-19	8	May-19	8	Jun-19	10	Jul-19	11	Aug-19	12	<div><h3>No. Referrals to MWTE by Month</h3><table><thead><tr><th>Month</th><th>Count</th></tr></thead><tbody><tr><td>Jul-18</td><td>1</td></tr><tr><td>Aug-18</td><td>1</td></tr><tr><td>Sep-18</td><td>2</td></tr><tr><td>Oct-18</td><td>1</td></tr><tr><td>Nov-18</td><td>1</td></tr><tr><td>Dec-18</td><td>1</td></tr><tr><td>Jan-19</td><td>0</td></tr><tr><td>Feb-19</td><td>1</td></tr><tr><td>Mar-19</td><td>0</td></tr><tr><td>Apr-19</td><td>0</td></tr><tr><td>May-19</td><td>0</td></tr><tr><td>Jun-19</td><td>2</td></tr><tr><td>Jul-19</td><td>1</td></tr><tr><td>Aug-19</td><td>1</td></tr></tbody></table></div>			Month	Count	Jul-18	1	Aug-18	1	Sep-18	2	Oct-18	1	Nov-18	1	Dec-18	1	Jan-19	0	Feb-19	1	Mar-19	0	Apr-19	0	May-19	0	Jun-19	2	Jul-19	1	Aug-19	1
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<div><h3>Total No. Individuals Remaining Engaged</h3><table><thead><tr><th>Month</th><th>Count</th></tr></thead><tbody><tr><td>Jul-18</td><td>1</td></tr><tr><td>Aug-18</td><td>2</td></tr><tr><td>Sep-18</td><td>2</td></tr><tr><td>Oct-18</td><td>3</td></tr><tr><td>Nov-18</td><td>3</td></tr><tr><td>Dec-18</td><td>1</td></tr><tr><td>Jan-19</td><td>1</td></tr><tr><td>Feb-19</td><td>2</td></tr><tr><td>Mar-19</td><td>5</td></tr><tr><td>Apr-19</td><td>5</td></tr><tr><td>May-19</td><td>5</td></tr></tbody></table></div>		Month	Count	Jul-18	1	Aug-18	2	Sep-18	2	Oct-18	3	Nov-18	3	Dec-18	1	Jan-19	1	Feb-19	2	Mar-19	5	Apr-19	5	May-19	5	<div><h3>Insert Title</h3><p>Insert date</p></div>																																						
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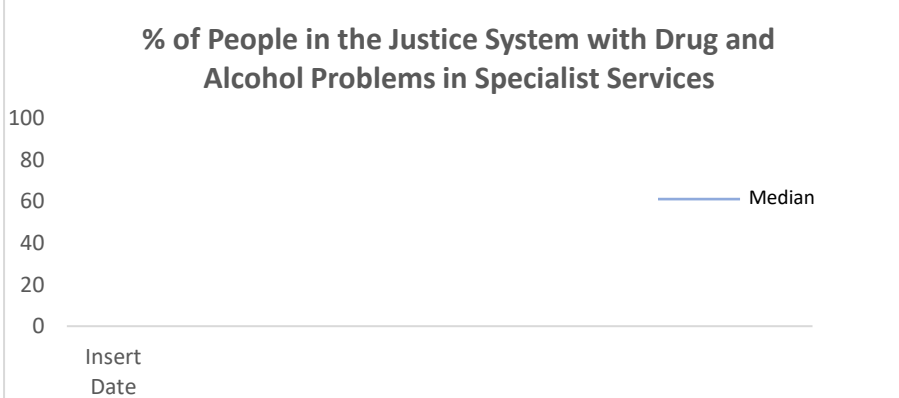
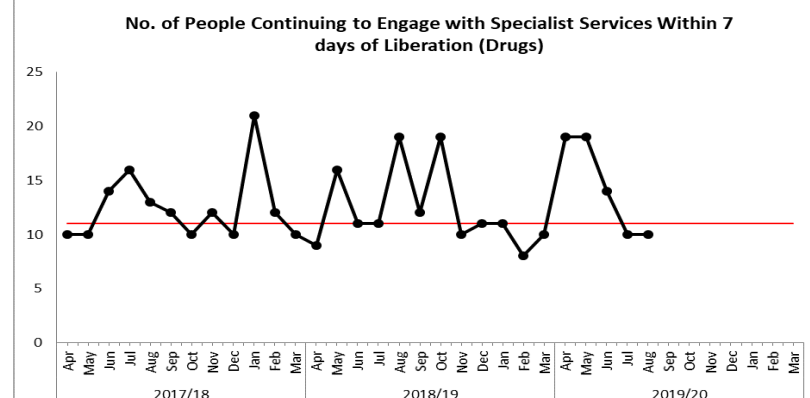
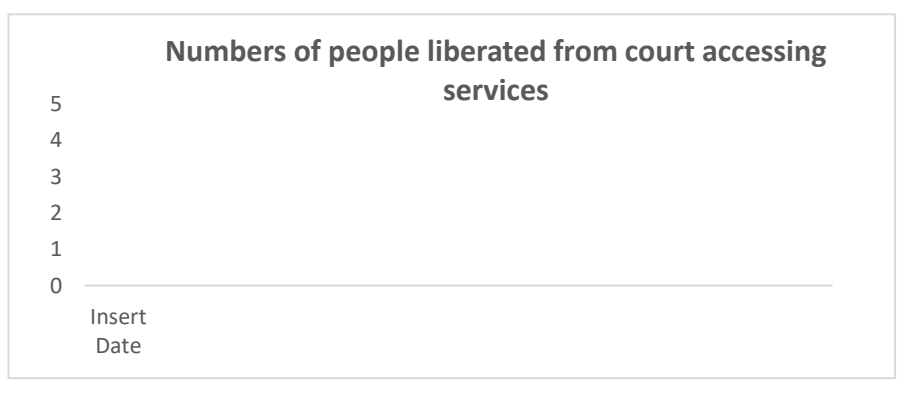
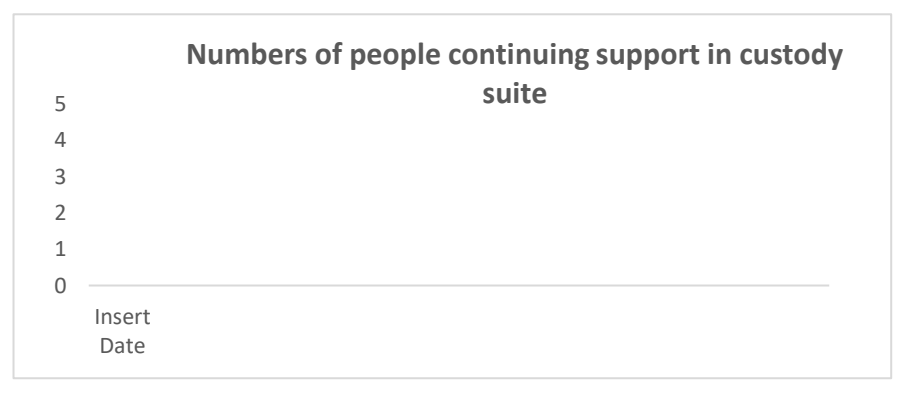
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10.3 Cuckooing

Project Aim		Start Date	Testing End Date	Progress Scale																																																																		
Increase the number of individuals who are involved in cuckooing incidents who undertake effective interventions or who are referred to relevant support services in priority localities by 2021.		July 2019	May 2020	6 – Testing Underway																																																																		
Project Manager: George Nixon, Police Scotland Project Charter approved 1 July 19																																																																						
Changes Being Tested (Specify location/ test group)		Are our changes resulting in improvement?																																																																				
The following changes are being tested City Wide: <ul style="list-style-type: none">• Mechanisms for raising awareness with public/local communities (eg leaflet drops, SHMU radio/newsletters)• ‘Lead professional’ approach for individuals involved• Regular ‘operational’ cuckooing meetings involving partners (Cuckooing Initiative Operational Group) to review incidents		As partner relationships have become established and knowledge has been increased, the number of incidents reported has increased. Similarly, the number of visits completed has also increased during this time. A similar steady increase has been seen in relation to the numbers undertaking interventions. The number referred to support services does not reflect this, however victims are often already involved with services and do not require a new referral. Across the city, 48% of those identified as being cuckooing victims are currently undertaking an intervention.																																																																				
Improvement Data																																																																						
<div><h3>No. of Individuals Who Undertake Interventions</h3><table><thead><tr><th>Month</th><th>Median</th><th>Actual</th></tr></thead><tbody><tr><td>Jul-19</td><td>7</td><td>7</td></tr><tr><td>Aug-19</td><td>7</td><td>9</td></tr><tr><td>Sep-19</td><td>7</td><td>11</td></tr><tr><td>Oct-19</td><td>7</td><td>12</td></tr></tbody></table></div>		Month	Median	Actual	Jul-19	7	7	Aug-19	7	9	Sep-19	7	11	Oct-19	7	12	<div><h3>No. of Individuals Referred to Support Services</h3><table><thead><tr><th>Month</th><th>Median</th><th>Actual</th></tr></thead><tbody><tr><td>Jul-19</td><td>2</td><td>0</td></tr><tr><td>Aug-19</td><td>2</td><td>2</td></tr><tr><td>Sep-19</td><td>2</td><td>2</td></tr><tr><td>Oct-19</td><td>2</td><td>2</td></tr></tbody></table></div>			Month	Median	Actual	Jul-19	2	0	Aug-19	2	2	Sep-19	2	2	Oct-19	2	2																																				
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<div><h3>No. of Cuckooing Incidents Reported</h3><table><thead><tr><th>Month</th><th>Median</th><th>Actual</th></tr></thead><tbody><tr><td>Jul-18</td><td>4</td><td>4</td></tr><tr><td>Aug-18</td><td>4</td><td>4</td></tr><tr><td>Sep-18</td><td>4</td><td>4</td></tr><tr><td>Oct-18</td><td>4</td><td>4</td></tr><tr><td>Nov-18</td><td>4</td><td>5</td></tr><tr><td>Dec-18</td><td>4</td><td>3</td></tr><tr><td>Jan-19</td><td>4</td><td>4</td></tr><tr><td>Feb-19</td><td>4</td><td>4</td></tr><tr><td>Mar-19</td><td>4</td><td>3</td></tr><tr><td>Apr-19</td><td>4</td><td>5</td></tr><tr><td>May-19</td><td>4</td><td>3</td></tr><tr><td>Jun-19</td><td>4</td><td>4</td></tr><tr><td>Jul-19</td><td>4</td><td>4</td></tr><tr><td>Aug-19</td><td>4</td><td>10</td></tr><tr><td>Sep-19</td><td>4</td><td>9</td></tr><tr><td>Oct-19</td><td>4</td><td></td></tr></tbody></table></div>		Month	Median	Actual	Jul-18	4	4	Aug-18	4	4	Sep-18	4	4	Oct-18	4	4	Nov-18	4	5	Dec-18	4	3	Jan-19	4	4	Feb-19	4	4	Mar-19	4	3	Apr-19	4	5	May-19	4	3	Jun-19	4	4	Jul-19	4	4	Aug-19	4	10	Sep-19	4	9	Oct-19	4		<div><h3>Number of Visits Carried Out</h3><table><thead><tr><th>Month</th><th>Median</th><th>Actual</th></tr></thead><tbody><tr><td>Jul-19</td><td>8</td><td>4</td></tr><tr><td>Aug-19</td><td>8</td><td>5</td></tr><tr><td>Sep-19</td><td>8</td><td>10</td></tr><tr><td>Oct-19</td><td>8</td><td>12</td></tr></tbody></table></div>			Month	Median	Actual	Jul-19	8	4	Aug-19	8	5	Sep-19	8	10	Oct-19	8	12
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10.4 Specialist Substance Misuse Services

Project Aim		Start Date	Testing End Date	Progress Scale
Increase the uptake and retention of people in the Justice System with drug and alcohol problems in specialist services by 100% by 2021. Project Manager: Simon Rayner, ADP Project Charter approved 1 July 19		July 2019	Jan 2020	5 – Designing Changes
Changes Being Tested (Specify location/ test group)		Are our changes resulting in improvement?		
<ul style="list-style-type: none">Funding of a link worker in Kittybrewster custody and recruitment underwayClear process being trialled to improve case management on liberation from Court using the same systems and to notify ASAP of those liberated where return to HMP was expected.Discussions underway between custody nursing/ link working at police custody as to how prescribing can continue in custody		We do not yet have the evidence of impact of our change ideas.		
Improvement Data				
<div><h3>% of People in the Justice System with Drug and Alcohol Problems in Specialist Services</h3></div>		<div><h3>No. of People Continuing to Engage with Specialist Services Within 7 days of Liberation (Drugs)</h3></div>		
<div><h3>Numbers of people liberated from court accessing services</h3></div>		<div><h3>Numbers of people continuing support in custody suite</h3></div>		

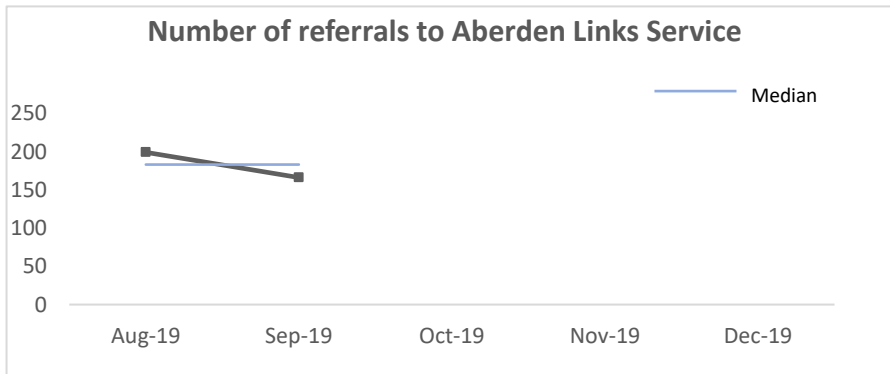
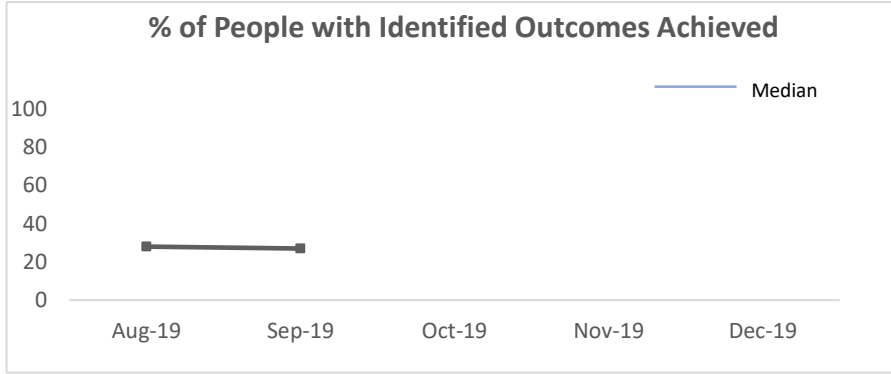
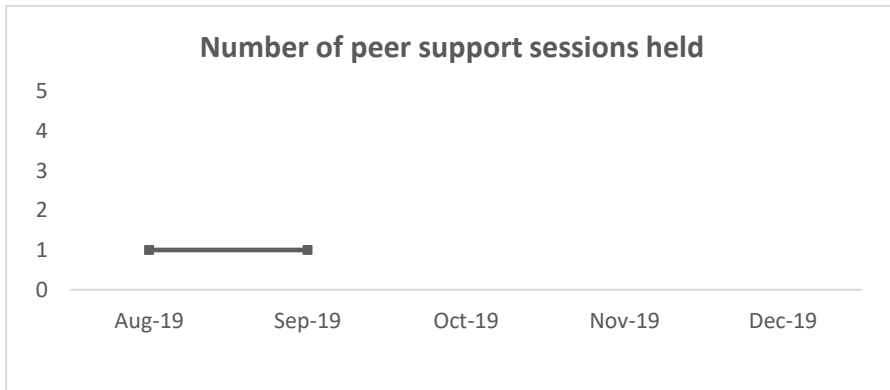
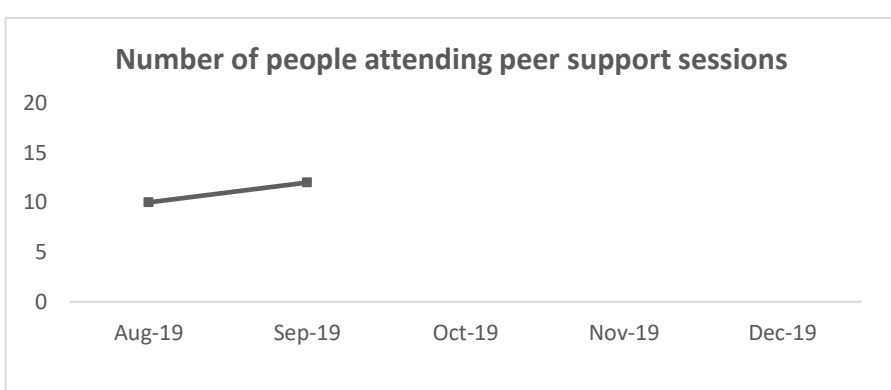
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11.1 Uptake of Activities

Project Aim		Start Date	Testing End Date	Progress Scale																																								
Increase uptake of a range of activities that enable people with long term conditions to manage their health and well-being by 2021. Project Manager: Keith Gerrard (Sport Aberdeen) Project Charter Approved July 2019		July 2019	March 2020	6 - Testing Underway																																								
Changes Being Tested (Specify location/ test group)		Are our changes resulting in improvement?																																										
The following change ideas are being tested City wide: <ul style="list-style-type: none">• Increase number of instructors with specialist GP referral qualifications• 14 Additional classes added to Sport Aberdeen’s Move More programme• Living Well with Diabetes Peer Support Group• New First Steps classes added to Walk Aberdeen		We are currently putting systems in place to gather data which tells us whether our changes are resulting in improvement and are likely to achieve our aim.																																										
Improvement Data																																												
<div><h3>No of People with Long Term Conditions Taking Up Physical Activities</h3><table><thead><tr><th>Month</th><th>Count</th></tr></thead><tbody><tr><td>July</td><td>75</td></tr><tr><td>Aug</td><td>75</td></tr><tr><td>Sept</td><td>75</td></tr><tr><td>Oct</td><td>75</td></tr><tr><td>Nov</td><td>75</td></tr><tr><td>Dec</td><td>75</td></tr><tr><td>Jan</td><td>75</td></tr><tr><td>Feb</td><td>75</td></tr><tr><td>Mar</td><td>75</td></tr></tbody></table></div>		Month	Count	July	75	Aug	75	Sept	75	Oct	75	Nov	75	Dec	75	Jan	75	Feb	75	Mar	75	<div><h3>No. of People with Long Term Conditions Participating in Walk Aberdeen</h3><table><thead><tr><th>Month</th><th>Count</th></tr></thead><tbody><tr><td>July</td><td>10</td></tr><tr><td>Aug</td><td>10</td></tr><tr><td>Sept</td><td>10</td></tr><tr><td>Oct</td><td>10</td></tr><tr><td>Nov</td><td>10</td></tr><tr><td>Dec</td><td>10</td></tr><tr><td>Jan</td><td>10</td></tr><tr><td>Feb</td><td>10</td></tr><tr><td>Mar</td><td>10</td></tr></tbody></table></div>			Month	Count	July	10	Aug	10	Sept	10	Oct	10	Nov	10	Dec	10	Jan	10	Feb	10	Mar	10
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<div><h3>No. of Living Well with Diabetes Members Taking Up Physical Activity (data being checked)</h3><table><thead><tr><th>Month</th><th>Count</th></tr></thead><tbody><tr><td>July</td><td>1</td></tr><tr><td>Sept</td><td>1</td></tr><tr><td>Oct</td><td>1</td></tr><tr><td>Nov</td><td>1</td></tr><tr><td>Dec</td><td>1</td></tr><tr><td>Jan</td><td>1</td></tr><tr><td>Feb</td><td>1</td></tr></tbody></table></div>		Month	Count	July	1	Sept	1	Oct	1	Nov	1	Dec	1	Jan	1	Feb	1	<div><h3>% of Sport Aberdeen Instructors with Specialist GP Referral Qualifications (All SA staff: self employed and contacted)</h3><table><thead><tr><th>Month</th><th>Percentage</th></tr></thead><tbody><tr><td>July</td><td>7</td></tr><tr><td>Aug</td><td>7</td></tr><tr><td>Sept</td><td>7</td></tr><tr><td>Oct</td><td>7</td></tr><tr><td>Nov</td><td>7</td></tr><tr><td>Dec</td><td>7</td></tr><tr><td>Jan</td><td>7</td></tr><tr><td>Feb</td><td>7</td></tr><tr><td>Mar</td><td>7</td></tr></tbody></table></div>			Month	Percentage	July	7	Aug	7	Sept	7	Oct	7	Nov	7	Dec	7	Jan	7	Feb	7	Mar	7				
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11.2 Aberdeen Link Services

Project Aim		Start Date	Testing End Date	Progress Scale																		
Extend the link working approach across primary care to support 3,000 people attain their own identified outcomes by 2021. Project Manager: Chris Smillie, HSCP Project Charter Approved Sep 2019		Sep 2019	Jan 2020	6 – Testing Underway																		
Changes Being Tested (Specify location/ test group)		Are our changes resulting in improvement?																				
<ul style="list-style-type: none">Test Peer Support sessions with Link Practitioner Team on a monthly basis using PDSA over a 3-month period		Peer support sessions have been delivered on a monthly basis by the Link Practitioner teams. LP locality teams have been involved in the planning, design with the focus of the peer support session based on the needs identified through their working practice. Link Practitioner are reporting that they can use the peer support to share ideas and challenges in a supportive environment.																				
Improvement Data																						
<div><h3>Number of referrals to Aberdeen Links Service</h3><table><caption>Number of referrals to Aberdeen Links Service</caption><thead><tr><th>Month</th><th>Actual</th><th>Median</th></tr></thead><tbody><tr><td>Aug-19</td><td>200</td><td>180</td></tr><tr><td>Sep-19</td><td>170</td><td>160</td></tr></tbody></table></div>		Month	Actual	Median	Aug-19	200	180	Sep-19	170	160	<div><h3>% of People with Identified Outcomes Achieved</h3><table><caption>% of People with Identified Outcomes Achieved</caption><thead><tr><th>Month</th><th>Actual</th><th>Median</th></tr></thead><tbody><tr><td>Aug-19</td><td>28</td><td>28</td></tr><tr><td>Sep-19</td><td>28</td><td>28</td></tr></tbody></table></div>			Month	Actual	Median	Aug-19	28	28	Sep-19	28	28
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Aug-19	200	180																				
Sep-19	170	160																				
Month	Actual	Median																				
Aug-19	28	28																				
Sep-19	28	28																				
<div><h3>Number of peer support sessions held</h3><table><caption>Number of peer support sessions held</caption><thead><tr><th>Month</th><th>Actual</th><th>Median</th></tr></thead><tbody><tr><td>Aug-19</td><td>1</td><td>1</td></tr><tr><td>Sep-19</td><td>1</td><td>1</td></tr></tbody></table></div>		Month	Actual	Median	Aug-19	1	1	Sep-19	1	1	<div><h3>Number of people attending peer support sessions</h3><table><caption>Number of people attending peer support sessions</caption><thead><tr><th>Month</th><th>Actual</th></tr></thead><tbody><tr><td>Aug-19</td><td>10</td></tr><tr><td>Sep-19</td><td>12</td></tr></tbody></table></div>			Month	Actual	Aug-19	10	Sep-19	12			
Month	Actual	Median																				
Aug-19	1	1																				
Sep-19	1	1																				
Month	Actual																					
Aug-19	10																					
Sep-19	12																					

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11.3 Reduce Obesity

Project Aim		Start Date	Testing End Date	Progress Scale
To reduce the percentage of men and women who are obese in Aberdeen City to 20% by 2021. Project Manager: Chris Littlejohn, NHS Project Charter Approved Sep 2019		Sep 2019	Sep 2020	5 – Designing Changes
Changes Being Tested (Specify location/ test group)		Are our changes resulting in improvement?		
		No update received.		
Improvement Data				
<div><div><div><div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></d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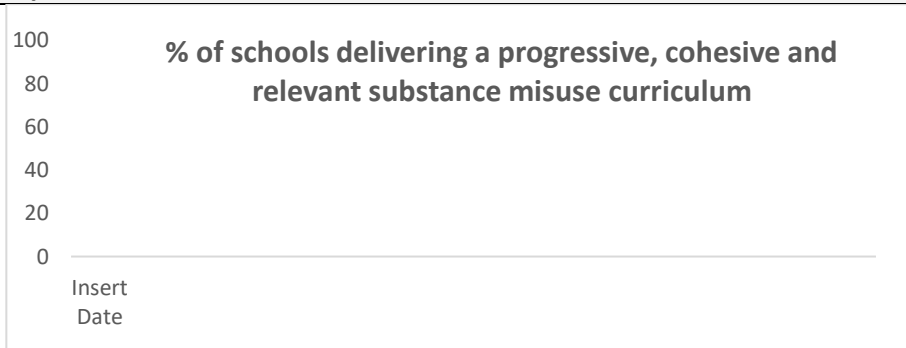
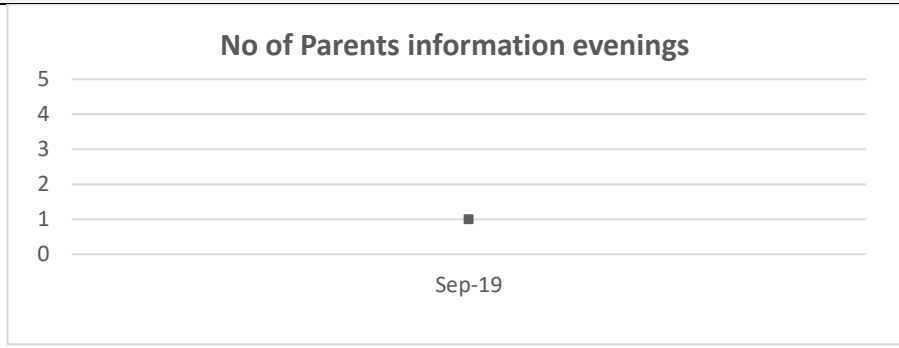


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12.1 Care Experienced Children Substance Misuse

Project Aim		Start Date	Testing End Date	Progress Scale
Increase the % of care experienced children and young people receiving educational support and input on alcohol and drugs issues by 2021 Project Manager: Simon Rayner (ADP) Project Charter Approved September 2019		Sep 2019	Dec 2020	5 – Designing Changes
Changes Being Tested (Specify location/ test group)		Are our changes resulting in improvement?		
No update received.				
Improvement Data				
<div> <div> 100 90 80 70 60 50 40 30 20 10 0 </div> <div> % of Care experienced Children and Young People Receiving Educational Input </div> <div> <hr/> Insert Date </div> </div>		<div> <div> 5 4 3 2 1 0 </div> <div> Insert Title </div> <div> <hr/> Insert date </div> </div>		
<div> <div> 5 4 3 2 1 0 </div> <div> Insert Title </div> <div> <hr/> Insert date </div> </div>		<div> <div> 5 4 3 2 1 0 </div> <div> Insert Title </div> <div> <hr/> Insert date </div> </div>		

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12.2 School Curriculum for Substance Misuse

Project Aim		Start Date	Testing End Date	Progress Scale
100% of schools have a progressive, cohesive and relevant substance misuse curriculum by 2021 Project Manager: Simon Rayner (ADP)/ Lesley Stopani (ACC) Project Charter Approved September 2019		Sep 2019	Apr 2020	5 – Designing Changes
Changes Being Tested (Specify location/ test group) <ul style="list-style-type: none">Upskilling parents/carers and wider community to enable them to reinforce messages delivered as part of the substance misuse curriculumEmploy a guidance teacher to develop a range of substance misuse resources as part of the curriculum with the aim of educating young people on the hazards of alcohol and drug use and addressing stigma.		Are our changes resulting in improvement? <p>A parents evening was held in Hillview Church on 17th September with approximately 80 attendees. The evening consisted of 4 information sessions on Cyber safety, Alcohol, Drugs and Mental health all in regards to understanding how to help young people face these challenges. This involved local and national organisations and included Police Scotland, ACC, ADP, NHS, Local churches and a local councillor. Feedback from attendees is very positive and is being evaluated and will inform next steps. Other areas have also expressed an interest in holding similar events. Discussions have started re employment of guidance teacher post and Job description.</p>		
Improvement Data				
				
				


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12.3 Reduce Fatal Drug Overdose

Project Aim		Start Date	Testing End Date	Progress Scale																																										
Reduce the incidence of fatal drug overdose by innovative developments and increasing the distribution of naloxone by 10% year on year by 2021		Sep 2019	Dec 2020	5 – Designing Changes																																										
Project Manager: Tara Shivaji (NHS)/Simon Rayner (ADP) Project Charter Approved September 2019																																														
Changes Being Tested (Specify location/ test group)		Are our changes resulting in improvement?																																												
<ul style="list-style-type: none">Introduce and increase the number of community overdose champions Test of change in TorryMedia campaign to raise awareness of naloxone to address stigma and provide information on how to become a naloxone trainer		We do yet have the data to understand whether these changes are having the intended impact. A data sharing protocol will be completed to allow us to gather data to understand impact. A meeting will take place in November to discuss the media campaign to raise awareness.																																												
Improvement Data																																														
<div><p>No. of Fatal Drug Overdoses</p><table><tr><th>Year</th><th>No. of Fatal Drug Overdoses</th></tr><tr><td>2009</td><td>27</td></tr><tr><td>2010</td><td>31</td></tr><tr><td>2011</td><td>29</td></tr><tr><td>2012</td><td>16</td></tr><tr><td>2013</td><td>24</td></tr><tr><td>2014</td><td>26</td></tr><tr><td>2015</td><td>45</td></tr><tr><td>2016</td><td>46</td></tr><tr><td>2017</td><td>54</td></tr><tr><td>2018</td><td>52</td></tr></table></div>		Year	No. of Fatal Drug Overdoses	2009	27	2010	31	2011	29	2012	16	2013	24	2014	26	2015	45	2016	46	2017	54	2018	52	<div><p>Total No. of Naloxone Kits Supplied</p><table><tr><th>Year</th><th>Q1</th><th>Q2</th><th>Q3</th><th>Q4</th></tr><tr><td>2017/18</td><td>170</td><td>80</td><td>280</td><td>160</td></tr><tr><td>2018/19</td><td>150</td><td>160</td><td>430</td><td>140</td></tr><tr><td>2019/20</td><td>110</td><td></td><td></td><td></td></tr></table></div>			Year	Q1	Q2	Q3	Q4	2017/18	170	80	280	160	2018/19	150	160	430	140	2019/20	110			
Year	No. of Fatal Drug Overdoses																																													
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<div><p>No. of Naloxone Kits Reported as Being Used</p><table><tr><th>Year</th><th>Q1</th><th>Q2</th><th>Q3</th><th>Q4</th></tr><tr><td>2017/18</td><td>24</td><td>15</td><td>28</td><td>29</td></tr><tr><td>2018/19</td><td>23</td><td>26</td><td>36</td><td>15</td></tr><tr><td>2019/20</td><td>16</td><td></td><td></td><td></td></tr></table></div>		Year	Q1	Q2	Q3	Q4	2017/18	24	15	28	29	2018/19	23	26	36	15	2019/20	16				<div><p>Number of Community Naloxone champions</p><p>Insert date</p></div>																								
Year	Q1	Q2	Q3	Q4																																										
2017/18	24	15	28	29																																										
2018/19	23	26	36	15																																										
2019/20	16																																													

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13.1 Workplaces Growing Together

Project Aim		Start Date	Testing End Date	Progress Scale
Increase community food growing in schools, communities and workplaces by 2021. Project Manager: Steven Shaw, ACC Project Charter Approved July 2019		July 2019	Mar 2020	5 – Designing Changes
Changes Being Tested (Specify location/ test group)		Are our changes resulting in improvement?		
At this stage in the change we are testing is whether a high-profile awareness event encourages an increase of food growing in workplaces?		Our first awareness event was on 7 Oct, where we played a prominent role at the Grow, Cook, Eat Conference. We wanted to use CEOs or influential people to get 6 organisations to pledge support and sign up for workplace growing. We managed to get three organisations signing up to workplace growing (ACC, NHS and Scottish Fire and Rescue) and all their leads were filmed pledging their support. NHS film https://www.youtube.com/watch?v=64FmWe2AeOw There are other serious expressions of interest following the conference and will these be followed up on over the next few weeks.		
Improvement Data				
<div><div>No. of Community Growing Spaces</div><div><div><div>5</div><div>4</div><div>3</div><div>2</div><div>1</div><div>0</div></div><div><div>Insert Date</div></div></div></div>		<div><div>No. Organisations Signed up for Food Growing</div><div><div><div>5</div><div>4</div><div>3</div><div>2</div><div>1</div><div>0</div></div><div><div>■ 3</div></div><div><div>Oct 2019</div></div></div></div>		
<div><div>No. of Expressions of Interest in Participating in Food Growing Activities</div><div><div><div>5</div><div>4</div><div>3</div><div>2</div><div>1</div><div>0</div></div><div><div>Oct 2019</div></div></div></div>		<div><div>Environmentally friendly firefighters</div></div>		

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14.1 Community Led Resilience Plans

Project Aim		Start Date	Testing End Date	Progress Scale
Community led resilience plans in place for areas most vulnerable to flooding by 2021. Project Manager: Dawn Schultz, ACC Project Charter Approved July 2019		July 2019	May 2020	5 – Designing Changes
Changes Being Tested (Specify location/ test group)		Are our changes resulting in improvement?		
Identify community champions for resilience, through engagement with networks and community councils.		Our Project Manager is not yet in post and Andy Buchan is our interim lead. Unfortunately we are slightly delayed in starting due to unplanned absence. However progress has been made in establishing meetings and contacts and we expect to have completed the above stages by the end of November 2019.		
Improvement Data				
<p>No Community Led Resilience Plans Developed</p> <p>5 4 3 2 1 0</p> <p>Insert Date</p>		<p>% of Areas Most Vulnerable to Flooding with a Resilience Plan in Place</p> <p>100 80 60 40 20 0</p> <p>Insert Date</p>		
<p>Insert Title</p> <p>5 4 3 2 1 0</p> <p>Insert Date</p>		<p>Insert Title</p> <p>5 4 3 2 1 0</p> <p>Insert Date</p>		

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16.1: Asset Transfer and Participation Requests

Project Aim		Start Date	End Date	Progress Scale										
100% of all Asset Transfer Requests and Participation Requests are seen through to a satisfactory conclusion by December 2020. Project Manager: Jonathan Smith, Civic Forum Project Charter approved Feb 2018		July 2019	Dec 2020	5										
Changes Being Tested		Are our changes resulting in improvement?												
<ul style="list-style-type: none">• New request forms to CPA for PR and ATRs to be used for all Partners• Information Handbook for communities including tailored guidance to support Communities in Participation and/ or formal requests• All new materials uploaded to new Participation Page on CPA website• Single ‘Point-of-Contact’ Email address for requests• Initial Training for Council staff on how to deal with requests (To be later rolled out to any additional CPP staff, as required)• Awareness raising and engagement with key community groups		The baseline data currently available relates to <u>formal requests</u> reported by Aberdeen City Council. This project will seek to understand the totality of requests being made to core CPP Partners to demonstrate commitment of the Partnership to the Community Empowerment (Scotland) Act 2015. We are aware that a significant number of expressions of interest are being positively resolved outwith the formal legislative process, including Long-Term Lease & Transfer of Ownership. It is our intention that this data will be collected on a clearly defined schedule, with planned updates on volume and experiences of requests across the Partnership.												
Improvement Data														
<div><p>No. of Participation Requests Received</p><table><thead><tr><th>Date</th><th>No. of Requests</th></tr></thead><tbody><tr><td>24-04-18</td><td>1</td></tr><tr><td>18-03-19</td><td>1</td></tr></tbody></table></div>		Date	No. of Requests	24-04-18	1	18-03-19	1	<div><p>No. Asset Transfer Request Received</p><table><thead><tr><th>Date</th><th>No. of Requests</th></tr></thead><tbody><tr><td>31-07-18</td><td>1</td></tr></tbody></table></div>			Date	No. of Requests	31-07-18	1
Date	No. of Requests													
24-04-18	1													
18-03-19	1													
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31-07-18	1													
<div><p>No. PR Enquiries Received</p><table><thead><tr><th>Date</th><th>No. of Enquiries</th></tr></thead><tbody><tr><td>TBC</td><td>TBC</td></tr></tbody></table></div>		Date	No. of Enquiries	TBC	TBC	<div><p>No. Asset Transfer Enquiries Received</p><table><thead><tr><th>Date</th><th>No. of Enquiries</th></tr></thead><tbody><tr><td>TBC</td><td>TBC</td></tr></tbody></table></div>			Date	No. of Enquiries	TBC	TBC		
Date	No. of Enquiries													
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Date	No. of Enquiries													
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Update for the CPA Management Group as per action 7 (iv) from the CPA Board on 9/9/2019

27-30 month health visitor review

Introduction

A core ambition in Aberdeen City's LOIP is to support every child, irrespective of their circumstances, to grow, develop and reach their full potential. Our stretch outcome for child development (Outcome 3) includes an improvement aim to increase the number of 27-30 month reviews completed for eligible children by 5.2% by 2021. Whilst acknowledging the contribution that this will make towards child development, the improvement efforts involve Health Visitors and do not rely on input from other Partners. Consequently, due to the single agency nature of this improvement, this paper proposes that it be removed from the LOIP. In doing so, it does not change the need for focused effort in this area and the remainder of the paper describes the issues at hand and the actions that need and are being taken by the NHS.

Situation

Detailed analyses of 27-30 month review data for Grampian have previously been undertaken in response to a possible lack of 'concerns' being detected across the area. These analyses, and subsequent discussions, provided a range of possible reasons as to why this finding **may not** be due to a lack of identification of 'concerns', but could not rule this out. This paper aims to provide insights into the strengths and limitations of this data, with a view to discussing how to make use of it in the future.

Background

Following the roll out of the 27-30 month review in 2013, and subsequent data release in 2014, it was noted that Grampian was picking up a significantly low proportion of 'concerns' when compared to the Scottish average. It was suggested that this could be due to the lack of use of a validated tool to make the initial assessment, as most (but not all) other boards were using at least one of a number of available tools in the first instance.

Over a period of time, work was undertaken to perform increasingly complex analyses to break down the data and assess the implications for children in Grampian, and its 3 HSCPs. This work reached a number of conclusions, and made a number of recommendations, but it is not clear to what extent these were acted upon, and whether any measures that may have been taken are still in place.

The analyses that were undertaken were specifically in relation to assessment of children against the developmental domains, as opposed to 'coverage' and 'timeliness of assessments'. Although the original detailed analyses are now out of date, there has been some monitoring of the data over subsequent years, and some of the patterns which were initially observed are still apparent.

Assessment

Based on the original analyses and some subsequent data monitoring, the following assessment was made:

- Across Grampian, the proportion of children who have 'concerns' identified is consistently lower than in other health boards. This has been more pronounced in Aberdeenshire, but is evident across the 3 HSCP areas;
- There are 3 possible reasons for this – that it represents a true difference (i.e. Grampian has fewer children with developmental issues), a lack of identification of real concerns (i.e. in Grampian, we are not appropriately identifying developmental issues that exist), or 'data anomalies' (i.e. is due to the way the data is collected and analysed);

- The detailed analyses suggested that data anomalies may be a significant issue, and that there was not therefore strong evidence to support a lack of identification, but this could not be conclusively determined. However, local discussions/anecdotal evidence also suggested that developmental issues in children were not being missed (and having to be detected later in life);
- A major contributor to this theory was that Grampian has had a much higher amount of incomplete data than most other health boards. Attempts were made to address this locally (as alluded to above), but the rate of incomplete information remains significant, and so reviewing these local arrangements may be worthwhile;
- ISD releases show that incomplete data entry is also a significant problem in other health boards. This makes accurate comparisons even more problematic;
- It is therefore suggested that these data can only really be used to make accurate comparisons, and draw useful conclusions, when all health boards are collecting the same data more consistently and completely.

Previous SBARs, which describe the original analyses and the more detailed findings of these, are available on request.

Current actions

Following discussion at the Children and Young People Community Nursing Implementation Group, the following actions are taking place:

- Communication has been made to Health Visiting Teams through line management structures to remind them of the importance in completing the 27 month review forms
- Incomplete forms are being returned to Health Visiting teams and team leaders to monitor. This is happening over a 3 month timeframe
- Continuous monitoring of improvement at Grampian and Partnership level and reporting through NHS performance and governance systems

Jillian Evans, on behalf of Susan Webb, Director of Public Health, Oct 2019

Full acknowledgement of report to Dr Simon Hilton, Consultant in Public Health Medicine



Community Planning Aberdeen

Progress Report	Locality Planning
Lead Officer	Derek McGowan, Chief Officer – Early Intervention and Community Empowerment
Report Author	Neil Carnegie, Communities and Housing Area Manager
Date of Report	10 October 2019
Governance Group	Management Group

Purpose of the Report

This report provides an update on Locality Planning and development of Locality Planning Annual Reports for 2018/19.

Summary of Key Information

1 BACKGROUND

1.1 Community Planning Aberdeen has agreed three Priority Localities. These are localities where we have identified people residing there experience significantly poorer outcomes which result from socio-economic disadvantage. The Priority Localities are:

3.1.1 Torry

3.1.2 Woodside, Tillydrone and Seaton

3.1.3 Middlefield, Cummings Park, Northfield, Heathryfold and Mastrick

3.2 Three Locality Partnerships have been established to oversee delivery of each Locality Plan. The plans were agreed in 2017 by each Locality Partnership and Community Planning Aberdeen.

3.3 The Community Planning Aberdeen Outcome Management and Improvement Framework makes a commitment to produce annual progress reports for our Locality Plans. This is in line with the Community Empowerment (Scotland) Act 2015 which requires Community Planning Aberdeen to report progress against Locality Plans annually for each period 1 April to 31 March.

2. Delivery of Improvement Projects in Priority Localities

- 2.1 Locality Partnerships reviewed LOIP improvement projects in the refreshed 2019 version against locality needs and priorities. Locality Partnerships then made requests to Outcome Improvement Groups (OIGs) to take account of their needs and priorities for improvement activity to be tested on an area basis.
- 2.2 The OIGs duly considered these preferences and Appendix A sets out 2019/20 LOIP improvement projects and highlights which are being tested in Priority Localities. Eight improvement projects are being tested in Torry, seven in Seaton, Woodside and Tillydrone, and in Middlefield, Cummings Park, Northfield, Heathryfold and Mastrick 2 **(TBC)**.
- 2.3 Given that these projects reflect the priorities of the Locality Partnerships and the significant potential impact they should make realise, our locality community development teams have prioritised their activities in recent months to support these projects.
- 2.4 Locality Partnerships have continued to develop and implement improvement projects in support of respective Locality Plans. The following improvement projects are being delivered or are in development.

Priority Locality	Improvement Project
Torry	Increasing uptake of free school meals
	Oral Health and Pantry under Development
	Community Branding and Fundraising
Woodside, Tillydrone and Seaton	Tillydrone Speedwatch
	Youth Work Mentoring
Middlefield, Cummings Park, Northfield, Heathryfold and Mastrick	Middlefield Corners (environmental improvements and food growing)
	The Cubby at Cummings Park (expanding availability of affordable food)
	Encouraging physical activity among users of ADA services

- 2.5 Locality improvement projects shall continue to be reported through the locality plan improvement tracker to future meetings.

3. Locality Plan Annual Reports

- 3.1 Three annual reports are currently being drafted. Progress has been delayed due to challenges collecting all performance indicator data. Collection of data is currently being undertaken by the Council's Business Intelligence Unit and it is anticipated that this will be provided by the end of October 2019 and complete draft annual reports will be available by mid-November 2019.
- 3.2 To enable the annual reports to be submitted to the Board on 2 December 2019 we would propose circulating the draft versions to the Management Group for consultation during November 2019. These reports will also need to be approved by Locality Partnerships prior to the Board meeting.
- 3.3 For information and to help demonstrate the extent of locality planning activity on-going Appendix 2 is the current incomplete draft of the Torry Locality Plan Annual Report 2018/19.

4. Locality Plan Reviews

- 4.1 The management group should give consideration to supporting a refresh of Locality Plans in 2020/21 with a view to ensuring outcomes remain relevant and to set out a clear programme of improvement projects, as has been achieved for the refreshed LOIP.
- 4.2 A review of staffing and structures is on-going at the Council and consideration is being given to resources required and configuration that can maximise delivery of locality planning.

5. NEXT STEPS

5.1

Key Milestone	Timescale
Complete draft locality plan annual reports	By 15 November 2019
Consult Management Group on draft annual reports	From 15 November 2019
Locality Partnership approval for annual reports	By 30 November 2019
Refresh Locality Plans	1 April to 30 June 2020

Recommendations for Action

It is recommended that members of the Group:

- i) Note the current Locality Planning activity.

- ii) Agree the process set out for consulting and reporting Locality Plan Annual Reports.
- iii) Request a further report setting out proposals for refreshing Locality Plans in consultation with the three Locality Partnerships.

Opportunities and Risks

The Community Empowerment (Scotland) Act 2015 places a duty to publish locality planning annual reports.

Consultation

The following people were consulted in the preparation of this report:

Paul Tytler, Locality Inclusion Manager
Martin Smith, Locality Inclusion Manager
Jo Mackie, Locality Inclusion Manager
Michelle Cochlan, Community Planning Manager

Contact details:

Neil Carnegie
Communities and Housing Area Manager
Aberdeen City Council

Tel: 07793 365906
Email: ncarnegie@aberdeencity.gov.uk

COMMUNITY PLANNING ABERDEEN IMPROVEMENT PROJECTS 2019

PROSPEROUS ECONOMY

Aberdeen Prospers Group

Group Leaders Chair: Matt Lockley, ACC VC: Allison Carrington, SDS	Assigned Lead Level Improvement Adviser: Matt Lockley (Also Chair), ACC	Assigned Data Adviser: Jamie Coventry, ACC
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Projects starting in 2019		Locality for priority testing
<i>Stretch Outcome 1. 10% increase in employment across priority and volume growth sectors by 2026</i>		
Aim: Increase the number of SVQ level 4 qualifications achieved in ICT and Digital by 10% by 2021. Project Manager: Allison Carrington (SDS)/ Duncan Abernethy (Nescol) Project charter to CPA Board: July 2019		
Aim: Stimulate a 5% increase in the number of start-up businesses in growth sectors by 2021. Project Manager: Roz Taylor (Elevator) / Martin Barry (SE) Project charter to CPA Board: Sep 2019		Seaton, Tillydrone, Woodside
Aim: Increase the number of people employed in growth sectors by 5% by 2021. Project Manager: Allison Carrington (SDS) / Martin Barry (SE) / Kirsty Jarman (DWP) Project charter to CPA Board: Sep 2019		Seaton, Tillydrone, Woodside
<i>Stretch Outcome 2. 90% of working people in Living Wage employment by 2026</i>		
Increase employer sign up to the Real Living Wage by 2021. and year on year to achieve Real Living Wage City Status by 2026 Project Manager: Martin Barry (SE) / Kirsty Jarman (DWP) Project charter to CPA Board: July 2019		
Increase the impact and measured value of Partnership wide community benefits programme by 2022. Project Manager: Lori Manson (ACC) / Jonathan Smith (Civic Forum) Project charter to CPA Board: July 2019		
Increase the % of people in Aberdeen who feel comfortable using digital tools by 2021. Project Manager: Allison Carrington (SDS)/ Andrew Howe (ACC) Project charter to CPA Board: July 2019		
Increase the number of people from priority groups (care experienced young people, people with convictions, people with housing need) employed by public sector partners by 2021. Project Manager: Matt Lockley (ACC) Project charter to CPA Board: Sep 2019		Torry

PROSPEROUS PEOPLE

Integrated Children's Services

Group Leaders	Assigned Lead Level	Assigned Data Adviser(s):
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Integrated Children's Services Chair: Rob Polkinghorne, ACC VC: Neil Cowie, Nescol	Improvement Adviser(s): Kelly Hickman, ACC Jim Coyle, Scottish Government Sacha Will, ACC	James Simpson, ACC Reyna Stewart, ACC Rosemary Hardwick, ACC Catriona Mallia, ACC
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Projects starting in 2019		Proposed Locality for priority testing
<i>Stretch Outcome 3. 95% of children (0-5 years) will reach their expected developmental milestones by the time of their child health reviews by 2026</i>		
Reduce the rate of teenage pregnancies [under 16s] by 3%, by 2021. Project Manager: Racheal Thompson, NHSG Project charter to CPA Board: July 2019		
Increase the number of pregnant young people who are able to remain in education during pregnancy by 50%, by 2022 Project Manager: TBC Project charter to CPA Board: July 2019		
Reduce the rate of teenage pregnancies [under 16s] in the CPP locality areas by 10% by 2021. Project Manager: Racheal Thompson, NHSG Project charter to CPA Board: July 2019		Seaton, Tillydrone, Woodside Torry
Increase the number of families who request additional support and receive an offer of an appropriate service within 30 days of receipt of the Child's Plan, to 80%, by 2021. Project Manager: Eleanor McEwan, Homestart Project charter to CPA Board: July 19		
Increase in the MMR vaccine uptake for children at 24 months by 3.9%, by 2020 Project Manager: Lisa Lawrie/Nicola Anderson, NHSG Project charter to CPA Board: July 2019		
Increase the number of 27-30 month reviews completed for eligible children by 5.2%, by 2021. Project Manager: Lisa Lawrie/Nicola Anderson, NHSG Project charter to CPA Board: July 2019		
Reduce the number of pregnant mothers who smoke by 10% by 2022 Project Manager: Jenny Gordon, NHSG Project charter to CPA Board: July 2019		
Reduce the number of babies exposed to second-hand smoke (at 6-8 week review) by 10% by 2022 Project Manager: Jenny Gordon, NHSG Project charter to CPA Board: July 2019		
Increase in the uptake of Healthy Start Scheme and Vitamins by 4%, by April 2020 Project Manager: Emma Williams, NHSG Project charter to CPA Board: September 2019		Torry
Reduce the number of births affected by drugs by 0.6 %, by 2022 Project Manager: Simon Raynor, HSCP Project charter to CPA Board: September 2019		Torry
<i>Stretch Outcome 4. 90% of children and young people will report that they feel mentally well by 2026</i>		
Increase the confidence of parents and young people to recognise and seek support in response to deteriorating mental wellbeing by 2022. Project Manager: Elsbeth Clark, NHSG Project charter to CPA Board: Sep 19		
Increase the confidence of school-based staff to recognise and		

Projects starting in 2019		Proposed Locality for priority testing
respond to children who require support and directing them to the school Nursing Service to 90%, by 2021. Project Manager: Cliff Mckay/ Bill O'Hara, ACC Project charter to CPA Board: Sep 19		
Increase the support provided by the school Nursing service to children and young people with escalating mental wellbeing concerns by 50% by 2022 Project Manager: Elaine Allan, NHSG Project charter to CPA Board: Dec 19		
<i>Stretch Outcome 5. 95% of care experienced children and young people will have the same levels of attainment in education, emotional wellbeing, and positive destinations as their peers by 2026</i>		
Increase the number of care experienced young people accessing a positive and sustained destination by 25% by 2022 Project Manager: Larissa Gordon, ACC Project charter to CPA Board: July 2019		
Increase in the number of inhouse foster and kinship placements by 2021. Project Manager: Isabel McDonnell/Tam Walker, ACC Project charter to CPA Board: July 2019		
Increase number of staff, including carers working with care experienced children and young people trained in trauma skills and knowledge, to 80% by 2021. Project Manager: Isabel McDonnell, ACC Project charter to CPA Board: Dec 2019		
Increase the number of children and young people remaining in a placement between 16-18 year by 2021. Project Manager: Andrea McGill/ Isabel McDonnell, ACC Project charter to CPA Board: Dec 2019		
Reduce the number children who experience more than 1 placement over a year by 2022. Project Manager: Isobel McDonnell, ACC Project charter to CPA Board: Dec 2019		
Increase the number of care experienced people who receive appropriate support when accessing their records by 2022 Project Manager: Gaynor Clarke, ACC Project charter to CPA Board: Dec 2019		
<i>Stretch Outcome 6. 95% of children living in our priority localities will sustain a positive destination upon leaving school by 2026</i>		
Increase the no. young people who effectively transition from primary school to secondary school by 2021. Project Manager: Gael Ross, ACC Project charter to CPA Board: July 2019		
Increase the number of young people taking up foundation apprenticeships to 142 by 2021. Project Manager: Nicola Graham, SDS Project charter to CPA Board: July 2019		
Increase the number of partners supporting delivery of the Senior Phase by 10% by 2021. Project Manager: Nicola Graham, SDS Project charter to CPA Board: July 2019		
Increase the number of opportunities for parents and carers to gain an insight into how to meaningfully contribute to the educational		Seaton, Tillydrone, Woodside

Projects starting in 2019		Proposed Locality for priority testing
progress of their children and young people by 30% by 2021. Project Manager: Allison Horne, ACC Project charter to CPA Board: July 2019		
Increase the number of young people living in Quintiles 1,2 and 3 who achieve a sustained positive destination by working with communities to 90% 2022 Project Manager: James Simpson, ACC Project charter to CPA Board: July 2019		
Increase the range and number of accredited courses being provided by schools & partners by 25% by 2021. Project Manager: Eleanor Sheppard, ACC Project charter to CPA Board: September 2019		
Reduce the number of winter leavers with no positive destination by 50% by 2021. Project Manager: Leona McDermid, The Foyer Project charter to CPA Board: September 2019		
<i>Stretch Outcome 7. Child Friendly City which supports all children to prosper and engage actively with their communities by 2026</i>		
Achieve badges in: Health Equality and Inclusiveness; Participation; and 3 more to be identified by 2022 Project Manager: Alison Cameron, Police Scotland Date: September 2019		
<i>Stretch Outcome 8. 25% fewer young people (under 18) charged with an offence by 2026 (Community Justice Group/ ICS)</i>		
Reduce the number of young people identified as having indicators of being at risk of being excluded from school by 2021. Project Manager: Graeme Simpson, ACC Project charter to CPA Board: Sep 2019		

Community Justice Group

Group Leaders Community Justice Group Chair: Derek McGowan, ACC VC: Elaine Logue, Police Scotland	Assigned Lead Level Improvement Adviser(s): Val Vertigans, ACC	Assigned Data Adviser(s): TBC
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Projects starting in 2019		Proposed Locality for priority testing
Stretch Outcome 8. 25% fewer young people (under 18) charged with an offence by 2026 (Community Justice Group/ ICS)		
Increase by 20% the number of young people identified as being at risk of becoming involved in offending behaviour who are engaged in targeted community-based activities by 2021. Project Manager: Derek McGowan Project charter to CPA Board: Sep 2019		
Stretch Outcome 9. 25% fewer people receiving a first ever Court conviction each year by 2026		
Increase the number of cases of people appropriately diverted from prosecution by 2021. Project Manager: Claire Duncan, HSCP Project charter to CPA Board: N/A Project continued from 2018		
Reduce instances of anti-social behaviour as a result of appropriate and effective interventions in targeted areas by 10% by 2021. Project Manager: Brian Cumming, Police Scotland Project charter to CPA Board: Sep 2019		Torry Middlefield, Cummings Park, Northfield, Heathryfold and Mastrick
Extend the multi-agency problem solving approach to all 16 and 17 year olds charged with an offence to reduce the likelihood of reoffending which could lead to a conviction by 2021. Project Manager: TBC Project charter to CPA Board: Sep 2019		
Stretch Outcome 10. 2% fewer people reconvicted within one year of receiving a community or custodial sentence by 2026		
Increase no. of individuals who are on a custodial sentence, CPO Supervision or Diversion from Prosecution are being supported to make progress on the Employability Pipeline by 2021. Project Manager: Nicola Graham, SDS Project charter to CPA Board: N/A, Project continued from 2018		
Increase the number of family members of people in HMP Grampian and HMYOI Polmont who received appropriate and timely support from Families Outside, Family Centre & Help Hub (Action for Children), and Alcohol & Drugs Action by 20% by 2021. Project Manager: Susan Morrison, ACVO Project charter to CPA Board: N/A, Project continued from 2018		
Increase the number of individuals who are involved in cuckooing* incidents who undertake effective interventions or who are referred to relevant support services in priority localities by 2021. Project Manager: Fionnuala McPhail, PS Project charter to CPA Board: July 2019		

Projects starting in 2019		Proposed Locality for priority testing
Increase the uptake and retention of people in the Justice System with drug and alcohol problems in specialist services by 100% by 2021. Project Manager: Simon Rayner, ADP Project charter to CPA Board: July 2019		
Increase number of young people who need support in relation to trauma and bereavement having access to such support by 2021. Project Manager: Jane Fletcher, NHSG Project charter to CPA Board: Dec 2019		
Increase in number of calls by Criminal Justice professionals for advice/support to an expert helpline Project Manager: Claire Duncan Project charter to CPA Board: Dec 2019		

Resilient, Included, Supported Group

Group Leaders Resilient, Included, Supported Chair: Sandra Ross VC: Derek McGowan, ACC	Assigned Lead Level Improvement Adviser(s): Stephen McNamee, HSCP	Assigned Data Adviser(s): TBC
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Projects starting in 2019	Project Manager(s) QI trained?	Proposed Locality for priority testing
<i>Stretch Outcome 11. Healthy life expectancy (time lived in good health) is five years longer by 2026</i>		
Increase uptake of a range of activities that enable people with long term conditions to manage their health and well-being by 2021. Project Manager: Keith Gerrard, Sport Aberdeen Project charter to CPA Board: July 2019		Torry
Extend link working approach across primary care to support 3,000 people to attain their own identified outcomes by 2021. Project Manager: Jenny McCann, HSCP Project charter to CPA Board: July 2019		
Reduce % of men and women who are obese to 20% by 2021. Project Manager: Chris Littlejohn, NHSG Project charter to CPA Board: Sep 2019		Torry
Increase opportunities for people who are retired to continue and increase their contribution to communities by 10% by 2021. Project Manager: Jane Russell, ACVO Project charter to CPA Board: Sep 2019		
Increase by 25% year on year, the number of people who have benefited from a Making Every Opportunity Count conversation or intervention Project Manager: Linda Leighton Beck, HSCP Project charter to CPA Board: Sep 2019		
Improve health and wellbeing outcomes for at least 50% of homeless people participating in the Housing First programme by 2021. Project Manager: Julie Somers, HSCP Project charter to CPA Board: Dec 2019		
Increase the number of people with autism who are supported to be in education, employment or training by 2021. Project Manager: Jenny Rae, HSCP		

Projects starting in 2019	Project Manager(s) QI trained?	Proposed Locality for priority testing
Project charter to CPA Board: Dec 2019		

Alcohol and Drugs Partnership

Group Leaders Chair: Richard Craig VC: Alex Purdie, SFRS	Assigned Lead Level Improvement Adviser(s):	Assigned Data Adviser(s): TBC
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Projects starting in 2019	Project Manager(s) QI trained?	Proposed Locality for priority testing
<i>Stretch Outcome 12. Rate of harmful levels of alcohol consumption reduced by 4% and drug related deaths lower than Scotland by 2026</i>		
Increase the % of Care experienced children and young people receiving educational and support input on alcohol/ drugs issues by 2021. Project Manager: Simon Rayner, HSCP/ Tam Walker, ACC Project charter to CPA Board: Sep 2019		
100% of schools have a progressive, cohesive and relevant substance misuse curriculum by 2021. Project Manager: Simon Rayner, HSCP / Lesley Stopani, ACC Project charter to CPA Board: Sep 2019		
Reduce the incidence of fatal drug overdose through innovative developments and by increasing the distribution of naloxone by 10% year on year by 2021. Project Manager: Simon Rayner, HSCP / Tara Shivaji, NHSG Project charter to CPA Board: Sep 19		Seaton, Tillydrone, Woodside Torry
Increase number of alcohol brief interventions delivered by Primary Care providers and other professionals by 100% by 2021. Project Manager: Tara Shivaji, NHSG Project charter to CPA Board: Dec 2019		
Increase the number of Number of alcohol licensed premises awarded Best Bar None status by 2021. Project Manager: Kenny McGeough, Police Scotland Project charter to CPA Board: Dec 2019		
Increase opportunities for individuals who have been at risk of Blood Borne Viruses, being tested and accessing treatment by 2021. Project Manager: Simon Rayner HSCP/ Lisa Allerton Project charter to CPA Board: Dec 2019		

PROSPEROUS PLACE

Sustainable City Group

Group Leaders Chair: Jillian Evans, NHSG VC: Gale Beattie, ACC	Assigned Lead Level Improvement Adviser(s): TBC Dr Stephen Close, NHS (For project only)	Assigned Data Adviser(s): TBC
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Projects starting in 2019	Project Manager(s) QI trained?	Proposed Locality for priority testing
<i>Stretch Outcome 13. No one in Aberdeen will go without food due to poverty by 2026</i>		
Increase community food growing in schools, communities and workplaces by 2021. Project Manager: Steven Shaw, ACC Project charter to CPA Board: Sep 2019		Middlefield, Cummings Park, Northfield, Heathryfold and Mastrick
<i>Stretch outcome 14. Addressing climate change by reducing Aberdeen's carbon emissions by 42.5% by 2026 and adapting to the impacts of our changing climate</i>		
Community led resilience plans in place for areas most vulnerable to flooding by 2021. Project Manager: Andy Buchan, SFRS Project charter to CPA Board: July 2019		
Community led resilience plans in place across all areas by 2026 Project Manager: Andy Buchan, SFRS Project charter to CPA Board: July 2019		
Increase % of people who walk as main mode of travel to 31% by 2021. Project Manager: Kelly Wiltshire, Nestrans Project charter to CPA Board: Dec 2019		
Increase % of people who cycle as main mode of travel to 3% by 2021. Project Manager: Kelly Wiltshire, Nestrans Project charter to CPA Board: Dec 2019		

COMMUNITY ENGAGEMENT

Community Engagement Group

Group Leaders Chair: Darren Riddell, SFRS VC: Jonathan Smith, Civic Forum	Assigned Lead Level Improvement Adviser(s): Sacha Will	Assigned Data Adviser(s): TBC
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Projects starting in 2019		Proposed Locality for priority testing
Participation and Asset Transfer Requests Project Manager: Jonathan Smith, Civic Forum Project charter to CPA Board: N/A Continued from 2018		



Torry Locality Report – 2018/2019



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INTRODUCTION

From Community Representatives on the Locality Partnership

As Torry residents, we feel privileged to be members of the Torry Locality Partnership.

In our second year we have continued to strive for the people of Torry, along and equally, with the Locality Partnership members. Together we have played and will continue to play an active role in the selection and development of the outcomes of the LOIP projects and deliver a range of projects and Improvement Projects in the Locality.

Working alongside our partners has been good experience, resulting in positive outcomes for some of the projects that we have been involved in.

Working with a range of partners has been informative and has given us a greater overview of issues that not only effect the community of Torry but city wide. This has given us the opportunity to work together with partners, to ensure the delivery of positive outcomes that meet the needs of our Community.

passionate about Torry confident
respectful supportive
non-judgemental
team player fair
analytical friendly
willing to compromise
reliable represent wider community
willing to learn new things
& take on board new ideas
action-focused
welcoming forward-thinking committed
care about your community
sensible organised

We want a Locality Partnership which is active, inclusive and delivers action. This means that:

- A good cross-section of community interests are represented.
- A wider range of voices are heard that represent the community make up of Torry
- Fresh thinking and ideas contribute to the work of the Partnership.
- Better decisions are made (which address community priorities) and these decisions turn into joint action
- People feel they have ownership and influence over the work of the Partnership.
- The wider community is better-connected into the work of the Partnership and can influence and deliver on the Locality Plan
- There are clear relationships with other community organisations

Looking forward, we plan to continue to work closely with our colleagues in the Locality Partnership to reach common goals that will enhance the lives of Torry residents.

Links to wider Aberdeen Community Planning Partnership

A developing strength of the Torry Locality Partnership is in encouraging partners to focus time and resources to locally identified priorities in Torry. In particular, with the refresh of the LOIP city wide Partnership groups have been encouraged to develop and pilot 'improvement projects' in the priority Localities. The Torry Locality Partnership have engaged with the process to ensure resources are directed to Torry to address locally identified priorities. A key advantage of this approach is the involvement of members of the Locality Partnership, particularly the community representatives, in shaping and designing the projects with partners

A number of improvement projects are at various stages of development and delivery. Some are referenced elsewhere in this report but in summary these include the following aims:-

- Increasing uptake of a range of activities that enable people with long term conditions to manage their health and wellbeing by 10% by March 2021 – this project focuses on increasing the range of opportunities, removing barriers to participation and increasing encouragement and support to take up opportunities
- Increase the number of people from priority groups (care experienced young people, people with convictions, people with housing need) employed by public sector partners by 2021 – this project focuses on reducing barriers to employment, providing appropriate support to the target groups to access vacancies and in developing and promoting opportunities
- Reduce the rate of teenage pregnancies [under 16s] in the CPP locality areas by 10% by 2021 (and Increase the number of pregnant young people who are able to remain in education during pregnancy by 50%, by 2022)
- Increase in the uptake of Healthy Start Scheme and Vitamins by 4%, by April 2020 – this project will be encompassed within the locally developed pantry and oral health project.
- Reduce the number of births affected by drugs by 0.6 %, by 2022
- Increase by 20% the number of young people identified as being at risk of becoming involved in offending behaviour who are engaged in targeted community-based activities by 2021. – this project will involve developing activities for young people and working with individuals to divert to constructive activity
- Reduce % of men and women who are obese to 20% by 2021 – increasing the range of opportunities for activity and the level of support to address negative eating patterns
- Reduce the incidence of fatal drug overdose through innovative developments and by increasing the distribution of naloxone by 10% year on year by 2021

In addition, the Locality Partnership is continuing to develop improvement projects locally such as the project to tackle tooth decay in under 5s linked to development of a local 'pantry'

OUR ECONOMY



Our Economy Drivers

Priority Aim

We will increase the available income levels for residents

Access to Employment and Enterprise Opportunities

Regeneration of Victoria Road

Primary Drivers

We will ensure the community have the knowledge, skills and confidence to reduce household costs and maximise household income

We will remove barriers to accessing employment and employment progression

Citywide Job and Apprenticeship creation benefits local residents

We will maximise the employment, education and training opportunities for school leavers

New Business Start Ups are supported and promoted as viable economic opportunities

Victoria Road will be an attractive Place for residents and visitors

Areas where we have made changes during 2018/19

Heat Network Development

Community Growing

Provision of Low Cost Meals

Torry Hub Development

Dragados Community Benefits

SHMU Train – S2/S3 early Interventions

Greyhope Bay

VictoriArt

What key changes have we made?

Torry Heat Network

Increasing household income is a key driver in the Locality Plan and interventions which reduce outgoings are an important element in managing household finances. Aberdeen City Council has begun the process of extending the existing district heating network in Balnagask Circle to Deeside Family Centre, Provost Hogg Court and Balnagask House whilst installing infrastructure which allows for further expansion to provide for more local tenants in future.

Community Food Growing

Growing food locally has many health benefits and is a driver in helping tackle food poverty and deliver sustainable food provision which is a key feature of the Locality Plan. We are continuing to see increasing levels of activity and involvement from the local community.

Tullos Community Garden and Growing Space

Local residents, working in partnership with Aberdeen City Council and partners through a participatory budget process, transformed an unused, overgrown greenspace behind Tullos Place, Tullos Crescent and Mansfield Place into an exciting new community space benefitting the whole community with new pathways, seating, an outdoor classroom and growing areas.

Since 150 people attended the amazing opening event in May 2018, the garden has been taking shape and making great progress. The local community group who run the garden is now constituted, has secured over £4,000 of funding and is increasingly taking the lead in managing and developing the garden. Various dig day events and activities have taken place, encouraging local people and volunteer groups to get stuck in and experience nature.

Tullos Community & Wildlife Garden is a green oasis in the middle of Torry. Trees are home to a range of birds, who can be heard singing & foraging in our birdfeeder's.' – Local Volunteer



Over 1,000 volunteer hours have been contributed to the garden (in all weathers) - local volunteers completed over 660 volunteer hours in the garden and in addition 500 volunteer hours by external groups such as Rotaract, Dragados and Aberdeen Foyer.

Highlights over the last year have included:

- Torry Squad, a local youth group, created a mural in the garden tackling inclusion and mental health
- Successfully delivering opportunities for a diverse mix of ages and multi-cultural backgrounds to take part in volunteering and activity sessions.
- Easter craft session attended by over 25 families.

- Over 20 families and 18 children from Big Noise participated in a Summer programme of 12 interactive outdoor woodland sessions for a variety of ages. Delivered in partnership with (OWL) Outdoor Woodland Learning School, families learned about birds and wildlife: helped with digging and planting vegetables, built shelters, toasted marshmallows and enjoyed messy play in the new mud kitchen.
- Successful Anniversary Event in July 2019!
- The garden is part of 'It's Your Neighbourhood' and was nominated as part of this year's Eco Awards Ceremony.



We took away a much greater connection with nature and the community” (family's feedback)



St Fitticks Growing Space & Orchard

A local group is working with Cultivate Aberdeen and other partners to development of a new growing space and community orchard beside Balnagask Golf Club. This project has several elements which include:

- establish an accessible path
- redevelop nine planters on the north part of the site for community growing
- establish a community orchard with fruit trees and bushes on the lower part of the site
- create a wild garden on the east part of the site overlooking the harbour
- space and an area that can be used by schools, community and uniformed groups for outdoor learning.



Planting was originally scheduled for April 2019 however there were delays whilst the group secured a lease transfer. In the meantime, the group have secured around £21,000 in funding from several sources including Aberdeen Food Growing Network - £10,000, Dragados - £2500, Health Improvement Fund - £2,450, National Lottery Communities Fund - £6150

The Bruce Garden

Since starting work at the Bruce Garden, the core group of 12 local people have introduced a new vegetable patch (made possible by funding secured by the group from Aberdeen City Council) and added two compost bins and two bird boxes to the site. The group plans to gift the vegetables to Go Green Torry Zero Waste Café at Old Torry Community Centre to support their Friday meal provision.



In addition to this, the group secured funding from the Greggs Community Fund which enabled them to plant spring bulbs.

On the second Saturday of each month, the group carries out a 2-hour clean-up of the garden and additional clean-ups on an ad-hoc basis when required.

The group has secured funding to install some seating to the area in the near future

School Holiday Food and Fun

There are many demands on household incomes throughout the year and these are intensified, for low income families, through school holiday periods in the form of food budgeting and childcare. The Food and Fun provision helps reduce the effects of hunger which have a direct correlation to educational attainment and provides an opportunity for fun, physical activity and socialising - both of which are key drivers in the Locality Plan.

With funding from Aberdeen City Council, Torry Locality Partnership worked with AFC Trust, Sport Aberdeen, CFINE and Big Noise to continue to deliver a programme of activities with meals across the holiday periods in the 2018/2019 academic year. Over the year from Summer 2018 to Summer 2019 there have been 4240 attendances by children in the activity programmes and more than 4500 free meals were given to children, parents/siblings and volunteers.

Building on the success of the initiative in Torry, in partnership with South Saint Nicholas Kincorth Church the 'Food and Fun' programme has been extended to Kincorth with 10 volunteers delivering a successful weekly programme for up to 28 children at Abbotswell Primary School over the summer of 2019

The project is an excellent example of how partners can work together successfully both to alleviate low household income and to offer children access to structured activities over the holiday periods.

Free and Low-Cost meals

Food poverty and addressing the problems of low household income are key drivers for the Torry Locality Plan. An increasing number of free and low-cost meals are now being delivered locally by at least 5 different groups. An additional benefit is the opportunities for people to come together, socialise, receive support and take part in new activities.

- Jesus House's breakfast and Lunch club providing – 1400 meals
- St Fittick's Messy Church, youth and community events - delivering 375 meals

- Go Green Café – Running from Old Torry Community Centre – 40-60 meals each Friday
- Food and Fun Initiative to address holiday hunger – Summer 2018 & 2019, October 2018, Winter 2018, Easter 2019 – in excess of 4500 meals
- Comfort Closet opening event – 40 meals
- St Fittick's Church fortnightly Lunch Club - 1200 meals to older people.
- CFine Tuk Tuk initiative - 400 low cost meals locally.

Community food outlets and food parcel distribution

There are three main providers of food parcels in the area operating several times per week, our aim is to reduce this need over time.

- Community Food Initiatives North East (CFINE) has distributed 40 tonnes of surplus supermarket food to 5 Community Food outlets in Torry over the last year as well as 3000 parcels and snacks going to residents from the area.
- TLC Foodbank works in partnership with the Trussell Trust and now runs from Old Torry Community Centre and has contributed over 8 tons of food to 1800 local people.
- Jesus House Church has given out 710 food parcels over the last 6 months alone.

Old Torry Go Green Project



Old Torry's Community Centre's Go Green Zero Waste café is still going strong, almost two years after its founders decided to tackle the problem of good food ending up in landfill. Every Friday night at Old Torry Community Centre volunteers cook up delicious three course meals using ingredients from CFINE's foodbank. They started out with four volunteers and now have up to nine. At the beginning the cafe started off serving 12 people on Friday night and now they see about 30 regularly. The most they've cooked for was 56.

The aim is to cut down on food waste while serving hot meals to the local community and to encourage people to become more aware about where their food is sourced and to get them eating more local fruit and vegetables. Not only does this project deliver against the food poverty drivers in the plan but addresses other drivers such as reducing isolation, enhanced community spirit and intergenerational working.

Breakfast Club Jesus House

The Breakfast and Lunch Club project is a meal service run in Torry, by Jesus House, and open to everyone but mostly used by those on low incomes. Everyone attending is served a healthy, freshly prepared meal in a relaxed atmosphere creating an opportunity to meet other community residents. Offering opportunities to build healthy relationships and reducing loneliness are key priorities. The numbers attending have grown over the last couple of years with 530 attendances in the last six months alone.

‘Comfort Closet’

The Locality Partnership worked with CFINE to pilot a new initiative to reduce child poverty, social isolation and textile waste.

The Comfort Closet launch took place at Tullos Community Centre in February 2019 and was well attended by local families, the NHS and other local staff. Clothing and toys were displayed for anyone to take and free food and snacks were provided. Three large crates of children’s items were taken away by those attending on the day. A closet of free children’s and babies’ items is stored at the centre for families to access and is restocked when needed. To successfully sustain this initiative on an ongoing basis a new partnership has evolved with AberNecessities, another local organisation, who ensure clothing packs are available to families by making referrals through the SAFE team at CFINE. To date families have been supported with donations of clothing, toys and items such as travel cots, sterilising equipment and bedding.

Over 100 families also benefitted from the toy appeal at Christmas which was topped up with selection of goodies from CFINE.

SHMU Early Interventions

SHMU secured funding through Building Brighter Futures Fund for a 3-year programme in the new Lochside Academy. This work started in August 2018 with the new school year. This has been an exciting initiative working right at the start of a brand-new school forming. They are working across all year groups running different courses to suit the level. Pupils engaging in the programme are a mixture of those from the former Torry and Kincorth Academy catchment areas

S1 Programme - Speak Out was developed by SHMU based on the success of the Reading Radio project and has been delivered in Tullos and Walker Road primary schools since early 2017. Speak Out was identified as something which could help engage the S1 pupils, because it provides an opportunity for young people to improve confidence, resilience and core skills through the platform of radio. Young people in the group are encouraged to set their own goals through the delivery of the Dynamic Youth Awards, work towards shared goals through the group activities such as preparing, scripting, recording and editing features, and demonstrate increased confidence after being empowered to participate fully throughout the process of preparing and delivering a live radio show.

S2 Group - 8 participants complete work in Film and TV; they learn how the technical equipment works both cameras and sound and go on to use this equipment themselves to interview each other each playing the part of director, camera operator, sound, interviewer and interviewee. They have also learned to script and storyboard scenes and have watched film and TV clips, analysing what they have seen. All very reluctant to be in front of the camera to begin with but through the term they build their confidence, and all have now been in front of the camera. The group are working towards Dynamic Youth Awards, completing tasks and goals they have set themselves.

Senior Phase Group - The group have been working through the Employability Award SQA (SCQF 4). Sessions focus on what happens after school and helped focus the participants on why they were making choices. Many have applied to college and feedback from the Employability Support Worker says they now see college as a step in their career journey rather than just the next step after school and they are more work focussed.

YOUTH WORK IN SCHOOLS – LOCHSIDE ASG – TORRY

The Council's youth work team have delivered more than 500 learner hours of activity for 70 children and young people from Torry over the past year. Youth Workers work in partnership with young people to plan and deliver fun interactive activities building on the skills, knowledge and interests of young people that enables them to reflect on their own personal learning and achievements.

In Tullos Primary accredited Learning was offered in P6 and P7 through Hi 5 and Dynamic Youth Awards (SCQF 3) supporting young people to build a portfolio demonstrating their personal achievements and goals.

Over a 10 weeks Transition Groups programme for P6 and P7s in Tullos and Walker Road Primaries children developed team-working, confidence, problem solving and decision-making skills supporting those groups of young people in moving to secondary education.

Throughout the school term, Confidence to Cook sessions were offered to secondary aged pupils within Deeside Family Centre. The young people gained practical skills and increased their knowledge of healthy eating on a budget.

A further 3-week summer programme was delivered during the 2018 and 2019 summer holidays for a small groups of young people in the Torry area, needing a little more support in transitioning to secondary education, giving them the chance to meet other young people and build personal and social skills. This also strengthens links with Youth Workers and young people who are based within the Academy if further support is required

One to One support is also offered to identified pupils in the local primary schools and staff deliver activities in partnership with the young person to support their individual learning needs. Referrals for this service are received from the School and Education Psychologists and support can last up to 24 months.

Greyhope Bay

Aberdeen City Council has granted planning permission to the Greyhope Bay group's "Dolphins at the Battery" development in Torry. Instead of one large build, the project will now be created in phases, of which Dolphins at the Battery is the first. The Greyhope Bay team aim to bring the area back to life with a new visitor space, historic exhibits, a cafe, and a temporary viewing platform giving 360-degree views across Aberdeen Harbour for visitors to watch the city's famous population of charismatic dolphins. The development has been designed and developed by architect Gokay Devici, who is based at the Scott Sutherland School of Architecture. The initial phase will be formed out of repurposed shipping containers, and will include outdoor decking, seating, and other visitor facilities. The facility will serve as a major new attraction for the city and be a key asset for the community.

Greyhope Bay has also developed a tiered framework which provides the Aberdeen and Torry community the opportunity to be a part of the project and help make a change. This ranges from a sponsorship level, individual membership and a free access model for the Torry Community. The free access model, was developed in response to a request from the Torry Locality partnership, will include the ability for local community groups to use the event space for free and a free membership scheme for residents. Once open (the plan is to open in early spring 2020) there will be further volunteer positions available to the Torry community.

Dolphinwatch

Dolphinwatch at Torry Battery has continued to be a popular attraction bringing 5042 visits to Torry in the past year.

In addition, Dolphinwatch launched a brand-new programme for local Aberdeen schools in October 2018. Dolphinwatch Schools allows pupils to visit Torry Battery, watch out for dolphins, explore the local area and join in beach cleans to have a practical conservation impact on their local environment. Dolphinwatch Schools has had 18 class visits from 11 different schools, resulting in 454 pupils visiting Torry Battery and experiencing their local marine wildlife.

The Dolphinwatch team has also conducted 96 shore-watch surveys as part of their partnership with Whale and Dolphin Conservation.

External funding

The Locality Partnership recognises the importance of attracting external funding to support delivery of the Locality Plan and initiated a new funding initiative in March 2019. This improvement project is looking to attract £200,000 of external funding to Torry through proactively supporting community groups and partners to develop bids against the priorities in the plan.

The first success has been a bid of almost £80,000 from the Oral Health Community Challenge Fund. This project ties in with the LOIP in regards to children's health, income maximisation, plus volunteering opportunities. A budding group of partners and interested organisations are involved in the project. These include: NHS Grampian public health and well-being staff, Aberdeen Health and Social Care Partnership's Childsmile programme, Aberdeen City Council (South Communities Team, schools and Family Centre), Schools and Family Centres in Torry, Tullos Community Centre Management Committee (Tullos Parent Group), Community Food Initiatives North East (CFINE) and the Torry Locality Partnership.

An important aspect of the funding initiative is the delivery of monthly funding surgeries in Torry where local groups can get expert support and advice from Aberdeen City Council external funding officers. Seventeen groups have taken up these opportunities since March 2019.

The funding surgeries are complemented by work to connect groups and initiatives in Torry to businesses who wish to support improvements in their local community, and this has already resulted in community benefit contribution from one local company, Robertson's the fish producer. After presenting all the community initiatives to their community and social responsibility worker the boards opted to support Greyhope Bay and the Victoria Road School project.

VictoriArt

Aims: To increase the percentage of people in Torry that agrees that Victoria Road is an attractive place for the Community from 13% to 40% and to reduce the number of vacant retail units on Victoria Road by 2% by July 2019.

Victoria Art has been a huge success, established as a result of the Locality Planning consultation process "Our Place Our Priorities" in 2016 – where the community wanted to replicate the ethos of Nuart on Victoria Road – The project has significantly developed and is now fully owned and driven by a locally constituted group, since inception they have:

- Commissioned 3 New Artworks on Victoria Road and 10 across Torry. The aim is to increase works on Victoria Road to 10. Works include painted doors and shop fronts on Victoria Road, the loan of an anchor from Balmoral Group and
- Supported the delivery of 2 graffiti artworks by Torry Squad at the Skate Park and the Community Garden.

- Delivered 3 community arts workshops
- Worked with 20 primary school pupils at Walker Road to create a colourful mural in the playground
- Attracted more than £13,500 of external Funding to enhance Torry.
- Employed 9 North East Artists.

Linking directly to the Locality Plan priorities of improving physical and mental health in Torry, VictoriArt have successfully bid for funding of £2,500 from the Health Improvement Fund for a new project entitled 'Mural Health Walk Project' which will centre on the creation of three new murals (marine lab, carpet shop and golf course). The imagery/subject of these artworks will focus on mental and physical health to tell a story about Torry and local people, on the theme of health and well-being. Each artist (Isla Wade, Quarry Wood and KMG) is engaging with partners within the community to inspire and influence their designs.

These artworks will then be added to a map of local street art in Torry and form part of a new walking route for people to improve their health while enjoying some art. In order to deliver the project group members have completed health walk leader training offered by Sport Aberdeen.

VictoriArt, 'has now been going for 2 years and I feel we have achieved a lot in this short period of time. We have completed 4 projects, and a further 4 to be completed this year plus the return of the anchor at Victoria Bridge.

The group have completed 4 public surveys and have received very positive responses from the community. Ideas for the future include painting large recycling street bins, painting stairs, painting the green/grey boxes installed by internet/telephone providers.'

Whilst enhancing the attractiveness of Victoria Road, these artworks will be added to an online and physical map of local street art in Torry creating a new walking route for people to improve their health while enjoying some art. On an ongoing basis members of VictoriArt will to arrange walking tours to take people around the route as part of a health walk and speak in detail about the artworks. It is hoped this project will also further demonstrate the groups commitment to intergenerational working.

The group are also in the early stages of developing a painted bins project which will

brighten up the area, create further new artworks for the benefit of all and promote recycling.

Going forward, VictoriArt were successful at the recent UDECIDE participatory budgeting event in Torry receiving funds to run a pebble painting workshop for children and adults in May 2019 in the Tullos Community Wildlife Garden. · In partnership with Tullos Primary, and artist Fit Like, VictoriArt will create a mural on Girdleness Road with pupils from the school in September 2019.



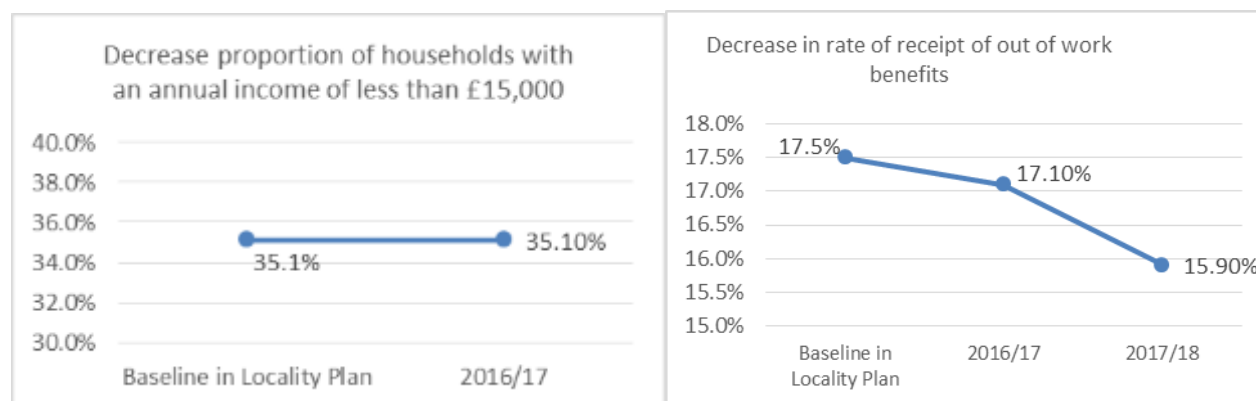




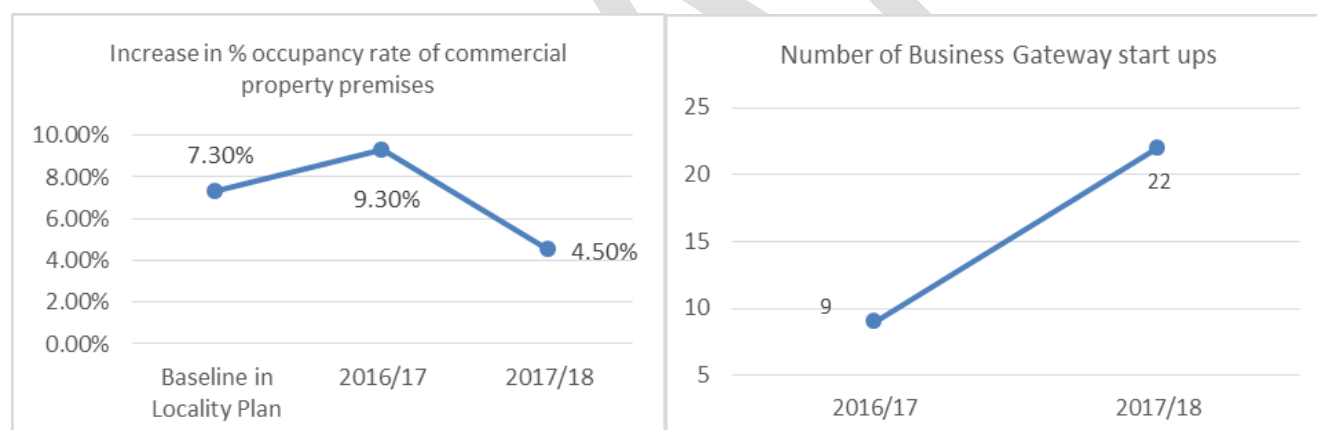


Are we seeing improvement?

There has been no movement in the proportion of households with an annual income of less than £15,000. This data does not show the relative poverty of those households. There is a positive movement in the rate of receipt of out of work benefits but the baseline will have been affected by the oil and gas down turn.



There has been a 50% reduction in the number of vacant commercial premises in the Locality and 144% increase in Business Gateway start-ups. Both these trends are out-performing the City in terms of reporting in the 2016/2017 LOIP.



Free meals provision has seen a spike in delivery, responding to community demand.



City Voice

13% of respondents felt Victoria Road was attractive
28% of respondents worried they don't have enough food with 21% skipping a meal due to finances.

DRAFT

OUR PEOPLE



Our People Drivers

Priority Aim

Our Children and Young People will have equal opportunities to achieve in life

We will improve our Health and Wellbeing and protect our Community from Harm

Primary Drivers

We will close the gap between our children entering P1 and the Aberdeen Average

We will close the Attainment Gap

Our Young People will have facilities and services that meet their needs

We will reduce the levels of dependency on alcohol and drugs in our community

We will improve the mental and sexual health in our community

We will improve the health and wellbeing of the community

Our Community is kept safe and protected from harm

Areas where we have made changes during 2017/18

Torry Hub Development

Early Years Expansion

Priority Families

BIG NOISE

Food and FUN & Free School Meals

Pupil Equity Fund

Skate Park

Torry Alcohol and substance misuse Improvement project

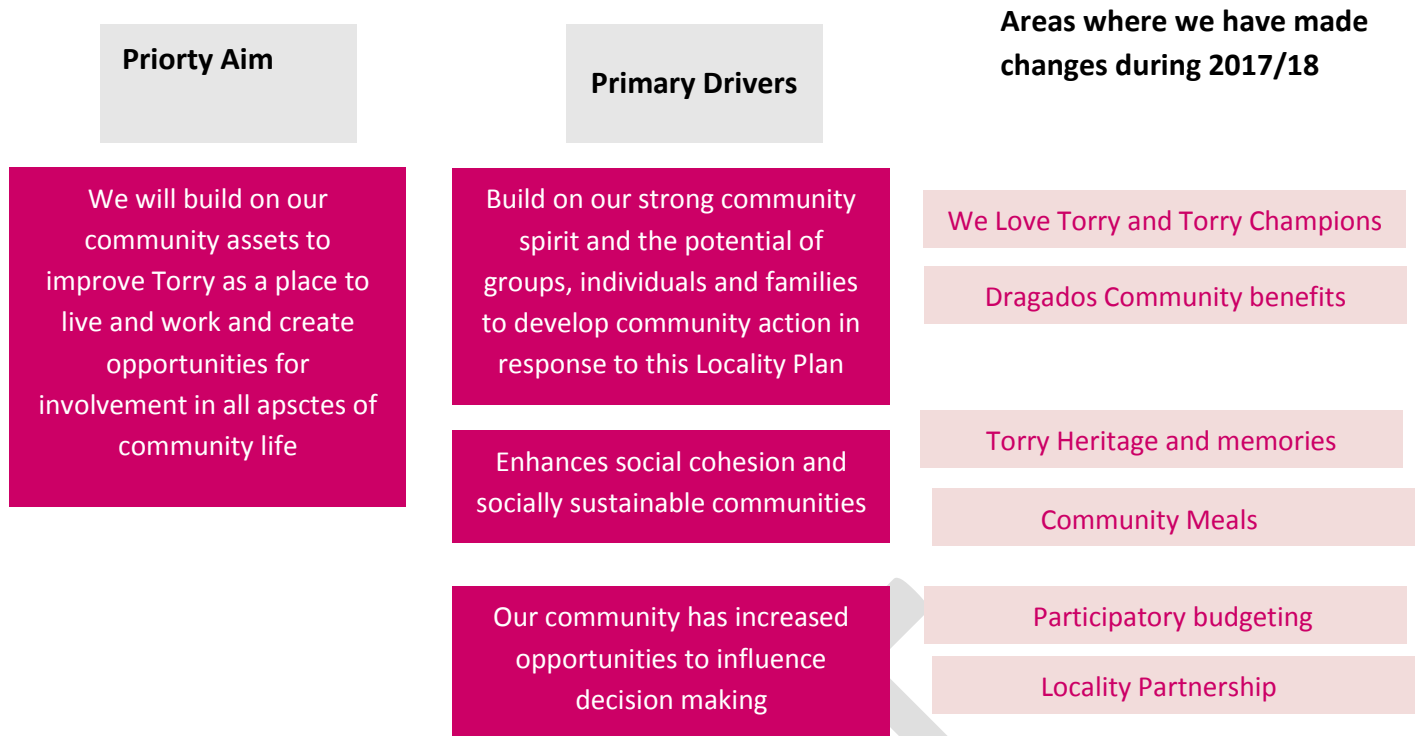
Bounce Back

Torry Medical Practice

Community Led Action

Jog Torry

TYAG and Operation Smallwood



What Key Changes we have made?

Early Years Expansion

The Early Learning and Childcare (ELC) Expansion programme for Aberdeen will increase the funded ELC entitlement from 600 hours to 1140 hours by August 2020. The provision of universally accessible and high quality ELC will ensure that children have the best start to life. ELC makes a significant contribution to a child's development and to closing the poverty related attainment gap. The increase of funded hours will support parents/carers wishing to return to work or study.

Flexibility, affordability, accessibility and quality are the four principles that underpin ELC Expansion. In each locality, there will be flexible models to meet the needs of families and offer choice to parents, such as:

- Full day provision
- Half day provision - morning or afternoon
- Blended provision - a combination of local authority and funded provider/childminder provision.

From September 2019 onwards the Early Years team are piloting increased hours and adopting a test of change approach to trials. In Torry, a funded provider is participating in piloting the 1140 hours to a cohort of children.

Outdoor learning and investing in wrap around family support/learning to improve the outcomes for families in our priority localities is a key part of the Aberdeen Early Learning and Childcare Expansion Delivery Plan. To this end, Aberdeen City Council are investing in remodelling our current provision in Torry and enhancing outdoor spaces. Aberdeen benefits from generous parks and outdoor spaces,

which the ELC Expansion Programme seeks to capitalise on by creating an outdoor nursery facilities and satellite outdoor provision. This initiative will create opportunities to support our vulnerable two-year-olds and deliver targeted family support to families in our priority areas.

Early Learning and Childcare is a growth sector. The ELC Academy seeks to support recruitment into the profession by highlighting the pathways and resources available for those interested in working in ELC. The ELC Academy will seek to showcase these opportunities in our priority areas providing a clear link to an improvement project the Locality Partnership is developing with the Community Planning Partnership to increase public sector employment opportunities for disadvantaged groups in Torry.

With one year to go until the implementation of the 1140 hours in August 2020, the Early Years team will seek to engage and consult with parents once again. To update on work so far, the range of options which will be available in every community and to consult with families on their Early Learning and Childcare needs.

COERCIVE CONTROL AWARENESS-RAISING

**TUESDAY
14TH OF MAY**
2-4 PM OR 6-8 PM
Torry United Free Church, Torry Road, Torry, Aberdeen, AB11 0B-11

COERCIVE CONTROL AND DOMESTIC ABUSE (SCOTLAND) ACT 2018

Coercive control is a crime developed to help us understand domestic abuse as more than a "fight". Domestic Abuse Act (Scotland) Act 2018 came into force on 1st April 2018 and will enable a specialist response to domestic abuse.

This awareness-raising session is being delivered by Grampian Women's Aid which will provide an awareness session.

- Understanding of coercive control as a specific form of domestic abuse and the impact it has on victims and perpetrators.
- Understanding of the new legislation of Domestic Abuse (Scotland) Act 2018 and the support available to victims.

Grampian Women's Aid

Communities Team, Torry

Choose between an afternoon or evening Awareness Raising Workshop

Training for local workers

Communities

Please get in touch to book a place:
Tania Addison on 01754 483344 or tanias@grampianwa.org

The Locality Partnership worked with Grampian Women's Aid to deliver two awareness-raising sessions for staff in Torry on the Coercive Control and Domestic Abuse (Scotland) Act 2018. Twenty-two staff from a variety of organisations and roles including: midwives, housing, health and social care roles, communities and youth work participated. A future awareness-raising for staff and community members is planned for Autumn 2019.

Priority Families

The Priority Families Service work with families - parents/young people/children, with specific focus on anti-social behaviour, school attendance, adult wellbeing issues and using a whole family perspective to determine what is happening, what is triggering behaviour and what are the causes?

The initial cohorts of families were identified from a data trawl using Community Safety, Police Scotland and SEEMIS systems. There were 4 families case loaded in Torry with 3 families demonstrating 3 plus positive outcomes

The council runs the service and 4 police officers are attached to the service alongside 8 family practitioners. They also employ a full time Foyer worker to work specially with adults around employability. There is also a full-time Sport Aberdeen post who looks at health and wellbeing and signposts to activities with a particular focus on sporting activities.

A Key Worker works with families, in their homes and the local community, for up to twelve months supported by four dedicated officers from Police Scotland. Each Key Worker holds a small caseload to

enable them to work intensively with all family members. Work with a family is typically a 12 month intervention give or take (recommended period). The family receives support 3 times a week, at different times of the day or evening, based on need. If they are struggling to get up in the morning they will go in in the morning etc. includes work around routines/budgeting, skills need to run a household.

Positive outcomes include:

- Reductions of police involvement
- Lower levels of anti-social behaviour
- Involvement in positive activities

Big Noise

Central to the long-term investment in Torry is Big Noise. An active member of the Locality Partnership, Big Noise Torry is working with 527 children from birth to 10 years. There are 16 baby and infant members of 'Little Noise'. A further 139 participants take part within nursery provision. There is a total of 211 children in Primary 1 and 2 who currently take part in in-school provision receiving 90 minutes of tuition per week. From Primary 3 to Primary 5, 151 children attend after-school provision (representing a 43% take-up rate among the eligible population) and receive just under 4 hours of Big Noise provision per week, on average. There are ten adults currently engaged in 'The Noise

The Big Noise programme is run by charity Sistema Scotland and is delivered in partnership with Aberdeen City Council. Aberdeen City Council commit up to 75% of the programme costs. Big Noise Torry also receives support from the Scottish Government, People's Postcode Lottery and many individuals, trusts and businesses.

We are however, seeing trend reduction in voluntary attendance at afterschool clubs. Big Noise target for attendance is closer to high 40% to 50%, so the initial baseline was high at 62%. However the current rate of 44% is lower than required; so a number of interventions will be delivered to reverse the trend. Big Noise will closely monitor this. Still awaiting update from Big Noise on this paragraph

An independent study carried out by Glasgow Centre for Population Health defined the following important impacts that participation in Big Noise has on children and young people:

- increased confidence, discipline, pride, and aspiration
- improved team-working, communication, and leadership
- enhanced academic skills including listening, concentration, and creativity
- increased resilience, happiness, sense of belonging and fulfilment
- strong musical skills development
- uptake of physical activity and healthy eating, avoidance of damaging behaviours
- development of positive social groups, peer relationships and cultural engagement

The report by GCPH focuses on how the above impacts are underpinned by the long-term, encouraging, trusting and supportive relationship between the Big Noise musician and participant, where the musician acts not only as an educator, but also as a mentor and a role model, supporting positive behaviours and life choices. The unique design of the Big Noise programme allows this

relationship to develop based on consistent contact over many years, as participants face the challenges and rewards that come from being part of an orchestra and performing regularly.

One of the most consistent impacts observed has been participants' mental and emotional wellbeing. These positive impacts are achieved through the musician-participant relationship and a programme design which emphasises fun, enjoyment, esteem, pride, teamwork and a sense of belonging. Furthermore, the programme promotes healthy eating, physical activity and the avoidance of damaging behaviours such as drug and alcohol misuse.

Torry Alcohol and Drugs Misuse Project

Tackling Substance Misuse is a key driver in the Locality Plan and the Locality Partnership developed a project with ADA to increase the number of individuals accessing drug and alcohol services by increasing the capacity of local organisations and workers to intervene earlier and make referrals for residents requiring support of alcohol and drugs services – with mixed success.

The Locality Partnership is now working with Aberdeen Drugs Partnership and other partners to develop two LOIP improvement projects to be piloted in Torry

- Increasing access to Naloxone to avert overdose deaths - "Reduce the incidence of fatal drug overdose by innovative developments and increasing the distribution of naloxone by 10% by 2021"
- Reducing the number of births to opiate addicted mothers

ESOL

In the past year the Council's adult learning team have offered four ESOL (English for Speakers of Other Languages) classes in Torry attended by 31 local residents

Torry Library

There were 22095 visits to Torry Library between 1 May 2018 and 31 May 2019; 4,046 adult and 2,641 junior books were issued, and 80 events and activities were attended by 305 adults and 458 children. Bookbug story and rhyme sessions are held fortnightly on Thursdays from 2.15pm-2.45pm. During Bookbug Week in May, Walker Road Nursery visited the library and a session was delivered at Tullos Primary School for the Tullos Early Learners. Three P1 classes from Walker Road Primary School visited the library to vote for their favourite book for the Scottish Children's Book Awards Bookbug Picture Book Prize. The library also participated in the Tesco Bank Summer Reading Challenge Scotland which ran from 2/7/18 for 8 weeks. 18 children registered for the Challenge and 9 people attended the Mischief Makers activity linked to the Challenge which celebrated 80 years of the Beano.

As part of their engagement with the Locality Plan the library promoted local initiatives such as Cfine Comfort Closet and the Community Garden display was showcased. Other events included a Dolphinwatch Information Event, a Pop-Up Sound Festival Event and the library as a venue for U Decide Voting. The library also hosted 3 MP and 3 Councillor Surgeries during the year.

Mental Health - Bounce Back & SPARKS

Bounce Back is a Mental Health initiative that supports teachers and schools in their efforts to promote positive mental health, wellbeing and resilience for both students and teachers and build safe and supportive class and school learning environments. It was introduced to Tullos Primary last year and rolled out to Lochside Academy in 2018/2019.

The 'Parent Voice' group at Lochside Academy have offered SPARKS – Supporting parents to support their young people regarding improving mental health awareness sessions this year and have been very well received. They will host three further evening sessions during 2019-2020

The Academy will be working in partnership with AFCCT and GRS to deliver a 8 week programme to all our S1 pupils to increase their understanding of how they can achieve good mental health.

The Academy also offered SPARKS exam stress sessions to all our S4,5 and 6 pupils and have booked SPARKs to deliver a half day session with all their staff in November to raise staff awareness and understanding of mental health issues.

Fairer Aberdeen Fund contribution to Torry Locality Plan

The Locality Partnership have sought to ensure the Fairer Aberdeen Fund is aligned with the priorities within the Locality Plan. The Fund is allocated by Aberdeen City Council to tackle poverty and deprivation and is dispersed and managed by the Fairer Aberdeen Board, a subgroup of the Community Planning Partnership. Early in 2019 the Fairer Aberdeen Board agreed to ensure applications were considered against the Locality Plan Priorities.

In 2018-19, £1,632,000 was made available to support work in regeneration areas and across the City - 44 projects were awarded within the main programme. £650,626 (45%) was allocated to initiatives that work across all regeneration areas, providing specialist services addressing welfare reform issues and food poverty, employability, health and wellbeing and community development. This funding has been allocated equally to each of the three priority localities. £485,708 (34%) was allocated to initiatives that work in specific neighbourhoods including Torry. Covering accessible mental health counselling provided within local communities, credit union facilities, youth work and support to vulnerable adults.

The Fund gave Mental Health Aberdeen £31,419 to deliver counselling to adults in Torry: -

- Number of Adult clients accessing the service and completing a course of counselling therapy 204
- Number of counselling sessions provided for adults - 1328
- Number of volunteer hours contributed - 392
- Number of clients referred to Pathways, Foyer, Job Centre, Further education/ training - 4
- Number of meetings with referring agencies/GPs at Torry - 4
- Number of volunteers involved - 2
- Number of volunteer hours contributed - 400

Some adult client comments:

- *I cannot express how much (Counsellors name) has been my beacon of light in my darkness.*

- *I greatly appreciate the brilliant service you provide; it made a great deal of difference to me ... I feel happier, more balanced and confident in who I am, and who I am going to be.*

The Fund gave Mental Health Aberdeen ACIS Youth Counselling Torry 2018-19 (£27,600 40% costs for Torry for 2018/19) to provide a counselling and information service for young people aged between 12 and 18

- Number of clients aged 5-11 accessing the service (Torry primary schools only) - 64
- Number of clients aged 8 to 16 accessing the service - 52
- Number of counselling sessions provided - 722
- Number of meeting hours with referring agencies - 526
- Number of meetings with appropriate carers of young person at primary schools - 230
- Total number of participants involved (in meetings) - 270

Some Youth client comments:

- *Wish I could have come even longer, it is hard to cope without the counselling*
- *You were amazing, did not expect this to work and was really surprised when it helped me*

	Breakdown of the organisations that work across all priority localities	% of joint FA work	% of 0-20% data zone population
L1	Torry	24.11%	21.40%
L2	Northfield, Mastrick, Cummings Park, Middlefield	40.81%	33.20%
L3	Tillydrone, Woodside, Seaton	35.07%	40.00%

Boogie in the Bar

With a monthly attendance of more than 30 older people Boogie in the Bar is an excellent example of the Locality Partnership bringing partners together with the community to tackle social isolation and dementia.. Last year the Torry Older People's Network expressed an interest in running the "on-trend" dementia and disability friendly discos in Torry. With that in mind (and with support from the localities team) they applied to Dragados for funding. They were successful on two counts; achieving some funds to help with resources and also securing a DJ through the timebank scheme. The boogies were developed in partnership with the NHS public health team, Dragados, HSP Adult Social Care Team and the volunteers from the original Boogie. Training was delivered in advance by Alzheimer's Scotland. In addition, occupational therapy students from RGU have



supported the events as part of their placements. The boogies began last September and run once a month and are now attracting a host of fans to the White Cockade. As well as providing a soup and sandwich lunch plus some boogie-on-down exercise, perhaps the biggest achievement has been the social connections and the feel-good factor that the boogies foster. The Torry Boogie fans say how great it is to hear the old tunes, sing and dance along and generally make new friends and connect in a way that some of them thought was in the past.



Family Learning

Family Learning Early Years Home Support Team worked with 10 families in Torry. All families reported an increase in confidence. Each family had an individual learning plan agreed with the family. Every adult participant completed a baseline and final evaluation with improvements noted in all areas including knowing where to get advice and support, sharing books with their children, managing finances better and encouraging their child's learning.

One parents response:

HW4: I understand feelings

HW8: I know where to get advice and support

HW9: I keep myself and others safe

HW12: I feel confident in my parenting skills

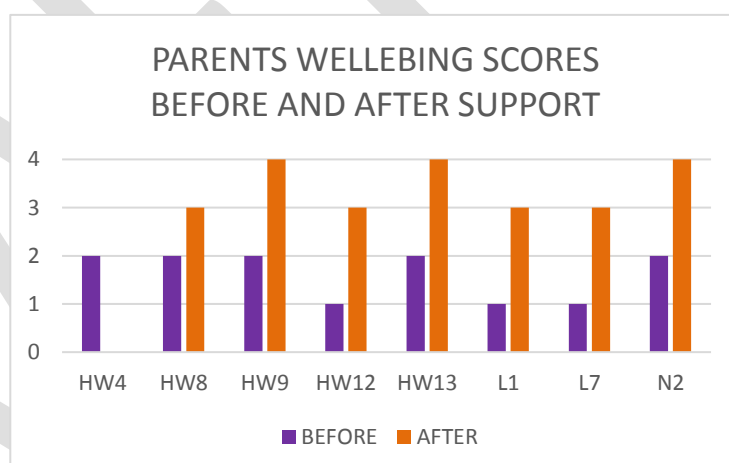
HW13: I encourage my child's learning within the home

L1: I communicate well

L7: I share books with my child

N2: I manage my finances

The Health visitor who referred this family commented *"This family have benefitted from the early intervention and support of family learning and are more likely to engage with services in the future"*



The Early Years team also had a well-attended summer fun day at Duthie Park with families from across the city.

Until March 2019 a Family Learning Development Worker was in Tullos Primary School offering Home Support (paid for from the schools SAC funding). She supported 5 families in this time. In addition, she offered support to families through weekly drop in sessions, a homework club run in conjunction with the school's Barnardos worker and supporting families with P1 enrolment.

Over the year several parents have taken part in a variety of family learning opportunities:

- Tea and Talk (every Monday during term time) where a variety of speakers were invited into the school to speak to parents, from Aberdeen Science Centre's STEM workshops to SCARF and CFINE, all well attended.
- 2 Chef Up! courses - six-week basic cooking courses
- Whose Money? - a 3-week budgeting course.
- Confidence and Assertiveness Building course - 8 learners attended this 9 week course
- Aberdeen University Paediatric Society ran Save a Baby's Life and Save a Child's Life
- Workshops on sleep. There was a great turnout for Family Story Time and the children went home with interesting crafts.



Parents in Tullos receiving their I'm a Parent certificates

Community Cooking projects

A range of agencies have given local people a chance to cook together and build skills in an exciting range of tasty meals.

'Torry Tasters' delivered by Cfine and Communities Team worked with parents and children from both primaries over 12 sessions. Letting 12 families cook school meal recipes together to build skills and encourage the uptake of school meals.

Participants enjoyed a short baking course run at Tullos Learning Centre by the 'Healthy Minds' Team. Working with a small group experiencing a range of mental health issues.



Young parents took part in 'Chef Up!' through Family Learning and confidence to cook sessions through the Me2 project. Fourteen parents took part in sessions learning to cook from scratch, gaining confidence and cooking skills.

Youth work in schools has supported 20 young people to complete Confidence to Cook

Cfines 'Cook at the Nook' community kitchen has hosted approx. 40 Torry residents who have completed their 'Cooking on a Budget' program (total of 120 lessons).

Lochside Co-Design Project

The Communities Team in Locality 1 have been working in partnership with Young Scot to run a series of co-design workshops with S1 – S3 pupils at Lochside Academy. This project was made possible through a successful funding bid (£5,623) to Awards for All. The first two workshops were held in November 2018 with fifty young people and involved facilitated discussions to find how they felt about

the communities they live in. This resulted in several ideas that the young people were keen to take forward. The ideas from young people were grouped into three main headings of greenspace, expressing yourself and connecting with people and places. A third workshop was held on the 22nd of January 2019, with young people presenting their ideas to invited partners. Invited partners included representatives from a variety of departments within the council such as transport, environmental, parks and countryside, sustainable development, youth work and external partners, including SHMU, Cove in Bloom, RSPB, One Seed Forward, First Bus and the Rotaract. There were over twelve partners involved in the project.

Feedback from partners included: *“enthusiasm from young people is inspiring”, “it allowed them to freely express their ideas and find support in the partners present in the session”, “positive partnership development”*. The Communities Team will now build on the positive work done so far and support partners and young people in taking forward their ideas, generated from the Lochside Co-Design project.





Torry Medical Practice

Torry Medical Practice provides services for around 7,300 patients in the Torry area. At the end of July 2018, the practice transferred practices transfer from Private ownership to now become managed by NHS Grampian in August 2018 a project team was established to look at the service changes required in order to provide an improved service to the population of Torry.

A number of changes were made immediately in terms of the use of an integrated triage hub that allowed G.P's, Nursing Staff , Pharmacy and Practice Management to best assess the needs of the patient group on a day to day basis and ensuring they were seen by the right person at the right time.

Longer term the following work is underway in the practice –

1. Continual Improvements to the integrated triage hub in terms of the physical environment as well as the technology used and the professionals that are included in the assessment of patient need on a day to day basis – the introduction of a highly specialised Physiotherapist

specialising in Musculo Skeletal Issues has proved to be a welcome addition to the triage model. Triage allows the team to manage demand effectively, in applying team clinical decision making supported by local knowledge of the patient group to best meet their needs.

2. The redesign of the practice reception area is underway –to maximise the physical space and provide the staff with an environment where they can maximise their contact with patients and improve patient access to the services at the practice. improve the layout of the practice reception area to make it a more welcoming environment for the patients as well as providing them with the most up to date and relevant information to meet their needs.
3. Improved signposting to local services – work is ongoing to ensure that the patient population is aware of the services that the Practice has to offer both in the practice itself and within the wider community.
4. A weekly multidisciplinary team meeting considers the most vulnerable patients in the community and sets out actions in terms of how the Practice best meet their needs. In the longer term we will be improving the Practice links to other areas such as Social Work, Housing and the Emergency Services to ensure the best support the most vulnerable members of the community.
5. Continuing to recruit to the Torry team to improve provision of GP and Nursing services as well as wider members of the Multi-Disciplinary team. The Practice team will be supported to undertake ongoing development and training to ensure they have the most up to date skills to meet the needs of the Practice population.

Jog Torry

During 2017/2018, Torry residents kicked off a new evening jogging initiative in the area called Jog Torry with the aim of helping residents get fit and have fun in a sociable environment. The project is delivered by trained local jog leaders and encourages all levels of ability. Torry Jogscotland continued to meet over the winter and spring and some personal goals have been achieved. From the beginners' group one runner has gone on to complete her first half marathon for charity while another ran her first 10k and has entered the Aberdeen half marathon. Other members have achieved 5km and 10km. All have reported an increase in confidence and mood – and some weight loss. (There has been 25 registrations with a core group of 10 attending on a regular basis.) Several members completed the Simply Health half marathon in August 2019.

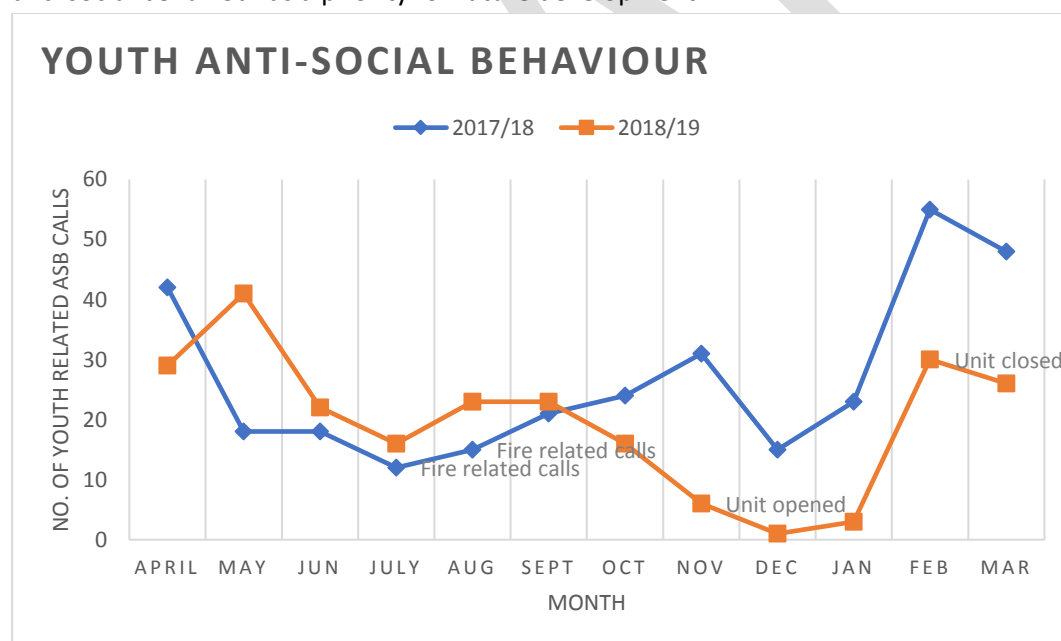


The Jogscotland model is that new runners eventually have the confidence and experience to become jog leaders themselves. Two of the runners have now completed their coach training and are about to start coaching the new 'Couch to 5k'.



Torry Youth Action Group and Operation Smallwood

Partnership working is beginning to have a positive impact on levels of youth antisocial behaviour in Torry. Reports of anti-social behaviour were lower every month from October to March 2018/19 than for the same months in 2017/18. Nevertheless, the Locality Partnership continues to regard youth anti-social behaviour as a priority for future development.



The stats in the above chart relate to the calls received by police in relation to youth and ASB in the Finnan Brae and Morven Court areas. There are a couple of anomalies which Police Scotland were unable to take out of the statistics. The rise in calls in July and August were mainly due to the number of fire calls received at that time in relation to the frequent fires at the gramps. Note the significant decrease in calls in November through January, the Unit Pilot was operational during this time and calls immediately increased upon its closure at the start of February.

The Partnership established Torry Youth Action Group (TYAG) bringing partners together with the aims of: -

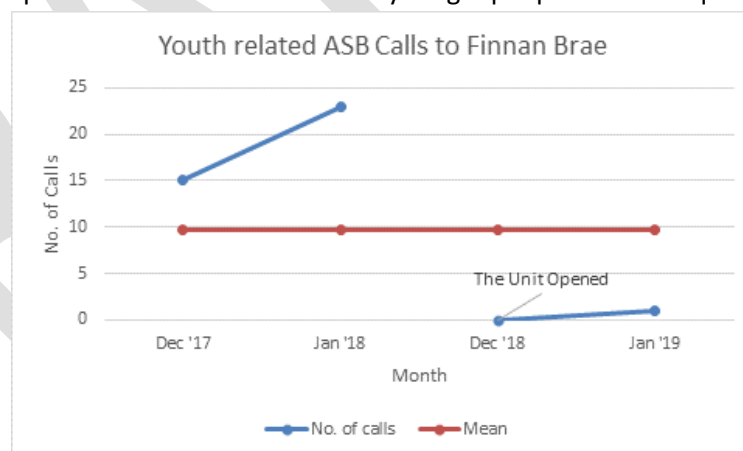
- adding value to Police Scotland's successful 'Operation Smallwood' initiative
- reducing anti-social behaviour in the area that is being carried out by a particular group of young people
- providing a range of diversionary activities for young people in and around Torry.

and TYAG reports regularly to the Locality Partnership allowing community representatives and partners to monitor progress and influence future plans.

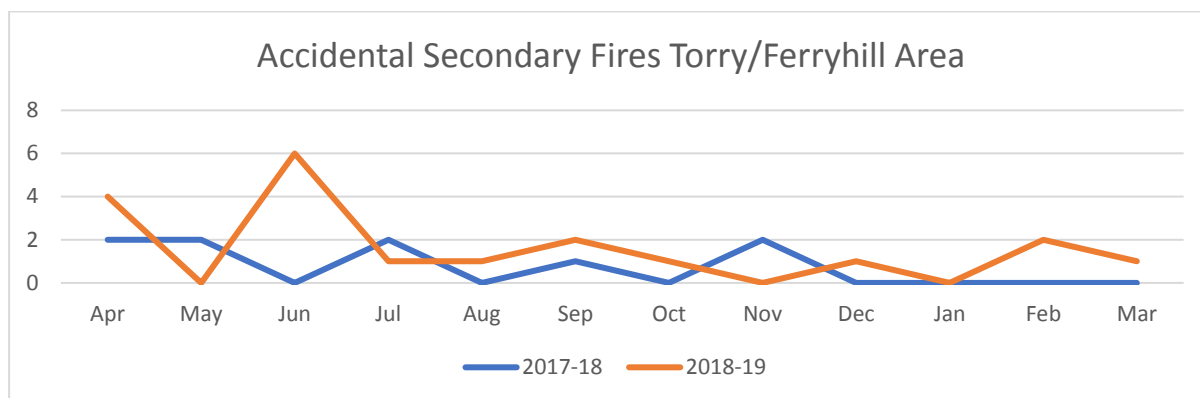
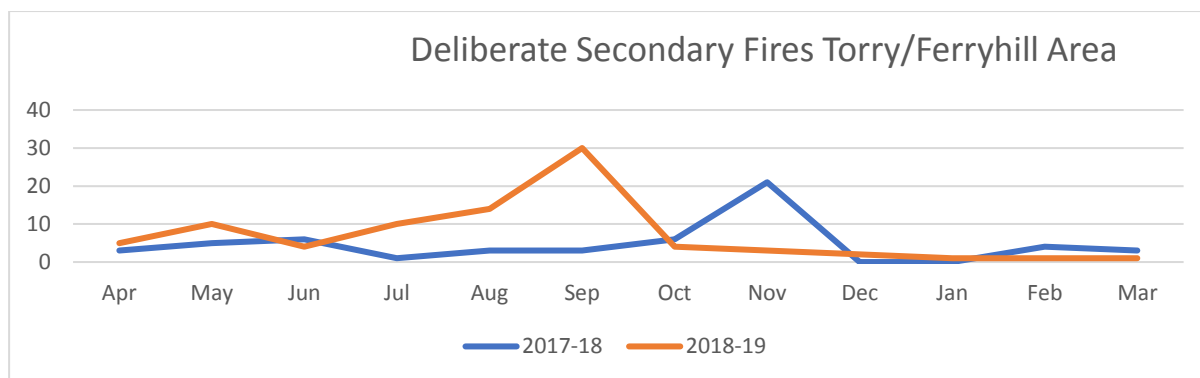
TYAG successfully piloted opening of 'the Unit' at the Finnan Place shops in response to concerns from local (elderly) residents about anti-social behaviour. The Council's Streetwork team opened a shop unit at 3 Finnan Place for 2 evenings per weekly. This attracted a core of about 12 youths per session



many of whom were known to cause much of the anti-social behaviour in the area. The Streetwork team engaging in the area and building rapport and establishing good relationships with the young people from the Unit quickly had a positive impact on levels of youth ASB in the area. The TYAG group are looking at ways to continue this initiative on a longer term basis and have also created a sub-group to look at the physical improvements to the Finnan Shops area to make the physical space less desirable for young people to frequent.



TYAG successfully worked together to ensure early intervention with the local schools before Bonfire night to minimise the risk/number of wilful fire-raising incidents in the area. Bonfire/Fire Safety talks were delivered at Tullos and Walker Road Primary Schools. There were also a couple of Kickstart Sessions held at Tullos and Walker Road Primary Schools during Oct 2018, delivered in conjunction with Denis Law Streetsport. The street work team patrolled Torry 10 times between 15 October and 5 November. They recorded 31 engagements with 194 contacts.



TYAG group also work on a programme of activities for young people over the summer break, which is distributed throughout Torry to ensure everyone is aware of the opportunities available.

One of the partners in TYAG, Streetsport delivers free weekly sports & activity sessions for young people in Torry, utilising their mobile sports arena and equipment in various locations including Tullos Primary school.

The TYAG group are currently widening their membership to develop and deliver an improvement project which will have a primary focus of meeting this aim from the Local Outcome Improvement Plan: *Increase by 20% the number of young people identified as being at risk of becoming involved in offending behaviour who are engaged in targeted community-based activities by 2021*, and are already planning a number of new initiatives to further reduce levels of youth anti-social behaviour in Torry.

Community Led Action

Community empowerment is at the centre of the Plan and a number of new initiatives have been created and established by the community to deliver improvements against the plan. There are a number of projects where the community is taking the lead throughout this report, such as Community clean Ups, Walker Road Dancers, Living Streets, Food Growing, VictoriaArt, Tullos Management Committee, Kings Foundation and Torry Heritage and Memories Society.



TOSCA - Torry Outdoor Sports Centre Association

A community led group is planning to revitalise the Torry Outdoor Sports Centre on Victoria Road by delivering a community led programme at the Centre which is presently semi-closed. They have conducted a survey of nearby residents who overwhelmingly wish to see it fully functioning again. The group has formed a committee with a bank account and positions

have been appointed plus a Facebook page has been launched. They are presently working on an agreement with Sport Aberdeen which would see a transition over several years to the facility being operated by the local community.

Dog Fouling

The Torry Community Group has continued their efforts to reduce dog fouling in the area this year. With the funding they secured previously from the Dragados Community Fund, they have continued to purchase poo bags from Anna at Fat Cat Pets.

- To date, the group has given out a massive 25,000 dog bags.

The Torry Community Group has begun to feature images of local dogs on their homemade dispensers and fund the laminating and printing for this.

The Torry Community group has a very active Facebook page with over 1,500 members and up to 1,000 engagements per post.



Tullos Management Committee

The Tullos Management Committee are a group of local residents working together to develop community led programmes at Tullos Learning Centre. The committee has delivered a range of activities aimed at families in the area and has gone from strength to strength over the past year. They were successful in the Udecide participatory budgeting exercise in March 2019 and are funded to take a subsidised bus load of families for an exciting day trip to Blair Drummond Safari Park. Applying for funding and arranging the trip is a learning curve and has added to their experience as a committee. In addition, they have recently been successful in applying to Dragados for funds to run an intergenerational coffee morning and a youth club at Tullos Community Centre. The group has also organised and delivered several fabulous discos for the children at Tullos primary school with over 100 children attending each. This is a great example of a group of local parents who are increasingly not only doing things for themselves, but for the whole community.

Torry Dancers

The Torry Dance Group has evolved from the Walker Road Dancers and has been a great success now with Tullos and Lochside Academy pupils participating too. Over the course of the year there have been 949 attendances at Highland classes and 813 at Zumba classes.



Last June the Dancers performed at the ACC Star Awards ceremony - the dance leaders were also finalists. Their performance was so well received that consequently they were invited to dance at the Town House on the 27th June for the unveiling ceremony of a fishing memorial.

Other performances have included -

- Celebrate Aberdeen Parade on the 25th August followed by performances at both Union Square and the Bon Accord Centre.
- 2nd October the dancers were once again performing at the Beach Ballroom and were the very proud WINNERS of the Creative Learning Award.
- On the 18th of December we threw a Xmas Party at the Golf Club for all the dancers and it was a great way to end the year.

The group also received funding from the BIG LOTTERY which will allow them to keep the Torry Dance Group going for another year.

The children, parents and volunteers have once again shown great commitment this year and have well and truly put Torry on the Aberdeen map of positivity.



Bonny Torry



A group of Torry residents have worked together to establish a Torry in Bloom competition – christened Bonny Torry. Torry Community Council contributed £100 towards a trophy to the overall winner. The first year saw three categories – front gardens, back gardens and community gardens. Walker Road school ran a poster competition for the project and judging of the gardens took place in August with support from Cove in Bloom. An awards ceremony is due at the end of September and will be hosted by the Torry Heritage and Memories Group. It is envisaged that this will boost pride in Torry gardens and have a knock-on effect in community clean-ups and food growing.

Community Benefits: Dragados

The Locality Partnership has worked with Dragados, the primary contractor of the Harbour Extension, to ensure appropriate delivery of the company's community benefit commitments, including delivery of local employment and supply chain opportunities and the establishment of a Visitors Centre.

So far, the Dragados Community Investment Fund has given a total of **£52,500** to 29 projects based in Torry, 1 in Cove and 1 in Fittie. Funding activities ranging from local food growing projects to the Polish Association's Polish Information & Family Day in Torry and from Torry St Fitticks Church Bowling Section to Tullos Tigers FC.

Their Employee Volunteering Timebank has 35 days of professional volunteering including:

- **Big Noise Torry** - support to transport musical instruments from Tullos Primary School to Walker Road School. DUK provided a truck, a driver and a labourer who carried out this task for the group.
- **Balnagask Community Centre** –assisting with catering and entertainment once a month for the Friday morning 'Singalong
- **Kings Community Foundation** – 2 DUK employees installed 10 metres fencing – donated by DUK – to protect the refurbishing works at the Centre in North Balnagask Road.
- **Tullos Community Wildlife Garden** – Over 4 days 7 DUK employees did digging and weeding, painted the wall, laid some stones to mark the path installed a dog waste bin (donated by DUK) and transported a number of garden waste and litter bags after their Anniversary event.
- **Brimmond Court Residents Association**- Dragados UK labourers set up, painted and secured 3 benches and one picnic table (funded by Aberdeen City Council) on a small green area by Brimmond Court
- **Lochside Academy** –four talks to Lochside Academy pupils on the importance of learning modern languages for personal and professional development.
- **Absafe** – Dragados' volunteers deliver Health and safety presentations to pupils from Torry and Cove primary schools attending Absafe's health and safety sessions.

UDECIDE – Participatory Budgeting 2019

A key driver in this Plan is enabling the community to identify their priorities for their area and feel more engaged in local decision-making processes. Participatory Budgeting is one way of achieving this by engaging communities in decisions about how public money is used in Torry. PB distribution to date has totalled £154,500 and over 10% of Torry's population have participated.

During 2018/19, we have distributed £13,000 to 16 projects via one round of PB linked to Locality Partnerships identified priorities of Substance Misuse, Social Isolation, Mental/Sexual Health or Household Income. 182 votes were cast in total, 32% of these were cast during a community voting roadshow.

The projects that received the most votes in their respective categories were fully funded: Substance Misuse: Aberdeen Drugs Action – Torry Dart; Social Isolation: Balnagask Community Centre - Balnagask Singalong; Mental/Sexual Health: TOSCA - Development of the Torry Outdoor Sports Centre; Household Income: Tullos Management Committee - Torry goes on Safari



As a result of the Fairer Aberdeen Fund contributing additional money late in the process the Locality Partnership were able to ensure that all projects who submitted bids were able to take their ideas forward. The remaining 16 bidders received approximately 95% of the funding they applied for. Another £7,000 has still to be distributed which is being rolled over to 2019/2020

Torry Tasters

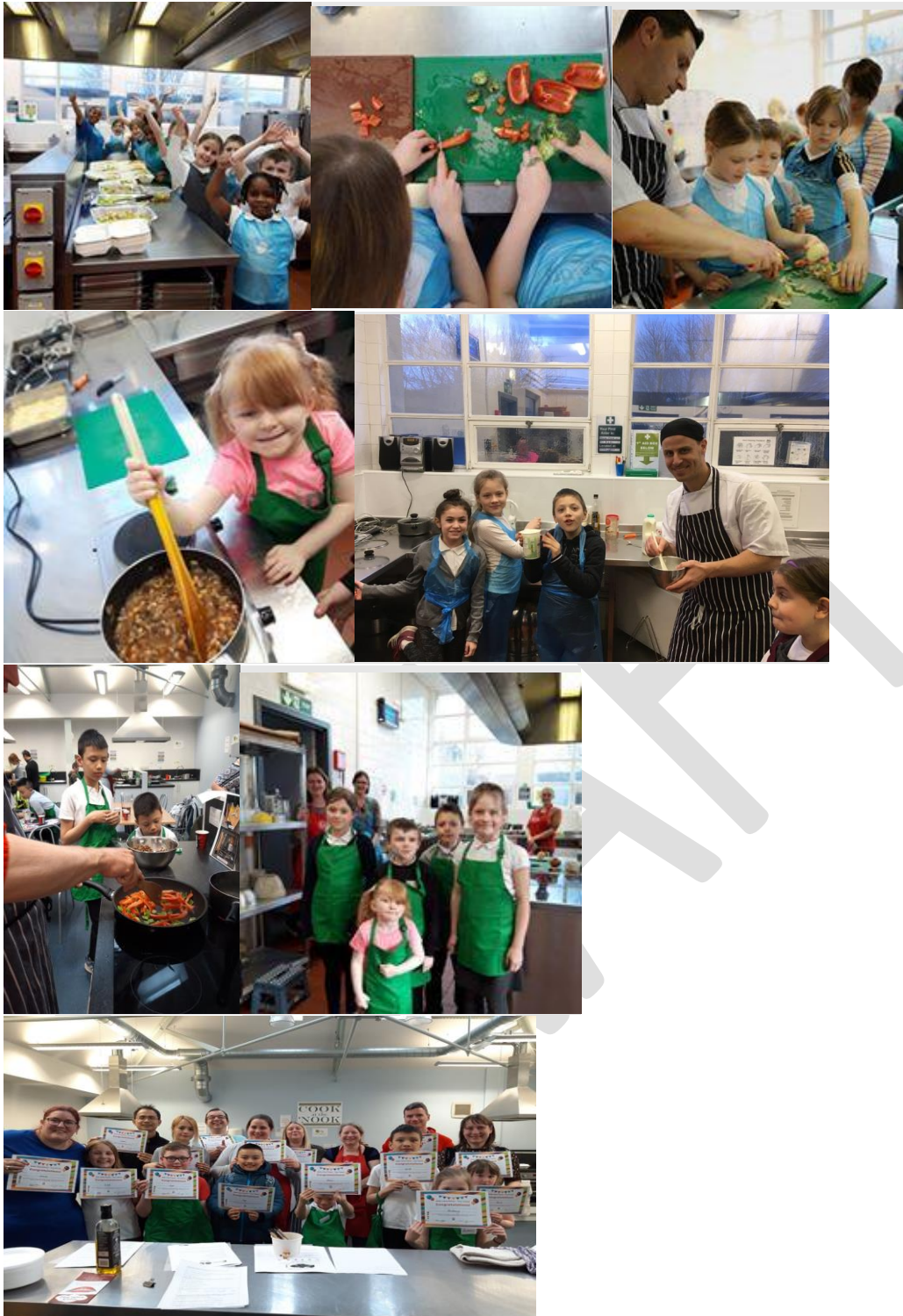
In partnership with CFINE and education and facilities teams at ACC, the project team were successful in receiving £2000 from the Health Improvement Funds (HIF) to run a Torry Tasters cookery project to cook items from the school menu as a way of encouraging uptake. This has involved organising 18 cookery classes so far for parents and children at Walker Road and Tullos Primary schools reaching 10 families with 20 parents and pupils through the cookery classes. We have had speakers at these cookery classes from health, recycling and child healthy smile. The feedback from pupils and parents from these sessions has been very positive with quotes including:

"fun and good to work as a family."

"very helpful people. good atmosphere."

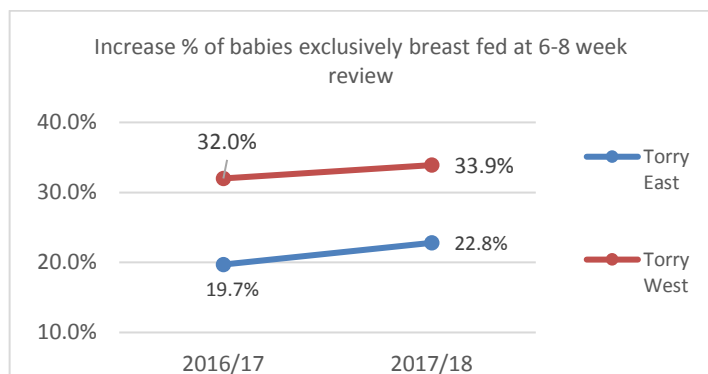
"I liked everything."





Are we seeing improvement?

We are seeing positive movement in Babies being Breast Fed in the Locality which has a link to health and attainment improvements. This is outperforming the city-wide trend as detailed in the 2016/2017 LOIP Annual Report.

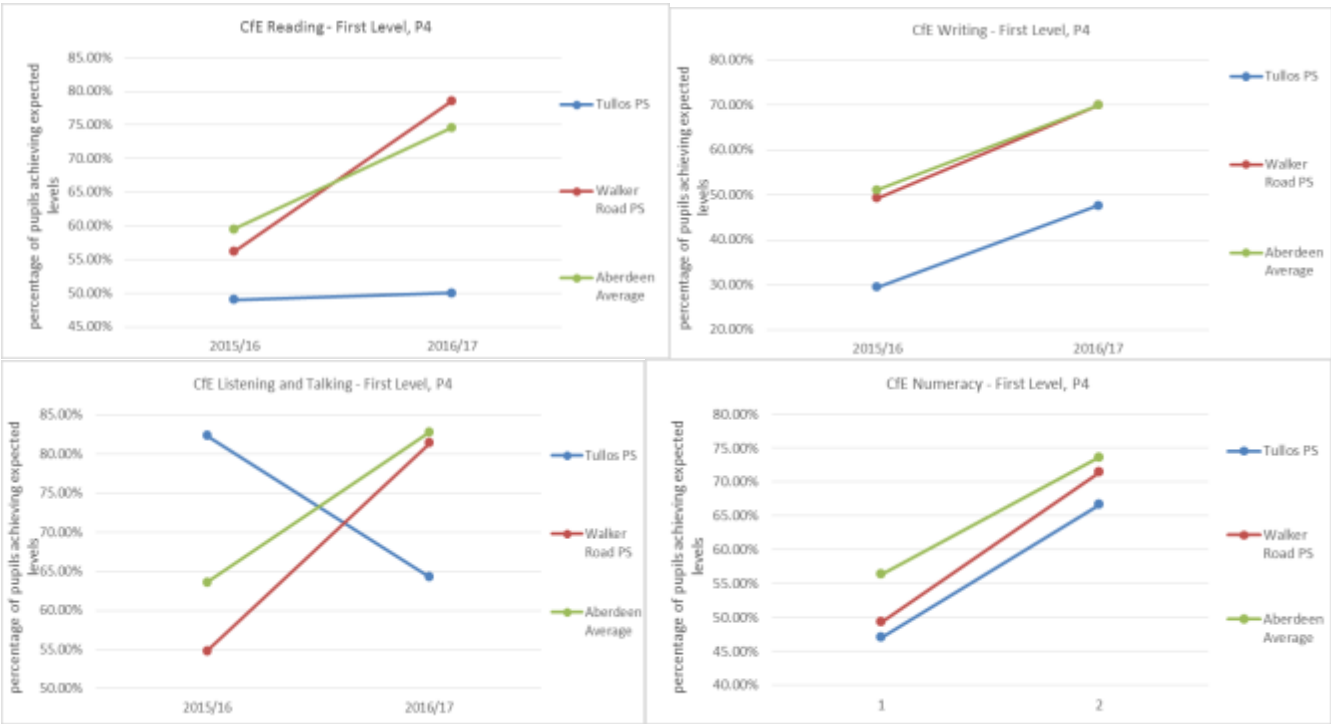


The following data sets are in relation to school level data and are new ways of recording attainment in schools. This data should be treated as experimental due to change in reporting based on teacher judgement.

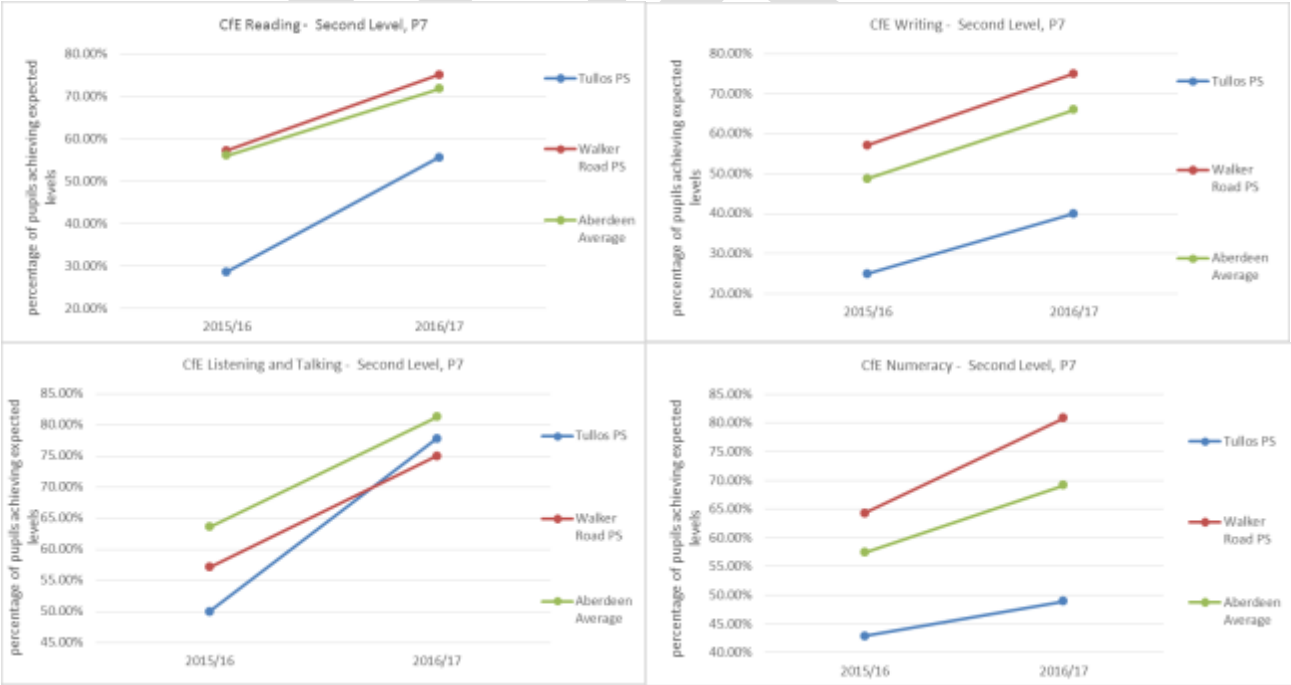
At P1, early level, both primaries are out performing the City Average, Tullos performance is dipping, with Walker Road showing improvements in writing and reading.



Both schools are mainly seeing improvements in First Level P4 - with the exception of listening and talking at Tullos. Walker Road is tracking the Aberdeen average where Tullos performance starts to fall behind.



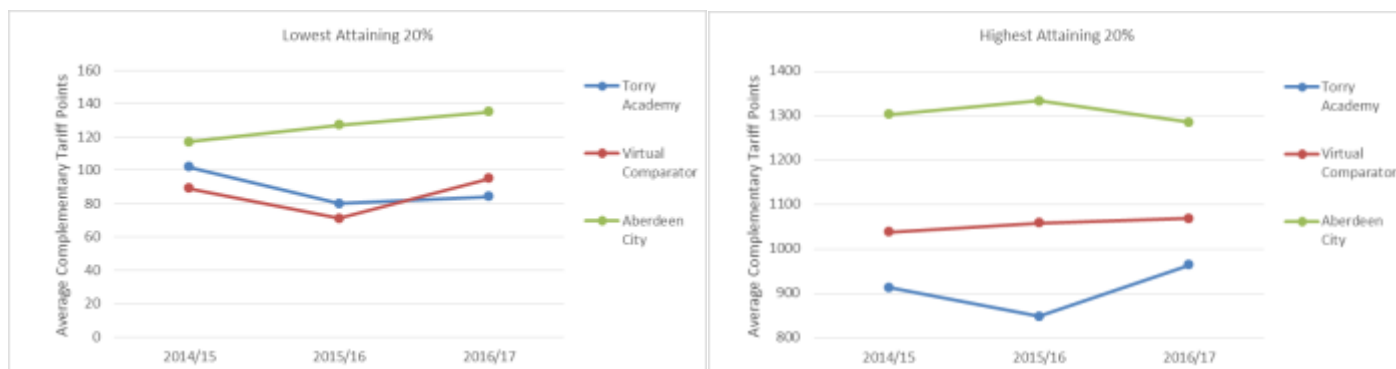
Both schools are showing improvements in second level P7, with Walker Road out-performing the city average apart from listening and talking



By S3 Third Level or better results we are seeing a decline in performance and a significant gap with the Aberdeen City Average which is continued into Fourth Level.



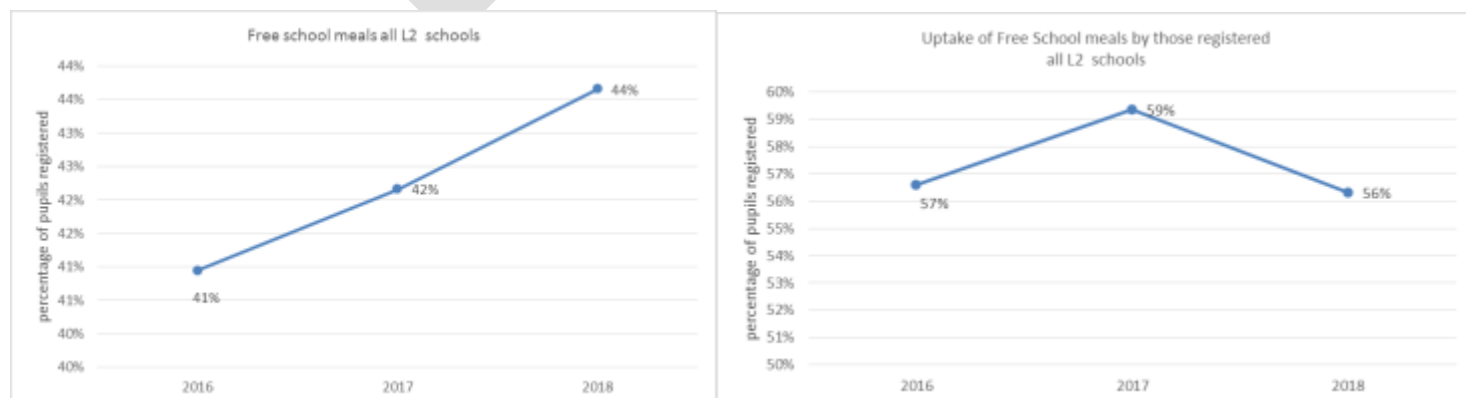
The Lowest Attaining 20% of pupils at Torry Academy has seen a slight upwards trend in 2016/17, but is below the 2014/2015 performance and we are seeing an increase in the highest attaining 20%. The virtual comparator figures (which are a control group of pupils with similar characteristics across Scotland) outperform the Academy in 2016/2017 as do the Aberdeen City Average. The Lowest attaining Gap is increasing and the Highest Attaining gap is decreasing.



The numbers of leavers achieving literacy and numeracy levels 3,4,5 are all seeing increases from 2015/2016 but are below the virtual comparator in 2016/2017 and the Aberdeen City Average



Free school meal registration is seeing modest annual improvements with uptake of meals for those registered only being 59% at it's highest (on day of survey)



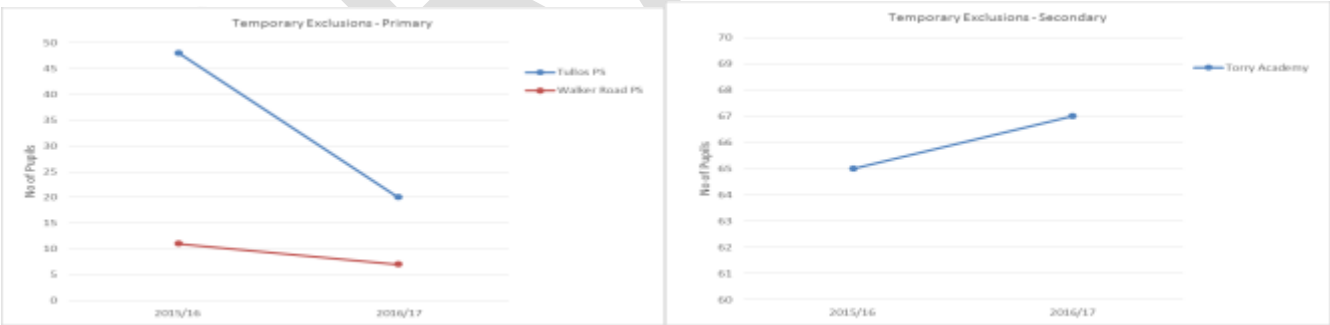
Both Primary schools are seeing increases in unauthorised absences, with Tullos being the most extreme change. However Walker Road’s rates are higher than both Aberdeen City Average and Tullos. Torry Academy’s rates are almost double than that of the Aberdeen Average, but are showing a slight decrease in 2016/2017.



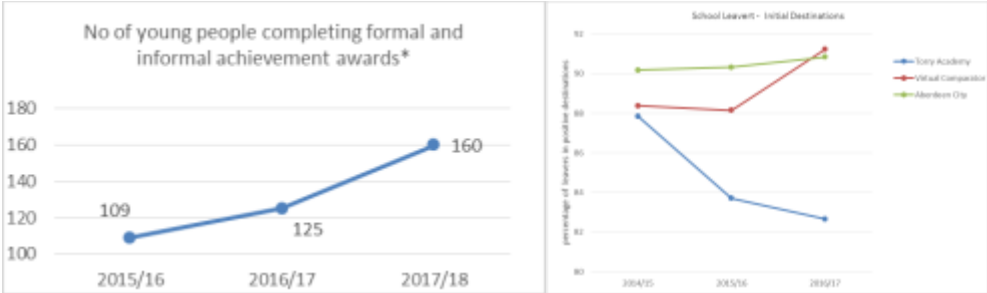
Attendance Levels at both Primaries show a significant gap to the Aberdeen Average with Walker Road showing a steeper decline in 2016/2017. Again Torry Academy is seeing a decline in attendance and a large Gap to the rest of the City.



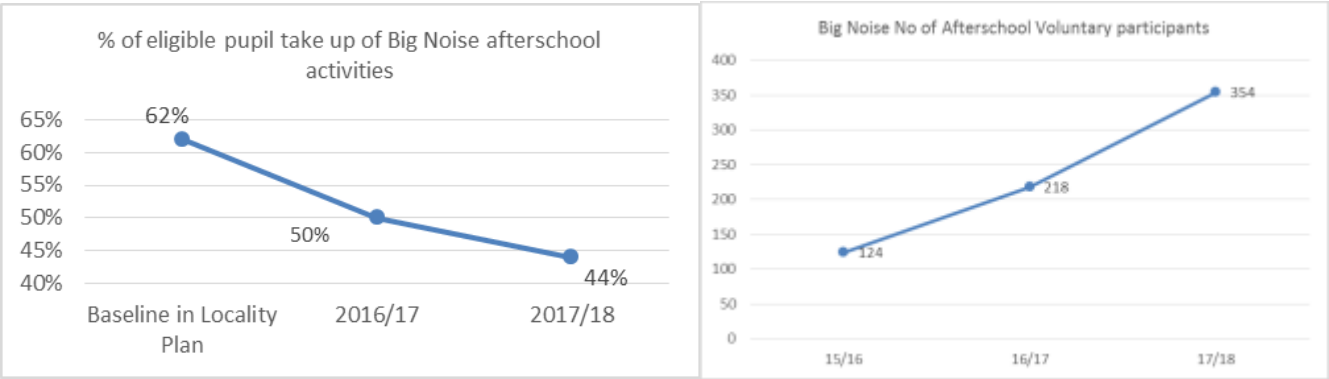
Both Primaries are seeing a reduction in temporary exclusions, with a significant drop at Tullos. However the reverse is happening at Torry Academy.



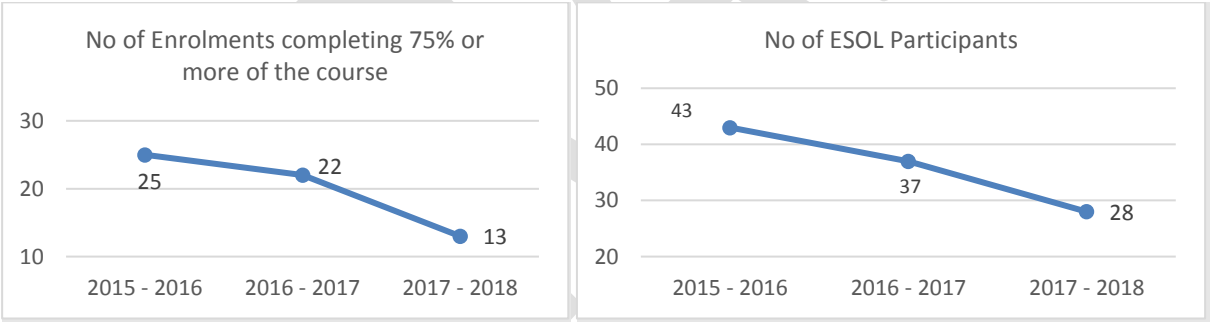
We are seeing a 28% increase in the Number of Young People completing formal and informal acheivment awards from 2016/2017 and a positive trend. This is ahead of the City trend as reported in theLOIP 2016/2017. However 16-19 destinations are showing a downwards trend against virtual comparator and the City averegae with gap opening



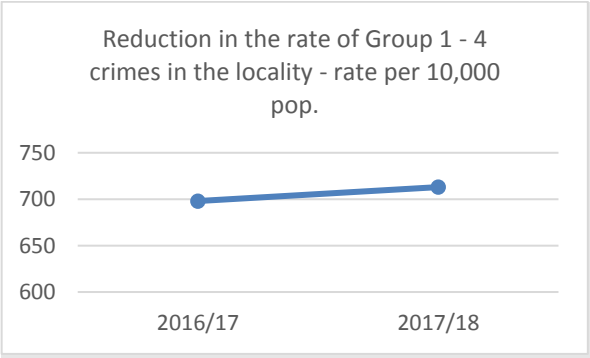
Big Noise Afterschool numbers are increasing on an annual basis as every year a new school year is added to the programme (currently at P5) however the number of eligible pupils attending after school activities is declining. Big Noise is addressing this.



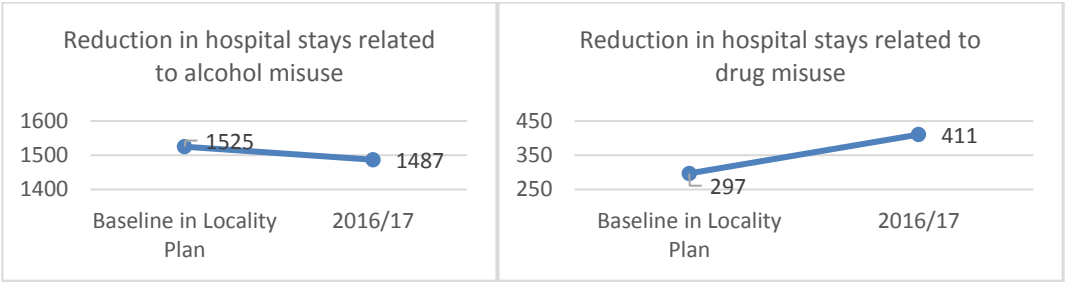
We are seeing a decline in number of ESOL participants, this is also mirrored in those registered completing 75% or more of the Course.



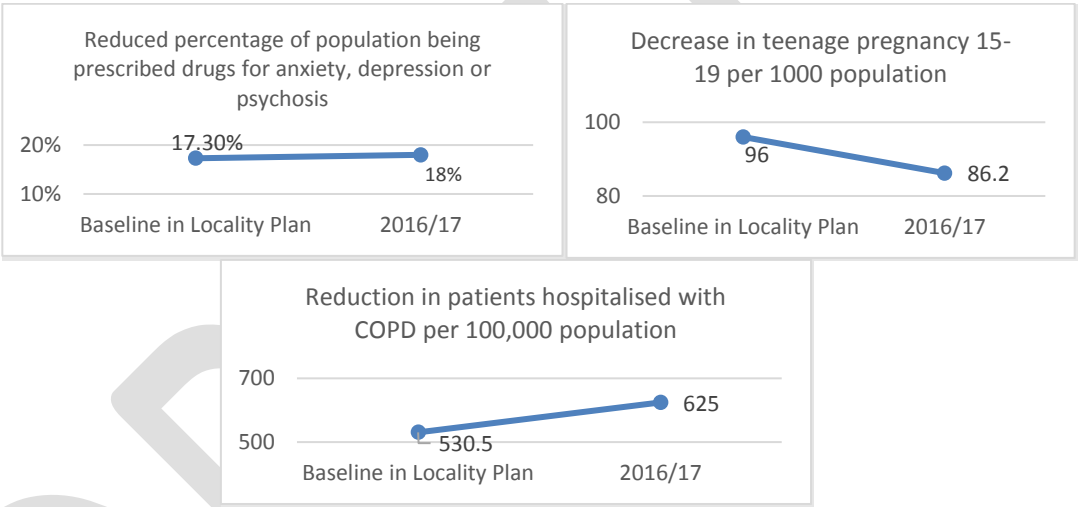
Crime rate for Group's 1-4 is slightly increasing but the Aberdeen City trend as reported in the LOIP is seeing a downward trajectory.



Although we are seeing a 2.5% decrease in the reduction of hospital admissions related to alcohol misuse there is a 38% increase in hospital stays related to drug misuse, which is likely attributed to the aging population of long term drug users.



Torry residents perscribed drugs for anxiety depression or psychosis is fairly static but we are seeing a decrease in teenage pregnancies (baseline was 13 times higher than Cults and is still high) and a 16% increase in patients hospitalised with COPD (the base line was already twice the City Average)



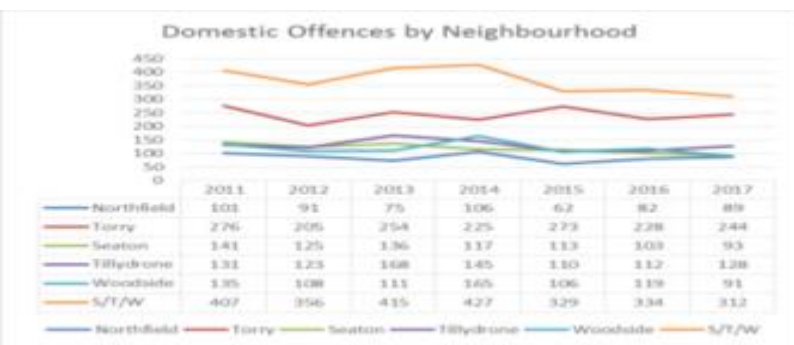
Torry is seeing a significant drop in fire-raising offences, with vandalism increasing and ASB instances decreasing. Under 18's account for: 71% of fire-raising offences, 31% of vandalism and 40% of ASB. These figures do not include incidents of under 18's where resource and investigation was required but no criminality recorded.

Offence	2015/16	2016/17	2017/18
Fireraising	30	14	7
Vandalism	317	290	320
ASB	190	161	151

Torry is recording the second highest rate of domestic offences recorded across the Localities with a fairly static trend profile.

City Voice

- 46% of respondents felt safe in Torry
- 47% respondents know about local activities with 60% accessing information about the community by face book.
- 45% of respondents have opportunities to participate in social activities with 43% having opportunities to get to know people in the community
- 66% of respondents have periods when they feel lonely with 10% feely lonely ofeten
- 24% of respondents feel there are sufficient opportunities to influence local decisions
- 26% were invited to participate in Locality planning Activity
- 49% of respondents feel they have good health with 84% of respondents feeling they look after their health well or quite well
- 33% of respondents feeling unable to eat healthily





Free School Meals

What is the Aim?

We aim to increase the number of free school meals taken by those pupils registered for free school meals at Lochside Academy, Tullos Primary and Walker Road Primary by 10% at each school by April 2020.

How does this support prevention and early intervention?

Increasing registrations and uptake of pupils eating free school meals alleviates poverty in the community, increases attainment and encourages healthy eating

Improvement

Phase 1 of the Free school Meals Project Focused on registration of free school meals. A positive outcome of this phase was identifying, the barrier to significant increases in registrations for families was the opt in method rather than automatic registration.

This barrier was addressed through process changes within ACC. The change was initiated on 14th January 2019 and by 21st January registrations had increased significantly for all three Torry schools –

- Lochside Academy from 136 to 180
- Tullos Primary from 34 to 65 for primary 4 – 7
- Walker Road Primary from 34 to 49 for primary 4 – 7.

CFINE and Communities Torry received a grant from the Health Improvement Fund to undertake a Torry Tasters cookery project at Walker Road and Tullos Primaries. Cookery classes have been undertaken with parents and pupils at Walker Road and Tullos Primaries, with positive feedback gathered so far

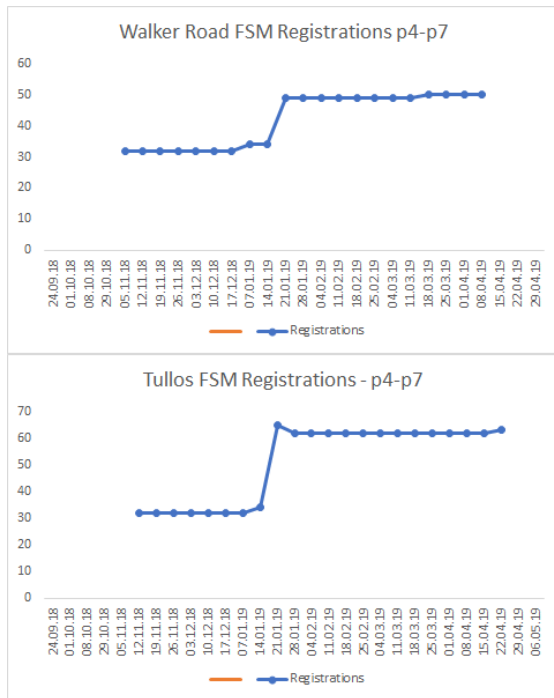
Whilst there has been a slight increase in uptake across the Primary schools it is too early in the process to attribute this to the implementation of change ideas.. A cookery booklet based on the school meals has been developed which will be shared with schools, families and the wider community after summer 2019

What changes are we currently testing?

A new charter (phase 2) has been developed focus on increasing the uptake of free school meals - implemented November 2018.

- Menu written in most prevalent languages spoken by parents of children in schools.
- Local advertising campaign linked to promotion of health and educational benefits of school meals
- Use of rewards on the accord card to incentivise uptake of school meals at Lochside Academy.
- Taster sessions for children/parents/families and develop nutritional educational opportunities for families.
- Recipe book being developed with Pupils to encourage healthy meal options at home and family cooking
- Collaborative menu development – introducing more pupil/parent involvement using Torry as a pilot.
- Pilot a reward scheme for pupils in the primary schools (Walker Road and Tullos)
- Supersize meals with additional veg, fruit, water presented more prominently as an option

- Engage pupils in serving each other (enterprise restaurant type idea) and 'redesigning' the layout of canteen



The project has used varied activities and mechanisms to increase the uptake of FSM, which have included talking with pupils at school assemblies, information stalls at parents' nights, talks at parent councils, questionnaires and school meal taster sessions. Chef Spotless, the mascot for the project has been popular with pupils and has helped encourage more interest in the school meals. School meal and traditional Torry recipes and photos from the sessions will be collated into a cookery booklet and given to all families at Walker Road and Tullos Primaries to mark the end of the project.

OUR PLACE



Our Place Drivers

Priority Aim	Primary Drivers	Areas where we have made changes during 2017/18
Our Community is Safe, Clean and we can move around easily and safely	We can Move around Torry easily and safely	Traffic and Air Quality management on Victoria Road
	The Community is Tidy and well maintained	Keep Torry Tidy
	The Community is resilient	
We have access to affordable fit for purpose well maintained housing which we can sustain	We will deliver high quality social housing estates and housing services	Living Streets
	We will deliver additional affordable housing that meets resident’s needs	Housing Estate Upgrades
	There are increased opportunities to access high quality fit for purpose facilities	
	Community Ownership of assets	Torry Hub
We will increase the promotion, quality and use of our greenspace and heritage	We will improve and promote our Greenspace	Former Phoenix – 258 NBR
	We will celebrate and promote our Heritage	Community Growing Spaces
		Torry Battery
		Torry Memories and Heritage
	We will improve children and young people’s play experiences	Park Upgrades

What key changes have we made?

Traffic and Air Quality Management

There has been a year on year improvement of both NO₂ and PM₁₀ concentrations on Wellington Road, it is not quite at the stage of reviewing the AQMA at this time, as there is a requirement to have year on year compliant data and there is a prudent approach being taken to ensure close monitoring before the AQMA is removed. Traffic on Victoria Road and Wellington Road has seen a decrease in the period. Awaiting up to date figures

Lochside Academy

With an investment of £47 million in the local community, on the 23rd of August 2018 Lochside Academy opened its doors, bringing together pupils from both Torry and Kincorth Academies.

The school, which can hold 1,350 pupils, enjoys fantastic state-of-the-art facilities. Including a 25m swimming pool, fitness suite, dance studio and sports pitches and adjacent garden. A special industrial room which gives pupils the space to fix cars and a fully equipped recording room.

Lochside pupils are taking part in activities such as the Duke of Edinburgh Awards scheme, the school band performed at Aberdeen City Council's Children and Young People's Awards ceremony and Lochside Academy is the first school in the city to become a School of Basketball (similar to the SFA's School of Football initiative) with the aim of helping first and second-year youngsters develop social and academic skills through sport.



Keep Torry Tidy

There has been a continued commitment to Community Clean ups across Torry, ranging from bus shelter clean ups, litter picks and beach cleans. We have seen a further increase in Clean Ups being undertaken by the community in partnership with the third sector, Local churches and local business.



Participants	Bags	Location	Number of clean up's	Hours	Total man hours	Value @ £10/ hour
Over 396	Over 378	Various	22	34	Over 7,684	£76,840



Local volunteer groups have been extremely busy in Torry over the last year. We have seen at least 22 groups with more than 396 participants give up their time in all weathers to make sure our community and coastal areas are kept litter free. Locations have included the Torry Battery, St Fitticks Park, Greyhope Bay, East Tullos Burn, Victoria Road School, Bruce Gardens and the former Phoenix building.

However, others have taken place informally by local businesses including Dragados. There has been almost one full bag of rubbish collected for every volunteer who has given their time. From local conservation groups, schools, committees and workplaces have all given their time which is over 7,680 volunteer hours and if paid would be worth over £76,840.



Living Streets

The Locality Partnership continue to build on the 'living streets' approach to ensure residents are at the heart of improvements to their neighbourhoods.

An audit of a pilot area of Torry comprising three separate walking audits, engaging 51 participants who included residents and pupils at the local primary school was carried out by Living Streets in February 2017 to identify a series of improvement works.

Three main themes were identified: Lack of maintenance of streets and spaces, Lack of amenities for play and socialising, Increase in anti-social behaviour.

Working with residents to identify improvements, In response to the above, an extensive programme of improvements to paths, stairways, railings and walls to a section of the pilot area, valued at approximately £200,000, starts in August 2019 and is due for completion before the end of the year. This work will be extended to further phases of the pilot area over the next few years.

Pends



In response to Youth Anti-Social Behaviour concerns in and around the area, the Living Streets steering group, ACC Housing Officers and the Communities Team supported the roll out of surveys to see how people living in the 'hen houses' or 'mono pitch houses' felt about the pends that were linked to their house and whether they thought closing them off would have a positive impact. The pends are the archways that allow people to walk under as a shortcut to the next street along.

Approximately 1/3 of residents in the area completed the survey, and the majority felt that closing the pends may lead to less loitering and youth ASB in the area.

After working in partnership with the ACC Projects Team, Architectural Officers and closely with a small group of residents, work is about to commence on the closure of four pends on Lochnagar Road and Girdleness Road. Each stage of the

design has been consulted with by the residents whose ponds will be closed. Upon assessing the impact of the pond closures, we will explore further closures as appropriate with other tenants in the pilot area.

Finnan Place

There have been several meetings with residents in and around the area of Finnan Shops and relevant partners to look at ways in which we can redesign the area. Police Scotland produced an architecture safety report, detailing ways to improve the physical space, we will use this to frame our plans moving forward. We have yet to secure funding to progress major works but are currently looking at measures we can put in place in the interim. In the meantime, some small tasks to make the area cleaner and safer have been completed including more regularly emptying bins outside the shops to prevent build-up of litter, replacing missing slabs and removing fly tipping.

Finnan Place will have direct links with the improvement project work the Torry Youth Action Group (TYAG) will be taking forward in the coming months.

Brimmond Court Backie



In line with the Locality Partnership priority of supporting and empowering local residents to improve their environment, residents in the Brimmond Court multi-storey have been active in improving their own surroundings.

They put in a bid to the Health Improvement Fund and secured a grant to tidy up their outside space and provide a sheltered seating area surrounded by hedging.

Dragados Timebank assisted in installing the benches and tables and the residents hosted a tea party to launch the completed garden.

Torry Hub, Primary and Early Years Complex



TORRY COMMUNITY HUB

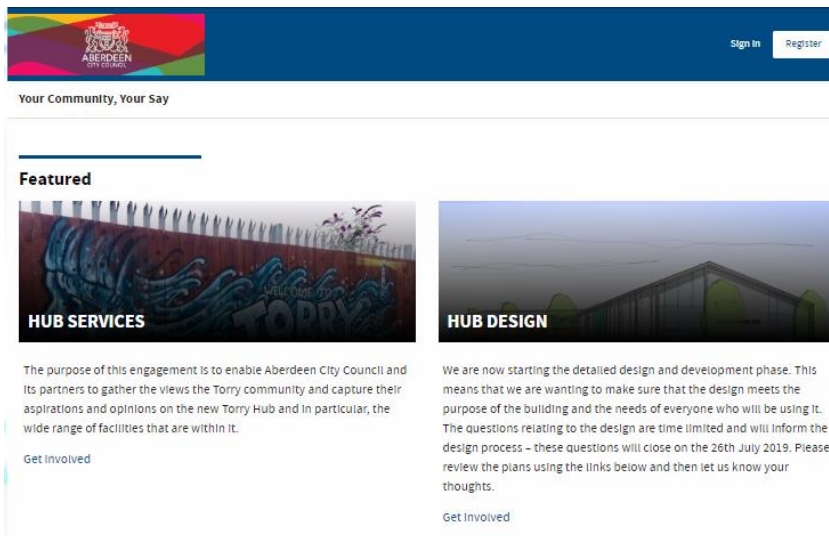
Following a £20 million pound investment from Aberdeen City Council in 2016, the Torry Hub is in final phases of development to deliver a state of the art pivotal asset to be located on the former Torry Academy Site. A successful bid to the Scottish Governments Regeneration Capital Grant Fund has secured an additional £2 million to further enhance the scope of the community facilities. Demolition has commenced at the site and the project is now in the detailed design phase which includes ongoing consultation, lead by the Locality Partnership, with the local community to shape the provision. The Partnership is piloting the use of Consul, an online consultation tool to allow local residents to interact with and comment on proposals.

The Hub will be part of a larger complex which will comprise a Primary school and Early Years Facility, which will be opened in addition to the community space during non-educational hours to maximise the space available for community use and redefine the role of the school in socio economic regeneration.

The ethos of the Hub is to provide integrated services on a flexible basis, in one place, that meets the communities' future needs and delivers early intervention. The Hub has specifically been designed into the larger complex to ensure a high footfall will have opportunity to access its services. It will enable cross sector multi-disciplinary teams, services, Third sector, community café and community space to work together to tackle improvement outcomes identified in this plan and ensure effective collaboration, identification of improvement models and delivery of co-designed of services. The Hub will also provide a a social space for the community to access in the form of a community cafe and will encourage new users to access services as well as increasing outdoor growing spaces

Taking into account the key longer-term improvement drivers the following services/groups have been carefully selected to drive improvements, reduce demand and market failure in our current systems and encourage collaboration and innovation.

- Mental Health Community Worker/ Community Link Worker/Dietician/Alcohol and drugs services (Aberdeen Health and Social Care Partnership)
- City Wardens
- Library Services , Adult Learning, ESOL, Communities Teams, Customer services (ACC)
- ACC Housing services
- ACC Customer Services
- The Big Noise Programme
- Priority Families
- Financial Inclusion Teams (not currently located in Torry)
- Community café social enterprise which will attract a wide range of users and will be designed to accommodate young parents to the older generation.
- Third Sector partners and local community Groups tackling the improvement outcomes such as, community media, Food networks, Credit Unions, employability projects, community-based health projects, drugs and alcohol services and youth services etc.



Community Asset Transfer - Former Phoenix- 258 NBR

Re-opening the 'Phoenix building' has been identified as a priority in the Torry Locality Plan and endorsed by the Torry Locality Partnership as a key action to tackle unmet needs in this part of Torry and contribute to tackling all the Partnership's priorities of: -

- Substance Misuse
- Youth Anti-Social Behaviour (links to Finnan Shops)
- Social Isolation
- Household income and food poverty
- Closing the Attainment Gap
- Children's Mental/Sexual/Dental Health
- Wider Community Participation
- ESOL & Employability



Community engagement events saw around 30 local people come together to input into the building's transformation. From this a Steering group has been created and has met regularly to help shape, monitor and evaluate developments. In November around 20 local people and Foundation volunteers undertook a big clean-up on the inside and outside of the building; making a big difference and getting to know each other in the process.

The former Phoenix Youth Club building at 258 North Balnagask Road has been an unused asset for several years and is in an anti-social behaviour hot spot.



The importance of providing a facility at this location to address a lack of suitable facilities (particularly for young people in this neighbourhood) has been identified by the local community and Partners for several years. This area of Torry has consistently suffered from amongst the highest rates of youth ASB in the city and the Torry Youth Action Group (partnership group lead by Police Scotland) believe provision of a suitable youth friendly venue at this location is crucial to addressing the

issues. Kings Foundation have been included in the TYAG and are working with partners to develop targeted engagement with those young people most at risk of involvement in ASB.

The King's Community Foundation, a local third sector organisation who already run two very successful projects in Torry for Young people and Adults, have been working alongside local people to help transform the building in the heart of Balnagask; into a vibrant community space where all members of the community are welcome, feel safe and have access to opportunities to fulfil their potential.

Transforming 258 North Balnagask Road into a vibrant community space would provide a highly localised place for the community to gather and access social, health, wellbeing and learning opportunities. There is no such place at present in the immediate vicinity and this intervention would provide a sustainable vehicle for delivery against local outcomes.

The first phase of refurbishment has taken place through Robertson's and City Council with around £60,000 of developer contributions. Exciting plans include a new kitchen and café. Several multi-



functional areas where a comprehensive community programme of activities and services will run. The 2nd phase of funding is currently being secured. The team will be getting out within the community to engage local people leading up to the proposed opening in late Autumn 2019.

Environmental improvements

As part of the harbour mitigation works; a section of granite dust path has been upgraded near the lighthouse/Greyhope Bay and a new tarmac path laid from St Fitticks Road to below the play area of Balgownie Circle linking to the existing path network. In May The resurfacing of the Greyhope Bay car park was completed. All the work was done in partnership and funded by the harbour board and Dragados. Torry Battery car park also gained a bright mural which was created in partnership with Dolphinwatch.

There were new environmental play parks at St Fitticks and new equipment installed at Balnagask. These included three Environmental Play Stations including; sensory equipment, wooden toddler and junior units with slide, spinner bowl and waterlilies seating. These were mostly funded from The Harbour Board for the New Harbour Extension. With a total value of £40,000

Over the past year, the Abbey Road Playpark has been upgraded and work is currently underway on the development of a new Pump Track and kickwalls which will complement the upgraded skate park

Cruyff Court Neale Cooper

Partnership working is leading to further tangible improvements in Torry. Construction is now under



way on this new £300,000 community sports facility, which is being built on council-owned land next to Tullos Primary School. Aberdeen City Council, the Denis Law Legacy Trust and the Johan Cruyff Foundation are working together to lead the project which will be delivered by the end of 2019.

It will be only the second court of its

type in Aberdeen. Unlike the Catherine Street Court, the plans include one basketball court, two dodgeball courts, two mini tennis courts and two freestyle football pitches. In addition, we have recently secured £5,000 from the Health Improvement Fund to supply and install two pieces of outdoor gym equipment on the hard surface area, adjacent to the basketball court. There will also be an area for users to chalk on their own activities such as tic-tac-toe, hopscotch etc.

“Our ambition is for a community where all people can prosper and where every young person has the chance to fulfil their potential. Facilities that provide the opportunity to develop and build confidence, as well as to lead an active lifestyle, are essential to realising those goals.”

The Denis Law Legacy Trust have committed to providing at least 6 hours of provision per week on the court, in addition to involvement with a series of tournaments associated with the Johan Cruyff Foundation. A Cruyff Court differs from a normal AstroTurf pitch in that it is not a bookable space therefore can be used free of charge, at any time by all members of the community.

At present an average of 41 young people attend Streetsport Sessions at the Tullos Primary School every Wednesday. When the Cruyff Court Neale Cooper is complete, the sessions will relocate to the Cruyff Court so that they have a more fit for purpose space and scope to expand their existing provision by at least double.

There will be a path installed, leading from Tullos School to the pitch which will be solar lit for ease of use in darker nights. The path will be inclusive of painted ‘warm up’ stations periodically as you walk through.

An important feature of the development has been extensive Community Consultation particularly with young people to ensure the design matches their desires and to decide the 10 ‘house goals’ for the Torry court.

Heritage Groups

In line with the Locality Plan priority to ‘increase the promotion, quality and use of our heritage’ Torry’s heritage groups have continued to make an increasingly important contribution to the community and wider.

Against extremely high-quality competition, Torry Heritage Group were overall winners of the community groups section of the Doric Film Festival with their excellent video promoting Torry's rich history, 'A future shaped by the past'.



Torry Memories and Heritage Society has hosted 160 children from local Primary schools in the memory room at Provost Hogg Court which replicates a living room of the 1940/1950 era and is designed to evoke memories and offer an insight to how past generations lived in Torry. As part of their school

curriculum the children visited the room meeting and interacting with members of the group in question and answer sessions to learn about their local history and heritage. These have been very rewarding experiences and enjoyed by all.

Both groups aim to preserve the heritage of Torry and Aberdeen for future generations and to address social isolation by providing opportunities for residents to meet together in a safe and friendly environment.

These are wonderful example of community members delivering a range of impacts focusing on social isolation, dementia and intergenerational work

Former Victoria Road School

Torry Development Trust and Grampian Housing Association are working together on the development of the Victoria Road School site. Their aim is to restore the beautiful granite buildings and bring them back into use, create housing, community space and an accessible outdoor space for everyone.



The whole site will be developed as a holistic regeneration project. GHA will develop the majority of the site into 51 social and affordable housing units, the money for which is already in place. Torry Development Trust will develop a section of the site as a complementary community space offering a pop up café, a multi-purpose community space, a nursery and some heritage displays to celebrate the history and sense of place of Torry

Torry Development Trust anticipate "the proposed uses meet a number of well documented community needs which have also been expressed in the Community Planning Partnerships Torry Locality Plan"

The project fits with specific strategies such as the Local Outcomes Improvement Plan with a focus on young children, family support and social isolation amongst older people. The physical regeneration of the site involving the re-purposing of two local granite buildings compliments these outcomes

Co-wheels

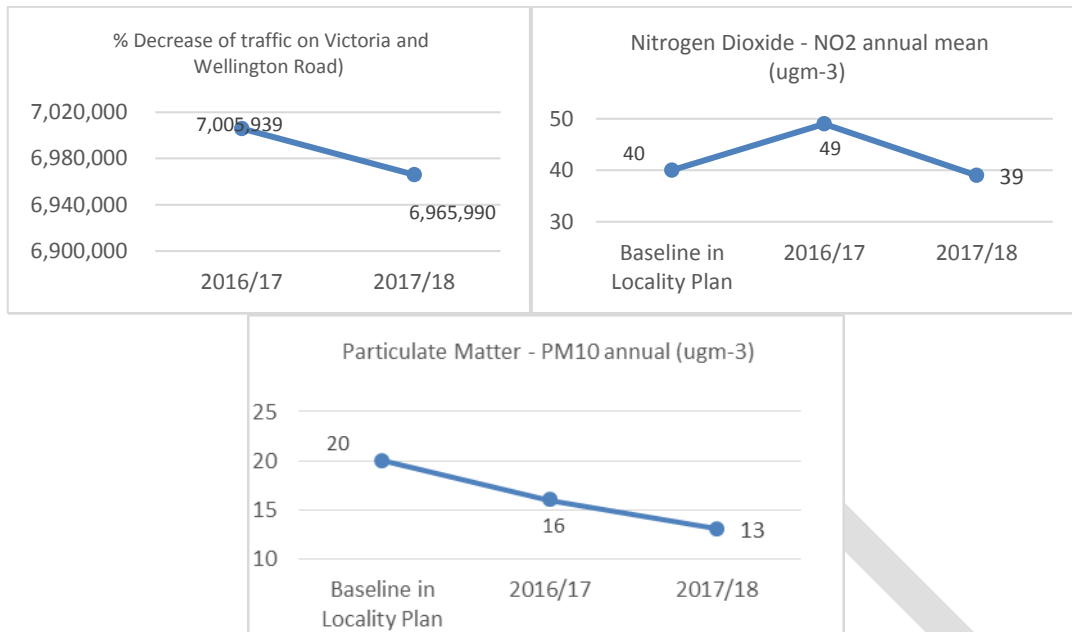
The Co-wheels Car Club service provides an alternative to car ownership both for residents and businesses who can access the latest low emission vehicles including electric cars. We now have a Toyota Yaris Hybrid based on Walker Gardens in Torry available for bookings now.

Co-wheels car club is a national Social Enterprise that operates in 60 locations across the UK. Aberdeen is a key location for their Scottish operation and they work closely with Aberdeen City Council to deliver the On Street Car Club operation which provides Aberdeen members with over 40 vehicles across the city to access hire by the hour.

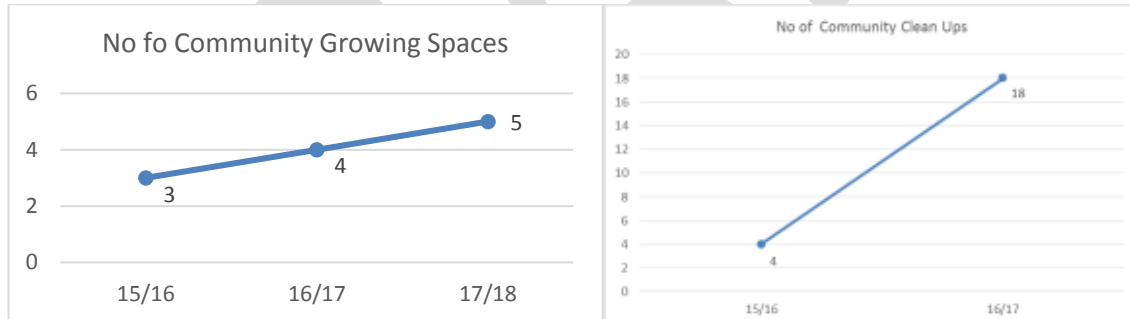


Are we seeing improvement?

We are seeing a decrease of both traffic on Victoria and Wellington Road and a decrease in NO2 and PM10



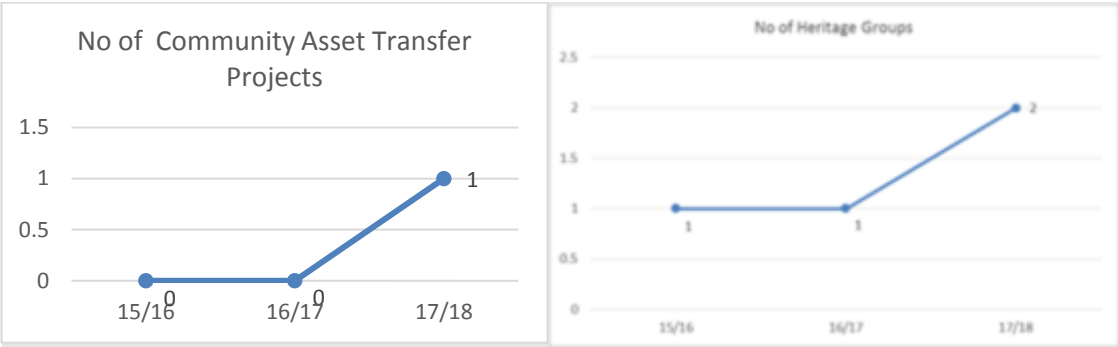
The Community is positively responding to the Community Growing agenda and we are seeing a positive trajectory of food growing spaces being developed and the Community Clean up rate has seen a 600% increase.



Resident Led Audits have now been established as part of the Locality Plan delivery and we are seeing a positive number of actions being delivered from the audits on an annual basis.



We are now starting to see the emergence of Community Asset transfer Projects and the number of Heritage Groups established has doubled in the period.



City Voice

- 36% felt the homes in the community met community needs
- 42% felt local and community facilities met local community need
- 36% felt satisfied with playparks
- 49% felt you could get around Torry easily



Dog Fouling

What is the Aim?

Scoop Watch - scale up and spread of Living Streets Dog Fouling Initiative - Increase the number of schools / local groups actively using the dog fouling reduction model across Aberdeen.

Dog fouling is a recurrent problem in many communities across the city. Having successfully tested the 'scoop watch' approach in Torry the Locality Partnership were invited to scale up the approach in other neighbourhoods

How does this support community empowerment and Early Intervention?

This project is a continuation of the initial 12 week project which saw a 33% reduction in the levels of dog fouling on two streets significantly affected by dog fouling.

There will be 20 toolkits printed for the pilot. Schools and community groups across Aberdeen have been invited to participate. This scale up is running alongside Clean Up Aberdeen. It will run as one of the Clean Up Aberdeen 'tasks' and upon completion of the workshop and data collection, the participating schools will be awarded points for their efforts.

Improvement Data

At the moment 10 schools have signed up, 7 of these are clean up Aberdeen schools and we have 1 community group signed up too (with interest from others).

What changes are we currently testing?

- Workshops with local school children to educate them on dog fouling.
- Making dispensers with local school children to contain dog mess bags to be erected.
- Creating awareness raising posters about the issue with school children and distributing them around community centres in the area.
- Presentations to community groups- community groups leading project delivery.
- Testing a collaborative approach working alongside the City Warden team so that there is one effective and widely recognised dog fouling initiative in Aberdeen City.
- Working alongside the environmental team all the schools participating in the Clean-Up Aberdeen programme will have dog fouling as their theme for the 2019/2020 school year, initially using our model as a starting point
- A toolkit for use in schools has been produced and is just about to be sent to print.



OUR TECHNOLOGY



Our Technology Drivers

Priority Aim

Improve Access to Fast Broadband

Improve Digital Access to Community Information

Improve Access to digital opportunities

Primary Drivers

Residents, Businesses and the Third Sector have access to quality wireless connection

The Community and Partners have access to digital information about opportunities in the community

The Community has access to learning opportunities to develop their digital skills and to use the internet safely

Areas where we have made changes during 2017/18

City Fibre

Torry Communities Facebook

Torry Library

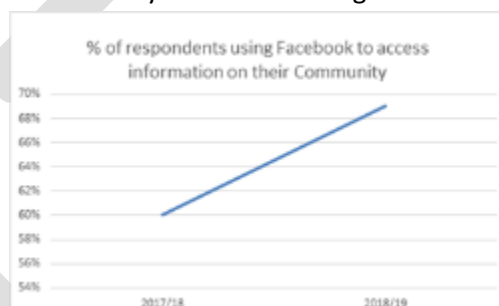
What key changes have we made?

CityFibre

Torrey is one of the first neighbourhoods in Scotland to get full fibre broadband. CityFibre has begun its full fibre roll-out to homes and businesses across Torrey offering internet speeds of up to 1Gb/s. As homes are connected, they will have access to next generation, gigabit speed broadband services. Businesses can enjoy a range of gigabit-capable internet services from a range of specialist partners.

Torrey Communities Facebook Pages

The Communities Torrey Facebook page has been developed to share information about events and local developments with the Torrey community linking to the Locality Plan. Total Page likes have increased to 914 which is 9% of the Torrey population. A proactive approach to cross-posting across half a dozen Torrey Facebook pages, including the Torrey Community Group Page (1,489 page likes) and Torrey Community Council (661 page likes), ensures a wide reach across the Torrey area and enables a wide range of Torrey groups and organisations to share information with the wider community.



Torrey Library

Between 1 May 2018 and 31 May 2019 Torrey Library delivered 1,671 PC sessions. The roll-out of digital services, including Welfare Reform, has seen an increase in PC support provided by library staff enabling customers to make applications for school placements, Blue Badges and Universal Credit.

City Voice

67% of respondents felt comfortable using digital skills

87% have access to IT Equipment (i.e. tablet/smart phone laptop etc.)

DRAFT

Locality Partnership and Key Contacts

A consistent priority for the Locality Partnership since it was established in early 2017 has been to maximise the role of the local community in progressing the Plan. Whilst our target is 50% community representation, in the past year we have increased community representation on the Locality Partnership from 62% of overall membership to 70% of overall membership. The Partnership has successfully attracted local membership from a diverse cross section of the community

Membership

- 9 Community Representatives
- 1 Community Project Representative – Big Noise
- 4 Local Councillors
- 1 City Council Representative
- 1 Police Scotland Representative
- 1 AHSCP Representative
- 1 ACVO / Third Sector Representative
- 1 Active Aberdeen Partnership Representative
- 1 Local Head Teacher



For all enquiries in relation to this report, or about Locality Planning, please contact the Locality Team in the first instance by emailing: jomackie@aberdeencity.gov.uk

Locality Team

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Community Planning Aberdeen

Progress Report	Community Planning Budget 2019/20 – Q2 Budget Monitoring Report
Lead Officer	Angela Scott, Chair of CPA Management Group and Chief Executive of Aberdeen City Council
Report Author	Michelle Cochlan, Community Planning Manager
Date of Report	10 October 2019
Governance Group	CPA Management Group – 28 October 2019

Purpose of the Report

The purpose of this report is to provide an update on the 2019/20 Community Planning Budget's financial performance for the period 1 July 2019 to 30 September 2019.

Summary of Key Information

1 BACKGROUND

- 1.1 The community planning budget agreed for 2019/20 on 1 May 2019 was £1,743, 381. This included contributions from Aberdeen City Council, Police Scotland, NHS Grampian and NESTRANS.

	2019/20 Budget £
Aberdeen City Council	1,711,275
NHS Grampian	18,032
Police Scotland	5,000
NESTRANS	5,000
Sub Total	£1739,307
2018/19 underspend for Civic Forum	£4,074
Total	1,743,381

2 COMMUNITY PLANNING BUDGET 2019/20

- 2.1 This budget monitoring report shows current and projected expenditure for 2019/20 as at the end of quarter 2.

	2018/19 Budget £	Year to date spend £	Full year forecast £	Variance £ (Difference between forecast and budget)
Fairer Aberdeen Fund	1,639,986	453,298	1,639,986	0
ACVO Third Sector Interface/ engagement: Community Planning	62,321	31,160	62,321	0
City Voice	37,000	37,000	37,000	0
Civic Forum	4,074	0	1,000	3,074
Total	1,743,381	521,458	1,740,307	3,074

3 GRANT FUNDING 2019/20

- 3.1 As well as the agreed community planning budget, the Partnership receives income from a number of external funding sources. The funding secured to date is below:

	2019/20 Budget £	Year to date spend £	Full year forecast £	Variance £
Community Justice Transition Fund	62,000	16,218	62,000	0
Total	62,000	0	62,000	0

- 3.2 Scottish Government funding of £50k for 2019/20 continues to fund the Community Justice Officer post. The underspend of £12,000 accrued since funding started in 2015/16 will cover the remaining costs of the Community Justice Officer post for 2019/20.

Recommendations for Action

It is recommended that the CPA Management Group:

- i) Note Community Planning Aberdeen Budget's performance during quarter 2 of 2019/20.

Opportunities and Risks

Regular reporting on the current year's budget gives Community Planning Aberdeen the opportunity to determine whether value for money is being achieved and allows early identification of possible shortfalls.

Consultation

The following people were consulted in the preparation of this report:

Maggie Hepburn, CEO, ACVO
Jonathan Smith, Chair of Civic Forum
Gail Anderson, Accountant, ACC
Susan Thom, Fairer Aberdeen Fund Co-ordinator, ACC

Background Papers

The following papers were used in the preparation of this report.

[Community Planning Budget 2019/20](#)

Contact details:

Michelle Cochlan
Community Planning Manager
Community Planning Team
Aberdeen City Council
Tel: 01224 522791
Email: mcochlan@aberdeencity.gov.uk

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Community Planning Aberdeen

FORWARD PLANNER

The reports scheduled within this document are accurate at this time but are subject to change.

Title of report	Contact Officer
CPA Management Group: 28 October 19/ CPA Board 2 December 19	
CPA Quarterly Budget Monitoring Report (Management Group only)	Michelle Cochlan (ACC)
Locality Planning	Neil Carnegie (ACC)
CPA Improvement Programme Quarterly Update Report	Michelle Cochlan (ACC)
Economy Project Charters	
Increase employer sign up to the Real Living Wage by 2021. and year on year to achieve Real Living Wage City Status by 2026	Allison Carrington (SDS)
Increase the % of people in Aberdeen who feel comfortable using digital tools by 2021.	Allison Carrington (SDS)
People (Children & Young People) Project Charters	
Increase the support provided by the school Nursing service to children and young people with escalating mental wellbeing concerns by 50% by 2022	Rob Polkinghorne (ACC)
Increase number of staff, including carers working with care experienced children and young people trained in trauma skills and knowledge, to 80% by 2021.	Rob Polkinghorne (ACC)
Reduce the number children who experience more than 1 placement over a year by 2022	Rob Polkinghorne (ACC)
Increase the number of care experienced people who receive appropriate support when accessing their records by 2022.	Rob Polkinghorne (ACC)
Increase the number of children and young people remaining in a placement between 16-18 year by 2021.	Rob Polkinghorne (ACC)
People (Vulnerable Adults) Project Charters	
Increase number of young people who need support in relation to trauma and bereavement having access to such support by 2021.	Derek McGowan (ACC)
Increase in number of calls by Criminal Justice professionals for advice/support to an expert helpline	Derek McGowan (ACC)
Improve health and wellbeing outcomes for at least 50% of homeless people participating in the Housing First programme by 2021.	Sandra Ross (HSCP)
Increase the number of people with autism who are supported to be in education, employment or training by 2021.	Sandra Ross (HSCP)
Increase number of alcohol brief interventions delivered by Primary Care providers and other professionals by 100% by 2021.	Richard Craig (PS)
Increase the number of Number of alcohol licensed premises awarded Best Bar None status by 2021.	Richard Craig (PS)
Increase opportunities for individuals who have been at risk of Blood Borne Viruses, being tested and accessing treatment by 2021.	Richard Craig (PS)
Place Project Charters	

Title of report	Contact Officer
Increase % of people who walk as main mode of travel to 31% by 2021.	Jillian Evans (NHS)
Increase % of people who cycle as main mode of travel to 3% by 2021.	Jillian Evans (NHS)
CPA Management Group: 29 January 20/ CPA Board 26 February 20	
Participation in Public Decision Making. (Possible focus on strengthening links with those of Ethnic Minority background and / or shared identification with other 9 'Protected Characteristics').	Jonathan Smith (Civic Forum)
CPA Quarterly Budget Monitoring Report (Management Group only)	Michelle Cochlan (ACC)
Locality Partnership Quarterly Improvement Tracker	Neil Carnegie (ACC)
CPA Improvement Programme Quarterly Update Report	Michelle Cochlan (ACC)
North East College Regional Outcome Agreement	Neil Cowie (NES College)
SISTEMA update	Derek McGowan (ACC)
Economy Project Charters	
N/A	Allison Carrington (SDS)
People (Children & Young People) Project Charters	
N/A	Rob Polkinghorne (ACC)
People (Vulnerable Adults) Project Charters	
Increase % of non-statutory prisoners (aged 21+) who are offered relevant voluntary support on release from HMP Grampian by 2021. Scottish Prison Service.	Derek McGowan (ACC)
Increase number referred for appropriate assessment/support/treatment/services By 2021	Derek McGowan (ACC)
Increase the number of distress brief intervention opportunities for people with mental health issues by 10% by 2021.	Sandra Ross (HSCP)
Increase the number of unpaid carers participating in support programme reflecting healthy life choices by 25% by 2021.	Sandra Ross (HSCP)
Reduce suicide rates amongst men in Aberdeen to below 2016 levels (16) by 2021.	Sandra Ross (HSCP)
Increase the number of community run green spaces that are organised and self-managed, particularly in priority localities where satisfaction and use is low	Sandra Ross (HSCP)
Increase % of the population who feel informed about using alcohol responsibly by 2021.	Richard Craig (PS)
Increase uptake of drug treatment and specifically within Locality Areas by 10% each year by 2021.	Richard Craig (PS)
Place Project Charters	
Reduce Aberdeen's Carbon emissions by 30% by 2021.	Jillian Evans (NHS)
Increase the completeness of data within the 'at risk database' to identify those people most vulnerable	Jillian Evans (NHS)
CPA Management Group: 24 March/ CPA Board 29 April 20	
Strengthening Local Democracy: Demonstrating Improvements from National Steering Group and Research	Jonathan Smith (Civic Forum)
CPA Quarterly Budget Monitoring Report (Management Group only)	Michelle Cochlan (ACC)
Locality Partnership Quarterly Improvement Tracker	Neil Carnegie (ACC)
CPA Improvement Programme Quarterly Update Report	Michelle Cochlan (ACC)
Update on Shared Intelligence Unit	Martin Murchie (ACC) Jillian Evans (NHS)
Outcomes Framework	Michelle Cochlan (ACC)
Economy Project Charters	
N/A	Allison Carrington (SDS)
People (Children & Young People) Project Charters	

Title of report	Contact Officer
Reduce the number of emergency hospital admissions for unintentional injury to children under 5 years by 3.69%, by 2021.	Rob Polkinghorne (ACC)
Reduce number of children who are witness to domestic abuse by 2022	Rob Polkinghorne (ACC)
Reduce child obesity at Primary 1 stage by 10%, by 2022	Rob Polkinghorne (ACC)
Increase the percentage of babies exclusively breastfed at 6-8 weeks to 41% by 2021.	Rob Polkinghorne (ACC)
Reduce the number of children and young people who are exhibiting self-harming behaviours	Rob Polkinghorne (ACC)
Reduce number of requests for specialist support from children's social work in partnership forums by 5% by 2020	Rob Polkinghorne (ACC)
Increase the number of staff, including carers who report increased understanding and skills to respond to children who have adverse childhood experiences (ACE) by 20% by 2021.	Rob Polkinghorne (ACC)
Reduce the length of time that care experienced children and young people wait for an initial Child and Adolescent Mental Health Service (CAMHS) appointment to less than 4 weeks by 2021.	Rob Polkinghorne (ACC)
Increase the number of young people who leave school with a minimum of SVQ 3 in literacy and numeracy and 4 other qualifications to 98% 2021	Rob Polkinghorne (ACC)
Increase the number of curricular offerings shaped by school communities by 20%, by 2021.	Rob Polkinghorne (ACC)
Increase the number of opportunities to discuss and record skills for life, learning and work from S1 by 20%, by 2021.	Rob Polkinghorne (ACC)
Increase children, young people and families' awareness and understanding of future skill requirements by June 2021.	Rob Polkinghorne (ACC)
People (Vulnerable Adults) Project Charters	
Reduce no. of repeat convictions of 16 and 17 year olds, and 18+ year olds, as a result of targeted focus on specific offending behaviour, and use of appropriate and effective interventions, by 2021.	Derek McGowan (ACC)
Extend the multi-agency problem solving approach to all 16 and 17 year olds charged with an offence to reduce the likelihood of reoffending by 2021.	Derek McGowan (ACC)
Increase number of people in local communities promoting well-being and good health choices by 2021.	Sandra Ross (HSCP)
Increase number of people accessing community based hubs (including digital social hubs) which offer social resources and access to a range of professionals which increase citizens health literacy.	Sandra Ross (HSCP)
Increase the number of groups for people with long term conditions which are co-produced with service users by 2021.	Sandra Ross (HSCP)
Increase the number of people who are engaged with citizens in areas which impact on lifestyle and health that are trained in Teachback techniques by 100% by 2021.	Sandra Ross (HSCP)
Increase the uptake of alcohol treatment by improving access to alcohol services and ensuring they are local, integrated and targets areas of greatest need by 10% year on year by 2021.	Richard Craig (PS)
Place Project Charters	
N/A	Jillian Evans (NHS)
CPA Management Group: 27 May/ CPA Board 1 July 20	
CPA Quarterly Budget Monitoring Report (Management Group only)	Michelle Cochlan (ACC)
Locality Partnership Quarterly Improvement Tracker	Neil Carnegie (ACC)
CPA Improvement Programme Quarterly Update Report	Michelle Cochlan (ACC)

Title of report	Contact Officer
Economy Project Charters	
N/A	Allison Carrington (SDS)
People (Children & Young People) Project Charters	
Reduce the number of young people referred to the Children's Reporter on offence grounds as a result of appropriate and effective interventions by 2021.	Rob Polkinghorne (ACC)
People (Vulnerable Adults) Project Charters	
Reduce the number of wilful fires by 20% by 2021.	Derek McGowan (ACC)
Increase % of individuals indicating an improvement in at least one area* at the end of their Community Payback Order Supervision by 2021.	Derek McGowan (ACC)
Place Project Charters	
N/A	Jillian Evans (NHS)
CPA Management Group: 12 August/ CPA Board 16 September 20	
CPA Quarterly Budget Monitoring Report (Management Group only)	Michelle Cochlan (ACC)
Locality Partnership Quarterly Improvement Tracker	Neil Carnegie (ACC)
CPA Improvement Programme Quarterly Update Report	Michelle Cochlan (ACC)
Economy Project Charters	
N/A	Allison Carrington (SDS)
People (Children & Young People) Project Charters	
Increase by 10% the number of young people who are jointly reported to SCRA and COPFS who are offered robust alternatives to entering the statutory system by 2021.	Rob Polkinghorne (ACC)
People (Vulnerable Adults) Project Charters	
Increase number of people engaged in a person-centred multi-agency problem solving approach as part of a community sentence	Derek McGowan (ACC)
Increase the number of individuals charged with hate crimes who undertake effective interventions by 30% by 2021.	Derek McGowan (ACC)
Place Project Charters	
N/A	Jillian Evans (NHS)
CPA Management Group: 29 October/ CPA Board 3 December	
CPA Quarterly Budget Monitoring Report (Management Group only)	Michelle Cochlan (ACC)
Locality Partnership Quarterly Improvement Tracker	Neil Carnegie (ACC)
CPA Improvement Programme Quarterly Update Report	Michelle Cochlan (ACC)
Economy Project Charters	
N/A	Allison Carrington (SDS)
People (Children & Young People) Project Charters	
i) Increase the number of awareness-raising events relating to 'digital' offending by 2021, and then, ii) Reduce the number of 'digital' offences from 2021-2026.	Rob Polkinghorne (ACC)
People (Vulnerable Adults) Project Charters	
Increase the uptake and retention of people in the Justice System with a diagnosed mental illness in specialist services by 2021.	Derek McGowan (ACC)
Place Project Charters	
Increase % of people who walk as main mode of travel to 31% by 2021.	Jillian Evans (NHS)
Increase % of people who cycle as main mode of travel to 3% by 2021.	Jillian Evans (NHS)
Timescale TBC 2019-2020	
Local Fire and Rescue Plan 19/20	Michelle Cochlan (ACC)

Title of report	Contact Officer
Future of Scotland's Planning System – dependent on the outcome of secondary legislation after the Bill	Michelle Cochlan (ACC)
Increase the number of Modern and Graduate Apprenticeships in priority and volume growth sectors by 5% by 2022.	Allison Carrington (SDS)
Support 2 investments per year in priority growth sectors through Invest Aberdeen by 2022.	Allison Carrington (SDS)
Increase the number of people from priority localities employed by public sector partners and in major capital projects by 2022.	Allison Carrington (SDS)
Increase no. of people over 50 in employment in Aberdeen by 10% by 2022.	Allison Carrington (SDS)
90% of employers reporting that they have appropriately skilled people in their workforce by 2026.	Allison Carrington (SDS)
Increase the number of people entering employment from Stage 4 employability activity to 80% by 2022.	Allison Carrington (SDS)
Increase no. of people over 50 in employment in Aberdeen by 10% by 2022.	Allison Carrington (SDS)

Acronyms:

ACC	Aberdeen City Council
ACVO	Aberdeen Council of Voluntary Organisations
CPA	Community Planning Aberdeen
HSCP	Health and Social Care Partnership
NHSG	National Health Service Grampian
PS	Police Scotland
SDS	Skills Development Scotland

For further information, or to make a change to this document, please contact Allison Swanson, tel. 01224 522822 or email aswanson@aberdeencity.gov.uk.

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APPENDIX 1 Community Planning Aberdeen Funding Tracker

The tracker below includes key funding opportunities available to the Partnership linked to the themes within the LOIP and Locality Plans.

Title	Description	Amount	Deadline for applications	Relevant CPA Group
Economy				
Nestrans – Sustainable Travel Grants https://www.nestrans.org.uk/about-nestrans/organisation/documents-sustainable-travel-grants/	<p>Support and encourage Travel Planning and increase sustainable travel throughout the North East of Scotland.</p> <p>The scheme provides financial assistance to organisations investing in measures aimed at encouraging sustainable travel, such as increasing travel to work by public transport, cycling and walking, low emission vehicles and reducing the need for travel.</p>	<p>Up to £10,000</p> <p>Applicants expected to secure 50% match funding</p>	No deadline date	Aberdeen Prospers/ Sustainable City Group
Transport Scotland - Smarter Choices, Smarter Places Open Fund https://www.pathsforall.org.uk/open-fund	<p>Grants are available for public, third and community sector organisations that want to change people's everyday travel behaviour in Scotland to increase walking, cycling, and sustainable travel across the country.</p> <p>The funding is for new, innovative projects that can be completed within one year of funding.</p>	<p>£5000 - £50,000</p> <p>Match funding of 50% is required; 25% of the total project cost can be in-kind contributions</p>	No deadline date	Aberdeen Prospers/ Sustainable City Group

<p>Transport Scotland – eBike Grant Fund</p> <p>https://www.energysavingtrust.org.uk/scotland/grants-loans/ebike-grant-fund</p>	<p>Grants for local authorities, public sector agencies, further and higher education institutions and community groups in Scotland for projects that lead to the large-scale adoption of ebikes and ecargo bikes as an alternative to car journeys across Scotland.</p> <p>The fund is divided into the:</p> <ul style="list-style-type: none"> •Community Fund which provides grants to community groups and third sector organisations to support projects that will provide opportunities to trial ebikes. •Public Sector Fund which provides grants to public sector organisations and local authorities for the purposes of providing fleets of pool bikes, bikeshare/hire schemes, and promoting large-scale uptake of ebikes as an alternative to car and van travel. 	<p>Up to £200,000</p> <p>Match funding of at least 50% of total project costs is required.</p>	<p>29 November 2019</p>	<p>Aberdeen Prospers/ Sustainable City Group</p>
<p>Esme Fairbairn Foundation – Food Strand</p> <p>https://esmeefairbairn.org.uk/food</p>	<p>Grants are available to charities and not-for-profit organisations in the UK. The aim of the Food programme is to find an alternative system that produces higher quality food in ways that are better for people, the environment and livestock.</p> <p>The foundation supports projects in the following priority areas:</p> <ul style="list-style-type: none"> •Innovation in alternative approaches: with the aim of increasing supply and demand for food that is produced more sustainably. 	<p>Discretionary</p>	<p>None specified.</p>	<p>Aberdeen Prospers/ Sustainable City Group</p>

	<p>•Food and wellbeing: with the aim of supporting the sharing of new ways of changing people's food habits – both radical and incremental.</p> <p>•Working towards a more coherent food sector: with the aim of enabling organisations from across the spectrum of food interests to work more closely together to address system-wide issues.</p>			
People				
<p>Scottish Government - Funding for Scottish Organisations to Support Survivors of Childhood Abuse</p> <p>https://www.gov.scot/news/support-for-survivors-of-abuse-1/</p>	<p>A new £10 million fund is now open for applications from third sector and community-based organisations that are based in Scotland. It is intended to support the recovery, resilience and wellbeing of survivors of childhood abuse. It aims to achieve this by enhancing capacity and capability of third sector and community-based organisations providing dedicated support. The fund will run over four years and will make £2.5 million available each year from 2020 to 2024.</p>	<p>Grants between £1000 - £250,000 per year for up to 4 years</p>	<p>1st November 2019</p>	<p>Integrated Children Services</p> <p>Locality Partnerships</p> <p>Resilient, Included, Supported Group</p>
<p>Life Changes Trust – Young People with Care Experience Programme</p> <p>https://www.lifechangestrust.org.uk/care-experienced-young-people/current-funding-opportunities</p>	<p>Home and Belonging is focused on supporting the introduction of the National House Project (NHP) approach in Scotland. The NHP provides support and expertise to Local Authorities to set up Local House Projects for young people leaving care. This approach is centred around small groups of young people becoming part of a community that supports them to develop the practical and emotional skills that they need to live independently</p>	<p>£4m investment available</p>	<p>8th November 2019</p>	<p>Integrated Children Services</p> <p>Locality Partnerships</p> <p>Resilient, Included, Supported Group</p>

<p>John Lewis Partnership – Community Matters</p> <p>https://www.johnlewis.com/our-services/helping-our-community</p>	<p>Every 3 months each shop selects 3 community groups or charities to help. Customers are directly involved in deciding how much each nominated group receives, by using a token to vote for the organisation they'd like to support.</p> <p>Each shop has £3000 per quarter to donate, which is shared between the charities according to the proportion of the vote they've received from customers.</p> <p>Charities will receive support in whichever way will benefit them the most, either in the form of <u>products, volunteering time from Partners, or as cash.</u></p> <p>Organisations eligible for Community Matters includes charities, schools and relevant community groups.</p>	<p>Up to £3000</p>	<p>No Deadline date</p>	<p>Resilient, Included, Supported Group</p> <p>Locality Partnerships</p> <p>Aberdeen Prospers Group</p>
<p>Young Start – Big Lottery Fund</p> <p>https://www.biglotteryfund.org.uk/funding/programmes/young-start</p>	<p>The Young Start programme offers funds to help people aged 8-24 become more confident and play an active part in realising their potential.</p> <ul style="list-style-type: none"> • Support for voluntary and community organisations <p>Focus on the following 3 outcomes;</p> <ul style="list-style-type: none"> • children and young people have better physical, mental and emotional wellbeing 	<p>Funding between £10,000 to £100,000 – can be over 3 years</p>	<p>No deadline but the BLF prefer you to discuss your project with them. The funding team has a good relationship with the BLF North funding officer</p>	<p>Resilient, Included, Supported Group</p> <p>Locality Partnerships</p> <p>Aberdeen Prospers Group</p>

	<ul style="list-style-type: none"> • children and young people have better connections with the wider community • children and young people get access to new skills and training opportunities which will help them to get a new job or start a business. 			Sustainable City Group Integrated Children's Services
Place				
Scottish Government - Big Climate Conversation Community Fund https://www.impactfundingpartners.com/our-funds/big-climate-conversation-community-fund	Grants are available for community groups and third sector organisations in Scotland to hold local workshops which contribute to the Big Climate Conversation and engage communities on Scotland's response to the global climate emergency.	£300	21 October 2019	Locality Partnerships Sustainable City Group
ASDA Foundation – Significant Local Community Projects https://www.asdafoundation.org/what-we-fund/significant-local-community-projects	Capital grants are available to charities and not-for-profit organisations in the UK for local charitable projects and activities that benefit the wider community, address local needs and make a significant difference to the local community. The funding is intended to support capital costs, buildings, renovations, vehicles, equipment such as computers and audio systems, etc.	Funding is at the discretion of the Trustees.	No set deadline	Locality Partnerships

	<p>Projects must make a significant difference to local communities and the people who live there and that meet the following objectives:</p> <ul style="list-style-type: none"> •Identified opportunities, initiatives and new ways to support local communities. •Charity/good cause has developed a relationship with local the local store, depot or home office at a grassroots level. •Tackling the underlying problems in the local community. •Can apply evidence from programmes of community needs and aspirations to develop their existing model. •Benefits the wider community and is not just supporting a single user group. •There is a need for this facility locally. •Will make a real long-term difference. •Would transform the community, improving the lives of those who live there. 			
SUEZ Communities Trust – Scottish Landfill Communities Fund https://www.suezcommunitiestrust.org.uk/apply-for-funding/scotland/	<p>Grants are available to non-profit making organisations in Scotland (community groups, parish councils, charities, community interest companies, sports clubs, community associations, local authorities and voluntary organisations.) for projects under the categories of:</p> <p>Land Reclamation Community Recycling Public Amenities Biodiversity Historic Buildings</p>	Up to £50,000	No set deadline	Locality Partnerships Sustainable City Group
Greenspace Scotland – Young	Support for Youth Groups (12-25) to engage with their communities to improve the	Maximum £3000	Apply any time.	Locality Partnerships

Placechangers Ideas Fund https://www.greenspacescotland.org.uk/young-placechangers-ideas-fund	<p>environmental quality, biodiversity, playability and vibrancy of neighbourhoods and who want to change their local environment for the better. This could be their local greenspace, street, community centre garden, whole village, neighbourhood or town.</p> <p>Groups can apply for: Seed corn funding - to engage with the wider community and develop their ideas; Ideas Fund - to involve their local community to further develop their idea and deliver changes on the ground such as the physical improvement of spaces, event programmes and sessional staff/youth worker costs.</p>			
Aberdeen Standard Investments https://www.aberdeensstandard.com/en/who-we-are/charitable-foundation/local-giving	<p>The fund has two core focuses:- Emerging Markets and Local Communities. Charities must have a clear focus on the promotion of education and providing wider opportunities for underprivileged young people, having a clear and meaningful impact on the community in Aberdeen.</p>	<p>Annually awarded: £1,038,895</p>	<p>Apply any time</p>	<p>Locality Partnerships</p>
Technology				
Nesta – Collective Intelligence Grants https://www.nesta.org.uk/project/collective-intelligence-grants/	<p>Grants for projects that generate new knowledge on how to advance collective intelligence as a means of solving social problems.</p> <p>Nesta is especially interested in proposals related to education, the future of work, government innovation and health. It is also open to ideas that do not fit within these areas, such as the environment and climate</p>	<p>Maximum value £30,000</p>	<p>Deadline for expression of interest 25 October 2019</p> <p>Deadline for final applications 7 January 2020</p>	

	<p>change, urban development, or international development.</p> <p>They are offering grants for organisations to do this through practical experiments that will provide actionable and generalisable insights into good collective intelligence design.</p> <p>This call is relevant for applicants already combining human and machine intelligence, and that wish to test a variety of approaches or a new approach to better understand what works in designing/applying collective intelligence for social good.</p>			
<p>BT – Community Fibre Partnerships</p> <p>https://communityfibre.openreach.co.uk/</p>	<p>A £2 million grant for communities in the UK to get superfast, or ultrafast broadband so long as there is a school/learning function.</p> <p>Increasing access to the right technology helping communities and schools achieve:</p> <ul style="list-style-type: none"> • Superfast broadband can enhance learning and online safety • Students and staff won't see any internet slow-downs, even during peak times • Schools that have got superfast find it has a very positive effect on teaching outcomes and students spending more time accessing virtual learning environments 	<p>Grants of up to £30,000 of new infrastructure serving school or learning establishments</p>	<p>No deadline date</p>	<p>Aberdeen Prospers</p> <p>Digital City Group</p>



Community Planning Aberdeen

Horizon Scanner – October 2019

New Publications/ Legislation

	Date	Action Required	Lead OIG
The Violence Against Women and Girls Primary Prevention Guidance for Community Planning Partnerships The guidance will support local community planning partners who have a key role to play in preventing VAWG, both within their own organisations and as members of local strategic partnerships.	Sep 2019	For info	Community Justice Group
SFRS Strategic Plan 2019-2022 The SFRS Strategic Plan 2019-2022 sets out the Service's proposed direction over the coming years, which includes delivering a world class and sustainable Service, enhancing partnership working and responding to new and emerging risks such as climate change.	Oct 2019	For info	All
Planning (Scotland) Act 2019 The Act was passed by the Scottish Parliament in June 2019. The Act includes a broad range of changes to be made across the planning system such as: <ul style="list-style-type: none"> • arrangements for the preparation of development plans • proactive masterplanning • development management procedures and considerations • strengthening enforcement • a focus on improved performance and positive outcomes • Requirement for Health Impact Assessments 	June 2019	For info	Sustainable City Group

Partnership News/ Issues Emerging

	Date	Action Required	Lead OIG
Chief Executive of Public Health Scotland Appointed Angela Leitch, currently Chief Executive of East Lothian Council, will lead the new national public health body.	Sep 2019	For Info	All
Trauma Informed Practice Training A number of the LOIP projects refer to change ideas around trauma training. Issue raised by Gillian Robertson, Alcohol and Drugs Partnership re. need for a joined up approach across the Partnership to develop a cohesive training programme.	Oct 2019	TBC	All
Innovate and Improve Learning Programme CPA Capacity Building Programme for staff and communities. This includes booking instructions for monthly Improvement Bootcamps which should be attended by all LOIP Improvement Project Managers, as a minimum.	2019	Cascade to all staff	All

Current Consultations

	Closing Date	Action Required	Lead OIG						
<u>ACHSCP Mental Health Delivery Plan</u> Further to consultation workshop held by Julie Somers and Jenny Rae on 23 September 2019, Partners have until the start of November to feedback comments to Jenny Rae.	Mar 19	Comments to Jenny Rae	Resilient, Included, Supported Group						
<u>ACHSCP Living Well with Dementia Delivery Plan</u> Further to consultation workshop held by Julie Somers and Jenny Rae on 23 September 2019, Partners have until the start of November to feedback comments to Julie Somers.	Nov 19	Comments to Julie Somers	Resilient, Included, Supported Group						
<u>Period Products (Free Provision) (Scotland) Bill Financial Memorandum - call for views</u> The Finance and Constitution Committee has launched a call for views on the Period Products (Free Provision) (Scotland) Bill Financial Memorandum.	01/11/2019	CPA Response	Sustainable City Group						
<u>Consultation on The Principles of a Local Discretionary Transient Visitor Levy or Tourist Tax</u> This consultation seeks to develop government understanding of the issues and concerns with regard to the introduction of a Transient Visitor Levy and help inform the development of legislation to enable local authorities to apply a visitor levy. See table below for details of information events being run by Scottish Government. <table border="1"><tr><td>16 October</td><td>6-7.30pm</td><td>North East Scotland College. Book here.</td></tr><tr><td>17 October</td><td>9-10.30am</td><td>North East Scotland College. Book here</td></tr></table>	16 October	6-7.30pm	North East Scotland College. Book here.	17 October	9-10.30am	North East Scotland College. Book here	02/12/2019	CPA Response	Aberdeen Prospers
16 October	6-7.30pm	North East Scotland College. Book here.							
17 October	9-10.30am	North East Scotland College. Book here							
<u>The role of Public Sector Bodies in tackling climate change: A Consultation</u> This consultation is focussed on the role of public sector bodies in ending Scotland’s contribution to climate change, how the wider public sector can work together to make a step-change in delivery.	04/12/2019	CPA Response	Sustainable City Group						

Forthcoming Legislation

	Date	Action Required	Lead Partner/ OIG
<u>Domestic Abuse (Scotland) Act 2018</u> Certain aspects came into force on 1 April 2019. Part 1 – Offence as to Domestic Abuse is not in force. There is no proposed commencement date for some of the other provisions as yet.	TBC		Community Justice Group
<u>Fuel Poverty (Targets, Definition and Strategy) (Scotland) Bill</u> A Bill for an Act of the Scottish Parliament to set a target relating to the eradication of fuel poverty; to define fuel poverty; to require the production of a fuel poverty strategy; and to make provision about reporting on fuel poverty.	TBC		Sustainable City Group