**Wednesday 1st May 2019 9.30-11.30, Woodside Fountain Centre**

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| **Community Representatives** | **Professional Representatives/Officers** |
| **Present:-** Susan Morrison – ACVO, Mark Lovie – Fersands, Jane Fullerton – Donside Village Community Rep, Aileen Davidson – Tillydrone Community Rep, Neil Copeland – Councillor, Fran Smith – Community Builder | **Present:-** Paul Tytler – Chairperson, Madelene MacSween – Development Manager, Emma McPherson – Community Development Officer, Derek Bain – Police Scotland, Bryan Nelson – Fire Scotland, Elaine McConnachie - NHS, Lee Jardine – Police Scotland |
| **Apologies:-** Alan Parker – Seaton Network Rep, Murray Dawson – SHMU | **Apologies:-** |

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| **Topic** | **Discussion/Decision** | **Action** |
| 1. **Apologies, Welcome**   **and Introductions** | Meeting opened with an introduction from everyone, as there were some new people present.  Fran Smith has joined as a local representative for Tillydrone. |  |
| 1. **Minutes of last**   **meeting** | Timing of meetings – Jane Fullerton noted list of all last meetings, and to date only one has been held in the evening. SHMU have offered for next meeting to be held at their new premises, which will take place in the evening. If meetings are held in the evening, different people may attend, therefore issues and concerns may be different.  Jane Fullerton questioned the attendance of Community Reps, as Community Reps are people that live in the community. The Locality Partnership Terms of reference, agreed by Community Planning Aberdeen (CPA) Board, will be recirculated before next meeting as a basis for discussion at the next meeting. A request was made to circulate Torry and Northfield’s Minutes of Partnership Meetings, as thee layout differ and may be more user friendly.  Paul explained that our Locality has three different areas, as opposed to the other localities, and that transport links between the areas is not good. It is difficult to find a time that is suitable for everyone. Agreed to hold the next meeting in an evening. | Paul Tytler/Fiona Murray |

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| 1. **Link to LOIP**   **Workshop** | Emma gave a brief explanation on the workshop. Stretch outcomes are projects that are put forward to the Community Planning Board for work that has been identified that is keen to get going. There are 125 stretch outcomes for 2019/2020 and 64 for 2019. Everyone present at meeting worked in pairs to bring back the top 3 stretch outcomes that they felt were a priority. The LOIP and all stretch outcomes are being looked at across all the Localities to consider where projects should be delivered. The priorities identified will be fed back to the CPA Management Group and the Outcome Improvement Groups (OIG) that will take forward the projects.  The group completed the exercise and will return to the discussion at the next meeting to prioritise the outcomes for TWS and identify volunteers to contribute to the groups. | Emma McPherson/Paul Tytler |
| 1. **Partner/Communities Update** | **Healthy Start Seaton**  Amie and Emma have compiled a brief survey of what support is needed and what is specific to Seaton as part of the healthy starts work. This to be shared as widely as possible online by partners.  here is to be a Fire Safety Event at Seaton that Amy can join in with to be able to have some feedback/input on her survey.  **Woodside**  School statistics – St Machar was identified as being one of the schools which is very low down the list of children leaving school with three or more higher grades. Classes are being cancelled due to teacher shortages. Larissa Gordon – Headteacher Virtual School is onboard. Join with other networks, to enable children the possibility to go to other schools, for courses they can’t access at their own school. Compose list of questions and invite Eleanor Shepherd to meet.  **Football Pitch Tillydrone**  There was a query about progress with the replacement community football pitch. Initial discussions had been held with eh Denise Law Legacy Trust to consider additional support for the project. The next stage is to organise community engagement for the project to determine location and plans. This will be undertaken shortly. | Elaine McConnachie  Mark Lovie  Paul Tytler |

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| 1. **Domestic Abuse**   **Training** | Emma compiled information together from feedback of training. Emma to email report. There have been big changes since training of people’s knowledge and confidence on how to deal with the subject. Derek reported that there has been a rise in reports of coercive behaviour since 1st April. Very positive feedback and questioning of more training, to enable more colleagues may be able to attend. Re-visit in 6 months to see if training is still being implemented. Programme to be delivered at schools for children’s understanding of domestic abuse. Schools to adapt some of the training to ensure that it is suitable for the age of the children. Bryan Nelson mentioned that sometimes the Fire Services are used as a way of being allowed entry to homes where there is a possibility of abuse. Look for funding to do more training. Use the project charter with all the feedback, statistics etc to justify that there is a need for more training. Emma will complete the evaluation as planned in October to measure the impact it has had. | Emma McPherson |
| 1. **Project Charter**   **Updates** | Derek Bain(Police Scotland) tabled his project charter – **St Machar Academy Ambassador Project**. The Ambassador project will assist non-advantaged pupils at St Machar Academy, aiming to raise their attainment, reduce disengagement and break the cycle of families not attending university. If anyone has any ideas for funding streams, let Derek know. Funding for mentors out of pocket expenses e.g. travel. Investigate obtaining or purchasing some tablets to help with studies. Charter to be read, and any comments/feedback to be emailed to Derek | Derek Bain |
| 1. **AOCB** | Aberdeen Prospers OIG are leading a project on engaging communities on community benefits. This is likely to be tested on the construction of the new primary school in Tillydrone. Paul and Susan are part of the project team and will update at the next meeting. | Paul Tytler/Susan Morrison |
| **Next Meeting** | 6.30pm – 12 June 2019 at SHMU |  |