

**Community Planning Aberdeen – Sustainable City Group**

**2<sup>nd</sup> July 2018**

**10am Marischal College**

**Attendees:**

Jillian Evans – (JE) - Chair  
David McIntosh (DM)  
Kelly Wiltshire (KW) - Minutes  
Gavin Clark (GC)  
Neil Carnegie (NC)  
Gale Beattie (GB) – Vice Chair  
Ann Wakefield (AW)  
Lavina Massie (LM)  
Dave Simmers (DS)  
Sandy Highton (SH)

**Apologies**

Cordelia Menmuir (CM)  
Derick Murray (RGM)  
Joanne Riach (JR)  
Sinclair Laing (SL)  
Stephen Shaw (SS)  
Keith Gerrard (KG)  
Laura Penny (LP)  
Guy Bergman (GB)

Agenda item	Action	Owner
1. Welcome, apologies and introductions	JE welcomed group and everyone introduced themselves,	ALL
2. Reflection of key objectives of group	Group discussed what the main aims of the group are and what it wanted to achieve. Targets within the LOIP. How we can link up as organisations and do projects that inspire us and meet our organisations and the community planning outcomes? Need clarity on our focus of the group. SNH, Fire and Rescue Service, Culter Community Council and Cfine offered to do presentations at future meetings and host the meetings. Potential to refresh input to LOIP but would need to have something positive to put forward to Management Group. UN Sustainable Development Goals. Look at this for future? As a potential framework. Need to focus on deliverables. Direction on what the organisations around the table can contribute to the group. Fire Service can do training, prevention etc. Fire Service has lots of statistics and monitoring. Resilience. Sustainable legacy working in partnership.	ALL

3. Project Charters	<u>Community Resilience</u> – Had meetings with Housing Managers, Red Cross and Fire and Rescue Service. Going to broaden this out in the future with community councils, SNH rangers, faith communities to find out what community resilience is. Look to identify three locations to work with on a community resilience plan.	DM
4. Timescales and templates for Annual Report (2018/19) (2017/18 data)	Improvement progress scale and update from each project charter. LOIP target updates. Need to confirm baselines. Countesswells - update – should this remain in?	ALL to KW ALL to KW GB
5. Next steps and actions	KW, SL, MC and JE to meet to go through Sustainable Development Goals and how they match up with Community Planning	KW, SL, JE
6. Any other business	Kw to circulate UN Sustainable Development Goals.	KW
7. Dates and venues of meetings for rest of year	Every Two months - Tbc	KW

