

Community Planning Aberdeen – Sustainable City Group

5 April 2018

2pm, Marischal College

Attendees:

David McIntosh (DM2)
Sinclair Laing (SL)
Keith Gerrard (KG)
Kelly Wiltshire (KW) - Chair
Stephen Shaw (SS)
Guy Bergman - Minutes
Laura Penny (LP)
Gavin Clark (GC)
Neil Carnegie (NC)
Ann Wakefield (AW)

Apologies

Cordelia Menmuir
Derick Murray (RGM)
Gale Beattie (GB)
Derek McGowan (DM)– Chair
Joanne Riach (JR)
Lavina Massie

Agenda item	Action	Owner
1. Welcome, apologies and introductions	KW welcomed group and everyone introduced themselves,	
2. Review of Actions	Group review the minutes of the previous meeting of the 7 th of February 2018.	ALL

<p>3. Feedback from Management Group</p>	<p>KW attended the Management Group attended by Angela Scott last week and gave feedback to the group on what was said at that meeting.</p> <p>Positive Management group feedback given around Improvement projects, Food Poverty highlighted as being very important to focus improvement work on. – Can we do more through School Garden Project or other projects to work towards this?</p> <p>Chair of Management Group has highlighted that they are looking for movement with projects and Data and progress being shown against projects.</p>	<p>ALL</p>
<p>4.</p>	<p>Food Poverty Action Aberdeen (FPAA) Draft Action Plan Laura Penny presented draft Food Poverty Action Plan – An Action Plan for Tackling Food Poverty/Insecurity in Aberdeen. The vision is to move beyond just providing foodbanks and similar promoting other sustainable actions towards improving Food Poverty.</p> <p>FPA is closely aligned with the LOIP. The Report summarises existing commitments from ACC and the Community Planning Partnership.</p> <p>Kelly Wiltshire and Laura Penny to Liaise on who is leading on these commitments and report back to the group. Everyone to send comments on plan to LP.</p>	<p>LP/KW</p> <p>ALL</p>
<p>5. Sheddocksley Sport Centre Development</p>	<p>Keith Gerrard gave update on Sheddocksley sports centre. 250k to be invested from</p>	<p>KG</p>

	<p>Sport Aberdeen to improve the centre. Sport Aberdeen looking to develop ways to work closely with the local community to improve participation and promote a sense of local ownership.</p> <p>Disused bowling green at rear of centre identified as a possible site to develop for community food growing.</p> <p>Kay Diack the Locality Manager in the area highlighted as a possible Community Link for Sport Aberdeen?</p> <p>SNH Green Infrastructure Fund highlighted as a possible source of funding for the community food growing element.</p>	
6. Improvement Training Available	<p>Boot camps</p> <p>Dates highlighted for one day bootcamps. Availability 26th April, 31st May, 12th July. Open to all partnership staff and organisations.</p>	ALL
7. Review of Improvement Activity	<p>Projects:</p> <ul style="list-style-type: none"> • Schools gardens project – data Data to be shared with Kelly Wiltshire. • Physical Activity Keith Gerrard to meet with Michelle Cochlan and Kelly Wiltshire to discuss opportunities to develop a project. • Community Resilience – Project Charter Aim statement isn't smart, needs to define which communities. Linking in with HSCP. To link in with Tom Cowan. Include Police and SFRS in project team? • Green Flag Parks - Project Charter to be created for this. • Potential Eco School Project – Ongoing meeting with KSB • Free Holiday Food and Fun New Project charter shared with the group by NC for comment. Small pilot carried out previous year. The aim is to increase provision of free meals during school holidays to children by delivering 10,000 meals during 2018/19. Aim to work with local communities and businesses to help deliver meals. 	<p>KW</p> <p>KG/MC/KW</p> <p>DM2</p> <p>SS</p> <p>SS</p> <p>NC</p>
8. Progress for Annual Report 2018/19	<p>Reminder to start pulling together available data for this year 2017/18 as deadline for annual report will be earlier this year.</p>	ALL

	Kelly Wiltshire to coordinate gathering of Localities Data with support from group so Localities teams can use data in their First Annual Report.	KW
9. Next Steps	Actions: Derek to speak to Richard in regard to Aberdeen Prospers, in regard to changing remit for some items.	DM
10. AOB	<p>Project shared at Heathryfold value of 1.1. million from SNH ERDF Fund at Middlefield Hub. Green Infrastructure fund used, Flood prevention and community space being developed with previously covered waterways being uncovered as part of a green community space. Possibility for future site visit for the group later this year. Neil Carnegie to investigate</p> <p>Connecting people and nature SOH plan signed off by Scottish Government. Short Presentation or summary at future meeting to be confirmed by Gavin Clark.</p> <p>Group very happy for offers to host meetings at other venues.</p>	GC
11. Date of next meeting	KW to send round a doodle poll. 6-8 weeks time.	KW