

Community Planning Aberdeen – Sustainable City Group

30 April 2019

10 am Health Village, Frederick St

Attendees:

Sinclair Laing (SL)
Jillian Evans (JE) - Chair
Kelly Wiltshire (KW) - Minute
Stephen Shaw (SS)
Ann Wakefield (AW)
Joanne Riach (JR)
Andy Buchan (AB)

Apologies

Derick Murray (RGM)
Lavina Massie
Keith Gerrard (KG)
Gavin Clark (GC)
Neil Carnegie (NC)
Dave MacDonald (DM)
Stephen Balfour (SB)
Gale Beattie (GB)

Agenda item	Action	Owner
1. Welcome, apologies and introductions		JE
2. Review of Actions	Group had a quick overview of what needs to be done and when for each of the proposed projects in the LOIP.	ALL

<p>3. Feedback from Management Group</p>		<p>JE</p>
<p>4.</p>	<p>Workplaces Growing Together Charter:</p> <ul style="list-style-type: none"> - Sinclair making small amendments on wording. - Steven making contact with Aberdeen Inspire to generate interest from local businesses - Steven working up a flyer on why you should get involved - Get sign up from our own organisations: Jillian – NHSG CEO; Andy – SFRS; David Selkirk/Keith: Sport Aberdeen; Steven: ACC CEO; Kelly: HTAP <p>Community resilience plans in vulnerable areas</p> <ul style="list-style-type: none"> - Jillian making small amendments on wording - Jillian clarifying link with Derek McGowan’s work - Sinclair and Andy to identify the most vulnerable areas of flooding and emergency response 	<p>ALL</p>

	<ul style="list-style-type: none"> - Project team: Andy to invite Graham Robertson; Sinclair to invite Alison Leslie; Steven to identify someone from Alan Robertson's flooding team; Andy to invite Ross Greenhill from Coastguard; Jillian to invite Colin Gray Regional EPO; Kelly to identify rep from SEPA <p>We aim to get these 2 charters to the May management group. So fast turnaround on actions please!</p>	
5. Next Steps	<p>Actions: Other general actions</p> <ul style="list-style-type: none"> - Jillian to share draft City Voice results with Sinclair - Jillian will do qualitative analysis of free text on climate change and active travel questions on 43rd city voice - Jillian to email intro Steven with Sandra Ross and Susie Downie from RIS OIG - Jillian to ask for good example of charter template from Board - Steven to ask Pam Walker if she'd like to get involved with our work on reducing generation of waste, and our work generally <p>Our next meeting is on Thursday 30th May 10-12 noon at Marischal College. At this meeting we will focus on the development of 2 new charters – walking/cycling active travel hub AND (hopefully) community pantries. I have a call with Dave Simmers next week and will check he is ok with this.</p>	ALL
6. AOB	n/a	
7. Date of next meeting	30 May, 10am Marischal College	KW/SL