

**Aberdeen Community Justice Group Meeting  
Committee Room 4, Town House  
03.12.19**

Present:

(DMcG) Derek McGowan, Chief Officer, Early Intervention & Community Empowerment, ACC (Chair)  
 (JD) John Donaghey, Lead Nurse, Mental Health & Learning Disabilities Service, AHSCP  
 (CD) Claire Duncan, Lead Social Work Officer, AHSCP  
 (NG) Nicola Graham, Area Manager, Skills Development Scotland  
 (MH) Mike Hebden, Governor, HMP Grampian  
 (DH) David Henderson, Civic Forum  
 (LLB) Dr Linda Leighton-Beck, Head of Social Inclusion/Public Health, NHS Grampian  
 (SM) Susan Morrison, Partnership Manager, ACVO  
 (DP) David Paterson, T/Chief Inspector, Police Scotland  
 (SR) Simon Rayner, ADP  
 (GS) Graeme Simpson, Chief Officer, Integrated Children's and Family Services  
 (LS) Lesley Simpson, CJSWS/AHSCP  
 (SS) Scott Symon, Group Manager, SFRS  
 (EW) Eilidh Wright, Assistant Procurator Fiscal, COPFS  
 (VV) Val Vertigans, Community Justice Officer

Apologies:

Neil Carnegie, Communities & Housing Area Manager, ACC  
 Karyn McCluskey, Chief Executive, Community Justice Scotland

In attendance:

(KW) Kevin Walker, Police Scotland, for item 16  
 (TG) Tina Goode, North Lanarkshire CJ Coordinator (observing)

Agenda Item	Discussions /Decision	Owner
1. Welcome / Apologies	DM welcomed all to the meeting. Apologies were noted as listed above.	



Agenda Item	Discussions /Decision	Owner
4. Action 15 Update	JD presented an update which had been circulated with the agenda papers. It was noted that the service (an out-of-hours mental wellbeing team to engage in a timely and compassionate conversation with individuals who come to the attention of first response services) was not a 'referring' service, but a 'crisis intervention', although links would be made with other services as appropriate.	
5. Employability/ Training Proposal	NG presented a proposal from Recruit With Conviction regarding training for professionals/ engagement with potential employers, which had been circulated with the agenda papers. It was agreed to 'test' the holding of a workshop for key statutory partner HR staff, in the first instance. All to advise NG of the names of HR contacts by end December. VV noted the forthcoming change in Disclosure legislation which would significantly reduce rehabilitation periods and make the prospect of future employment more 'real' as an incentive	ALL
6. Effective Risk Management for Public Protection	<p>GS noted that the age of criminal responsibility had now been raised to 12.</p> <p>MH agreed to share the Significant Case Review regarding an individual released on Home Leave in Tayside who had then gone on to commit a serious offence, for the information of the Group.</p> <p>CD proposed, and it was agreed, that the MAPPA Annual Report be submitted to the next meeting of the CJ Group.</p>	<p>MH</p> <p>CD/VV</p>
7. Community Engagement	A summary of responses to a City Voice community engagement survey (March 2019) and a survey which had been progressed by the CJ Group, was noted. DM had met with the Chair of the Civic Forum and CPA Community Engagement Group (Jonathan Aitken-Smith) regarding progressing this work (raising awareness of CJ and receiving views thereon, acting on this, etc.) DH proposed that future action be based on the findings of the surveys. GS noted that a single approach was unlikely to provide a solution in isolation. It was agreed to progress this work via a sub group, meeting to be arranged for early in the new year.	DM/DP/MH/DH/ JAS

Agenda Item	Discussions /Decision	Owner
8. CYCJ Roadshows	<p>The meeting noted a flier showing Roadshows offered by the Centre for Youth &amp; Criminal Justice (CYCJ). It was agreed to advise the Whole System Coordinator (who was coordinating) that there was interest in the following roadshows:</p> <ul style="list-style-type: none"> <li>- Adverse Childhood Experiences;</li> <li>- Bereavement, Loss &amp; Trauma;</li> <li>- Early &amp; Effective Intervention;</li> <li>- Managing High Risk.</li> </ul>	VV
9. Inspection of CJSWS	<p>CD advised that formal notification had been received that CJSWS were to be inspected by the Care Inspectorate early in 2020. A self-evaluation was to be completed/submitted by 19<sup>th</sup> February, with file reading starting in early March. CD agreed to provide a further update at the next meeting of the CJ Group.</p>	CD
10. Date of next meeting	<p>Thursday 20<sup>th</sup> February 2020, 9.30 am – 12 noon, in Committee Room 5, Town House.</p> <p>It was noted that the following charters were due to be submitted to this meeting:</p> <ul style="list-style-type: none"> <li>• SO 10 – Reducing repeat convictions as a result of a targeted focus on specific offending and use of appropriate/effective interventions (Eilidh Wright &amp; Sheriff McLaughlin)</li> <li>• SO 10 – Young people at risk of/progressing to secure care/custody (Graeme Simpson)</li> </ul> <p>GS advised that this project should feed in to the ICS Board, and that it would be helpful to look at how the CJ Group be kept informed. GS, DM and VV to discuss.</p>	GS/DM
11. ADP Minutes	<p>The minute of meeting of the ADP held on 30<sup>th</sup> August 2019 (being the latest available) was noted.</p>	
12. Violence Against Women Partnership minutes	<p>The minute of the meeting of the Violence Against Women Partnership held on 17<sup>th</sup> September 2019 (being the latest available) was noted.</p>	
13. CPA Horizon Scanner	<p>The CPA Horizon Scanner was noted.</p>	

Agenda Item	Discussions /Decision	Owner
14. Mental Health Project Charter/s	<p>A discussion took place regarding the following LOIP Improvement Projects, charters for which were due to be submitted to the CPA Management Group in January 2020 and to the CPA Board in Feb 2020:</p> <ul style="list-style-type: none"> <li>i. SO 10 – Referral for Mental Health Support at different stages of Justice System (John Donaghey)</li> <li>ii. SO 10 – Uptake/retention of people with diagnosed mental illness in specialist services (Jane Fletcher)</li> <li>iii. SO 10 – Calls by CJSWS professionals for advice/support to an expert helpline (for MH issues) (Claire Duncan)</li> </ul> <p>It was agreed that the third project was potentially a change idea for the first project, and that the three projects could be combined in to one. Further work was needed around what the issues were in order to inform a more meaningful project Aim Statement and potential change ideas. Information contained in a Business Case which had been submitted to the IJB (in relation to Action 15 funding) could be included in the ‘Why is this important’ section of the charter, and would help to inform this. (Justification would need to be provided to the CPA Board regarding proposing an alteration of Improvement Project/s identified in the LOIP.) Project Leads to progress. DH agreed to draft wording for a possible Aim Statement for additional aims to widen the scope and stages of positive, preventative, mental health actions and measures. DH communicated with appropriate partners but on reflection, while clearly a need to consider this approach, further work needed to be done as to how this might be done appropriately, and without undesired effects.</p> <p><b>It was noted that the charter needed to be submitted to the Community Planning Team by 8<sup>th</sup> January 2020.</b></p>	<p>JF/JD/CD DH</p>
15. School Exclusions Project Charter	<p>A revised draft charter was considered: <i>Reduce by at least 5% the number of young people, identified as having indicators of risk, being excluded from school by 2021.</i> This included reference to testing of change ideas starting at Heathryburn Primary School (although relevant data was still to be included). GS questioned the proposed timescales of the project, and agreed to meet with the Project Lead to discuss.</p> <p><b>It was noted that the charter needed to be submitted to the Community Planning Team by 8<sup>th</sup> January 2020.</b></p>	<p>GS/VV  GS/ Lesley Stopani</p>

Agenda Item	Discussions /Decision	Owner
16. Young People affected by Trauma/ Bereavement Project Charter	<p>A revised draft charter was considered: <i>Increase the number of young people who need support in relation to trauma and bereavement having access to such support by 2021.</i> A request was made for data which could contribute to providing a baseline. MH suggested involvement of <a href="#">Open Secret</a> in the project.</p> <p><b>It was noted that the charter needed to be submitted to the Community Planning Team by 8<sup>th</sup> Jan 2020.</b></p>	JF/ Alex Pirrie
17. Violence Against Women Strategy & Action Plan	<p>KW presented the Strategy and Action Plan, noting that the Action Plan would evolve over time. MH noted that SPS don't currently have access to a 'domestic abuse' intervention and proposed that consideration of a joint community/SPS local approach would be helpful.</p> <p>The meeting approved the Strategy and Action Plan for submission to the Chief Officers Group.</p>	
18. Domestic Abuse Project Charter	<p>SM presented a draft charter:  <i>Using a whole population approach</i></p> <ul style="list-style-type: none"> <li>• <i>increase the awareness (&amp; understanding?) of domestic abuse by 2021</i></li> <li>• <i>reduce number of children who are witness to domestic abuse by Sept 2022</i></li> <li>• <i>decrease number of reported incidents by 30% by 2026 (This being the expected result, numbers will be monitored throughout the duration of the project)</i></li> </ul> <p>The charter proposed a consistent approach/set of messages to be used. DH expressed the view that embedding ways of achieving 'emotional intelligence' into systems, eg via school curriculum, should be sought. GS advised that 'healthy relationships' was part of the curriculum for excellence.</p> <p><b>It was noted that the charter needed to be submitted to the Community Planning Team by 8<sup>th</sup> Jan 2020.</b></p>	SM
19. Voluntary Support for non-statutory prisoners on liberation Project Charter	<p>MH presented an outline charter: <i>An increase in the % of non-statutory prisoners (aged 21+) who are offered relevant voluntary support on release from HMP Grampian by 2021, specifically: the % registered with a GP; % having suitable accommodation; % had a benefits eligibility check prior to release; % had a Making Every Opportunity Count conversation.</i></p> <p>MH noted that the withdrawal of the Throughcare Support Officer service would impact on the project. Links were being made to an operational group which was progressing work across community partners</p>	

	<p>to mitigate the loss of this service. It was proposed that a measure could be included to reflect the number of people moving on to positive destinations as a result of support received. The use of peer mentors was also proposed.</p> <p><b>It was noted that the charter needed to be submitted to the Community Planning Team by 8<sup>th</sup> Jan 2020.</b></p>	<p>MH</p>
--	--	-----------