

**Aberdeen Community Justice Group Meeting
Committee Room 5, Town House
20.02.20**

<p><u>Present:</u> (DP) David Paterson, T/Chief Inspector, Police Scotland (Acting Chair) (NC) Neil Carnegie, Communities & Housing Area Manager, ACC (CD) Claire Duncan, Lead Social Work Officer, AHSCP (JF) Jane Fletcher, Head of Hosted Mental Health & Learning Disability Services (DH) David Henderson, Civic Forum (SM) Susan Morrison, Partnership Manager, ACVO (JN) Jeff Newman, Sheriffs Clerk, SCTS (GP) George Peden, Acting Deputy Governor, HMP Grampian (SR) Simon Rayner, ADP (LS) Lesley Simpson, CJSWS/AHSCP (VV) Val Vertigans, Community Justice Officer</p> <p><u>In attendance:</u> (CG) Christine Gordon, MAPPA Coordinator, for item 3</p>	<p><u>Apologies:</u> Derek McGowan, Chief Officer, Early Intervention & Community Empowerment, ACC John Donaghey, Lead Nurse, Mental Health & Learning Disabilities Service, AHSCP Nicola Graham, Area Manager, Skills Development Scotland Mike Hebden, Governor, HMP Grampian Dr Linda Leighton-Beck, Head of Social Inclusion/Public Health, NHS Grampian Sheriff Morag McLaughlin Graeme Simpson, Chief Officer, Integrated Children's and Family Services Scott Symon, Group Manager, SFRS Karyn McCluskey, Chief Executive, Community Justice Scotland</p>
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Agenda Item	Discussions/Decision	Owner
1. Welcome / Apologies	DP welcomed all to the meeting. Apologies were noted as listed above.	
2. Note of meeting held on 3rd December 2019	<p>The minute of meeting held on 3rd December 2019 was approved as a correct.</p> <p>The following matters arising were considered (other issues were to be picked up as substantive agenda items):</p> <ul style="list-style-type: none"> • Item 5 – Employability Training Proposal – NG (<i>subsequently advised that she</i>) is in the process of engaging with partners about this. Looking to get agreement in this financial year with a view to organising training for new financial year; • Item 10 – Links with ICS Board – GS, DM and VV had met to discuss this; • Item 15 – School Exclusions charter – to be submitted to the CPA Board on 27th February 2020; 	

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	<ul style="list-style-type: none"> • Item 16 – Young people affected by trauma/bereavement charter – submission to CPA Board delayed; • Item 18 – Domestic abuse charter – final version to be circulated electronically prior to submission to CPA Board in April 2020 	<p>JF/ Alex Pirrie</p> <p>SM</p>
<p>3. MAPPA Annual Report 2018-19</p>	<p>CG gave an overview of MAPPA and presented the MAPPA Annual Report 2018-19.</p> <p>DH highlighted the following issues:</p> <ul style="list-style-type: none"> • Community members may well be of the view that MAPPA Level 3 offenders should never be released into the community; • The community may not believe that this category of offenders, ie sexual offenders, are ever suitable for community sentences, and may not discriminate between different levels of offence (ie viewing them all as abhorrent and grossly antisocial); • There are calls to have sex offenders’ location in a community notifiable to that community. <p>It was noted that MAPPA partners had good information-sharing arrangements in place, and processes to enable continuous learning to ensure such processes remained robust. CG advised that a National Accommodation Strategy for Sex Offenders, which forms part of MAPPA, sets out arrangements for housing registered sex offenders, and that related ‘guidance on environmental risk assessments’ provides additional guidance on conducting an environmental risk assessment to identify any housing-related risks with a particular offender.</p> <p>The chair thanked CG for her input.</p>	
<p>4. Improvement Activity Progress Report</p>	<p>The Improvement Activity Progress Report was considered. The following particular points were noted:</p> <ul style="list-style-type: none"> • Diversion Project – the project was experiencing challenges around national organisations not being easily able to undertake local testing of changes to systems. A focus was to be on awareness-raising for police staff about Diversion from Prosecution. It was noted that Aberdeen had been one of the four local authority areas with the highest number of referrals for Diversion in 2018-19. • Cuckooing Project – DP agreed to liaise with the Cuckooing project lead to request attendance at the next meeting of the CJ Group to provide a more detailed input about the project and overview of relevant data. • Support for Families – members of the relevant organisations were to meet with a view to reinstating the project. 	<p>DP</p>

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	Alcohol and Drugs – testing was progressing relating to liberation of individuals from Court. A Link Worker was now in post at the Custody Suite.	
5. Community Engagement	DM, DP, MH, DH and VV had met on 13th February, and had discussed potential messages, ways of communication, and who to target – based on the findings of the CJ Survey and Citizens’ Panel during 2019. A blended approach was to be considered/tested, and data and case studies were to be compiled for use in engagement, which should enable two-way information flow/discussion. The work to be co-owned/led by community representatives. DH to consider further with the Civic Forum. A further meeting had been arranged for 2nd April, and the group would report back further to the CJ Group.	DH
6. CJSWS Inspection	<p>CD advised that the required Self-Evaluation, covering nine Indicators from the Care Inspectorate’s Guide to Self-Evaluation in Scotland, had been submitted, along with a Data Summary. The focus was on Community Payback Orders. 100+ files were to be read as part of the inspection, commencing 2nd March. Initial verbal feedback would be provided on 13th March, followed by focus groups including various stakeholders commencing 30th March. A draft Delivery Plan had also been submitted to the CI – this was to be consulted on in due course.</p> <p>CD agreed to present the Data Summary at the next meeting of the CJ Group.</p>	CD
7. Information for Sheriffs	<p>VV advised that Community Justice Scotland had been leading an exercise to providing Sheriffs (and other sentencers) with access to high quality, easily accessible detailed information on the availability / scope of justice-relevant services in individual local authority areas. This had initially been instigated via the Judicial Institute and is supported by the Scottish Government, the Lord President and many others.</p> <p>The meeting noted an initial draft of this information, set out on a template provided by CJS, which is already available to Sheriffs locally, and members were requested to advise VV of any proposed changes/ additions. (Further amendments to be submitted by end February 2020.) The document would require periodic review to ensure accuracy.</p> <p>VV to send the final version to JN to share with Sheriffs locally.</p>	<p>ALL</p> <p>VV/JN</p>

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8. Community Justice Strategic Commissioning Framework – case study	VV advised that the partnership had been asked by Community Justice Scotland to contribute a case study relating to ‘good governance’ for their Strategic Commissioning Framework. A proposed draft of the case study was provided for comment. Members were requested to feedback any specific comments directly to VV prior to submission to CJS. In addition, VV was advised to consult with the Community Planning Manager.	ALL/VV
9. Date of next meeting	<p>The date of next meeting had been scheduled for Thursday 30th April 2020, 9.30 am – 12 noon, Committee Room 5, Town House. However it was agreed that this be rearranged due to non-availability of the Chair and Vice Chair.</p> <p>It was noted that the following charters were due to be submitted to the next meeting (prior to submission to the CPA Board on 1st July 2020):</p> <ul style="list-style-type: none"> • SO 8 – Reduce the number of young people referred to the Children’s Reporter on offence grounds as a result of appropriate and effective interventions by 2021 (Derek McGowan/Lorraine Mackie (Police Scotland)) LM progressing this. • SO 8 – Increase by 10% the number of young people who are jointly reported to SCRA and COPFS who are offered robust alternatives to entering the statutory system by 2021 (Roma Bruce-Davies (SCRA)) RBD progressing this. • SO 9 – Reduce the number of wilful fires by 20% by 2021 (Scott Symon) VV to meet with SS to progress. • SO 10 – Increase % of individuals indicating an improvement in at least one area at the end of their CPO Supervision by 2021 (Val Vertigans) VV to progress. • SO 10 - Reduce no. of repeat convictions of 16 and 17 year olds, and 18+ year olds, as a result of targeted focus on specific offending behaviour, and use of appropriate and effective interventions, by 2021 (Eilidh Wright & Sheriff McLaughlin) Julia Milne progressing part of this. • SO 10 - Increase number referred for appropriate (mental health) assessment/support/treatment/ services: in Police custody; on a community disposal; in HMP Grampian; by 2021 (John Donaghey/ Derek McGowan) Noted that work is ongoing via Action 15 and the Primary Care Improvement Plan which will cover at least some of this. However, there was still a question about whether this would cover all the bases, particularly with regards to people on community sentences. The suggestion was made that it might be helpful to have a further conversation about this with JD, perhaps at a meeting of the Action 15 project group. LS to provide information about the kinds of issues being experienced. • SO 10 - Increase in number of calls by Criminal Justice professionals for advice/support to an expert helpline (linked to project above) (John Donaghey/ Derek McGowan) To be combined with the project above. 	<p>VV</p> <p>DM/LM</p> <p>RBD SS</p> <p>VV</p> <p>JM/EW/MM</p> <p>JD/DM/LS/VV</p> <p>JD/DM</p>

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	<ul style="list-style-type: none"> SO 10 - Increase the uptake and retention of people in the Justice System with a diagnosed mental illness in specialist services by 2021 (Jane Fletcher) JF progressing. 	JF
10. ADP Minutes	The minute of meeting of the ADP held on 8 th November 2019 (being the latest available) and the ADP Delivery Framework were noted.	
11. Violence Against Women Partnership minutes	The minute of the meeting of the Violence Against Women Partnership held on 21 st January 2020 (being the latest available) was noted.	
12. Voluntary Throughcare Project Charter	GP presented the draft charter on behalf of Mike Hebden. A project team was meeting. Focus groups were to be planned to inform the work. Charter to be submitted to CPA Board on 26 th February 2020.	
13. Other Project Charters due	<p>The following charters were scheduled to be considered prior to submission to the CPA Management Group (24th March) and Board (29th April):</p> <ul style="list-style-type: none"> Reducing repeat convictions as a result of targeted focus on specific offending and use of appropriate/ effective interventions (Eilidh Wright and Sheriff McLaughlin) – to be deferred to the next meeting. Young people at risk of/ progressing to secure care / custody (Graeme Simpson) – to be circulated electronically. 	