

**Aberdeen Community Justice Group Meeting**  
**Via Microsoft Teams**  
**01.07.20**

<p><u>Present:</u>          (DM) Derek McGowan, Chief Officer, Early Intervention &amp; Community Empowerment, ACC          (NC) Neil Carnegie, Communities &amp; Housing Area Manager, ACC          (JF) Jane Fletcher, Head of Hosted Mental Health &amp; Learning Disability Services, AHSCP          (NG) Nicola Graham, Area Manager, Skills Development Scotland          (MH) Mike Hebden, Governor, HMP Grampian          (DH) David Henderson, Civic Forum          (NM) Neil McDonald, Police Scotland (Chair of AVAWP)          (SM) Susan Morrison, Partnership Manager, ACVO          (DP) David Paterson, T/Chief Inspector, Police Scotland          (LS) Lesley Simpson, CJSWS/AHSCP          (EW) Eilidh Wright, COPFS          (VV) Val Vertigans, Community Justice Officer</p>	<p><u>Apologies:</u>          John Donaghey, Lead Nurse, Mental Health &amp; Learning Disabilities Service, AHSCP          Scott Symon, Group Manager, SFRS</p>
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Agenda Item	Discussions/Decision	Owner
1. Welcome / Apologies	DM welcomed all to the meeting. Apologies were noted as listed above.	
2. Note of meeting held on 2 <sup>nd</sup> June 2020	<p>The minute of meeting held on 2<sup>nd</sup> June 2020 was approved as a correct.</p> <p>The following matters arising were considered (other issues were to be picked up as substantive agenda items):</p> <ul style="list-style-type: none"> <li>• Item 2 – Cuckooing project – update about the project and overview of relevant data – to next meeting;</li> <li>• Item 2 – Community Engagement – DH to consider further with Civic Forum. Sub group to report back – delayed to a future meeting;</li> <li>• Item 2 – JSWS Inspection – consideration of Data Summary – delayed to a future meeting;</li> <li>• Item 4 – Case Study - group to identify where improvements could be made – o/s. DM had brought the case to the attention of the Chair of the Chief Officers’ Group – the request had been made for it to be used to inform service-redesign.</li> </ul>	<p style="text-align: center;">DM/GSkene</p> <p style="text-align: center;">CD</p>

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3. LOIP Projects	Members/project leads updated the Group regarding plans to progress existing projects and outstanding charters. This information would be fed back to CPA for an update required to the Management Group meeting on 12 <sup>th</sup> August. (See updated appended to this note of meeting.) VV was requested to attend the Management Group meeting on behalf of DM and DP who were not available. VV agreed to circulate a form which could be helpful for capturing learning about work undertaken/ changes tested during COVID, to inform the future direction of projects.	VV
4. COVID 19	The meeting noted a letter from Scottish Govt to Chief Social Work Officers dated 18th June 2020 which provided an update for Justice Social Work Services on priorities ad expectations. Members were referred in particular to a request to consider the provision of CPO Unpaid Work opportunities. LS asked members to feed back any suggestions. SM agreed to share the request with third sector partners, and to liaise with LS to progress. DH proposed that it might be helpful to liaise with the Chair of the Civic Forum with a view to enlisting the help of community members with regards to ideas for placements, and LS agreed to progress.	LS/SM LS
5. Draft CJS Outcome Activity Annual Report Template	<p>The CJ Group were required to complete a template provided by Community Justice Scotland in order for CJS to fulfil their statutory duty to report to Scottish Ministers. Members noted a draft which had been populated by VV, and all were asked to review and feedback additional input, particularly in relation to the person-centric National Outcomes 5, 6 and 7.</p> <p>DH raise the need for a performance management process and tools to identify costs of resources and interventions, for use in relation to improvement projects (and other work) to enable the refocussing of resourcing towards preventative spend, and improved demand management. DM advised that this might be being looked at elsewhere and agreed to look in to this. DH proposed a specific agenda item at a future meeting to consider this. LS referred to Audit Scotland’s 2011 report ‘<a href="#">An overview of Scotland’s criminal justice system</a>’ which included information about the costs of the CJ System in Scotland. VV agreed to circulate the link to this.</p>	ALL  DM  VV
6. AOB	<p><u>Skills Development Scotland</u></p> <p>NG agreed to circulate the following information to the Group:</p> <ul style="list-style-type: none"> <li>• SDS helpline for those whose jobs have been impacted by Covid-19 is 0800 917 8000 and is open Mon-Fri 9-5pm and is supported by enhanced content on <a href="http://www.myworldofwork.co.uk">www.myworldofwork.co.uk</a></li> <li>• Individual Training Accounts – now open for applications – <a href="https://www.myworldofwork.co.uk/learn-and-train/sds-individual-training-accounts-ita">https://www.myworldofwork.co.uk/learn-and-train/sds-individual-training-accounts-ita</a></li> </ul>	

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	<ul style="list-style-type: none"> <li>• Labour market insights - <a href="https://www.skillsdevelopmentscotland.co.uk/what-we-do/skills-planning/covid-19-labour-market-insights/">https://www.skillsdevelopmentscotland.co.uk/what-we-do/skills-planning/covid-19-labour-market-insights/</a></li> </ul> <p><u>HMP Grampian</u> Further to queries from SM, MH provided the following updates:</p> <ul style="list-style-type: none"> <li>• Virtual Visits: These were progressing well, albeit there was a capacity issue as there were only six ‘pods’ available.</li> <li>• Phones in cells: There have been challenges in introducing this, and less pressure from prisoners now that restrictions were beginning to be lifted, but phones should be in cells by end July.</li> </ul>	
6. Date of next meeting	Thursday 27th August 2020, 10.30 – 12 noon via Teams.	
7. ADP Minutes	There were no minutes available for noting.	
8. VAWP Minutes	The draft minute of the Violence Against Women Partnership meeting on 23rd June 2020 were noted.	