



Community Planning Aberdeen

Minutes of the meeting

Meeting Name – ABERDEEN PROSPERS OUTCOME IMPROVEMENT GROUP

Date	Monday 21st September 2020
Time	10.00am – 11.30am
Location	Skype
Present	Allison Carrington, Angela Taylor, Bob Farthing, Ian Fraser, Lavina Massie, Martin Barry, Paul Tytler, Rab Dickson, Roz Taylor, Julie Kean (minutes)

		Action
1.	Welcome and Introductions	
	Allison welcomed everyone, and everyone introduced themselves.	
	Apologies	
	Karen Robb, Duncan Abernethy, Duncan Cockburn, Ishbel Greig, Jamie Coventry, Johnathan Smith, Elizabeth Rattray, Susan Morrison, Lori Manson, Lynn Mutch, Emma Shanks	
2.	Minutes of previous meeting, actions arising	
	Minutes were accepted by members of the group Allison ran over the actions.	
3.	Project updates – to be submitted by Friday 25th September 2020	
	Updated charters can be viewed online.	
	Allison	

<ul style="list-style-type: none"> • Has been in touch with Northfield Academy (Digital Teaching/Digital Learning) overall things have been moving at a very slow pace. • Project updates are to be submitted by Friday 25th September 2020, please send your updates to Ishbel Grieg and also cc Allison Carrington. <p>Martin</p> <ul style="list-style-type: none"> • ‘Living Wage’ follow up on the Private Sector, 3-4 Private Sector groups would like to be involved, has been moving at a slow pace • ‘Living Wage Week’ will go ahead this year virtually. • Joined the ‘Dundee Living Wage Group’. <p>Lori (Allison to follow up)</p> <p>Emma (Allison to follow up)</p> <p>Angela (emailed Angela for update 22/9/20)</p> <p>Mark (Allison to follow up)</p> <p>Duncan Increase the number of Modern and Graduate Apprenticeships in priority and volume growth sectors by 5% by 2022 – (Allison to follow up)</p> <p>Lynn (Allison to follow up)</p> <p>Paul Increase the number of people from priority localities employed by public sector partners and in major capital projects by 2022-</p> <ul style="list-style-type: none"> • Has started on it but has other commitments and is extremely busy with 3 locality plans, the main problem is due to COVID and recruitment is difficult. • Charter won’t be ready for 7th October 2020. • Proposal to the Board March 2021. <p>Roz Redefining Charter completely.</p> <ul style="list-style-type: none"> • There has been some work over the last few months, redundancy situation is the worst ever. • Created 4 Webinars • Emerging Minds 18-30 year olds – considering starting a business. <p>Hoping for new members to join team ‘mini committee’.</p>	<p>Allison</p> <p>Allison</p> <p>Allison</p> <p>Allison</p> <p>Allison</p> <p>Allison</p>
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4.	Project under Aberdeen Prospers still requiring lead partner	Allison
	<p>There are still 3 Charters without a lead.</p> <ol style="list-style-type: none"> 1. 80% of young people will successfully complete their Modern Apprenticeship programme by 2022 – Sits comfortably with NESCol although not due to start until 2021. 2. 90% of employers reporting that they have appropriately skilled people in their workforce by 2026 – Allison is unsure if there is still a requirement for this project or if it can be included as an overarching ‘catch-all’ for the other, ongoing, skills projects. She will discuss this with the management group. 3. Increase no. of people over 50 in employment in Aberdeen by 10% by 2022 <p>Any person who is able to or keen to lead on one of the above to contact Allison directly.</p> <p>Allison to discuss lack of resource at next Management Meeting – understood that this is a problem across all Outcome Improvement Groups</p>	All
5.	Labour Market Insights and supporting regional work	Allison
	<p>Allison highlighted that the Labour Market Insights are updated monthly and can be found at: https://www.skillsdevelopmentscotland.co.uk/media/47051/COVID-19-labour-market-insights-september-2020.pdf</p> <p>Regional Skills Assessments will be published end of September and monthly thereafter in light of Covid – Allison to forward link to RSAs when available.</p> <p>Currently work ongoing with partners to address the upcoming employment crisis – Workshop held 26th August aiming to identify potential areas offering job opportunities. Partners identified 6 potential areas across the region in the short and medium term: Short-term and are now examining skills/training provision in these areas to support regional recovery:</p> <ul style="list-style-type: none"> • Human health and Social Work; • Education, including Child Care; • Retail; • Food and Drink; • Digital, • Construction; <p>Medium-term:</p> <ul style="list-style-type: none"> • Tourism • Digital and Green Energy, • Wholesale and Retail, • Health and Social Care; • Life and Chemical Sciences, • Accommodation and Food Services 	Allison

	<ul style="list-style-type: none"> Manufacturing and Processing. 	
6.	Regional Transport Strategy	Rab
	<p>Nestrans RTS virtual exhibition. Consultation closes Friday 16th October – views welcome</p> <p>https://nestrans2040.consultation.ai/</p>	
7.	Membership of Group	Lavina
	<ul style="list-style-type: none"> Lavina raised the question as to whether there should be more businesses involvement with this group, and if yes how can this be introduced to gain more help? For example, the Chamber and Federation of Small Businesses. There was a general discussion and was agreed that these groups are linked to Aberdeen Prospers via improvement projects and links via other groups. Representatives of these groups can be and are included in work of the group where ever possible/needed. 	All
8.	CPA Aberdeen Responsible Business Event – for information 8 th October. Info and registration at https://communityplanningaberdeen.org.uk/csr-event	Allison
9.	AOCB	
	<p>Julie to send out skype meeting requests for the next 6 months. Bob asked whether all charters have been updated on CPA website. Alison to confirm</p> <p>Socio-Economic Rescue Plan Leads are Ishbel Greig (Business), Angela Taylor (People) & Mark Bremner (Place), the Implementation Group meet monthly to ensure pace is maintained and share updates.</p>	<p>Julie</p> <p>Allison</p>
10.	Date and time of next meeting Monday 26 th October 2020 – 10.30am - 12 noon via skype	All