



Community Planning Aberdeen

Minutes of the meeting

Meeting Name – ABERDEEN PROSPERS OUTCOME IMPROVEMENT GROUP

Date	Monday 7 th December 2020
Time	10.30am – 12 noon
Location	Teams
Present	Allison Carrington, Angela Taylor, Bob Farthing, Elizabeth Rattray, Duncan Abernethy, Ishbel Grieg, Roz Taylor, Lori Manson, Martin Barry, Kirstie McLaughlin, Paul Tytler, Lynn Mutch, Emma Shanks, Tanita Addario, Julie Kean (minutes)

		Action
1.	Welcome and Introductions	
	Allison welcomed everyone onto the call and introduced Tanita Addario to the group. Official welcome to Bob Farthing who has now officially replaced Johnathan Smith.	
	Apologies	
	Karen Robb	
2.	Minutes of previous meeting, actions arising Allison was asked to share the new PACE leaflet and confirmed that this has been done.	
3.	Project Updates – Overview of Deadlines and Requirements taking projects forward Ishbel confirmed the link to the Community Planning website has been seen sent to all https://communityplanningaberdeen.org.uk/improvementprojects/	

<p>The deadline for project updates is the 15th December 2020. An email has been sent to all regarding with the reporting dates and deadlines for 2021.</p> <p>All members, with a live improvement project, should now have access to the improvement community's Microsoft TEAMS site, if you have any issues please contact Ishbel for assistance. Live Project updates to be completed on TEAMS, if anyone is looking for assistance/help please contact Ishbel.</p> <p>When reporting to the CPA management Group and Board, there has now been a new Red, Amber & Green status introduced for projects to allow for easier tracking. This will be tracked based on the progression of your improvement project.</p> <p>Bob mentioned a 30-page document which is a Community Planning Aberdeen progress report: "<i>Integration of Locality Planning and Community Empowerment Models for Community Planning Aberdeen and Aberdeen City Health & Social Care Partnership</i>", dated 24 November 2020 – can you remember what the conversation around this was?</p> <p>Allison to invite Triple I (Informing Interventions to reduce health Inequalities) to the next meeting.</p> <p>Project Updates: Generally, project teams have had little/no contact since the start of the pandemic as people have had little capacity while working to address the impact of the lockdown. Things are beginning to move a little more now and project teams are starting to prepare to restart work.</p> <p>All project leads to ensure updates are recorded on the CPA website.</p> <p>Refresh of LOIP due to start early 2021 which will provide an opportunity to ensure projects remain aligned to RES.</p> <p>Ishbel Changes to projects are acceptable to address the impacts of Covid but must be captured on project updates, ensuring the reason for the change is clear. Aware that some of the aims are not going to be reached by the original timescales due to the interruption caused by Covid-19. The LOIP will be refreshed by the middle of next year.</p> <p>Roz 2 new people have joined the team. Ask Roz to clarify roles of these people and incorporate in minutes.</p>	<p>Allison</p> <p>Roz</p>
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	<p>Intention is to continue to run the BRAVE festival next year but will be a digital event. Has capacity to reach a wider audience.</p> <p>Martin Project had stalled due to companies being focussed on survival. Interacting with Living Wage Scotland to regain traction.</p>	
<p>4.</p>	<p>Project Leads for Orphan Projects</p> <p>The 3 projects we need leads for are:</p> <ul style="list-style-type: none"> • Growth sector employment - Increase the number of people employed in growth sectors by 5% by 2021 • Over 50 employment - Increase no. of people over 50 in employment in Aberdeen by 10% by 2022 • Employment from stage 4 employability activity - Increase the number of people entering employment from Stage 4 employability activity to 80% by 2022 <p>These were shared with the CPA Improvement Community through Teams and with the members of Aberdeen Prospers but no one has come forward willing/able to take on one of these projects.</p> <p>Anyone around this group that would be interested please contact Allison if you would like to be a Project Lead.</p> <p>Possibility of using a Kickstart Placement to support project delivery is being explored.</p>	<p>All</p> <p>Duncan/Angela</p>
<p>5.</p>	<p>NESCol's regional pandemic response</p> <p>Internal Response:</p> <ol style="list-style-type: none"> 1. Moved students off campus. On returning, students limited on average to 30-50% on campus presence 2. Redesign of materials and assessments for online delivery 3. Reconfigured campuses for social distancing and safe return 4. Delivery of new academic and personal development unit 5. Enhanced student support (counselling and wellbeing) showing increased referrals. 6. Blackboard usage has doubled between end of last year and start of this. 12k users at peak. 7. Approx. 200 recorded lessons now happening per week. Although this presents storage issues. 8. Opportunity now exists to improve accessibility and add subtitling. 9. New tools including ClickView, Flip grid, Wakelet, Quizlet, etc. have been rolled out for staff. 	<p>Duncan</p>

	<p>10. Redesigned part time programme offered (441 programmes) with leisure courses temporarily removed (to ease campus congestion).</p> <p>11. Virtual open day and new 2021/22 prospectus launched on 18/11/20</p> <p>External Response:</p> <ol style="list-style-type: none"> 1. Continued PACE support (hosting events and offering online platform) 2. Regional Socio-Economic Rescue Plan <ol style="list-style-type: none"> a. Energy Skills Transition Academy – aligning with a curriculum redesign and business priorities b. Part of the Steering Board for the ONE Energy Skills Academy c. Collaborating with SDS in creating a coherent skill offer for the region which ties unemployment to new opportunities. d. Family education – working with partners like local authorities and Aberdeen Foyer to offer family support learning 3. Working on a variety of other initiatives <ol style="list-style-type: none"> a. Cyber security with DWP b. Essential Digital skills (adding numeracy/literacy) supported by Shell c. Etc. 4. Supporting a variety of LOIP projects and of course Young Persons Guarantee 5. 700 laptops issued to students 6. Developing a renewables curriculum including automotive (EV/Hydrogen) and Wind Technician training (in support of Moray East Wind Project). 7. Various other initiatives! 	
6.	<p>AOCB City Voice Questionnaire</p> <p>Useful tool to engage the residents of Aberdeen and gain supporting data for projects – questions to be submitted to Ishbel by 8th January 2021. Even ‘rough’ questions/question areas can be submitted, and the team will refine.</p>	Ishbel
8.	<p>Date and time of next meeting</p>	
	<p>Monday 11th January 2020, 10.30am – 12 noon, TEAMS</p>	