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| Children’s Services Board  |
| **MEETING TITLE:** Children’s Service Board | **MEETING DATE:** 31st May 2021 |
| **ATENDEES:** **Chair:** * Graeme Simpson GS ICS Board Chair/ ACC/ CSO Integrated Families and Children’s Services

**CSB Lead Contact/Minutes:*** James Simpson JS ICS Lead Contact CPP Performance and Strategy Development Officer

**Statutory and Standing Members Present:*** Dave Humphry DH RGU/Senior Lecturer
* Derek McGowan DM ACC/Chief Officer Early Intervention and Community Empowerment
* Fiona Michelhill FM AHSCP/Lead Nurse
* Kymme Fraser KF ACC/Service Manager
* Nicola Anderson NA AHSCP/ Nursing Service Manager / Lead Health Visitor
* Robin McGregor RM NESCol/ Vice-Principal Curriculum and Quality
* Roma Bruce Davies RBD SCRA
* Tracy Davis TD NHS/ Child Health Commissioner

**Additional Attendees:*** Billy Nicol BN ACC/
* Rosie Hardwick RH ACC/
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| **APOLOGIES:** * Andrea McGill   AMcG ACC/Children’s Services Manager
* Eleanor Sheppard ES     ACC/Chief Education Officer
* Maggie Hepburn MH ACVO/Chief Executive
* Neil McDonald NM Police Scotland/ Superintendent
* Paula Martin PM ACC/Project Management Officer (Child Friendly Cities)
* Simon Rayner SR ADP/ Team Lead, Operational & Planning Manager - Substance Misuse Services
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| **NO** | **AGENDA ITEM** | **NOTES OF DISCUSSION** | **ACTIONS/ DECISIONS** | **BY WHOM** | **WHEN** |
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| **1.** | **Welcome and Apologies** |  |  |  |  |
| **2i.** | **Minute from Last ICS Board Meeting for Approval**  | Approved |   |  |  |
| **2ii.** | **Matters Arising** | **Data Contacts to Rosie Hardwick** RH noted that no partners had come forward to provide Data Analyst contacts. RH Has Contact with SCRA **Data on Mental Health and Protected Characteristics** TD had requested that partners aid in gathering data on protected characteristics and in relation to measuring Mental Health and Wellbeing TD has had contact from AMcG and CyberSafe after engagement event. But nothing specific regarding protected characteristics **Review of Sub Group Membership**GS asked Partners to consider membership of their respective groups. Including considering how young people might be involved.TD to Provide Updates on the Child Poverty Action Plan DM reporting to Committee in September. TD to provide an update to the CSB on 11th of October | NA to provide NHS ContactPolice to NM to Provide Police ContactSub Group Leads to Consider Membership  | NA/RHNM/RHSub Group Leads |  |
| **3.** | **Quality Assurance Framework Audit** | **Audit 2: Joint CSB/CPC Audit of Neglect Update**GS Provided an Introduction to the audit 2 regarding Neglect report which can be found in the agenda papers. GS Thanked the BN, KF and Stuart Lamberton for their extensive work on the audit. BN then provided a summary presentation outlining the findings of the Audit On behalf o the audit team BN requested the Board consider the following recommendations:* Disseminate the findings from this audit.
* Reactivate the CPC Neglect thematic group to review/promote use of the multi-agency tools and guidance on identification of neglect, cumulative neglect, and its impact including clarifying roles and responsibilities and their response to cumulative neglect. Consideration of whether anything else is required to further support existing local guidance. This work should include representation from the CSB so that the work can be shared across both strategic partnerships.

*CSB Endorsed the recommendation to re-enstate the group** Group to report to CSB and CPC on a Bi Annual Basis
* First Report to come to CSB in December
* CSB Partners to nominate a representative for their respective organisation/service area including but not limited to: Health, Police, Children’s Social Work, Education, Learning and Development Housing, Third Sector [RAFT, Homestart], Higher Education.
* Support the ongoing development of a multi-agency process that enables discussion, reflection, and challenge in relation to particular cases.

Fiona Miel Leading work on escalating challenge. Await feedback from this report before furthering action against this recommendation. KF to link with Fiona Meil and provide update when available. Support professionals in supervision to, and receive assurance on, the naming of neglect for what it is, to ensure a focus on the lived experience for the child. This requires to be achieved without alienating families and being contrary to our strength based approach to practice.GS Recommend that this be a key task of the Neglect Group when re-established. The Board agreed Agencies to highlight existing, available training opportunities. **Audit 3: CSB Audit of Youth Homelessness Update**JS Provided an update on the progress of the 3rd Audit of Youth Homelessness. JS noted that the following actions were still to be complete:Securing Housing Audit NomineesSecuring Case Files for AuditConfirming Dates of Audit DM agreed to progress on the actions immediately to minimise further delaysJS and BN to work with Kay Diak to secure  | Agreed/ Disseminate reports through respective Organisations Report to CSB in DecemberNominees to be provided to JS KF to link with Fiona Meil and provide update JS and BN to work with Kay Diak to secure, auditors, cases and confirm start dates  | AllBNCSB Organisational Lead RepsKFJS/BN | ASAPCSB December 11th of JuneWhen AvailableACTIONED  |
| **4.** | **Children’s Services Board Data Set Update** | RH Provided an overview of the work to date on the data set. Providing a demonstration of the PowerBI App and the CSB data dashboard.RH also shared a spreadheet highlighting the various measures that had been identified byt the groups and through existing documentation. Also indicating areas where data against key measures was still being sought.GS asked the Board to review and consider the measures included in the Data set and identify where there are gaps as well as provide links to data for the measures where possible Secondly GS asked the CSB Sub Group Leads to identify scrutiny questions within their groups that could be used to interrogate the data   | Review data and identify gaps Identify Scrutiny Questions  | CSB Leads CSB Subgroups | 30th June CSB 12th of July 2021 |
| **5.** | **The Promise Plan 21-24** | GS provided a brought overview of the priorities for The Promise Plan 2021-2024. These included:* Ensuring Child have a Good Childhood
* Focusing on Whole Family Support
* Supporting the Workforce
* Planning
* And Building Capacity

KF then provided an overview of the report provided in the agenda. The document outlines the key strategic plans across the partnership identifying the extent to which they align with/support the work of the Promise Plan.The CSB were asked to review the document and add to it with their respective organisation/partnership plans. The report is intended to support CSB partners to self-evaluate their strategic plans and priorities in the context of the promise priorities  | CSB Leads to review the document and complete the details relating to their respective organisation/partnership strategic Plans  | ALL | CSB 31st of August  |
| **6.** | **LOIP Refresh Update** | JS Provided a brief overview of the final draft Children’s Section of the LOIP.After approval at the Community Planning Management Group on Wednesday the 2nd of June the Public Consultation on the Refreshed LOIP will begin.The final draft will be presented for approval to the 7th of July Community Planning Board First Project Charters will be considered at the CPA Board on the 15th of September. DM provided an Update on the Child Poverty Action Plan and the inclusion of a separate poverty Stretch Outcome in the LOIP. DM also noted the intention that work relating to Child Poverty would be more regularly reported to the CSB GS noted that The Charter Templates did not include a QA process to ensure compliance with UNCRC and that he would raise this with the Community Planning Management Group   | JS to link in with CSB subgroup leads to begin charter development.  | JS/CSB Leads  | ASAP |
| **7.** | **UNCRC Implementation** | JS provided a brief introduction to the agenda item. The task of the CSB was to review the Terms of Reference of the Board and its subgroups to ensure it took account of the UNCRC Implementation and the need to ensure children and young people’s participation and engagement.  |  TD Agreed to Review the TOR  | TD/JS  | Update to the CSB 12th July 2021  |
| **8.** | **DES Funding Bid** | JS Provided an update on the Delivering Equally Safe funding bid put forward by Lucy McNicol on behalf of Aberdeen City Council. The bid is for £500,000 across 2 years to create several posts and training/resources to develop a Whole Systems Approach to tackling violence against Women and Girls across the city.DES may consider supporting the whole or part/s of the bid. Will find out if the bid was successful in July and successful bids will receive their first funds in October. The final application can be found in the agenda papers. GS Thanks those who had contributed to the Aberdeen Bid  | JS to Update the Board when bids have been confirmed | JS | ASAP |
| **9.** | **Key Messages from Meeting** |  QAF Auidit of Neglect Recommendations The Promise Plan 2021-24UNCRC Implementation  |  |   |  |
| **10.** | **AOCB** |  None  |   |  |  |