Community Empowerment Group

Thursday 26 August 2021, 2-4pm

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| Member | Present |
| Michelle Cochlan, Aberdeen City Council (Chair)  Maggie Hepburn, ACVO (Vice Chair)  Jonathan Smith, Civic Forum (Vice Chair)  Darren Bruce, Police Scotland  Dave Black, GREC  Bryan Nelson, SFRS  Fiona Clark, ACC  Gordon Edgar, ACHSCP  Wendy Henderson, Independent Care Sector  Susan Thoms, ACC  Colin Wright, ACC  Martin Wyllie, ACC  Rachel Harrison, ACC | Yes  Yes  N/A Attends quarterly  Yes  Yes  Yes  Yes  Apologies  Yes  Yes  Yes  Yes  Yes |

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| Item No. | Title | Lead | Notes/ Actions | Responsibility |
| 1. | **Welcome & Apologies** | All | Welcome to Bryan Nelson, SFRS and Rachel Harrison, South Locality Inclusion Manager representing Priority Neighbourhood Partnerships. |  |
| 2. | **[Actions from the last meeting](https://communityplanningaberdeen.org.uk/wp-content/uploads/2021/07/CEG-29-07-21.pdf.docx" \t "_blank)** | All | Actions from the last meeting were marked as complete or covered on todays agenda with the following exceptions:  Lead contact/ admin role is currently being advertised for partnership staff. Bryan will get back to Michelle to confirm whether there is anyone from SFRS who would be able to take on the role. | BN |
| 3. | [**Work Programme Review**](https://communityplanningaberdeen.org.uk/wp-content/uploads/2021/04/Work-Programme-and-Risk-Log-August.docx) | All | The group reviewed and updated the programme. Key updates included the following:  LEGs/ PNPs – Recruitment needed in South and Central LEGs. Also need to ensure all LEGs are representative of the diverse communities and groups in the localities. Community connectors are being identified to link into LOIP projects. All community reps have a role in promoting and raising awareness of the opportunity. Jade Leyden has produced a video for Torry to be shared with and used by communities. Need to be more proactive on recruitment acknowledging there are resource challenges at the moment.  Aberdeen Responsible Business Community Network Michelle advised an update report is being prepared for the CPA Board meeting in September and will be shared with CEG members. A follow up to the Aberdeen Responsible Business event held last year is planned to take place in November/ December.  Funding Groups/ Roots to Sustainability Work – Maggie and Susan to meet with Claire Shaw, ACVO funding officer to scope out this work.  Quarterly Extended CEG meeting A meeting took place between Michelle, Jonathan and Maggie to make arrangements for the Extended CEG Meeting which we are proposing will be renamed the Community Empowerment Network Event. The Community Empowerment Group approved the proposal and final version of the programme. This will be published on a new webpage created for the Community Empowerment Network <https://communityplanningaberdeen.org.uk/community-empowerment-network/>. All members asked to help share, cascade and share details of the event via email and social media.  Review of Engagement, Participation and Empowerment Strategy Dave updated the CEG that the review group will review and update the existing strategy, rather than overhaul it as there is a lot of content to be kept. But some areas are now dated or could say more. The group has agreed to maintain and strengthen the focus on setting the context (local and legislative) and understanding around community empowerment and engagement. There will also be more focus on improving the tangibility and usefulness of the document – something that supports people and can be a live resource that is updated, e.g. as part of a webpage.  The review group also feels there is a need to strengthen the accountability and scrutiny aspect of the strategy, to make clear how success in terms of community engagement and empowerment will be measured.   The plan is to ensure it is a readable and manageable size with the strategy acting as a launch pad, rather than an end in itself.  Maggie is seeking support from SCDC on creating a dynamic, community engagement strategy. | MC  MH/ST  ALL  MG |
| 4. | **Aberdeen Engagement Schedule** | Gordon Edgar | Not discussed as Gordon was unable to attend the meeting. |  |
| 5. | [**CPA Improvement Programme and Linking LOIP to community**](https://communityplanningaberdeen.org.uk/loip-next-steps-and-connecting-with-localities/) | Michelle/ Colin/ Rachel/ Gordon | Michelle updated the CEG on progress with the revised CPA Improvement Programme which identifies project managers for the 75 Improvement Projects within the LOIP as well as timescales for the production of charters by project teams. The document also pulls out the community ideas for improvement aligned to each of the projects included in the three locality plans.  Michelle talked through the process in place for project teams to request a community connector from the Locality Planning team (LEG and PNP lead contacts) to engage on their project. The Locality Planning Team is also being proactive in identifying community connectors and linking them in with project teams. |  |
| 6. | **Final Draft CLD Plan** | Colin Wright | Colin shared the latest draft CLD plan and thanked members for their feedback, input and support throughout the process. The CLD plan is due to go to Council Committee next week. It will also be submitted to CPA Management Group and CPA Board thereafter.  CEG members thanked Colin and the team for all their work on the plan and incorporating feedback from the Group. The CLD plan makes clear and explicit links with the strategic priorities within the LOIP and Locality Plans and identifies specific actions for CLD partners to support communities to improve outcomes for people across the City. | CW/MC |
| 8. | **Date of Meetings 2021/22**  **30 September – Extended**  **28 October**  **26 November**  **27 January**  **24 February – Extended**  **31 March** | All |  |  |