

August 2021

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**1 Action Plan**

| Workstream​ | Key Actions​ | Lead Responsibility​ | Timescale​ | RAG​ | Notes/ progress​ |
| --- | --- | --- | --- | --- | --- |
| Locality Planning | Evaluation of Locality Empowerment Groups to provide baseline engagement  Oversee transition to new integrated locality planning model and production of community led locality plans following Phase1 Review of Locality Planning  Locality Empowerment Groups/ Priority Neighbourhood Partnerships - Community Connectors/ Community Ideas  Oversee Phase 2 Review of Locality Planning – Connecting with wider communities | Shamini Omnes, ACHSCP  Michelle Cochlan, ACC  Shamini Omnes, ACHSCP  Colin Wright, ACC  Gordon Edgar, AHSCP  Rachel Harrison, ACC  Michelle Cochlan, ACC | May 21  July 21  Ongoing  October 21 | ⚫  ⚫  ⚫  ⚫ | Infographic and benefits maximisation framework shared with members. Provides an example of how we might evaluate progress against our strategy.  Complete  Recruitment needed in South and Central LEGs. Also need to ensure all LEGs are representative of the diverse communities and groups in the localities. Community connectors are being identified to link into LOIP projects. All community reps have a role in promoting and raising awareness of the opportunity. Jade Leyden has produced a video for Torry to be shared with and used by communities. Need to be more proactive on recruitment acknowledging there are resource challenges at the moment.  Not yet started. Need to prepare Terms of Reference. |
| Connecting Communities into Community Planning Aberdeen | Increased community engagement in the refresh of the LOIP via the public values simulator  Engaging with community groups and connectors on simulator results and draft LOIP/ Locality Plans  Development of Aberdeen Responsible Business Community Network  Strengthen role of funded groups/ participatory budgeting/ FAF as community connectors  Quarterly Extended Community Empowerment Group Meetings | Martin Wyllie, ACC  All  Michelle Cochlan, ACC  Maggie Hepburn, ACVO  Tanita Addario, ACC  Maggie Hepburn, ACVO Susan Thom, ACC  Michelle Cochlan, ACC  Jonathan Smith, Civic Forum  Maggie Hepburn, ACVO | March 21  May to July 21  October 21  TBC  Sep 21 | ⚫  ⚫  ⚫  ⚫  ⚫ | Complete. Results considered by OIGs and LEGs/ PNPs in developing the LOIP/ Locality Plans.  Complete. Identification of community connectors ongoing.  Online CSR platform launched October 20. Follow up event to be held 25 Nov 21.  Roots to sustainability work.  Claire Shaw Funding Officer will be picking this up.  Meeting to be arranged.  ACVO producing promotional materials |
| Engagement, Participation & Empowerment Strategy | Review of the current Engagement, Participation and Empowerment Strategy. Including:  Review terminology around seldom heard/ hard to reach groups and revise details of these groups  Review to include analysis of current reach into communities. E.g. protected characteristics, harder to reach groups.  National Standards for Community Engagement? Action TBC  PB as a tool | Dave Blac, GREC  Fiona Clark, ACC  Maggie Hepburn, ACVO  Darren Bruce, PS | Sep-Dec 21 | ⚫ | Review rather than overhaul  Tangible/ useful  Live resource online  Case studies kept fresh  How success will be measured  Manageable size  Launch pad  SCDC  Exercise has been initiated by Dave through Equalities Participation Group |
| Community Learning and Development Plan | Review governance arrangements for CLD to address feedback from last CLD inspection and confirm role of CEG  Development of Revised CLD Plan | Fiona Clark, Aberdeen City Council  Colin Wright | September 21  September 21 | ⚫  ⚫ | Workshop held to understand current challenges. Follow up meeting with Caroline Johnston to be arranged by Fiona. It was agreed the CEG will be responsible for monitoring overall strategy and Partnership Forums will oversee delivery on the ground.  Draft plan developed and out for consultation. |
| Participation Requests and Asset Transfer | Support for communities to make participation requests/ asset transfer | Maggie Hepburn, ACVO  Wendy Henderson, Independent Sector | TBC | ⚫ | Looking at what other areas are doing on this |
| Share and Explore Innovation and Best Practice in Community Empowerment | Online Simulator  Place standard tool? Action TBC  Community Voices | Martin Wyllie  Colin Wright, Aberdeen City Council  Martin Wyllie | Adopted  TBC  Ongoing | ⚫  ⚫  ⚫ | Martin working with the CLD team to progress. |
| City Voice | Oversee production of next City Voice Questionnaire to support availability of LOIP/ Locality Plan data and Community Empowerment | Anne McAteer, Aberdeen City Council | June/ July 21 | ⚫ | Underway. Survey to close and results analysis available October. |

**2 Improvement Projects**

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| --- | --- | --- | --- | --- | --- |
| Aim​ | Rationale​ | Project Manager​ | Changes ​ | Data​ |  |
| [Increase the number of responsible businesses working with Community Planning Aberdeen through Community Benefits and CSR activity by 200% by 2023](https://communityplanningaberdeen.org.uk/wp-content/uploads/2021/10/3.1-Responsible-Business.pdf) (Approved as new LOIP project in September 2021) | ​Strengthen links with responsible businesses across the City to align corporate social responsibility efforts with the priorities within the Local Outcome Improvement Plan. | ​Tanita Addario | * ​CPA Aberdeen Responsible Business Platform * Aberdeen CSR Network * Recognised Aberdeen Responsible Business Partners * Lead contact for liaising with businesses * Aberdeen Responsible Business Event | Baseline Data:  No. businesses pledging commitment to CPA  No. businesses collaborating with CPA  No. digital devices donated by businesses  No. business enquiries about working with CPA  Total no. attendees at CPA business events  Financial contributions from businesses | 8  7  40  11  92  £26,900 |

**3 Outcomes Framework**

The following indicators of community empowerment will be incorporated into the Aberdeen Outcomes Framework <https://communityplanningaberdeen.org.uk/outcomesframework/>

Initial indicators to be identified but will also be considered as part of the review of the Participation, Engagement and Empowerment Strategy.

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| Indicator | Baseline | Current​ | Trend ​ | Action/ Improvement Project |
|  | ​ | ​ | ​ | ​ |

**4 Risk and Issues Log**

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| --- | --- | --- | --- | --- | --- | --- | --- | --- |
| **Control Strength:** | **A** | **Working effectively** | **B** | **Requires development** | **C** | **Not effective** | **D** | **Broken down** |

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| **Risk** | **Controls** | **Control Owner** | **Strength** | **Improvement Actions** | **Timescale** |
|  |  |  |  |  |  |

**Appendix 1 Community Empowerment Group Workshop**

