Community Empowerment Group

Thursday 28 October 2021, 2-4pm

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| Member | Present |
| Michelle Cochlan, Aberdeen City Council (Chair)  Maggie Hepburn, ACVO (Vice Chair)  Jonathan Smith, Civic Forum (Vice Chair)  Darren Bruce, Police Scotland  Dave Black, GREC  Bryan Nelson, SFRS  Fiona Clark, ACC  Gordon Edgar, ACHSCP  Wendy Henderson, Independent Care Sector  Susan Thoms, ACC  Colin Wright, ACC  Martin Wyllie, ACC  Rachel Harrison, ACC  Elaine Sinclair, UoA | Yes  Yes  N/A Attends quarterly  Yes  Yes  Yes  Apologies  Apologies  Yes  Yes  Yes  Yes  Yes, for part of the meeting  Yes |

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| Item No. | Title | Lead | Notes/ Actions | Responsibility |
| 1. | **Welcome & Apologies** | All | Welcome to Elaine Sinclair, UoA. Michelle agreed to contact Louise Ballantyne, NHSG representative to enquire about her involvement in the group. |  |
| 2. | [**Actions from the last meeting**](https://communityplanningaberdeen.org.uk/wp-content/uploads/2021/10/CEG-26-08-21.pdf.docx) | All | Actions from the last meeting were marked as complete or covered on todays agenda with the following exceptions:  Aberdeen Responsible Business Community Network – As agreed at the last meeting, Michelle circulated an update report on the Alignment of private sector social responsibility with the LOIP which was considered by the CPA Board in September. The Board agreed to incorporate a new Improvement Project aim within the LOIP to increase the number of businesses partnering with CPA in the delivery of the LOIP by 200% by 2023 – Current baseline is 7 businesses. The project is being led by Tanita Addario and is a core strand of the Community Empowerment Group’s role and remit. Michelle and Maggie are members of the project team and will be able to feed back to the group on progress made as well as take back any suggestions to the project team. The group suggested that the project team should consider developing criteria that a business needs to meet to be recognised as an Aberdeen Responsible Business E.g. Living Wage Employer. Also building business networking opportunities should be a focus for the project. It was agreed that this should be a section within the revised CPA Engagement Strategy.  Funding Groups/ Roots to Sustainability Work – Maggie and Susan to meet with Claire Shaw, ACVO funding officer to scope out this work. | MH/DB/FC/DB  MH/ST |
| 3. | **Community Learning & Development: Final CLD Plan and upcoming inspection** | Colin | Colin thanked members of the group for their thoughtful feedback on the draft CLD Plan which he confirmed was very useful in finalising the document. The document has now been through the Council’s Committee and also the CPA Management Group.  The Community Empowerment Group was asked to endorse the final plan for submission to the CPA Board on 30 November. Maggie has some points of clarification which she will raise with Colin separately, but these aside the group was happy to endorse the CLD Plan and recommend to the CPA Board. The Group gave thanks to Colin and the Team for the work involved in what appears to have been an extensive and rigorous development and consultation process.  The group will receive regular progress reports from the CLD Team on the delivery of the plan. The CLD team are currently working on a progress report against the old plan and this will come to the next meeting.  The group discussed the upcoming HMIE inspection team visit which will take place at the end of November. Colin advised that the team will want to meet members of the Community Empowerment Group to discuss the governance of the CLD Plan, either at the next meeting on 25 November or during a specially arranged focus group. Colin will confirm.  As well as governance of CLD the visit will examine CLD practice during the pandemic. Darren suggested the partnership working with Police Scotland re. the Tesco Youth Hub with Derek Bain would be a good example to share. Bryan suggested SFRS Gramps Walks and Talks would be another good example. Elaine, UoA highlighted the work that the University has done around community funding might be a further example.  The group discussed the various examples of community engagement during the pandemic and how this has continued despite the social restrictions. E.g. LEGs/ Simulator/ Nursing homes/ CAN week. | CW |
| 4. | **Community Empowerment Network – Debrief** | All | The group discussed the recent Community Empowerment Network that the majority of members attended and everyone agreed went very well. Thanks went to Maggie and the team for excellent job managing the event using zoom which all agreed went very smoothly.  What went well?   * Good participation. * Good atmosphere. * More people turning cameras on in groups. * A few well kent faces. * Went well, positive atmosphere. * Skilfully executed meeting. * Really nice atmosphere. * Good format. * Good first meeting. * Next time hope for continued attendance. * Better next time online or in person.   What could be improved next time   * Disappointed more people didn’t turn cameras on. * Workshops could be longer. * Attract people less familiar with CPA. * Could have been clearer about what we are trying to achieve. * Which were the target groups? * Next time need to be more targeted. Workshops need to be longer. * Clarity of how it fits together. * Closing of Eventbrite. * Generally, didn’t get many evaluations back.   Dave, Martin and Elaine volunteered to be involved in helping to organise the next event. | DB/ MW/ ES/ MC/ MH |
| 5. | **Aberdeen Engagement Schedule** | Gordon | Not discussed as Gordon was unable to attend the meeting. |  |
| 6. | **Update on Review of Engagement, Participation & Empowerment Strategy –** | Maggie/ Dave/ Darren and Fiona | Darren updated the group on progress made so far with reviewing the strategy. Maggie, Dave, Darren and Fiona are working with Dawn from SCDC. Darren highlighted the power of work that Dawn and Maggie have done in the background. The review group have agreed they want to make sure the revised document is not a strategy just for this group but will play an important role in CPA to support delivery of shared priorities within the LOIP and Locality Plans and individual partner strategies. Therefore, the group have been working through a number of questions important to scope out the plan.  Maggie and Darren went through the questions and shared comments gathered so far inviting further feedback from all members. Maggie asked members to email her any further comments in advance of the next meeting. | All |
| 7. | **Aberdeen City Voice** | Anne/ Michelle | The group were asked for comments on the Draft City Voice Results Report. The following feedback will be provided to Anne who is currently on annual leave.  Further breakdown of demographics available?  Breakdown of parts of the locality responded would be useful  Can we do further targeting at low response groups to improve representativeness of the survey results? | MC/AM |
| 8. | **Upcoming Priorities** |  | Locality Planning Review Phase 2 – Reviewing the effectiveness of LEGs/ PNPs engaging with wider communities. | MC/ALL |
| 9. | **Date of Meetings 2021/22**  **25 November**  **27 January**  **24 February – Network**  **31 March** | All |  |  |