





Community Planning Aberdeen




Minutes of the meeting

Meeting Name – ABERDEEN PROSPERS OUTCOME IMPROVEMENT GROUP

Date	Monday 4th October 2021
Time	10.30 – 12 noon
Location	TEAMS
Present	Allison Carrington (SDS), Ishbel Grieg (ACC), Angela Taylor (ACC), Duncan Abernethy (Nescol), Margaret Stewart (Culture Abdn), Liz Rattray (University of Abdn), Ruth Milne (RGU), Claire Shaw (ACVO), Martin Barry (SE), Kirstie McLaughlin (Elevator), Bob Farthing (Civic Forum), Tanita Addario (ACC), Julie Kean (SDS-minutes) – guest speakers from Barclay's Support Lesley Taylor, Adam Ranken, Nicola Morrice & Ashleigh Coull

		Action
1.	Welcome and Introductions	Allison
	Allison welcomed everyone onto the call, particularly Lesley and her team Adam, Nicola & Ashleigh from Barclay's Support and they all introduced themselves.	
	Apologies	
	Karen Robb (Dep Work & Pensions), Tom Power (NHS Grampian), Maggie Hepburn (ACVO), David Groundwater (FSB), Susan Morrison (ACVO), Paul Tytler (ACC), Jamie Coventry (ACC), Lori Manson (ACC), Mark Bremner (ACC), Rab Dickson (NESTRANS), Lavina Massie (Civic Forum), Emma Shanks (ACC)	
	Minutes of previous meeting, actions & matters arising	Allison
	Passed and approved.	

2.	Barclay's Support	Lesley & team
	<p>Lesley is based in the Aberdeen branch, there are 28 sites throughout the UK, if anyone would like more information please contact Lesley direct on Lesley.taylor@barclays.com</p> <p>Lesley, Nicola, Ashleigh & Adam gave an overview of their jobs and their specialisms and ran through their presentation.</p> <div style="display: flex; justify-content: space-around; align-items: center;"> <div style="text-align: center;">  <p>Aberdeen Prospers 4th Oct 2021.pptx</p> </div> <div style="text-align: center;">  <p>eagle labs summary flyer_customer.pdf</p> </div> </div> <p>There were various questions throughout, and Allison thanked them all.</p>	
3.	Update on NE Economic Recovery and Skills Fund	Allison
	<p>There was a public announcement by Scottish Government c. 6 weeks ago that specifically Aberdeen City & Shire have been allocated £14.3 million to support Economic Recovery and Skills. Regional partners have put in an enormous collaborative effort to develop a programme of projects to support the region and with c. 6 months left to finalise and deliver the majority of projects there is a lot of work ahead. Details will follow but there is a Programme Manager (Vanessa) in place to coordinate the efforts. A draft press release from partners is expected around 7th October 2021 which will kick off much of the regional work. There is a spread of projects which aim to tackle equalities and fair work across the region.</p>	
4.	Project Charter Revision	All
	<ul style="list-style-type: none"> a. Real Living Wage b. Modern and Graduate Apprenticeships c. Community Benefits 	
	<ul style="list-style-type: none"> a. Real Living Wage – The aim hasn't changed and still supporting sign up to real living wage charter by 2026. Approved by Aberdeen Prospers Group. b. Modern and Graduate Apprenticeships The aim has altered given the impacts of Covid to cover all sectors rather than key sectors Ruth Milne asked to catch up with Duncan after this call to discuss further. c. Community Benefits The charter has been broadened and updated. Engaging with businesses for e.g., Barclays. Still working to enhance numbers of businesses with which to engage. 	<p>Martin</p> <p>Ishbel/Duncan</p> <p>Tanita</p>
5.	Charters to CPA Board	All
	<ul style="list-style-type: none"> a. Start-Up Businesses 	
	Has been sent out, with the aim of supporting 50 start-up businesses by 2023 and 100 by 2026	
6.	Reporting to Management Group	Ishbel

	<div>  SO2 Overview.pdf  SO3 Overview.pdf  Improvement Projects Progress Key. </div> <p>Ishbel ran through an overview for each of the stretch outcomes and ran through the reporting to the Management Group. There are hyperlinks for all to look in more detail. SO2 – everyone must speak briefly about each project. Improvement Projects Progress go to every Management meeting and final updates must be in by 19th October 2021.</p>	
7.	AOCB	
	Angela asked to define the framework please report to this group.	
8.	<p>Date and time of next meeting- Monday 8th November, 10.30 – 12pm via Teams</p> <p>Charters to be considered:</p> <ul style="list-style-type: none"> • Revised project charter review (Digital Access and Tools & ICT and Digital Skills) • Local Employability Partnership Report 	
	If anyone would like to add any suggestions to any of the future Agenda's please email Allison & Ishbel and let them know if they are timebound to ensure entry on the most appropriate agenda.	