



# Community Planning Aberdeen Board

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Meeting on WEDNESDAY, 20 APRIL 2022 at 2.00 pm

\*\*Council Chamber – Town House, Aberdeen\*\*

**This is a hybrid meeting and Members may also attend remotely**

## **B U S I N E S S**

### BUSINESS

### APOLOGIES

### DECLARATIONS OF INTEREST

### MINUTES AND FORWARD PLANNER

- 1.1 CPA Board Minute 23 February 2022 (Pages 3 - 8)
- 1.2 Draft CPA Management Group Minute 23 March 2022 (Pages 9 - 28)
- 1.3 CPA Board Forward Planner (Pages 29 - 30)
- 1.4 National Update- Scottish Government

### CPA IMPROVEMENT PROGRAMME

- 2.1 CPA Quarterly Report and Appendices (Pages 31 - 116)
  - Appendix 1-CPA Improvement Programme Overview of Progress (Pages 37-56)
  - Appendix 2- Improvement Project Case Studies (Pages 57-65)
  - Appendix 3- New Charters(Pages 67-115)

## GENERAL BUSINESS

3.1 Child Friendly City Update 2022 (Pages 117 - 144)

3.2 CPA Budget Setting Report 2022-23 (Pages 145 - 148)

## FOR INFORMATION

4.1 Date of Next Meeting- 6 July 2022

Should you require any further information about this agenda, please contact Gogo Okafor, email [mokafor@aberdeencity.gov.uk](mailto:mokafor@aberdeencity.gov.uk)

## COMMUNITY PLANNING ABERDEEN BOARD

23RD FEBRUARY 2022

### HYBRID MEETING

Present: - Councillor Laing (Chair)  
Gale Beattie (Aberdeen City Council)  
Professor Pete Edwards (Aberdeen University)  
Jillian Evans (NHS Grampian) (as substitute for Susan Webb)  
Chay Ewing (Scottish Fire and Rescue Service)  
Councillor Greig  
Luan Grugeon (Health and Social Care Partnership - Integration Joint Board)  
William Hardie (Robert Gordon University) (as substitute for Duncan Cockburn)  
Matthew Lockley (Scottish Enterprise)  
Lavina Massie (as substitute for Jonathan Smith)  
Gordon MacDougall (Skills Development Scotland)  
Richard McCallum (Scottish Government)  
Councillor Alex Nicoll  
Alastair Robertson (Aberdeen Active Partnership)  
Kate Stephen (Police Scotland)

In Attendance: - Elizabeth Aston (Scottish Government), Martin Barry (Scottish Enterprise) (for Item 2.1) and Sam Leys and Fiona Rae (CFine) (for Item 7)

Also Present: - Michelle Cochlan, Derek McGowan, Martin Murchie, Matthew Reid, Charlotte Saunders and Allison Swanson (all Aberdeen City Council)

Apologies: - Duncan Cockburn, Neil Cowie, Paul O' Connor, Jonathan Smith, Susan Webb and Councillor Wheeler

1. Welcome	<p>The Chair welcomed Matthew Lockley of Scottish Enterprise to his first meeting of the Board and agreed that the constitution be updated to reflect Scottish Enterprise's membership on the Board.</p> <p>Chay Ewing from Scottish Fire and Rescue was also welcomed by the Chair to the meeting since he had replaced Bruce Farquharson.</p> <p>CS Kate Stephen was also welcomed as a replacement for George MacDonald who had retired. The Chair reminded the Board of George MacDonald's contributions towards Community Planning and that he had been a board member for 20 months. The Board agreed that CS Kate Stephen, take the Vice Chair role.</p>	
2. Declarations of Interest	There were no declarations of interest.	
Page 4 Minute of Previous Meeting of 30 November 2021	<p>The Board had before it the minute of its previous meeting of 30 November 2021, for approval.</p> <p><b><u>The Board resolved:</u></b> - to approve the minute as a correct record.</p>	
4. Draft Minute of the CPA Management Group meeting of 26 January 2022	<p>The Board had before it the minute of the CPA Management Group meeting of 26 January 2022, for information.</p> <p><b><u>The Board resolved:</u></b> - to note the draft minute.</p>	
5. CPA Board Forward Business Planner	<p>The Board had before it the Forward Business Planner.</p> <p><b><u>The Board resolved:</u></b> - to agree the Forward Business Planner.</p>	
6. National Update – Scottish Government	<p>The Board noted that there had been no questions presented for the Scottish Government.</p> <p>Richard McCallum provided a verbal update to the Board covering the following topics:</p>	

<p style="writing-mode: vertical-rl; transform: rotate(180deg);">Page 5</p>	<p>(i) The Deputy First Minister had held a discussion with the Community Planning Group in relation to Covid Recovery.</p> <p>(ii) Scottish Leaders Forum Action Group had published a document named “Commitment to End Child Poverty”.</p> <p>(iii) Response from Public Consultation on National Care Service analysis had been received, and it had been published on 10 February 2022.</p> <p>(iv) “Our Place” publication website was launched on 20 January 2022.</p> <p>(v) Public Sector Equality Duty in Scotland: consultation going live in April 2022 to publish both Gender pay gap, Ethnicity and Disability pay gap.</p> <p>Derek McGown - Chief Officer, Early Intervention and Community Empowerment, updated the Board on the current status of the Child Poverty Action Plan. Mr McGowan asked when the National Data set would be ready. Mr McCallum undertook to enquire with colleagues and report back to the Board.</p> <p><b><u>The Board resolved:</u></b> - to note updates.</p>	<p>Richard McCallum to circulate</p> <p>Richard McCallum</p>
<p>7.CPA Improvement Programme Quarterly Update and Appendices</p>	<p>The Board had before it a report presenting the Community Planning Aberdeen Improvement Programme Quarterly Update.</p> <p>Allison Swanson - Community Planning Improvement Programme Manager - spoke to the report with an overview update on progress towards the Stretch Outcomes and improvement projects within the Local Outcome Improvement Plan 2016-2026 which had started, or were due to start, to deliver the Partnership’s 15 Stretch Outcomes by 2026.</p> <p>Ms Swanson introduced the Project Managers for the three projects below Sam Leys (CFine), Martin Barry (Scottish Enterprise) and Michelle Cochlan and Charlotte Saunders (Aberdeen City Council) who spoke to the case study for their respective projects, highlighting the changes they’ve tested, as well as the outcomes and impact to date.</p> <p>1.1. Community Food Pantries, led by CFine, which aims to reduce food poverty and increase access to affordable food by increasing membership of food pantries and has</p>	

achieved its aim by delivering a 115% increase in total pantry membership between January 2021 and 2022;

2.1. Real Living Wage, led by Scottish Enterprise, aiming to increase the number of Real Living Wage accredited employers in the city, meaning that low-income employees will benefit from a pay rise, with 65 accredited employers now in Aberdeen, an increase of 33% since January 2021 and;

3.1. Aberdeen Responsible Businesses, led by Aberdeen City Council, aiming to increase the number of businesses through community benefits and corporate social responsibility activity and has seen a 128% increase since September 2021.

**The report recommended: -**

that the Board –

- (a) consider the overview of progress against the CPA Improvement Programme as well as the overview for each Stretch Outcome and respective improvement projects as contained at Appendix 1;
- (b) consider the issues highlighted in the Stretch Outcome overviews and improvement projects with a red (off track) rating as contained at Appendix 1 and determine any mitigating actions required;
- (c) consider the spotlight case studies on three of the economy theme projects as contained at Appendix 2, noting that project 1.1 had now achieved its aim and agree that these be promoted across the Partnership and on the CPA website and social media;
- (d) approve the new charters included at Appendix 3 for initiation;
- (e) approve the proposed rescheduling of the 7 new charters, as detailed at Appendix 1, which were due to be submitted but had been postponed; and
- (f) approve the proposed rescheduling of the 7 revised charters which were due to have been submitted to their respective Outcome Improvement Group but had been postponed, as detailed in Appendix 1.

**The Board resolved: -**

- (i) to approve the recommendations; and
- (ii) to thank Sam Leys; Martin Barry; Michelle Cochlan and Charlotte Saunders and their project teams for the progression of their projects and the outcomes achieved to date.

<p>8.Fairer Aberdeen Fund Annual Report 2020-21</p> <p style="writing-mode: vertical-rl; transform: rotate(180deg);">Page 7</p>	<p>The Board had before it the Fairer Aberdeen Fund annual report and received a verbal update from Susan Thoms - Fairer Aberdeen Programme Coordinator.</p> <p>Ms Thoms reported on the achievements from 2020-21. It was stated that the Fairer Aberdeen priorities were to tackle poverty and inequality which fell alongside the Anti-Poverty Stretch outcome. She explained to the Board that Fairer Aberdeen had received some additional funding, for example the Hardship fund which was used for Covid related issues. However, they were currently looking at the application process for next year.</p> <p><b>The report recommended: -</b> that the Board:</p> <ul style="list-style-type: none"> <li>(a) note the Annual Report for 2020-21 at Appendix 1 and advise the Fairer Aberdeen Board of any comments;</li> <li>(b) note the promotion of the report and agree that partners cascade the report widely within their respective organisations.</li> </ul> <p><b><u>The Board resolved: -</u></b></p> <ul style="list-style-type: none"> <li>(i) to thank Ms Thoms and her colleagues for their work on the project; and</li> <li>(ii) to otherwise agree the recommendations.</li> </ul>	
<p>9. Child Friendly City Update</p>	<p>The Board had before it a report which updated members on the current progress with regard to the UNICEF Child Friendly City programme and outlined the next steps.</p> <p>Matt Reid - Development Officer spoke to the report.</p> <p>Mr Reid reported that the Action Plan was yet to be completed due to delays as there had been a change in format, but the final version would be ready for the Board at the next meeting taking place on 20 April 2022.</p> <p>The Board was informed that there had been positive reports from UNICEF.</p> <p><b>The report recommended: -</b> that the Board:</p> <ul style="list-style-type: none"> <li>(a) approve the draft Action Log Frame in principle;</li> </ul>	

	<p>(b) continue to endorse our Child Friendly City work, promoting children's rights and engage with relevant training opportunities;</p> <p>(c) receive future progress reports and monitor actions where necessary; and</p> <p>(d) note the next steps.</p> <p><b><u>The Board resolved:</u></b> - to approve the recommendations.</p>	
10. Date of Next Meeting	The Board noted that its next meeting would take place on 20 April 2022, at 2.00pm.	

**COMMUNITY PLANNING ABERDEEN MANAGEMENT GROUP**  
**23 MARCH 2022**

Present:- (Chair), Murray Main (Police Scotland) (Vice Chair), Jamie Bell (Scottish Enterprise), Dave Black (GREC), Allison Carrington (Aberdeen Prospers), Heather Crabb (University of Aberdeen), Andrew Dick (Scottish Fire and Rescue Service), Rab Dickson (Nestrans), Jillian Evans (Sustainable City and NHSG), Robert Laird (NESCOL) Maggie Hepburn (ACVO), Willie Kenyon (as a substitute for Nicola Graham, Skills Development Scotland), Derek McGowan (Anti-Poverty Group and Community Justice Group), Lavina Massie (Civic Forum), Bryan Nelson (as a substitute for Sandra MacLeod) (Resilient, Included and Supported Group), Simon Rayner (Alcohol and Drugs Partnership), Graeme Simpson (Children’s Services Board).

Also Present:- Rhona Gunn, Deputy Chief Executive (Moray Council) (observer) .  
 Michelle Cochlan, Allison Swanson and Graeme Gardner (Aberdeen City Council).

Apologies:- Gale Beatie (Aberdeen City Council), Jill Franks (Sport Aberdeen), Nicola Graham (Skills Development Scotland) and Sandra MacLeod (RIS and Health and Social Care Partnership).

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Topic	Discussion/Decision	Action By
1. Welcome	The Vice Chair welcomed everyone to today’s meeting and advised that in the absence of the Chair he would take the Chair for today’s meeting.	
2. Minute of Previous Meeting of 26 January 2022 for approval	<p>The Management Group had before it the minute of its meeting of 26 January 2022, for approval.</p> <p><b>The Management Group resolved:</b></p> <ul style="list-style-type: none"> <li>(i) to agree the minute as a correct record; and</li> <li>(ii) to note all actions had been undertaken.</li> </ul>	
3. Minute of Meeting of the CPA Board of 23 February 2022	<p>The Management Group had before it the draft minute of the CPA Board meeting of 23 February 2022, for information.</p> <p>In relation to item 6 of the minute, to note that the “Public Sector Quality review consultation” should read “Public Sector Equality Duty in Scotland: consultation” and that the minute be updated in advance of the CPA Board meeting.</p> <p><b>The Management Group resolved:</b></p>	

Agenda Item 1.2

Topic	Discussion/Decision	Action By
	to note the draft minute and that was be updated as detailed above.	
4. CPA Improvement Programme Update and Appendices  Page 10	<p>The Management Group had before it a report which provided an update on the progress towards the Stretch Outcomes and improvement projects within the Local Outcome Improvement Plan 2016-26 which had started, or were due to start, to deliver the Partnership's 15 Stretch Outcomes by 2026 on the basis of the Improvement Programme 21-23 approved by the Board on 15 September 2021. The report also included 10 new charters for approval for submission to the CPA Board.</p> <p><b>The report recommended:-</b> that the Management Group</p> <ul style="list-style-type: none"> <li>(a) consider the overview of progress against the CPA Improvement Programme, as well as the overview for each Stretch Outcome and respective improvement projects as contained at Appendix 1;</li> <li>(b) consider the issues highlighted in the Stretch Outcome overviews and improvement projects with a red (off track) ragging as contained at Appendix 1 and determine any mitigating actions required prior to submission to the CPA Board on 23 February 2022;</li> <li>(c) approve the new charters included at Appendix 2 for submission to the CPA Board on 23 February 2022;</li> <li>(d) recommend to the CPA Board the proposed rescheduling of the seven new charters, as detailed at Appendix 1, which were due to be submitted to CPA Board in February 2022 but have been postponed; and</li> <li>(e) recommend to the CPA Board the proposed rescheduling of the nine revised charters which were due to have been submitted to their respective Outcome Improvement Group but have been postponed, as detailed in Appendix 1.</li> </ul> <p>In terms of the new charters, 11 charters were due to this meeting and 7 had been submitted as contained at Appendix 3. Three projects had been postponed with the reasoning contained in Appendix 1 and para 5.3 of the report.</p>	

Topic	Discussion/Decision				Action By							
Page 11	<p>Four aims had now been achieved and those projects were continuing to ensure the improvement was sustained and working on their project end reports. There were also, case studies for three projects at appendix 2 to show their story in terms of the changes they're testing and outcomes achieved to date.</p> <p>In terms of the Stretch Outcomes (SOs) and improvement projects there were seven an amber ragging and 16 improvement projects with a red ragging status.</p> <p>The Management Group then heard from the following Chairs/members of Outcome Improvement Groups who spoke to their Stretch Outcome dashboards highlighting progress; key achievements and outcomes achieved by the projects over the reporting period, as well as any risks and/or issues being experienced which they wished to highlight to CPA Management Group for support to mitigate against those at the earliest opportunity. A new section covering the progress of the workstreams of the community Empowerment Group had also been added to the overview dashboard.</p>											
	<table border="1"> <thead> <tr> <th data-bbox="427 863 524 906">SO</th> <th data-bbox="524 863 875 906">Stretch Outcome</th> <th data-bbox="875 863 1055 906">Chair/Rep</th> <th data-bbox="1055 863 1693 906">Update</th> </tr> </thead> <tbody> <tr> <td data-bbox="427 906 524 1497">1</td> <td data-bbox="524 906 875 1497">No one will suffer due to poverty by 2026.</td> <td data-bbox="875 906 1055 1497">Derek McGowan</td> <td data-bbox="1055 906 1693 1497"> <p>5 of the 6 projects were live and progressing, however testing was yet to commence for project 1.2 and confirmation of timescales awaited.</p> <p>1.1 had achieved its 20% aim in December 2021 when reached 600 members from April 21 baseline of 487. Total pantry membership was now at 620 as of Jan 22. The project was continuing to report to evidence sustained improvement and thereafter submit a project end report to the next meeting.</p> <p>In terms of 1.3, in the first 2 weeks of testing the 54 presentations as homeless,</p> </td> </tr> </tbody> </table>	SO	Stretch Outcome	Chair/Rep		Update	1	No one will suffer due to poverty by 2026.	Derek McGowan	<p>5 of the 6 projects were live and progressing, however testing was yet to commence for project 1.2 and confirmation of timescales awaited.</p> <p>1.1 had achieved its 20% aim in December 2021 when reached 600 members from April 21 baseline of 487. Total pantry membership was now at 620 as of Jan 22. The project was continuing to report to evidence sustained improvement and thereafter submit a project end report to the next meeting.</p> <p>In terms of 1.3, in the first 2 weeks of testing the 54 presentations as homeless,</p>		
SO	Stretch Outcome	Chair/Rep	Update									
1	No one will suffer due to poverty by 2026.	Derek McGowan	<p>5 of the 6 projects were live and progressing, however testing was yet to commence for project 1.2 and confirmation of timescales awaited.</p> <p>1.1 had achieved its 20% aim in December 2021 when reached 600 members from April 21 baseline of 487. Total pantry membership was now at 620 as of Jan 22. The project was continuing to report to evidence sustained improvement and thereafter submit a project end report to the next meeting.</p> <p>In terms of 1.3, in the first 2 weeks of testing the 54 presentations as homeless,</p>									

Topic	Discussion/Decision				Action By
Page 12				56% of the 54 presentations as homeless had a benefit check completed, with 5 people completing the check having additional benefit/£ identified to the sum of £16,085.39.	
	2	400 unemployed Aberdeen City residents supported into Fair Work by 2026.	Alison Carrington	<p>2 of the 3 live projects actively testing and showing signs of improvement. Specifically, 2.1 the aim of 5% increase year on year achieved for 2021 &amp; 2022 with 65 employers (as at Feb 22) headquartered in the City now being Real Living Wage accredited, an increase of 33% since January 2021; and</p> <p>2.2 Start up businesses – 38 referrals of individuals in receipt of universal credits who were investigating starting a business since the start of the programme with 14 individuals starting a business which either took them off universal credits or significantly reduced their universal credits.</p> <p>PM for project 2.3 was absent, however the project team were continuing to progress that project.</p> <p>However, the remaining due charter had postponed for a further meeting due to capacity of PM to progress and also to ensure that a full project team could be identified and meaningful engagement was undertaken with the relevant</p>	

Topic	Discussion/Decision			Action By	
Page 13				<p>agencies/communities to support identification of change ideas.</p> <p>The Management Group commended Allison Carrington on the outcomes achieved to date in terms of Stretch Outcome 2 especially given the current economic climate.</p>	Allison Carrington, SDS
	3	500 Aberdeen City residents upskilled/reskilled to enable them to move into, within and between economic opportunities as they arise by 2026	Allison Carrington	<p>Four of the five projects were now live and the remaining new charter was on today's agenda. However, no progress had been reported in respect of 3.3 &amp; 3.4 for a further reporting period and baseline data for 3.3 on above Level 7 to be confirmed.</p> <p>For project 3.4, it was noted that the Project experiencing difficulties obtaining some baseline data around Modern Apprenticeship (MA) employers and conversions from Foundation Apprenticeships to MAs. The project was also still trying to source a St Machar Academy contact &amp; PM's capacity to progress project impacted. Overall aim data showing a steady/fluctuating trend.</p> <p>In terms of 3.2, clarity on testing activity; locality and impact was currently being gathered and would be reported to next meeting.</p>	
	4	95% of children (0-5 years) will reach their expected	Graeme Simpson	Final revised charter for live project 4.1 was due in Dec 21 and had been postponed again to March 22. Despite	

Topic	Discussion/Decision			Action By	
Page 14		developmental milestones by the time of their child health reviews by 2026.		delay, data was showing a positive trajectory. Good progress being made with the charters (4.3 & 4.4) approved in February 22 and expect testing to commence. However, baseline data for 4.2 and 4.3 was required and 4.2 remained on hold until March 22 due to redirection of the project manager to support refugees.	Graeme Simpson (ACC)
	5	90% of Children and young people will report that their experiences of mental health and wellbeing have been listened to by 2026.	Graeme Simpson	<p>The criticality of the Stretch Outcome was discussed and it was noted that it was a challenging time for children and young people, but also staff in terms of capacity and demands for services, however confident that the range of projects under the Stretch Outcome provided the breadth and focus required.</p> <p>Baseline data for the Stretch Outcome &amp; two projects (5.1 had 5.1) was required. Two new charters due but had not been submitted and in this regard, it was proposed that the aim “Increase by 40% the use of the wellbeing scenario on the Mind of my Own app by care experienced children and young people by 2022” was proposed to be taken forward as part of project 5.2 rather than as a separate project. Subject to approval charter 5.2 would be updated to reflect this aim. This proposal was approved and the updated charter would come to the Board.</p>	

Topic	Discussion/Decision				Action By
Page 15				In relation to “The number of children and young people with an eating disorder who were identified within 3 months of onset is increased by 50% by 2023”, it was requested that the charter be postponed to the 14 September 22 Board meeting to enable the results of the SHINE survey to be gathered and change ideas thereafter identified. The SHINE survey had concluded on 18 March 2022 with 5,500 responses and these were currently being analysed. Potential that this would provide the baseline data for the Stretch Outcome also.	Graeme Simpson (ACC)
	6	As corporate parents we will ensure 95% of care experienced children and young people will have the same levels of attainment in education, health and emotional wellbeing, and positive destinations as their peers by 2026.	Graeme Simpson	Both of the live projects were progressing and the linkages with project 2.3 “Support 15 care experienced young people progress to employment through public sector funded employability programmes by 2023” noted. Remaining new charter was on today’s agenda.	
	7	95% of children living in our priority localities will sustain a positive destination upon leaving school by 2026.	Graeme Simpson	Good progress being made. The aim had been achieved for 7.1, with an 8% increase in the no. of accredited courses associated with growth sector industries between 2019-20 & 2021-22. Although aim achieved, there was a commitment to look to extend this further in session 2023-	

Topic	Discussion/Decision			Action By
<p style="writing-mode: vertical-rl; transform: rotate(180deg);">Page 16</p>			<p>24 through the change ideas in the charter and this also ensuring that the improvement was sustained.</p> <p>Project 7.2 was progressing with 171 students attending courses at the Altens campus have taken part in the Upstream survey (Feb22). 43 students were followed up with immediately prior to the festive holidays - 30 had high risk in more than one category. 10 referrals made to counselling, wellbeing or study skills. 18% at high risk of homelessness. NESCOL were able to follow up with students throughout January. Wellbeing scores were of particular risk with 21% reporting high risk with a further 69% at amber. NESCOL were implementing additional wellbeing initiatives available for all students to mitigate the risk to students' mental wellbeing as well as more on campus learning. Support staff at NESCOL were now able to prioritise and contact each student directly and currently reviewing what supports were in place and/or required. Students identified at risk were not previously on the radar and curriculum teams really saw the value in the process, finding it easy to implement and appreciated the speed at which data was made available for analysis and follow up.</p>	

Topic	Discussion/Decision				Action By
Page 17				Remaining new charter on today's agenda.	All Partners
	8	Child friendly city where all decisions which impact on children and young people are informed by them as rights holders by 2026.	Graeme Simpson	<p>Baseline data for all projects required and status of project 8.3 required.</p> <p>In relation to project 9.2, it was noted that the training dates from Unicef had now been published and partners were asked to promote the training throughout their respective OIGs and organisations.</p> <p>Remaining new charter on today's agenda and for CPA Board in Apr 22.</p>	
	9	30% fewer young people (under 18) charged with an offence by 2026.	Graeme Simpson	<p>All projects now approved and live. Project 9.2 had not progressed due to personnel issues &amp; clarity of data for projects 9.1 &amp; 9.4 required to confirm status of progress, however in relation to 9.4 it was highlighted that multi-agency work tested in Northfield was now being rolled out to Kincorth area.</p> <p>In terms of 9.4, it was noted that a new interim Project Manager had been appointed and the City Centre CPT had a new unit focussing on anti-social behaviour and that tests of change would follow.</p>	
	10	25% fewer people receiving a first ever Court conviction and 2% fewer people reconvicted within one	Derek McGowan	Aim achieved for 10.1, with 81% of individuals engaged with support services on release in 2021, an increase of 43% since 201 - separate case study to show all the outcomes, project now working on	

Topic	Discussion/Decision			Action By	
Page 18		year by 2026 and 2% fewer people reconvicted within one year by 2026		<p>project end report. Remaining new charter on today's agenda.</p> <p>Whilst 7 of the 8 projects were live, progress status on three of the projects (10.2, 10.4 &amp; 10.6) were required – a new PM for 10.4 and 10.6 had been agreed as no, or limited activity since LOIP refresh.</p> <p>In relation to 10.3, whilst there had been an increase in the no. of deliberate fires city wide, the area of focus of the project initially (Torry &amp; Ferryhill) had shown a reduction from 57 (5-year average) to 37 which was a 36% reduction. Secondary fires which had been the project's area of concentration were reduced from the 5-year average of 54 to 28 which was a 49% reduction. The project would now focus on testing its targeted interventions in another locality.</p> <p>A further risk was highlighted in terms of 10.7, where whilst the project was progressing, HMP Grampian had been unable to recruit to the posts which were required to implement the tests of change in that setting. Project progressing change ideas in custody and with community justice in meantime.</p>	
	11	Healthy life expectancy (time lived in good health) is five years longer by 2026.	Bryan Nelson	7 of the 8 projects were live and whilst some had been impacted by redirection of staff, ACHSCP now returning to normal duties & connecting back with projects.	

Topic	Discussion/Decision			Action By
<p style="writing-mode: vertical-rl; transform: rotate(180deg);">Page 19</p>			<p>Progress was being seen in the following projects:</p> <p>11.1 – Reducing suicide – data showing an improvement. In 2021, 32 Introduction to Suicide Prevention sessions were delivered to 708 staff &amp; volunteers, with an additional 115 people from the City attending our Grampian-wide offering.</p> <p>11.2 – Volunteer opportunities on volunteer hub increased by 8% since Dec 21 to 475 in Feb 22. 4 community resilience groups initially engaged prior to extending engagement citywide, providing additional opportunities for volunteering.</p> <p>11.7 – Self-referral process and criteria has been developed for low income families &amp; would be promoted for families to join.</p> <p>11.5 Upstream Survey follow up with 43 students showed 18% at high risk of homelessness, and support to move towards safe living arrangements provided. Support staff at NESCOL are now able to prioritise and contact each student directly and currently reviewing what supports were in place and/or required. Direct link with ACC Housing has been identified.</p> <p>In terms of issues/risks the following was highlighted:</p> <ol style="list-style-type: none"> <li>1. the remaining new charter postponed again as new PM identified in Nov 21 &amp;</li> </ol>	

Topic	Discussion/Decision			Action By	
Page 20				<p>project has been unable to progress due to staff absence and workloads. However, targeted support would be provided to the project team by RIS Lead contact &amp; submitted for next meeting; and</p> <p>2. 11.6 Unpaid Carer Support – new PM to commence.</p> <p>The Management Group thanked Bryan for his chairing of the Group since the end of 2021 and the refocusing and progress now being seen.</p>	
	12	Rate of harmful levels of alcohol consumption reduced by 4% and drug related deaths lower than Scotland by 2026 and Drug related deaths lower than Scotland	Simon Rayner	<p>Five revised charters approved, three postponed and now due to ADP in March 22, all to be approved in advance of the Board in April 22. Remaining new charter on today's agenda.</p> <p>Some key highlights were as follows:            12.6 91 people were trained in naloxone in 2021, a 102% increase from 2020. Promotional naloxone training &amp; use of campaign commenced in March 22 to further increase no.s with targeted training/promotion in sectors/localities informed by data. At present there were a number non alcohol &amp; drug services able to supply naloxone, most recently the addition of Police Scotland. In final stages for ACC also becoming able to supply/administer naloxone. Whilst drug</p>	

Topic	Discussion/Decision			Action By	
Page 21				<p>related deaths have increased and focus was on reducing this, naloxone supply has had a positive impact with 74 kits supplied in 20/21. Reported use of naloxone kits up to Q3 for 21/22 was 34, (12% of kits supplied). No. of kits supplied was down 18% compared to the same period in 20/21.</p> <p>In terms of 12.7, Cepheid X-Pert (near patient testing to commence as test of change.</p> <p>As part of the implementation of the MAT Standards alcohol and drug services would be working towards a new Target Operating Model which would seek to improve the access pathways into service and linking in with our localities.</p>	
	13	Addressing climate change by reducing Aberdeen's carbon emissions by at least 61% by 2026 and adapting to the impacts of our changing climate	Jillian Evans	All projects now live. In terms of key outcomes, the aim had been achieved for 15.1 with 14 new groups established as at Feb 22, an increase of 9 since Feb 21. Central Locality has 6 Community Champions and films produced & promoted by champions (link to be added). 1550 people volunteering across green spaces across the city in 21/22. We were evaluating existing groups activity per month to run a change idea looking at whether community run green space volunteers would be willing to volunteer in other areas during months of reduced	
	14	38% of people walking and 5% of people cycling as main mode of travel by 2026.	Jillian Evans		
	15	Addressing the nature crisis by protecting/	Jillian Evans		

Topic	Discussion/Decision			Action By
<p style="writing-mode: vertical-rl; transform: rotate(180deg);">Page 22</p>		<p>managing 26% of Aberdeen's area for nature by 2026</p>	<p>activity in green spaces. The project would continue to ensure improvement was sustained. Sustainable City Group would now discuss the next steps for that project.</p> <p>Also, for 15.2, 681 members of Aberdeen Growing, online network for food growers in Aberdeen City for sharing ideas, best practice, and resources.</p> <p>The Sustainable City Group had received a presentation on 'Place think piece' by Hugo Van Woerden and this was followed by discussion around potential approaches to the projects. For example, using the approaching living standards crisis as an entry point for promoting green strategies as a support to balance household budgets e.g. walk/cycle far cheaper than running a car and food growing. The Group were going to use its next meeting to think further about the Place approach and how to incorporate a more positive (less problem-focussed) approach in their charters. They would also, for each project, look at what tests of change have been working, evidence for improvement, whether different ideas/tests were needed.</p>	

Topic	Discussion/Decision			Action By	
<p style="writing-mode: vertical-rl; transform: rotate(180deg);">Page 23</p>		<p>Community Empowerment Group Workstreams</p>	<p>Michelle Cochlan</p>	<p>In terms of key activity, it was noted that review of City Voice has been conducted to ensure it is a useful and robust source of data and feedback from the public on key issues for the City. The final report and recommendations for improvement would be considered by the Community Empowerment Group at the end of March. The Community Empowerment Strategy was also being revised. An outline draft had been prepared and further consultation and engagement was being planned.</p> <p>In terms of issues/risk, it was highlighted that resource challenges due to displacement of staff to support Covid-19 response and the ongoing review of housing has caused some disruption to joint working between the Integrated Locality Planning Team and the operation of the Locality Empowerment Groups/ Priority Neighbourhood Partnerships. Discussions continue in order to resolve issues and agree next steps. The Priority Neighbourhood Partnerships continue to meet and the Locality Empowerment Groups restarting.</p>	

Topic	Discussion/Decision		Action By
Page 24	<p>In terms of the 7 new charters contained at Appendix 3, it was agreed that all were ready for submission to the CPA Board on 23 February 2021, with comments on specific charters reflected below for the consideration of the Project Manager in advance of submission to the CPA Board.</p>		
	Project Ref	Project Aim	Comments
	1.6	Increase the uptake of unclaimed benefits across Aberdeen City by 2023.	Approved to go to CPA Board.
	3.4	80% of young people will successfully complete their Modern Apprenticeship programme by 2022.	<p>Approved to go to CPA Board. Following comments made and PM to confirm position and update charter as required:</p> <p>Sustainability of the tests, it was noted that the charter advised “Additional resources may be sought if and when the project widens to other industry sectors” and that the test of change in terms of providing hairdressing kits had financial implications and although costs could be covered for the costs of the kit for this year, was that funding sustainable for future years? And would there be funding available if this was to be upscaled to another apprenticeship area in terms of providing the required equipment? Have names been confirmed for the other project team members which were currently TBC/.</p>

Topic	Discussion/Decision		Action By	
Page 25			There was a suggestion for the project to connect with the Federation of Small Businesses.	
	6.3	Increase the number of care experienced young people by 10% receiving multiagency throughcare/aftercare support by 2023.	Approved to go to CPA Board and alignment with project 2.3 noted.	
	7.3	Increase the number of young people who leave school with a minimum of SVQ 3 in literacy and numeracy and 4 other qualifications to 93% 2023.	Approved to go to CPA Board	
	8.4	By 2023 increase to 100% the number of multiagency governance arrangements which impact on children on young people that include their participation and engagement.	Approved to go to CPA Board, with the following comments raised and responded to: <ul style="list-style-type: none"> <li>• How the youth forum change idea connected to achieving the aim</li> <li>• What was the baseline?</li> <li>• What was the intention for how the MG would include C&amp;YP's participation?</li> <li>• Where had the aim come from?</li> </ul>	
	10.8	Reduce the number of drug related deaths occurring within 6 months of liberation from custody from 10 to zero by 2023.	Approved to go to CPA Board	
	12.9	Increase the number of people undertaking recovery from drug and alcohol issues who are being supported to maintain drug / alcohol free lives in their community by 2023.	Approved to go to CPA Board	



Topic	Discussion/Decision	Action By
	<p><b>The report recommended:-</b> that Management Group</p> <ul style="list-style-type: none"> <li>(a) agree to submit the proposed Community Planning Budget 2022/23 to the CPA Board on 23 April 2022 for approval;</li> <li>(b) agree to submit the proposed spend on budget commitments 2022/23 to the CPA Board on 23 April 2022;</li> <li>(c) note the grant funding secured for 2022/23 to date; and</li> <li>(d) agree to propose to the CPA Board on 23 April 2022 that the Community Justice Transition Fund be used to fund the Community Justice Officer post for 2022/23.</li> </ul> <p><b><u>The Management Group resolved:</u></b> to approve the recommendations.</p>	
<p>Page 27</p> <p>Prevention Consultation</p>	<p>The Management Group had before it a report which provided a briefing on the prevention consultation that was due to close on 31 March 2022 and highlighted the opportunity for organisations in Community Planning Aberdeen to consider how we could work together to prevent homelessness in Aberdeen.</p> <p><b>The report recommended:-</b> that Management Group</p> <ul style="list-style-type: none"> <li>(a) note the report and the ongoing Consultation; and</li> <li>(b) agree to a future report and discussion on how partner agencies could work to ensure the aims of the legislation were met.</li> </ul> <p>Graeme Gardner spoke to the report and advised that the Chief Executive of the Centre for Homelessness Impact had met with the Chief Executive of Aberdeen City Council and was also keen to attend a CPA meeting to provide a presentation and discussion around homelessness and the Centre's work. Unfortunately, she was unable to attend the Management Group next meeting and therefore would discuss with the Chair of the Management Group and Board potential attendance at a future meeting of the CPA Board.</p> <p><b><u>The Management Group resolved:</u></b></p>	

Topic	Discussion/Decision	Action By
	(i) to approve the recommendation; and (ii) to note that offer from Chief Executive of the Centre for Homelessness Impact and to agree that this be discussed with the Chair of the Management Group and board to determine suitable meeting date.	Graeme Gardener (ACC)
8. CPA Forward Planner	The Management Group had before it the CPA Forward Planner.  <b><u>The Management Group resolved:</u></b> to note the CPA Forward Planner.	
9. CPA Funding Tracker	The Management Group had before it the CPA Funding Tracker.  <b><u>The Management Group resolved:</u></b> to note the CPA Funding Tracker.	
10. Date of Next Meeting	The Management Group noted that its next meeting would be held on 23 March 2022 at 2pm.	
11. AOB	<u>Project End/Sustainability</u>  The four projects achieving their aims were commended and it was queried as to how those projects would be monitored when they came to an end to ensure that the performance was sustained. In response, it was advised that the project end report asked for the project team to show sustainability and mechanism for monitoring the data going forward.	



# Community Planning Aberdeen

## FORWARD PLANNER

The reports scheduled within this document are accurate at this time but are subject to change.

Title of report	Contact Officer
<b>CPA Management Group: 23 March 22/ CPA Board 20 April 22</b>	
CPA Improvement Programme Quarterly Update	Allison Swanson (ACC)
CPA Budget Setting Report	Michelle Cochlan (ACC)
Child Friendly City Update	Matt Reid (ACC)
Prevention Consultation (Management Group only)	Derek McGowan (ACC)
<b>Economy Project Charters</b>	
Increase the uptake of unclaimed benefits across Aberdeen City by 2023.	Derek McGowan (ACC)
80% of young people will successfully complete their Modern Apprenticeship programme by 2022.	Allison Carrington (SDS)
<b>People (Children &amp; Young People) Project Charters</b>	
Increase the number of young people who leave school with a minimum of SVQ3 in literacy and numeracy and 4 other qualifications to 93% 2023.	Graeme Simpson (ACC)
By 2023 increase to 100% the number of multiagency governance arrangements which impact on children on young people that include their participation and engagement.	Graeme Simpson (ACC)
Increase the number of care experienced young people by 10% receiving multiagency throughcare/aftercare support by 2023.	Graeme Simpson (ACC)
Increase by 40% the use of the wellbeing scenario on the Mind of my Own app by care experienced children and young people by 2022.	Graeme Simpson (ACC)
<b>People (Vulnerable Adults) Project Charters</b>	
Reduce the number of drug related deaths occurring within 6 months of liberation from custody from 10 to zero by 2023.	Derek McGowan (ACC)
Increase the number of people undertaking recovery from drug and alcohol issues who are being supported to maintain drug / alcohol free lives in their community by 2023.	Gale Beattie (ACC)
<b>CPA Management Group: 1 June 22/ CPA Board 6 July 22</b>	
CPA Improvement Programme Quarterly Update	Allison Swanson (ACC)
CPA Quarterly Budget Monitoring Report (Management Group only)	Michelle Cochlan (ACC)
North East College Regional Outcome Agreement	Robert Laird (NEScol)
UoA/CPA Synergies Presentation (Board only)	Pete Edwards (UoA)
NHSG Plan For The Future	Lorraine Finn (NHSG)
Project End: Increase the number of people using community pantries by 20% by 2023	Derek McGowan (ACC)
Project End: Increase by 10% those individuals, aged 21+ and not subject to statutory throughcare arrangements, who access support services upon release from HMP Grampian by 2022.	Derek McGowan (ACC)

Title of report	Contact Officer
<b>Economy Project Charters</b>	
Support 50 people into sustained, good quality employment by 2023, and 100 by 2026, with a particular focus on; those from priority neighbourhoods and people over 50.	Allison Carrington (SDS)
<b>People (Vulnerable Adults) Project Charters</b>	
Refer 20% of people living with COPD or other respiratory conditions into specific PR physical activity and other support programmes delivered in community settings by 2023.	Allison MacLeod (HSCP)
<b>CPA Management Group: 17 August 22/ CPA Board 14 September 22</b>	
CPA Improvement Programme Quarterly Update	Allison Swanson (ACC)
CPA Quarterly Budget Monitoring Report (Management Group only)	Michelle Cochlan (ACC)
CPA Annual Outcome Improvement Report	Michelle Cochlan (ACC)
The Promise	Graeme Simpson (ACC)
Homelessness & Multi-agency Services & Dashboard	Derek McGowan (ACC)
<b>People (Children &amp; Young People) Project Charters</b>	
The number of children and young people with an eating disorder who are identified within 3 months of onset is increased by 50% by 2023.	Graeme Simpson (ACC)
<b>CPA Management Group: 26 October 22/ CPA Board 30 November 22</b>	
CPA Improvement Programme Quarterly Update	Allison Swanson (ACC)
CPA Quarterly Budget Monitoring Report (Management Group only)	Michelle Cochlan (ACC)

Acronyms:

ACC	Aberdeen City Council
ACVO	Aberdeen Council of Voluntary Organisations
CPA	Community Planning Aberdeen
HSCP	Health and Social Care Partnership
NHSG	National Health Service Grampian
PS	Police Scotland
SDS	Skills Development Scotland
UoA	University of Aberdeen



## Community Planning Aberdeen

<b>Progress Report</b>	CPA Improvement Programme Quarterly Update and Appendices
<b>Lead Officer</b>	Gale Beattie, Chair of CPA Management Group and Aberdeen City Council Director of Commissioning
<b>Report Author</b>	Allison Swanson, Improvement Programme Manager
<b>Date of Report</b>	23 March 2022
<b>Governance Group</b>	CPA Board – 20 April 2022

### Purpose of the Report

This report provides an update on the progress towards the Stretch Outcomes and improvement projects within the Local Outcome Improvement Plan 2016-26 which have started, or are due to start, to deliver the Partnership's 15 Stretch Outcomes by 2026 on the basis of the Improvement Programme 21-23 approved by the Board on 15 September 2021. This report also includes new charters for approval for project initiation and provides an update on the workstreams being progressed by the Community Empowerment Group.

### Summary of Key Information

#### BACKGROUND

- 1.1 The refreshed Aberdeen City Local Outcome Improvement Plan (LOIP) was approved by Community Planning Aberdeen Board on 7 July 2021. Within the refreshed LOIP there remains 15 stretch outcomes to be delivered by 2026 and 75 shorter term improvement projects.
- 1.2 The [CPA Improvement Programme 2021-23](#) was approved by the Board on 15 September 2021 and set out the timescales for both initiation of the new aims within the refreshed LOIP, as well as the timescales for the continuing project charters being reviewed, over the next two years up until 2023. Of the 75 improvement aims within the refreshed LOIP 2016-2026, 40<sup>1</sup> projects were already initiated and therefore were classed as continuing, whilst 34 were new projects. This report provides an overview of progress to date and also shows the connections with the community ideas for improvement as contained in the Locality Plans approved by the CPA Board on 7 July 2021.
- 1.3 The Community Planning Aberdeen [Outcome Management and Improvement Framework](#) sets out how CPA ensures effective, systematic and collaborative scrutiny of progress towards the achievement of outcomes within the LOIP. The Board on 15 September approved new outcome reporting interfaces to ensure that the various audiences are being provided with the detail to meet their requirements; and also providing the conditions to support the achievement of the project aims within the two year timeframe of the Improvement Programme, and ensuring that the connection with the community ideas for improvement in the Locality Plan are made and progress

<sup>1</sup> \* No. of projects takes account of LOIP project aims which are being managed as one project and therefore have one charter.

reported on. These arrangements include quarterly reporting to the CPA Board on progress made in taking forward the LOIP improvement projects.

## CPA IMPROVEMENT PROGRAMME 2021-2023 – OVERVIEW OF PROGRESS TO DATE

- 2.1 Appendix 1 to the report, provides a high level overview of progress across all 15 Stretch Outcomes, as well as a spotlight on each Stretch Outcome, and the underpinning improvement projects.
- 2.2 The Chairs of the respective Outcome Improvement Groups will speak to their Stretch Outcome dashboards highlighting progress; key achievements and outcomes achieved by the projects for their Stretch Outcomes over the reporting period, as well as any risks and/or issues being experienced and for the CPA Management Group and Board to take appropriate action to address any barriers to progress at the earliest opportunity.
- 2.3 The overview provides a performance trend against progress towards the overall Stretch Outcome and individual aim(s) on the basis of declining, improving, steady. Where no data or only baseline data is available this has been highlighted. The key for the performance trend is:

Performance Aim Trend	
↑	Improving
→	Steady
↓	Declining
●	Baseline only
●	No data

- 2.4 The overviews also include a ragging status to ensure that both Outcome Improvement Groups and Project Teams are reflecting on whether the project is **on track**, **at risk**, or **off track** and highlighting any issues/risks and proposed mitigation.

### Continuing Improvement Projects/ Project Updates

- 2.5 For those 40 projects which are continuing projects, it was agreed that it was important that these projects are continuing to progress at pace, but that they also require to take the time to review their charters to make sure connections are made with the community ideas for improvement in the Locality Plans, with the revised project charters being considered and approved by the respective Outcome Improvement Groups Group as per the timescales in the Improvement Programme. This process is now complete with 100% of revised charters now approved.
- 2.6 From the Stretch Outcome dashboard, the Management Group can access the project update reports for projects which have had their charter approved for initiation of testing. Projects updates are a short summary of progress towards achieving the overall project aim, including details of what changes are being tested; within which locality and how it aligns to the Locality Plans and the improvement data which demonstrates whether the changes are making a difference.
- 2.7 Locality Leads are working with the Locality Empowerment Groups and Priority Neighbourhood Partnerships to identify community connectors to work with the respective LOIP projects to take forward the community ideas in the localities. However, resource challenges due to displacement of staff to support Covid-19 response and the ongoing review of housing has caused some disruption to joint working and the operation of the Locality Empowerment Groups and Priority Neighbourhood Partnerships. Discussions continue to resolve issues and agree next steps. Opportunities to become a connector are being actively promoted and where a connector is to be identified, the Locality Leads will act as the connector in the meantime.

2.8 The report is designed to focus on the outcomes of the project, rather than a general update on activity. Project team's self evaluate their progress using the Progress Scale below, as well as a project ragging to show whether overall they are **on track**, **at risk**, or **off track** and highlighting any issues/risks and proposed mitigation.

<b>Project Progress Scale</b>	
<b>0</b>	Project on hold
<b>1</b>	Project area identified and agreed
<b>2</b>	Draft Outline Project Charter and team in place
<b>3</b>	Understanding baseline of current system
<b>4</b>	Project Charter endorsed by CPA Board
<b>5</b>	Change ideas and project measures developed
<b>6</b>	Testing underway
<b>7</b>	Initial indications of improvement
<b>8</b>	Improvements achieved
<b>9</b>	Sustainable improvement
<b>10</b>	Project complete

2.9 Progress updates for live improvement projects can be accessed from both Appendix 1, but also on the [Improvement Project Dashboard](#) on the Community Planning Website. This information will also be used by Locality Empowerment Groups/Priority Neighbourhood Partnerships in respect of progress of their community ideas within the Locality Plans.

### **3 CASE STUDIES**

3.1 This report includes five case studies (see [Appendix 2](#)), namely:

- 7.1 (Growth Sector Courses) – Mark Jones, ACC, Project Manager
- 9.3 (Joint Reporting to SCRA and COPFS), Roma Bruce-Davies, SCRA, Project Manager
- 10.1 (Support on Liberation) – Mike Hebden, Scottish Prison Service, Project Manager
- 11.1 (Suicide Prevention) – Darren Bruce, Police Scotland, Project Manager
- 15.1 (Community Run Green Spaces) – Steven Shaw, ACC, Project Manager

Each case study tells the story of the project – the changes they've tested, as well as the outcomes and impact to date. The Project Managers will be in attendance to speak to their respective case studies.

### **4. PROJECT AIMS ACHIEVED**

4.1 The following projects have now achieved their aims, however will continue to monitor progress until the next meeting/academic year to ensure the improvement is sustained and thereafter will submit a project end report:

- 1.1 (Community Food Pantries)
- 7.1 (Growth Sector Courses)
- 9.3 (Joint Reporting to SCRA and COPFS)
- 10.1 (Support on Liberation)
- 15.1 (Community Run Green Spaces)

4.2 Project 3.1 (Real Living Wage) has also achieved its aim for 2021 and 2022 in terms of 5% increase in Real Living Wage employers ear on year and will continue to ensure 5% aim for 2023 achieved and towards the aim of being a Real Living Wage City by 2026.

## 5 NEW PROJECT CHARTERS

- 5.1 This report includes 8 of the 11 project charters which are due to be submitted to the CPA Board, as per the CPA Improvement Programme 2021-23. See [Appendix 3](#) for new project charters.
- 5.2 7 of the 8 charters presented are new, whilst one is a revised charter for live project 5.2. In relation to project aim “Increase by 40% the use of the wellbeing scenario on the Mind of my Own (MoMO) app by care experienced children and young people by 2022.”, it is recommended that it be added to and delivered as part of live project 5.2 “Increase by 80% the use of digital wellbeing resources for children and young people’s mental health and wellbeing by 2022”. The revised charter for 5.2 is on today’s agenda.
- 5.3 Therefore, subject to these being approved, 70 out of 73 projects will be live following the Board meeting in April 22.
- 5.4 There are three remaining new charters overdue as below which are still to be submitted:

Stretch Outcome (SO) and Project Aim	Reason for Delay
2 – “Support 50 people into sustained, good quality employment by 2023, and 100 by 2026, with a particular focus on; those from priority neighbourhoods and people over 50.”	Charter postponed twice due to capacity of PM to progress and also to ensure that a full project team can be identified, and meaningful engagement is undertaken with the relevant agencies/communities to support identification of change ideas. Charter now to come to Board in July 2022.
5 – “The number of children and young people with an eating disorder who are identified within 3 months of onset is increased by 50% by 2023“	The Children’s Services Board has recommended that this be postponed to the 14 September 22 Board meeting to enable the results of the SHINE survey to be gathered and change ideas thereafter identified.
11 – “Refer 20% of people living with COPD or other respiratory conditions into specific PR physical activity and other support programmes delivered in community settings by 2023.”	Charter postponed twice as PM was confirmed in Nov 21, however has been unable to progress charter due to staff absence and workloads. In addition, the Respiratory Cell Group meeting in March was cancelled. Therefore, a new PM is being identified and support will be provided the Resilient, Included and Supported Lead contact and charter now to come to Board in July 2022.

## 6 NEXT STEPS

- 6.1 Projects which have charters approved by the CPA Board will proceed to the designing and testing stage.
- 6.2 Projects with aims achieved will continue to report on progress to ensure improvement is sustained and thereafter submit a project end report.

## Recommendations for Action

It is recommended that the Board:

- i) consider the overview of progress against the CPA Improvement Programme, as well as the overview for each Stretch Outcome; respective improvement projects and the Community Empowerment Group workstreams as contained at Appendix 1 and determine any mitigating actions required;
- ii) consider the five spotlight case studies as contained at Appendix 2;
- iii) note that five projects have now achieved their aims as detailed at 4.1 and would submit project end reports once sustained improvement was evident;
- iv) approve the seven new charters and revised charter 5.2 as detailed at para 5.1 and included at Appendix 3 for initiation; and
- v) approve the proposed rescheduling of three new charters as detailed at 5.4 and Appendix 1.

## Opportunities and Risks

Successful delivery of the revised LOIP 2016-26 requires a robust programme management approach to the delivery of the 75 improvement projects and also requires clear process for alignment to the Locality Plans. The phased approach to the initiation of the projects in the LOIP to help ensure we are channelling our resources to those projects which are most likely to have the biggest impact. The clear governance arrangements for both continuing and new project charters also ensures that we have effective outcome management arrangements in place to deliver upon the aims in the LOIP in the timescale and supports projects to continue at pace.

## Consultation

Michelle Cochlan, Community Planning Manager  
CPA Outcome Improvement Groups  
CPA Lead Contacts Group  
CPA Management Group

## Background Papers

[Refreshed Local Outcome Improvement Plan 2016- 26 and CPA Development Plan 2021-2022 Final Draft Integrated Locality Plans 2021-26 – North, South and Central](#)

Contact details:

<b>Name</b>	Allison Swanson
<b>Title</b>	Improvement Programme Manager
<b>Email Address</b>	<a href="mailto:aswanson@aberdeencity.gov.uk">aswanson@aberdeencity.gov.uk</a>

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# CPA Improvement Programme 2021-2023

## Overview of Progress to Date

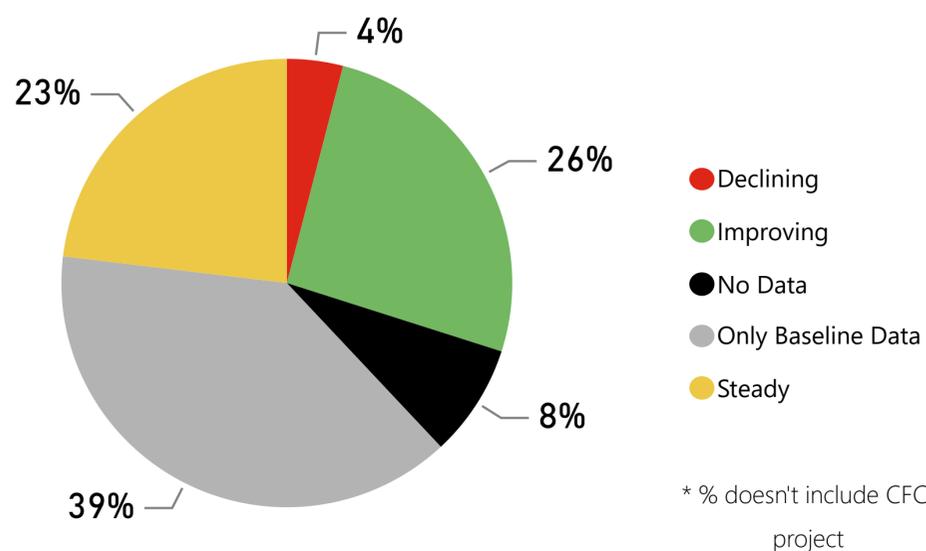
No. of LOIP Project Aims	No. of New Charters Due	No. of New Charters Received	No. of Live Projects	% of Revised Charters Approved	No. of Revised Charters Postponed	Months Since LOIP Published	No. of Aims Achieved
75	11	8	63	100	0	9	5

## Overview of Progress by Outcome Improvement Group

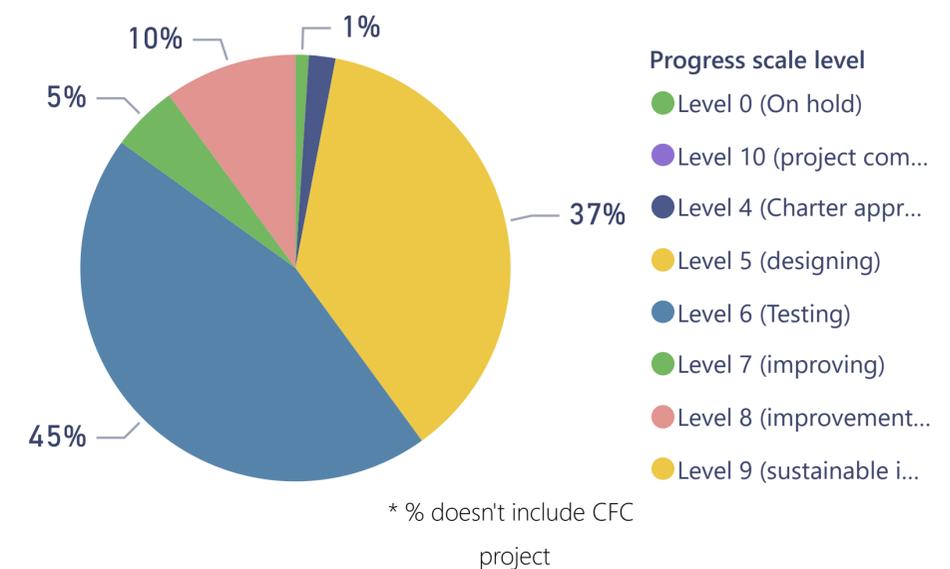
OIG	No of. New Projects	No. of New Charters Approved	No. of New Charters Due	No. of New Charters Submitted	No. of Continuing Projects	No. of Revised Charters Approved	No. of Aims Achieved
Anti-Poverty	5	4	1	1	1	1	1
Aberdeen Prospers	4	2	2	1	5	5	0
Children's Services Board	16	11	5	4	10	10	2
Community Justice	3	2	1	1	5	5	1
Resilient, Included & Supported	4	3	1	0	4	4	0
Alcohol and Drugs Partnership	1	0	1	1	8	8	0
Sustainable City	1	1	0	0	7	7	1
<b>Total</b>	<b>34</b>	<b>23</b>	<b>11</b>	<b>8</b>	<b>40</b>	<b>40</b>	<b>5</b>

\* No. of live projects due & continuing projects takes account of LOIP project aims which are being managed as one project and therefore have one charter.

### Percentage of Live Projects by Aim Trend



### Percentage of Live Projects by Progress Scale



# Stretch Outcomes 1-8: Current Status

Overall Rag Key



On track



Off track



At risk

SO	Stretch Outcome	SO Trend	No of. LOIP projects	No. of Live projects	% of New Charters Due Submitted	% of Revised Charters Approved	Overall RAG	Summary and reason for Overall Status
1	No one will suffer due to poverty by 2026.	→	6	5	100	100	●	Final new charter on today's agenda. All other projects now live & progressing. 1.1 has achieved aim & continuing to ensure improvement sustainable.
2	400 unemployed Aberdeen City residents supported into Fair Work by 2026.	●	4	3	0	100	●	Final new project charter has been postponed again to the next meeting due to staff absence/capacity. 2 of the 3 live projects actively testing and showing signs of improvement. See key activity/outcomes.
3	500 Aberdeen City residents upskilled/ reskilled to enable them to move into, within and between economic opportunities as they arise by 2026	●	5	4	100	100	●	No progress reported in respect of 3.3 & 3.4 for a further reporting period. Baseline data for 3.3 to be confirmed. Remaining new charter on today's agenda.
4	95% of children (0-5 years) will reach their expected developmental milestones by the time of their child health reviews by 2026.	↑	4	4	N/A	100	●	Final revised charter for 4.1 approved by CSB April 22. All projects now live, however baseline data for 4.2 & 4.3 is required and 4.2 remains on hold until April 22 due to redirection of PM.
5	90% of Children and young people will report that their experiences of mental health and wellbeing have been listened to by 2026.	●	6	4	0	N/A	●	Baseline data for the Stretch Outcome & two projects required. Mind of My Own App charter aim has been added to live project 5.2. Eating disorders charter postponed to Sept 22 Board to enable results of the SHINE survey to be considered.
6	As corporate parents we will ensure 95% of care experienced children and young people will have the same levels of attainment in education, health and emotional wellbeing, and positive destinations as their peers by 2026.	→	3	2	0	100	●	Both of the revised charters have been approved & progressing. New charter on today's agenda.
7	95% of children living in our priority localities will sustain a positive destination upon leaving school by 2026.	→	3	2	100	100	●	Aim achieved for 7.1 see key activity/outcomes & case study, 7.2 progressing & remaining new charter on today's agenda.
8	Child friendly city where all decisions which impact on children and young people are informed by them as rights holders by 2026.	●	4	3	100	N/A	●	Remaining charter on today's agenda. Baseline data and status of project 8.3 required.

Trend Key:



Improving



Declining



Steady



Baseline data only



No data

# Stretch Outcomes 9-15: Current Status

Overall Rag Key



On track



Off track



At risk

SO	Stretch Outcome	SO Trend	No of. LOIP projects	No. of Live projects	% of New Charters Due Submitted	% of Revised Charters Approved	Overall RAG	Summary and reason for Overall Status
9	30% fewer young people (under 18) charged with an offence by 2026.	↑	6	6	N/A	100	●	All projects now approved and live, with aim achieved for 9.3. new PM for project 9.2 now confirmed. Clarity of data for projects 9.1 & 9.4 required to confirm status of progress.
10	25% fewer people receiving a first ever Court conviction and 2% fewer people reconvicted within one year by 2026	↑	8	7	100	100	●	Aim achieved for 10.1 - see case study. Remaining new charter on today's agenda. 7 of the 8 projects are live, however a progress status on 9.2 is required and a new PM for 10.4 & 10.6 have been appointed due to limited activity on these projects since LOIP refresh.
11	Healthy life expectancy (time lived in good health) is five years longer by 2026.	↓	8	7	0	100	●	1 remaining new charter (COPD project) postponed due to staff absence and workloads and a new PM is now required. ACHSCP now returning to normal duties & connecting back with projects.
12	Rate of harmful levels of alcohol consumption reduced by 4% and Drug related deaths lower than Scotland	↑	9	8	0	100	●	All revised charters now approved. Remaining new charter on today's agenda.
13	Addressing climate change by reducing Aberdeen's carbon emissions by at least 61% by 2026 and adapting to the impacts of our changing climate	↑	3	3	N/A	100	●	Projects progressing and reporting progress.
14	38% of people walking and 5% of people cycling as main mode of travel by 2026.	→	2	2	N/A	100	●	Projects progressing and reporting progress.
15	Addressing the nature crisis by protecting/ managing 26% of Aberdeen's area for nature by 2026	●	3	3	N/A	100	●	All projects now live. Aim achieved for 15.1 and will continue to ensure improvement is sustained and submit a project end report.

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Trend Key: Improving Declining Steady Baseline data only No data

# Stretch Outcome 1: No one will suffer due to poverty by 2026

## Overall Progress

SO Trend	No. of LOIP projects	No. of Live projects	No. of New Charters Due	No. of New Charters Received	% of Revised Charters Approved	No. of Aims Achieved	Overall RAG
➔	6	5	1	1	100	1	●

## Project Aim Status

Live Project Ref.	Project Aim	Project Aim Trend	New/Revised Project Charter Due	Locality Link	Current progress scale	Project Progress RAG	Summary and Reason for RAG
1.1	<u>Increase the number of people using community pantries by 20% by 2023.</u>	↑	Dec 21	N, S & C	8	●	20% aim achieved, project progressing to ensure sustainable improvement & project end report to come thereafter. APG to discuss next steps.
1.2	<u>Reduce by 50% the number of homes with an EPC rating of F&amp;G by 2023, leading to 100% by 2026.</u>	●	Nov 21	S	5	●	Project still designing changes & confirmation as to when testing will commence required.
1.3	<u>Ensure 100% of people presenting as homeless have a full financial assessment and access to all appropriate benefits by 2023.</u>	●	Nov 21	None	6	●	See key activity/outcomes - Initial testing started focused on when the be benefit check should be carried out, project team exploring testing out different points at which to carry out using the affordability tool – (benefit check and income/expenditure).
1.4	<u>Increase support for those who have been most disadvantaged through the pandemic by 2023.</u>	●	Nov 21	N & S	5	●	Baseline data now provided. Two focus groups with communities held in Nov 21 & Jan 22 to help further design two of the change ideas. A meeting with employability providers was held in Feb, with a view to testing beginning in March 22.
1.5	<u>Decrease the number of households in extreme fuel poverty in Aberdeen by 4% by 2023; and reduce the rate of socially rented households in fuel poverty in Aberdeen by 8% by 2023.</u>	●	Feb 2022	N, S & C	5	●	Charter approved by CPA Board on 23/2/22. Project reporting to commence. Change ideas being designed.
1.6	<u>Increase the uptake of unclaimed benefits across Aberdeen City by 2023.</u>	●	Feb 22 Postponed to Apr 22	N, S & C	3	●	New charter on today's agenda.

## Key Outcomes/Activity

1.1 20% aim achieved in December 21 when reached 600 members from April 21 baseline of 487. Total pantry membership saw a further increase in Jan and Feb 22 is now at 652 as at Feb 22 - project to continue to report to evidence sustained improvement and thereafter submit a project end report to the next meeting.

1. 1.1 Mobile pantry launched in Aug 21 has seen membership increase each month and as of Feb 22 was at 44 with the service available in Middlefield, Tillydrone, Kincorth & Mastrick / Sheddocksley.

2. 1.2 In the first 2 weeks of testing the 54 presentations as homeless, 56% of the 54 presentations as homeless had a benefit check completed, with 5 people completing the check having additional benefit/£ identified to the sum of £16,085.39.

3. Communication Plan to cover all the projects being developed.

## Key Issues/Risks

1. Food supply for food pantries, increased membership requires greater food provision.

# Stretch Outcome 2: 400 unemployed Aberdeen City residents supported into Fair Work by 2026

## Overall Progress

SO Trend	No. of LOIP projects	No. of Live projects	No. of New Charters Due	No. of New Charters Received	% of Revised Charters Approved	No. of Aims Achieved	Overall RAG
	4	3	1	0	100	0	

## Project Aim Status

Live Project Ref.	Project Aim	Project Aim Trend	New/Revised Project Charter Due	Locality Link	Current progress scale	Project Progress RAG	Summary and Reason for RAG
2.1 <small>Page 41</small>	<u>Increase employer sign up to the Real Living Wage by 5% year on year to 2023 to achieve Real Living Wage City Status by 2026.</u>		Oct 21	N, S & C	8		Aim of 5% increase year on year achieved for 2021 & 2022 with 64 employers (as at March 22) headquartered in the City now being Real Living Wage accredited, an increase of 32% since January 2021.
2.2	<u>Supporting 50 people to start a business in Aberdeen who will be coming off the benefits system or significantly reducing their benefits through starting a business by 2023 and 100 by 2026.</u>		Nov 21	N, S & C	6		Project progressing and data showing improvement - see key activity/outcomes section.
2.3	<u>Support 15 care experienced young people progress to employment through public sector funded employability programmes by 2023.</u>		Feb 22	N	5		New charter approved by CPA Board on 23/2/22 - project reporting to commence. PM has been off, however team continuing.
	Support 50 people into sustained, good quality employment by 2023, and 100 by 2026, with a particular focus on; those from priority neighbourhoods and people over 50.		Feb 22 Postponed to April & again to July 22	N, S & C	2		Charter postponed for a further meeting due to capacity of PM to progress and also to ensure that a full project team can be identified and meaningful engagement is undertaken with the relevant agencies/communities to support identification of change ideas.

## Key Outcomes/Activity

2.2 Start up businesses – 40 referrals of individuals in receipt of universal credits who are investigating starting a business since the start of the programme with 14 individuals starting a business which either takes them off universal credits or significantly reduces their universal credits.

## Key Issues/Risks

1. Delay in project charter and initiation of project

# Stretch Outcome 3: 500 Aberdeen City residents upskilled/reskilled to enable them to move into, within and between economic opportunities as they arise by 2026

## Overall Progress

SO Trend	No of. LOIP projects	No. of Live projects	No. of New Charters Due	No. of New Charters Received	% of Revised Charters Approved	No. of Aims Achieved	Overall RAG
	5	4	1	1	100	0	

## Project Aim Status

Live Project Ref.	Project Aim	Project Aim Trend	New/Revised Project Charter Due	Locality Link	Current progress scale	Project Progress RAG	Summary and Reason for RAG
3.1	<u>Increase the number of responsible businesses working with Community Planning Aberdeen through Community Benefits and CSR activity by 200% by 2023</u>		Oct 21	N, S & C	7		Project progressing; 128% increase in responsible business partners since Sep 21 and 700% increase since Sep 20. 17 business now working with CPA through CB and CSR activity.
3.2	<u>By December 2022, increase by 10% the number of people in Aberdeen who: • Have digital access; and • Feel comfortable using digital tools.</u>		Nov 21	N, S & C	6		Clarity on testing activity; locality and impact currently being gathered.
3.3	<u>Increase the number of people within Aberdeen City qualified with ICT and Digital skills at SCQF Levels 7 and above by 10% by 2023</u>		Oct 21 Postponed to Nov 21 & Dec 21	None	5		Baseline data on above Level 7 required. No progress of activity or outcomes reported, update to be completed.
3.4	<u>Increase the number of Modern and Graduate Apprenticeships by 5% by 2022.</u>		Oct 21	N & C	5		No project activity, or outcomes reported. Project experiencing difficulties obtaining some baseline data around MA employers and conversions from FAs to MAs. PM's capacity to progress project impacted. Overall aim data showing a steady/fluctuating trend.
	80% of young people will successfully complete their Modern Apprenticeship programme by 2022.		Feb 22 Postponed to Apr 22	N & S	3		New charter on today's agenda.

## Key Outcomes/Activity

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## Key Issues/Risks

1. Pace and progress of project 3.4
2. Pace of progress & progress status of live projects 3.3 & 3.4
3. Baseline data for 3.3

# Stretch Outcome 4: 95% of children (0-5 years) will reach their expected developmental milestones by the time of their child health reviews by 2026

## Overall Progress

SO Trend	No of. LOIP projects	No. of Live projects	No. of New Charters Due	% of Revised Charters Approved	No. of Revised Charters Postponed	No. of Aims Achieved	Overall RAG
↑	4	4	0	100	1	0	●

## Project Aim Status

Live Project Ref.	Project Aim	Project Aim Trend	New/Revised Project Charter Due	Locality Link	Current progress scale	Project Progress RAG	Summary and Reason for RAG
4.1	<u>Reduce the number of births affected by drugs by 0.6% by 2022.</u>	↑	Dec 21 Posptoned to Jan 22 & again to March 22	None	5	●	Revised charter has now been received and approved. Project reporting to recommence. Data showing an improving trend.
4.2	<u>Reduce the number of repeat emergency hospital admissions for unintentional injury to children under 5 years by 5% by 2023</u>	●	Oct 21	None	0	●	Baseline data to be provided. Team were making progress, but impacted by limited face to face delivery and capacity. Project now on hold until mid April 2022 due to redirection of PM - see update for detail.
4.3	<u>Increase uptake of parenting and family support by 10% by 2022.</u>	●	Feb 22	S & C	5	●	Charter approved by CPA Board on 23/2/22. Baseline data being collated via Home Start, Family Learning and Fit Like Hubs. Project reporting to commence.
4.4	<u>Reduce the number of children starting P1 with an identified speech delay by 5% by 2023.</u>	●	Feb 22	None	5	●	Charter approved by CPA Board on 23/2/22. Project reporting to commence.

## Key Outcomes/Activity

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## Key Issues/Risks

<ol style="list-style-type: none"> <li>Lack of progress with one project due to multiple demands on project lead.</li> <li>Baseline data to show progress towards aim and impact of change ideas for projects 4.2 &amp; 4.3</li> <li>Significant pressures on staff due to redirection of duties</li> <li>Ongoing covid restrictions and limited face to face contact</li> </ol>
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# Stretch Outcome 5: 90% of children and young people will report that their experiences of mental health and wellbeing have been listened to by 2026. This is reflected in interactions, activities, supports and services.

## Overall Progress

SO Trend	No. of LOIP projects	No. of Live projects	No. of New Charters Due	No. of New Charters Received	No. of Aims Achieved	Overall RAG
	6	4	2	1	0	

## Project Aim Status

Live Project Ref.	Project Aim	Project Aim Trend	New/Revised Project Charter Due	Locality Link	Current progress scale	Project Progress RAG	Summary and Reason for RAG
5.1	<u>Increase to 80%, the number of staff who feel confident about how to directly support, or refer a child for support, and signpost to appropriate services by 2022.</u>		Nov 21	N, S & C	6		Baseline data being gathered & changes being tested.
5.2	<u>Increase by 80% the use of digital wellbeing resources for children and young people's mental health and wellbeing by 2022.</u>		Nov 21	N & C	5		Baseline data to be provided via a survey of current position; workforce capacity to progress project is limited; no changes being tested. Revised charter incorporating Mind of My Own app on Apr Board agenda
5.3	<u>100% of schools offer sustainable and equitable access to counselling for those children aged 10 and above who require it by 2022.</u>		Feb 22	None	6		Project data showing a positive trend, with 72% of schools offering counselling as at Apr 22, an increase of 45% since Dec 21. 36% of secondary schools are delivering Distress Brief Interventions.
5.4	<u>100% of children and young people have free access to physical activity which improves mental health and wellbeing by 2022.</u>		Feb 22	N, S & C	6		Project progressing see key activity/outcomes. Aim potentially achieved but further clarity and data required on change ideas which have driven improvement.
	The number of children and young people with an eating disorder who are identified within 3 months of onset is increased by 50% by 2023.		Feb 22 - Postponed to Sept 22	None	2		CSB request that charter be postponed to the 14 September 22 Board meeting to enable the results of the SHINE survey to be gathered and change ideas thereafter identified.
	Increase by 40% the use of the wellbeing scenario on the Mind of my Own app by care experienced children and young people by 2022.		Nov 21 Postponed to Apr 22	None	3		This aim will be taken forward as part of project 5.2 rather than as a separate project - see revised charter on today's agenda.

## Key Outcomes/Activity

1. 5.3 - 72% of schools offering counselling as at Apr 22, an increase of 45% since Dec 21. 36% of secondary schools are delivering Distress Brief Interventions (DBI) and from the DBI pilot schools, there are positive outcomes being shared from some of our settings but this is still very early days for this project.

<https://communityplanningaberdeen.org.uk/wp-content/uploads/2022/04/5.3-DBI-pilot.pdf>

2. 5.4 - All active schools are now free providing accessible physical activity to children and young people in all school settings across Aberdeen City. Monthly meetings of the Aberdeen PEPAS group have shown a real drive for collaborative approaches to meeting the physical wellbeing needs of all children and young people within the Education Service. With a joined up approach and regular collaboration, targeted planning, delivery and sharing of engagement activities is strengthening. This has been positively received by all partners who have been involved both from local and national partnerships.

## Key Issues/Risks

1. Baseline data required for Stretch Outcome and projects
2. Ongoing challenges with capacity, current vacancy factor impacting on current need in schools
3. Delay in project charter and initiation of project

# Stretch Outcome 6: As corporate parents we will ensure 95% of care experienced children and young people will have the same levels of attainment in education, health and emotional wellbeing, and positive destinations as their peers by 2026.

## Overall Progress

SO Trend	No of. LOIP projects	No. of Live projects	No. of New Charters Due	No. of New Charters Received	% of Revised Charters Approved	No. of Aims Achieved	Overall RAG
→	3	2	1	1	100	0	●

## Key Outcomes/Activity

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## Project Aim Status

Live Project Ref.	Project Aim	Project Aim Trend	New/Revised Project Charter Due	Locality Link	Current progress scale	Project Progress RAG	Summary and Reason for RAG
6.1 Page 45	<u>Increase the number of care experienced young people accessing a positive and sustained destination by 25% by 2022</u>	→	Oct 21	S	7	●	Project progressing, national benchmarking data for 20/21 is showing a positive trend, however, the data won't be published until Feb 2022.
6.2	<u>Increase to 43% by 2023 the proportion of children and young people who are supported to live in kinship care or are looked after at home by 2023 and increase by 20% the number of children and young people remaining in a placement looked after at home/kinship between 16-18 years old by 2023.</u>	↑	Dec 21	None	6	●	Project update to be provided. Baseline for second aspect is being collated.
6.3	Increase the number of care experienced young people by 10% receiving multiagency throughcare/aftercare support by 2023.	●	Postponed in Feb 22. Approved Apr 22	None	3	●	New charter on today's agenda

## Key Issues/Risks

1. Ongoing challenges with capacity.
2. Disparate nature of funding from Scottish Government in implementing The Promise.
3. Strong collaboration across agencies required to deliver on the ambitions of Plan 21-24.
4. Data collection and routine reporting not where we need it to be yet.

# Stretch Outcome 7: 95% of all our children, including those living in our priority neighbourhoods, will sustain a positive destination upon leaving school by 2026

## Overall Progress

SO Trend	No of. LOIP projects	No. of Live projects	No. of New Charters Due	No. of Charters Received	% of Revised Charters Approved	No. of Aims Achieved	Overall RAG
→	3	2	1	1	100	1	●

## Project Aim Status

Live Project Ref.	Project Aim	Project Aim Trend	New/Revised Project Charter Due	Locality Link	Current progress scale	Project Progress RAG	Summary and Reason for RAG
7.1	<u>Increase the number of accredited courses directly associated with growth areas by 7% by 2023.</u>	↑	Oct 21	S	8	●	Aim achieved - see key activity/outcomes - project will continue to ensure improvement sustained into the next academic year.
7.2	<u>Increase the number of vulnerable learners entering a positive and sustained destination by 7% by 2023.</u>	●	Nov 21	N & S	6	●	Project progressing - see key outcomes.
7.3	Increase the number of young people who leave school with a minimum of SVQ 3 in literacy and numeracy and 4 other qualifications to 93% 2023.	●	Apr 22	Locality Link	3	●	New charter on today's agenda.

## Key Outcomes/Activity

7.1 - aim achieved, with an 8% increase in the no. of accredited courses associated with growth sector industries between 2019-20 & 2021-22. Although aim achieved there is a commitment to look to extend this further in session 2023-24 through the change ideas in the charter and this also ensuring that the improvement is sustained.

7.2 171 students attending courses at the Altens campus have taken part in the Upstream survey (Feb22). 43 students were followed up with immediately prior to the festive holidays - 30 had high risk in more than one category. 10 referrals made to counselling, wellbeing or study skills. 18% at high risk of homelessness. NESCOL were able to follow up with students throughout January. Wellbeing scores were of particular risk with 21% reporting high risk with a further 69% at amber. NESCOL are implementing additional wellbeing initiatives available for all students to mitigate the risk to students' mental wellbeing as well as more on campus learning. Support staff at NESCOL are now able to prioritise and contact each student directly and currently reviewing what supports are in place and/or required. Students identified at risk were not previously on the radar and curriculum teams really saw the value in the process, finding it easy to implement and appreciated the speed at which data was made available for analysis and follow up.

## Key Issues/Risks

1. Risks that the provision of resource if not informed by pupil aspiration is being addressed by seeking to better understand the needs of young people.

# Stretch Outcome 8: Child friendly city where all decisions which impact on children and young people are informed by them by 2026

## Overall Progress

SO Trend	No. of LOIP projects	No. of Live projects	No. of New Charters Due	No. of New Charters Received	% of Revised Charters Approved	No. of Aims Achieved	Overall RAG
	4	3	1	1	N/A	0	

## Project Aim Status

Live Project Ref.	Project Aim	Project Aim Trend	New/Revised Project Charter Due	Locality Link	Current progress scale	Project Progress RAG	Summary and Reason for RAG
8.1	Achieve UNICEF badges in: - Cooperation & Leadership - Culture - Communication - Place - Child Friendly Services - Participating		N/A	S			Progress ongoing - see separate report on today's agenda.
8.2	<u>Increase to 100% of staff working directly and indirectly with children who have received child friendly city training by 2023.</u>		Nov 21	None	6		Overall data on ACC staff numbers has now been received. Service Managers being contacted to confirm which roles fit the criteria for training and the number of staff in those roles. Project progressing with one training session held and three further sessions advertised for March-June 2022. Exploring the concept of delivering the training through our own trained trainers to speed up delivery.
8.3	<u>Increase by 50% the number of communications which are accessible to children and young people by 2023.</u>		Nov 21	C	5		No baseline data available or update on project activity.
8.4	By 2023 increase to 100% the number of multiagency governance arrangements which impact on children on young people that include their participation and engagement.		Approved April 22 CSB	None	3		New charter on today's agenda.

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## Key Outcomes/Activity

8.2 Children's Rights in Practice training delivered by Unicef being run on 25 April, 26 May & 9 June 2022, with all staff groups identified in the charter encouraged to attend. A tailored version of the same training will be delivered to elected members as part of their induction in May 22. Exploring possibility with UNICEF of training staff/partners in house via a train the trainers version of the CRIP training.

## Key Issues/Risks

Pace and progress of project 8.3, as well as baseline data.

# Stretch Outcome 9: 30% fewer young people (under 18) charged with an offence by 2026

## Overall Progress

SO Trend	No. of LOIP projects	No. of Live projects	No. of New Charters Due	% of Revised Charters Approved	No. of Aims Achieved	Overall RAG
↑	6	6	0	100	1	●

## Project Aim Status

## Key Outcomes/Activity

9.3 aim achieved with 62% of 16-17 year olds jointly reported being retained by the reporter and offered alternatives, an increase of 24% since 2019/20 - see case study.

## Key Issues/Risks

1. Pace of progress of projects of 9.1, 9.2 & 9.4 & data to show current status & impact of changes

Live Project Ref.	Project Aim	Project Aim Trend	New/Revised Project Charter Due	Locality Link	Current progress scale	Project Progress RAG	Summary and Reason for RAG
9.1	<u>Increase number of young people who need support in relation to trauma and bereavement having access to such support by 50% by 2023.</u>	●	Dec 21	N	5	●	Initial data provided, however clarity on baseline data required. Meeting arranged to discuss and determine baseline data and project activity.
9.2	<u>Reduce by 10% both the number of offences of sexual or criminal exploitation and the number of 'digital' offences by Young People (Under 18) by 2022.</u>	●	Oct 21	None	5	●	Project has not started yet due to personnel issues. However, Graeme Moir now confirmed as project manager going forward. Revised timeline of April 2023 proposed.
9.3	<u>Increase by 10% the number of young people (16-17 year olds) who are jointly reported to SCRA and COPFS who are offered robust alternatives to entering the statutory system by 2022.</u>	↑	Oct 21	None	8	●	Aim achieved, however project continuing until 2021/22 data is available to ensure that improvement has been sustained. If it has a project end report will be prepared. See case study.
9.4	<u>Reduce instances of public space youth anti-social behaviour as a result of appropriate and effective interventions in targeted areas by 10% by 2022.</u>	→	Dec 21	N, S & C	6	●	Data has been revisited. Current PM will continue until the end of April when new Sergeant will take over. The city centre CPT has a new unit focussing on anti-social behaviour & tests of change to follow.
9.5	<u>Increase by 50% the number of 10 to 16 year olds in target areas of the city who access youth community activity by 2023.</u>	●	Feb 22	N, S & C	6	●	Project testing a new group in Kincorth.
9.6	<u>Reduce by 5% the number of 16/17 year olds with higher support needs offending by 2022.</u>	●	Feb 22	None	5	●	Charter approved by CPA Board on 23/2/22. Project reporting to commence & change ideas being designed.

# Stretch Outcome 10: 25% fewer people receiving a first Court conviction and 2% fewer people reconvicted within one year by 2026

## Overall Progress

No. of LOIP projects	No. of Live projects	No. of New Charters Due	No. of New Charters Received	% of Revised Charters Approved	No. of Aims Achieved	Overall RAG
8	7	1	1	100	1	

## Project Aim Status

Live Project Ref.	Project Aim	Aim Trend	New/Revised Project Charter Due	Locality Link	Current progress scale	Progress RAG	Summary and Reason for RAG
10.1	<u>Increase by 10% those individuals, aged 21+ and not subject to statutory throughcare arrangements, who access support services upon release from HMP Grampian by 2022.</u>	↑	Aug 21	None	8		Aim achieved - see key activity/outcomes & case study. Project end to come to next meeting.
10.2	<u>Increase to 30 in total, the no. who are on a custodial sentence, CPO with a Supervision Requirement, on Unpaid Work Orders, on Remand or who have been Diverted from Prosecution who are being supported to make progress on the Employability Pipeline by 22.</u>	↑	Oct 21	N	6		Project update and data on no.s supported on MWTE, as well as change ideas in 2021 and start of 2022 required.
10.3	<u>Reduce the number of wilful fires by 10% by 2022</u>	→	Aug 21	None	7		Project showing signs of improvement - see key outcomes/activity. The project will now focus on testing its targeted interventions in another locality.
10.4	<u>100% increase in hate crimes reported to police by 2023.</u>	●	Oct 21 Postponed to Dec 21	C	5		No project activity reported since LOIP refresh, however a new PM has now commenced in Mar 22.
10.5	<u>Decrease the number of incidents of domestic abuse reported to the Police by 15% by 2023.</u>	↓	Oct 21	N	6		A new PM has now been appointed - See key outcomes.
10.6	<u>Increase by 15% victims of domestic abuse receiving support by 2022.</u>	→	Nov 21	C	6		Project progressing - see key outcomes.
10.7	<u>Increase by 10% the number of clients who access assessment/support/treatment/services in relation to mental health issues:- in Police custody; on a community disposal; in HMP Grampian by 2023.</u>	●	Nov 21	None	6		Initial tests re interventions & training are focused on CJSW & custody due to unsuccessful recruitment at HMPG. Staff to receive training have been identified using data to identify where the largest impact is most likely to take place. Penumbra, have been contracted to support test re mental health interventions within Custody & testing to begin. Several Arrest Referral Champions have been identified.
	<u>Reduce the number of drug related deaths occurring within 6 months of liberation from custody from 10 to zero by 2023.</u>	●	Nov 21 Postponed to Feb & Apr 22	None	3		New charter on today's agenda.

## Key Outcomes/Activity

10.1 Aim achieved, with 81% of individuals have engaged with support services on release in 2021, an increase of 43% since 2019. See case study.

10.3 Whilst there has been an increase in the no. of deliberate fires city wide, the area of focus of the project initially (Torry & Ferryhill) has shown a reduction from 57 (5-year average) to 37 which is a 36% reduction. Secondary fires which has been the project's area of concentration were reduced from the 5-year average of 54 to 28 which is a 49% reduction. The project will now focus on testing its targeted interventions in another locality.

10.5 110 staff undertook Safe and Together Overview training in February and March; 40 staff are in the process of undertaking the Safe and Together Core E-Learning training & Domestic Abuse Awareness Raising Tool has been added to ACC Learn this month. Between March 21 & 22, 42 self referrals for support were received.

10.6 Since October 2021 we have seen an increase each month in the no. of young people accessing domestic abuse support with a high of 27 in Feb 2022.

## Key Issues/Risks

1. Pace of progress & status of multiple live projects where project updates & data are not being provided - two new PMs appointed to mitigate this issue.
2. 10.7 HMP Grampian have been unable to recruit to the posts which are required to implement the tests of change.

# Stretch Outcome 11: Healthy life expectancy (time lived in good health) is five years longer by 2026

## Overall Progress

SO Trend	No. of LOIP projects	No. of Live projects	No. of New Charters Due	No. of New Charters Received	% of Revised Charters Approved	No. of Aims Achieved	Overall RAG
↓	8	7	1	0	100	0	●

## Project Aim Status

Live Project Ref.	Project Aim	Project Aim Trend	New/ Revised Charter Due	Locality Link	Current progress scale	Project Progress RAG	Summary and Reason for RAG
11.1	<u>Reduce the rolling 3-year average number of suicides in Aberdeen to below 26 (2019) by 2023.</u>	→	Sep 21	N, S & C	6	●	Project progressing see key outcomes & case study. 3,992 users in Aberdeen of the Prevent Suicide App, as at January 2022, 56% of all app users. Video and advice material launched & can be viewed at <a href="https://communityplanningaberdeen.org.uk/improvement-stories/">https://communityplanningaberdeen.org.uk/improvement-stories/</a>
11.2	<u>Increase opportunities for people to increase their contribution to communities (volunteering) by 10% by 2023.</u>	↑	Sep 21 Postponed to Oct, Nov & Dec 21	N & C	6	●	Changes being tested. Data showing a positive trend with no. of volunteer opportunities increasing by 30 (7%) to 467 between Dec 21 and Feb 22.
11.3	<u>Support 100 people to feel confident to promote wellbeing and good health choices by 2023.</u>	●	Oct 21	N, S & C	6	●	Wellbeing & good health choices workshop initially planned for Feb 22 was rescheduled due to staff being diverted to winter pressures. This will measure a person's confidence in promoting wellbeing & health choices.
11.4	<u>Reduce tobacco smoking by 5% overall by 2023</u>	↑	Oct 21 Postponed to Nov & Dec 21	N & C	6	●	Prior to the refreshed charter, tests with Homestart on staff & volunteers' confidence to talk to service users about smoking in the home was done. A meeting was held between the PM and ASH Scotland looking to further roll out the approach taken with Homestart.
11.5	<u>Reduce youth homelessness by 6% by 2023.</u>	↑	Nov 21	None	6	●	Data on overall aim showing a positive trend in advance of testing commencing. Community Hosting Contract now awarded & Business Case for Housing Options role approved & recruitment underway - upstream actively testing
11.6	<u>Increase the number of unpaid carers feeling supported by 10% by 2023.</u>	●	Nov 21	N & S	5	●	Meetings of the Team have now been scheduled monthly & change ideas reviewed in Mar 22. Work has been progressing outwith and progress will be reviewed and updated at the next meeting on 13/04/22. Data for 21/22 shows 440 adult carers accessed support.
11.7	<u>To support 50 low income families in priority neighbourhood to improve eating behaviours and adopt positive lifestyle choices to help towards a healthy weight by 2023.</u>	●	Feb 22	N, S & C	5	●	Project progressing with a self-referral process and criteria developed for low income families & will be promoted for families to join. In line with the aim, will focus on improving eating behaviours so will consider weight, as well as other nutritional needs.
	Refer 20% of people living with COPD or other respiratory conditions into specific PR physical activity and other support programmes delivered in community settings by 2023.	●	Feb 22 Postponed to Apr & again to July 22	N & C	2	●	Charter postponed again to July 22 Board as PM has been unable to progress charter & Respiratory Cell Group meeting in March cancelled. New PM being identified.

## Key Outcomes/Activity

11.1 - data showing an improvement, see case study. In 2021, 32 Introduction to Suicide Prevention sessions were delivered to 708 staff & volunteers, with an additional 115 people from the City attending our Grampian-wide offering.

11.2 - Volunteer opportunities on volunteer hub increased by 8% since Dec 21 to 475 in Feb 22. 4 community resilience groups initially engaged prior to extending engagement citywide, providing additional volunteer opportunities.

11.5 - data showing an improvement with a reduction in young people presenting as homeless since 20/21. Community Hosting Contract has been awarded to Aberdeen Foyer – due to start project on 1/4/2022. Recruitment underway for the Housing Options role. Finally, Upstream Survey follow up with 43 students showed 18% at high risk of homelessness, and support to move towards safe living arrangements provided. Support staff at NESCOL are now able to prioritise and contact each student directly and currently reviewing what supports are in place and/or required. Direct link with ACC Housing has been identified.

11.6 The number of young carers accessing support has increased each year since 19/20 and as at Dec 21 there was a 55% increase from 20/21 with 96 young carers accessing support.

## Key Issues/Risks

- 11.8 – COPD aim – Charter overdue due to staff absence and workloads, new PM to be appointed. Targeted support will be provided by RIS Lead contact & submitted for next meeting.
- 11.6 Unpaid Carer Support - new PM commenced & project meeting monthly.
- Some projects had been impacted by redirection of staff, but have now returned to normal duties.

# Stretch Outcome 12: Rate of harmful levels of alcohol consumption reduced by 4% and drug related deaths lower than Scotland by 2026

## Overall Progress

No. of LOIP projects	No. of Live projects	No. of New Charters Due	No. of New Charters Received	% of Revised Charters Approved	No. of Revised Charters Postponed	No. of Aims Achieved	Overall RAG
9	8	1	1	100	0	0	

## Project Aim Status

Live Project Ref.	Project Aim	Project Aim Trend	New/ Revised Charter Due	Locality Link	Current progress scale	Project Progress RAG	Summary and Reason for RAG
12.1	<u>100% of vulnerable young people, who are at-risk of developing problem substance use, have access to evidence-based Prevention &amp; Early Intervention (incl Universal, Selective &amp; Indicated Prevention support) by 23.</u>		Sep 21 Postponed to Jan 22	None	6		Project actively testing & showing improvement in the delivery of a service targeting young people with increasing vulnerability, prior to need for formal statutory intervention.
12.2	<u>To decrease the number of 13 and 15 year olds who have reported using substances in Aberdeen to below the national average by 2023, through curriculum delivery and a whole population approach.</u>		Feb 22	None	5		Replacement PM still to be confirmed, however an interim PM has been identified to progress project meantime. Revised charter approved by ADP.
12.3	<u>Increase % of the population who feel informed about using alcohol responsibly and Increase by 10% the percentage of adults in Aberdeen City who are non drinkers or drink alcohol in a low risk way by 2023.</u>		Nov 21 Postponed to Jan & Feb 22	N	5		Revised charter approved by ADP in Feb 22. Project recommencing.
12.4	<u>Increase the number of alcohol brief interventions delivered by Primary Care providers and other professionals to above levels achieved in 17/18 by 2023</u>		Nov 21 Postponed to Jan & Feb 22	None	5		Revised charter approved in Feb 22 & project recommencing. Data showing a declining trend. No data returns since Qtr 3 of 2019/20 as delivery of ABIs in primary care impacted by the pandemic. However, every encouragement will be made to re-introduce ABIs across all settings.
12.5	<u>Increase the uptake of alcohol treatment by improving access to alcohol services and ensuring they are local, integrated and targets areas of greatest need by 10% year on year by 2023.</u>		Dec 21 Postponed to Feb & Mar 22	N & C	5		Revised charter approved on 25 March 22. Project recommencing.
12.6	<u>Reduce the incidence of fatal drug overdose through innovative developments and by increasing the distribution of naloxone by 10% year on year by 2022.</u>		Sep 21	S	6		Data showing a declining trend, however see progress/outcomes in key activity. Community Naloxone Champions being sought.
12.7	<u>Increase opportunities for individuals who have been at risk of Blood Borne Viruses, being tested and accessing treatment by 2023.</u>		Oct 21 Postponed to Nov 21; Jan, Feb & Mar 22	C	5		Revised charter approved on 25 March 22. Project recommencing.
12.8	<u>Increase uptake of drug treatment and specifically within Locality Areas by 10% each year by 2023.</u>		Dec 21 Postponed to Feb & Mar 22	N & C	5		Actively testing improving direct access & supporting engagement. Having a clear pathway for people who have had a near fatal overdose has allowed discussion with partners and assertive approach to encourage engagement with services.
12.9	<u>Increase the number of people undertaking recovery from drug and alcohol issues who are being supported to maintain drug / alcohol free lives in their community by 2023.</u>		Apr 22	N & C	2		New charter on today's agenda.

## Key Outcomes/Activity

1. 12.6 - 291 people were trained in naloxone in 2021, a 102% increase from 2020. Promotional naloxone training & use of campaign commenced in March 22 to further increase no.s with targeted training/promotion in sectors/localities informed by data. At present there are a number non alcohol & drug services able to supply naloxone, most recently the addition of Police Scotland. ACC have also now become a naloxone supplier/administrator and training with ACC staff will now be rolled out. Whilst drug related deaths have increased and focus is on reducing this, naloxone supply has had a positive impact with 74 kits supplied in 20/21. Reported use of naloxone kits up to Q3 for 21/22 is 34, (12% of kits supplied). No. of kits supplied is down 18% compared to the same period in 20/21.

2. 12.7 Cepheid X-Pert (near patient testing) for blood borne viruses test of change to commence.

## Key Issues/Risks

1. ABI data and the delivery of ABIs in primary care setting - efforts will be re-doubled to pursue the alternative settings detailed in the update to mitigate this issue.

2. Data issue for projects 12.5 & 12.8 as reporting function on No. of People accessing Alcohol/Drug Services in Localities is not set up in new system yet - being actively explored.

3. Pace/status of progress due to new PMs in Nov 21 & Jan 22.

# Stretch Outcome 13: Addressing climate change by reducing Aberdeen's carbon emissions by at least 61% by 2026 and adapting to the impacts of our changing climate

## Overall Progress

SO Trend	No. of LOIP projects	No. of Live projects	No. of New Charters Due	% of revised charter approved	No. of Aims Achieved	Overall RAG
↑	3	3	0	100	0	●

## Key Outcomes/Activity

13.2 57 reusable menstrual product libraries now across the city. 704 washable towels and 787 menstrual cups given out in 21/22 to date, an increase of 151% and 68% respectively.

## Project Aim Status

Live Project Ref.	Project Aim	Project Aim Trend	New/ Revised Charter Due	Locality Link	Current progress scale	Project Progress RAG	Summary and Reason for RAG
13.1	<u>Reduce public sector carbon emissions by at least 7% by 2023.</u>	●	Sep 21	None	6	●	Project actively testing with Green Champions in ACC and now in NHSG and data on tests showing improvement.
13.2	<u>Reduce the generation of waste in Aberdeen by 8% by 2023.</u>	→	Sep 21	C	6	●	Project actively testing, with 57 reusable menstrual product libraries now across the city. 704 washable towels and 787 menstrual cups given out in 21/22 to date, an increase of 151% and 68% respectively. However need to show impact of the change ideas - how much waste saved as a result of changes tested.
13.3	<u>Community led resilience plans in place for areas most vulnerable to flooding by 2023, leading to resilience plans in place across all areas of Aberdeen by 2026.</u>	●	Sep 21	N & C	6	●	1 of the 5 areas vulnerable to flooding have a plan - various change ideas being tested in March 22 with focus on getting plans in place for the remaining 4 areas.

## Key Issues/Risks

1. Reporting of data on the impact of the change ideas tested

# Stretch Outcome 14: Increase sustainable travel: 38% of people walking and 5% of people cycling as main mode of travel by 2026

## Overall Progress

SO Trend	No. of LOIP projects	No. of Live projects	No. of New Charters Due	% of Revised Charters Approved	No. of Aims Achieved	Overall RAG
→	2	2	0	100	0	●

## Key Outcomes/Activity

14.2 - 80 People attended staff driving/cycling awareness training across Nov 21 and Jan 22. 46 bike lights were distributed between 11 Oct & 31 Dec 21.

## Project Aim Status

Live Project Ref.	Project Aim	Project Aim Trend	New/ Revised Charter Due	Locality Link	Current progress scale	Project Progress RAG	Summary and Reason for RAG
14.1	<u>Increase % of people who walk as one mode of travel by 10% by 2023.</u>	→	Sep 21	N & C	6	●	Project testing and connecting with communities, however need to ensure data on impact of the changes is provided. 77.8% of City Voice respondents reported walking as one mode of travel in the past year (down slightly from 80.6% in previous survey).
14.2	<u>Increase % of people who cycle as one mode of travel by 2% by 2023.</u>	→	Oct 21	N, S & C	6	●	Project testing and connecting with communities, however need to ensure data on impact of the changes is provided. 17.3% of City Voice respondents reported cycling as one mode of travel in the past year (up from 15.3% in previous survey).

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## Key Issues/Risks

1. Reporting of data on the impact of the change ideas tested

# Stretch Outcome 15: Addressing the nature crisis by protecting/managing 26% of Aberdeen's area for nature by 2026

## Overall Progress

SO Trend	No. of LOIP projects	No. of Live projects	No. of New Charters Due	% of Revised Charters Approved	No. of Aims Achieved	Overall RAG
	3	3	0	100	1	

## Project Aim Status

Live Project Ref.	Project Aim	Project Aim Trend	New/ Revised Charter Due	Locality Link	Current progress scale	Project Progress RAG	Summary and Reason for RAG
15.1	<u>Increase the number of community run green spaces by a minimum of 8 that are organised and self-managed for both people and nature by 2023.</u>		Sep 21	N, S & C	8		Aim of a minimum of 8 new community green groups has been achieved with 23 new groups established as at March 22, an increase of 18 since Feb 21. Project to continue to ensure the improvement is sustained & groups continue; thereafter a project end report will be submitted.
15.3	<u>At least 23 organisations across all sectors in Aberdeen pledging to manage at least 10% of their land for nature by 2023 (23BY23) and at least 26% by 2026 (26BY26).</u>		Feb 22	S	4		Charter approved by CPA Board on 23/2/22. Project reporting to commence.
15.2	<u>Increase community food growing in schools, communities and workplaces by 12 2023.</u>		Oct 21	N, S & C	6		Testing ongoing; 6 schools, communities, workplaces signed up for food growing as at Feb 22, a 50% increase since Nov 21. See key activity/outcomes.

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## Key Outcomes/Activity

15.1 - Aim achieved. 23 new groups established as at Feb 22, an increase of 18 since Feb 21. Central Locality has 6 Community Champions and films produced & promoted by champions. 1550 people volunteering across green spaces across the city in 21/22. We are evaluating existing groups activity per month to run a change idea looking at whether community run green space volunteers would be willing to volunteer in other areas during months of reduced activity in green spaces.

15.2 681 members of Aberdeen Growing, online network for food growers in Aberdeen City for sharing ideas, best practice, and resources. Workplace growing collaboration kicked off with ACC. 13 Green Champions involved. Seeds to be distributed in April 22.

## Key Issues/Risks

No Key Issues/Risks for this period

# COMMUNITY EMPOWERMENT GROUP

## Workstream Status

Ref	Workstream	Lead Organisation, Project Manager	Timescale	Progress RAG	Summary and Reason for RAG
CE.1	Community Empowerment Strategy	ACC, Michelle Cochlan ACC, Fiona Clark GREC, Dave Black ACVO, Maggie Hepburn	July 22		Revision of Community Empowerment Strategy underway. Consultation stage with stakeholders and communities being planned.
CE.2	Community Learning and Development Plan	ACC, Colin Wright	Nov 21		Revised CLD Plan approved by CPA Board in Nov 2021. Positive report following HMIE visit to consider progress made since the last inspection which highlighted concerns with governance of CLD.
CE.3	City Voice	ACC, Anne McAteer	Apr 22		A review of City Voice was carried out Dec 21-Mar 22. Final report and recommendations to be considered by the Community Empowerment Group at the end of March.
CE.4	Community Stories	ACC, Martin Wyllie ACVO, TBC	Ongoing		Developing approach with Outcome Improvement Groups to improve storytelling around the impact and outcome of our improvement work through the medium of video and other modern communications.
CE.5	Locality Empowerment Groups/ Priority Neighbourhood Partnerships	ACHSCP, Alison McLeod ACC, Paul Tytler	July 21		Resource challenges due to displacement of staff to support Covid-19 response and the ongoing review of housing has caused some disruption to joint working and the operation of the Locality Empowerment Groups and Priority Neighbourhood Partnerships. Discussions continue to resolve issues and agree next steps.
CE.6	Participation and Asset Transfer Requests	Civic Forum, Jonathan Smith	Ongoing		CPA remains committed to embedding community participation in our outcome improvement processes. The formal processes remain in place and we have produced community friendly information on how to make an application.
CE.7	Aberdeen Responsible Business	ACC, Michelle Cochlan ACVO, Maggie Hepburn	Jan 23		See improvement project 3.1 for overview of progress. Work underway to join up with ACVO affiliates scheme.
CE.8	Community funding/ participatory budgeting	ACVO, Maggie Hepburn ACC, Susan Thoms	TBC		Exploratory discussions taking place to agree the scope of this workstream.
CE.9	Community Empowerment Network	ACC, Michelle Cochlan ACVO, Maggie Hepburn	Sep 21		Successful launch of the first Community Empowerment Network which is open to all Aberdeen's community groups took place in September 2021. A second event is being planned for April.

## Key Outcomes/Activity

A review of City Voice has been conducted to ensure it is a useful and robust source of data and feedback from the public on key issues for the City. The final report and recommendations for improvement will be considered by the Community Empowerment Group at the end of March. The Community Empowerment Strategy is also being revised. An outline draft has been prepared and further consultation and engagement is being planned.

## Key Issues/Risks

Resource challenges due to displacement of staff to support Covid-19 response and the ongoing review of housing has caused some disruption to joint working between the Integrated Locality Planning Team and the operation of the Locality Empowerment Groups/ Priority Neighbourhood Partnerships. Discussions continue in order to resolve issues and agree next steps. The Priority Neighbourhood Partnerships continue to meet and the Locality Empowerment Groups restarting.

# Improvement Project Key

Overall Rag Key



On track



Off Track



At Risk

Trend Key:



Improving



Declining



Steady



Baseline data only



No data

## Project Progress Scale

0	Project on hold
1	Project area identified and agreed
2	Draft Outline Project Charter and team in place
3	Understanding baseline of current system
4	Project Charter endorsed by CPA Board
5	Change ideas and project measures developed
6	Testing underway
7	Initial indications of improvement
8	Improvements achieved
9	Sustainable improvement
10	Project complete



# Supporting our Growth Sector Industries: Increasing access to courses across our schools



## What are we trying to achieve?

We are aiming to increase the number of school courses aligned to growth areas by 7% to enable us to support the growth of these sectors by having young people with the right skills and qualifications for a future within these sectors.

## How are we doing this?

Through our multi agency project we are testing the following improvements:

- ABZ Works, a one-stop shop Learner Pathways website.
- An annual Learner Pathway Induction event for senior phase students (Lift Off).
- A representative Curriculum mapping group to coordinate and determine partnership course provision on an annual cycle.
- Review of the City Campus provision with the aim of extending the range of pathways we can offer senior phase young people, e.g. one day integrated courses such as the Level 5 Construction course currently being piloted at St. Machar Academy.
- A coordinated approach to develop and embed Skills 4.0 (life, learning and work) to support alignment of curricular pathways with growth economic sectors.

## What have we achieved?

- **Aim achieved** with an **8%** increase in growth sector courses delivered across schools in 2021-22 with **54** courses now delivered.



- **49.5%** of all courses delivered in 2021/22 are growth sector courses, an 8% increase in proportion since 2019-20.
- **50%** of Aberdeen City S5 and S6 students attended the Learner Pathway event (Lift Off 2021), with **60** employers sharing their career pathway story & opportunities for young people.



- **ABZ Works** website, shaped by young people, launched in June 21, with **581** visits in Nov 2021.



## What impact have we had?

Feedback from young people attending Lift Off 1:

*"It was good to gain a sense of the skills that are generally required to work in these industries."*

*"The event gave an insight into various Universities, companies, as well as individuals presenters who shared their experience"*

*"The talks helped to motivate me and told me what to strive for in the future"*

Read the full evaluation [here](#)

## What are our next steps?

- Continue to develop our improvements, e.g. pathway planning, to ensure the increase in growth sector courses is **sustained** into 2022-23.
- Hold **Lift Off 2** on 1 and 2 June 2022 to raise awareness of growth sectors and inspire young people about the range of opportunities available to them.
- Explore how the % increase in growth sector courses feeds into the % increase in course awards (e.g. numbers of students on these new courses).



Project Manager: Mark Jones, Aberdeen City Council

For more information on our growth sector courses project visit: <https://communityplanningaberdeen.org.uk/stretch-outcome-7/>

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# Supporting Young People in Conflict with the Law: Improving Outcomes & Reducing Re-offending



## What are we trying to achieve?

We are aiming to reduce re-offending and improve outcomes for 16–17-year-olds who have been jointly reported to Scottish Children's Reporter Administration (SCRA) and Crown Office and Procurator Fiscal Service (COPFS) by increasing the number of young people reported being offered robust alternatives to entering the statutory system by 10%.

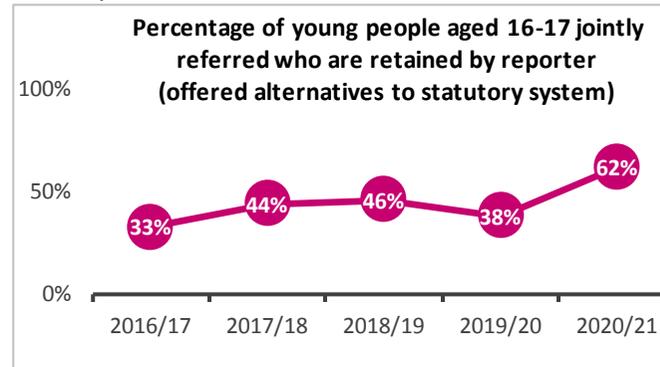
## How are we doing this?

Through our multi agency project we are testing the following improvements:

- We have set up a single point of contact in Children's Social Work to ensure awareness of all jointly reported young people and therefore able to offer support and guidance to the lead professional and ensure that information is shared in a timely manner.
- Developed a briefing note and training materials to support workforce development.
- Held multi-agency workforce development learning sessions to ensure that all staff are confident in the process and the information they share.

## What have we achieved?

- **Achieved our aim** with **62%** of 16-17 year olds jointly reported being retained by the reporter and offered alternatives, an **increase of 24%** since 2019/20



- **72%** of staff attending the learning sessions reporting their knowledge had increased a great deal or a lot following session. All attendees indicated an increase in knowledge, of those attending some already had a high level of knowledge and experience.
- **79%** of staff reported that the briefing note on joint referrals was extremely or very helpful.
- **Operational and systems** improvement suggestions captured from the learning sessions, ensuring the whole system was considered and staff connected and progressing the ideas at all levels. These will be progressed as part of an ongoing learning community supported by a Practice Lead role in SCRA.

## What impact have we had?

As part of our overall approach to creating participation and engagement opportunities for young people in conflict with the law to have a voice in systems, the Youth Justice Improvement Group has started to design approaches which will reach out to young people at various stages, including those Jointly Reported

[The Centre for Youth and Child Justice \(CYCJ\) Participation and Engagement Strategy](#) is informing our approach to moving from consultation to co-design.



## What are our next steps?

- Continue to develop our improvements to ensure the increase is **sustained**, 2021/22 data is awaited.
- Design and test the further improvement suggestions from the learning sessions.
- Meet regularly as a multi-agency improvement group to monitor and support improvements.

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# Reducing reoffending: Providing Support on Release From Prison



## What are we trying to achieve?

We are aiming to support people on release from prison to ensure that they have access to housing, healthcare, financial advice and throughcare mentors to support them to positively contribute to their community and reduce the likelihood of reoffending.

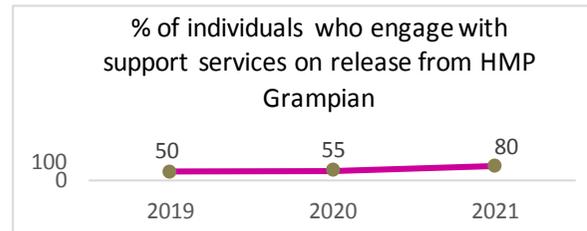
## How are we doing this?

Through our multi agency project we are testing the following improvements:

- Planning for release earlier (8 weeks' pre-release)
- Providing face to face support meetings prior to release (benefits assessments and mentor meetings)
- Introducing a whole system approach to improve access to all supports on day/week of release (e.g., housing, GP, food, benefits)
- Introducing the use of 'Making Every Opportunity Count' (MEOC) conversations to encourage engagement

## What have we achieved?

- **Aim achieved** with **80%** of individuals have engaged with support services on release in 2021, a **30%** increase since 2019.



- **100%** of individuals have accessed suitable accommodation on day of release throughout 2021, an increase of **13%** since 2019.
- **100%** of individuals have registered with a GP within 1 week of release since July 2021 compared to an average of **66%** in 2019.
- **77%** of individuals have had access to their benefit claim within 7 days of release since July 2021.
- **58%** of individuals have accessed food parcels from CFine since their partnership with the New Routes Mentor team. **1 in 5** of prison releases have gone on to join the CFine Community Pantry accessing affordable food for their families.
- **40%** of individuals have engaged in a MEOC conversation since July 2021.

## What impact have we had?

*"I just wanted to actually call you for a change and say thank you; my house feels like a home, you sorted my PIP, got me my benefits sorted, you've always been on the end of the phone"*  
Individual post liberation



## What have we learnt?

- Earlier planning and face to face pre-release meetings increase the quality of awareness and likelihood of engagement in the community
- Partnership working has increased access to and uptake of support services on release
- Engagement with one community support service significantly increases the likelihood of engagement with others.

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# Suicide Prevention: Improving Awareness of Supports & How We Can All Make a Difference



## What are we trying to achieve?

We are aiming to reduce the number of suicides in Aberdeen by improving awareness of available supports and of how we can all make a difference and help prevent suicide.

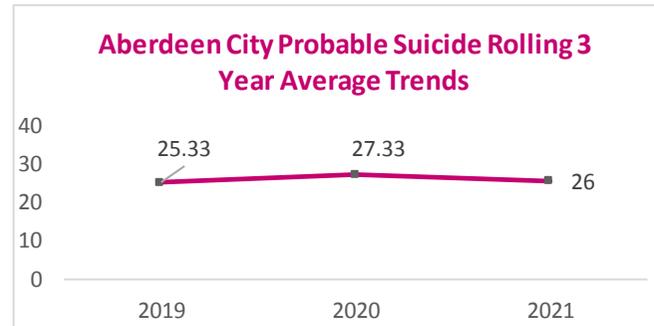
## How are we doing this?

Through our multi agency project we are testing the following improvements:

- Suicide prevention training for staff and communities to raise awareness of the actions they can take to support someone at risk.
- Targeted support, engagement with organisations interacting with or representing at risk groups themselves to enable them to provide support and have conversations about suicide prevention
- 12 week 'Changing Room' programme being tested with Aberdeen FC Community Trust using football to help support men aged 30-64 improve their mental wellbeing.
- Displaying QR codes in prominent locations that take the user to the Prevent Suicide App.

## What have we achieved?

- **Reduction** from 27 to 26 in the rolling 3 year average for probable suicide in 2021 from 2020.



- In 2021, **32** Introduction to Suicide Prevention sessions were delivered to **708** staff and volunteers from groups and organisations in Aberdeen, with an additional **115** people from the City attending our Grampian-wide offering.
- Those receiving training have included Teachers, Coastguard, Community Councillors, Housing Officers, Offshore Medics and Bar Staff.
- **92.7%** of people trained agreed that the training has been helpful in their professional practice and **86.6%** have agreed that training helpful in their personal life.
- **3,992** users in Aberdeen of the Prevent Suicide App, as at January 2022, **56%** of all app users.

## What impact have we had?

*"The whole course was worthwhile and interesting but the warning signs, the statistics and the wider effects felt by those left behind brought it home and reinforced the importance of communicating at all levels and of having support structures from a personal and professional point of view."* – ISP attendee

## Here's how you can access help



The free Prevent Suicide App has information on local and national sources of support alongside suicide myths and facts, tips on having the conversation and how to create a safety plan.

## Here's how you can help

Watch our short video explaining what you can do to prevent suicide <https://youtu.be/moRVO3DG8Uk>



Project Manager, Darren Bruce, Police Scotland

For more information on our project visit: <https://communityplanningaberdeen.org.uk/stretch-outcome-11/>

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# Improving Access to Green Spaces: Increasing the number of community run green spaces



## What are we trying to achieve?

We are aiming to build on the existing good partnership work and further expand the number of community run green spaces by a minimum of 8 that are organised and self-managed for both people and nature.

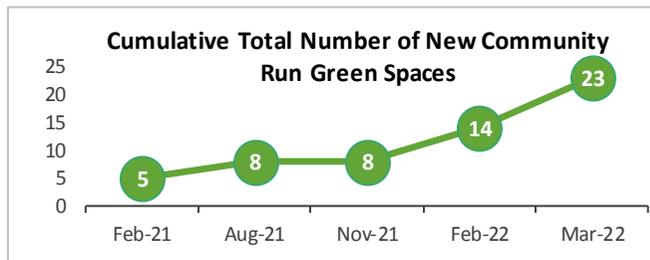
## How are we doing this?

Through our multi agency project we are testing the following improvements:

- Built a green spaces network of communities and partnerships that empowers communities to establish; take responsibility and run their local green spaces leading to more local engagement and an increase in volunteering and community pride.
- Introduced and supported visible community champions to raise awareness and change thinking about wider sustainability issues in communities.
- Developed information packs and support tools to help the groups get started and work together to steer the groups / space in the right direction.
- Publicised availability of community green space through all available platforms; how to get started; and ways for communities to identify potential unused land.
- Promoted the benefits of successes of current community run spaces, as well as the wider community benefits such as health and wellbeing.

## What have we achieved?

- **Achieved our aim** with **23** new community run green spaces established as at March 2022, an increase of **18** since Feb 2021, of the 18, **4** are in North, **6** in South & **8** in Central Localities.



- **1550** people volunteering across green spaces across the city in 21/22.
- **6** Community Champions in the Central Locality with videos produced & promoted by champions.
- **64.5%** of city voice panellists were satisfied or fairly satisfied with the quality of overall green/open spaces in the City.
- **33** community partnerships registered as Its Your Neighbourhood groups with Keep Scotland Beautiful (City wide) in 2021. Aberdeen has significantly more registered groups than anywhere else in Scotland.
- National recognition and awards for our community partnership work ie Aberdeen Gold Medal winner in 2021 Keep Scotland Beautiful.

## What impact have we had?

Feedback from a volunteer at one of our green spaces:

“Spending time in the garden opens my eyes to how much is going on all around me, with insects flying around me constantly. Every sunny day I hear crickets chirping, see butterflies fluttering around, and of course watching the bees busily finding the flowers.”

Sharon Gardener, Springhill Community Garden chairperson



## What are our next steps?

- Continue to embed our improvements to ensure the increase is **sustained**.
- Evaluate existing groups activity per month to run a change idea looking at whether community run green space volunteers would be willing to volunteer in other areas during months of reduced activity in green spaces.
- Continue to encourage new groups and partnerships to register with Keep Scotland Beautiful and their Its Your Neighbourhood initiative.

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### Appendix 3 - List of New Charters for Consideration

Project Ref	Project Aim	Charter Status	OIG Chair
<b>Economy Project Charters</b>			
1.6	Increase the uptake of unclaimed benefits across Aberdeen City by 2023.	Ready	Derek McGowan (ACC)
3.4	80% of young people will successfully complete their Modern Apprenticeship programme by 2022.	Ready	Allison Carrington (SDS)
<b>People (Children &amp; Young People) Project Charters</b>			
Revised 5.2	Revised charter "Increase by 80% the use of digital wellbeing resources for children and young people's mental health and wellbeing by 2022" updated to incorporate aim "Increase by 40% the use of the wellbeing scenario on the Mind of my Own app by care experienced children and young people by 2022."	Ready	Graeme Simpson (ACC)
6.3	Increase the number of care experienced young people by 10% receiving multiagency throughcare/aftercare support by 2023.	Ready	Graeme Simpson (ACC)
7.3	Increase the number of young people who leave school with a minimum of SVQ 3 in literacy and numeracy and 4 other qualifications to 93% 2023.	Ready	Graeme Simpson (ACC)
8.4	By 2023 increase to 100% the number of multiagency governance arrangements which impact on children on young people that include their participation and engagement.	Ready	Graeme Simpson (ACC)
<b>People (Vulnerable Adults) Project Charters</b>			
10.8	Reduce the number of drug related deaths occurring within 6 months of liberation from custody from 10 to zero by 2023.	Ready	Derek McGowan (ACC)
12.9	Increase the number of people undertaking recovery from drug and alcohol issues who are being supported to maintain drug / alcohol free lives in their community by 2023.	Ready	Gale Beattie (ACC)

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## Charter 1.6 – Unclaimed benefits

<b>Improvement Project Title</b> Unclaimed benefits
<b>Executive Sponsor</b> Derek McGowan, Chair of Anti-Poverty Group
<b>Project Lead</b> <b>Name:</b> Angela Kazmierczak <b>Job Role &amp; Organisation:</b> Financial Inclusion Team Leader (ACC) <b>Email Address:</b> akazmierczak@aberdeencity.gov.uk
<b>Aim statement</b> Increase the uptake of unclaimed benefits by 10% across Aberdeen City by 2023.
<b>Link to Local Outcome Improvement Plan</b> Stretch outcome 1 No one will suffer due to poverty by 2026 <b>Links with improvement projects:</b> <ul style="list-style-type: none"><li>• All Stretch Outcome 1 projects; and</li><li>• 11.5 Reduce youth homelessness by 6% by 2023.</li><li>• 10.1 Increase by 10% those individuals, aged 21+ and not subject to statutory throughcare arrangements, who access support services upon release from HMP Grampian by 2022.</li><li>• 1.3 Ensure 100% of people presenting as homeless have a full financial assessment and access to all appropriate benefits by 2023.</li></ul>
<b>Link to Locality Plans</b>  There are community ideas for improvement from the North, South and Central locality Plans aligned to this project.
<b>Why this is important and issues with the current system?</b> <p>The pandemic has pushed many people into poverty partly due to reduced income. This has not been evenly spread, with certain groups more likely to experience these negative effects, most often those who were already lowest paid and closest to poverty.</p> <p>Linked to a rise in poverty is growing financial insecurity. Research by the Money and Pensions Service suggests that as many as one in five adults are struggling to pay bills and that people are increasingly using savings to cover living costs. As the worst affected employees by the economic disruption have been lower earners who are less likely to have savings to fall back on when experiencing reduced income, there is a growing trend of financial insecurity.</p> <p>Figures from the Scottish Household Survey showed an already high level of financial insecurity in Aberdeen City with 11.1% in 2019 reporting that they “Don’t manage very well and have some financial difficulties” or “Are in deep financial trouble”. This is compared to 8.8% in Scotland and an increase from 9% in 2018.</p> <p>Ensuring that household income is maximised through the uptake of unclaimed benefits is a key aspect to supporting households to come out of poverty and improve their financial security. There continues to be barriers which can mean people do not claim</p>

benefits they are entitled to. These include the stigma of claiming, people being unaware of what they are entitled to, onerous applications processes, and those living in rural Scotland facing geographical barriers.

There is a lack of accurate data on estimating eligibility and take-up, meaning the full extent of the problem is not known.

### Unclaimed Benefits

The Government figures released in February 2020 based on DWP/HMRC data from 2017/2018 show an estimated £16 billion of benefits go unclaimed in the UK.

Benefit	No. of entitled families not claiming in 2017/2018	Amount Unclaimed
Child Tax Credits	670,000	£2,490,000,000
Working Tax Credits	950,000	£2,540,000,000
Pension Credits	1,060,000	£2,160,000,000
Housing Benefit	920,000	£2,680,000,000
Job Seekers Allowance (Income Based)	410,000	£1,380,000,000
Income Support/Employment Support Allowance (Income Related)	300,000	£1,240,000,000
Council Tax Support/Reduction	2,770,000	£2,595,000,000
Universal Credit	Figures not available	Figures not available
<b>TOTAL</b>	<b>7,593,000</b>	<b>£15,910,000,000</b>

Below is data taken from a report published by Independent Age using DWP data from 2016/2017 which breaks it down in constituencies.

Constituency	Households receiving Pension Credits	Average Weekly payment (£)	Predicted number of households entitled but not receiving Pension Credits	Predicted total annual amount of unclaimed (£)
Aberdeen North	2150	49.66	1702	4,362,165
Aberdeen South	1360	46.6	1076	2,589,296

Based on the estimated data above there is almost 7 million of unclaimed Pension Credits along in Aberdeen City which could help lift some households out of poverty.

### Unclaimed Benefits Data

There is data available on current benefits claimed at local authority level, however no current data on the amount of unclaimed benefits. One of our changes is focused on testing targeted intervention to those entitled to, but not claiming benefits. To deliver this we need to look at how we can use the data we have access to and process that in a means that enables us to target those individuals. For example, the data shows that there are currently 4943 children claiming Free School Meals under low-income criteria and 3936 children claiming School Clothing Grant. Both have very similar eligibility criteria and should have a similar number of children receiving the help, therefore those not claiming the clothing grant can be targeted

	Local Authority Administered (2021)
Education Maintenance Allowance	277
School Clothing Grants	3936
Free School Meals	4943

	Scottish Social Security Agency (21 Oct 2019 to 31 Oct 2021)
Young Carers Grant	60
Job Start	170
Best Start Grants	9890

As above, the amount of unclaimed benefit is predicted and is historic 2016/2017 data. Therefore, the Group have reviewed data available on benefit uptake for Local Authority and Scottish Social Security Agency, to identify where to target and measure the 10% uptake from in the first instance. Having reviewed this, the group identified two benefits that have a low take up: data for both is above and the Group will focus on these two benefits initially to test the change ideas. The 10% increase in uptake will be taken from the figures below:

- Young Carers Grant – no. of people claiming 60 (21 Oct 2019 to 31 Oct 2021) - value of claims £17,959 (21 Oct 2019 to 31 Oct 2021))
- EMA – no. of people claiming 277 (2021) - value of claims £249,720 (2021/2022)

Data also shows that 277 families claim Education Maintenance Allowance, however this is only a proportion of families potentially eligible and therefore targeted intervention in this area will take place with families.

Enabling individuals to identify the benefits they are entitled to through a 24/7 accessible digital tool is key to achieving the aim. However, having the tool, is only part of the answer, people need to be aware of it and actively using it for it to increase the uptake. This charter focuses on both. Details of the tool are below.

Between 1 Dec 2021 and 11 March 2022, 443 people have completed the benefit calculator, from which 387 people had unclaimed benefits identified based on the information entered, to a value of £67,905.53 per week. This provides the baseline.

**Digital Tool**

Entitledto is an internet-based system which will be accessed either through the Self-serve function on a URL link on ACC website or adviser led. Two tools have been purchased to help ACC meet increase demand and meet the LOIP outcomes.

**Benefit Calculator**

- Help our residents understand their entitlements with our own branded benefits calculator
- Designed to be self-service freeing up staff resources though with the option of an adviser led assistance for those more vulnerable.
- Hundreds of help pages available to assist individuals to understand their own entitlement
- Signpost users on where and how to claim

- Management Reports will show how many people have accessed the tool along with the additional benefits identified.

## Measures

### Outcome measures

- Annual amount of unclaimed benefits
- Value of claimed benefits (identified by benefit calculator) (baseline: Between 1 Dec 2021 and 11 March 2022, 443 people have completed the benefit calculator, from which 387 people had unclaimed benefits identified based on the information entered, to a value of £67,905.53 per week)
- Value of EMA and young carers grant claimed (baseline 2021 EMA 277 & YCG 60)

### Process measures

#### Change idea 1

- No. of people using the benefit calculator to complete a benefit check
- % of people completing the benefit check, city wide and by locality
- % of checks where unclaimed benefits were identified, city wide and by locality
- Amount (£) of financial gains identified city wide and by locality
- % of people using of people who have access to all appropriate benefits city wide and by locality
- No. of people in financial instability being directed to the benefit calculator e.g. no. of people in rent arrears being directed to & completing the benefit check

#### Change idea 2

- No. of people identified as having unclaimed benefits
- % of people identified receiving targeted communication/support
- % of those directly approached claiming benefits
- Amount (£) of financial gains identified

#### Change Idea 3

- No. of families who received the benefits booklet
- % of families who received the booklet who went onto claim a benefit
- Amount (£) of financial gains identified

#### Change 4

- No. of people claiming Education Maintenance Allowance (EMA)
- No. of people claiming Young Carer Grant
- % of those entitled to EMA or YCG claiming it

## Change ideas

1. Test targeted promotion and training where required, on the benefit calculator to organisations/community groups supporting people experiencing financial instability and/or poverty (North and South Locality Plans) to enable targeted direction to the benefit calculator at point an individual requires financial support, for example an individual in rent arrears
2. Test a partnership process to identify individuals with unclaimed benefits to enable direct targeting to be undertaken
3. Develop and issue a booklet on families' benefits sent to all parents (North LP)
4. Benefit Take up campaign with partner organisations– targeting certain benefits (EMA & young carers grants initially). Co-designed by peer groups e.g., young carers. (North LP)

**Location/Test Group**

1. Will promote the benefit calculator through community groups. Testing one locality at a time. Will also promote through organisations supporting people experiencing financial instability and/or poverty – for example landlords
2. ACC/SSSA
3. Families Benefit booklet will be issued through the ASG's to distribute.
4. Young Carers Grants and Education Maintenance Allowance initially

**Resources**

Possible funding required for printing leaflets for those digitally excluded.  
Potential need to procure a service to help analysis the data to identify individuals with potential unclaimed benefits

**Potential risks and/or barriers to success & actions to address these**

- Individuals engaging with the information and applying for the benefits identified.
- A potential risk is access to real time data on overall unclaimed benefits in Aberdeen City and to evidence impact of the changes tested. We are testing with two benefits, one administered by ACC and one by SSSA.

**Project Team**

Angela Kazmierczak – Project Lead (ACC FIT)  
Phyllis Craig – Action on Asbestos  
Kirsty Morrice – Revenue and Benefits (ACC)  
Versha Hurry – Scottish Social Security Agency  
Sandra Murray – Grampian Housing SMART Project  
Iona Rennie – Shelter  
Fiona Rae – CFINE  
Kristi Kelly – Aberdeen CAB  
Tracy Davis – NHS  
Paul Walsh - DWP  
Lindsay Jessiman/Iona Mitchell – FIT like hubs  
Craig Singer/Brian Webb – ACC, Youth Network

**Community Ideas for Improvement Evaluation/Status**

Community Ideas for Improvement	Evaluation Rationale
<b>North</b>	
Ensure that services are more joined up and wrap around the whole family/person.	Change ideas are focused on ensuring benefit calculator promoted to ensure all services are joined up.
Roll out benefits awareness/financial literacy training to community members; volunteers and staff to	This aligns to change idea 1 re promotion/training on benefit calculator.

avoid people reaching out only at crisis point	
Support families who experience language barriers to navigate support and benefits available.	Aligns to change idea 3, the families Benefit booklet will be available in other languages
Need to explore bold approaches to tackling poverty, i.e. buying debt.	To be explored
Support families in poverty who are on low income or on furlough to access appropriate support.	Aligns to change idea 3 & 4
<b>South</b>	
Develop plans to prepare people for end of Furlough (Sept) and uplift in Universal Credit.	This aligns to change idea 1
Proactively seek opportunities for communities and partners to promote increased uptake of benefits	This aligns to change idea 1
Roll out benefits awareness/financial literacy training to community members; volunteers and staff to avoid people reaching out only at crisis point.	This aligns to change idea 1 re promotion/training on benefit calculator.
Raise awareness of Crisis grants. Promote access to Financial Inclusion team to mitigate any delays	
<b>Central</b>	
Develop plans to prepare people for end of Furlough (Sept) and uplift in Universal Credit, increase awareness of where people can access help to avoid delays	This aligns to change idea 1
Join up working between projects – food, benefits, confidence building pulled together to make the biggest difference for individuals	The project will work in conjunction with the LOIP projects on fuel poverty and community pantries to ensure joined up and no duplication.

#### Outline Project Plan

Project Stage	Actions	Timescale
<b>Getting Started</b> (Project Score 1-3)	Establishing project team Understanding reasons for unclaimed benefits Gathering baseline data Identifying community groups within North/South locality to promote and provide training on benefit calculator	Feb 2022 to March 2022
<b>Designing and Testing Changes</b> (Project Score 4-7)	Charter submitted to board for approval	March/April 2022

	<p>Working with Youth Group to create promotional materials for chosen benefits</p> <p>Families booklet issued</p> <p>Benefit calculator promotion/training held</p> <p>Send out feedback questionnaire to parents who have been sent the families benefit booklet to evidence impact</p> <p>Benefit Take up campaign with partner organisations/Peer Groups</p> <p>Study data to see impact of change ideas tested</p>	<p>March/April 2022</p> <p>March 2022</p> <p>April 2022</p> <p>End of April 2022</p> <p>End April/May 2022</p> <p>May 2022</p>
<p><b>Implementing and sustaining changes that demonstrate improvement</b> (Project Score 7-10)</p>	<p>Implement the learning and applying it to other benefits through a rolling take up campaign.</p>	<p>June 2022</p>
<p><b>Spreading Changes</b> (Project Score 9-10)</p>	<p>Aim achieved</p>	<p>April 2023</p>

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### Charter 3.5 Modern Apprenticeship Success Rates

<b>Improvement Project Title</b> Modern Apprenticeship success rates
<b>Executive Sponsor</b> Chair of Aberdeen Prospers
<b>Project Lead</b> <b>Name:</b> Ian Runcie <b>Job Role &amp; Organisation:</b> Employer Engagement Manager, NESCol <b>Email Address :</b> <a href="mailto:jruncie@nescol.ac.uk">jruncie@nescol.ac.uk</a>
<b>Aim statement</b> 80% of young people will successfully complete their Modern Apprenticeship programme by 2022
<b>Link to Local Outcome Improvement Plan</b> The refreshed LOIP, published in 2021, identifies 15 Stretch Outcomes which break down our vision for the People, Place and Economy of Aberdeen into manageable thematic programmes of work. This Improvement Project sits under stretch outcome 3 (500 Aberdeen City residents upskilled / reskilled to enable them to move into, within and between economic opportunities as they arise by 2026): them to move into, within and between economic opportunities <i>as they arise by 2026</i> . There is another Aberdeen Prospers project which will most likely have interdependencies with this project. This will be monitored in the lifecycle of the project.  <i>Increase the number of Modern and Graduate Apprenticeships 5% by 2022.</i>
<b>Link to Locality Plans</b> There are community ideas for improvement aligned to this project in the North and South Locality Plans.
<b>Why this is important and issues with the current system?</b>  Nationally, the number of new Hairdressing MAs appears to be falling year on year from a high of 1,007 in 2016/17 to 284 in 2020/21. However there will clearly be a Covid-19 impact on this sector in particular and the normal recruitment figures appear to be around 850. In terms of success, 20/21 figures indicate an average completion success rate of 60.8% in hairdressing. The only industry group with a lower success rate is Automotive with 60.3%.  To provide context, the average number of achievers compared to leavers for Aberdeen City is 77.8% across all industry groups collectively. The average across the whole country is 76.4% and this is therefore a useful benchmark.

Looking specifically at NESCol's period 12 report, 5 candidates left their hairdressing apprenticeship with only one successfully completing. The following reasons are captured on the SDS FIPS system:

- Same employer
- Dismissed by company
- Same employer
- Was not ready to undertake course
- Other training – same sector.

Thereby giving a success rate of only 20%. The unfortunate thing about these numbers is that they are very small and therefore very susceptible to environmental changes (such as Covid 19, where many businesses either closed or failed to recruit and opportunities were much less). Although we can't propose ideas that would solve the Covid issues, although using more digitally enhanced methods of learning may have benefited, we can look at other reasons for non-completion, and look to come up with plans and innovation's that could potentially help with the success rates

This project will be piloted with Hairdressing Modern Apprentices at NESCol only, which will then inform further roll out to other providers and with other frameworks.

Hairdressing is specifically chosen as one which traditionally performs more poorly with regards to completion rates than other courses for a variety of reasons.

There are two levels of MA apprenticeships available in Scotland, namely a level 2 (SCQF level 5) and Level 3 (SCQF level 6). The National Occupational Standards for hairdressing and barbering clearly identify that Level 2 is the qualification appropriate for a junior stylist or barber, while Level 3 is the expected requirement for the role of stylist, barber or other senior positions in the salon.

Most hairdressing apprentices will progress from successful completion of level 2 to level 3. The aim of the Modern Apprenticeship Level 3 in Hairdressing and Barbering is to attract entrants into a profession with a range of possible career routes. Scottish hairdressers and barbers are proud to be named among those achieving accolades in UK-wide awards for creativity and excellence. With more than 500 million client visits each year to hairdressing and beauty establishments, the sector frequently comes out top in consumer surveys for quality of customer service.

The hairdressing industry is a mature qualification market, with well-established learning routes and a high take up of qualifications. Work-based learning is most commonly delivered through the services of an external training provider, (in this case North East Scotland college) though some larger salons are approved centres and provide all training in-house.

The industry is characterised by small businesses. Nearly half of these are micro-businesses, all of which are single salon enterprises. Many businesses operate as unisex salons. In Scotland there are a small number of larger salons with a relatively large workforce (20+), and several of these well-known salon names have extended their enterprise into multiple salons.

An estimated 42,000 people are employed in hairdressing and 4,000 in barbering. Staffing is still predominantly female for hairdressing and about two-thirds female in barbering, though research has not revealed any identifiable barriers to males entering the profession. Business growth will be dependent upon an adequate supply of suitably trained and competent staff and employers need to be able to ensure a succession of staff by training apprentices.

About 80% of employees work full-time. The majority of employees are under 26, but many mature hairdressers often re-enter the profession after a period away from the salon for domestic reasons. Part-time work continues to be popular.

However the figures for Aberdeen city for both recruitment of apprentice hairdressers and successful completions is disappointing.

This charter focuses on the number of apprentice hairdressing recruited and the successful completions of apprenticeships over the past few year

There have been no MA Hairdressing Apprentices recruited in 20/21 which we assume is due to the Covid impact, however numbers pre- Covid prove that compared to the shire, the city has a very poor recruitment uptake, which does raise questions, as there are approximately 147 hairdressing salons located in the city.

The numbers also reflect the poor completion rates found in apprentices starting the journey within city salons.

Total Number of NESCol hairdressing apprentices in years: (from whole shire)

	NESCol hairdressing apprentices overall	Apprentice Starts (Aberdeen City)	Successful completions (City)
2019/20	14	5	1
2020/21	7	0	0
2021/22	15	4	0

**Measures:**

The impact of Covid 19 on the Aberdeen economy has not been felt in its entirety yet and so there is a very substantial risk that outcome measures may be completely masked by external pressures which are largely uncontrollable. However the aims of the project will be as important for economic recovery as they would be for economic growth. The main priority within the project is to see the four current apprentices through to successful completion and then focus on whether the change ideas could have a positive impact. If the four current apprentices can complete successfully, the figures will increase our overall success rate by 60%, however the total numbers of potential City apprentices requires a lot of work to persuade employers to take advantage of the scheme

**Outcome measures**

- % of young people successfully completing their Modern Apprenticeship Programme (baseline overall 77.8% 20/21 7 hairdressing 60.8% in 20/21)

**Process measures**

- No. of Hairdressing Modern Apprentice starts at NESCol in Aberdeen City (baseline 20/21 = 0)
- No. of Hairdressing Modern Apprentice successful completions from 2020/21 starts at NESCol in Aberdeen City (baseline = 0)
- No. of Hairdressing Modern Apprentice leavers from starts at NESCol in Aberdeen City = 0
- No. of Hairdressing Modern Apprentice starts citing financial incentives as reason for applying
- No. of employers supporting hairdressing MAs at NESCol
- No. of full time hairdressing MAs at NESCol (therefore available to become MAs)
- Total £/incentives issued per year to MAs completed

**Balancing measures**

- SDS funding to support MAs
- Number of MAs being made redundant due to current economic climate
- SDS incentive schemes

**Change ideas**

1. Provide financial or other incentives for MAs on completion
2. Develop a marketing campaign to highlight both the excellent facilities of the college and the advantages of MA recruitment into the industry. This is aimed at showing the benefits to employers of employing and recruiting apprentices through the college student route
3. Develop an information strategy to target Aberdeen City schools of the facilities and benefits of modern apprenticeships in hairdressing. This will specifically target those school leavers due to leave school and find a career
4. Make the hairdressing kits freely available to apprentices at start of journey with no consequences of having to pay back the fee

**Location/Test Group**

The test group for this project is Hairdressing MAs within NESCol who are based in Aberdeen City.

**Resources**

Project resources have been identified including NESCol staff, an employer and an existing Modern Apprentice and will not require additional funding to support. The available funding is sufficient to cover the cost of the hairdressing kits. Covering the costs of hairdressing kits would be sustainable for future years with the SDS funding adequately covering sustaining the kits on a permanent basis going forward.

**Potential risks mitigating actions:**

- Covid 19 affecting training capacity and employer demand
- Cost of equipment for new apprentices
- Employers unable to release candidates for MA training in College
- Is training specialised enough / of the correct content and standard to ensure successful completion

**Project Team**

Ian Runcie, SDS Programme Manager, NESCol  
 Wendy Walker, MA Administrator, NESCol  
 Nicola McManus, Curriculum Manager - Hairdressing, NESCol  
 Employer - tbc  
 Existing apprentice -tbc  
 St Machar Academy representative – tbc  
 Skills Development Scotland – tbc  
 Foyer – tbc

Additional resources may be sought if and when the project widens to other industry sectors.

**Community Ideas for Improvement Evaluation/Status**

<b>Community Ideas for Improvement</b>	<b>Evaluation Rationale</b>
<b>North</b>	
Encourage young people into a range of local apprenticeship opportunities, i.e. Police Scotland; Housing; Bon Accord Care etc.	The project will focus on Hairdressing only to begin with. Employers such as those named, may be considered in the future as solutions are implemented across other industry areas.
Build on test with Hazlehead Academy and Mastrick Community Centre offering young people progression to employment within childcare sector.	As above
Promote apprenticeship opportunities at Auchmill Golf Course.	As above
Foundation apprenticeships offered by Shmu	Duly noted – but not relevant to Hairdressing.
<b>South</b>	
Encourage, identify and promote apprenticeships working with partners and LEGs e.g. SSE programme	As above

Raise awareness of career opportunities in green jobs among young people	As above	
Increase and encourage SVQ opportunities	This project will cover this suggestion	
<b>Outline Project Plan</b>		
<b>Project Stage</b>	<b>Actions</b>	<b>Timescale</b>
<b>Getting Started</b> (Project Score 1-3)	<ul style="list-style-type: none"> <li>• Project team established</li> <li>• Draft charter developed</li> <li>• Charter submitted to CPA Board</li> </ul>	February 2022
<b>Designing and Testing Changes</b> (Project Score 4-7)	<ul style="list-style-type: none"> <li>• Design and implement detailed change ideas</li> <li>• Monitor and evaluate change ideas</li> </ul>	March-April 2022  August-December 2022
<b>Implementing and sustaining changes that demonstrate improvement</b> (Project Score 7-10)	<ul style="list-style-type: none"> <li>• Develop or dump change ideas</li> <li>• Consider opportunity to capture good practice for other frameworks</li> <li>• Consider opportunity to share with other Training Providers</li> </ul>	January 2023  February 2023  February 2023
<b>Spreading Changes</b> (Project Score 9-10)	<ul style="list-style-type: none"> <li>• Develop Lessons Learner Log and share</li> </ul>	February 2023

## Charter 5.2 Digital wellbeing resources (2021)

<b>Improvement Project Title</b> Digital wellbeing resources
<b>Executive Sponsor</b> Graeme Simpson, Chair of Children's Services Board Tracy Davis, Chair of Children's Mental Health Group
<b>Project Lead</b> <b>Name:</b> Tracy Davis, Children and Young Peoples Mental Health and Wellbeing Group (Chair) <b>Job Role &amp; Organisation:</b> Child Health Commissioner, NHS Grampian <b>Email Address:</b> <a href="mailto:tracy.davis12@nhs.scot">tracy.davis12@nhs.scot</a>
<b>Aim statement</b> Increase by 80% the use of digital wellbeing resources for children and young people's mental health and wellbeing by 2022.  <u>Increase by 40% the use of the wellbeing scenario on the Mind Of My Own app by care experienced children and young people by 2022.</u>
<b>Link to Local Outcome Improvement Plan</b> Stretch Outcome 5. 90% of Children and young people will report that their experiences of mental health and wellbeing have been listened to by 2026. This is reflected in interactions, activities, supports and services.
<b>Link to Locality Plans</b> Community ideas for testing identified in North and Central Locality Plan.
<b>Why this is important and issues with the current system?</b> Even before the COVID-19 pandemic, poor mental health in late childhood and adolescence was a substantial disease burden across Europe <sup>1</sup> . The psychological impact of the pandemic and constraints of lockdown increase the risk of long-term impacts on their development and related physical and mental health, in combination with reduced resources to mitigate against these.  Timely, effective interventions can offset the impact of adversity and restore children to a healthy developmental trajectory and improve their life chances. Primary prevention, early intervention and access to mental health and wellbeing support, in a variety of forms, across the continuum is essential.  Lockdowns and Public Health measures to limit the spread of infection has resulted in adapted means of providing support to children, young people and families. School-based staff reported an increase in the number and complexities of mental health and wellbeing concerns being experienced by pupils in 2020. It was challenging to provide adequate support for all young people at a universal level when the team around the child were working to differing models of delivery. Professionals report feeling isolated and vulnerable in trying to manage the increasing mental health and wellbeing concerns.

<sup>1</sup> World Health Organization. Adolescent Health and Development in the WHO European Region: Can we do better? 2019; Available at: <https://www.euro.who.int/en/health-topics/Life-stages/child-and-adolescenthealth/publications/2019/adolescent-health-and-development-in-the-who-european-region-can-we-do-better2019>

<p><b>Measures</b></p> <p><b>Outcome measures</b></p> <ul style="list-style-type: none"> <li>• % of children and young people using digital wellbeing resources to support their mental health and wellbeing</li> <li>• <u>% of care experienced children and young people using the wellbeing scenario on the Mind Of My Own App.</u></li> </ul> <p><b>Process measures</b></p> <ul style="list-style-type: none"> <li>• <u>Number of staff across the partnership who are trained in using the wellbeing scenario on the Mind of My Own App</u></li> <li>• <u>How many times a statement has been generated on the Mind of My Own App</u></li> <li>• Percentage of children and young people who feel confident in using a digital support option</li> <li>• Increase in the range of trusted digital support options available to children, young people and families</li> <li>• Number of staff who feel confident signposting to trusted digital resources</li> </ul>
<p><b>Change ideas</b></p> <ul style="list-style-type: none"> <li>• Training provided in using the wellbeing scenario on the Mind of My Own App</li> <li>• Promote the use of trusted online digital resources to children, young people and families</li> <li>• Increase staff awareness and confidence in signposting to digital support methods</li> <li>• Increase opportunities and support available through digital means, for example, Educational Psychology Hub, Digital Learning Hub, <u>Mind Of My Own app</u>, development of a Pupil Support Hub, and the use of Near Me</li> <li>• Increase digital content based around key themes identified in survey (eating disorders, OCD)</li> <li>• Enable participation in the promotion, development and wider engagement with digital support by enabling children, young people and families to share their experiences.</li> </ul>
<p><b>Location/Test Group</b></p> <p>North locality – we will engage with children, young people and families in the North ASG enabling them to participate and inform the detail of the change ideas</p>
<p><b>Resources</b></p> <p>None at this time.</p>
<p><b>Potential risks and/or barriers to success &amp; actions to address these</b></p> <p><b>Ensuring that digital support is considered to be a valid source of meaningful support and not just an alternative to face-to-face support.</b> As well as analytics measuring quantitative access to resources, we will develop qualitative measures to understand user experience and perception.</p> <p><b>Digital Inclusion – children and young people will have access to devices and Wi-Fi at school, but they may not have the time, space and privacy to utilise digital supports for mental health and wellbeing.</b> When seeking to understand the experiences of children</p>

and young people we will enquire about ‘access’ take a person-centred approach to any identified barriers. Families may not have access to devices or Wi-Fi at home, they may have limited digital literacy skills, or they may not have a secure and private space to use.

**Balancing the promotion of trusted digital support with digital safety.** Using the same platforms and methods as to promote digital supports, we will also promote awareness of cyber-safety, ‘tips and tools’ and ‘what to do if you feel unsafe online’. We will continue to monitor cyber-crime as it relates to children and young people, in order to respond appropriately.

**Project Team**

Tracy Davis, Child Health Commissioner (NHSG)  
 Natalie O’Young, School Nursing Team Leader (ACHSCP)  
 Amanda Farquharson, Digital Lead, CAMHS (ACHSCP)  
 Jennifer MacRae, Primary Care Link Worker (SAMH)  
 Charlie Love, Quality Improvement Officer (ACC)  
 Ali McAlpine, Lead Service Manager (ACC)  
 Graeme Moir, Police Scotland  
 Community Media – SCHMU - TBC

**Community Ideas for Improvement Evaluation/Status**

Community Ideas for Improvement	Evaluation Rationale
<b>North Locality</b>	
Promote and increase a range of online wellbeing sessions for children and young people.	This community idea will be tested as part of this project.
Use community media platforms as a way for young people to share their views on mental health and wellbeing.	This community idea will be tested as part of this project.
<b>Central Locality</b>	
Increase in awareness of digital resources to support mental wellbeing	This community idea will be tested as part of this project.

**Outline Project Plan**

Project Stage	Actions	Timescale
<b>Getting Started</b> (Project Score 1-3)	Gathering and mapping existing resources Develop qualitative surveys to ascertain baseline intelligence – CYP&F and professionals Determine quantitative data set based on analytics	By September 2021  By October 2021  By October 2021
<b>Designing and Testing Changes</b> (Project Score 4-7)	Charter to CPA Board	October 2021  January 2022

	<p>Survey of 100 primary and 100 secondary pupils in North ASG re: awareness of available resources and current confidence levels</p> <p>Survey of 50 staff (school-based education and health) in North ASG re: awareness of available resources and current confidence levels.</p> <p>Identify platforms for promotion/ awareness raising and develop communication strategy.</p> <p>Review of process measures to ensure on track to achieve aim</p> <p>Begin testing change ideas</p> <p><u>Revised charter reflecting MoMO app aim</u></p>	<p>January 2022</p> <p>February 2022</p> <p>February 2022</p> <p>February 2022</p> <p><u>April 2022</u></p>
<p><b>Implementing and sustaining changes that demonstrate improvement</b> (Project Score 7-10)</p>	<p>Assessing impact and upscaling where impact is evidenced</p> <p>Seek to embed change ideas that are improving outcomes</p> <p>Continue to monitor and scope evolving digital opportunities</p>	<p>August 2022</p> <p>October 2022</p> <p>Ongoing</p>
<p><b>Spreading Changes</b> (Project Score 9-10)</p>	<p>Expand successful change ideas across Aberdeen City</p>	<p>October 2022</p>

Charter 6.3 Number of care experienced young people receiving multi-agency throughcare/aftercare support.

<p><b>Improvement Project Title</b> Increase the number of care experienced young people receiving multi-agency throughcare/aftercare support.</p>
<p><b>Executive Sponsor</b> Graeme Simpson, Chair of Children’s Services Board Tracy Davis, Vice Chair of Children’s Services Board</p>
<p><b>Project Lead</b>  <b>Name:</b> Isabel McDonnell  <b>Job Role &amp; Organisation:</b> Service Manager (ACC)  <b>Email Address:</b> <a href="mailto:IMcDonnell@aberdeencity.gov.uk">IMcDonnell@aberdeencity.gov.uk</a></p>
<p><b>Aim statement</b> Increase the number of care experienced young people by 10% receiving multi-agency throughcare/aftercare support by 2023.</p>
<p><b>Link to Local Outcome Improvement Plan</b> Stretch Outcome 6: As corporate parents we will ensure 95% of care experienced children and young people will have the same levels of attainment in education, health and emotional wellbeing, and positive destinations as their peers by 2026</p>
<p><b>Link to Locality Plans</b> No community ideas identified for this project in the locality plans.</p>
<p><b>Why this is important and issues with the current system?</b></p> <p>The outcomes of those with care experience are well documented and make for stark reading. Aberdeen City Council (ACC) documented in a pre-inspection report 2019 that current multi-agency services and supports in place for care leavers were not at the level which matched known needs, and as such, there was need for improvement. Subsequently, there have been several key influences to understanding and promoting the outcomes and needs to Care Experienced Young People; Covid 19, The Promise, Trauma Informed Practice, Scotland UNCR Bill and Keeping Brothers and Sisters Together.</p> <p>The 2020/2021 Review of Care Leaving Services within Aberdeen City Council also highlighted the need to strengthen engagement and participation with young people and across the partnership. This work will also align with the Corporate Parenting Plan Children’s Services Plan 2020-23.</p> <p>A Care Leaver is a legal definition for a Care Experienced Young Person who was formally in care on their 16<sup>th</sup> Birthday. A Care Experienced Young Person is not necessarily a care leaver. This determines the level of service a young person may be eligible for in relation to Throughcare and Aftercare Services (TCAC).</p>

We also know CEYP are associated with poorer outcomes in all areas. Education outcomes for looked after children have improved over the last five years. However, there are still significant gaps compared with all pupils with Looked After Children at home continuing to have the poorest outcomes and are less likely to go onto further education or sustain a positive destination

Mental Health has been on the Champion's Board agenda since 2014, and this continues to be an area for improvement.

A collaborative approach is therefore required to ensure that Aberdeen is meeting its Corporate Parenting responsibilities for Care Experienced Young People.

## **Measures**

### **Outcome measures**

- Number of care experienced young people receiving multi-agency throughcare/aftercare support has increased by 10% (baseline being collated)

### **Process measures**

- Number of leaving care health assessments completed
- Percentage of welfare assessments with multiagency input
- Percentage of CEYP aware of how to access services
- Percentage of professionals aware of how CEYP can access/re-access services
- Number of CEYP being closed between the ages of 16-19 years

### **Balancing measures**

- Number of CEYP presenting as Homeless

## **Change ideas**

- Develop a leaving care health assessment (similar to that when coming into care)
- Review welfare assessment process to ensure that where a welfare assessment applies it is completed from a multiagency perspective
- Develop and launch awareness raising materials to increase CEYP knowledge of their rights, and how to access services
- Develop material/run information session/training for professionals on CEYP rights to increase professional's awareness
- Reduce CEYP being closed between the ages of 16-19 years
- Increase uptake of Young Scot card to ensure CEYP experience less poverty

## **Location/Test Group**

Group of 20 CEYP currently open, including both Care Leavers and Care Experienced Young People

## **Resources**

Continued development of technology

**Potential risks and/or barriers to success & actions to address these**

*Identifying risk/ barriers is useful to help shape some of your change ideas and to take any mitigating actions.*

- Difficulty in identifying the number of young people receiving multi-agency support currently
- How the wide range of teams record this data in order to then reflect a 10% increase

**Project Team**

Isabel McDonnell, Service Manager (ACC)  
 Kayleigh Alexander Campbell Team Leader (ACC)  
 Claire Will, Residential Team Manager (ACC)  
 Alan Ross, Consultant CIN (ACC)  
 Martina Swainson, Team Manager PAC (ACC)  
 Mhairi Shewan, Quality Improvement Officer (ACC) - Education Rep  
 THIRD SECTOR REP TO BE IDENTIFIED  
 NHS representative (Linda Gray? Caroline Clark)  
 Adult Services rep (Transitions Team – Michael Harkness?)  
 Angela Taylor- Lori Leslie (ABZ Works)  
 Graeme Gardiner (ACC, Housing)  
 Care Experienced Young Person

**Outline Project Plan**

<b>Project Stage</b>	<b>Actions</b>	<b>Timescale</b>
<b>Getting Started</b> (Project score 1-3)	<ul style="list-style-type: none"> <li>• Project team established</li> <li>• Baseline current situation</li> <li>• Draft charter</li> <li>• Submit to CSB</li> <li>• Charter approved</li> </ul>	February 2022 March 2022 14/03/2022 28/03/2022 April 2022
<b>Designing and testing change</b> (Project Score 4-7)	<ul style="list-style-type: none"> <li>• Start testing using Plan-Do-Study-Act cycle</li> <li>• Update your progress report with results</li> <li>• Continue testing until you are confident in your ideas</li> <li>• Planned end date for testing all changes</li> </ul>	June 2022 Sept 2022 Nov 2022  Mar 2023
<b>Implementing and sustaining changes that demonstrate improvement</b> (Project Score 4-7)	<ul style="list-style-type: none"> <li>• Agree which change ideas tested are proven to work and you would incorporate as business as usual</li> <li>• Continue to gather data to evidence that improvement is sustained</li> </ul>	May 2023  July 2023
<b>Spreading changes</b> (Project Score 9-10)	<ul style="list-style-type: none"> <li>• At this point your aim has been achieved and you might consider spreading your change ideas to another setting outwith the scope of your original aim.</li> </ul>	Dec 2023

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7.3 School leavers with a minimum of SVQ 3 in literacy and numeracy and 4 other qualifications

<b>Improvement Project Title</b>
Increase the number of young people leaving school with a minimum of SVQ 3 in literacy and numeracy and 4 other qualifications
<b>Executive Sponsor</b>
Graeme Simpson, Chair of Children's Services Board Mark Jones, Chair of Attainments & Transitions Group
<b>Project Lead Name:</b> Caroline Johnstone
<b>Job Role &amp; Organisation:</b> Quality Improvement Manager
<b>Email Address:</b> <a href="mailto:CJohnstone@aberdeencity.gov.uk">CJohnstone@aberdeencity.gov.uk</a>
<b>Aim statement</b>
Increase the number of young people who leave school with a minimum of SVQ 3 in literacy and numeracy and 4 other qualifications to 93% by 2023.
<b>Link to Local Outcome Improvement Plan</b>
Stretch Outcome 7 – 95% of all our children, including those living in our priority neighbourhoods, will sustain a positive destination upon leaving school by 2026.
<b>Why this is important</b>
Literacy and numeracy are important because they form the basis of learning. They are required to learn other skills, as well as for participation in everyday life. Literacy and numeracy skills underpin workforce participation, productivity and the broader economy, and can also impact on social and health outcomes.
Traditionally we have thought about literacy as the skills of reading and writing; but today our understanding of literacy encompasses much more than that. Literacy includes the capacity to read, understand and critically appreciate various forms of communication including spoken language, printed text, broadcast media, and digital media. Numeracy is not limited to the ability to use numbers, to add, subtract, multiply and divide. Numeracy encompasses the ability to use mathematical understanding and skills to solve problems and meet the demands of day-to-day living in complex social settings. To have this ability, a young person needs to be able to think and communicate quantitatively, to make sense of data, to have a spatial awareness and to understand patterns.
Every young person needs to be literate and numerate. Without the skills of literacy and numeracy, a young person or adult is cut off from full participation in many aspects of life: they cannot perform basic tasks, such as reading or sending

an e-mail; advertisements and notices are meaningless to them; they cannot jot down a shopping list or understand a utility bill; and they are cut off from participating in and contributing to many aspects of the society and culture in which they live. Young people and adults who do not have adequate literacy and mathematical skills cannot participate fully in schooling or in further and higher education, and they have fewer opportunities to take up satisfying jobs and careers. Better literacy and numeracy for individuals contributes to a more just and equitable society.

Mastering the skills of literacy and numeracy brings with it many social, economic and health benefits for the individual and society as a whole. Having young people who can apply mathematical understanding in a growing range of economic, technical, scientific, social and other contexts is essential if we are to ensure employment and economic prosperity in the future. We know too that children who do not learn to read, write and communicate effectively are more likely to leave school early and in later life to be unemployed or in low skilled jobs, to have poorer emotional and physical health, to have limited earning power, and are more likely to be imprisoned.

### Local Context

Some children and young people do not achieve the basic levels of literacy and numeracy. This has become more apparent over the last few years and can be aligned in part with shortages of English and Maths teachers in secondary schools. There are however, indications that levels of numeracy and literacy on entry to secondary schools are reducing in some cases and there is also evidence that levels of literacy and numeracy at home can be a key factor in levels of acquisition in school pupils.

Year	Leavers with Lit+Num Level 3 + 4 other qualifications	Lit Level 3 and above only	Num Level 3 and above only	4+ other Qualifications	Total Leavers	%
2015-2016	1504	1545	1525	1578	1619	92.90%
2016-2017	1558	1611	1581	1642	1673	93.13%
2017-2018	1542	1582	1559	1607	1637	94.20%
2018-2019	1404	1455	1444	1502	1539	91.23%
2019-2020	1518	1588	1566	1652	1678	90.46%
2020-2021	1348	1403	1374	1429	1452	92.84%

Current delivery of literacy and numeracy follows a fairly traditional model of service delivery. There is potential to look beyond the traditional and consider alternative delivery models to complement the work of schools. Literacy and numeracy are key areas for improvement within the Education Service's Improvement Plan and the work of the community planning partnership and schools should be aligned to maximise impact and ensure prevention and early intervention.

## **Measures**

### **Outcome measures**

- The number of young people who leave school with a minimum of SVQ 3 in literacy and numeracy and 4 other qualifications has increased to 93% by 2023

### **Process measures**

- Number of families engaging with family learning activities
- Number of staff completing the identified CPL across all schools/settings
- Percentage of young people with support needs in numeracy and literacy identified on the digital tracker
- Number of PEEP Groups and number of parents attending
- Percentage of ACC schools evidencing improved differentiation in Q1, 2 and 3 visits

## **Change ideas**

- Develop a menu of family learning support activities to increase levels of engagement with parents and families in their children's learning
- Deliver high quality Continuous Professional Learning to all school staff, to increase understanding of differentiation to support improvement in literacy and numeracy
- Establish PEEP (Parents as Early Education Partners) groups to support parents as early educators of their children; working with Early Learning and Childcare settings to ensure a strong focus on the development of literacy and numeracy skills.
- Develop shared language and an overarching strategy for literacy and numeracy
- Work with ACC schools to improve shared understanding of benchmarks at each level for literacy and numeracy and improve transitions to ensure prior learning is built upon
- Develop a universal digital skills tracker for 2-18 year olds to build evidence of skills development into transition arrangements

## **Location/Test Group**

Children, young people and families, city wide.

<p><b>Resources</b> No additional resource</p>		
<p><b>Potential risks and/or barriers to success &amp; actions to address these</b></p> <ul style="list-style-type: none"> <li>• Capacity of school staff and partners in the Covid recovery period – ensure that this is built into each School’s Improvement Plan</li> <li>• Full representation of all stakeholders in the project team</li> <li>• Staff absences</li> <li>• Possible cuts to the CLPL budget</li> </ul>		
<p><b>Project Team</b></p> <p>Caroline Johnstone (Quality Improvement Manager) ACC  Shona Milne (Quality Improvement Manager) ACC  Allison Horne (Quality Improvement Officer) ACC  Jenny Cheyne (Quality Improvement Officer) ACC  David Barnett (Head Teacher) ACC  Doug Watt (Head Teacher) ACC  Joanne Hesford (Head Teacher) ACC  Marion Davidson (Head Teacher) ACC  Donna Polson (Head Teacher) ACC  Susan Ironside (Head Teacher) ACC  Barbara Jones (Head Teacher) ACC  Moirra MacIver (Head Teacher) ACC  Anne Wilkinson (Head Teacher) ACC  Angela Mclellan (Depute Head Teacher) ACC  Jim Purdie (Head Teacher) ACC  Kay McAra (Depute Head Teacher) ACC  Heather Greggs (Depute Head Teacher) ACC  Rhona Brunton (Depute Head Teacher) ACC  Madelene Macsween, Adult and Family Manager ACC  Fiona Lawrie, Early Years Manager, ACC  Nicola Dickie, Team Leader, NHS  Representative from the third sector (e.g. Children First) - TBC</p>		
<p><b>Outline Project Plan</b></p>		
<p><b>Project Stage</b></p>	<p><b>Actions</b></p>	<p><b>Timescale</b></p>
<p><b>Getting Started</b>  (Project Score 1-3)</p>	<ul style="list-style-type: none"> <li>• Project team established and meeting monthly</li> <li>• Baseline current situation</li> <li>• Draft charter</li> <li>• Submit to CSB</li> <li>• Charter approved</li> </ul>	<p><b>Jan 2022</b>  <b>Jan 2022</b> <b>Feb 2022</b> <b>March 2022</b> <b>April 2022</b></p>

<p><b>Designing and Testing Changes</b></p> <p>(Project Score 4-7)</p>	<ul style="list-style-type: none"> <li>• Establishment of short life working group to develop ACC Literacy and Numeracy strategy</li> <li>• Scope and principles underpinning project agreed by group</li> <li>• Survey parents to inform citywide offer of support for family learning</li> <li>• Review available data</li> <li>• Work with Insight and Analytics on development of digital tracker</li> <li>• Establish citywide HT events with focus on working across ASGs to improve quality and use of transition information</li> <li>• Development of draft literacy and numeracy strategy</li> <li>• Research appropriate CLPL and work with Building Capacity Team to arrange programme for 2022 – 2025</li> <li>• Implementation of draft strategy</li> <li>• Evaluation of impact of strategy (date dictated by availability of data)</li> <li>• Review strategy in light of evaluation</li> </ul>	<p><b>Feb 2022</b></p> <p><b>Feb 2022</b></p> <p><b>Jan/Mar 2022</b></p> <p><b>Feb/Mar 2022</b></p> <p><b>Mar-July 2022</b></p> <p><b>Mar-June 2022</b></p> <p><b>Jun 2022</b></p> <p><b>July 2022</b></p> <p><b>Aug 2022</b></p> <p><b>Feb 2023</b></p> <p><b>May 2023</b></p>
<p><b>Implementing and sustaining changes that demonstrate improvement</b></p> <p>(Project Score 7-10)</p>	<ul style="list-style-type: none"> <li>• Agree final strategy and ensure implementation across ACC and partner agencies as appropriate</li> <li>• Continue to gather data to evidence that improvement is sustained</li> <li>• Aim achieved</li> </ul>	<p><b>August 2023</b></p> <p><b>Ongoing</b></p> <p><b>Oct 2023</b></p>
<p><b>Spreading Changes</b></p> <p>(Project Score 9-10)</p>	<ul style="list-style-type: none"> <li>• Project end report submitted</li> <li>• Thereafter ongoing review of the effectiveness of our approach which will be adapted as required</li> </ul>	<p><b>Dec 2023</b></p>

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## Charter 8.4 Child Friendly Cities participation and engagement.

<b>Improvement Project Title</b> By 2023 increase to 100% the number of multiagency governance arrangements which impact on children and young people that include their participation and engagement.
<b>Executive Sponsor</b> Graeme Simpson, Chair of Children's Services Board Tracy Davis, Chair Child Friendly City Group
<b>Project Lead</b> <b>Name:</b> Murray Main <b>Job Role &amp; Organisation:</b> Police Scotland <b>Email Address:</b> <a href="mailto:Murray.Main@scotland.pnn.police.uk">Murray.Main@scotland.pnn.police.uk</a>
<b>Aim statement</b> By 2023 increase to 100% the number of multiagency governance arrangements which impact on children and young people that include their participation and engagement.
<b>Link to Local Outcome Improvement Plan</b> Stretch Outcome 8 - Child Friendly City where all decisions which impact on children and young people are informed by them by 2026.
<b>Link to Locality Plans</b> There are no community ideas associated with this project at this stage. However, there remains opportunity for the learning from the project to influence other governance arrangements and structures, including Locality Groups and Locality Plans.
<b>Why this is important and issues with the current system?</b> The literal definition of participation is 'taking part'. In the context of children and young people's rights, however, participation is about children and young people having their voices heard when decisions are being made that affect their lives, and being actively involved in decision-making processes. Participation is listening to and collaborating with children and young people.  Participation is one of the guiding principles of the United Nations Convention on the Rights of the Child (UNCRC). Article 12 of the UNCRC sets out the right of children and young people to express an opinion and to have their opinion taken into account when decisions are being made on any matter that affects them.  This Article is seen as particularly important, in that it is an enabling right, empowering and supporting children and young people to access broader rights under the UNCRC, within the family, the school and the larger community context.  The principle affirms that children are active citizens with an important contribution to make to their families, schools, communities and nation. They have the right to express their views in all matters affecting them and for their views to be heard and given due weight in accordance with the child's age and maturity. It recognises the potential of children to enrich decision-making processes, to share perspectives and to participate as citizens and facilitators of change. We want to hear their

views and get them involved to make things better for them, other children and young people, their families and communities.

There are three equal components in the proposals to deliver participation and engagement model. They are:



#### **Providing the vision, culture & leadership**

It is important we work together to share the vision, influence the culture and encourage the leadership required to support often some of the most vulnerable within society and avoid further harm or re-traumatisation for those who have experienced hidden harm, psychological trauma or adversity at any stage in their lives.

Community Planning Aberdeen (CPA) has responsibility for improving outcomes for the people and communities of Aberdeen. The CPA Board provides strategic leadership, supported by the CPA Management Group.

The Children's Services Board (CSB), reports to the CPA Management Group and Board and oversees progress towards meeting outcomes within the Children's Services Plan (CSP) and the children's section of the Local Outcome Improvement Plan (LOIP).

The Public Protection Chief Officers Group (COG) has responsibility for public protection. The Child Protection Committee (CPC), which has responsibility for delivery of child protection committee improvement programme 2019-2022, reports directly to the COG.



When referring to 'multiagency governance arrangements which impact on children and young people' we are referring to the CPA Board; CPA Management Group; Children's Services Board; Chief Officer's Group; and Child Protection Committee. All decisions, ratification and governance emanate from these key groups. They are key to building the vision, creating the culture and providing strategic leadership.

#### **Listening to the Child & Youth Participation Network**

Stretch Outcome 8 of the LOIP is for the City of Aberdeen to become a "Child Friendly City where all decision which impact on children and young people are informed by them by 2026".

Key Driver 8.1 is to "Secure required six UNICEF badges to gain Child Friendly status". The badges include:

- Cooperation & Leadership;
- Culture;
- Communication;
- Child Friendly Services;
- Participating; and
- Place;

To support and oversee the delivery of the badges, a Child Friendly City (CFC) Partnership structure has been established along with an 'Action Log Frame' to drive business forward. One of the outputs expected from delivery of CFC status is a refresh of the current network of youth participation groups. Work is ongoing to review and collate existing groups and identify further opportunities to form a new Child and Youth Participation Network, as part of the youth governance structures being implemented.

Following the inaugural meeting of the Youth Network, the proposed 'Purpose' of the group includes:-

- Co-ordinating a joined up approach and connecting with other partners;
- Creating time to add value to the work we are doing; making sure we are flexible in our approach to working with children and young people; looking at the best ways to empower young people;
- Demonstrating active listening;
- Showing how this has been taken on board;
- Better engagement with vulnerable young people; and
- Better understanding of what is available for staff and young people and services available to support volunteers, including identifying what resources are out there

Although subject to change, the Youth Network have identified their 'Objectives' as follows:-

- Engaging meaningfully in a timely manner;
- Create best possible outcomes for children and young people in Aberdeen City;
- Representing existing youth forums to hear and learn from our existing youth forums;
- Champion inclusion of young people; sharing ideas and concerns with our partners; recognising and celebrating culture through knowing the group; and tailoring more inclusive consultations; and
- Sharing information;

The membership of the Youth Network will be flexible to all organisations working with C&YP, without young people sitting on it. The links with children and young people will come from the work the organisations are doing directly within their settings.

The Youth Network will be supported by a multitude of innovations including training for staff, development of a collaborative and collective idea sharing system and collation of a Youth Engagement Toolkit.

Those involved in establishing the new look Youth Network are currently exploring different communication opportunities to ensure effective consultation continues. It is anticipated the Youth Network will operate in a virtual space created to use as and when to support, nurture and share good practice. It's envisaged there may be events rather than meetings which could be staged around thematic themes, influenced by what young people decide upon themselves to help them realise their potential.

Understanding the network of organisations and groups currently in existence will allow for an assessment to be undertaken to identify those whose voice is less often heard, including those children and young people from more diverse backgrounds, those with additional support needs and/or other disabilities, to enrich a cross sectional Youth Network throughout the City.

#### **Encouraging practitioners to work collaboratively**

Practitioners from across public, private, voluntary, faith and academic sectors who work with children and young people are more likely to have the necessary training, experience,

qualifications, access and engagement tools to work alongside and capture the voice of the child or young person. It is vital practitioners work collaboratively with children and young people, their families and each other. Practitioners can help to:-

- Enable the child or young person to have a voice which is listened to and acted upon;
- Enable the child or young person to give their view on the support they receive;
- Enable the child or young person to identify what help they would like and who from;
- Enable the child or young person to identify and share what is important to them;
- Enable practitioners to build positive relationships and gain a better understanding of the child or young person to best support their needs;
- Enable the child or young person to give their views on actions for change;
- Enable the child or young person to review what has worked or not worked for them; and
- Improve outcomes and evidence what difference listening to the child or young person has made;

At present there is no formalised structure to include children and young people in multi-agency governance arrangements. By including children and young people they will be able to improve outcomes not only for children and young people but also for their families and the wider society.

## **Measures**

### **Outcome measures**

- Number of multiagency governance arrangements which impact on children and young people which include their participation and engagement;

### **Process measures**

- Number of multi-agency decisions which have been informed by children and young people using the Toolkit (starting with the Children's Services Board);
- Number of consultations and engagements promoted on the web site;
- Number of children and young people responding to consultations; and
- Number of organisations participating in the Youth Network;

### **Balancing Measure**

- Accelerate the delivery of the six UNICEF badges to gain Child Friendly status;

## **Change ideas**

- Co-produce a Youth Engagement Toolkit with children and young people;
- Develop a web page to provide information for children and young people on opportunities to inform decision making; and
- Establish a Youth Governance structure including a Youth Network

<b>Location/Test Group</b> City wide.		
<b>Resources</b> No additional resources required.		
<b>Potential risks and/or barriers to success &amp; actions to address these</b> At present, the UNICEF CFC Partnership provides governance and direction for this project. They have plans in place for workforce development (which will include training for members of the ICSB and CPC) and delivery of the badges through an Action Log Frame.  The main barrier will be the increase in process / bureaucracy which may be seen as additionality, potentially burdensome to decision making but this should be overcome by the training and awareness raising.  Access to the correct child and youth participation groups may also be problematic but development of the Youth Network should alleviate this.		
<b>Project Team</b> <ul style="list-style-type: none"> <li>• Superintendent Murray Main (Police Scotland) – Project Lead;</li> <li>• Matt Reid, Development Officer (ACC);</li> <li>• Brian Webb, Youth Participation Development Officer (ACC);</li> <li>• Amy Evans, Lead Officer, Corporate Parenting (ACC); and</li> <li>• Mim Smith, Principal Planning Development Officer (ACC);</li> </ul>		
<b>Community Ideas for Improvement Evaluation/Status</b> Under the UNICEF CFC partnership there are plans for child and youth involvement in localities groups but that is seen as a separate piece of work to the multi-agency governance arrangements referred to in this project charter.		
<b>Outline Project Plan</b>		
<b>Project Stage</b>	<b>Actions</b>	<b>Timescale</b>
<b>Getting Started</b> (Project Score 1-3)	Draft Project Charter.	Project Charter draft to CS Board March 2022.
	Identify Project Team.	By end of February 2022.
	Look at current system and existing and new data.	By end of Quarter 4, 2021/22.
<b>Designing and Testing Changes</b> (Project Score 4-7)	Form the Youth Network.	By end of Quarter 4, 2021/22
	Working with UNICEF CFC Partnership and Youth Network to finalise participation and engagement model.	By end of Quarter 4, 2021/22.
	Testing delivery of participation and	By end of Quarter 2, 2022/23.

	engagement model with the ICSB.	
<b>Implementing and sustaining changes that demonstrate improvement</b> (Project Score 7-10)	<p>Continue deliver implemented governance arrangements to other strategic structures.</p> <p>Review and develop participation and engagement model and associated governance arrangements to ensure they are fit for purpose.</p> <p>Roll out to the other aforementioned multi-agency governance strategic groups.</p>	<p>By end of Quarter 3, 2022/23.</p> <p>By the end of Quarter 3, 2022/23.</p> <p>By the end of Quarter 3, 2022/23.</p>
<b>Spreading Changes</b> (Project Score 9-10)	Project End	By the end of Quarter 4, 2022/23.

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## Charter 10.8 Reduction of Drug Related Deaths from Liberation

<b>Improvement Project Title:</b> Reduce the number of drug related deaths occurring within 6 months of liberation from custody from 10 to zero by 2023.
<b>Executive Sponsor:</b> Derek McGowan Chair of Community Justice Group
<b>Project Lead:</b> Simon Rayner, Alcohol and Drugs Partnership Lead
<b>Aim statement</b> Reduce the number of drug related deaths occurring within 6 months of liberation from custody from 10 to zero by 2023.
<b>Link to Local Outcome Improvement Plan:</b> Stretch Outcome 10. 2% fewer people reconvicted within one year of receiving a community or custodial sentence by 2026  10.2 Ensuring people on community sentences and liberated from prison have better access to services  This project also contributes to Stretch Outcome 12. Rate of harmful levels of alcohol consumption reduced by 4% and drug related deaths lower than Scotland by 2026  12.3 Enhance early intervention and preventative treatment for those at greatest risk of harm from drugs and alcohol
<b>Link to Locality Plans</b> There are no community ideas for improvement from the Locality Plans aligned to this project.
<b>Why is this important</b>  The Scottish Government have described the current rate of drug related deaths in Scotland as a Public Health Emergency and have established a national Mission to reduce drug harm and mortality.  Drug related deaths of Aberdeen residents liberated from prison custody have reduced however improvements have been developed in an ad hoc way and there is no overarching assurance or monitoring of the system. The Average number of people dying within 6 months of prison liberation is 5.75 per year.  Research from 2016 published in " <a href="#">Staying Alive in Scotland</a> " (SDF 2016) illustrates that recent release from police or prison custody represents an increased risk of overdose and mortality for individuals who use drugs.

[Staying Alive in Scotland Toolkit](#) (SDF 2019) sets out a number of recommendations that local areas should have in place in relation to reducing drug related deaths in the Justice system:

**Throughcare Support:** *is designed to encourage those serving short term sentences to be supported in, and on, leaving prison. It works with service users to prepare for, and to successfully make, the transition from custody into the community. It works collaboratively with service users' families, colleagues and partners to develop an asset based, individualised plan and officers act as advocates on the service user's behalf while encouraging the person to maintain motivation to change through sustained engagement with key services.*

**Prison throughcare:** *can support prisoners by carrying out a range of interventions that can reduce the risk of death. These include pre-release education about overdose risks and prevention, continuation and initiation of substitution treatment and improved referral to aftercare and community treatment services. Monitoring of engagement between prisons and throughcare services should be part of local commissioning agreements.*

**Police Custody:** *a large number of people who experience problems related to drugs will have spent time in custody. This is an opportunity for engagement and a potential area where various interventions and referral pathways could be initiated.*

During the COVID pandemic a number of initiatives have been progressed locally but require to be monitored and improved to ensure an integrated “whole system” safety net to reduce the risk of drug related death for individuals on liberation.

Initiatives that have been established include:

- ADP/ADA established presence at Kittybrewster Custody
- ADP established a Link Worker Practitioner at Kittybrewster
- ADP established an Assertive Outreach Team to support the highest risk individuals
- ADP established an Assertive Outreach Worker specifically linked HMP Grampian
- ADP/ADA established a presence at HMP Grampian
- A virtual Case Management Board (CMB) was established to co-ordinate short term prisoner liberations
- Unplanned (usually remand) liberation being managed with the offer of voluntary through care support, housing, welfare issues in place before release
- Prison Health Care Team are offering every liberation nixoid or naloxone whereas before only the prisoners under care of the substance use team were being offered
- Prison Health Care Team are providing every liberation with hand sanitiser and face masks with the Naloxone tag on the

Whilst these developments are in line with national best practice guidance the ADP/CJP doesn't have oversight on performance or delivery on activity to reduce drug related deaths. In spite of these developments there continues to be:

Naloxone declines:

- December figures are as follows Accepted = 29 Declined = 14
- January figures are as follows Accepted = 16 Declined = 03
- Rate of drug related death within short time periods of liberation
- Anecdotal issues of ongoing continuity of care / care transfer as well as 19 reported over past 36 months

In addition, further local changes have been identified as areas for improvement as detailed in the change ideas below to improve performance in the areas above and to overcome some of the areas of challenge currently identified:

- Information sharing between relevant agencies and the right staff at all stages of the process;
- Process for unplanned liberations;
- Access to support over the weekend;
- Support for individuals who don't receive statutory through care support;
- Alignment and analysis of all data and ongoing improvement activity;
- Liberations from other establishments; and
- GP registration process

To ensure that there is oversight and sharing of information across the whole system; impact of the change ideas and early identification of areas for improvement, as well as areas of unmet need, the project will establish a data dashboard to monitor and give assurance of activity.

#### **Measures:**

##### **Outcome measures**

- Number of drug related deaths occurring within 6 months from custody

##### **Process measures**

- Number of people who take up drug treatment whilst in the justice system
- % uptake of naloxone on liberation from police / prison custody
- Number of naloxone kits issued by community justice services
- Number of planned appointments at Timmermarket held
- Number of shared care cases between community drug services and criminal justice services
- Number of people liberated offered and attending their single point of community appointment
- % of people registered with GP prior to liberation
- % of people liberated accessing support over the weekend
- Number of people who are receiving drug treatment whilst in the justice system who continue community based drug treatment within 7 days of being liberated from the justice system
- Number of people retained in community based drug treatment for at least 12 months after liberation from police / prison custody
- Number of referrals from Justice Services to Assertive Outreach Team to support the highest risk individuals
- Number of prison custodies engaged by Assertive Outreach Worker
- Number of prison custodies engaged by ADA presence at HMP Grampian
- No of DATIX reports / staff concerns regarding breakdown in care

## **Change ideas**

The following changes will be tested at different parts of the process to ensure whole system change:

### Staff Development/Awareness of Referral/Treatments Options

- Provide training and direction for community justice staff in relation to Assertive Outreach (AO) increase awareness of and referrals to AO

### Pre Liberation

- Undertake awareness raising activities to promote naloxone / treatment opportunities such as positive stories on Prison TV/Radio to increase acceptance of naloxone and treatment on liberation
- Establish a named lead professional (1 professional sticks with individual pre and post liberation through the system) and involvement of families, chaplain etc. Regular joint appointments with multiple services.
- Undertake pre-liberation checks for all – test whether introduction of a single sheet which captures all aspects of support needed and what they have in place – any unmet need to then be actioned
- Establish planned appointments at Timmermarket substance misuse service based on individual advising of likely liberation timescale rather than waiting for court lists
- Complete GP registration pre liberation rather than within first week of liberation to increase continuity of medication and engagement.

### Post Liberation

- Develop a single point of community appointment for people liberated from custody / offer multi-agency appointments in a community / service setting including access to a point of support over the weekend to improve uptake and utilisation of ADA support and engagement in treatment
- Pre-disposal team pick people up and take to Timmermarket / Link people
- Establish a joint IT process (ADASTRA / Vision link to prison and Timmermarket) to reduce number of DATIX reports by improving procedure for access to prescribing information from time in custody for Timmermarket.

### Court/Social Work/Substance Misuse Processes

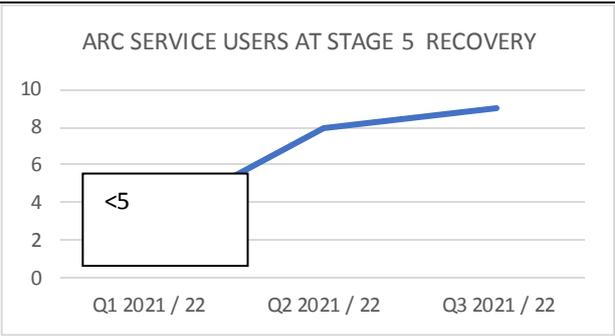
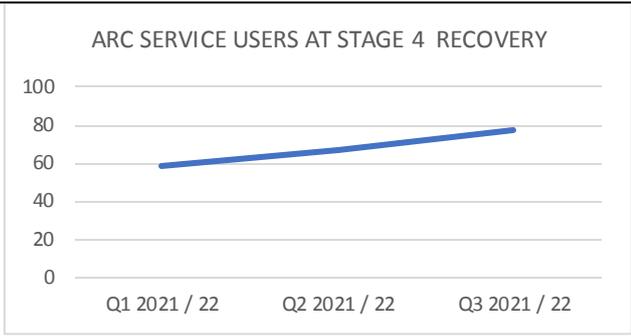
- Establish and implement a joint working protocol substance misuse worker / Criminal Justice Social Work to better co-ordinate demand and reduce unmet demand post liberation
- Test a new post sentence/liberation process led by SW to ensure SMS are aware of individual's status and supports arranged/offered in advance of release: e.g.
  - SW with client's permission, email SMS to advise that client has been returned to custody. If remanded in custody, SW report writers ask client permission to contact Timmermarket and set up appt for potential release, passes this information to Court SW Service
- Test whether a worker based at Court focused on individuals who don't receive statutory through care support improves service uptake from individuals liberated in that position
- Develop an information sheet for solicitors to provide information to clients detailing support/process.

<p><b>Data</b></p> <ul style="list-style-type: none"> <li>Establish a data dashboard to monitor and give assurance of activity related to best practice recommendations and to support the sharing of information across the system and identification of areas for improvement at the earliest opportunity. The effectiveness will be measured through the number of improvements that can be generated as a result of using the data.</li> </ul>								
<p><b>Location/Test Group</b></p> <p>Individuals liberated from HMP Grampian CJSW/Substance Misuse Service GP registration – test with one GP practice.</p>								
<p><b>Resources</b></p> <p>ADP has allocated funding to support this project.</p>								
<p><b>Potential risks and/or barriers to success &amp; actions to address these</b></p> <p>System complexity Availability of data HMP Grampian is severely short staffed specifically in relation to the healthcare service</p>								
<p><b>Project Team:</b></p> <p>Liz Wilson - CJ SW Name TBC - Link Practitioner Co-ordinator / HSCP Paul Smith / Eilidh Smith – SPS Lisa Benson Aberdeen Shire HSCP / Prison Health Care Team Simon Pringle – ADA Colin Barnes – Turning Point Scotland Tricia Mclean – Police Scotland / Assertive Outreach Nicki Ingram – CMHN Timmermarket Chris Parker – Community Justice Partnership Simon Rayner ADP / SMS GP Representative – TBC Graeme Gardner – ACC, Housing Lived Experience – to be identified</p>								
<p><b>Community Ideas for Improvement Evaluation/Status</b></p> <p>There are no community ideas for improvement from the Locality Plans aligned to this project.</p>								
<p><b>Outline Project Plan</b></p> <table border="1"> <thead> <tr> <th>Project Stage</th> <th>Actions</th> <th>Timescale</th> </tr> </thead> <tbody> <tr> <td> <p><b>Getting Started</b> (Project Score 1-3)</p> </td> <td> <ul style="list-style-type: none"> <li>Project group formed</li> <li>Baseline data for aim gathered</li> <li>Problems and areas for improvement identified</li> <li>Ideas for improvement generated</li> <li>Charter submitted to CJG &amp; MG</li> </ul> </td> <td> <p>All completed Feb 22 Mar 22</p> </td> </tr> </tbody> </table>			Project Stage	Actions	Timescale	<p><b>Getting Started</b> (Project Score 1-3)</p>	<ul style="list-style-type: none"> <li>Project group formed</li> <li>Baseline data for aim gathered</li> <li>Problems and areas for improvement identified</li> <li>Ideas for improvement generated</li> <li>Charter submitted to CJG &amp; MG</li> </ul>	<p>All completed Feb 22 Mar 22</p>
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## Charter 12.9 Increase the visibility of drug and alcohol recovery

<b>Improvement Project: Increase the visibility of drug and alcohol recovery and support the conditions to facilitate community based recovery</b>
<b>Executive Sponsor</b> Gale Beattie, Chair of the Alcohol and Drug Partnership
<b>Project Lead</b> <b>Name:</b> Simon Rayner <b>Job Role &amp; Organisation:</b> ADP Lead Officer <b>Email Address:</b> simon.rayner@nhs.scot
<b>Aim statement</b> Increase the number of people undertaking recovery from drug and alcohol issues who are being supported to maintain drug / alcohol free lives in their community by 2023.
<b>Link to Local Outcome Improvement Plan</b> Stretch Outcome 12: Rate of harmful levels of alcohol consumption reduced by 4% and drug related deaths lower Scotland by 2026  Stretch Outcome 1 Stretch Outcome 2 Stretch outcome 5 Stretch Outcome 11
<b>Link to Locality Plans</b> There are community ideas in the North and Central Locality Plans.
<b>Why this is important and issues with the current system?</b> Alcohol and drugs are the only category across the whole of the UK where the age-standardised mortality rate (ASMR) has statistically significantly increased since 2001 - <a href="#">Avoidable mortality in Great Britain</a> .  In Scotland the number of drug and alcohol deaths have increased.  Recovery from severe drug and alcohol related harm for many is a long term challenge, particularly where use of drugs and alcohol are “normalised” in our communities. Creating the conditions and opportunities for individuals to recover from drug and alcohol related issues is core to the Scottish Government Strategy <a href="#">Rights, Respect and Recovery</a> . Recovery orientated support needs to be organised at individual, family and community levels. Creating the conditions for people to live free from the potential harm of alcohol and drugs is fundamental to creating a healthier community and is listed as one of <a href="#">Public Health Scotland’s top priorities</a> .  Aberdeen currently has around 2000 people in structured treatment and support from drug and alcohol related problems. We commission services that are orientated to support people through to recovery. Specifically we commission Alcohol and Drugs Action to provide a 5 stage recovery pathway - with stage 5 being people able to sustain their own recovery in the community without structured service support.



We also fund [Aberdeen In Recovery](#) which is an organisation led by and for people in recovery to help support a “community” of recovery.

An individual’s recovery from a drug or alcohol-related problem is personal to them. Different people will achieve recovery in different ways and it is our role to ensure that there are appropriate supportive opportunities to allow people to sustain their recovery in their community. Increasing the visibility of recovery gives strength and hope to others who are on their own journey. Increasing the visibility of recovery helps reduce stigma and can put a human face to the complex issues underlying drug and alcohol use. Ensuring that there are a range of options for people to engage in recovery helps give resilience and reduce isolation. We will seek to remove barriers to recovery and support housing, employability and education opportunities.

We will seek to increase the visibility and support of recovery in our communities and seek to reduce the stigma faced by those seeking to recover from drug and alcohol use. We will seek to increase number of people undertaking recovery from drug and alcohol issues who are being supported to maintain drug/alcohol-free lives in their community by 2021.

We will ensure that a range of support mechanisms is in place and available to groups who support those in recovery. We will maintain links with local recovery groups, support groups and mutual aid fellowships.

We will seek to ensure that people undertaking recovery from drug and alcohol issues have opportunities and support to maintain drug/alcohol-free lives in their community. We will develop a community service plan in the context of “people and place” and seek opportunities for those in recovery to create communities / environments that support their recovery.

**Measures**

- **Outcome measures**
  - Number of people undertaking recovery from drug and alcohol issues who are being supported to maintain drug / alcohol free lives in their community by 2023 by increasing the number of people in stage 4 and stage 5 recovery by 20% each year to 2026
- **Process measures**
  - Number of people undertaking “Reducing Stigma E-Training
  - No. of organisations/employers signed up to Reducing Stigma E-Training
  - % of people completing the training reporting that they had changed their perception/behaviour following the training

- Number of people undertaking stages 1 to 5 in the recovery pathway from 400 to 600
- Number of people engaged with Aberdeen In Recovery – this has decreased from 90 to 20 during the pandemic
- No. of community groups/activities accessing training/resource on engaging/supporting people in recovery (City Wide and by Locality)
- No. of community groups/activities available for people in recovery (City Wide and by Locality)
- Number of people in recovery attending community engagement groups/activities
- No. of people access the Aberdeen in Recovery website (various pages)
- No. of people viewing/accessing activity timetable.
- No. of people engaging with specific recovery activities
- Number of organisations signing up to “Recovery Friendly Aberdeen”
- No. of employers/organisations offering new opportunities (jobs/work experience) for people in recovery
- % of new job/work experience opportunities being undertaken

➤ **Balancing measures**

- No reduction in the number of people undertaking recovery based activity

**Change ideas**

- Develop & implement stigma e-training to be added to corporate induction process for all employees to reduce the stigma faced by those in recovery
- Provide culture based activities within the community for services users in recovery programme to enhance the use of creative activities and also provide opportunities to promote recovery/reduce stigma and develop skills to support future employment opportunities. (North Locality Plan)
- Create branded scheme to support local organisations and business to support recovery (Recovery Friendly Aberdeen) offering drug / alcohol free zones for socialisation, free access to recreation / leisure, sheltered work experience and pathways to education / employment.
- Co-design with people with lived experience Make Recovery Visible resources to tell their experience; reduce stigma and to provide opportunity to gain skills in communication/video development. (North Locality Plan)
- Co-design with people with lived experience, a resource/training for existing organisations/ community groups to provide guidance on ways to support people in recovery and pathways to refer someone for direct support where this need arises and to feedback any concerns. This is to increase the range of opportunities for someone in recovery to attend local community activities and to ensure that they have been informed by people with lived experience.
- Add recovery and harm reduction to contracts for commissioned services to provide opportunities for people in recovery and who might need to work in a more flexible manner.
- Develop an employability/education support resource/website for people in recovery to help secure future employment/education opportunities (potential for a page on ABZ website)

- Test whether direct communication/promotional activities targeted to businesses through different channels (social media, CPA CSR project, case studies, website page) increases the number of businesses who are providing opportunities for people in recovery and who might need to work in a more flexible manner.

**Location/Test Group**

People in recovery – North and Central Localities  
 Community Groups - North and Central Localities  
 Commissioned Services – ACHSCP initially  
 Recovery Friendly Aberdeen - Businesses/Organisations – City Wide

**Resources**

ADP has allocated funding to develop & test the change ideas.

**Potential risks and/or barriers to success & actions to address these**

Ongoing barriers to engagement due to COVID

**Project Team**

Simon Rayner, ADP, ACHSCP, ADP  
 Paul Tytler, ACC, ACC, Locality Inclusion Manager  
 Aberdeen In Recovery, Lived Experience Voice  
 Maggie Hepburn - ACVO  
 Fraser Hoggan - Aberdeen Drugs Action  
 Adelle Still – Scottish Drugs Forum  
 Stewart Aitken/Murray Dawson, Culture Aberdeen/SHMU  
 Graham Donald, ACC, Community Learning and Development  
 TBC Procurement, ACHSCP  
 Lori Leslie, ACC Employability

**Community Ideas for Improvement Evaluation/Status**

Community Ideas for Improvement	Evaluation Rationale
<b>North</b>	
Support recovery through physical activity, music, film and other creative experiences	This aligns with the change ideas.
Support recovery through peer support and developing media skills.	This aligns with the change ideas.
<b>South</b>	There are no community ideas from South Locality Plan
<b>Central</b>	
Investigate idea of Recovery Olympics for those with lived experience.	To be explored further.

<b>Outline Project Plan</b>		
<b>Project Stage</b>	<b>Actions</b>	<b>Timescale</b>
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## Community Planning Aberdeen

<b>Progress Report</b>	Child Friendly Cities
<b>Lead Officer</b>	Eleanor Sheppard, Chief Education Officer
<b>Report Author</b>	Matt Reid, Development Officer, ACC
<b>Date of Report</b>	14 <sup>th</sup> March 2022
<b>Governance Group</b>	CPA Board – 20 April 2022

### Purpose of the Report

This report is to update members on our current progress in regard to the Unicef Child Friendly City programme and outline our next steps.

### Summary of Key Information

#### BACKGROUND

There are four key stages to the Child Friendly Cities programme:

- **Discovery** – The council, partners, community and children and young people come together to discuss and agree their priorities. Identify their six ‘badges’.
- **Development** – An action plan is drafted and approved showing how the council and partners will achieve progress in those badges.
- **Delivery** – The council and partners work with the local community and children and young people to carry out and deliver on the action plan.
- **Recognition** – An independent panel of experts assesses the council’s progress and decides whether to recognise the city/community as ‘child-friendly’.

As a Community Planning Partnership we are currently on the ‘delivery’ phase with a great deal of activity taking place across the partnership.

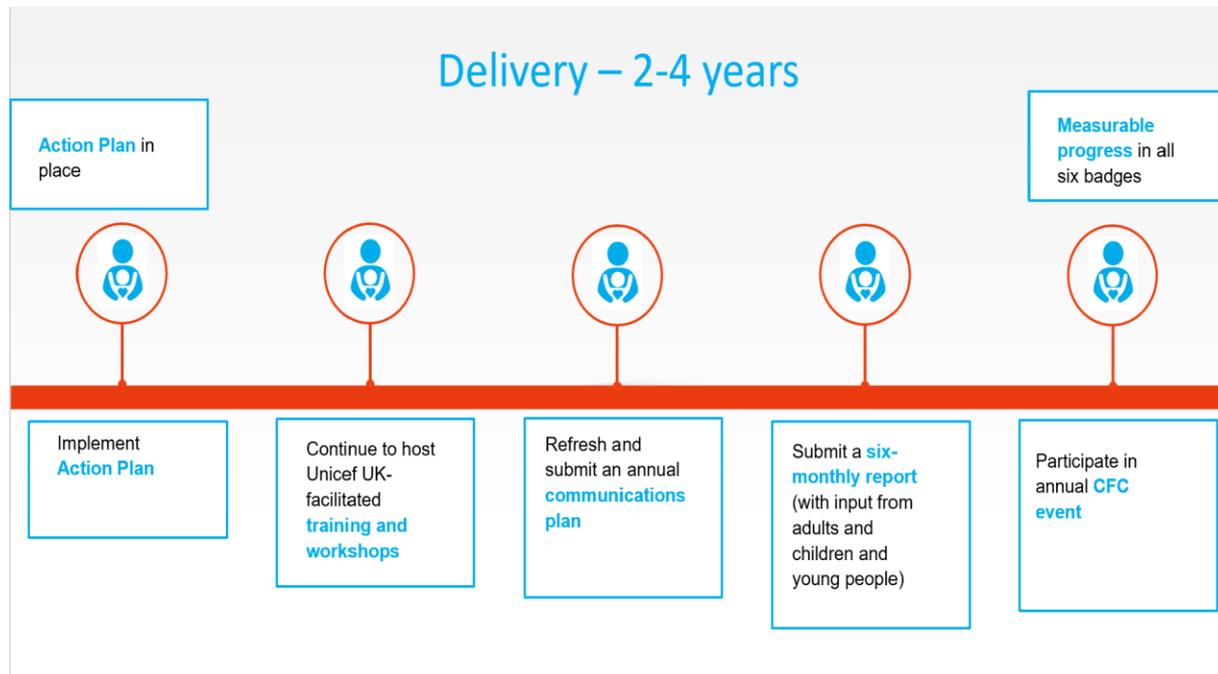
Community planning partners have been identified to coordinate and support the delivery of our identified actions for each of the 6 ‘badge’ areas which underpin the programme. In recent month, due to organisational change, we have welcomed two new badge leads to support the delivery of the programme, Murray Main (Police Scotland) and Brian Webb (ACC). This will allow us to maintain progress at this crucial point in the programme. The leadership responsibility for each of the badges now looks as following:

- ‘Cooperation and Leadership’ (Murray Main, Police Scotland),
- ‘Communication’ (Murray Main, Police Scotland) and
- ‘Culture’ (Tracy Davis, NHS).
- ‘Place’ (Claire McArthur, ACC)

- ‘Child-Friendly Services’ (Tracy Davis, ACC) and
- ‘Participating’ (Brian Webb, ACC).

Training needs for each of the new badge leads was identified and addressed in partnership with Unicef UK.

## ACTION PLAN / LOG FRAME



The multi-agency CFC Project Team have been working together closely (and with support from the Unicef UK CFC team) to ensure that our key priorities and objectives are outlined in the updated Unicef UK Action Plan template. The updated template challenges us to consider the logical progression of our activity as we move through the delivery phase of the programme and, in addition, have increased clarity about our measures of success and how this can be evidenced.

The provided Action Plan document is primarily inward facing and, as part of our progress, it will be crucial that an accessible public facing document is created that raises greater awareness across the city of both the programme and how we intend to achieve future accreditation.

### 1.3 NOTABLE RECENT PROGRESS AND ACHIEVEMENTS

A preliminary reflection on progress against our updated Action Plan suggests that we have continued to make progress against several badge areas. Several of these are highlighted below:

#### Cooperation and Leadership:

- Positive feedback to initial testing of the updated ACC Integrated Impact Assessment (IIA) which makes specific reference to children’s rights and the United Nations Convention on the Rights of the Child (UNCRC) suggests that

the new staged process has provided greater clarity regarding when a full impact assessment is required.

- Immediate training needs identified across multi-agencies represented within the CFC Project Team and training dates agreed with Unicef UK. Sessions have been fully attended to date and feedback from attendees has been positive.
- Children's rights/CFC training dates identified for new/returning elected members as part of induction process.

#### **Communication:**

- Collaboration with North East Scotland College (NESCol) students to create video content aimed at conveying key messages about the CFC programme in an accessible manner.
- Communication Training with Unicef UK for internal comms staff (ACC, NHS, Police Scotland)/Public Communications Group scheduled second quarter of 2022 with a view to a further training for external comms staff and other partner organisations.

#### **Culture:**

- Education service and school staff currently developing an audit tool to support schools to fully take account of all 54 articles
- Ongoing work by Police Scotland to improve relationships between the police and children and young people.

#### **Child Friendly Services**

- Young Leaders of learning support self-evaluation of schools. New programme launched and training for children taking place in April 2022.
- Young people being asked to help design school buildings of the future
- Continuing to embed children's right into the framework for the developing Integrated Family Portfolio (NHS operational model)
- Ensuring remobilization and renewal plans reflect children's rights (NHS)

#### **Participating**

- The views of the city's children and young people have been extensively sought to inform the 'Easter of Play' holiday offer. 1403 children and young people responded to a city-wide survey and several focus groups of older aged young people demonstrate the success of the engagement approach and it has provided vital feedback that will directly inform the programme.
- A youth participation network has been formed and continues to meet regularly. This network will allow us to ensure that children and young people are able to directly influence decision-making and is central to the programme's youth governance structure.
- Establishment of a pupil Climate Change President and successful delivery of the first COP event for children and young people in March 2022, this event will be undertaken yearly to ensure our young people have the opportunity to directly lead this important agenda.

- Establishment of a working group of school climate change champions to help address Climate Change aided by a generous budget of £150,000 awarded at the Council budget meeting.

## Place

- Continued consideration and development of a series of engagement offers for schools/children and young people with a view to informing a range of development of civic projects and aspects of city-centre transformation.
- Discussion with Architecture and Design Scotland (A&DS) regarding children and young people’s version of the Place Standard Tool has enabled Aberdeen to be invited to test the new Place Standard Tool for children and young people. Work has been undertaken to adapt the content to a digital platform to increase accessibility and usability for children and young people.

## 1.4 Next Steps

Work continues to be undertaken in a number of areas to ensure that progress is maintained and a review against our updated Action Plan will take place following approval and endorsement to take full account of progress to date and inform future priority activity.

Key Milestone	Timescale
Endorsement and sign off of ‘Action Plan / Log Frame’	April 2022
Launch of public facing web page on CPA website	March/April 2022
Ongoing series of CFC video shorts to be released and promoted via corporate/multi-agency social media platforms	Ongoing
Regular 6 weekly review meetings with Unicef to discuss progress.	Ongoing

## Recommendations for Action

It is recommended that the CPA Board:

1. Approves the draft Action Plan/Log Frame;
2. Continues to endorse our Child Friendly City work, promoting children’s rights and engages with relevant training opportunities;
3. Receive future progress reports and monitor actions where necessary; and
4. Note the next steps.

## Opportunities and Risks

### Opportunities

- Shared ownership and leadership of the programme through the action plan and community planning partner project group.

- Improved coordinated strategic planning across council services and community planning partners.
- Increased consistency of approach across council services and community planning partners.
- Increased opportunities for collaborative working and data sharing.
- Adoption of a 'Children's Rights Based Approach' (CRBA) across council services and the partnership.

**Risks**

- Some continued uncertainty due to the current ongoing global pandemic may have some continued impact on a range of council services and partnership stakeholders. Some mitigation may need to be considered where relevant.

**Consultation**

CPA Management Group

**Background Papers**

Unicef's 'Badges Framework'  
Aberdeen City draft Action Plan / Log Frame

Contact details:

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 Insert Title Development Officer  
 Insert Organisation ACC  
 Tel: 01224 523915  
 Email: [matreid@aberdeencity.gov.uk](mailto:matreid@aberdeencity.gov.uk)

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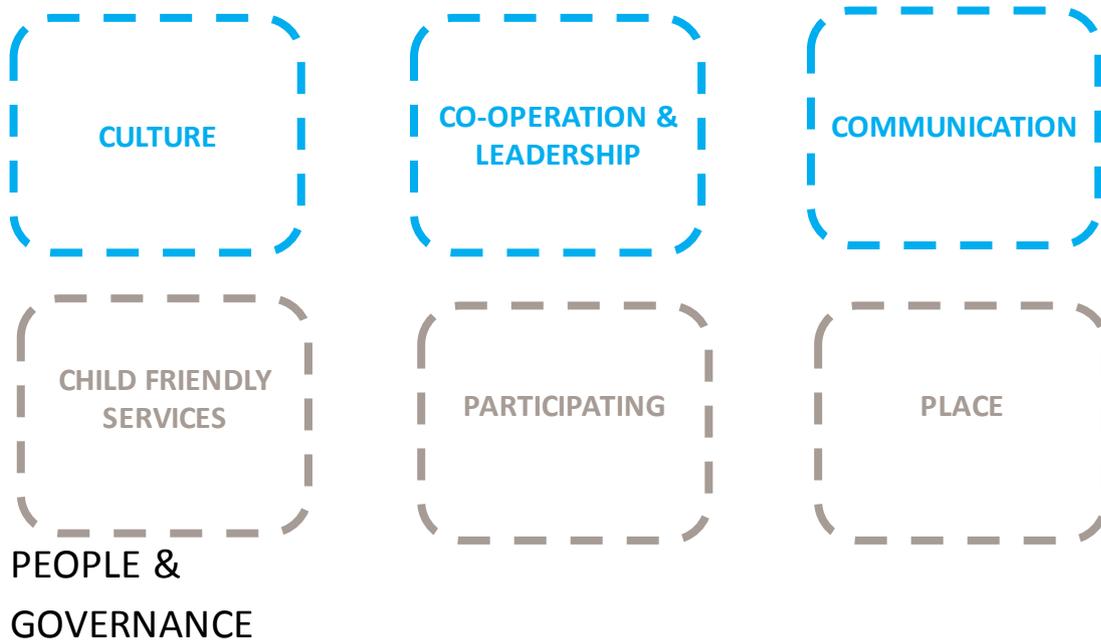
# ACTION PLAN

Towards recognition as a Unicef Child Friendly City / Community

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Local Authority name: Aberdeen City

Date: 07/04/22



Programme Co-ordinator/s in (name of LA): Matt Reid

Programme Champions in Aberdeen: **Awaiting guidance document from Unicef UK**

Scrutiny body: Partnership Board

## OUTCOMES

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Key outcomes you will be working towards – one for each badge.

1. **1 Culture** - The 'vision of childhood', fundamental to a child rights-based approach (CRBA) is understood and promoted because staff know how to effectively practice and embed a child rights-based approach.
2. **Cooperation & Leadership** - Leaders within and beyond the local authority understand and value the importance of incorporating children's rights, needs and views in decision-making.
3. **Communications** – Comms staff and local media understand and value a child rights perspective *and* CFC status is regularly communicated to all members of the community (including children and young people) in a manner that is accessible and appropriate.
4. **Child Friendly Services** - All services, including health, justice, social services, and others are child friendly.
5. **Participating** - Children and young people's views are considered in decision making processes and there is clarity about how their participation has made an impact.
6. **Place** - Urban planning services apply a child rights-based approach (CRBA) to design, development, and provision, this will include participatory research.

## CULTURE

There will be a consistent and shared understanding of children’s rights at in both practitioners and leaders. Practitioners and leaders will demonstrate that they value and respect the rights of children and young people. Strategic plans will consider and take account of child ren’s rights through adoption of a Child’s Rights Based Approach to service design and delivery.

Activity	Some progress	Meaningful progress	Significant progress	Sustainable progress	Outcomes	Impact
<p>Build confidence in taking a child rights-based approach</p> <p>Children and young people drive improvement work across the partnership</p>	<p>Identify cohorts of staff to target/receive training and conduct a baseline survey into awareness and understanding of child-rights based approach (CRBA).</p> <p>Baseline views of children and young people (CYP) are captured on current documentation around the LOIP and partnership single agency strategic improvement plans.</p>	<p>2- 4 year Workforce Development Plan created which sets out how to train the right people on CRBA and includes a rights-based induction for new starters.</p> <p>With the input of CYP, Individual Project Charter templates are amended to include explicit statement on how children’s rights have been considered. Accompanying guidance document produced with CYP.</p>	<p>Workforce plan is implemented to train identified cohorts and new starters are introduced to CRBA during their induction.</p> <p>Amended Project Charters usage is rolled out for charters submitted to Community Planning Partnership board.</p>	<p>Training around CRBA is embedded in existing mandatory training.</p> <p>CYP-supported review on amended Project Charter and best practice then becomes standard practice.</p>	<p>Staff know how to effectively embed a child rights-based approach.</p> <p>All improvement activity which directly or indirectly impacts children is influenced by children.</p>	<p>Increase in the % of the workforce reporting confidence in taking a CRBA</p> <p>Increase in positive reporting by CYP on Project Charters for improvement work.</p>

<p>Professional writing reflects the rights of the child.</p>	<p>Seek views on current writing practice through annual workforce survey and establish a Write Right About Me (WRAM) lead.</p>	<p>Establish a multi-agency group to design and develop an approach to taking a CRBA to professional writing endorsed by the Children's Services Board.</p>	<p>Roll out CRBA approach to WRAM across partnership.</p>	<p>WRAM principles are formally adopted by all services across the partnership.</p>	<p>Professional writing about children and families will take a child rights-based approach</p>	<p>Increase in the % of sampled documentation which reflects the voice and rights of the child.</p>
<p>Impact (Indicators)</p>	<p>Baseline survey conducted and list of staff identified for training.</p> <p>Baseline survey completed.</p> <p>Workforce survey conducted and WRAM Lead appointed.</p>	<p>Longer term workforce development plan produced.</p> <p>CYP have inputted into creation of amended project charter and accompanying guidance created.</p> <p>Partnership approach to professional writing in place.</p>	<p>Incremental increase in the % of the workforce reporting confidence in taking a CRBA</p> <p>% of charters submitted to Community Planning Partnership Board have considered children's rights.</p> <p>Increase in writing that reflects the rights of the child.</p>	<p>Significant increase in the % of the workforce reporting confidence in taking a CRBA</p> <p>Increase in positive reporting on Project Charter by CYP.</p> <p>Further increase in writing that reflects the rights of the child across partnership.</p>		
<p>MoV</p>	<p>Baseline survey results and cohort list.</p>	<p>Workforce development plan</p>	<p>Training attendance logs</p> <p>Sample of charters.</p>	<p>Audit of mandatory training.</p>		

	Baseline views.  Annual workforce survey results.	Updated Project Charter and guidance document.  Approach designed by multi-agency group.	Sample of professional writing.	Review by CYP.  Audit of partnership professional writing.		
Summary Assumptions	On-going political commitment to the programme. Programme continues to be prioritised by Community Planning Aberdeen.					

### COOPERATION AND LEADERSHIP

Children and young people must be involved in the key decision-making processes that affect them and their communities. Utilising a Children’s Rights Based Approach, leaders and partnership agencies must consult and engage with children and young people, consider their views and embed and integrate children and young people into the decision-making processes if they are to fully empower and support their communities.

	<b>Some</b> <i>Activities/Outputs</i>	<b>Meaningful</b> <i>Activities/Outputs</i>	<b>Significant</b> <i>Activities/Outputs</i>	<b>Sustainable</b> <i>Purpose</i>	<b>Outcome</b>	<b>Impact</b>
CRIAs in place and fully utilised across the partnership	Establish baseline for current use of child rights impact assessment (CRIA) across partnership and identify cohort to deliver CRIA briefing to.	CRIA briefing takes place, introducing a procedure to ensure CRBA is considered during service design.  Identify specific governance structures	Implement the use of a CRIA for all Council committees and sub-committees and partner governance structures.  Implement procedures so that the voices of CYP are	CRIA is part of agreed and official decision-making processes across the Community Planning Partnership.  Mainstream effective influencing practices into	Service re-design is heavily informed by the rights of children.  Partnership decisions are	Increase in the % of service re-design that use CRIAs

<p>Effective youth governance structures give young people a voice in decision making</p> <p>Improve integration and collaboration across service delivery</p>	<p>Asset mapping of child and youth participation structures across the city captured and recorded in accessible format.</p> <p>Identify where and how co-location has driven better integration and collaboration.</p>	<p>within partnership (i.e. audience/bodies with the responsibility to listen) and establish ways of how they can demonstrate that the voices of CYP have been communicated to them and influenced decisions.</p> <p>Consult with service providers and CYP to apply a child-lens to how these partnerships are affecting outcomes for CYP.</p>	<p>influencing decisions and are being recognised as valued members of decision-making bodies.</p> <p>Use learning from consultation to set up practices and relationships that can be used at other co-located services where integration and collaboration is currently not occurring.</p>	<p>council and partner governance structures</p> <p>Future service-design uses processes that consider the CYP perspective.</p>	<p>increasingly influenced by children and young people</p> <p>Improved outcomes for children and young people as reported by CYP.</p>	<p>Increase in participation groups reporting how they have influenced decision making.</p> <p>% of CYP reporting positive outcomes during service delivery.</p>
<p>IMPACT</p>	<p>Baseline data for prevalence of CRIA use across partnership and cohort identified.</p> <p>Asset map in place with regular planned reviews</p>	<p>Attendance at CRIA briefing.</p> <p>Governance structures identified and ways of demonstrating CYP</p>	<p>Increase in the use of CRIA.</p> <p>Identified governance structures using processes to act upon voices of CYP.</p>	<p>Community Planning Partnership have agreed to adopt use of CRIA.</p> <p>Increase in number of governance structures using processes to act upon voices of CYP.</p>		

	Audit conducted.	reaching 'audience' established.  Consultation carried out.	Increase in integration and collaboration across co-located services.	Increase in number of service-design considering views of CYP.		
MoV	Baseline data.  Asset map.  Audit data.	Briefing attendance data.  Table of governance structures and matrix of methods.  Consultation data.	CRIA usage data.  Governance minutes and reports.  Report on views of CYP.	Minutes from official adoption.  Policies and reports of governance structures.  Planning reports for service-design		
Summary Assumptions	<p>That an appetite for co-location and the sharing of services will continue.</p> <p>That the community will welcome the inclusion of young people in Local Empowerment groups.</p>					

### COMMUNICATION

Negative stereotypes of children and young people will be challenged through better understanding of children's rights by our local communications teams and through greater recognition and celebration of children and young people living in the city. Community planning partners will strive to ensure that information is made publicly available about decisions, services and the CFC programme in a manner that is accessible and easy-to-understand so that our children and young people are better informed about and more easily able to access local services.

Activity focus	Some Activities/Outputs	Meaningful Activities/Outputs	Significant Activities/Outputs	Sustainable Purpose	Outcome	Impact
<p>Build knowledge, skills and confidence in comms partners about CRBA</p> <p>Improve the accessibility of info for children and young people</p>	<p>Baseline survey completed with Comms/Media partners about knowledge, skills and confidence in CRBA AND undertake audit to assess current representation / portrayal of CYP in local media and comms.</p> <p>Establish focus group to map, audit and lead consultation with children and young people to understand their communication preferences from public body / services</p>	<p>Analyses survey and audit data and use to establish and deliver a training offer in CRBA for joint media and comms teams across the city</p> <p>Child/young person communication strategy is co-designed with CYP, including the design and development of child friendly versions of communication messages in</p>	<p>Media guidelines based on CRBA are developed and piloted.</p> <p>Co-created communications strategy is implemented across partners and evaluated / reviewed to inform plans for embedding more routinely.</p>	<p>CRBA training is embedded as part of induction in comms team. Local media guidelines on the reporting of any CYP related news / issue are embedded.</p> <p>Consistently planning for and including specific commitment to CYP friendly information within the wider corporate/community plan (inc partners) so accessible, child friendly versions of key partnership documents routinely published.</p>	<p>Media and comms teams feel equipped to and take a CRBA to reporting and promote a positive image of children and young people</p> <p>Children and young people know where to access child-friendly information about local services</p>	<p>Demonstratable increase in the number of positive media releases about children</p> <p>Increase in comms / media partners reporting confidence, knowledge and skills in CRBA</p> <p>% CYP who know and understand where/how to access vital public body / services information sources which have been designed specifically for them.</p>

<p>Raise awareness of CFC and CYP contribution through the media</p>	<p>Communication strategy in place to support communication of progress against the CFC Plan, including youth-led messages.</p>	<p>line with preferences identified</p> <p>CFC action plan presented as a publicly available child friendly document and introduction of a hashtag to accompany CFC communications.</p>	<p>Progress of CFC journey reported to community regularly in an accessible way, as identified in communication strategy.</p>	<p>Effective communication strategies from the CFC journey are embedded into other CYP-focused activities and programmes across the partnership.</p>	<p>CFC journey progress is available to and accessible for all members of the community.</p>	<p>% of CYP and wider community members who know about CFC and understand the progress and journey.</p>
<p>IMPACT</p>	<p>Baseline of current CRBA knowledge, skills and confidence amongst media / comms practitioners established.</p> <p>Clear understanding of current CYP media coverage established.</p> <p>Preferred means and methods of comms for CYP identified.</p>	<p>Survey informed workforce development plan (WFD) established for comms/media practitioners.</p>	<p>CRBA informed media guidelines established.</p> <p>Some increase in coverage of CYP positive news locally.</p>	<p>Induction plans for Media/comms roles include CRBA training.</p> <p>Council / Public Service / Partners comms plans</p>		

	CFC Communication strategy created.	<p>Communication strategy available which clearly links to CYP comms preferences.</p> <p>Child-friendly CFC plan is available.</p>	<p>CYP friendly communications available across partners.</p> <p>Range of accessible CFC focused comms content routinely delivered.</p>	include details on CYP specific comms intentions.		
MoV	<p>Baseline data.</p> <p>Media analysis report.</p> <p>Comms consultation data.</p> <p>Strategy document incl. youth messages.</p>	<p>Training/WFD plan.</p> <p>Communication strategy.</p> <p>Child-friendly plan.</p>	<p>Media guidelines document.</p> <p>Snapshot audit of positive news against baseline.</p> <p>Range of comms content.</p> <p>CFC comms content available over time.</p>	<p>Induction plans.</p> <p>Comms strategies across partnership.</p>		
Summary Assumptions	<p>That all partnerships comms teams agree to promote children’s rights and that the local media are keen to work with us.</p> <p>That the media will be happy to portray positive messages.</p>					

## Child-Friendly Services

Multi-agency partnership working requires to constantly modernise to reflect society, resulting in review and re-design of structures and practices to ensure the needs of the population are met on an ongoing basis. When reviewing or making changes to services that affect children, their voice and participation is critical to ensuring the re-designed or co-designed service is fit for purpose and meets the needs of the service users. It is thereafter critical that the workforce involved in providing the service continue to focus on maintaining a child friendly approach based on the CRBA principles.

	<b>Some Activities/Outputs</b>	<b>Meaningful Activities/Outputs</b>	<b>Significant Activities/Outputs</b>	<b>Sustainable Purpose</b>	<b>Outcome</b>	<b>Impact</b>
<p>Children help identify how child-friendly services are</p> <p>Policies are produced using a child rights based approach</p>	<p>CYP help to identify priority services to evaluate for how child-friendly they are and co-produce a self-evaluation tool/model with children to determine how child-friendly services are.</p> <p>CYP consultation to provide qualitative and quantitative feedback on current policies related to CYP and the use of CRIAs in policy development.</p>	<p>Identified services complete self-evaluation on how child-friendly they are using co-produced tool.</p> <p>CRIA agreed to clarify expectations of all partners in using a children's rights-based approach and a reporting mechanism identified for partners to report when CRIA has been used.</p>	<p>Identified services create strategy with the input of CYP to prioritise outcomes of self-evaluation tool and plans to address them.</p> <p>New policies developed across partnership will use CRIA and report its use. CYP to feedback on the implementation of the CRIA.</p>	<p>Services carry out strategy to address priority areas. Self-evaluation tool is used regularly to identify new priorities and make improvements against this.</p> <p>Schedule of regular and routine policy reviews in place to ensure that children continue to influence policies.</p>	<p>Services are more child-friendly</p> <p>Policies are underpinned by a CRBA and CYP have the opportunity to feed into protocols around policy development.</p>	<p>% of services that are evaluated as child friendly/demonstrating child-friendly status</p> <p>X number of policies use CRIA</p>

<p>Building capacity to actively listen to children and young people</p>	<p>Baseline survey to establish current confidence in meaningfully listening to and acting upon the voices to CYP. Identify cohorts of professionals and volunteers to receive training and support in listening to CYP.</p>	<p>Training provided and tools developed for professionals and volunteers to enable them to listen meaningfully with CYP and to support them to identify opportunities for influencing change.</p>	<p>Implementation of learning and practice by professionals and volunteers to create opportunities for CYP to influence the service.</p>	<p>Partner organisations routinely listen to and act upon the voices of CYP as part of their standard practice.</p>	<p>Identified cohorts of professionals and volunteers demonstrate their capacity to actively listen to children and young people of different ages, maturity and capacities and prioritise the time and space to do so</p>	<p>% of professionals who report confidence in listening to children</p>
<p>IMPACT</p>	<p>Self-evaluation tool co-produced and priority services identified.</p> <p>CYP consultation completed</p> <p>Cohort of staff identified for training and capacity building</p>	<p>% of identified services utilising self-evaluation tool.</p> <p>Agreed protocol in place to ensure that children and young people are directly involved in policy development.</p> <p>Training delivered and tools developed to listen meaningfully to CYP.</p>	<p>% of services creating strategy alongside CYP.</p> <p>% of policies reviewed by CYP implementing CRIA effectively.</p> <p>% of trained professionals who feel confident meaningfully listen to CYP</p>	<p>% of services using self-evaluation tool as part of routine practice.</p> <p>% of policies influenced by CYP</p> <p>Improved confidence and capability reported in staff across partnership.</p>		

	and baseline survey completed.					
MoV	Self-evaluation tool and list of priority services.  Consultation conclusions.  Cohort list and baseline results.	Self-evaluation tool reports.  CRIA protocol endorsed by the Children's Services Board  Training attendance register and produced tools.	Examples of service-specific strategies.  Feedback from CYP  Case studies and audit of staff confidence.	Case studies  Audit data  Audit of staff confidence		
Summary Assumptions	That partners remain committed to taking a CRBA.					

### Participating

Including children in decision making processes will ensure that a Children's Rights Based Approach is adopted across the multi-agency partnership. Importantly, those children and young people who take part in the 'participation network' must know how their input has influenced the decisions that affect them.

Activity focus	Some <i>Activities/Outputs</i>	Meaningful <i>Activities/Outputs</i>	Significant <i>Activities/Outputs</i>	Sustainable <i>Purpose</i>	Outcome	Impact
Children and young people (CYP) influence and	A range of opportunities and approaches are identified for children	Children and young people have opportunities to	Participation mechanisms are established for CYP	Ongoing review mechanism agreed with children and	Children and young people participate effectively in the	CYP feel equipped to and can influence in our CFC journey

<p>scrutinise the CFC journey</p> <p>Ensure engagement of marginalised groups</p>	<p>and young people to be able to directly influence the CFC journey, and activity enabling co-leadership is underway.</p> <p>Audit current representation of marginalised children and young people in youth governance structures.</p>	<p>learn more about a CRBA and the range of ways and opportunities for CYP to contribute to CFC journey is expanded.</p> <p>Create plan based on the audit to ensure that CYP, especially those experiencing discrimination or disadvantage, have increased opportunity to engage in meaningful participation experiences and understand how their voices make a difference locally.</p> <p>Mechanism(s) to pull the work of all participation groups together (including the Children and young people's</p>	<p>to undertake self-evaluation, quality assurance and reviews of CFC plan.</p> <p>Implement plan to ensure that CYP, including those experiencing discrimination or disadvantage, engage in meaningful participation experiences and understand how their voices make a difference locally.</p> <p>Youth Participation Toolkit is rolled out and being utilised, and best practice</p>	<p>young people and mainstreamed in practice.</p> <p>Review effectiveness of new / more purposeful focus on reaching and including marginalised groups on participation engagement and embed the learning in future work.</p> <p>Network members proactively build</p>	<p>development and implementation of the CFC programme</p> <p>CYP previously unheard due to marginalisation have more opportunities to participate and there is clarity about how their contributions have made an impact</p> <p>Network members more confidently</p>	<p>Increase in marginalised children reporting meaningful participation</p>
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<p>Supporting staff to lead participation</p>	<p>Establishment of a support network for staff working directly with young people on youth voice/ participation roles.</p> <p>Baseline survey undertaken to capture network members confidence in supporting CYP to participate in decision making.</p>	<p>council; Champions board; Aberdeen City Youth council and Youth Housing Network) are established and together, a Toolkit to support practice will be developed</p>	<p>being shared through the Network.</p>	<p>capacity in others across the partnership.</p>	<p>and routinely provide range of quality opportunities for children and young people to participate in decision making.</p>	<p>Network members report feeling more confident supporting CYP to participate, and there is increased evidence / range of examples of participation directly impacting decision-making</p>
<p>IMPACT</p>	<p>Range of participation opportunities identified including gaps to be addressed.</p> <p>Baseline of representation of marginalised CYP established</p> <p>CYP from marginalised communities reporting meaningful participation (baseline)</p>	<p>Increased of children trained in a child rights-based approach</p> <p>Increased awareness of CFC in children and knowledge of how to claim their rights</p> <p>Action plan to improve levels of engagement and</p>	<p>Some child friendly records demonstrating CYP influence in CFC journey.</p> <p>Improvement in levels of engagement and participation of previously marginalised groups against baseline</p> <p>Increase in good practice examples of</p>	<p>Child Friendly mechanisms for participation are embedded in range of ACC activity.</p> <p>Further increase in levels of engagement and participation of marginalised groups of children.</p> <p>Shared ownership in participation network is evident.</p>		<p>Increase in marginalised children reporting meaningful participation</p>

	<p>Network of key participation staff is established.</p>	<p>participation against baseline is produced</p> <p>Toolkit developed collaboratively</p>	<p>participation being shared amongst the network.</p>			
MoV	<p>Situational analysis of current opportunities</p> <p>Baseline data established for marginalised groups</p> <p>Network directory</p>	<p>Training logs and evaluations.</p> <p>Participation plan produced</p> <p>Youth Engagement Toolkit</p>	<p>Catalogue of Child Friendly materials and content is available that demonstrates CYP involvement and scrutiny throughout the CFC process.</p> <p>Participation data comparative to baseline</p> <p>Case studies of improved participation including from marginalised groups.</p> <p>Repository of good practice examples</p>	<p>CYP participation identified and named in range of ACC documents / plans.</p> <p>Participation data &amp; case studies over time.</p> <p>Network meeting notes and comms.</p>		<p>Participation data and case studies over time</p>

Summary Assumptions	That staff are freed up to attend networks and learn from each other.
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## Place

If the below outcomes are successful, then children and young people across the city will feel empowered to take part in the production of key urban planning documents and will understand the importance of these documents in shaping communities both now and in the future. Children and young people will also have their voices heard during the development of civic design projects and programmes.

	<b>Some Activities/Outputs</b>	<b>Meaningful Activities/Outputs</b>	<b>Significant Activities/Outputs</b>	<b>Sustainable Purpose</b>	<b>Outcome</b>	<b>Cumulative Impact</b>
<b>Workforce development</b>	<p>Identify those working in strategic place planning to be trained in CRBA within workforce development plan. Design guidance as part of the workforce development plan.</p> <p>Identify relevant upcoming plans and outline how views of</p>	<p>Workforce development plan is implemented and identified cohorts of colleagues are trained in taking a CRBA during design, development and provision.</p> <p>Implementation of effective and meaningful engagement with CYP</p>	<p>Technical Officers create opportunities for effective and meaningful engagement with children and young people as part of city Master Planning.</p> <p>Child-friendly, accessible version of identified plans to be produced once plans finalised.</p>	<p>Training plans are kept up to date as new officers join the council and children and young people are routinely supported to directly influence planning.</p> <p>Future local plans include meaningful engagement with CYP, use of CRIAs and child-</p>	<p>Urban planning services apply a child rights-based approach (CRBA) to design, development, and provision.</p> <p>Children and young people inform local</p>	<p>75% of technical urban planning workforce trained in CRBA</p>

<p>Local plans are informed by children and young people</p> <p>Children and young people understand how they can influence local plans</p>	<p>children and young people will be sought.</p> <p>Identify schemes and opportunities for CYP to influence and develop a child friendly version of the place standard tool.</p>	<p>across identified plans and a CRIA conducted on each of these plans.</p> <p>Implement use of child-friendly place standard tool when engaging with CYP on identified schemes.</p>	<p>Evaluate and amend use of CF place standard tool and other engagement with CYP based on feedback during implementation.</p>	<p>friendly versions as standard.</p> <p>Use of child-friendly place standard tool (or amended version) mainstreamed into practice for relevant plans.</p>	<p>plans regarding place.</p> <p>Local plans and policies focussing on improving air quality, road safety, and making the community more pedestrian and cycle friendly for children and young people are clearly influenced by CYP.</p>	<p>Increase in number of plans being influenced by CYP.</p> <p>Percentage of plans and policies reflect collaboration with CYP.</p>
<p>IMPACT</p>	<p>Workforce development plan produced.</p>	<p>35% of identified workforce trained in CRBA.</p> <p>CRIAs completed for identified plans.</p>	<p>75% of identified workforce trained in CRBA.</p> <p>Child-friendly version of plans produced.</p>	<p>Training levels remain consistent over time despite Officer progression / turnover.</p> <p>Mechanisms for participation, use of CRIA and creation of</p>		

	<p>Upcoming local plans and range of ways to engage CYP identified.</p> <p>Schemes and opportunities identified and child-friendly place standard tool produced.</p>	<p>Child-friendly place standard tool used.</p>	<p>Use of Child-friendly place standard tool has been amended.</p>	<p>child-friendly version of plans are embedded in strategies for new local plans.</p> <p>Reporting on key local plans will include the outcomes of engagement undertaken with CYP.</p>		
<p>MoV</p>	<p>Workforce development plan.</p> <p>Participation plan.</p>	<p>Training logs.</p> <p>Records of participation by CYP and completed CRIAs.</p>	<p>Training logs and cases studies.</p> <p>Child-friendly plans.</p>	<p>Training logs and induction information/plans given to new officers.</p>		

	Child-friendly place standard tool.	Child-friendly place standard tool results.	Amended child-friendly place standard tool.	CYP participation data, completed CRIAs and child-friendly plans  Reports on local plans.		
Summary Assumptions	<p>Staff will have the opportunity to attend training.</p> <p>Plans to meet the relevant EU/UK Gov/SG air quality objectives for NO2 and PMs will be carried out.</p>					

**Thematic badges (optional):** These badges have been designed to help local authorities and their partners address context-specific issues and priorities. Choosing the three you'd like to focus on should be a participatory process that meaningfully involves children and young people throughout.

**HEALTHY**

Children and young people:

- have good physical, mental and emotional health
- are supported if they have any additional needs
- know how to stay healthy

**PLACE**

Children and young people

- can move freely in the city and their neighbourhood
- feel welcome in public spaces, such as parks, shops and on the high street
- feel connected to their neighbourhood and city

**PARTICIPATING**

Children and young people

- can share their views and influence decisions that affect them
- can come together to discuss issues that matter to them
- can communicate their concerns and wishes to local leaders and other adults

**INNOVATION**

- The city council finds new, different and creative ways to make sure all children in the city enjoy their rights.

**EQUAL & INCLUDED**

All children and young people, regardless of their background, culture, ability or anything else

- feel welcome in the city
- have the same opportunities to grow, learn, explore and have fun
- are protected from discrimination

**EDUCATION & LEARNING**

Children and young people

- are able to learn about the world around them in a safe, welcoming and respectful place

(This includes children and young people who aren't able to attend school).

**FLOURISHING**

Children and young people

- can explore and spend time in parks, woodland and other natural places
- are free to develop their interests, hobbies and talents
- can spend time with their friends

**FAMILY & BELONGING**

Families of all shapes and sizes

- are supported to be together
- can get help if they are struggling
- can enjoy activities and have fun around the city

**SAFE & SECURE**

Children and young people

- feel safe in their homes, neighbourhood and across the city
- feel able to trust the police, teachers and other adults
- can share ideas about improving safety in the city and can speak out if they feel unsafe or worried

**CHILD-FRIENDLY SERVICES**

Across the city

- Libraries, sports centres, parks, health clinics and other services respect, welcome and support children and young people
- Decisions about how to make services better at the design, commissioning and delivery stage are made with children and young people

**Structural badge (optional):** This is a cross-cutting badge that involves changes at the policy and commissioning level. It can be chosen as part of the three optional badges.

**CULTURE**

Across the city

- people value and respect children and young people
- people know about and respect children's rights

**CO-OPERATION & LEADERSHIP**

Across the city

- people work together to make the city better for children and young people
- decisions are made involving children and young people

**COMMUNICATION**

Across the city

- information about children's rights is shared with children, young people and adults in different ways
- people know when important decisions affecting children, young people and families are being made

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# Community Planning Aberdeen

<b>Progress Report</b>	Draft Community Planning Budget 2022/23
<b>Lead Officer</b>	Angela Scott, Chair of CPA Management Group and Chief Executive of Aberdeen City Council
<b>Report Author</b>	Michelle Cochlan, Community Planning Manager
<b>Date of Report</b>	1 March 2022
<b>Governance Group</b>	CPA Board, 20 April 2022

### Purpose of the Report

This report sets out the proposed contributions from Community Planning Aberdeen Partners to the Community Planning Budget 2022/23 and details proposals for how this money will be spent.

### Summary of Key Information

#### 1 BACKGROUND

1.1 On 28 April 2021, Community Planning Aberdeen (CPA) Board agreed the Community Planning Budget for 2021/22 was 1,748,639. This included £3,890 carried forward from 2018/19 for the Civic Forum and £5,185 from the Police Scotland Local Partnership and Initiative Fund. Contributions to the 2021/22 budget were made by Aberdeen City Council, NHS Grampian, Police Scotland and Nestrans.

#### 2 COMMUNITY PLANNING BUDGET 2022/23

2.1 Proposed contributions to the 2022/23 Community Planning Budget are below.

	<b>2022/23 Budget £</b>
Aberdeen City Council	1,711,532
NHS Grampian	18,032
Police Scotland	5,000
NESTRANS	5,000
<b>Sub Total</b>	<b>1,739,564</b>
Civic Forum carried forward	3,791
<b>Total</b>	<b>1,743,355</b>

2.2 Contributions from Partner organisations are the same as 2021/22.

2.3 Remaining funds initially allocated to the Civic Forum in 2018/19 have been carried forward into 2022/23.

### 3 BUDGET COMMITMENTS 2022/23

3.1 Proposed budget commitments for 2022/23 are detailed below.

	<b>2022/23 Commitments £</b>
Fairer Aberdeen Fund	1,640,243
ACVO Third Sector Interface/ engagement: Community Planning	62,321
City Voice	37,000
Civic Forum	3,791
<b>Total</b>	<b>1,743,355</b>

3.2 The Fairer Aberdeen Fund is allocated to the Community Planning Partnership (CPP) by Aberdeen City Council to help tackle poverty and deprivation across the City. The fund supports partners to work together to tackle area-based and individual poverty; and to help more people access and sustain employment opportunities. Funding supports initiatives and services for the most disadvantaged communities and vulnerable people across the City. An application process is in place to ensure funding is allocated to appropriate programmes and projects which demonstrate a link to the LOIP. Organisations funded are required to meet specific terms and conditions and comply with "Following the Public Pound" financial guidance.

3.3 As the third sector interface in Aberdeen, ACVO has a critical role in building the third sector relationship with CPA. ACVO also plays a critical development role with regards to the Third Sector and volunteering locally in Aberdeen. These roles together put ACVO at the heart of building the bridge between sectors in Aberdeen to support a growing range of local 'assets' that can contribute to the delivery of better outcomes for the City. ACVO will provide a number of services to help build this capacity across the third sector so it has confidence to participate and contribute to improvement activity. The Council has agreed a funding package with ACVO in exchange for the provision of these services to strengthen the link between the third sector and CPA.

3.4 Aberdeen City Voice is a panel of Aberdeen City residents who give their views on a range of issues affecting their community through completion of regular questionnaires. It is funded by the CPP to inform the development and delivery of the Local Outcome Improvement Plan and Locality Plans.

3.5 The Civic Forum funding is currently allocated to the continuing delivery of the Civic Forum development plan. These funds are currently held by ACVO on CPA's behalf. Development and maintenance of the Civic Forum's website, equipment, meeting, administration and events are all undertaken by Civic Forum volunteers.

### 4 GRANT FUNDING 2022/23

4.1 The Partnership also receives income from external funding sources. To date, the CPA has been awarded a total of £62,500 funding for 2022/23.

	<b>Funding (secured to date) 2022/23</b>
Community Justice Transition Fund	£62,500
<b>Total</b>	<b>£62,500</b>

4.2 The Scottish Government has confirmed that Community Justice Transition funding of £62,500 will be made available for 2022/23 and it is proposed that this will fund the continuation of the Community Justice Officer post for another year.

## 5 NEXT STEPS

5.1 CPA Management Group receives quarterly reports on the community planning budget to monitor current and projected expenditure to ensure early identification of possible shortfalls.

### Recommendations for Action

It is recommended that the CPA Board:

- i) Approve the proposed Community Planning Budget 2022/23;
- iii) Approve the proposed spend on budget commitments 2022/23;
- iv) Note the grant funding secured for 2022/23 to date; and
- v) Agree that the Community Justice Transition Fund is used to fund the Community Justice Officer post for 2022/23.

### Consultation

The following people were consulted in the preparation of this report:

Super Intendent Kate Stephen, Police Scotland  
Susan Thom, Fairer Aberdeen Fund Co-ordinator, ACC  
Derek McGowan, Chief Officer, Early Intervention and Community Empowerment, ACC  
CPA Management Group

### Opportunities and Risks

The Community Empowerment Scotland Act requires Community Planning Partners collectively to provide sufficient resource to meet agreed ambitious improvement targets for the themes they prioritise for improvement. It also requires partners in the CPP to target collective resources effectively and efficiently towards these priorities, including by eliminating gaps and duplications in service provision. This is particularly true for helping those communities experiencing deep-rooted and multi-faceted inequalities of outcomes, towards whom numerous public sector bodies direct significant resource.

### Background Papers

The following papers were used in the preparation of this report.

[2021/22 Community Planning Budget Proposal to CPA Board on 23 April 2021](#)

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