



Community Planning Aberdeen Management Group

Meeting on WEDNESDAY, 23 MARCH 2022 at 2.00 pm

** Virtual - Remote Meeting, Aberdeen **

B U S I N E S S

APOLOGIES

MINUTES

- 1.1 Minute of Previous Meeting of 26 January 2022 - for approval (Pages 3 - 20)
- 1.2 Minute of Meeting of the CPA Board of 23 February 2022 - for information (Pages 21 - 26)

CPA IMPROVEMENT PROGRAMME

- 2.1 CPA Improvement Programme Quarterly Update and Appendices (Pages 27 - 32)
Appendix 1 – CPA Improvement Programme Overview Pages 33- 52
Appendix 2 – Case Studies Pages 53 – 58
Appendix 3 – New Charters Pages 59 – 98

GENERAL BUSINESS

- 3.1 Child Friendly City Update (Pages 99 - 126)
- 3.2 Community Planning Budget 2022/23 (Pages 127 - 130)

FORWARD BUSINESS PLANNER AND FUNDING TRACKER

- 4.1 CPA Management Group Forward Planner (Pages 131 - 132)
- 4.2 Funding Tracker (Pages 133 - 140)
- 4.3 Date of Next Meeting - 1 June 2022

Should you require any further information about this agenda, please email,
CommunityPlanning@aberdeencity.gov.uk

COMMUNITY PLANNING ABERDEEN MANAGEMENT GROUP

26 JANUARY 2022

Present:- Gale Beatie (Aberdeen City Council) (Chair), Murray Main (Police Scotland) (Vice Chair), Dave Black (GREC), Allison Carrington (Aberdeen Prospers), Heather Crabb (University of Aberdeen), Andrew Dick (Scottish Fire and Rescue Service), Rab Dickson (Nestrans), Jillian Evans (Sustainable City and NHSG), Jill Franks (Sport Aberdeen), Nicola Graham (Skills Development Scotland), Robert Laird (NESCOL) Maggie Hepburn (ACVO), Derek McGowan (Anti-Poverty Group and Community Justice Group), Lavina Massie (Civic Forum), Bryan Nelson (as a substitute for Sandra MacLeod) (Resilient, Included and Supported Group), Simon Rayner (Alcohol and Drugs Partnership), Graeme Simpson (Children's Services Board) and Alison Watson (Robert Gordon University).

Also Present:- Stewart Aitken and Murray Dawson (North East Culture Collective, Culture Aberdeen) (for item 5 of the minute)

Michelle Cochlan, Martin Murchie, Matt Reid (for item 7 of the minute), Allison Swanson and Susan Thoms (for item 6 of the minute) (Aberdeen City Council).

Apologies:- Jamie Bell (Scottish Enterprise) and Sandra MacLeod (RIS and Health and Social Care Partnership).

Topic	Discussion/Decision	Action By
1. Welcome	The Chair welcomed everyone to today's meeting.	
2. Minute of Previous Meeting of 27 October 2021 for approval	<p>The Management Group had before it the minute of its meeting of 27 October 2021, for approval.</p> <p><u>The Management Group resolved:</u></p> <ul style="list-style-type: none"> (i) to agree the minute as a correct record; and (ii) to note all actions had been undertaken. 	
3. Minute of Meeting of the CPA Board of 30 November 2021	<p>The Management Group had before it the draft minute of the CPA Board meeting of 30 November 2021, for information.</p> <p><u>The Management Group resolved:</u></p> <ul style="list-style-type: none"> (i) to note the draft minute; and (ii) to request that where a response to a question had been minuted that the questions asked also be reflected in the minute to provide the context to the reader. 	Emma Robertson, ACC

Topic	Discussion/Decision	Action By
<div data-bbox="96 724 136 861" data-label="Page-Header">Page 4</div> <p data-bbox="96 276 405 459">4. CPA Improvement Programme Update and Appendices</p>	<p data-bbox="427 276 1668 496">The Management Group had before it a report which provided an update on the progress towards the Stretch Outcomes and improvement projects within the Local Outcome Improvement Plan 2016-26 which had started, or were due to start, to deliver the Partnership's 15 Stretch Outcomes by 2026 on the basis of the Improvement Programme 21-23 approved by the Board on 15 September 2021. The report also included 10 new charters for approval for submission to the CPA Board.</p> <p data-bbox="427 536 842 568">The report recommended:-</p> <p data-bbox="427 572 831 604">that the Management Group</p> <ul style="list-style-type: none"> <li data-bbox="427 609 1668 719">(a) consider the overview of progress against the CPA Improvement Programme, as well as the overview for each Stretch Outcome and respective improvement projects as contained at Appendix 1; <li data-bbox="427 724 1668 866">(b) consider the issues highlighted in the Stretch Outcome overviews and improvement projects with a red (off track) ragging as contained at Appendix 1 and determine any mitigating actions required prior to submission to the CPA Board on 23 February 2022; <li data-bbox="427 871 1668 943">(c) approve the new charters included at Appendix 2 for submission to the CPA Board on 23 February 2022; <li data-bbox="427 948 1668 1050">(d) recommend to the CPA Board the proposed rescheduling of the seven new charters, as detailed at Appendix 1, which were due to be submitted to CPA Board in February 2022 but have been postponed; and <li data-bbox="427 1054 1668 1157">(e) recommend to the CPA Board the proposed rescheduling of the nine revised charters which were due to have been submitted to their respective Outcome Improvement Group but have been postponed, as detailed in Appendix 1. <p data-bbox="427 1203 1668 1423">It was noted that since the agenda was issued, some Outcome Improvement Groups had met and therefore any updates since the report had been issued would be advised verbally. Overall, there were now 53 live projects. Of the 40 continuing projects, 78% had now revised charters approved and therefore 9 had been postponed as detailed in the overviews with one to be approved by the Anti Poverty Group, one by Children's Services Board and seven by the Alcohol and Drugs Partnership.</p> <p data-bbox="427 1437 443 1453">.</p>	

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Topic

Discussion/Decision

Action By

In terms of the new charters, 17 charters were due to this meeting and 10 had been submitted as contained at Appendix 2; therefore, seven projects had been postponed with the reasoning contained in Appendix 1. Including the postponed charters there were 11 charters still to be submitted and the aim was for all new charters to be submitted to the April 2022 Board so that thereafter focus was on delivery of the projects.

In terms of the Stretch Outcomes (SOs) and improvement projects there two SOs with an amber ragging (SO 3 &11) and one with a red (SO12) and 11 improvement projects with a red ragging status.

The Management Group then heard from the following Chairs/members of Outcome Improvement Groups who spoke to their Stretch Outcome dashboards highlighting progress; key achievements and outcomes achieved by the projects over the reporting period, as well as any risks and/or issues being experienced which they wished to highlight to CPA Management Group for support to mitigate against those at the earliest opportunity.

SO	Stretch Outcome	Chair/Rep	Update
1	No one will suffer due to poverty by 2026.	Derek McGowan	<div>Stretch Outcome was progressing, two new charters were due today, of which one was on today's agenda and had not been provided. The revised charter had been submitted however approval postponed to Jan 2022, due to the meeting being cancelled in Dec 2021.</div> <div>In terms of key activity/outcome, it was noted that for project 1.1, total pantry membership was now at 600 and between Jan and Dec 2021 total membership increased by 108%.</div>

Topic	Discussion/Decision				Action By
Page 6				<p>One issue/risk was raised in relation to the unclaimed benefits project, where the charter was due and had not been submitted. Status of project unknown as PM had not provided update or attended the Anti-Poverty Group meetings. However, Derek confirmed that a solution had now been identified and would be progressed to ensure that the charter was submitted to the next meeting.</p>	Derek McGowan, ACC
	2	<p>400 unemployed Aberdeen City residents supported into Fair Work by 2026.</p>	<p>Alison Carrington</p>	<p>New project charter due submitted and 100% of continuing charters revised. Further remaining new charter postponed to April 22 as agreed by Board and was expected to be on schedule.</p> <p>The following areas of key outcomes were highlighted: Project 2.1 – since the report had been published new data was available and there were now 63 employers headquartered in the City who were Real Living Wage accredited an increase of 29% since January 2021.</p> <p>Project (2.2 Start up businesses) - 27 referrals of individuals in receipt of universal credits who are investigating starting a business since the start of the programme with 7 individuals starting a business which either took them off universal credits or significantly reduced their universal credits.</p>	

Topic	Discussion/Decision				Action By
Page 7				No issues/risks highlighted, however it was raised that Aberdeen Prospers with Culture Aberdeen were considering a further project seeking to address the vacant shops in the city centre.	Allison Carrington, SDS
	3	500 Aberdeen City residents upskilled/ reskilled to enable them to move into, within and between economic opportunities as they arise by 2026	Alison Carrington	<p>All live project charters had been revised, however progress status of three projects (3.2, 3.3 & 3.4) was required and therefore all were an amber status.</p> <p>In terms of these projects Allison advised as follows: 3.2 awaiting update from PM; 3.3 this project was being linked with the Digital Skills Partnership to ensure no duplication and to identify whether it could support the project. Relationship to be confirmed before project progressed; ad 3.4 project working to overcome barriers to data and connecting with Locality Inclusion Manger and hoping to start a pilot with St Machar Academy, but not progressed at this stage.</p> <p>In terms of issues/risks it was noted that the charter for the 80% of young people will successfully complete their Modern Apprenticeship aim was due but no engagement from Project Manager on status and therefore had been postponed.</p>	
	4	95% of children (0-5 years) will reach their expected	Graeme Simpson	Revised charter for live project 4.1 was due in Dec 21 and had been postponed to March 22. Two new charters on today's	

Topic	Discussion/Decision				Action By
Page 8		developmental milestones by the time of their child health reviews by 2026.		<p>agenda as scheduled. Following, Feb 22 Board meeting, all projects would be live. Baseline data for project 4.2 required.</p> <p>In terms of Issues/Risks the following were highlighted:</p> <ol style="list-style-type: none"> 1. Lack of progress with project 4.1 due to multiple demands on project lead. 2. Lack of easy accessed data that does not rely on services sharing 3. Significant pressures on staff due to winter pressures 4. Ongoing covid restrictions and limited face to face contact. 	
	5	90% of Children and young people will report that their experiences of mental health and wellbeing have been listened to by 2026.	Graeme Simpson	<p>Two new charters on schedule and on today's agenda; one new charter had already been postponed to April 22 and another had also now been postponed to April 22 due to capacity. Baseline data for the Stretch Outcome and two projects required.</p> <p>In terms of Issues/Risks ongoing challenges with capacity were highlighted. Specifically, there are two charters, where there were issues with moving the project forward due to either loss of the original project manager or issues with the workload of the allocated PM.</p>	
	6	As corporate parents we will ensure 95% of care experienced	Graeme Simpson	Both of the revised charters had been approved & were progressing. Remaining new charter due for CPA Board in Feb 22	

Topic	Discussion/Decision				Action By
Page 9		children and young people will have the same levels of attainment in education, health and emotional wellbeing, and positive destinations as their peers by 2026.		<p>had been postponed to April 22.</p> <p>In terms of Issues/Risks the following were highlighted:</p> <ol style="list-style-type: none"> 1. Ongoing challenges with capacity. 2. Disparate nature of funding from Scottish Government in implementing The Promise. 3. Strong collaboration across agencies required to deliver on the ambitions of Plan 21-24. 4. Data collection and routine reporting not where it needed to be yet. 	
	7	95% of children living in our priority localities will sustain a positive destination upon leaving school by 2026.	Graeme Simpson	<p>Baseline data and project status for project 7.1 required, 7.2 progressing & remaining new charter on schedule for CPA Board in Apr 22.</p> <p>In terms of Issues/Risks the following were highlighted:</p> <ol style="list-style-type: none"> 1. Risks that the provision of resource if not informed by pupil aspiration was being addressed by seeking to better understand the needs of young people. 2. Pace of progress & status of projects where project updates were not submitted 	
	8	Child friendly city where all decisions which impact on children and young people are informed by them as rights holders by 2026.	Graeme Simpson	All live projects were progressing, however the remaining new charter had been postponed twice and was now due for CPA Board in Apr 22. A draft charter had been received. Baseline data for all projects required.	

Topic	Discussion/Decision				Action By
Page 10				An issue was raised in terms of securing training dates with Unicef however a meeting had now been held.	Derek McGowan, ACC
	9	30% fewer young people (under 18) charged with an offence by 2026.	Graeme Simpson	<p>Four of the six projects were live and the remaining two new charters were on today's agenda. Live projects progressing, however project updates required for projects 9.2 and 9.4.</p> <p>The following are of key activity/outcome was highlighted: Joint referrals - Multiagency survey re workforce development sessions showed high level of interest. Sessions had been scheduled for January / February and March 2022 (virtual) and there was a high level of uptake of places.</p>	
	10	25% fewer people receiving a first ever Court conviction and 2% fewer people reconvicted within one year by 2026 and 2% fewer people reconvicted within one year by 2026	Derek McGowan	<p>7 of the 8 projects were live and majority progressing, however project updates for 10.3 & 10.4 were needed. One new charter remained outstanding and had been postponed once already.</p> <p>Derek undertook to confirm the status of project 10.4 and whether support to the PM was required.</p> <p>In relation to item 10.3 it was noted that a new PM took up post in Nov 21 and progress reporting was anticipated in light of that change.</p>	

Topic	Discussion/Decision				Action By
Page 11				<p>With regards project 10.5, it was noted that all activity at present focused on raising awareness and it was queried whether that would achieve the aim of decreasing the number of incidents of domestic abuse reported to the Police by 15% by 2023. In response, it was advised that whilst that had been the initial focus there were other change ideas to commence.</p>	Derek McGowan, ACC
	11	<p>Healthy life expectancy (time lived in good health) is five years longer by 2026.</p>	Bryan Nelson	<p>Whilst six of the eight projects were live it was highlighted that the workload/capacity of NHSG and HSCP due to reprioritisation of workload to Operation Iris had impacted on progress of three projects, with one project paused (11.6) as a result & others (11.3 & 11.4) impacted. One new charter was on today's agenda, whilst the remaining new charter had been postponed to the Board in April 22 as a PM was only identified in Nov 21.</p> <p>Specifically, it was noted that the Vice Chair would assume the Chair for the next 3 RIS meetings due to the reprioritisation of the Chair's workload.</p> <p>It was also highlighted that following the report being issued, the current PM of project 11.3 was seeking a new PM from NHS/HSCP to lead this and had concerns about progressing the project without a</p>	

Topic	Discussion/Decision				Action By
Page 12				<p>wider project team and support from Public Health.</p> <p>In relation to the redirection of H&SCP staff to Operation Iris, Michelle Cochlan highlighted that this also had an impact on the delivery of the Locality Plans as well as the LOIP projects. The Chair appreciating the pressures on NHS and HSCP also agreed that clarity on the position in terms of the capacity/timescale for resuming support and leading of projects was required. The Chair also offered to attend a meeting of RIS to discuss the projects and support required to overcome any barriers.</p>	Bryan Nelson, SFRS
	12	Rate of harmful levels of alcohol consumption reduced by 4% and drug related deaths lower than Scotland by 2026 and Drug related deaths lower than Scotland	Simon Rayner	<p>Seven of the eight projects were live, however four had a red ragging status and three amber as result of three live projects transferring to a new PM and three projects being on hold awaiting new PM to take up post, or be identified. One revised charter had been approved, seven postponed, of which one had been submitted to ADP in Jan 22. Remaining new charter to be reported in April 22.</p> <p>Since the agenda had been published two further PMs for projects 12.5 and 12.8 had been identified and the SO overview and projects would be discussed at ADP meeting on Friday,</p>	

Topic	Discussion/Decision				Action By
Page 13				however capacity within ADP to progress projects due to ongoing vacancy was highlighted and Simon asked for partners to support and get involved in the projects Further issues in terms of data provision were highlighted on the SO Overview. and contact him directly.	All partners
	13	Addressing climate change by reducing Aberdeen's carbon emissions by at least 61% by 2026 and adapting to the impacts of our changing climate	Jillian Evans	In terms of Stretch Outcomes 13-15, projects progressing and reporting progress, however needed to ensure data on impact of the change ideas was being provided.	
	14	38% of people walking and 5% of people cycling as main mode of travel by 2026.	Jillian Evans	There was one red ragging project regarding 13.3 (community led resilience plans) due to limited project activity since revised charter approved in Sept 21. However, Jillian advised that it had now been agreed that the project be Co-Lead between SFRS and ACC to increase progress. The project was also now tying in with existing community resilience group to prevent confusion to any community groups with two separate groups of people approaching them regarding resilience. Learning from existing groups ongoing, with a view to establishing a pilot process over the next few months.	
	15	Addressing the nature crisis by protecting/ managing 26% of Aberdeen's area for nature by 2026	Jillian Evans		

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Topic	Discussion/Decision			Action By
	In terms of the 10 new charters contained at Appendix 2, it was agreed that all were ready for submission to the CPA Board on 23 February 2021, with comments on specific charters reflected below for the consideration of the Project Manager in advance of submission to the CPA Board.			Derek McGowan, ACC
	Project Ref	Project Aim	Charter Status/Comments	
	1.5	Decrease the number of households in extreme fuel poverty in Aberdeen by 4% by 2023; and reduce the rate of socially rented households in fuel poverty in Aberdeen by 8% by 2023.	Approved and following comments to be considered by the PM: <ul style="list-style-type: none">• Appreciation of the wider position/external factors and likelihood that this was an area that was going to get worse over the coming months. Therefore, it was important to have data to determine those households in, or vulnerable to, fuel poverty so that the change ideas/interventions were targeted to those households. In this regard, it was highlighted that the city voice fuel poverty data contained in the charter was helpful, but it would be beneficial if this was broken down by SIMD.• How could fuel poverty awareness and response be embedded in front line services e.g. fire staff, housing.• Need to ensure link with EPC rating, food poverty, unclaimed benefit projects etc to ensure	

Topic	Discussion/Decision			Action By
Page 15			<p>all aligned and joined up.</p> <ul style="list-style-type: none"> A number of opportunities to connect with various groups were offered by partners, for example student hardship, substance service users, Fit Like Hub and were to be explored. 	
	2.3	Support 15 care experienced young people progress to employment through public sector funded employability programmes by 2023.	Approved, however PM to rephrase paragraph regarding the average cost to the state of an unemployed person claiming benefits to provide clarify that it was highlighting general advantages for an individual and the state of people being in employment and was not in specific reference to care experienced young people alone.	Allison Carrington, SDS
	4.3	Increase uptake of parenting and family support by 10% by 2022.	Approved	
	4.4	Reduce the number of children starting P1 with an identified speech delay by 5% by 2023.	Approved and noted that a Speech and Language Therapist had joined the Project Team.	
	5.3	100% of schools offer sustainable and equitable access to counselling for those children aged 10 and above who require it by 2022.	Approved	
	5.4	100% of children and young people have free access to physical activity which improves mental health and wellbeing by 2022.	Approved	

Topic	Discussion/Decision	Action By
Page 16	9.5 Increase by 50% the number of 10 to 16 year olds in target areas of the city who access youth community activity by 2023.	Approved and recommended that SFRS become a member of the Project Team and Andrew Dick to confirm SFRS representative.
	9.6 Reduce by 5% the number of 16/17 year olds with higher support needs offending by 2022.	Approved
	11.7 To support 50 low income families in priority neighbourhood to improve eating behaviours and adopt positive lifestyle choices to help towards a healthy weight by 2023.	Approved
	15.3 At least 23 organisations across all sectors in Aberdeen pledging to manage at least 10% of their land for nature by 2023 (23BY23) and at least 26% by 2026 (26BY26).	Approved
	<p><u>The Management Group resolved:</u></p> <ul style="list-style-type: none"> (i) to approve the recommendations; (ii) to note the position in relation to the capacity of the H&SCP at present and the subsequent impact on LOIP projects, as well as the Locality Plans; and (iii) to note the updates and current status as summarised above and specifically, to (1) note the Chair's offer to attend a meeting of the Resilient, included and Supported Group to discuss project progress and (2) request partners to consider whether they could support any of the Stretch outcome 12 projects and contact Simon Rayner directly in this regard. 	All partners
5. North East Culture Collective	The Management Group had before it a report which presented a briefing on the North East Culture Collective (NECC) and highlighted the opportunity for collaboration on the NECC Programme Aims which aligned to the Aberdeen City Local Outcome Improvement Plan.	

Topic	Discussion/Decision	Action By
<div data-bbox="96 730 141 893" data-label="Page-Header">Page 17</div>	<p>The report recommended:- that Management Group –</p> <ul style="list-style-type: none"> (a) consider the ideas for cultural interventions which had been identified so far and their potential to contribute to the various improvement aims within the LOIP; and (b) request relevant project managers/ project teams to explore potential further either by inviting a member of the NECC to discuss/ join the project team and/ or engaging with the NECC sub group in the next stage of development. <p>Speaking in furtherance of the report Stewart Aitken and Murray Dawson provided an overview of the North East Culture Collective (NECC) which was an, initial 18 month, initiative delivered by the membership of Culture Aberdeen, an independent cultural network, leading on and delivering the region's Cultural strategy in a collaborative spirit and with shared responsibility.</p> <p>Engagement with key stakeholders across Community Planning Aberdeen and communities had taken place during Nov-Dec 2021 to explore the opportunity to collaborate on areas for development that align between with the NECC Programme aims, Culture Aberdeen Strategic Plan and Aberdeen/ Aberdeenshire Local Outcome Improvement Plans (LOIP). It was recognised that the cultural interventions and ideas being tested by the NECC could support the delivery of a number of the improvement aims within the Aberdeen City LOIP. The project teams delivering these aims provided a space for NECC and CPA collaboration on the shaping and testing of ideas which we believed collectively would lead to improvement. Appendix 1 set out some of the ideas which had been identified so far following stakeholder engagement.</p> <p>Partners welcomed the presentation and the opportunity to collaborate on improvement activity to support the development of the LOIP aims. In this regard, many improvement aims that aligned to the current identified areas were highlighted and it was agreed that it would be beneficial for a mapping to be done to support the connection of the projects with Culture Aberdeen to ensure that potential collaboration was not lost.</p>	

Topic	Discussion/Decision	Action By
<div data-bbox="96 699 136 863" data-label="Page-Header">Page 18</div>	<p>It was also highlighted that it would be beneficial for all funding streams into the city to be co-ordinated to enable the impact to be maximised as this would remove duplication and encourage groups to apply as the system would be easier and reduce the resource required from making multiple different applications to different funding streams.</p> <p><u>The Management Group resolved:</u></p> <ul style="list-style-type: none"> (i) to note the ideas for cultural interventions which had been identified so far and their potential to contribute to the various improvement aims within the LOIP; and (ii) to request Michelle Cochlan to undertake a mapping of the LOIP projects that could align to and benefit from contribution from NECC and co-ordinate contact between the respective Project Managers and NECC to discuss the potential for collaboration with NECC to shape and test ideas to support achievement of the aim. 	Michelle Cochlan, ACC
Fairer Aberdeen Fund Annual Report 2020-21	<p>The Management Group had before it a report which presented the Fairer Aberdeen Fund Annual Report 2020-21, at Appendix 1, detailing progress and achievements over the year.</p> <p>The report recommended:- that Management Group –</p> <ul style="list-style-type: none"> (a) note the Annual Report for 2020-21 at Appendix 1 and advise the Fairer Aberdeen Board of any comments and agree that this be submitted to the CPA Board on 23 February 2022; and (b) note the promotion of the report and agree that partners cascade the report widely within their respective organisations. <p>The Management Group commended the report and the outcomes achieved. In this regard, the Group highlighted the importance of promoting the outcomes and encouraged all to escalate it throughout their respective organisations. It was also noted that ACVO would soon have a post that could support story telling and communication to our communities and that it would be beneficial to tie in with them on ways to promote both the funding available through Fairer Aberdeen, but also the outcomes achieved.</p>	

Topic	Discussion/Decision	Action By
	<u>The Management Group resolved:</u> to approve the recommendations.	Derek McGowan/Susan Thoms, ACC
7. Child Friendly Cities	<p>The Management Group had before it a report which provided an update on our current progress in regard to the Unicef Child Friendly City programme and outline our next steps.</p> <p>The report recommended:- that Management Group –</p> <ul style="list-style-type: none"> (a) approve draft Action Log Frame in principle; (b) continues to endorse our Child Friendly City work, promoting children's rights and engages with relevant training opportunities; (c) receive future progress reports and monitor actions where necessary; and (d) note next steps. <p>Matt Reid advised that the draft Log Frame had been submitted to Unicef for initial feedback and that written feedback was expected by the beginning of February and thereafter that Unicef would attend the CFC partnership group meeting in February 2022 to offer verbal feedback to badge leads. Given the timescales for feedback, it was unlikely that an updated version of the draft Action Log would be available in advance of the Board meeting on 23 February 2022.</p> <p><u>The Management Group resolved:</u> to approve the recommendations.</p>	Matt Reid, ACC
8. Community Planning Budget 2021/22 – Q2 Budget Monitoring Report	<p>The Management Group had before it a report which provided an update on the 2021/22 Community Planning Budget's financial performance for the period 1 October 2021 to 1 December 2021.</p> <p>The report recommended:- that Management Group note Community Planning Aberdeen Budget's performance during quarter 3 of 2021/22.</p> <p>Speaking in furtherance of the report, Michelle Cochlan advised that since the report</p>	

Topic	Discussion/Decision	Action By
	<p>had been issued notification of £99 having been spent by the Civic Forum had been received and this would be reflected in the next quarterly report.</p> <p><u>The Management Group resolved:</u> to approve the recommendation and note the verbal update.</p>	
9. CPA Forward Planner	<p>The Management Group had before it the CPA Forward Planner.</p> <p><u>The Management Group resolved:</u> to note the CPA Forward Planner.</p>	
10. CPA Funding Tracker	<p>The Management Group had before it the CPA Funding Tracker.</p> <p><u>The Management Group resolved:</u> to note the CPA Funding Tracker.</p>	
11. Date of Next Meeting	<p>The Management Group noted that its next meeting would be held on 23 March 2022 at 2pm.</p>	

COMMUNITY PLANNING ABERDEEN BOARD

23RD FEBRUARY 2022

HYBRID MEETING

Present: - Councillor Laing (Chair)
Gale Beattie (Aberdeen City Council)
Professor Pete Edwards (Aberdeen University)
Jillian Evans (NHS Grampian) (as substitute for Susan Webb)
Chay Ewing (Scottish Fire and Rescue Service)
Councillor Greig
Luan Grugeon (Health and Social Care Partnership - Integration Joint Board)
William Hardie (Robert Gordon University) (as substitute for Duncan Cockburn)
Matthew Lockley (Scottish Enterprise)
Lavina Massie (as substitute for Jonathan Smith)
Gordon MacDougall (Skills Development Scotland)
Richard McCallum (Scottish Government)
Councillor Alex Nicoll
Alastair Robertson (Aberdeen Active Partnership)
Kate Stephen (Police Scotland)

In Attendance: - Elizabeth Aston (Scottish Government), Martin Barry (Scottish Enterprise) (for Item 2.1) and Sam Leys and Fiona Rae (CFine) (for Item 7)

Also Present: - Michelle Cochlan, Derek McGowan, Martin Murchie, Matthew Reid, Charlotte Saunders and Allison Swanson (all Aberdeen City Council)

Apologies: - Duncan Cockburn, Neil Cowie, Paul O' Connor, Jonathan Smith, Susan Webb and Councillor Wheeler

1. Welcome	<p>The Chair welcomed Matthew Lockley of Scottish Enterprise to his first meeting of the Board and agreed that the constitution be updated to reflect Scottish Enterprise's membership on the Board.</p> <p>Chay Ewing from Scottish Fire and Rescue was also welcomed by the Chair to the meeting since he had replaced Bruce Farquharson.</p> <p>CS Kate Stephen was also welcomed as a replacement for George MacDonald who had retired. The Chair reminded the Board of George MacDonald's contributions towards Community Planning and that he had been a board member for 20 months. The Board agreed that CS Kate Stephen, take the Vice Chair role.</p>	
2. Declarations of Interest	There were no declarations of interest.	
<div data-bbox="91 699 136 863" data-label="Page-Header">Page 22</div> Minute of Previous Meeting of 30 November 2021	<p>The Board had before it the minute of its previous meeting of 30 November 2021, for approval.</p> <p><u>The Board resolved:</u> - to approve the minute as a correct record.</p>	
4. Draft Minute of the CPA Management Group meeting of 26 January 2022	<p>The Board had before it the minute of the CPA Management Group meeting of 26 January 2022, for information.</p> <p><u>The Board resolved:</u> - to note the draft minute.</p>	
5. CPA Board Forward Business Planner	<p>The Board had before it the Forward Business Planner.</p> <p><u>The Board resolved:</u> - to agree the Forward Business Planner.</p>	
6. National Update – Scottish Government	<p>The Board noted that there had been no questions presented for the Scottish Government.</p> <p>Richard McCallum provided a verbal update to the Board covering the following topics:</p>	

Page 23	<ul style="list-style-type: none"> (i) The Deputy First Minister had held a discussion with the Community Planning Group in relation to Covid Recovery. (ii) Scottish Leaders Forum Action Group had published a document named “Commitment to End Child Poverty”. (iii) Response from Public Consultation on National Care Service analysis had been received, and it had been published on 10 February 2022. (iv) “Our Place” publication website was launched on 20 January 2022. (v) Public Sector Quality review consultation going live in April 2022 to publish both Gender pay gap, Ethnicity and Disability pay gap. <p>Derek McGown - Chief Officer, Early Intervention and Community Empowerment, updated the Board on the current status of the Child Poverty Action Plan. Mr McGowan asked when the National Data set would be ready. Mr McCallum undertook to enquire with colleagues and report back to the Board.</p> <p><u>The Board resolved: -</u> to note updates.</p>	<p>Richard McCallum to circulate</p> <p>Richard McCallum</p>
7.CPA Improvement Programme Quarterly Update and Appendices	<p>The Board had before it a report presenting the Community Planning Aberdeen Improvement Programme Quarterly Update.</p> <p>Allison Swanson - Community Planning Improvement Programme Manager - spoke to the report with an overview update on progress towards the Stretch Outcomes and improvement projects within the Local Outcome Improvement Plan 2016-2026 which had started, or were due to start, to deliver the Partnership’s 15 Stretch Outcomes by 2026.</p> <p>Ms Swanson introduced the Project Managers for the three projects below Sam Leys (CFine), Martin Barry (Scottish Enterprise) and Michelle Cochlan and Charlotte Saunders (Aberdeen City Council) who spoke to the case study for their respective projects, highlighting the changes they’ve tested, as well as the outcomes and impact to date.</p> <p>1.1. Community Food Pantries, led by CFine, which aims to reduce food poverty and increase access to affordable food by increasing membership of food pantries and has</p>	

achieved its aim by delivering a 115% increase in total pantry membership between January 2021 and 2022;

2.1. Real Living Wage, led by Scottish Enterprise, aiming to increase the number of Real Living Wage accredited employers in the city, meaning that low-income employees will benefit from a pay rise, with 65 accredited employers now in Aberdeen, an increase of 33% since January 2021 and;

3.1. Aberdeen Responsible Businesses, led by Aberdeen City Council, aiming to increase the number of businesses through community benefits and corporate social responsibility activity and has seen a 128% increase since September 2021.

The report recommended: -

that the Board –

- (a) consider the overview of progress against the CPA Improvement Programme as well as the overview for each Stretch Outcome and respective improvement projects as contained at Appendix 1;
- (b) consider the issues highlighted in the Stretch Outcome overviews and improvement projects with a red (off track) tagging as contained at Appendix 1 and determine any mitigating actions required;
- (c) consider the spotlight case studies on three of the economy theme projects as contained at Appendix 2, noting that project 1.1 had now achieved its aim and agree that these be promoted across the Partnership and on the CPA website and social media;
- (d) approve the new charters included at Appendix 3 for initiation;
- (e) approve the proposed rescheduling of the 7 new charters, as detailed at Appendix 1, which were due to be submitted but had been postponed; and
- (f) approve the proposed rescheduling of the 7 revised charters which were due to have been submitted to their respective Outcome Improvement Group but had been postponed, as detailed in Appendix 1.

The Board resolved: -

- (i) to approve the recommendations; and
- (ii) to thank Sam Leys; Martin Barry; Michelle Cochlan and Charlotte Saunders and their project teams for the progression of their projects and the outcomes achieved to date.

<p>8.Fairer Aberdeen Fund Annual Report 2020-21</p> <p>Page 25</p>	<p>The Board had before it the Fairer Aberdeen Fund annual report and received a verbal update from Susan Thoms - Fairer Aberdeen Programme Coordinator.</p> <p>Ms Thoms reported on the achievements from 2020-21. It was stated that the Fairer Aberdeen priorities were to tackle poverty and inequality which fell alongside the Anti-Poverty Stretch outcome. She explained to the Board that Fairer Aberdeen had received some additional funding, for example the Hardship fund which was used for Covid related issues. However, they were currently looking at the application process for next year.</p> <p>The report recommended: - that the Board:</p> <ul style="list-style-type: none"> (a) note the Annual Report for 2020-21 at Appendix 1 and advise the Fairer Aberdeen Board of any comments; (b) note the promotion of the report and agree that partners cascade the report widely within their respective organisations. <p><u>The Board resolved: -</u></p> <ul style="list-style-type: none"> (i) to thank Ms Thoms and her colleagues for their work on the project; and (ii) to otherwise agree the recommendations. 	
<p>9. Child Friendly City Update</p>	<p>The Board had before it a report which updated members on the current progress with regard to the UNICEF Child Friendly City programme and outlined the next steps.</p> <p>Matt Reid - Development Officer spoke to the report.</p> <p>Mr Reid reported that the Action Plan was yet to be completed due to delays as there had been a change in format, but the final version would be ready for the Board at the next meeting taking place on 20 April 2022.</p> <p>The Board was informed that there had been positive reports from UNICEF.</p> <p>The report recommended: - that the Board:</p> <ul style="list-style-type: none"> (a) approve the draft Action Log Frame in principle; 	

	<p>(b) continue to endorse our Child Friendly City work, promoting children's rights and engage with relevant training opportunities;</p> <p>(c) receive future progress reports and monitor actions where necessary; and</p> <p>(d) note the next steps.</p> <p><u>The Board resolved:</u> - to approve the recommendations.</p>	
10. Date of Next Meeting	The Board noted that its next meeting would take place on 20 April 2022, at 2.00pm.	



Community Planning Aberdeen

Progress Report	CPA Improvement Programme Quarterly Update and Appendices
Lead Officer	Gale Beattie, Chair of CPA Management Group and Aberdeen City Council Director of Commissioning
Report Author	Allison Swanson, Improvement Programme Manager
Date of Report	1 March 2022
Governance Group	CPA Board – 23 March 2022

Purpose of the Report

This report provides an update on the progress towards the Stretch Outcomes and improvement projects within the Local Outcome Improvement Plan 2016-26 which have started, or are due to start, to deliver the Partnership's 15 Stretch Outcomes by 2026 on the basis of the Improvement Programme 21-23 approved by the Board on 15 September 2021. This report also includes new charters for approval for project initiation.

Summary of Key Information






BACKGROUND

- 1.1 The refreshed Aberdeen City Local Outcome Improvement Plan (LOIP) was approved by Community Planning Aberdeen Board on 7 July 2021. Within the refreshed LOIP there remains 15 stretch outcomes to be delivered by 2026 and 75 shorter term improvement projects.
- 1.2 The [CPA Improvement Programme 2021-23](#) was approved by the Board on 15 September 2021 and set out the timescales for both initiation of the new aims within the refreshed LOIP, as well as the timescales for the continuing project charters being reviewed, over the next two years up until 2023. Of the 75 improvement aims within the refreshed LOIP 2016-2026, 40¹ projects were already initiated and therefore were classed as continuing, whilst 34 were new projects. This report provides an overview of progress to date and also shows the connections with the community ideas for improvement as contained in the Locality Plans approved by the CPA Board on 7 July 2021.
- 1.3 The Community Planning Aberdeen [Outcome Management and Improvement Framework](#) sets out how CPA ensures effective, systematic and collaborative scrutiny of progress towards the achievement of outcomes within the LOIP. The Board on 15 September approved new outcome reporting interfaces to ensure that the various audiences are being provided with the detail to meet their requirements; and also providing the conditions to support the achievement of the project aims within the two year timeframe of the Improvement Programme, and ensuring that the connection with the community ideas for improvement in the Locality Plan are made and progress reported on. These arrangements include quarterly reporting to the CPA Board on progress made in taking forward the LOIP improvement projects.

¹ * No. of projects takes account of LOIP project aims which are being managed as one project and therefore have one charter.

CPA IMPROVEMENT PROGRAMME 2021-2023 – OVERVIEW OF PROGRESS TO DATE

- 2.1 Appendix 1 to the report, provides a high level overview of progress across all 15 Stretch Outcomes, as well as a spotlight on each Stretch Outcome, and the underpinning improvement projects.
- 2.2 The Chairs of the respective Outcome Improvement Groups will speak to their Stretch Outcome dashboards highlighting progress; key achievements and outcomes achieved by the projects for their Stretch Outcomes over the reporting period, as well as any risks and/or issues being experienced and for the CPA Management Group and Board to take appropriate action to address any barriers to progress at the earliest opportunity.
- 2.3 The overview provides a performance trend against progress towards the overall Stretch Outcome and individual aim(s) on the basis of declining, improving, steady. Where no data or only baseline data is available this has been highlighted. The key for the performance trend is:

Performance Aim Trend	
	Improving
	Steady
	Declining
	Baseline only
	No data

- 2.4 The overviews also include a ragging status to ensure that both Outcome Improvement Groups and Project Teams are reflecting on whether the project is **on track**, **at risk**, or **off track** and highlighting any issues/risks and proposed mitigation.

Continuing Improvement Projects/ Project Updates

- 2.5 For those 40 projects which are continuing projects, it was agreed that it was important that these projects are continuing to progress at pace, but that they also require to take the time to review their charters to make sure connections are made with the community ideas for improvement in the Locality Plans, with the revised project charters being considered and approved by the respective Outcome Improvement Groups Group as per the timescales in the Improvement Programme. This process is ongoing with 83% of revised charters now approved. Appendix 1 details the continuing projects where revised charters are still required to be approved. On the basis of the Improvement Programme, all of the continuing projects were scheduled to be reviewed by December 2021, however 4 revised charters still require to be approved. This is now due to be complete in March 2022.
- 2.6 From the Stretch Outcome dashboard, the Management Group can access the project update reports for projects which have had their charter approved for initiation of testing. Projects updates are a short summary of progress towards achieving the overall project aim, including details of what changes are being tested; within which locality and how it aligns to the Locality Plans and the improvement data which demonstrates whether the changes are making a difference.
- 2.7 Locality Leads are working with the Locality Empowerment Groups and Priority Neighbourhood Partnerships to identify community connectors to work with the respective LOIP projects to take forward the community ideas in the localities. However, resource challenges due to displacement of staff to support Covid-19 response and the ongoing review of housing has caused some disruption to joint working and the operation of the Locality Empowerment Groups and Priority Neighbourhood Partnerships. Discussions continue to resolve issues and agree next steps. Opportunities to become a connector are

being actively promoted and where a connector is to be identified, the Locality Leads will act as the connector in the meantime.

- 2.8 The report is designed to focus on the outcomes of the project, rather than a general update on activity. Project team's self evaluate their progress using the Progress Scale below, as well as a project ragging to show whether overall they are **on track**, **at risk**, or **off track** and highlighting any issues/risks and proposed mitigation.

Project Progress Scale	
0	Project on hold
1	Project area identified and agreed
2	Draft Outline Project Charter and team in place
3	Understanding baseline of current system
4	Project Charter endorsed by CPA Board
5	Change ideas and project measures developed
6	Testing underway
7	Initial indications of improvement
8	Improvements achieved
9	Sustainable improvement
10	Project complete

- 2.9 Progress updates for live improvement projects can be accessed from both Appendix 1, but also on the [Improvement Project Dashboard](#) on the Community Planning Website. This information will also be used by Locality Empowerment Groups/Priority Neighbourhood Partnerships in respect of progress of their community ideas within the Locality Plans.

3 CASE STUDIES

- 3.1 This report includes three case studies (see [Appendix 2](#)), for projects under the people theme, namely:

- 7.1 (Growth Sector Courses)
- 10.1 (Support on Liberation)
- 11.1 (Suicide Prevention)

Each case study tells the story of the project – the changes they've tested, as well as the outcomes and impact to date.

- 3.2 The Chairs of the outcome Improvement Groups for each of the case study projects will speak to their respective case studies, with the project manager invited to the CPA Board in April 22 to speak.

4. PROJECT AIMS ACHIEVED

- 4.1 The following projects have now achieved their aims, however will continue to monitor progress until the next meeting/academic year to ensure the improvement is sustained and thereafter will submit a project end report:

- 1.1 (Community Food Pantries)
- 7.1 (Growth Sector Courses)
- 10.1 (Support on Liberation)
- 15.1 (Community Run Green Spaces)

- 4.2 Project 3.1 (Real Living Wage) has also achieved its aim for 2021 and 2022 in terms of 5% increase in Real Living Wage employers ear on year and will continue to ensure 5% aim for 2023 achieved and towards the aim of being a Real Living Wage City by 2026.

5 NEW PROJECT CHARTERS

- 5.1 This report includes 7 of the 11 (2 to come as a late circulation) project charters which are due to be submitted to the CPA Board, as per the CPA Improvement Programme 2021-23. See [Appendix 3](#) for new project charters. Therefore, subject to these being approved, 70 out of 73 projects will be live following the Board meeting in April 22.
- 5.2 In relation to project aim “Increase by 40% the use of the wellbeing scenario on the Mind of my Own (MoMO) app by care experienced children and young people by 2022.”, the Children’s Services Board has recommended that it be added to and delivered as part of live project 5.2 “Increase by 80% the use of digital wellbeing resources for children and young people’s mental health and wellbeing by 2022”. This is recommended as the app is one digital wellbeing resource which would support delivery of project 5.1. Subject to approval of the proposal, the charter for 5.1 will be updated to reflect the additional aim and change ideas re MoMO.
- 5.3 There are three remaining new charters overdue as below which are still to be submitted:

Stretch Outcome (SO) and Project Aim	Reason for Delay
2 – “Support 50 people into sustained, good quality employment by 2023, and 100 by 2026, with a particular focus on; those from priority neighbourhoods and people over 50.”	Charter postponed twice due to capacity of PM to progress and also to ensure that a full project team can be identified, and meaningful engagement is undertaken with the relevant agencies/communities to support identification of change ideas. Charter now to come to MG in June 2022.
5 – “The number of children and young people with an eating disorder who are identified within 3 months of onset is increased by 50% by 2023”	The Children’s Services Board has recommended that this be postponed to the 14 September 22 Board meeting to enable the results of the SHINE survey to be gathered and change ideas thereafter identified.
11 – “Refer 20% of people living with COPD or other respiratory conditions into specific PR physical activity and other support programmes delivered in community settings by 2023.”	Charter postponed twice as new PM confirmed in Nov 21 PM and has been unable to progress charter due to staff absence and workloads. In addition, the Respiratory Cell Group meeting in March was cancelled. Targeted support will be provided to this project group by Amy Richert, RIS Lead contact and charter now to come to MG in June 2022.

6 CHAIR OF RESILIENT, INCLUDED AND SUPPORTED

- 6.1 Following a change in responsibilities within the ACHSCP, Alison MacLeod is proposed as the new Chair of the Resilient, Included and Supported Outcome Improvement Group, taking over from Sandra MacLeod.

7 NEXT STEPS

- 7.1 Projects which have charters approved by the CPA Board will proceed to the designing and testing stage.
- 7.2 Projects with aims achieved will continue to report on progress to ensure improvement is sustained and thereafter submit a project end report.

Recommendations for Action

It is recommended that the Management Group:

- i) consider the overview of progress against the CPA Improvement Programme, as well as the overview for each Stretch Outcome and respective improvement projects as contained at Appendix 1 and determine any mitigating actions required;
- ii) consider the three spotlight case studies as contained at Appendix 2 and agree that these be submitted to the CPA Board;
- iii) note that four projects had now achieved their aims as detailed at 4.1 and would submit project end reports once sustained improvement was evident;
- iv) approve the seven new charters included at Appendix 3 for submission to the CPA Board on 23 April 2022;
- v) approve the proposed rescheduling of three new charters as detailed at 5.3 and Appendix 1 to the CPA Board on 23 April 2022;
- vi) agree to recommend to the CPA Board that project aim “Increase by 40% the use of the wellbeing scenario on the Mind of my Own app by care experienced children and young people by 2022.” be added to live project 5.2 “Increase by 80% the use of digital wellbeing resources for children and young people’s mental health and wellbeing by 2022” and that the charter be updated to reflect this aim and change idea;
- vii) approve the proposed rescheduling of the four revised charters which were due to have been submitted to their respective Outcome Improvement Group but have been postponed, as detailed in Appendix 1; and
- viii) agree to appoint Alison MacLeod, ACHSP, as the Chair of the Resilient, Included and Support Outcome Improvement Group.

Opportunities and Risks

Successful delivery of the revised LOIP 2016-26 requires a robust programme management approach to the delivery of the 75 improvement projects and also requires clear process for alignment to the Locality Plans. The phased approach to the initiation of the projects in the LOIP to help ensure we are channelling our resources to those projects which are most likely to have the biggest impact. The clear governance arrangements for both continuing and new project charters also ensures that we have effective outcome management arrangements in place to deliver upon the aims in the LOIP in the timescale and supports projects to continue at pace.

Consultation

Michelle Cochlan, Community Planning Manager
CPA Outcome Improvement Groups
CPA Lead Contacts Group

Background Papers

[Refreshed Local Outcome Improvement Plan 2016- 26 and CPA Development Plan 2021-2022](#)
[Final Draft Integrated Locality Plans 2021-26 – North, South and Central](#)

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CPA Improvement Programme 2021-2023

Overview of Progress to Date

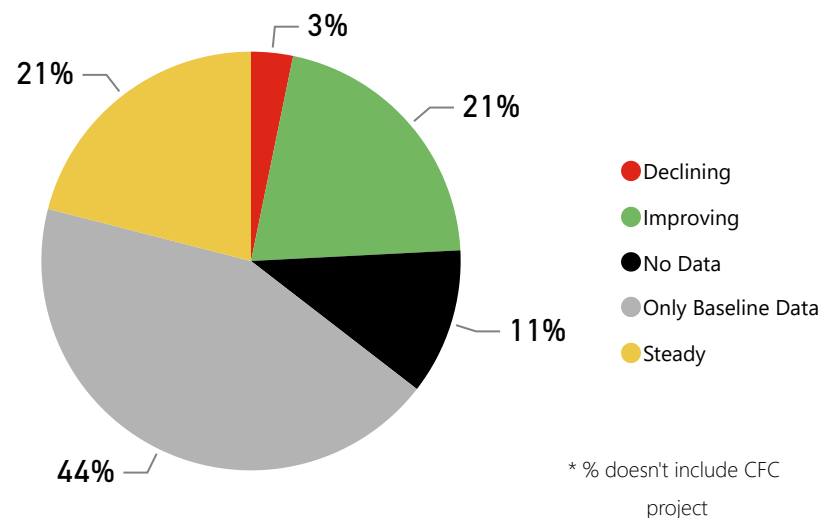
No. of LOIP Project Aims	No. of New Charters Due	No. of New Charters Received	No. of Live Projects	% of Revised Charters Approved	No. of Revised Charters Postponed	Months Since LOIP Published	No. of Aims Achieved
75	11	7	63	83	4	8	4

Overview of Progress by Outcome Improvement Group

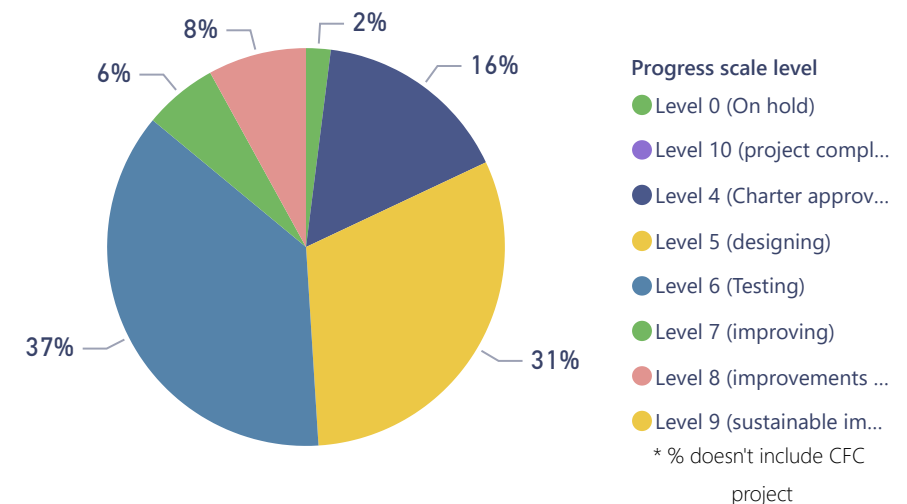
OIG	No. of New Projects	No. of New Charters Approved	No. of New Charters Due	No. of New Charters Submitted	No. of Continuing Projects	No. of Revised Charters Approved	No. of Aims Achieved
Anti-Poverty	5	4	1	1	1	1	1
Aberdeen Prospers	4	2	2	1	5	5	0
Children's Services Board	16	11	5	3	10	9	1
Community Justice	3	2	1	1	5	5	1
Resilient, Included & Supported	4	3	1	0	4	4	0
Alcohol and Drugs Partnership	1	0	1	1	8	5	0
Sustainable City	1	1	0	0	7	7	1
Total	34	23	11	7	40	36	4

* No. of live projects due & continuing projects takes account of LOIP project aims which are being managed as one project and therefore have one charter.

Percentage of Live Projects by Aim Trend



Percentage of Live Projects by Progress Scale



Stretch Outcomes 1-8: Current Status

Overall Rag Key



On track



Off track



At risk

SO	Stretch Outcome	SO Trend	No of. LOIP projects	No. of Live projects	% of New Charters Due Submitted	% of Revised Charters Approved	Overall RAG	Summary and reason for Overall Status
1	No one will suffer due to poverty by 2026.	➡	6	5	100	100	●	Final new charter due submitted. All other projects now live. & progressing. 1.1 has achieved aim & continuing to ensure improvement sustainable.
2	400 unemployed Aberdeen City residents supported into Fair Work by 2026.	●	4	3	0	100	●	Final new project charter has been postponed again to the next meeting. 2 of the 3 live projects actively testing and showing signs of improvement. See key activity/outcomes.
3	500 Aberdeen City residents upskilled/ reskilled to enable them to move into, within and between economic opportunities as they arise by 2026	●	5	4	100	100	●	No progress reported in respect of 3.2, 3.3 & 3.4 for a further reporting period. Baseline data for 3.3 to be confirmed. Remaining new charter on today's agenda.
4	95% of children (0-5 years) will reach their expected developmental milestones by the time of their child health reviews by 2026.	➡	4	4	N/A	50	●	Final revised charter for live project 4.1 was due in Dec 21 and has been postponed again to March 22. Otherwise all projects now live. 4.2 is on hold until Mar 22 due to redirection of PM & baseline data for this project required.
5	90% of Children and young people will report that their experiences of mental health and wellbeing have been listened to by 2026.	●	6	4	0	N/A	●	Baseline data for the Stretch Outcome & two projects required. 2 new charters due but have not been submitted, 1 proposed to be added to live project 5.2 & one postponed to Sept 22 Board.
6	As corporate parents we will ensure 95% of care experienced children and young people will have the same levels of attainment in education, health and emotional wellbeing, and positive destinations as their peers by 2026.	➡	3	2	0	100	●	Both of the revised charters have been approved & progressing. Remaining new charter to be circulated in advance of meeting on 23/3/22
7	95% of children living in our priority localities will sustain a positive destination upon leaving school by 2026.	➡	3	2	100	100	●	Aim achieved for 7.1 see key activity/outcomes & case study, 7.2 progressing & remaining new charter on today's agenda
8	Child friendly city where all decisions which impact on children and young people are informed by them as rights holders by 2026.	●	4	3	100	N/A	●	Remaining new charter on today's agenda and for CPA Board in Apr 22. Baseline data for all projects required and status of project 8.3 required.

Trend Key:



Improving



Declining



Steady



Baseline data only



No data

Stretch Outcomes 9-15: Current Status

Overall Rag Key On track Off track At risk

SO	Stretch Outcome	SO Trend	No of. LOIP projects	No. of Live projects	% of New Charters Due Submitted	% of Revised Charters Approved	Overall RAG	Summary and reason for Overall Status
9	30% fewer young people (under 18) charged with an offence by 2026.	→	6	6	N/A	100	At risk	All projects now approved and live. Project 9.2 has not progressed due to personnel issues & status of 9.1 & 9.4 required via project updates.
10	25% fewer people receiving a first ever Court conviction and 2% fewer people reconvicted within one year by 2026	↑	8	7	100	100	At risk	Aim achieved for 10.1 - see case study. Remaining new charter on today's agenda. Whilst, 7 of the 8 projects are live, progress status on three of the projects required - a new PM for 10.4 as no activity since LOIP refresh.
11	Healthy life expectancy (time lived in good health) is five years longer by 2026.	↓	8	7	0	100	At risk	1 remaining new charter postponed again as new PM identified in Nov 21 & project has been unable to progress due to staff absence and workloads. ACHSCP now returning to normal duties & connecting back with projects. Alison MacLeod nominated as new Chair.
12	Rate of harmful levels of alcohol consumption reduced by 4% and	↑	9	8	0	63	At risk	5 revised charters approved, 3 postponed & now due in March 22. Remaining new charter to be circulated in advance of meeting on 23/3/22
	Drug related deaths lower than Scotland	↓						
13	Addressing climate change by reducing Aberdeen's carbon emissions by at least 61% by 2026 and adapting to the impacts of our changing climate	↑	3	3	N/A	100	On track	Projects progressing and reporting progress.
14	38% of people walking and 5% of people cycling as main mode of travel by 2026.	→	2	2	N/A	100	On track	Projects progressing and reporting progress.
15	Addressing the nature crisis by protecting/ managing 26% of Aberdeen's area for nature by 2026	●	3	3	N/A	100	On track	All projects now live. Aim achieved for 15.1 and will continue to ensure improvement is sustained.

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Trend Key: Improving Declining Steady Baseline data only No data

Stretch Outcome 1: No one will suffer due to poverty by 2026

Overall Progress

SO Trend	No. of LOIP projects	No. of Live projects	No. of New Charters Due	No. of New Charters Received	% of Revised Charters Approved	No. of Aims Achieved	Overall RAG
→	6	5	1	1	100	1	●

Project Aim Status

Live Project Ref.	Project Aim	Project Aim Trend	New/Revised Project Charter Due	Locality Link	Current progress scale	Project Progress RAG	Summary and Reason for RAG
1.1	<u>Increase the number of people using community pantries by 20% by 2023.</u>	↑	Dec 21	N, S & C	8	●	20% aim achieved, project progressing to ensure sustainable improvement & project end report to come thereafter. APG to discuss next steps.
1.2	<u>Reduce by 50% the number of homes with an EPC rating of F&G by 2023, leading to 100% by 2026.</u>	●	Nov 21	S	5	●	Project still designing changes & confirmation as to when testing will commence required.
1.3	<u>Ensure 100% of people presenting as homeless have a full financial assessment and access to all appropriate benefits by 2023.</u>	●	Nov 21	None	6	●	See key activity/outcomes - Initial testing started focused on when the be benefit check should be carried out, project team exploring testing out different points at which to carry out using the affordability tool – (benefit check and income/expenditure).
1.4	<u>Increase support for those who have been most disadvantaged through the pandemic by 2023.</u>	●	Nov 21	N & S	5	●	Baseline data now provided. Two focus groups with communities held in Nov 21 & Jan 22 to help further design two of the change ideas. A meeting with employability providers was held in Feb, with a view to testing beginning in March 22.
1.5	<u>Decrease the number of households in extreme fuel poverty in Aberdeen by 4% by 2023; and reduce the rate of socially rented households in fuel poverty in Aberdeen by 8% by 2023.</u>	●	01/02/2022	N, S & C	4	●	Charter approved by CPA Board on 23/2/22. Project reporting to commence.
1.6	Increase the uptake of unclaimed benefits across Aberdeen City by 2023.	●	Feb 22 Postponed to Apr 22	N, S & C	3	●	New charter on today's agenda.

Key Outcomes/Activity

1.1 20% aim achieved in December 21 when reached 600 members from April 21 baseline of 487. Total pantry membership is now at 620 & 608 in Jan & Feb 22 - project to continue to report to evidence sustained improvement and thereafter submit a project end report to the next meeting.

Mobile pantry launched in Aug 21 has seen membership increase each month and as of Jan 22 was at 42 with the service available in Middlefield, Tillydrone, Kincorth & Mastrick / Sheddocksley.

1.2 In the first 2 weeks of testing the 54 presentations as homeless, 56% of the 54 presentations as homeless had a benefit check completed, with 5 people completing the check having additional benefit/£ identified to the sum of £16,085.39.

Key Issues/Risks

1.1 Food supply for food pantries, increased membership requires greater food provision.
1.2 Pace of progress & progress status of live project 1.2

Stretch Outcome 2: 400 unemployed Aberdeen City residents supported into Fair Work by 2026

Overall Progress

SO Trend	No of. LOIP projects	No. of Live projects	No. of New Charters Due	No. of New Charters Received	% of Revised Charters Approved	No. of Aims Achieved	Overall RAG
	4	3	1	0	100	0	

Project Aim Status

Live Project Ref.	Project Aim	Project Aim Trend	New/Revised Project Charter Due	Locality Link	Current progress scale	Project Progress RAG	Summary and Reason for RAG
2.1	<u>Increase employer sign up to the Real Living Wage by 5% year on year to 2023 to achieve Real Living Wage City Status by 2026.</u>		Oct 21	N, S & C	8		Aim of 5% increase year on year achieved for 2021 & 2022 with 65 employers (as at Feb 22) headquartered in the City now being Real Living Wage accredited, an increase of 33% since January 2021.
2.2	<u>Supporting 50 people to start a business in Aberdeen who will be coming off the benefits system or significantly reducing their benefits through starting a business by 2023 and 100 by 2026.</u>		Nov 21	N, S & C	6		Project progressing and data showing improvement - see key activity/outcomes section.
2.3	<u>Support 15 care experienced young people progress to employment through public sector funded employability programmes by 2023.</u>		Feb 22	N	4		New charter approved by CPA Board on 23/2/22 - project reporting to commence. PM has been off, however team continuing.
	Support 50 people into sustained, good quality employment by 2023, and 100 by 2026, with a particular focus on; those from priority neighbourhoods and people over 50.		Feb 22 Postponed to April & again to July 22	N, S & C	2		Charter postponed for a further meeting due to capacity of PM to progress and also to ensure that a full project team can be identified and meaningful engagement is undertaken with the relevant agencies/communities to support identification of change ideas.

Key Outcomes/Activity

2.2 Start up businesses – 38 referrals of individuals in receipt of universal credits who are investigating starting a business since the start of the programme with 14 individuals starting a business which either takes them off universal credits or significantly reduces their universal credits.

Key Issues/Risks

No Key issues/Risks for this period

1. Delay in project charter and initiation of project

Stretch Outcome 3: 500 Aberdeen City residents upskilled/reskilled to enable them to move into, within and between economic opportunities as they arise by 2026

Overall Progress

SO Trend	No of. LOIP projects	No. of Live projects	No. of New Charters Due	No. of New Charters Received	% of Revised Charters Approved	No. of Aims Achieved	Overall RAG
	5	4	1	1	100	0	

Project Aim Status

Live Project Ref.	Project Aim	Project Aim Trend	New/Revised Project Charter Due	Locality Link	Current progress scale	Project Progress RAG	Summary and Reason for RAG
3.1	Increase the number of responsible businesses working with Community Planning Aberdeen through Community Benefits and CSR activity by 200% by 2023		Oct 21	N, S & C	7		Project progressing; 128% increase in responsible business partners since Sep 21 and 700% increase since Sep 20. 16 business now working with CPA through CB and CSR activity.
3.2	By December 2022, increase by 10% the number of people in Aberdeen who: • Have digital access; and • Feel comfortable using digital tools.		Nov 21	N, S & C	6		Clarity on testing activity; locality and impact required - currently being gathered.
3.3	Increase the number of people within Aberdeen City qualified with ICT and Digital skills at SCQF Levels 7 and above by 10% by 2023		Oct 21 Postponed to Nov 21 & Dec 21	None	5		Baseline data on above Level 7 required. No progress of activity or outcomes reported, update to be completed.
3.4	Increase the number of Modern and Graduate Apprenticeships by 5% by 2022.		Oct 21	N & C	5		No project activity, or outcomes reported. Project experiencing difficulties obtaining some baseline data around MA employers and conversions from FAs to MAs. Project still trying to source a St Machar Academy contact & PM's capacity to progress project impacted. Overall aim data showing a steady/fluctuating trend.
	80% of young people will successfully complete their Modern Apprenticeship programme by 2022.		Feb 22 Postponed to Apr 22	N & S	3		New charter on today's agenda.

Key Outcomes/Activity

Key Issues/Risks

1. Pace of progress & progress status of live projects 3.2 to 3.4

2. Capacity of PM to progress 3.3 & availability of project data

3. Baseline data for 3.4

Stretch Outcome 4: 95% of children (0-5 years) will reach their expected developmental milestones by the time of their child health reviews by 2026

Overall Progress

SO Trend	No of. LOIP projects	No. of Live projects	No. of New Charters Due	% of Revised Charters Approved	No. of Revised Charters Postponed	No. of Aims Achieved	Overall RAG
→	4	4	0	50	1	0	●

Key Outcomes/Activity

Project Aim Status

Live Project Ref.	Project Aim	Project Aim Trend	New/Revised Project Charter Due	Locality Link	Current progress scale	Project Progress RAG	Summary and Reason for RAG
4.1	<u>Reduce the number of births affected by drugs by 0.6% by 2022.</u>	↑	Dec 21 Posptoned to Jan 22 & again to March 22	None	5	●	Revised charter has now been postponed twice & to be submitted on 28 March 22. Despite delay, data is showing a positive trajectory.
4.2	<u>Reduce the number of repeat emergency hospital admissions for unintentional injury to children under 5 years by 5% by 2023</u>	●	Oct 21	None	0	●	Baseline data to be provided. Team were making progress, but impacted by limited face to face delivery and capacity. Project now on hold until end of Mar 22 due to redirection of PM - see update for detail.
4.3	<u>Increase uptake of parenting and family support by 10% by 2022.</u>	●	Feb 22	S & C	4	●	Charter approved by CPA Board on 23/2/22. Baseline data required & project reporting to commence.
4.4	<u>Reduce the number of children starting P1 with an identified speech delay by 5% by 2023.</u>	●	Feb 22	None	4	●	Charter approved by CPA Board on 23/2/22. Project reporting to commence.

Key Issues/Risks

1. Staff capacity
2. Pace of progress & status of projects where project updates are not submitted
3. Data to show current status & impact of changes

Stretch Outcome 5: 90% of children and young people will report that their experiences of mental health and wellbeing have been listened to by 2026. This is reflected in interactions, activities, supports and services.

Overall Progress

SO Trend	No. of LOIP projects	No. of Live projects	No. of New Charters Due	No. of New Charters Received	No. of Aims Achieved	Overall RAG
	6	4	2	0	0	

Project Aim Status

Live Project Ref.	Project Aim	Project Aim Trend	New/Revised Project Charter Due	Locality Link	Current progress scale	Project Progress RAG	Summary and Reason for RAG
5.1	<u>Increase to 80%, the number of staff who feel confident about how to directly support, or refer a child for support, and signpost to appropriate services by 2022.</u>		Nov 21	N, S & C	5		Baseline data being gathered & changes being designed.
5.2	<u>Increase by 80% the use of digital wellbeing resources for children and young people's mental health and wellbeing by 2022.</u>		Nov 21	N & C	5		Baseline data to be provided; workforce capacity to progress project is limited; no changes being tested. Proposal to now to incorporate Mind of My Own app aim with this project.
5.3	<u>100% of schools offer sustainable and equitable access to counselling for those children aged 10 and above who require it by 2022.</u>		Feb 22	None	4		Charter approved by CPA Board on 23/2/22. Project reporting to commence.
5.4	<u>100% of children and young people have free access to physical activity which improves mental health and wellbeing by 2022.</u>		Feb 22	N, S & C	4		Charter approved by CPA Board on 23/2/22. Project reporting to commence.
	The number of children and young people with an eating disorder who are identified within 3 months of onset is increased by 50% by 2023.		Feb 22 - Postponed to Sept 22	None	2		CSB request that charter be postponed to the 14 September 22 Board meeting to enable the results of the SHINE survey to be gathered and change ideas thereafter identified.
	Increase by 40% the use of the wellbeing scenario on the Mind of my Own app by care experienced children and young people by 2022.		Nov 21 Postponed to Apr 22	None	2		Proposal that this aim be taken forward as part of project 5.2 rather than as a separate project. Subject to approval charter 5.2 will be updated to reflect this aim.

Key Outcomes/Activity

Key Issues/Risks

1. Baseline data required for Stretch Outcome and projects
2. Ongoing challenges with capacity
3. Delay in project charter and initiation of project

Stretch Outcome 6: As corporate parents we will ensure 95% of care experienced children and young people will have the same levels of attainment in education, health and emotional wellbeing, and positive destinations as their peers by 2026.

Overall Progress

SO Trend	No of. LOIP projects	No. of Live projects	No. of New Charters Due	No. of New Charters Received	% of Revised Charters Approved	No. of Aims Achieved	Overall RAG
→	3	2	1	1	100	0	●

Key Outcomes/Activity

Project Aim Status

Live Project Ref.	Project Aim	Project Aim Trend	New/Revised Project Charter Due	Locality Link	Current progress scale	Project Progress RAG	Summary and Reason for RAG
6.1 Page 41	<u>Increase the number of care experienced young people accessing a positive and sustained destination by 25% by 2022</u>	→	Oct 21	S	7	●	Project progressing, national benchmarking data for 20/21 is showing a positive trend, however, the data won't be published until Feb 2022.
6.2	<u>Increase to 43% by 2023 the proportion of children and young people who are supported to live in kinship care or are looked after at home by 2023 and increase by 20% the number of children and young people remaining in a placement looked after at home/kinship between 16-18 years old by 2023.</u>	↑	Dec 21	None	6	●	Project update to be provided & baseline for second aspect.
	Increase the number of care experienced young people by 10% receiving multiagency throughcare/aftercare support by 2023.	●	Feb 22 Postponed to Apr 22	None	2	●	Draft charter received and final to be circulated as an additional circulation in advance of meeting.

Key Issues/Risks

1. Staff capacity
2. Pace of progress & status of projects where project updates are not submitted
3. Data to show current status & impact of changes

Stretch Outcome 7: 95% of all our children, including those living in our priority neighbourhoods, will sustain a positive destination upon leaving school by 2026

Overall Progress

SO Trend	No of. LOIP projects	No. of Live projects	No. of New Charters Due	No. of Charters Received	% of Revised Charters Approved	No. of Aims Achieved	Overall RAG
→	3	2	1	1	100	1	●

Project Aim Status

Live Project Ref.	Project Aim	Project Aim Trend	New/Revised Project Charter Due	Locality Link	Current progress scale	Project Progress RAG	Summary and Reason for RAG
7.1	<u>Increase the number of accredited courses directly associated with growth areas by 7% by 2023.</u>	↑	Oct 21	S	8	●	Aim achieved - see key activity/outcomes - project will continue to ensure improvement sustained into the next academic year.
7.2	<u>Increase the number of vulnerable learners entering a positive and sustained destination by 7% by 2023.</u>	●	Nov 21	N & S	6	●	Project progressing - see key outcomes.
7.3	Increase the number of young people who leave school with a minimum of SVQ 3 in literacy and numeracy and 4 other qualifications to 93% 2023.	●	Apr 22	None	3	●	New charter on today's agenda.

Key Outcomes/Activity

7.1 - aim achieved, with an 8% increase in the no. of accredited courses associated with growth sector industries between 2019-20 & 2021-22. Although aim achieved there is a commitment to look to extend this further in session 2023-24 through the change ideas in the charter and this also ensuring that the improvement is sustained.

7.2 171 students attending courses at the Altens campus have taken part in the Upstream survey (Feb22). 43 students were followed up with immediately prior to the festive holidays - 30 had high risk in more than one category. 10 referrals made to counselling, wellbeing or study skills. 18% at high risk of homelessness. NESCOL were able to follow up with students throughout January. Wellbeing scores were of particular risk with 21% reporting high risk with a further 69% at amber. NESCOL are implementing additional wellbeing initiatives available for all students to mitigate the risk to students' mental wellbeing as well as more on campus learning. Support staff at NESCOL are now able to prioritise and contact each student directly and currently reviewing what supports are in place and/or required. Students identified at risk were not previously on the radar and curriculum teams really saw the value in the process, finding it easy to implement and appreciated the speed at which data was made available for analysis and follow up.

Key Issues/Risks

1. Risks that the provision of resource if not informed by pupil aspiration is being addressed by seeking to better understand the needs of young people.

Stretch Outcome 8: Child friendly city where all decisions which impact on children and young people are informed by them by 2026

Overall Progress

SO Trend	No. of. LOIP projects	No. of Live projects	No. of New Charters Due	No. of New Charters Received	% of Revised Charters Approved	No. of Aims Achieved	Overall RAG
	4	3	1	1	N/A	0	

Key Outcomes/Activity

Project Aim Status

Live Project Ref.	Project Aim	Project Aim Trend	New/Revised Project Charter Due	Locality Link	Current progress scale	Project Progress RAG	Summary and Reason for RAG
8.1	Achieve UNICEF badges in: - Cooperation & Leadership - Culture - Communication - Place - Child Friendly Services - Participating		N/A	S			Progress ongoing - see separate report on today's agenda.
8.2	<u>Increase to 100% of staff working directly and indirectly with children who have received child friendly city training by 2023.</u>		Nov 21	None	6		Baseline data on ACC staff numbers being sought from HR/Chief Officers. Project progressing with training dates now set for March-June 2022.
8.3	<u>Increase by 50% the number of communications which are accessible to children and young people by 2023.</u>		Nov 21	C	5		Baseline data to be provided and project update required to confirm current status.
8.4	By 2023 increase to 100% the number of multiagency governance arrangements which impact on children on young people that include their participation and engagement.		Nov 21 Postponed to Feb 22 & again to Apr 22	None	3		New charter on today's agenda.

Key Issues/Risks

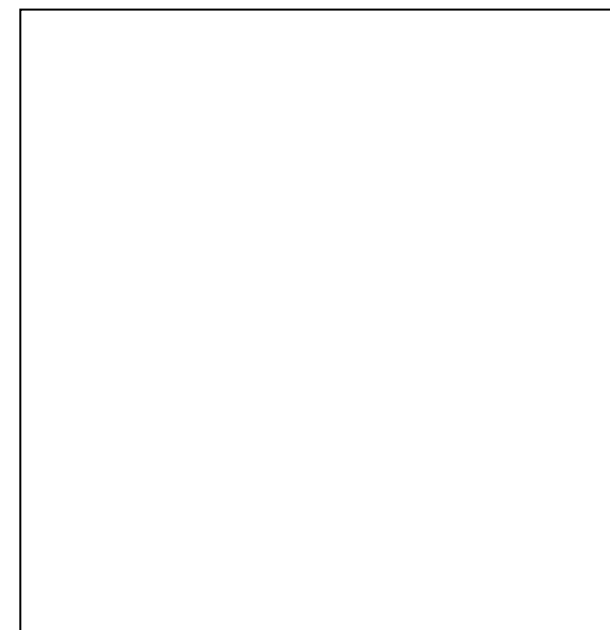
Stretch Outcome 9: 30% fewer young people (under 18) charged with an offence by 2026

Overall Progress

SO Trend	No of. LOIP projects	No. of Live projects	No. of New Charters Due	% of Revised Charters Approved	No. of Aims Achieved	Overall RAG
→	6	6	0	100	0	●

Project Aim Status

Key Outcomes/Activity



Key Issues/Risks


1. Staff capacity
2. Pace of progress & status of projects where project updates are not submitted
3. Data to show current status & impact of changes

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Live Project Ref.	Project Aim	Project Aim Trend	New/Revised Project Charter Due	Locality Link	Current progress scale	Project Progress RAG	Summary and Reason for RAG
9.1	<u>Increase number of young people who need support in relation to trauma and bereavement having access to such support by 50% by 2023.</u>	●	Dec 21	N	5	●	Initial data provided, however clarity on baseline required and ensuring that project has data systems in place.
9.2	<u>Reduce by 10% both the number of offences of sexual or criminal exploitation and the number of 'digital' offences by Young People (Under 18) by 2022.</u>	●	Oct 21	None	5	●	Project update required. Project has not started yet due to personnel issues. Awaiting confirmation that current PM will remain. New timeline will need to be developed
9.3	<u>Increase by 10% the number of young people (16-17 year olds) who are jointly reported to SCRA and COPFS who are offered robust alternatives to entering the statutory system by 2022.</u>	↑	Oct 21	None	7	●	Project progressing, data showing indications of improvement & following Mar 22 will have 21/22 data to confirm aim achieved.
9.4	<u>Reduce instances of public space youth anti-social behaviour as a result of appropriate and effective interventions in targeted areas by 10% by 2022.</u>	→	Dec 21	N, S & C	6	●	Data to be clarified. New interim PM appointed & The city centre CPT has a new unit focussing on anti-social behaviour & tests of change to follow.
9.5	<u>Increase by 50% the number of 10 to 16 year olds in target areas of the city who access youth community activity by 2023.</u>	●	Feb 22	N, S & C	4	●	Charter approved by CPA Board on 23/2/22. Project reporting to commence.
9.6	<u>Reduce by 5% the number of 16/17 year olds with higher support needs offending by 2022.</u>	●	Feb 22	None	4	●	Charter approved by CPA Board on 23/2/22. Project reporting to commence.

Stretch Outcome 10: 25% fewer people receiving a first Court conviction and 2% fewer people reconvicted within one year by 2026

Overall Progress

No. of LOIP projects	No. of Live projects	No. of New Charters Due	No. of New Charters Received	% of Revised Charters Approved	No. of Aims Achieved	Overall RAG
8	7	1	1	100	1	

Project Aim Status

Live Project Ref.	Project Aim	Aim Trend	New/Revised Project Charter Due	Locality Link	Current progress scale	Progress RAG	Summary and Reason for RAG
10.1	<u>Increase by 10% those individuals, aged 21+ and not subject to statutory throughcare arrangements, who access support services upon release from HMP Grampian by 2022.</u>	↑	Aug 21	None	8		Aim achieved - see key activity/outcomes & case study. Project end to come to next meeting.
10.2	<u>Increase to 30 in total, the no. who are on a custodial sentence, CPO with a Supervision Requirement, on Unpaid Work Orders, on Remand or who have been Diverted from Prosecution who are being supported to make progress on the Employability Pipeline by 22.</u>	↑	Oct 21	N	6		Project update and data on no.s supported on MWTE, as well as change ideas in 2021 and start of 2022 required.
10.3	<u>Reduce the number of wilful fires by 10% by 2022</u>	→	Aug 21	None	7		Project showing signs of improvement - see key outcomes/activity
10.4	<u>100% increase in hate crimes reported to police by 2023.</u>	●	Oct 21 Postponed to Dec 21	C	5		No project activity reported since LOIP refresh, however a new PM has now commenced in Mar 22 & project meeting first week of Apr 22.
10.5	<u>Decrease the number of incidents of domestic abuse reported to the Police by 15% by 2023.</u>	●	Oct 21	N	6		No update on activity, or data provided. Query from CPA MG as to the status of the other ideas within the charter as noted that at present focus was on raising awareness & that the other changes would be important in achieving the aim. Feedback provided and update still awaited.
10.6	<u>Increase by 15% victims of domestic abuse receiving support by 2022.</u>	●	Nov 21	C	6		Project progressing - see key outcomes.
10.7	<u>Increase by 10% the number of clients who access assessment/support/treatment/services in relation to mental health issues:- in Police custody; on a community disposal; in HMP Grampian by 2023.</u>	●	Nov 21	None	6		Initial Tests of change re interventions and staff training to commence in March 22 & focused on CJSW & Police custody due to unsuccessful recruitment at HMPG. Baseline data for 2 aspects to be provided.
	<u>Reduce the number of drug related deaths occurring within 6 months of liberation from custody from 10 to zero by 2023.</u>	●	Nov 21 Postponed to Feb & Apr 22	None	3		New charter on today's agenda.

Key Outcomes/Activity

10.1 Aim achieved, with 81% of individuals have engaged with support services on release in 2021, an increase of 43% since 2019. See case study.

10.3 Whilst there has been an increase in the no. of deliberate fires city wide, the area of focus of the project initially (Torry & Ferryhill) has shown a reduction from 57 (5-year average) to 37 which is a 36% reduction. Secondary fires which has been the project's area of concentration were reduced from the 5-year average of 54 to 28 which is a 49% reduction. The project will now focus on testing its targeted interventions in another locality.

Key Issues/Risks

1. Pace of progress & status of multiple live projects where project updates & data are not being provided
2. 10.7 HMP Grampian have been unable to recruit to the posts which are required to implement the tests of change.

Stretch Outcome 11: Healthy life expectancy (time lived in good health) is five years longer by 2026

Overall Progress

SO Trend	No of. LOIP projects	No. of Live projects	No. of New Charters Due	No. of New Charters Received	% of Revised Charters Approved	No. of Aims Achieved	Overall RAG
↓	8	7	1	0	100	0	●

Project Aim Status

Live Project Ref.	Project Aim	Project Aim Trend	New/ Revised Charter Due	Locality Link	Current progress scale	Project Progress RAG	Summary and Reason for RAG
11.1	<u>Reduce the rolling 3-year average number of suicides in Aberdeen to below 26 (2019) by 2023.</u>	→	Sep 21	N, S & C	6	●	Project progressing see key outcomes & case study. Systems to ensure impact of change ideas can be measured are being developed. Video and campaign developed & ready to launch.
11.2	<u>Increase opportunities for people to increase their contribution to communities (volunteering) by 10% by 2023.</u>	↑	Sep 21 Postponed to Oct, Nov & Dec 21	N & C	6	●	Changes being tested. Data showing a positive trend with no. of volunteer opportunities increasing by 30 (7%) to 467 between Dec 21 and Feb 22.
11.3	<u>Support 100 people to feel confident to promote wellbeing and good health choices by 2023.</u>	●	Oct 21	N, S & C	6	●	Wellbeing & good health choices workshop initially planned for Feb 22 was rescheduled due to staff being diverted to winter pressures. This workshop will measure a person's confidence in promoting wellbeing & health choices.
11.4	<u>Reduce tobacco smoking by 5% overall by 2023</u>	↑	Oct 21 Postponed to Nov & Dec 21	N & C	6	●	No progress since revised charter approved, however a PHC has now taken PM role on (Mar 22) and meeting of the team due end of March to progress aims of the project.
11.5	<u>Reduce youth homelessness by 6% by 2023.</u>	●	Nov 21	None	5	●	Community Hosting Contract now awarded & Business Case for Housing Options role consultation ended - upstream actively testing
11.6	<u>Increase the number of unpaid carers feeling supported by 10% by 2023.</u>	●	Nov 21	N & S	5	●	New PM to commence in Mar 22. Project has been affected by redirection of resources to support winter pressures. Carer's group meetings being held.
11.7	<u>To support 50 low income families in priority neighbourhood to improve eating behaviours and adopt positive lifestyle choices to help towards a healthy weight by 2023.</u>	●	Feb 22	N, S & C	4	●	Charter approved on 23/2/22. Project progressing see key activity. In line with the aim, will focus on improving eating behaviours so will consider weight, as well as other nutritional needs.
	Refer 20% of people living with COPD or other respiratory conditions into specific PR physical activity and other support programmes delivered in community settings by 2023.	●	Feb 22 Postponed to Apr & again to July 22	N & C	2	●	PM confirmed in Nov 21, charter postponed again to July 22 Board to enable PM to develop charter. PM has been unable to progress charter & Respiratory Cell Group meeting in Mar cancelled.

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Key Outcomes/Activity

11.1 - Reducing suicide - data showing an improvement. In 2021, 32 Introduction to Suicide Prevention sessions were delivered to 708 staff & volunteers, with an additional 115 people from the City attending our Grampian-wide offering.

11.2 - Volunteer opportunities on volunteer hub increased by 8% since Dec 21 to 475 in Feb 22. 4 community resilience groups initially engaged prior to extending engagement citywide, providing additional opportunities for volunteering.

11.7 - Self-referral process and criteria has been developed for low income families & will be promoted for families to join.

11.5 Upstream Survey follow up with 43 students showed 18% at high risk of homelessness, and support to move towards safe living arrangements provided. Support staff at NESCOL are now able to prioritise and contact each student directly and currently reviewing what supports are in place and/or required. Direct link with ACC Housing has been identified.

Key Issues/Risks

- 11.8 – COPD aim – Charter overdue due to staff absence and workloads. Targeted support will be provided to this project group by RIS Lead contact & submitted for next meeting.
- 11.6 Unpaid Carer Support - new PM to commence
- Some projects had been impacted by redirection of staff, but have now returned to normal duties

Stretch Outcome 12: Rate of harmful levels of alcohol consumption reduced by 4% and drug related deaths lower Scotland by 2026

Overall Progress

No. of. LOIP projects	No. of Live projects	No. of New Charters Due	No. of New Charters Received	%. of Revised Charters Approved	No. of Revised Charters Postponed	No. of Aims Achieved	Overall RAG
9	8	1	1	63	3	0	<div></div>

Key Outcomes/Activity

1. 12.6 - 291 people were trained in naloxone in 2021, a 102% increase from 2020. Promotional naloxone training & use of campaign commenced in March 22 to further increase no.s with targeted training/promotion in sectors/localities informed by data.
2. Fortnightly Project Manager meeting being held to progress & ensure alignment between projects

Key Issues/Risks

1. Delivery of ABIs & provision of ABI data
4. Data issue for projects 12.5 & 12.8 as reporting function on No. of People accessing Alcohol/Drug Services in Localities is not set up in new system yet.
5. Pace/status of progress due to new PMs in Nov 21 & Jan 22.

Project Aim Status

Live Project Ref.	Project Aim	Project Aim Trend	New/ Revised Charter Due	Locality Link	Current progress scale	Project Progress RAG	Summary and Reason for RAG
12.1	<u>100% of vulnerable young people, who are at-risk of developing problem substance use, have access to evidence-based Prevention & Early Intervention (incl Universal, Selective & Indicated Prevention support) by 23.</u>	<div></div>	Sep 21 Postponed to Jan 22	None	6	<div></div>	Project actively testing & showing improvement in the delivery of a service targeting young people with increasing vulnerability, prior to need for formal statutory intervention.
12.2	<u>To decrease the number of 13 and 15 year olds who have reported using substances in Aberdeen to below the national average by 2023, through curriculum delivery and a whole population approach.</u>	<div></div>	Feb 22	None	5	<div></div>	Replacement PM still to be confirmed, however an interim PM has been identified to progress project meantime. Revised charter approved by ADP.
12.3	<u>Increase % of the population who feel informed about using alcohol responsibly and Increase by 10% the percentage of adults in Aberdeen City who are non drinkers or drink alcohol in a low risk way by 2023.</u>	<div></div>	Nov 21 Postponed to Jan & Feb 22	N	5	<div></div>	Revised charter approved by ADP in Feb 22. Project recommencing.
12.4	<u>Increase the number of alcohol brief interventions delivered by Primary Care providers and other professionals to above levels achieved in 17/18 by 2023</u>	<div></div>	Nov 21 Postponed to Jan & Feb 22	None	5	<div></div>	Revised charter approved in Feb 22 & project recommencing. Data showing a declining trend. No data returns since Qtr 3 of 2019/20 as delivery of ABIs in primary care impacted by the pandemic. However, every encouragement will be made to re-introduce ABIs across all settings.
12.5	<u>Increase the uptake of alcohol treatment by improving access to alcohol services and ensuring they are local, integrated and targets areas of greatest need by 10% year on year by 2023.</u>	<div></div>	Dec 21 Postponed to Feb & Mar 22	N & C	5	<div></div>	Initial revised charter developed & discussed, PM engaging with project team and community with final charter to be submitted to PMs meeting on 10 March and thereafter to ADP on 25 March 22.
12.6	<u>Reduce the incidence of fatal drug overdose through innovative developments and by increasing the distribution of naloxone by 10% year on year by 2022.</u>	<div></div>	Sep 21	S	6	<div></div>	Project reviewing activity and data presented to ensure reflective of activity. Data showing a declining trend, however see training outcomes in key activity. Community Naloxone Champions being sought.
12.7	<u>Increase opportunities for individuals who have been at risk of Blood Borne Viruses, being tested and accessing treatment by 2023.</u>	<div></div>	Oct 21 Postponed to Nov 21; Jan, Feb & Mar 22	C	5	<div></div>	Initial revised charter developed & discussed, PM engaging with project team and community with final charter to be submitted to ADP on 25 March.
12.8	<u>Increase uptake of drug treatment and specifically within Locality Areas by 10% each year by 2023.</u>	<div></div>	Dec 21 Postponed to Feb & Mar 22	N & C	5	<div></div>	Initial revised charter developed & discussed, PM engaging with project team and community with final charter to be submitted to ADP on 25 March.
	Increase the number of people undertaking recovery from drug and alcohol issues who are being supported to maintain drug / alcohol free lives in their community by 2023.	<div></div>	Apr 22	N & C	2	<div></div>	Draft charter received and final to be circulated as an additional circulation in advance of meeting.

Stretch Outcome 13: Addressing climate change by reducing Aberdeen's carbon emissions by at least 61% by 2026 and adapting to the impacts of our changing climate

Overall Progress

SO Trend	No of. LOIP projects	No. of Live projects	No. of New Charters Due	% of revised charter approved	No. of Aims Achieved	Overall RAG
↑	3	3	0	100	0	●

Key Outcomes/Activity

Key Issues/Risks

1. Reporting of data on the impact of the change ideas tested

Project Aim Status

Live Project Ref.	Project Aim	Project Aim Trend	New/ Revised Charter Due	Locality Link	Current progress scale	Project Progress RAG	Summary and Reason for RAG
13.1	<u>Reduce public sector carbon emissions by at least 7% by 2023.</u>	●	Sep 21	None	6	●	Project actively testing with Green Champions in ACC and now in NHSG and data on tests showing improvement.
13.2	<u>Reduce the generation of waste in Aberdeen by 8% by 2023.</u>	→	Sep 21	C	6	●	Project actively testing, with 763 washable towels and 680 menstrual cups given out in 21/22 to date, an increase of 143% and 63% respectively. However need to show impact of the change ideas - how much waste saved as a result of changes tested.
13.3	<u>Community led resilience plans in place for areas most vulnerable to flooding by 2023, leading to resilience plans in place across all areas of Aberdeen by 2026.</u>	●	Sep 21	N & C	6	●	1 of the 5 areas vulnerable to flooding have a plan - various change ideas being tested in March 22 with focus on getting plans in place for the remaining 4 areas.

Stretch Outcome 14: Increase sustainable travel: 38% of people walking and 5% of people cycling as main mode of travel by 2026

Overall Progress

SO Trend	No of. LOIP projects	No. of Live projects	No. of New Charters Due	% of Revised Charters Approved	No. of Aims Achieved	Overall RAG
➔	2	2	0	100	0	●

Key Outcomes/Activity

14.2 - 80 People attended staff driving/cycling awareness training across Nov 21 and Jan 22. 46 bike lights were distributed between 11 Oct & 31 Dec 21.

Project Aim Status



Live Project Ref.	Project Aim	Project Aim Trend	New/ Revised Charter Due	Locality Link	Current progress scale	Project Progress RAG	Summary and Reason for RAG
14.1	<u>Increase % of people who walk as one mode of travel by 10% by 2023.</u>	➔	Sep 21	N & C	6	●	Project testing and connecting with communities, however need to ensure data on impact of the changes is provided. 77.8% of City Voice respondents reported walking as one mode of travel in the past year (down slightly from 80.6% in previous survey).
14.2	<u>Increase % of people who cycle as one mode of travel by 2% by 2023.</u>	➔	Oct 21	N, S & C	6	●	Project testing and connecting with communities, however need to ensure data on impact of the changes is provided. 17.3% of City Voice respondents reported cycling as one mode of travel in the past year (up from 15.3% in previous survey).

Key Issues/Risks







1. Reporting of data on the impact of the change ideas tested

Stretch Outcome 15: Addressing the nature crisis by protecting/managing 26% of Aberdeen's area for nature by 2026

Overall Progress

SO Trend	No of. LOIP projects	No. of Live projects	No. of New Charters Due	% of Revised Charters Approved	No. of Aims Achieved	Overall RAG
	3	3	0	100	1	

Project Aim Status

Live Project Ref.	Project Aim	Project Aim Trend	New/ Revised Charter Due	Locality Link	Current progress scale	Project Progress RAG	Summary and Reason for RAG
15.1 Page 50	<u>Increase the number of community run green spaces by a minimum of 8 that are organised and self-managed for both people and nature by 2023.</u>		Sep 21	N, S & C	8		Aim of a minimum of 8 new new community green groups has been achieved with 14 new groups established as at Feb 22, an increase of 9 since Feb 21. Project to continue to ensure the improvement is sustained & groups continue; thereafter a project end report will be submitted.
15.3	<u>At least 23 organisations across all sectors in Aberdeen pledging to manage at least 10% of their land for nature by 2023 (23BY23) and at least 26% by 2026 (26BY26).</u>		Feb 22	S	4		Charter approved by CPA Board on 23/2/22. Project reporting to commence.
15.2	<u>Increase community food growing in schools, communities and workplaces by 12 2023.</u>		Oct 21	N, S & C	6		Testing ongoing; 6 schools, communities, workplaces signed up for food growing as at Feb 22, a 50% increase since Nov 21. See key activity/outcomes.

Key Outcomes/Activity

15.1 - Aim achieved. 14 new groups established as at Feb 22, an increase of 9 since Feb 21. Central Locality has 6 Community Champions and films produced & promoted by champions (link to be added). 1550 people volunteering across green spaces across the city in 21/22. We are evaluating existing groups activity per month to run a change idea looking at whether community run green space volunteers would be willing to volunteer in other areas during months of reduced activity in green spaces.










15.2 681 members of Aberdeen Growing, online network for food growers in Aberdeen City for sharing ideas, best practice, and resources.

Key Issues/Risks

No Key Issues/Risks for this period

COMMUNITY EMPOWERMENT GROUP

Workstream Status

Ref	Workstream	Lead Organisation, Project Manager	Timescale	Progress RAG	Summary and Reason for RAG
CE.1	Community Empowerment Strategy	ACC, Michelle Cochlan ACC, Fiona Clark GREC, Dave Black ACVO, Maggie Hepburn	July 22		Revision of Community Empowerment Strategy underway. Consultation stage with stakeholders and communities being planned.
CE.2	Community Learning and Development Plan	ACC, Colin Wright	Nov 21		Revised CLD Plan approved by CPA Board in Nov 2021. Positive report following HMIE visit to consider progress made since the last inspection which highlighted concerns with governance of CLD.
CE.3	City Voice	ACC, Anne McAteer	Apr 22		A review of City Voice was carried out Dec 21-Mar 22. Final report and recommendations to be considered by the Community Empowerment Group at the end of March.
CE.4	Community Stories	ACC, Martin Wyllie ACVO, TBC	Ongoing		Developing approach with Outcome Improvement Groups to improve storytelling around the impact and outcome of our improvement work through the medium of video and other modern communications.
CE.5	Locality Empowerment Groups/ Priority Neighbourhood Partnerships	ACHSCP, Alison McLeod ACC, Paul Tytler	July 21		Resource challenges due to displacement of staff to support Covid-19 response and the ongoing review of housing has caused some disruption to joint working and the operation of the Locality Empowerment Groups and Priority Neighbourhood Partnerships. Discussions continue to resolve issues and agree next steps.
CE.6	Participation and Asset Transfer Requests	Civic Forum, Jonathan Smith	Ongoing		CPA remains committed to embedding community participation in our outcome improvement processes. The formal processes remain in place and we have produced community friendly information on how to make an application.
CE.7	Aberdeen Responsible Business	ACC, Michelle Cochlan ACVO, Maggie Hepburn	Jan 23		See improvement project 3.1 for overview of progress. Work underway to join up with ACVO affiliates scheme.
CE.8	Community funding/ participatory budgeting	ACVO, Maggie Hepburn ACC, Susan Thoms	TBC		Exploratory discussions taking place to agree the scope of this workstream.
CE.9	Community Empowerment Network	ACC, Michelle Cochlan ACVO, Maggie Hepburn	Sep 21		Successful launch of the first Community Empowerment Network which is open to all Aberdeen's community groups took place in September 2021. A second event is being planned for April.

Key Outcomes/Activity

A review of City Voice has been conducted to ensure it is a useful and robust source of data and feedback from the public on key issues for the City. The final report and recommendations for improvement will be considered by the Community Empowerment Group at the end of March. The Community Empowerment Strategy is also being revised. An outline draft has been prepared and further consultation and engagement is being planned.

Key Issues/Risks

Resource challenges due to displacement of staff to support Covid-19 response and the ongoing review of housing has caused some disruption to joint working between the Integrated Locality Planning Team and the operation of the Locality Empowerment Groups/ Priority Neighbourhood Partnerships. Discussions continue in order to resolve issues and agree next steps. The Priority Neighbourhood Partnerships continue to meeting and the Locality Empowerment Groups restarting.

Improvement Project Key

Overall Rag Key

On track

Off Track

At Risk

Trend Key:

Improving

Declining

Steady

Baseline data only

No data

Project Progress Scale

0	Project on hold
1	Project area identified and agreed
2	Draft Outline Project Charter and team in place
3	Understanding baseline of current system
4	Project Charter endorsed by CPA Board
5	Change ideas and project measures developed
6	Testing underway
7	Initial indications of improvement
8	Improvements achieved
9	Sustainable improvement
10	Project complete

Supporting our Growth Sector Industries:

Increasing access to courses across our schools



What are we trying to achieve?

We are aiming to increase the number of school courses aligned to growth areas by 7% to enable us to support the growth of these sectors by having young people with the right skills and qualifications for a future within these sectors.

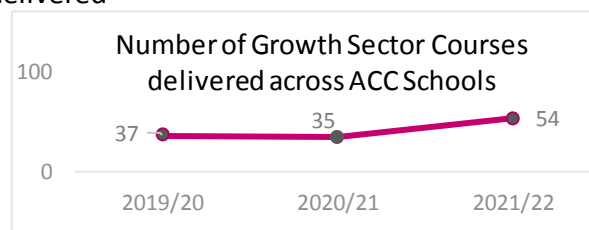
How are we doing this?

Through our multi agency project we are testing the following improvements:

- ABZ Works, a one-stop shop Learner Pathways website
- An Annual Learner Pathway Induction event for senior phase students (Lift Off)
- A representative Curriculum mapping group to coordinate and determine partnership course provision on an annual cycle.
- Review of the City Campus provision with the aim of extending the range of pathways we can offer senior phase young people, e.g. one day integrated courses such as the Level 5 Construction course currently being piloted at St. Machar Academy
- A coordinated approach to develop and embed Skills 4.0 (life, learning and work) to support alignment of curricular pathways with growth economic sectors.

What have we achieved?

- **8%** increase in growth sector courses delivered across schools in 2021-22 with **54** courses now delivered



- **49.5%** of all courses delivered in 2021/22 are growth sector courses, an 8% increase in proportion since 2019-20
- **50%** of Aberdeen City S5 and S6 students attended the Learner Pathway event (Lift Off 2021), with **60** employers sharing their career pathway story & opportunities for young people.



- **ABZ Works** website, shaped by young people, launched in June 22, with **581** visits in Nov 2022.



What impact have we had?

Feedback from young people attending Lift Off 1:

"It was good to gain a sense of the skills that are generally required to work in these industries."

"The event gave an insight into various Universities, companies, as well as individuals presenters who shared their experience"

"The talks helped to motivate me and told me what to strive for in the future"

Read the full evaluation [here](#)

What are our next steps?

- Continue to develop our improvements, e.g. pathway planning, to ensure the increase in growth sector courses is **sustained** into 2022-23.
- Hold **Lift Off 2** on 1 and 2 June 2022 to raise awareness of growth sectors and inspire young people about the range of opportunities available to them.



- Explore how the % increase in growth sector courses feeds into the % increase in course awards (e.g. numbers of students on these new courses).

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Reducing reoffending: Providing Support on Release From Prison



What are we trying to achieve?

We are aiming to support people on release from prison to ensure that they have access to housing, healthcare, financial advice and throughcare mentors to support them to positively contribute to their community and reduce the likelihood of reoffending.

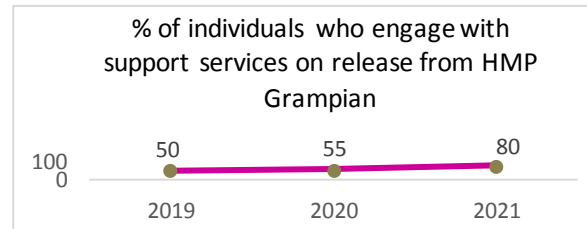
How are we doing this?

Through our multi agency project we are testing the following improvements:

- Planning for release earlier (8 weeks' pre-release)
- Providing face to face support meetings prior to release (benefits assessments and mentor meetings)
- Introducing a whole system approach to improve access to all supports on day/week of release (e.g., housing, GP, food, benefits)
- Introducing the use of 'Making Every Opportunity Count' (MEOC) conversations to encourage engagement

What have we achieved?

- **80%** of individuals have engaged with support services on release in 2021, a **30%** increase since 2019.



- **100%** of individuals have accessed suitable accommodation on day of release throughout 2021, an increase of **13%** since 2019.
- **100%** of individuals have registered with a GP within 1 week of release since July 2021 compared to an average of **66%** in 2019.
- **77%** of individuals have had access to their benefit claim within 7 days of release since July 2021.
- **58%** of individuals have accessed food parcels from CFine since their partnership with the New Routes Mentor team. **1 in 5** of prison releases have gone on to join the CFine Community Pantry accessing affordable food for their families.
- **40%** of individuals have engaged in a MEOC conversation since July 2021.

What impact have we had?

"I just wanted to actually call you for a change and say thank you; my house feels like a home, you sorted my PIP, got me my benefits sorted, you've always been on the end of the phone" Individual post liberation



What have we learnt?

- Earlier planning and face to face pre-release meetings increase the quality of awareness and likelihood of engagement in the community
- Partnership working has increased access to and uptake of support services on release
- Engagement with one community support service significantly increases the likelihood of engagement with others.

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Suicide Prevention: Improving Mental Wellbeing & How We Can All Make a Difference



What are we trying to achieve?

We are aiming to reduce the number of suicides in Aberdeen by improving mental wellbeing and raising awareness of how we can all make a difference.

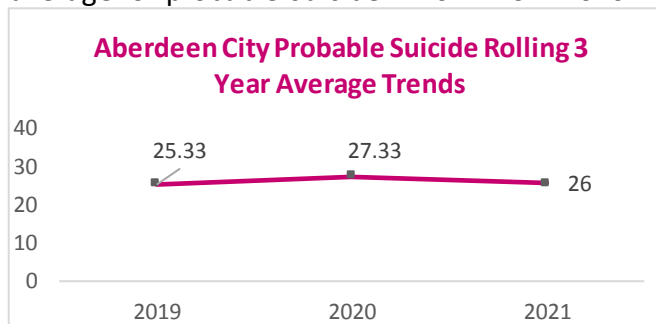
How are we doing this?

Through our multi agency project we are testing the following improvements:

- Suicide prevention training for staff and communities to raise awareness of the actions they can take to support someone at risk.
- Targeted support, engagement with organisations interacting with or representing at risk groups themselves to enable them to provide support and have conversations about suicide prevention
- 12 week 'Changing Room' programme being tested with Aberdeen FC Community Trust using football to help support men aged 30-64 improve their mental wellbeing.
- Displaying QR codes in prominent locations that take the user to the Prevent Suicide App.

What have we achieved?

- **Reduction** from 27 to 26 in the rolling 3 year average for probable suicide in 2021 from 2020.



- In 2021, **32** Introduction to Suicide Prevention sessions were delivered to **708** staff and volunteers from groups and organisations in Aberdeen, with an additional **115** people from the City attending our Grampian-wide offering.
- Those receiving training have included Teachers, Coastguard, Community Councillors, Housing Officers, Offshore Medics and Bar Staff.
- **92.7%** of people trained agreed that the training has been helpful in their professional practice and **86.6%** have agreed that training helpful in their personal life.

What impact have we had?

"The whole course was worthwhile and interesting but the warning signs, the statistics and the wider effects felt by those left behind brought it home and reinforced the importance of communicating at all levels and of having support structures from a personal and professional point of view." – ISP attendee

Here's how you can access help.



The free Prevent Suicide App has information on local and national sources of support alongside suicide myths and facts, tips on having the conversation and how to create a safety plan.

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Appendix 3 - List of New Charters for Consideration

Project Ref	Project Aim	Charter Status	OIG Chair
Economy Project Charters			
1.6	Increase the uptake of unclaimed benefits across Aberdeen City by 2023.	Ready	Derek McGowan (ACC)
3.4	80% of young people will successfully complete their Modern Apprenticeship programme by 2022.	Ready	Allison Carrington (SDS)
People (Children & Young People) Project Charters			
6.3	Increase the number of care experienced young people by 10% receiving multiagency throughcare/aftercare support by 2023.	To be issued as an additional circulation	Graeme Simpson (ACC)
7.3	Increase the number of young people who leave school with a minimum of SVQ 3 in literacy and numeracy and 4 other qualifications to 93% 2023.	Ready	Graeme Simpson (ACC)
8.4	By 2023 increase to 100% the number of multiagency governance arrangements which impact on children on young people that include their participation and engagement.	Ready	Graeme Simpson (ACC)
People (Vulnerable Adults) Project Charters			
10.8	Reduce the number of drug related deaths occurring within 6 months of liberation from custody from 10 to zero by 2023.	Ready	Derek McGowan (ACC)
12.9	Increase the number of people undertaking recovery from drug and alcohol issues who are being supported to maintain drug / alcohol free lives in their community by 2023.	To be issued as an additional circulation	Gale Beattie (ACC)

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Charter 1.6 – Unclaimed benefits

CPA CHARTER FEEDBACK FORM		
Project Aim:	Increase the uptake of unclaimed benefits by 10% across Aberdeen City by 2023.	
Project Manager	Angela Kazmierczak , ACC	
	Training undertaken: Virtual MFI	
Reviewed by:	Allison Swanson	
Date:	03/03/22	
Checklist	Summary of feedback	
1. Is the project aim consistent with aim in the LOIP and highlight alignment to the Locality plans?	Yes	The aim aligns with the LOIP aim and a numerical target of 10% has been added as this was previously missing from aim.
2. Is there a sound business case explaining why the project is important?	Yes	The charter details clearly the importance of the project. Rationale for focussing on EMA and Young Carers Grant and the baseline position is clear and links to the overall aim of the project. Data on the no. of people currently used the calculator, city wide provided and value of benefits identified.
3. Have connections to Locality Plans been made and reflected?	Yes	The charter shows the status of the community ideas.
3. Is it likely that the changes being tested will achieve the aim?	Yes	Likely that the change ideas will have a positive impact on the test group identified. If successful, the group will move onto other benefits.
4. Will the measures demonstrate whether a change is an improvement?	Yes	The measures will show the impact of the change ideas and also whether the 10% aim in respect of the initial 2 benefits has been achieved.
5. Is a location/Test Group identified?	Yes	Yes, one locality for initial promotion campaign re benefit calculator/uptake, as well as org supporting in financial instability. EMA & young carers grants
6. Have resources to implement the change ideas been identified?	Yes	No additional resource required at this time.
7. Is there a mix of partners involved in this project?	Yes	There is a good mix of partners and inclusion of peer groups to co-design the relevant campaigns.
8. Clear outline project plan?	Yes	Project plan completed.
CPA Management Group/ Board Ready? Ready		

Improvement Project Title Unclaimed benefits
Executive Sponsor Derek McGowan, Chair of Anti-Poverty Group
Project Lead Name: Angela Kazmierczak Job Role & Organisation: Financial Inclusion Team Leader (ACC) Email Address: akazmierczak@aberdeencity.gov.uk
Aim statement Increase the uptake of unclaimed benefits by 10% across Aberdeen City by 2023.
Link to Local Outcome Improvement Plan Stretch outcome 1 No one will suffer due to poverty by 2026 Links with improvement projects: <ul style="list-style-type: none"> • All Stretch Outcome 1 projects; and • 11.5 Reduce youth homelessness by 6% by 2023. • 10.1 Increase by 10% those individuals, aged 21+ and not subject to statutory throughcare arrangements, who access support services upon release from HMP Grampian by 2022. • 1.3 Ensure 100% of people presenting as homeless have a full financial assessment and access to all appropriate benefits by 2023.
Link to Locality Plans There are community ideas for improvement from the North, South and Central locality Plans aligned to this project.
Why this is important and issues with the current system? The pandemic has pushed many people into poverty partly due to reduced income. This has not been evenly spread, with certain groups more likely to experience these negative effects, most often those who were already lowest paid and closest to poverty. Linked to a rise in poverty is growing financial insecurity. Research by the Money and Pensions Service suggests that as many as one in five adults are struggling to pay bills and that people are increasingly using savings to cover living costs. As the worst affected employees by the economic disruption have been lower earners who are less likely to have savings to fall back on when experiencing reduced income, there is a growing trend of financial insecurity. Figures from the Scottish Household Survey showed an already high level of financial insecurity in Aberdeen City with 11.1% in 2019 reporting that they “Don’t manage very well and have some financial difficulties” or “Are in deep financial trouble”. This is compared to 8.8% in Scotland and an increase from 9% in 2018.

Ensuring that household income is maximised through the uptake of unclaimed benefits is a key aspect to supporting households to come out of poverty and improve their financial security. There continues to be barriers which can mean people do not claim benefits they are entitled to. These include the stigma of claiming, people being unaware of what they are entitled to, onerous applications processes, and those living in rural Scotland facing geographical barriers.

There is a lack of accurate data on estimating eligibility and take-up, meaning the full extent of the problem is not known.

Unclaimed Benefits

The Government figures released in February 2020 based on DWP/HMRC data from 2017/2018 show an estimated £16 billion of benefits go unclaimed in the UK.

Benefit	No. of entitled families not claiming in 2017/2018	Amount Unclaimed
Child Tax Credits	670,000	£2,490,000,000
Working Tax Credits	950,000	£2,540,000,000
Pension Credits	1,060,000	£2,160,000,000
Housing Benefit	920,000	£2,680,000,000
Job Seekers Allowance (Income Based)	410,000	£1,380,000,000
Income Support/Employment Support Allowance (Income Related)	300,000	£1,240,000,000
Council Tax Support/Reduction	2,770,000	£2,595,000,000
Universal Credit	Figures not available	Figures not available
TOTAL	7,593,000	£15,910,000,000

Below is data taken from a report published by Independent Age using DWP data from 2016/2017 which breaks it down in constituencies.

Constituency	Households receiving Pension Credits	Average Weekly payment (£)	Predicted number of households entitled but not receiving Pension Credits	Predicted total annual amount of unclaimed (£)
Aberdeen North	2150	49.66	1702	4,362,165
Aberdeen South	1360	46.6	1076	2,589,296

Based on the estimated data above there is almost 7 million of unclaimed Pension Credits along in Aberdeen City which could help lift some households out of poverty.

Unclaimed Benefits Data

There is data available on current benefits claimed at local authority level, however no current data on the amount of unclaimed benefits. One of our changes is focused on testing targeted intervention to those entitled to, but not claiming benefits. To deliver this we need to look at how we can use the data we have access to and process that in a means that enables us to target those individuals. For example, the data shows that there are currently 4943 children claiming Free School Meals under low-income criteria and 3936 children claiming School Clothing Grant. Both have very similar eligibility

criteria and should have a similar number of children receiving the help, therefore those not claiming the clothing grant can be targeted

	Local Authority Administered (2021)
Education Maintenance Allowance	277
School Clothing Grants	3936
Free School Meals	4943

	Scottish Social Security Agency (21 Oct 2019 to 31 Oct 2021)
Young Carers Grant	60
Job Start	170
Best Start Grants	9890

As above, the amount of unclaimed benefit is predicted and is historic 2016/2017 data. Therefore, the Group have reviewed data available on benefit uptake for Local Authority and Scottish Social Security Agency, to identify where to target and measure the 10% uptake from in the first instance. Having reviewed this, the group identified two benefits that have a low take up: data for both is above and the Group will focus on these two benefits initially to test the change ideas. The 10% increase in uptake will be taken from the figures below:

- Young Carers Grant – no. of people claiming 60 (21 Oct 2019 to 31 Oct 2021) - value of claims £17,959 (21 Oct 2019 to 31 Oct 2021))
- EMA – no. of people claiming 277 (2021) - value of claims £249,720 (2021/2022)

Data also shows that 277 families claim Education Maintenance Allowance, however this is only a proportion of families potentially eligible and therefore targeted intervention in this area will take place with families.

Enabling individuals to identify the benefits they are entitled to through a 24/7 accessible digital tool is key to achieving the aim. However, having the tool, is only part of the answer, people need to be aware of it and actively using it for it to increase the uptake. This charter focuses on both. Details of the tool are below.

Between 1 Dec 2021 and 11 March 2022, 443 people have completed the benefit calculator, from which 387 people had unclaimed benefits identified based on the information entered, to a value of £67,905.53 per week. This provides the baseline.

Digital Tool

Entitledto is an internet-based system which will be accessed either through the Self-serve function on a URL link on ACC website or adviser led. Two tools have been purchased to help ACC meet increase demand and meet the LOIP outcomes.

Benefit Calculator

- Help our residents understand their entitlements with our own branded benefits calculator
- Designed to be self-service freeing up staff resources though with the option of an adviser led assistance for those more vulnerable.
- Hundreds of help pages available to assist individuals to understand their own entitlement

- Signpost users on where and how to claim
- Management Reports will show how many people have accessed the tool along with the additional benefits identified.

Measures

Outcome measures

- Annual amount of unclaimed benefits
- Value of claimed benefits (identified by benefit calculator) (baseline: Between 1 Dec 2021 and 11 March 2022, 443 people have completed the benefit calculator, from which 387 people had unclaimed benefits identified based on the information entered, to a value of £67,905.53 per week)
- Value of EMA and young carers grant claimed (baseline 2021 EMA 277 & YCG 60)

Process measures

Change idea 1

- No. of people using the benefit calculator to complete a benefit check
- % of people completing the benefit check, city wide and by locality
- % of checks where unclaimed benefits were identified, city wide and by locality
- Amount (£) of financial gains identified city wide and by locality
- % of people using of people who have access to all appropriate benefits city wide and by locality
- No. of people in financial instability being directed to the benefit calculator e.g. no. of people in rent arrears being directed to & completing the benefit check

Change idea 2

- No. of people identified as having unclaimed benefits
- % of people identified receiving targeted communication/support
- % of those directly approached claiming benefits
- Amount (£) of financial gains identified

Change Idea 3

- No. of families who received the benefits booklet
- % of families who received the booklet who went onto claim a benefit
- Amount (£) of financial gains identified

Change 4

- No. of people claiming Education Maintenance Allowance (EMA)
- No. of people claiming Young Carer Grant
- % of those entitled to EMA or YCG claiming it

Change ideas

1. Test targeted promotion and training where required, on the benefit calculator to organisations/community groups supporting people experiencing financial instability and/or poverty (North and South Locality Plans) to enable targeted direction to the benefit calculator at point an individual requires financial support, for example an individual in rent arrears
2. Test a partnership process to identify individuals with unclaimed benefits to enable direct targeting to be undertaken
3. Develop and issue a booklet on families' benefits sent to all parents (North LP)
4. Benefit Take up campaign with partner organisations– targeting certain benefits (EMA & young carers grants initially). Co-designed by peer groups e.g., young carers. (North LP)

Location/Test Group <ol style="list-style-type: none"> 1. Will promote the benefit calculator through community groups. Testing one locality at a time. Will also promote through organisations supporting people experiencing financial instability and/or poverty – for example landlords 2. ACC/SSSA 3. Families Benefit booklet will be issued through the ASG's to distribute. 4. Young Carers Grants and Education Maintenance Allowance initially 									
Resources <p>Possible funding required for printing leaflets for those digitally excluded. Potential need to procure a service to help analysis the data to identify individuals with potential unclaimed benefits</p>									
Potential risks and/or barriers to success & actions to address these <ul style="list-style-type: none"> • Individuals engaging with the information and applying for the benefits identified. • A potential risk is access to real time data on overall unclaimed benefits in Aberdeen City and to evidence impact of the changes tested. We are testing with two benefits, one administered by ACC and one by SSSA. 									
Project Team <p>Angela Kazmierczak – Project Lead (ACC FIT) Phyllis Craig – Action on Asbestos Kirsty Morrice – Revenue and Benefits (ACC) Versha Hurry – Scottish Social Security Agency Sandra Murray – Grampian Housing SMART Project Iona Rennie – Shelter Fiona Rae – CFINE Kristi Kelly – Aberdeen CAB Tracy Davis – NHS Paul Walsh - DWP Lindsay Jessiman/Iona Mitchell – FIT like hubs Craig Singer/Brian Webb – ACC, Youth Network</p>									
Community Ideas for Improvement Evaluation/Status <table border="1"> <thead> <tr> <th>Community Ideas for Improvement</th><th>Evaluation Rationale</th></tr> </thead> <tbody> <tr> <td>North</td><td></td></tr> <tr> <td>Ensure that services are more joined up and wrap around the whole family/person.</td><td>Change ideas are focused on ensuring benefit calculator promoted to ensure all services are joined up.</td></tr> <tr> <td>Roll out benefits awareness/financial literacy training to community members; volunteers and staff to</td><td>This aligns to change idea 1 re promotion/training on benefit calculator.</td></tr> </tbody> </table>		Community Ideas for Improvement	Evaluation Rationale	North		Ensure that services are more joined up and wrap around the whole family/person.	Change ideas are focused on ensuring benefit calculator promoted to ensure all services are joined up.	Roll out benefits awareness/financial literacy training to community members; volunteers and staff to	This aligns to change idea 1 re promotion/training on benefit calculator.
Community Ideas for Improvement	Evaluation Rationale								
North									
Ensure that services are more joined up and wrap around the whole family/person.	Change ideas are focused on ensuring benefit calculator promoted to ensure all services are joined up.								
Roll out benefits awareness/financial literacy training to community members; volunteers and staff to	This aligns to change idea 1 re promotion/training on benefit calculator.								

avoid people reaching out only at crisis point		
Support families who experience language barriers to navigate support and benefits available.	Aligns to change idea 3, the families Benefit booklet will be available in other languages	
Need to explore bold approaches to tackling poverty, i.e. buying debt.	To be explored	
Support families in poverty who are on low income or on furlough to access appropriate support.	Aligns to change idea 3 & 4	
South		
Develop plans to prepare people for end of Furlough (Sept) and uplift in Universal Credit.	This aligns to change idea 1	
Proactively seek opportunities for communities and partners to promote increased uptake of benefits	This aligns to change idea 1	
Roll out benefits awareness/financial literacy training to community members; volunteers and staff to avoid people reaching out only at crisis point.	This aligns to change idea 1 re promotion/training on benefit calculator.	
Raise awareness of Crisis grants. Promote access to Financial Inclusion team to mitigate any delays		
Central		
Develop plans to prepare people for end of Furlough (Sept) and uplift in Universal Credit, increase awareness of where people can access help to avoid delays	This aligns to change idea 1	
Join up working between projects – food, benefits, confidence building pulled together to make the biggest difference for individuals	The project will work in conjunction with the LOIP projects on fuel poverty and community pantries to ensure joined up and no duplication.	
Outline Project Plan		
Project Stage	Actions	Timescale
Getting Started (Project Score 1-3)	Establishing project team Understanding reasons for unclaimed benefits Gathering baseline data Identifying community groups within North/South locality to promote and provide training on benefit calculator	Feb 2022 to March 2022
Designing and Testing Changes	Charter submitted to board for approval	March/April 2022

(Project Score 4-7)	Working with Youth Group to create promotional materials for chosen benefits	March/April 2022
	Families booklet issued	March 2022
	Benefit calculator promotion/training held	April 2022
	Send out feedback questionnaire to parents who have been sent the families benefit booklet to evidence impact	End of April 2022
	Benefit Take up campaign with partner organisations/Peer Groups	End April/May 2022
	Study data to see impact of change ideas tested	May 2022
Implementing and sustaining changes that demonstrate improvement (Project Score 7-10)	Implement the learning and applying it to other benefits through a rolling take up campaign.	June 2022
Spreading Changes (Project Score 9-10)	Aim achieved	April 2023

Charter 3.5 Modern Apprenticeship Success Rates

CPA CHARTER FEEDBACK FORM	
Project Aim:	80% of young people will successfully complete their Modern Apprenticeship programme by 2022.
Project Manager	Ian Runcie, NESCOL
	Training undertaken: Booked on Virtual MFI March 2022
Reviewed by:	Allison Swanson
Date:	17/02/22
Checklist	Summary of feedback
1. Is the project aim consistent with aim in the LOIP and highlight alignment to the Locality plans?	Yes The aim aligns with the LOIP aim.
2. Is there a sound business case explaining why the project is important?	Yes The charter details clearly the current overall position in terms of completion rate and rationale for focussing on hairdressing as its initial focus, however would benefit from stating the current positions in terms of overall Modern Apprenticeships to ensure it is linking to the overall aim of the project.
3. Have connections to Locality Plans been made and reflected?	Yes The charter shows the status of the community ideas.
3. Is it likely that the changes being tested will achieve the aim?	Yes Likely that the change ideas will have a positive impact on the test group identified. If successful there, project will then focus on another area to support achievement of the overall aim.
4. Will the measures demonstrate whether a change is an improvement?	Yes The measures will show the impact of the change ideas and also whether the overall aim has been achieved.
5. Is a location/Test Group identified?	Yes Yes, hairdressing Modern Apprenticeships
6. Have resources to implement the change ideas been identified?	Yes No additional resource required at this time.
7. Is there a mix of partners involved in this project?	Yes There is a good mix of partners and inclusion of a Modern Apprentice to ensure customer experience is informing the project. Names of some members to be confirmed.
8. Clear outline project plan?	Yes
CPA Management Group/ Board Ready? Yes	

Improvement Project Title Modern Apprenticeship success rates
Executive Sponsor Chair of Aberdeen Prospers
Project Lead Name: Ian Runcie Job Role & Organisation: Employer Engagement Manager, NESCol Email Address : iruncie@nescol.ac.uk
Aim statement 80% of young people will successfully complete their Modern Apprenticeship programme by 2022
Link to Local Outcome Improvement Plan The refreshed LOIP, published in 2021, identifies 15 Stretch Outcomes which break down our vision for the People, Place and Economy of Aberdeen into manageable thematic programmes of work. This Improvement Project sits under stretch outcome 3 (500 Aberdeen City residents upskilled / reskilled to enable them to move into, within and between economic opportunities as they arise by 2026): them to move into, within and between economic opportunities <i>as they arise by 2026</i> . There is another Aberdeen Prospers project which will most likely have interdependencies with this project. This will be monitored in the lifecycle of the project. <i>Increase the number of Modern and Graduate Apprenticeships 5% by 2022.</i>
Link to Locality Plans There are community ideas for improvement aligned to this project in the North and South Locality Plans.
Why this is important and issues with the current system? Nationally, the number of new Hairdressing MAs appears to be falling year on year from a high of 1,007 in 2016/17 to 284 in 2020/21. However there will clearly be a Covid-19 impact on this sector in particular and the normal recruitment figures appear to be around 850. In terms of success, 20/21 figures indicate an average completion success rate of 60.8% in hairdressing. The only industry group with a lower success rate is Automotive with 60.3%. To provide context, the average number of achievers compared to leavers for Aberdeen City is 77.8% across all industry groups collectively. The average across the whole country is 76.4% and this is therefore a useful benchmark. Looking specifically at NESCol's period 12 report, 5 candidates left their hairdressing apprenticeship with only one successfully completing. The following reasons are captured on the SDS FIPS system:

- Same employer
- Dismissed by company
- Same employer
- Was not ready to undertake course
- Other training – same sector.

Thereby giving a success rate of only 20%. The unfortunate thing about these numbers is that they are very small and therefore very susceptible to environmental changes (such as Covid 19, where many businesses either closed or failed to recruit and opportunities were much less). Although we can't propose ideas that would solve the Covid issues, although using more digitally enhanced methods of learning may have benefited, we can look at other reasons for non-completion, and look to come up with plans and innovation's that could potentially help with the success rates

This project will be piloted with Hairdressing Modern Apprentices at NESCol only, which will then inform further roll out to other providers and with other frameworks.

Hairdressing is specifically chosen as one which traditionally performs more poorly with regards to completion rates than other courses for a variety of reasons.

There are two levels of MA apprenticeships available in Scotland, namely a level 2 (SCQF level 5) and Level 3 (SCQF level 6). The National Occupational Standards for hairdressing and barbering clearly identify that Level 2 is the qualification appropriate for a junior stylist or barber, while Level 3 is the expected requirement for the role of stylist, barber or other senior positions in the salon.

Most hairdressing apprentices will progress from successful completion of level 2 to level 3. The aim of the Modern Apprenticeship Level 3 in Hairdressing and Barbering is to attract entrants into a profession with a range of possible career routes. Scottish hairdressers and barbers are proud to be named among those achieving accolades in UK-wide awards for creativity and excellence. With more than 500 million client visits each year to hairdressing and beauty establishments, the sector frequently comes out top in consumer surveys for quality of customer service.

The hairdressing industry is a mature qualification market, with well-established learning routes and a high take up of qualifications. Work-based learning is most commonly delivered through the services of an external training provider, (in this case North East Scotland college) though some larger salons are approved centres and provide all training in-house.

The industry is characterised by small businesses. Nearly half of these are micro-businesses, all of which are single salon enterprises. Many businesses operate as unisex salons. In Scotland there are a small number of larger salons with a relatively large workforce (20+), and several of these well-known salon names have extended their enterprise into multiple salons.

An estimated 42,000 people are employed in hairdressing and 4,000 in barbering. Staffing is still predominantly female for hairdressing and about two-thirds female in barbering, though research has not revealed any identifiable barriers to males entering the profession. Business growth will be dependent upon an adequate supply of suitably trained and competent staff and employers need to be able to ensure a succession of staff by training apprentices.

About 80% of employees work full-time. The majority of employees are under 26, but many mature hairdressers often re-enter the profession after a period away from the salon for domestic reasons. Part-time work continues to be popular.

However the figures for Aberdeen city for both recruitment of apprentice hairdressers and successful completions is disappointing.

This charter focuses on the number of apprentice hairdressing recruited and the successful completions of apprenticeships over the past few year

There have been no MA Hairdressing Apprentices recruited in 20/21 which we assume is due to the Covid impact, however numbers pre- Covid prove that compared to the shire, the city has a very poor recruitment uptake, which does raise questions, as there are approximately 147 hairdressing salons located in the city.

The numbers also reflect the poor completion rates found in apprentices starting the journey within city salons.

Total Number of NESCol hairdressing apprentices in years: (from whole shire)

	NESCol hairdressing apprentices overall	Apprentice Starts (Aberdeen City)	Successful completions (City)
2019/20	14	5	1
2020/21	7	0	0
2021/22	15	4	0

Measures:

The impact of Covid 19 on the Aberdeen economy has not been felt in its entirety yet and so there is a very substantial risk that outcome measures may be completely masked by external pressures which are largely uncontrollable. However the aims of the project will be as important for economic recovery as they would be for economic growth. The main priority within the project is to see the four current apprentices through to successful completion and then focus on whether the change ideas could have a positive impact. If the four current apprentices can complete successfully, the figures will increase our overall success rate by 60%, however the total numbers of potential City apprentices requires a lot of work to persuade employers to take advantage of the scheme

Outcome measures

- % of young people successfully completing their Modern Apprenticeship Programme (baseline overall 77.8% 20/21 7 hairdressing 60.8% in 20/21)

Process measures

- No. of Hairdressing Modern Apprentice starts at NESCol in Aberdeen City (baseline 20/21 = 0)
- No. of Hairdressing Modern Apprentice successful completions from 2020/21 starts at NESCol in Aberdeen City (baseline = 0)
- No. of Hairdressing Modern Apprentice leavers from starts at NESCol in Aberdeen City = 0
- No. of Hairdressing Modern Apprentice starts citing financial incentives as reason for applying
- No. of employers supporting hairdressing MAs at NESCol
- No. of full time hairdressing MAs at NESCol (therefore available to become MAs)
- Total £/incentives issued per year to MAs completed

Balancing measures

- SDS funding to support MAs
- Number of MAs being made redundant due to current economic climate
- SDS incentive schemes

Change ideas

1. Provide financial or other incentives for MAs on completion
2. Develop a marketing campaign to highlight both the excellent facilities of the college and the advantages of MA recruitment into the industry. This is aimed at showing the benefits to employers of employing and recruiting apprentices through the college student route
3. Develop an information strategy to target Aberdeen City schools of the facilities and benefits of modern apprenticeships in hairdressing. This will specifically target those school leavers due to leave school and find a career
4. Make the hairdressing kits freely available to apprentices at start of journey with no consequences of having to pay back the fee

Location/Test Group

The test group for this project is Hairdressing MAs within NESCol who are based in Aberdeen City.

Resources

Project resources have been identified including NESCol staff, an employer and an existing Modern Apprentice and will not require additional funding to support. The available funding is sufficient to cover the cost of the hairdressing kits.

Potential risks mitigating actions:

- Covid 19 affecting training capacity and employer demand
- Cost of equipment for new apprentices
- Employers unable to release candidates for MA training in College
- Is training specialised enough / of the correct content and standard to ensure successful completion

Project Team

Ian Runcie, SDS Programme Manager, NESCol

Wendy Walker, MA Administrator, NESCol

Nicola McManus, Curriculum Manager - Hairdressing, NESCol

Employer - tbc

Existing apprentice -tbc

St Machar Academy representative – tbc

Skills Development Scotland – tbc

Foyer – tbc

Additional resources may be sought if and when the project widens to other industry sectors.

Community Ideas for Improvement Evaluation/Status

Community Ideas for Improvement	Evaluation Rationale
North	
Encourage young people into a range of local apprenticeship opportunities, i.e. Police Scotland; Housing; Bon Accord Care etc.	The project will focus on Hairdressing only to begin with. Employers such as those named, may be considered in the future as solutions are implemented across other industry areas.
Build on test with Hazlehead Academy and Mastrick Community Centre offering young people progression to employment within childcare sector.	As above
Promote apprenticeship opportunities at Auchmill Golf Course.	As above
Foundation apprenticeships offered by Shmu	Duly noted – but not relevant to Hairdressing.
South	
Encourage, identify and promote apprenticeships working with partners and LEGs e.g. SSE programme	As above

Raise awareness of career opportunities in green jobs among young people	As above	
Increase and encourage SVQ opportunities	This project will cover this suggestion	
Outline Project Plan		
Project Stage	Actions	Timescale
Getting Started (Project Score 1-3)	<ul style="list-style-type: none"> • Project team established • Draft charter developed • Charter submitted to CPA Board 	February 2022
Designing and Testing Changes (Project Score 4-7)	<ul style="list-style-type: none"> • Design and implement detailed change ideas • Monitor and evaluate change ideas 	March-April 2022 August-December 2022
Implementing and sustaining changes that demonstrate improvement (Project Score 7-10)	<ul style="list-style-type: none"> • Develop or dump change ideas • Consider opportunity to capture good practice for other frameworks • Consider opportunity to share with other Training Providers 	January 2023 February 2023 February 2023
Spreading Changes (Project Score 9-10)	<ul style="list-style-type: none"> • Develop Lessons Learner Log and share 	February 2023

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7.3 School leavers with a minimum of SVQ 3 in literacy and numeracy and 4 other qualifications

CPA CHARTER FEEDBACK FORM		
Project Aim:	Increase the number of young people who leave school with a minimum of SVQ 3 in literacy and numeracy and 4 other qualifications to 93% 2023.	
Project Manager	Caroline Johnstone – ACC	
	Training undertaken: Completed one day Model for Improvement course	
Reviewed by:	Lydia Ross	
Date:	15 th Feb 2022	
Checklist	Summary of feedback	
1. Is the project aim consistent with aim in the LOIP?	Yes	Stretch Outcome 7 - 95% of all our children, including those living in our priority neighbourhoods, will sustain a positive destination upon leaving school by
2. Is there a sound business case explaining why the project is important?	Yes	Background information and appropriate context has been included in the “why it is important” section of the charter.
3. Have connections to Locality Plans been made and reflected?	Yes	There are no links in the locality plans.
4. Is it likely that the changes being tested will achieve the aim?	Yes	The changes proposed will ensure that appropriate support is put in place for children, young people and families, so that the aim can be achieved
5. Will the measures demonstrate whether a change is an improvement?	Yes	The measures will demonstrate whether the change ideas are an improvement. Baseline data is available but has still to be added to the charter
6. Is a location/Test Group identified?	Yes	Change ideas will be tested with children, young people and families, city wide.
7. Have additional resources needed to implement the change ideas been considered?	Yes	This has been considered but no additional resource needs have been identified
8. Is there a mix of partners involved in this project?	Yes	At the moment only two partners are involved – ACC and the NHS. The project lead is in the process of contacting a number of third sector organisations with a view to adding them to the team.
9. Clear outline project plan?	Yes	Two additional change ideas are in the process of being considered and will need to be added to the project plan in the next few weeks
CPA Management Group/ Board Ready? Yes		

Improvement Project Title Increase the number of young people leaving school with a minimum of SVQ 3 in literacy and numeracy and 4 other qualifications	
Executive Sponsor Graeme Simpson, Chair of Children's Services Board Mark Jones, Chair of Attainments & Transitions Group	
Project Lead Name:	Caroline Johnstone
Job Role & Organisation:	Quality Improvement Manager
Email Address:	CJohnstone@aberdeencity.gov.uk
Aim statement Increase the number of young people who leave school with a minimum of SVQ 3 in literacy and numeracy and 4 other qualifications to 93% by 2023.	
Link to Local Outcome Improvement Plan Stretch Outcome 7 – 95% of all our children, including those living in our priority neighbourhoods, will sustain a positive destination upon leaving school by 2026.	
Why this is important <p>Literacy and numeracy are important because they form the basis of learning. They are required to learn other skills, as well as for participation in everyday life. Literacy and numeracy skills underpin workforce participation, productivity and the broader economy, and can also impact on social and health outcomes.</p> <p>Traditionally we have thought about literacy as the skills of reading and writing; but today our understanding of literacy encompasses much more than that. Literacy includes the capacity to read, understand and critically appreciate various forms of communication including spoken language, printed text, broadcast media, and digital media. Numeracy is not limited to the ability to use numbers, to add, subtract, multiply and divide. Numeracy encompasses the ability to use mathematical understanding and skills to solve problems and meet the demands of day-to-day living in complex social settings. To have this ability, a young person needs to be able to think and communicate quantitatively, to make sense of data, to have a spatial awareness and to understand patterns.</p> <p>Every young person needs to be literate and numerate. Without the skills of literacy and numeracy, a young person or adult is cut off from full participation in many aspects of life: they cannot perform basic tasks, such as reading or sending an e-mail; advertisements and notices are meaningless to them; they cannot jot down a shopping list or understand a utility bill; and they are cut off from participating in and contributing to many aspects of the society and culture in which they live. Young people and adults who do not have adequate literacy and mathematical skills cannot participate fully in schooling or in further and higher education, and they have fewer opportunities to take up satisfying jobs and</p>	

careers. Better literacy and numeracy for individuals contributes to a more just and equitable society.

Mastering the skills of literacy and numeracy brings with it many social, economic and health benefits for the individual and society as a whole. Having young people who can apply mathematical understanding in a growing range of economic, technical, scientific, social and other contexts is essential if we are to ensure employment and economic prosperity in the future. We know too that children who do not learn to read, write and communicate effectively are more likely to leave school early and in later life to be unemployed or in low skilled jobs, to have poorer emotional and physical health, to have limited earning power, and are more likely to be imprisoned.

Local Context

Some children and young people do not achieve the basic levels of literacy and numeracy. This has become more apparent over the last few years and can be aligned in part with shortages of English and Maths teachers in secondary schools. There are however, indications that levels of numeracy and literacy on entry to secondary schools are reducing in some cases and there is also evidence that levels of literacy and numeracy at home can be a key factor in levels of acquisition in school pupils.

Year	Leavers with Lit+Num Level 3 + 4 other qualifications	Lit Level 3 and above only	Num Level 3 and above only	4+ other Qualifications	Total Leavers	%
2015-2016	1504	1545	1525	1578	1619	92.90%
2016-2017	1558	1611	1581	1642	1673	93.13%
2017-2018	1542	1582	1559	1607	1637	94.20%
2018-2019	1404	1455	1444	1502	1539	91.23%
2019-2020	1518	1588	1566	1652	1678	90.46%
2020-2021	1348	1403	1374	1429	1452	92.84%

Current delivery of literacy and numeracy follows a fairly traditional model of service delivery. There is potential to look beyond the traditional and consider alternative delivery models to complement the work of schools. Literacy and numeracy are key areas for improvement within the Education Service's Improvement Plan and the work of the community planning partnership and schools should be aligned to maximise impact and ensure prevention and early intervention.

<p>Measures</p> <p>Outcome measures</p> <ul style="list-style-type: none"> The number of young people who leave school with a minimum of SVQ 3 in literacy and numeracy and 4 other qualifications has increased to 93% by 2023 <p>Process measures</p> <ul style="list-style-type: none"> Number of families engaging with family learning activities Number of staff completing the identified CPL across all schools/settings Percentage of young people with support needs in numeracy and literacy identified on the digital tracker Number of PEEP Groups and number of parents attending Percentage of ACC schools evidencing improved differentiation in Q1, 2 and 3 visits
<p>Change ideas</p> <ul style="list-style-type: none"> Develop a menu of family learning support activities to increase levels of engagement with parents and families in their children's learning Deliver high quality Continuous Professional Learning to all school staff, to increase understanding of differentiation to support improvement in literacy and numeracy Establish PEEP (Parents as Early Education Partners) groups to support parents as early educators of their children; working with Early Learning and Childcare settings to ensure a strong focus on the development of literacy and numeracy skills. Develop shared language and an overarching strategy for literacy and numeracy Work with ACC schools to improve shared understanding of benchmarks at each level for literacy and numeracy and improve transitions to ensure prior learning is built upon Develop a universal digital skills tracker for 2-18 year olds to build evidence of skills development into transition arrangements
<p>Location/Test Group Children, young people and families, city wide.</p>
<p>Resources No additional resource</p>
<p>Potential risks and/or barriers to success & actions to address these</p> <ul style="list-style-type: none"> Capacity of school staff and partners in the Covid recovery period – ensure that this is built into each School's Improvement Plan Full representation of all stakeholders in the project team Staff absences Possible cuts to the CLPL budget
<p>Project Team Caroline Johnstone (Quality Improvement Manager) ACC</p>

Shona Milne (Quality Improvement Manager) ACC
 Allison Horne (Quality Improvement Officer) ACC
 Jenny Cheyne (Quality Improvement Officer) ACC
 David Barnett (Head Teacher) ACC
 Doug Watt (Head Teacher) ACC
 Joanne Hesford (Head Teacher) ACC
 Marion Davidson (Head Teacher) ACC
 Donna Polson (Head Teacher) ACC
 Susan Ironside (Head Teacher) ACC
 Barbara Jones (Head Teacher) ACC
 Moira MacIver (Head Teacher) ACC
 Anne Wilkinson (Head Teacher) ACC
 Angela Mclellan (Depute Head Teacher) ACC
 Jim Purdie (Head Teacher) ACC
 Kay McAra (Depute Head Teacher) ACC
 Heather Greggs (Depute Head Teacher) ACC
 Rhona Brunton (Depute Head Teacher) ACC
 Madelene Macsween, Adult and Family Manager ACC
 Fiona Lawrie, Early Years Manager, ACC
 Nicola Dickie, Team Leader, NHS
 Representative from the third sector (e.g. Children First) - TBC

Outline Project Plan

Project Stage	Actions	Timescale
Getting Started (Project Score 1-3)	<ul style="list-style-type: none"> Project team established and meeting monthly Baseline current situation Draft charter Submit to CSB Charter approved 	Jan 2022 Jan 2022 Feb 2022 March 2022 April 2022
Designing and Testing Changes (Project Score 4-7)	<ul style="list-style-type: none"> Establishment of short life working group to develop ACC Literacy and Numeracy strategy Scope and principles underpinning project agreed by group Survey parents to inform citywide offer of support for family learning Review available data Work with Insight and Analytics on development of digital tracker Establish citywide HT events with focus on working across ASGs to improve quality and use of transition information Development of draft literacy and numeracy strategy Research appropriate CLPL and work with Building Capacity Team to arrange programme for 2022 – 2025 Implementation of draft strategy 	Feb 2022 Feb 2022 Jan/Mar 2022 Feb/Mar 2022 Mar-July 2022 Mar-June 2022 Jun 2022 July 2022 Aug 2022

	<ul style="list-style-type: none"> • Evaluation of impact of strategy (date dictated by availability of data) • Review strategy in light of evaluation 	Feb 2023 May 2023
Implementing and sustaining changes that demonstrate improvement (Project Score 7-10)	<ul style="list-style-type: none"> • Agree final strategy and ensure implementation across ACC and partner agencies as appropriate • Continue to gather data to evidence that improvement is sustained • Aim achieved 	August 2023 Ongoing Oct 2023
Spreading Changes (Project Score 9-10)	<ul style="list-style-type: none"> • Project end report submitted • Thereafter ongoing review of the effectiveness of our approach which will be adapted as required 	Dec 2023

Charter 8.4 Child Friendly Cities participation and engagement.

CPA CHARTER FEEDBACK FORM		
Project Aim:	By 2023 increase to 100% the number of multiagency governance arrangements which impact on children and young people that include their participation and engagement.	
Project Manager	Murray Main – Police Scotland	
	Training undertaken: Has not completed the Bootcamp yet	
Reviewed by:	Lydia Ross	
Date:	15 th Feb 2022	
Checklist	Summary of feedback	
1. Is the project aim consistent with aim in the LOIP?	Yes	Stretch Outcome 8 - Child friendly city where all decisions which impact on children and young people are informed by them by 2026
2. Is there a sound business case explaining why the project is important?	Yes	There is a lot of background information in the “why it is important” section of the charter. This could be reduced to a couple of pages
3. Have connections to Locality Plans been made and reflected?	Yes	There are no links in the locality plans.
4. Is it likely that the changes being tested will achieve the aim?	Yes	The changes proposed will ensure that children and young people can participate and engage with decisions and governance arrangements which will impact on them
5. Will the measures demonstrate whether a change is an improvement?	Yes	The measures will demonstrate whether the change ideas are an improvement
6. Is a location/Test Group identified?	Yes	Initial testing will be with the Children’s Services Board
7. Have additional resources needed to implement the change ideas been considered?	Yes	This has been considered but no additional resource needs have been identified
8. Is there a mix of partners involved in this project?	Yes	At the moment only two partners are involved – Police Scotland and ACC. The project lead is in the process of contacting a number of others (The Foyer, NesCol, the Youth Network etc) with a view to adding them to the team.
9. Clear outline project plan?	Yes	Have suggested that actual months are used instead of quarter end dates as these may vary across partners
CPA Management Group/ Board Ready? Yes		

Improvement Project Title By 2023 increase to 100% the number of multiagency governance arrangements which impact on children and young people that include their participation and engagement.	
Executive Sponsor Graeme Simpson, Chair of Children's Services Board Tracy Davis, Chair Child Friendly City Group	
Project Lead Name: Murray Main Job Role & Organisation: Police Scotland Email Address: Murray.Main@scotland.pnn.police.uk	
Aim statement By 2023 increase to 100% the number of multiagency governance arrangements which impact on children and young people that include their participation and engagement.	
Link to Local Outcome Improvement Plan Stretch Outcome 8 - Child Friendly City where all decisions which impact on children and young people are informed by them by 2026.	
Link to Locality Plans There are no community ideas associated with this project at this stage. However, there remains opportunity for the learning from the project to influence other governance arrangements and structures, including Locality Groups and Locality Plans.	
Why this is important and issues with the current system? <p>The literal definition of participation is 'taking part'. In the context of children and young people's rights, however, participation is about children and young people having their voices heard when decisions are being made that affect their lives, and being actively Involved in decision-making processes. Participation is listening to and collaborating with children and young people.</p> <p>Participation is one of the guiding principles of the United Nations Convention on the Rights of the Child (UNCRC). Article 12 of the UNCRC sets out the right of children and young people to express an opinion and to have their opinion taken into account when decisions are being made on any matter that affects them.</p> <p>This Article is seen as particularly important, in that it is an enabling right, empowering and supporting children and young people to access broader rights under the UNCRC, within the family, the school and the larger community context.</p> <p>The principle affirms that children are active citizens with an important contribution to make to their families, schools, communities and nation. They have the right to express their views in all matters affecting them and for their views to be heard and given due weight in accordance with the child's age and maturity.</p> <p>It recognises the potential of children to enrich decision-making processes, to share perspectives and to participate as citizens and facilitators of change. We want to hear their views and get them involved to make things better for them, other children and young people, their families and communities.</p>	

There are three equal components in the proposals to deliver participation and engagement model. They are:



Providing the vision, culture & leadership

It is important we work together to share the vision, influence the culture and encourage the leadership required to support often some of the most vulnerable within society and avoid further harm or re-traumatisation for those who have experienced hidden harm, psychological trauma or adversity at any stage in their lives.

Community Planning Aberdeen (CPA) has responsibility for improving outcomes for the people and communities of Aberdeen. The CPA Board provides strategic leadership, supported by the CPA Management Group.

The Children's Services Board (CSB), reports to the CPA Management Group and Board and oversees progress towards meeting outcomes within the Children's Services Plan (CSP) and the children's section of the Local Outcome Improvement Plan (LOIP).

The Public Protection Chief Officers Group (COG) has responsibility for public protection. The Child Protection Committee (CPC), which has responsibility for delivery of child protection committee improvement programme 2019-2022, reports directly to the COG.



When referring to 'multiagency governance arrangements which impact on children and young people' we are referring to the CPA Board; CPA Management Group; Children's Services Board; Chief Officer's Group; and Child Protection Committee. All decisions, ratification and governance emanate from these key groups. They are key to building the vision, creating the culture and providing strategic leadership.

Listening to the Child & Youth Participation Network

Stretch Outcome 8 of the LOIP is for the City of Aberdeen to become a "Child Friendly City where all decision which impact on children and young people are informed by them by 2026".

Key Driver 8.1 is to "Secure required six UNICEF badges to gain Child Friendly status". The badges include:

- Cooperation & Leadership;
- Culture;
- Communication;
- Child Friendly Services;
- Participating; and
- Place;

To support and oversee the delivery of the badges, a Child Friendly City (CFC) Partnership structure has been established along with an 'Action Log Frame' to drive business forward. One of the outputs expected from delivery of CFC status is a refresh of the current network of youth participation groups. Work is ongoing to review and collate existing groups and identify further opportunities to form a new Child and Youth Participation Network, as part of the youth governance structures being implemented.

Following the inaugural meeting of the Youth Network, the proposed 'Purpose' of the group includes:-

- Co-ordinating a joined up approach and connecting with other partners;
- Creating time to add value to the work we are doing; making sure we are flexible in our approach to working with children and young people; looking at the best ways to empower young people;
- Demonstrating active listening;
- Showing how this has been taken on board;
- Better engagement with vulnerable young people; and
- Better understanding of what is available for staff and young people and services available to support volunteers, including identifying what resources are out there

Although subject to change, the Youth Network have identified their 'Objectives' as follows:-

- Engaging meaningfully in a timely manner;
- Create best possible outcomes for children and young people in Aberdeen City;
- Representing existing youth forums to hear and learn from our existing youth forums;
- Champion inclusion of young people; sharing ideas and concerns with our partners; recognising and celebrating culture through knowing the group; and tailoring more inclusive consultations; and
- Sharing information;

The membership of the Youth Network will be flexible to all organisations working with C&YP, without young people sitting on it. The links with children and young people will come from the work the organisations are doing directly within their settings.

The Youth Network will be supported by a multitude of innovations including training for staff, development of a collaborative and collective idea sharing system and collation of a Youth Engagement Toolkit.

Those involved in establishing the new look Youth Network are currently exploring different communication opportunities to ensure effective consultation continues. It is anticipated the Youth Network will operate in a virtual space created to use as and when to support, nurture and share good practice. It's envisaged there may be events rather than meetings which could be staged around thematic themes, influenced by what young people decide upon themselves to help them realise their potential.

Understanding the network of organisations and groups currently in existence will allow for an assessment to be undertaken to identify those whose voice is less often heard, including those children and young people from more diverse backgrounds, those with additional support needs and/or other disabilities, to enrich a cross sectional Youth Network throughout the City.

Encouraging practitioners to work collaboratively

Practitioners from across public, private, voluntary, faith and academic sectors who work with children and young people are more likely to have the necessary training, experience,

qualifications, access and engagement tools to work alongside and capture the voice of the child or young person. It is vital practitioners work collaboratively with children and young people, their families and each other. Practitioners can help to:-

- Enable the child or young person to have a voice which is listened to and acted upon;
- Enable the child or young person to give their view on the support they receive;
- Enable the child or young person to identify what help they would like and who from;
- Enable the child or young person to identify and share what is important to them;
- Enable practitioners to build positive relationships and gain a better understanding of the child or young person to best support their needs;
- Enable the child or young person to give their views on actions for change;
- Enable the child or young person to review what has worked or not worked for them; and
- Improve outcomes and evidence what difference listening to the child or young person has made;

At present there is no formalised structure to include children and young people in multi-agency governance arrangements. By including children and young people they will be able to improve outcomes not only for children and young people but also for their families and the wider society.

Measures

Outcome measures

- Number of multiagency governance arrangements which impact on children and young people which include their participation and engagement;

Process measures

- Number of multi-agency decisions which have been informed by children and young people using the Toolkit (starting with the Children's Services Board);
- Number of consultations and engagements promoted on the web site;
- Number of children and young people responding to consultations; and
- Number of organisations participating in the Youth Network;

Balancing Measure

- Accelerate the delivery of the six UNICEF badges to gain Child Friendly status;

Change ideas

- Co-produce a Youth Engagement Toolkit with children and young people;
- Develop a web page to provide information for children and young people on opportunities to inform decision making; and
- Establish a Youth Governance structure including a Youth Network

Location/Test Group City wide.		
Resources No additional resources required.		
Potential risks and/or barriers to success & actions to address these At present, the UNICEF CFC Partnership provides governance and direction for this project. They have plans in place for workforce development (which will include training for members of the ICSB and CPC) and delivery of the badges through an Action Log Frame. The main barrier will be the increase in process / bureaucracy which may be seen as additionality, potentially burdensome to decision making but this should be overcome by the training and awareness raising. Access to the correct child and youth participation groups may also be problematic but development of the Youth Network should alleviate this.		
Project Team <ul style="list-style-type: none"> • Superintendent Murray Main (Police Scotland) – Project Lead; • Matt Reid, Development Officer (ACC); • Brian Webb, Youth Participation Development Officer (ACC); • Amy Evans, Lead Officer, Corporate Parenting (ACC); and • Mim Smith, Principal Planning Development Officer (ACC); 		
Community Ideas for Improvement Evaluation/Status Under the UNICEF CFC partnership there are plans for child and youth involvement in localities groups but that is seen as a separate piece of work to the multi-agency governance arrangements referred to in this project charter.		
Outline Project Plan		
Project Stage	Actions	Timescale
Getting Started (Project Score 1-3)	Draft Project Charter.	Project Charter draft to CS Board March 2022.
	Identify Project Team.	By end of February 2022.
	Look at current system and existing and new data.	By end of Quarter 4, 2021/22.
Designing and Testing Changes (Project Score 4-7)	Form the Youth Network.	By end of Quarter 4, 2021/22
	Working with UNICEF CFC Partnership and Youth Network to finalise participation and engagement model.	By end of Quarter 4, 2021/22.
	Testing delivery of participation and	By end of Quarter 2, 2022/23.

	engagement model with the ICSB.	
Implementing and sustaining changes that demonstrate improvement (Project Score 7-10)	<p>Continue deliver implemented governance arrangements to other strategic structures.</p> <p>Review and develop participation and engagement model and associated governance arrangements to ensure they are fit for purpose.</p> <p>Roll out to the other aforementioned multi-agency governance strategic groups.</p>	<p>By end of Quarter 3, 2022/23.</p> <p>By the end of Quarter 3, 2022/23.</p> <p>By the end of Quarter 3, 2022/23.</p>
Spreading Changes (Project Score 9-10)	Project End	By the end of Quarter 4, 2022/23.

Charter 10.8 Reduction of Drug Related Deaths from Liberation

CPA CHARTER FEEDBACK FORM		
Project Aim:	Reduce the number of drug related deaths occurring within 6 months of liberation from custody from 10 to zero by 2023.	
Project Manager	Simon Rayner, ADP	
	Training undertaken: MFI Bootcamp	
Reviewed by:	Allison Swanson	
Date:	02/03/22	
Checklist	Summary of feedback	
1. Is the project aim consistent with aim in the LOIP and highlight alignment to the Locality plans?	Yes	The aim aligns with the LOIP aim.
2. Is there a sound business case explaining why the project is important?	Yes	The charter details clearly the rationale and areas of focus.
3. Have connections to Locality Plans been made and reflected?	Yes	The charter shows the status of the community ideas.
3. Is it likely that the changes being tested will achieve the aim?	Yes	Likely that the change ideas will have a positive impact on the test group identified.
4. Will the measures demonstrate whether a change is an improvement?	Yes	The measures will show the impact of the change ideas and also whether the overall aim has been achieved. Data system being established.
5. Is a location/Test Group identified?	Yes	Individuals prior to and on liberation from HMPG.
6. Have resources to implement the change ideas been identified?	Yes	No additional resource required at this time.
7. Is there a mix of partners involved in this project?	Yes	There is a good mix of partners
8. Clear outline project plan?	Yes	
CPA Management Group/ Board Ready? Yes		

10.8 Reduce the number of drug related deaths occurring within 6 months of liberation from custody from 10 to zero by 2023.

<p>Improvement Project Title: Reduce the number of drug related deaths occurring within 6 months of liberation from custody from 10 to zero by 2023.</p>
<p>Executive Sponsor: Derek McGowan Chair of Community Justice Group</p>
<p>Project Lead: Simon Rayner, Alcohol and Drugs Partnership Lead</p>
<p>Aim statement Reduce the number of drug related deaths occurring within 6 months of liberation from custody from 10 to zero by 2023.</p>
<p>Link to Local Outcome Improvement Plan: Stretch Outcome 10. 2% fewer people reconvicted within one year of receiving a community or custodial sentence by 2026</p> <p>10.2 Ensuring people on community sentences and liberated from prison have better access to services</p> <p>This project also contributes to Stretch Outcome 12. Rate of harmful levels of alcohol consumption reduced by 4% and drug related deaths lower than Scotland by 2026</p> <p>12.3 Enhance early intervention and preventative treatment for those at greatest risk of harm from drugs and alcohol</p>
<p>Link to Locality Plans There are no community ideas for improvement from the Locality Plans aligned to this project.</p>
<p>Why is this important</p> <p>The Scottish Government have described the current rate of drug related deaths in Scotland as a Public Health Emergency and have established a national Mission to reduce drug harm and mortality.</p> <p>Drug related deaths of Aberdeen residents liberated from prison custody have reduced however improvements have been developed in an ad hoc way and there is no overarching assurance or monitoring of the system. The Average number of people dying within 6 months of prison liberation is 5.75 per year.</p> <p>Research from 2016 published in "Staying Alive in Scotland" (SDF 2016) illustrates that recent release from police or prison custody represents an increased risk of overdose and mortality for individuals who use drugs.</p>

[Staying Alive in Scotland Toolkit](#) (SDF 2019) sets out a number of recommendations that local areas should have in place in relation to reducing drug related deaths in the Justice system:

Throughcare Support: *is designed to encourage those serving short term sentences to be supported in, and on, leaving prison. It works with service users to prepare for, and to successfully make, the transition from custody into the community. It works collaboratively with service users' families, colleagues and partners to develop an asset based, individualised plan and officers act as advocates on the service user's behalf while encouraging the person to maintain motivation to change through sustained engagement with key services.*

Prison throughcare: *can support prisoners by carrying out a range of interventions that can reduce the risk of death. These include pre-release education about overdose risks and prevention, continuation and initiation of substitution treatment and improved referral to aftercare and community treatment services. Monitoring of engagement between prisons and throughcare services should be part of local commissioning agreements.*

Police Custody: *a large number of people who experience problems related to drugs will have spent time in custody. This is an opportunity for engagement and a potential area where various interventions and referral pathways could be initiated.*

During the COVID pandemic a number of initiatives have been progressed locally but require to be monitored and improved to ensure an integrated “whole system” safety net to reduce the risk of drug related death for individuals on liberation.

Initiatives that have been established include:

- ADP/ADA established presence at Kittybrewster Custody
- ADP established a Link Worker Practitioner at Kittybrewster
- ADP established and Assertive Outreach Team to support the highest risk individuals
- ADP established and Assertive Outreach Worker specifically linked HMP Grampian
- ADP/ADA established a presence at HMP Grampian
- A virtual Case Management Board (CMB) was established to co-ordinate short term prisoner liberations
- Unplanned (usually remand) liberation being managed with the offer of voluntary through care support, housing, welfare issues in place before release
- Prison Health Care Team are offering every liberation nixoid or naloxone whereas before only the prisoners under care of the substance use team were being offered
- Prison Health Care Team are providing every liberation with hand sanitiser and face masks with the Naloxone tag on the

Whilst these developments are in line with national best practice guidance the ADP/CJP doesn't have oversight on performance or delivery on activity to reduce drug related deaths. In spite of these developments there continues to be:

Naloxone declines:

- December figures are as follows Accepted = 29 Declined = 14
- January figures are as follows Accepted = 16 Declined = 03
- Rate of drug related death within short time periods of liberation
- Anecdotal issues of ongoing continuity of care / care transfer as well as 19 reported over past 36 months

In addition, further local changes have been identified as areas for improvement as detailed in the change ideas below to improve performance in the areas above and to overcome some of the areas of challenge currently identified:

- Information sharing between relevant agencies and the right staff at all stages of the process;
- Process for unplanned liberations;
- Access to support over the weekend;
- Support for individuals who don't receive statutory through care support;
- Alignment and analysis of all data and ongoing improvement activity;
- Liberations from other establishments; and
- GP registration process

To ensure that there is oversight and sharing of information across the whole system; impact of the change ideas and early identification of areas for improvement, as well as areas of unmet need, the project will establish a data dashboard to monitor and give assurance of activity.

Measures:

Outcome measures

- Number of drug related deaths occurring within 6 months from custody

Process measures

- Number of people who take up drug treatment whilst in the justice system
- % uptake of naloxone on liberation from police / prison custody
- Number of naloxone kits issued by community justice services
- Number of planned appointments at Timmermarket held
- Number of shared care cases between community drug services and criminal justice services
- Number of people liberated offered and attending their single point of community appointment
- % of people registered with GP prior to liberation
- % of people liberated accessing support over the weekend
- Number of people who are receiving drug treatment whilst in the justice system who continue community based drug treatment within 7 days of being liberated from the justice system
- Number of people retained in community based drug treatment for at least 12 months after liberation from police / prison custody
- Number of referrals from Justice Services to Assertive Outreach Team to support the highest risk individuals
- Number of prison custodies engaged by Assertive Outreach Worker
- Number of prison custodies engaged by ADA presence at HMP Grampian
- No of DATIX reports / staff concerns regarding breakdown in care

Change ideas

The following changes will be tested at different parts of the process to ensure whole system change:

Staff Development/Awareness of Referral/Treatments Options

- Provide training and direction for community justice staff in relation to Assertive Outreach (AO) increase awareness of and referrals to AO

Pre Liberation

- Undertake awareness raising activities to promote naloxone / treatment opportunities such as positive stories on Prison TV/Radio to increase acceptance of naloxone and treatment on liberation
- Establish a named lead professional (1 professional sticks with individual pre and post liberation through the system) and involvement of families, chaplain etc. Regular joint appointments with multiple services.
- Undertake pre-liberation checks for all – test whether introduction of a single sheet which captures all aspects of support needed and what they have in place – any unmet need to then be actioned
- Establish planned appointments at Timmermarket substance misuse service based on individual advising of likely liberation timescale rather than waiting for court lists
- Complete GP registration pre liberation rather than within first week of liberation to increase continuity of medication and engagement.

Post Liberation

- Develop a single point of community appointment for people liberated from custody / offer multi-agency appointments in a community / service setting including access to a point of support over the weekend to improve uptake and utilisation of ADA support and engagement in treatment
- Pre-disposal team pick people up and take to Timmermarket / Link people
- Establish a joint IT process (ADASTRA / Vision link to prison and Timmermarket) to reduce number of DATIX reports by improving procedure for access to prescribing information from time in custody for Timmermarket.

Court/Social Work/Substance Misuse Processes

- Establish and implement a joint working protocol substance misuse worker / Criminal Justice Social Work to better co-ordinate demand and reduce unmet demand post liberation
- Test a new post sentence/liberation process led by SW to ensure SMS are aware of individual's status and supports arranged/offered in advance of release: e.g.
 - SW with client's permission, email SMS to advise that client has been returned to custody. If remanded in custody, SW report writers ask client permission to contact Timmermarket and set up appt for potential release, passes this information to Court SW Service
- Test whether a worker based at Court focused on individuals who don't receive statutory through care support improves service uptake from individuals liberated in that position
- Develop an information sheet for solicitors to provide information to clients detailing support/process.

Data <ul style="list-style-type: none"> Establish a data dashboard to monitor and give assurance of activity related to best practice recommendations and to support the sharing of information across the system and identification of areas for improvement at the earliest opportunity. The effectiveness will be measured through the number of improvements that can be generated as a result of using the data. 		
Location/Test Group Individuals liberated from HMP Grampian CJSW/Substance Misuse Service GP registration – test with one GP practice.		
Resources ADP has allocated funding to support this project.		
Potential risks and/or barriers to success & actions to address these System complexity Availability of data HMP Grampian is severely short staffed specifically in relation to the healthcare service		
Project Team: Liz Wilson - CJ SW Name TBC - Link Practitioner Co-ordinator / HSCP Paul Smith / Eilidh Smith – SPS Lisa Benson Aberdeen Shire HSCP / Prison Health Care Team Simon Pringle – ADA Colin Barnes – Turning Point Scotland Tricia Mclean – Police Scotland / Assertive Outreach Nicki Ingram – CMHN Timmermarket Chris Parker – Community Justice Partnership Simon Rayner ADP / SMS GP Representative – TBC Graeme Gardner – ACC, Housing Lived Experience – to be identified		
Community Ideas for Improvement Evaluation/Status There are no community ideas for improvement from the Locality Plans aligned to this project.		
Outline Project Plan		
Project Stage	Actions	Timescale
Getting Started (Project Score 1-3)	<ul style="list-style-type: none"> Project group formed Baseline data for aim gathered Problems and areas for improvement identified Ideas for improvement generated Charter submitted to CJG & MG 	All completed Feb 22 Mar 22

	<ul style="list-style-type: none"> • Charter to Board • Gather baseline data for project measures and put systems in place for any data not currently gathered 	<p>Apr 22 Mar/Apr 22</p>
Designing and Testing Changes (Project Score 4-7)	<ul style="list-style-type: none"> • Improvements prioritised and staff aligned to the various areas e.g. training, pre liberation/post liberation and changes designed • Testing to run for 2 months then review outcomes for each of the areas. • Identify changes to tests in light of study of initial testing and run test again. • Review outcomes and data on overall aim in terms of DRD. 	<p>May - June 22</p> <p>July-Aug 22</p> <p>Sept 22</p> <p>Sept 22</p>
Implementing and sustaining changes that demonstrate improvement (Project Score 7-8)	<ul style="list-style-type: none"> • Agree which changes to continue to embed and where changes have not approved the desired outcomes. • Aim achieved • Possible funding, resource redesign to embed changes as BAU to support continuity and sustainable improvement. 	<p>Oct 22</p> <p>Jan 23 Jan 23</p>
Spreading Changes (Project Score 9-10)	<ul style="list-style-type: none"> • Evidence of sustained improvement • Project end report submitted • Thereafter ongoing review of the effectiveness of our approach which will be adapted as required 	<p>April 23</p> <p>May 23</p> <p>Ongoing</p>

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Community Planning Aberdeen

Progress Report	Child Friendly Cities
Lead Officer	Eleanor Sheppard, Chief Education Officer
Report Author	Matt Reid, Development Officer, ACC
Date of Report	14 th March 2022
Governance Group	CPA Management Group – 23 March 2022

Purpose of the Report

This report is to update members on our current progress in regard to the Unicef Child Friendly City programme and outline our next steps.

Summary of Key Information

BACKGROUND

There are four key stages to the Child Friendly Cities programme:

- **Discovery** – The council, partners, community and children and young people come together to discuss and agree their priorities. Identify their six ‘badges’.
- **Development** – An action plan is drafted and approved showing how the council and partners will achieve progress in those badges.
- **Delivery** – The council and partners work with the local community and children and young people to carry out and deliver on the action plan.
- **Recognition** – An independent panel of experts assesses the council’s progress and decides whether to recognise the city/community as ‘child-friendly’.

As a Community Planning Partnership we are currently on the ‘delivery’ phase with a great deal of activity taking place across the partnership.

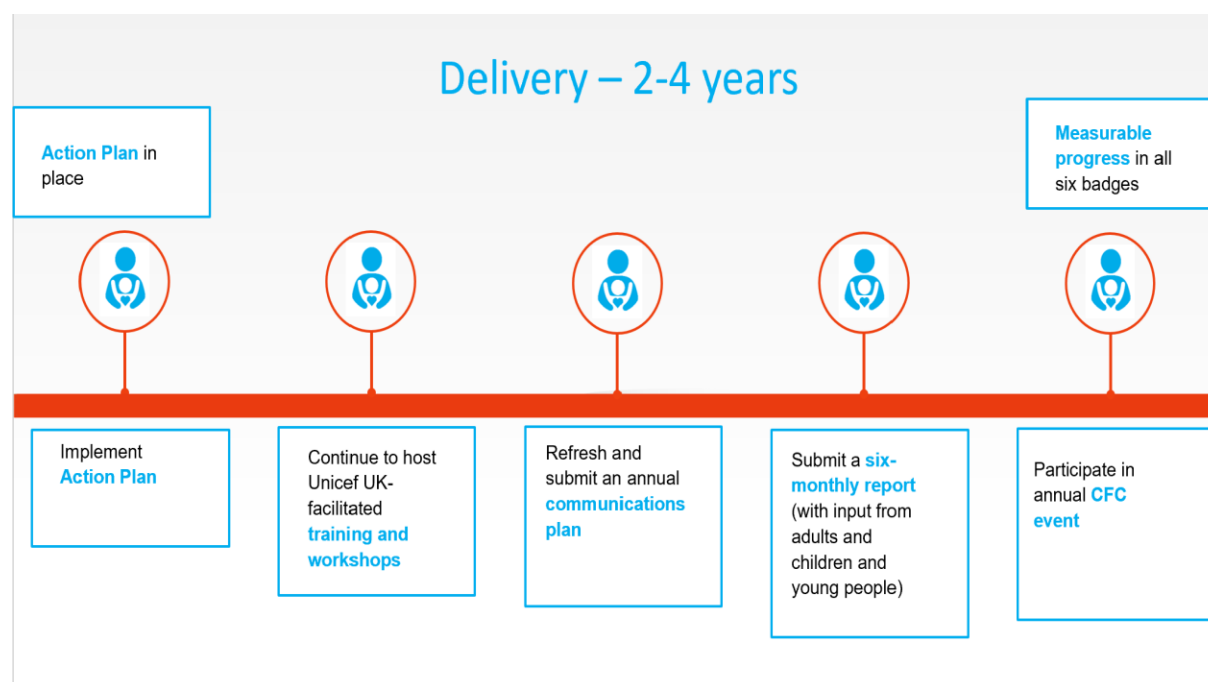
Community planning partners have been identified to coordinate and support the delivery of our identified actions for each of the 6 ‘badge’ areas which underpin the programme. In recent month, due to organisational change, we have welcomed two new badge leads to support the delivery of the programme, Murray Main (Police Scotland) and Brian Webb (ACC). This will allow us to maintain progress at this crucial point in the programme. The leadership responsibility for each of the badges now looks as following:

- ‘Cooperation and Leadership’ (Murray Main, Police Scotland),
- ‘Communication’ (Murray Main, Police Scotland) and
- ‘Culture’ (Tracy Davis, NHS).

- 'Place' (Claire McArthur, ACC)
- 'Child-Friendly Services' (Tracy Davis, ACC) and
- 'Participating' (Brian Webb, ACC).

Training needs for each of the new badge leads was identified and addressed in partnership with Unicef UK.

ACTION PLAN / LOG FRAME



The multi-agency CFC Project Team have been working together closely (and with support from the Unicef UK CFC team) to ensure that our key priorities and objectives are outlined in the updated Unicef UK Action Plan template. The updated template challenges us to consider the logical progression of our activity as we move through the delivery phase of the programme and, in addition, have increased clarity about our measures of success and how this can be evidenced.

The provided Action Plan document is primarily inward facing and, as part of our progress, it will be crucial that an accessible public facing document is created that raises greater awareness across the city of both the programme and how we intend to achieve future accreditation.

1.3 NOTABLE RECENT PROGRESS AND ACHIEVEMENTS

A preliminary reflection on progress against our updated Action Plan suggests that we have continued to make progress against several badge areas. Several of these are highlighted below:

Cooperation and Leadership:

- Positive feedback to initial testing of the updated ACC Integrated Impact Assessment (IIA) which makes specific reference to children's rights and the

United Nations Convention on the Rights of the Child (UNCRC) suggests that the new staged process has provided greater clarity regarding when a full impact assessment is required.

- Immediate training needs identified across multi-agencies represented within the CFC Project Team and training dates agreed with Unicef UK. Sessions have been fully attended to date and feedback from attendees has been positive.
- Children's rights/CFC training dates identified for new/returning elected members as part of induction process.

Communication:

- Collaboration with North East Scotland College (NESCol) students to create video content aimed at conveying key messages about the CFC programme in an accessible manner.
- Communication Training with Unicef UK for internal comms staff (ACC, NHS, Police Scotland)/Public Communications Group scheduled second quarter of 2022 with a view to a further training for external comms staff and other partner organisations.

Culture:

- Education service and school staff currently developing an audit tool to support schools to fully take account of all 54 articles
- Ongoing work by Police Scotland to improve relationships between the police and children and young people.

Child Friendly Services

- Young Leaders of learning support self-evaluation of schools. New programme launched and training for children taking place in April 2022.
- Young people being asked to help design school buildings of the future
- Continuing to embed children's right into the framework for the developing Integrated Family Portfolio (NHS operational model)
- Ensuring remobilization and renewal plans reflect children's rights (NHS)

Participating

- The views of the city's children and young people have been extensively sought to inform the 'Easter of Play' holiday offer. 1403 children and young people responded to a city-wide survey and several focus groups of older aged young people demonstrate the success of the engagement approach and it has provided vital feedback that will directly inform the programme.
- A youth participation network has been formed and continues to meet regularly. This network will allow us to ensure that children and young people are able to directly influence decision-making and is central to the programme's youth governance structure.
- Establishment of a pupil Climate Change President and successful delivery of the first COP event for children and young people in March 2022, this event will be undertaken yearly to ensure our young people have the opportunity to directly lead this important agenda.

- Establishment of a working group of school climate change champions to help address Climate Change aided by a generous budget of £150,000 awarded at the Council budget meeting.

Place

- Continued consideration and development of a series of engagement offers for schools/children and young people with a view to informing a range of development of civic projects and aspects of city-centre transformation.
- Discussion with Architecture and Design Scotland (A&DS) regarding children and young people's version of the Place Standard Tool has enabled Aberdeen to be invited to test the new Place Standard Tool for children and young people. Work has been undertaken to adapt the content to a digital platform to increase accessibility and usability for children and young people.

1.4 Next Steps

Work continues to be undertaken in a number of areas to ensure that progress is maintained and a review against our updated Action Plan will take place following approval and endorsement to take full account of progress to date and inform future priority activity.

Key Milestone	Timescale
Endorsement and sign off of 'Action Plan / Log Frame'	April 2022
Launch of public facing web page on CPA website	March/April 2022
Ongoing series of CFC video shorts to be released and promoted via corporate/multi-agency social media platforms	Ongoing
Regular 6 weekly review meetings with Unicef to discuss progress.	Ongoing

Recommendations for Action

It is recommended that the CPA Management Group:

1. Approves the draft Action Plan/Log Frame in principle and that it be submitted to the CPA Board on 20 April 2022.
2. Continues to endorse our Child Friendly City work, promoting children's rights and engages with relevant training opportunities.
3. Receive future progress reports and monitor actions where necessary.
4. Note next steps.

Opportunities and Risks

Opportunities

- Shared ownership and leadership of the programme through the action plan and community planning partner project group.

- Improved coordinated strategic planning across council services and community planning partners.
- Increased consistency of approach across council services and community planning partners.
- Increased opportunities for collaborative working and data sharing.
- Adoption of a 'Children's Rights Based Approach' (CRBA) across council services and the partnership.

Risks

- Some continued uncertainty due to the current ongoing global pandemic may have some continued impact on a range of council services and partnership stakeholders. Some mitigation may need to be considered where relevant.

Consultation

CPA Management Group

Background Papers

Unicef's 'Badges Framework'
Aberdeen City draft Action Plan / Log Frame

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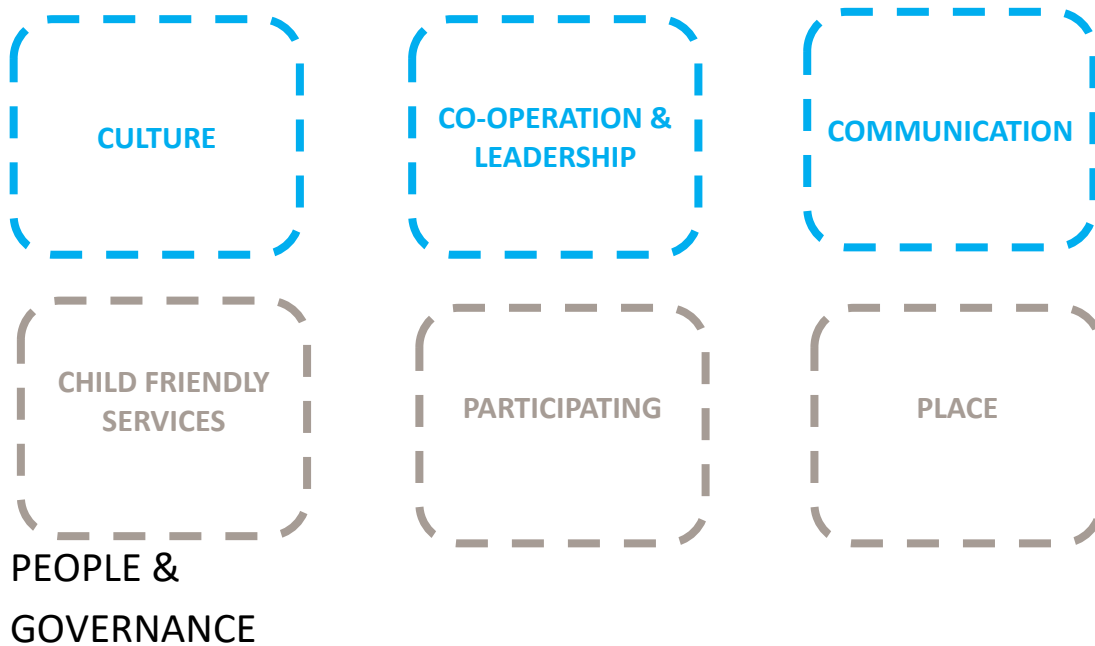
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ACTION PLAN

Towards recognition as a Unicef Child Friendly City / Community

Local Authority name: Aberdeen City

Date: 14/03/22



Programme Co-ordinator/s in (name of LA): Matt Reid

Programme Champions in Aberdeen: **Awaiting guidance document from Unicef UK**

Scrutiny body: Partnership Board

OUTCOMES

Key outcomes you will be working towards – one for each badge.

1. **1 Culture** - The 'vision of childhood', fundamental to a child rights-based approach (CRBA) is understood and promoted because staff know how to effectively practice and embed a child rights-based approach.
2. **Cooperation & Leadership** - Leaders within and beyond the local authority understand and value the importance of incorporating children's rights, needs and views in decision-making.
3. **Communications** – Comms staff and local media understand and value a child rights perspective *and* CFC status is regularly communicated to all members of the community (including children and young people) in a manner that is accessible and appropriate.
4. **Child Friendly Services** - All services, including health, justice, social services, and others are child friendly.
5. **Participating** - Children and young people's views are considered in decision making processes and there is clarity about how their participation has made an impact.
6. **Place** - Urban planning services apply a child rights-based approach (CRBA) to design, development, and provision, this will include participatory research.

CULTURE

There will be a consistent and shared understanding of children's rights at in both practitioners and leaders. Practitioners and leaders will demonstrate that they value and respect the rights of children and young people. Strategic plans will consider and take account of children's rights through adoption of a Child's Rights Based Approach to service design and delivery.

Activity	Some progress <i>Activities/Outputs</i>	Meaningful progress <i>Activities/Outputs</i>	Significant progress <i>Activities/Outputs</i>	Sustainable progress <i>Purpose</i>	Outcomes	Impact
Build confidence in taking a child rights-based approach	Identify cohorts of staff to target/receive training and develop a rolling calendar of training.	2- 4 year Workforce Development Plan in place which sets out how to train the right people at the right time in the right way.	Workforce plan is updated to reflect further identified training needs and evaluation feedback.	Children's rights embedded in all mandatory training.	Staff know how to effectively embed a child rights-based approach.	Increase in the % of the workforce reporting confidence in taking a CRBA
Children and young people drive improvement work across the partnership	The LOIP and partnership single agency strategic improvement plans reference a child rights-based approach.	Individual Project charters relating to children take a child rights-based approach	Project charters impacting families take a child rights-based approach	A child rights-based approach is integrated in all plans for children and families across the partnership	All improvement activity which directly or indirectly impacts children is influenced by children.	Increased opportunities for children and young people to drive improvement in services for them and their families.
Professional writing reflects the rights of the child.	Establishment of Write Right about Me lead	Agreed approach to using a Child Rights based approach to professional writing endorsed by the Children's Services Board.	Establishment of multi-agency group to lead the development in practice across the partnership and roll out expectations	Evidence of WRAM principles evident in sample of child's plans and chronologies	Professional writing about children and families will take a child rights-based approach	Increase in the % of sampled documentation which reflects the voice and rights of the child.
Impact (Indicators)	Calendar of training produced & delivered with uptake monitored	Longer term workforce development plan in place with feedback mechanism established	Evidence of workforce development plan being refreshed in light of evaluation feedback	All mandatory training for children's workforce making reference to UNCRC		

	Reference to children's rights in the strategic partnership LOIP	All project charters relating to children reflect a CRBA	Sample of charters impacting families evidence that children's rights have been taken into account.	Evidence of partnership decision making structures take account of the rights of the child		
	WRAM Lead appointed	Partnership guidance in place and being utilised	Evidence of impact on practice across the partnership (single agency audits)	Audit of partnership professional writing		
MoV	Training calendar and uptake Evidence in plans / LOIP. Lead in post.	Workforce development plan and uptake Project charters evidence how children have influenced approach Guidance documents	Updated workforce plan and uptake and increased breadth. Charters evidence how children have influenced approach Minutes of meetings	Audit of mandatory training. Audit of extent to which CRBA informs decisions Audit report		
Summary Assumptions	On-going political commitment to the programme. Programme continues to be prioritised by Community Planning Aberdeen.					

COOPERATION AND LEADERSHIP

Children and young people must be involved in the key decision-making processes that affect them and their communities. Utilising a Children's Rights Based Approach, leaders and partnership agencies must consult and engage with children and young people, consider their views and embed and integrate children and young people into the decision-making processes if they are to fully empower and support their communities.

	Some Activities/Outputs	Meaningful Activities/Outputs	Significant Activities/Outputs	Sustainable Purpose	Outcome	Impact
CRIAs in place and fully utilised across the partnership	Child rights impacts assessment (CRIA) briefing takes place, introducing a procedure to ensure CRBA is considered during service design.	Partnership decision makers utilise CRIA in service redesign work.	Implement a CRIA for all Council committees and sub-committees and partner governance structures.	CRIA is part of agreed and official decision-making processes across the Community Planning Partnership.	Service re-design is heavily informed by the rights of children	Increase in the % of service re-design that is directly influenced by children and young people
Effective youth governance structures give young people a voice in decision making	Asset mapping of child and youth participation structures across the city captured and recorded in accessible format.	Evidence of recommendations taken through committee/governance structures which have been proposed by young people.	Children and young people are included and recognised as valued members of the Locality Empowerment Groups (LEGS).	Decisions impacting children, young people and families have been influenced by engagement with children and young people	Partnership decisions are increasingly influenced by children and young people	Participation groups report how they have influenced decision making.
Co-location driving improved service delivery	Test how co-location could support closer partnership working and maximise outcomes for children and young people.	Co-location and co-delivery is informing and influencing wider practice across the Children's Services Partnership.	Evidence that co-location and co-delivery is increasing the integration of service delivery.	Evidence of shared commissioning arrangements better meeting the needs of children and young people.	Improved outcomes for children and young people (data sets to be determined)	Improved outcomes for children and young people (data sets to be determined)
IMPACT	Baseline of awareness/confidence of CRIA in leaders Asset map in place with regular planned reviews	Increase in % of leaders who report awareness/confidence of CRIA Reports and minutes of meetings evidence increased influence	Audit and evaluation of use of CRIA during re-design work Minutes of meetings demonstrate the active involvement of children and young people	Audit of the number of decisions taken following a CRIA Audit of the extent to which CRBA and CRIAs (or equivalent) is used		

	Tests established	Evaluation documents relating to co-location	Self-evaluation activity across key partners	beyond children’s services Evidence of shared commissioning		
MoV	Attendance at briefing	Re-design work	Data from LOIP project charter	100% of multiagency governance arrangements which impact on children & young people include their participation and engagement (evidence from LOIP Charter).		
	Asset map in place	Minutes and records	100% of Local Empowerment Groups have children and young person membership, reviewed by audit of membership.	Qualitative analysis of staff confidence in CRBA and use of CRIA. Qualitative feedback from children and young people through audits commissioned by Integrated Children’s Services Board.		
	Case studies on co-location	Broader self -evaluation of the impact of co-location	Qualitative analysis on impacts of co-delivery.			
Summary Assumptions	That an appetite for co-location and the sharing of services will continue. That the community will welcome the inclusion of young people in Local Empowerment groups.					

COMMUNICATION

Negative stereotypes of children and young people will be challenged through better understanding of children's rights by our local communications teams and through greater recognition and celebration of children and young people living in the city. Community planning partners will strive to ensure that information is made publicly available about decisions, services and the CFC programme in a manner that is accessible and easy-to-understand so that our children and young people are better informed about and more easily able to access local services.

Activity focus	Some Activities/Outputs	Meaningful Activities/Outputs	Significant Activities/Outputs	Sustainable Purpose	Outcome	Impact
	<p>Training for media and comms teams and support sought to share positive stories about children and young people.</p>	<p>Joint training for media and comms teams across the city in child rights-based approach.</p>	<p>Some media reports demonstrate respect for children and young people and portray them positively.</p>	<p>Most media reports positively champion children and young people.</p>		
Build knowledge, skills and confidence in comms partners about CRBA	<p>Baseline survey completed with Comms/Media partners about CRBA and snapshot audit undertaken about media representation of CYP in local comms.</p>	<p>Analyse survey and audit data and use to establish and deliver a training offer in CRBA for joint media and comms teams across the city</p>	<p>A proactive comms plan is created that commits % of coverage to CYP positive news. Media guidelines are developed and piloted.</p>	<p>CRBA training is embedded as part of induction in comms team. Local media guidelines on the reporting of any CYP related news / issue are embedded.</p>	<p>Media and comms teams take a CRBA to reporting and promote a positive image of children and young people</p>	<p>Demonstratable increase in the number of positive media releases about children</p>
Increase the accessibility of info for children and young people	<p>Establish focus group to map, audit and lead consultation with children and young people to help co-design an effective communication strategy and understand their communication preferences</p>	<p>Child/young person communication strategy in place which promotes the development of child friendly versions of communications</p>	<p>Evidence that appropriate communications are reaching children and young people</p>	<p>Accessible, child friendly versions of key partnership documents published.</p>	<p>Comms delivered for and with children and young people in an accessible way.</p>	<p>Children and young people know where to access information which is accessible</p>

Raise awareness through the media	Communication strategy in place to support communication of progress against the CFC Plan.	CFC action plan presented as child friendly document and introduction of hashtag to accompany CFC communications.	Progress regularly reported to children and young people in an accessible way	CFC progress reported in partnership communications to children and families	CFC status is available to all members of the community.	Evidence that child friendly documents are in place across all services supporting children and young people
IMPACT	<p>Attendance at training resulting in more positive media releases</p> <p>Output from focus group informs communication strategy.</p> <p>Means of sharing our work to become a child friendly city established.</p>	<p>Higher % of positive media releases (increase of 5%)</p> <p>Communication strategy in place and being utilised</p> <p>Plans understood by children and young people</p>	<p>Higher % of positive media releases (increase of 5%)</p> <p>Children and young people report increased visibility of communications targeting them</p> <p>Children and young people report increased awareness of progress</p>	<p>Higher % of positive media releases (increase of 5%)</p> <p>Audit undertaken with children evidences that more recent communication (lifetime of this plan) has been more effective.</p> <p>Communications to children and young people and families routinely share how children's rights have impacted decision making.</p>		
MoV	<p>Attendance and no of positive media released for baseline</p> <p>Communication strategy 'signed off' by children</p> <p>Approach signed off by children and baseline of awareness established</p>	<p>5% increase in positive media releases</p> <p>Children report that comms are reaching them and are accessible</p> <p>Children report greater awareness (10%)</p>	<p>5% increase in positive media releases</p> <p>Feedback from focus group</p> <p>Feedback from focus group</p>	<p>5% increase in positive media releases</p> <p>Audit with children and young people</p> <p>Audit with children and young people</p>		

Summary Assumptions	That all partnerships comms teams agree to promote children’s rights and that the local media are keen to work with us. That the media will be happy to portray positive messages.					

Child-Friendly Services

Multi-agency partnership working requires to constantly modernise to reflect society, resulting in review and re-design of structures and practices to ensure the needs of the population are met on an ongoing basis. When reviewing or making changes to services that affect children, their voice and participation is critical to ensuring the re-designed or co-designed service is fit for purpose and meets the needs of the service users. It is thereafter critical that the workforce involved in providing the service continue to focus on maintaining a child friendly approach based on the CRBA principles.

	Some Activities/Outputs	Meaningful Activities/Outputs	Significant Activities/Outputs	Sustainable Purpose	Outcome	Impact
Co-design with children	A self-evaluation is in place to determine how 'Child Friendly' services are.	Priority areas agreed with children and communicated to children and families	Children and young people undertake co-design around priority areas	Impact of changes evaluated, and case studies developed to share best practice. New priorities identified.	All services, including health, justice, social services, and others are child friendly services.	Children help identify and address services which are not child friendly
Child friendly policies	Policies across local authority and partner organisations all reference children's rights	Agreed protocol put in place to clarify expectations of all partners in using a children's rights-based approach and qualitative and quantitative feedback from children to inform policy development.	Regular and routine opportunities for children and young people to feedback on the 'child friendliness' of policies to inform improvement.	Schedule of regular and routine policy reviews in place to ensure that children continue to influence policy and practice.	Policies are underpinned by participatory and qualitative children's rights-based data and children and young people's experience and wellbeing	Policies are developed in light of feedback from children.
Building capacity to actively listen to children and young people	Identified cohorts of professionals receive training and support to meaningfully engage with children and young people of all ages and developmental stages.	All services have access to tools to support active listening and communication skills.	The needs and voices of children and young people influence policies across all organisations Implementation of learning and practice tools to create more	Evidence of how policies have been informed by the voices of children and young people available from all partner organisations	All professionals and volunteers demonstrate their capacity to actively listen to children and young people of different ages, maturity and capacities and prioritise the time and space to do so	% of professionals who report confidence in engaging with children

			opportunities for CYP to influence the service			
IMPACT	<p>Clear understanding of areas to prioritise in place.</p> <p>Key policies identified by each agency acknowledge children's rights</p> <p>Cohort of staff identified for training and capacity building</p>	<p>Children aware of which areas are being prioritised for re-design</p> <p>Agreed protocol in place to ensure that children and young people are directly involved in policy development.</p> <p>Tools developed and tested and being utilised by 3 agencies to support policy development</p>	<p>Children and young people able to shape and inform service redesign.</p> <p>5% increase in the number of policies that have been co-authored with children and young people</p> <p>Evidence of all partner agencies utilising the tools to help develop policies for children</p>	<p>Case studies exemplify the benefits of the approach and encourage more widespread usage of the approach.</p> <p>Schedule of policy refresh in place and commitment to continue to co-author with children and young people</p> <p>Improved confidence and capability reported in staff leading policy refresh.</p>		
MoV	<p>Self-evaluation report</p> <p>Exemplar policies</p> <p>Staff identified for training</p>	<p>Communication to children and young people</p> <p>Protocol endorsed by the Children's Services Board</p> <p>Tools endorsed by the Children's Services Board</p>	<p>Records of meetings and evidence of how the output has been utilised</p> <p>Policies</p> <p>Audit of agencies</p>	<p>Case studies</p> <p>Policy refresh schedules</p> <p>Audit of staff confidence</p>		
Summary Assumptions	That partners remain committed to taking a CRBA.					

Participating

Including children in decision making processes will ensure that a Children's Rights Based Approach is adopted across the multi-agency partnership. Importantly, those children and young people who take part in the 'participation network' must know how their input has influenced the decisions that affect them, and thereafter be included in shaping the future of children's services, child protection processes and beyond.

Activity focus	Some Activities/Outputs	Meaningful Activities/Outputs	Significant Activities/Outputs	Sustainable Purpose	Outcome	Impact
Children and young people feel equipped to and can influence in our CFC journey	Range of opportunities and approaches identified for children and young people to be able to directly influence CFC journey.	Children and young people have opportunities to learn more about a CRBA and the range of ways they can contribute to CFC journey.	Participation system in place to inform self-evaluation, quality assurance and CFC plan.	Ongoing review mechanism agreed with children and young people and mainstreamed in practice.	Children and young people participate effectively in the development and implementation of the CFC programme	% of children trained in a child rights-based approach <i>Need to identify a replacement impact together.</i>
Ensure engagement of potentially marginalised groups	Audit current representation of marginalised children and young people in youth governance structures.	Create a plan based on the audit to ensure that all children and young people, including those experiencing discrimination or disadvantage, engage in meaningful participation experiences and understand how	Implement plan based on audit to ensure that all children and young people, including those experiencing discrimination or disadvantage, engage in meaningful participation experiences and understand how their voices make a difference locally.	Review effectiveness of new / more purposeful focus on reaching and including marginalised groups on participation engagement and embed the learning in future work. 15% increase in the no. from marginalised groups reporting that they can influence their own lives and make a difference locally	All children and young people's views are considered in decision making processes.	Increase in marginalised children reporting meaningful participation and % of children and young people working with child protection services reporting meaningful participation

Supporting staff to lead participation	Establishment of a support network for staff working directly with young people and development of a youth participation Toolkit to support practice	<p>their voices make a difference locally.</p> <p>There is an mechanism to pull the work of all participation groups together, including the Children and young people's council; Champions board; Aberdeen City Youth council and Youth Housing Network.</p>	Youth Participation Toolkit being utilised, and best practice being shared through the Network.	Network members building capacity in others across the partnership.	Staff more confidently provide routine opportunities for children and young people to participate in decision making.	Evidence of participation directly impacting decision-making
IMPACT	<p>Increased awareness of CFC in children and knowledge of how to claim their rights</p> <p>Baseline of marginal groups established</p> <p>Ensuring sharing of ideas and between staffing involved in working with children and young people provides cross-fertilisation, innovation and consistency.</p>	<p>Increased awareness of CFC in children and knowledge of how to claim their rights (5% improvement)</p> <p>Improvement in levels of engagement and participation against baseline</p> <p>Evidence of cross-fertilisation, innovation and consistency.</p>	<p>Increased awareness of CFC in children and knowledge of how to claim their rights (15% improvement against baseline)</p> <p>Improvement in levels of engagement and participation against baseline</p> <p>Evidence of cross-fertilisation, innovation and consistency.</p>	<p>Increased awareness of CFC in children and knowledge of how to claim their rights (25% improvement against baseline)</p> <p>Maintaining increased levels of engagement and participation</p> <p>Best practice being spread more readily</p>		
MoV	CFC output documents and feedback.	<p>Data on awareness of CFC</p> <p>Participation plan</p>	There will be a participation system in place and data on awareness.	Quality assurance calendar and data on awareness.		

	<p>Baseline data established</p> <p>Evidence of enhanced partnership working/ youth participation.</p>	<p>■</p> <p>Youth Engagement Toolkit</p>	<p>Participation data</p> <p>No of Network members supporting others</p>	<p>Participation data</p> <p>Case study with youth network & associated young people to understand their views on whether this model has led to change</p>		
Summary Assumptions	That staff are freed up to attend networks and learn from each other.					

Place

If the above outcomes are successful, then children and young people across the city will feel empowered to take part in the production of key urban planning documents and will understand the importance of these documents in shaping communities both now and in the future. Children and young people will also have their voices heard during the development of civic design projects and programmes.

	Some Activities/Outputs	Meaningful Activities/Outputs	Significant Activities/Outputs	Sustainable Purpose	Outcome	Cumulative Impact
Build capacity in Strategic Place Planning	Establish guidance and CRBA training for those working in strategic place planning. Identify cohorts to be trained in CRBA within workforce development plan.	There are opportunities for effective and meaningful engagement with children and young people as part of city Master Planning.	Evidence that children and young people are directly influencing place planning.	Making sure that training plans are up to date as new officers join the Council. Refresher training as relevant.	Urban planning services apply a child rights-based approach (CRBA) to design, development, and provision.	75% of technical urban planning workforce trained in CRBA
Children and young people inform the Local Development Plan	Local Development Plan (LDP) clearly outlines how views of children and young people have been sought.	Child friendly, accessible version of the LDP to be produced once approved.	Future versions of the LDP prepared to be Child Friendly, with feedback given.	Local Development Plan evidence report includes outcome of assessment of sufficiency of play opportunities for children and young people across the city.	Urban planning services apply a child rights-based approach (CRBA) to design, development, and provision.	75% of technical urban planning workforce trained in engaging with children and young people as equal partners
Children and young people understand how they can influence their city	Undertake a child friendly version of the place standard to ensure health priorities and urban planning reflect children's views as part of preparation of next Local Development Plan	Promote opportunities for effective engagement with children and young people on civic design projects re. City Centre Intervention Areas and the Conservation Area Regeneration Scheme.	Monitor and report on findings following engagement with children and young people.	Continuing to use Child Friendly version of Place Standard if appropriate to do so following feedback.	Local environmental improvement plans and policies focus on improving air quality, road safety and making the community more pedestrian and cycle friendly for children and young people	Meeting the EU/UK Gov/SG air quality objectives for NO2 and PMs Number of civic projects evidencing collaboration with children and young people

IMPACT	<p>75% of technical officers trained in CRBA and able to expressly apply this training to day-to-day decision making in relation to urban planning projects and proposals across the city.</p> <p>The voices of children and young people are sought during the preparation of local urban planning documents.</p> <p>As part of assessing existing places the voices of children and young people are sought in the preparation of the Local Development Plan.</p>	<p>Technical officers are able to utilise CRBA training during targeted engagement projects to ensure engagement is of a high quality.</p> <p>Projects and proposals for the long-term use and development of land can be understood by children and young people.</p> <p>Decisions made on key civic design projects can demonstrate how engagement with children and young people has had an influence.</p>	<p>Decisions made on key urban planning proposals can evidence how CRBA training has had an influence.</p> <p>Children and young people are continuously encouraged to contribute during the production of key local urban planning documents.</p> <p>Reporting on key urban planning proposals (e.g. the Local Development Plan) will include the outcomes of engagement undertaken with children and young people.</p>	<p>Training levels remain consistent over time despite Officer progression / turnover.</p> <p>The assessment of urban planning policy documents includes evidence on aspects such as open space and play.</p> <p>Children and young people are continuously encouraged to feed into the assessment of place.</p>		
MoV	<p>Evidenced during annual officer appraisals and via attendance data at training events held.</p> <p>Evidenced as part of Local Development Plan Evidence Report when submitted to</p>	<p>Evidenced during development plan reviews.</p> <p>Evidenced by gaining feedback on the Child Friendly version of the Local Development Plan.</p>	<p>Evidenced during development plan reviews and ongoing monitoring.</p> <p>Evidenced as part of Local Development Plan Evidence Report when submitted to Scottish Ministers for assessment.</p>	<p>Evidenced during annual officer appraisals and information given to new officers.</p> <p>Evidenced as part of Local Development Plan Evidence Report when submitted to</p>		

	<p>Scottish Ministers for assessment.</p> <p>Evidenced as part of Local Development Plan Evidence Report when submitted to Scottish Ministers for assessment.</p>	<p>Evidenced as part of reporting to City Council Committees on the progress of key civic design projects.</p>	<p>Evidenced as part of Local Development Plan Evidence Report when submitted to Scottish Ministers for assessment.</p>	<p>Scottish Ministers for assessment.</p> <p>Evidenced as part of Local Development Plan Evidence Report when submitted to Scottish Ministers for assessment.</p>		
Summary Assumptions	<p>The urban planning work force within the local planning authority will have an understanding of CRBA and will be able to use the skills gained during day-to-day decision making. The city will also meet the relevant EU/UK Gov/SG air quality objectives for NO2 and PMs.</p>					

TIMELINE & KEY MILESTONES

2021	Q1	<i>Mapping of youth participation groups/structures All badge leads to have been trained in CRBA by Unicef UK</i>
	Q2	<i>Completion of Communications Strategy</i>
	Q3	<i>Completion of workforce development plan Communications training delivered by Unicef UK to all identified multi-agency Communications staff by Unicef UK to all</i>
	Q4	<i>Review of Joint Impact Assessment (ACC) Public launch of online CFC platform Evidence of children and young people's involvement in influencing new urban park at the beach and opportunities for incidental play in Union Street Central Zone</i>
2022	Q1	<i>Publication of youth participation guidance for professionals</i>
	Q2	<i>Sustainable multi-agency child rights training strategy finalised and signed off</i>
	Q3	<i>Evidence of reports of child and young person led recommendations going through committee decision-making process</i>
	Q4	<i>Evidence of increase in communications which are accessible to children and young people</i>

2023	Q1	<i>Evidence that majority of multi-agency governance arrangements which impact on children and young people include their participation and engagement</i>
	Q2	<i>Most staff working directly and indirectly with children have received Child Friendly Cities training</i>
	Q3	<i>Child rights training is embedded into all inductions, professional learning curricula and probation reviews.</i>
	Q4	<i>Submission for recognition as a Unicef Child Friendly City/Community</i>

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Thematic badges (optional): These badges have been designed to help local authorities and their partners address context-specific issues and priorities. Choosing the three you’d like to focus on should be a participatory process that meaningfully involves children and young people throughout.

HEALTHY

Children and young people:

- have good physical, mental and emotional health
- are supported if they have any additional needs
- know how to stay healthy

PLACE

Children and young people

- can move freely in the city and their neighbourhood
- feel welcome in public spaces, such as parks, shops and on the high street
- feel connected to their neighbourhood and city

PARTICIPATING

Children and young people

- can share their views and influence decisions that affect them
- can come together to discuss issues that matter to them
- can communicate their concerns and wishes to local leaders and other adults

INNOVATION

- The city council finds new, different and creative ways to make sure all children in the city enjoy their rights.

EQUAL & INCLUDED

All children and young people, regardless of their background, culture, ability or anything else

- feel welcome in the city
- have the same opportunities to grow, learn, explore and have fun
- are protected from discrimination

EDUCATION & LEARNING

Children and young people

- are able to learn about the world around them in a safe, welcoming and respectful place

(This includes children and young people who aren’t able to attend school).

FLOURISHING

Children and young people

- can explore and spend time in parks, woodland and other natural places
- are free to develop their interests, hobbies and talents
- can spend time with their friends

FAMILY & BELONGING

Families of all shapes and sizes

- are supported to be together
- can get help if they are struggling
- can enjoy activities and have fun around the city

SAFE & SECURE

Children and young people

- feel safe in their homes, neighbourhood and across the city
- feel able to trust the police, teachers and other adults
- can share ideas about improving safety in the city and can speak out if they feel unsafe or worried

CHILD-FRIENDLY SERVICES

Across the city

- Libraries, sports centres, parks, health clinics and other services respect, welcome and support children and young people
- Decisions about how to make services better at the design, commissioning and delivery stage are made with children and young people

Structural badge (optional): This is a cross-cutting badge that involves changes at the policy and commissioning level. It can be chosen as part of the three optional badges.

CULTURE

Across the city

- people value and respect children and young people
- people know about and respect children’s rights

CO-OPERATION & LEADERSHIP

Across the city

- people work together to make the city better for children and young people
- decisions are made involving children and young people

COMMUNICATION

Across the city

- information about children’s rights is shared with children, young people and adults in different ways
- people know when important decisions affecting children, young people and families are being made

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Community Planning Aberdeen

Progress Report	Draft Community Planning Budget 2021/22
Lead Officer	Angela Scott, Chair of CPA Management Group and Chief Executive of Aberdeen City Council
Report Author	Michelle Cochlan, Community Planning Manager
Date of Report	1 March 2022
Governance Group	CPA Board, 23 April 2022

Purpose of the Report

This report sets out the proposed contributions from Community Planning Aberdeen Partners to the Community Planning Budget 2022/23 and details proposals for how this money will be spent.

Summary of Key Information

1 BACKGROUND

- 1.1 On 28 April 2021, Community Planning Aberdeen Board agreed the Community Planning Budget for 2021/22 was 1,748,639. This included £3,890 carried forward from 2018/19 for the Civic Forum and £5,185 from the Police Scotland Local Partnership and Initiative Fund. Contributions to the 2021/22 budget were made by Aberdeen City Council, NHS Grampian, Police Scotland and Nestrans.

2 COMMUNITY PLANNING BUDGET 2022/23

- 2.1 Proposed contributions to the 2022/23 Community Planning Budget are below.

	2022/23 Budget £
Aberdeen City Council	1,711,532
NHS Grampian	18,032
Police Scotland	5,000
NESTRANS	5,000
Sub Total	1,739,564
Civic Forum carried forward	3,791
Total	1,743,355

- 2.2 Contributions from Partner organisations are the same as 2021/22.

- 2.3 Remaining funds initially allocated to the Civic Forum in 2018/19 have been carried forward into 2022/23.

3 BUDGET COMMITMENTS 2022/23

3.1 Proposed budget commitments for 2022/23 are detailed below.

	2022/23 Commitments £
Fairer Aberdeen Fund	1,640,243
ACVO Third Sector Interface/ engagement: Community Planning	62,321
City Voice	37,000
Civic Forum	3,791
Total	1,743,355

3.2 The Fairer Aberdeen Fund is allocated to the Community Planning Partnership by Aberdeen City Council to help tackle poverty and deprivation across the City. The fund supports partners to work together to tackle area- based and individual poverty; and to help more people access and sustain employment opportunities. Funding supports initiatives and services for the most disadvantaged communities and vulnerable people across the City. An application process is in place to ensure funding is allocated to appropriate programmes and projects which demonstrate a link to the LOIP. Organisations funded are required to meet specific terms and conditions and comply with “Following the Public Pound” financial guidance.

3.3 As the third sector interface in Aberdeen, ACVO has a critical role in building the third sector relationship with Community Planning Aberdeen. ACVO also plays a critical development role with regards to the Third Sector and volunteering locally in Aberdeen. These roles together put ACVO at the heart of building the bridge between sectors in Aberdeen to support a growing range of local ‘assets’ that can contribute to the delivery of better outcomes for the City. ACVO will provide a number of services to help build this capacity across the third sector so it has confidence to participate and contribute to improvement activity. The Council has agreed a funding package with ACVO in exchange for the provision of these services to strengthen the link between the third sector and Community Planning Aberdeen.

3.4 Aberdeen City Voice is a panel of Aberdeen City residents who give their views on a range of issues affecting their community through completion of regular questionnaires. It is funded by the Community Planning Partnership to inform the development and delivery of the Local Outcome Improvement Plan and Locality Plans.

3.5 The Civic Forum funding is currently allocated to the continuing delivery of the Civic Forum development plan. These funds are currently held by ACVO on CPA’s behalf. Development and maintenance of the Civic Forum’s website, equipment, meeting, administration and events are all undertaken by Civic Forum volunteers.

4 GRANT FUNDING 2022/23

4.1 The Partnership also receives income from external funding sources. To date, the CPA has been awarded a total of £62,500 funding for 2022/23.

	Funding (secured to date) 2022/23
Community Justice Transition Fund	£62,500
Total	£62,500

- 4.2 The Scottish Government has confirmed that Community Justice Transition funding of £62,500 will be made available for 2022/23 and it is proposed that this will fund the continuation of the Community Justice Officer post for another year.

5 NEXT STEPS

- 5.1 CPA Management Group receives quarterly reports on the community planning budget to monitor current and projected expenditure to ensure early identification of possible shortfalls.

Recommendations for Action

It is recommended that the CPA Management Group:

- i) Agree to submit the proposed Community Planning Budget 2022/23 to the CPA Board on 23 April 2022 for approval;
- iii) Agree to submit the proposed spend on budget commitments 2022/23 to the CPA Board on 23 April 2022;
- iv) Note the grant funding secured for 2022/23 to date; and
- v) Agree to propose to the CPA Board on 23 April 2022 that the Community Justice Transition Fund is used to fund the Community Justice Officer post for 2022/23.

Consultation

The following people were consulted in the preparation of this report:

Super Intendent Kate Stephen, Police Scotland
 Susan Thom, Fairer Aberdeen Fund Co-ordinator, ACC
 Derek McGowan, Chief Officer, Early Intervention and Community Empowerment, ACC

Opportunities and Risks

The Community Empowerment Scotland Act requires Community Planning Partners collectively to provide sufficient resource to meet agreed ambitious improvement targets for the themes they prioritise for improvement. It also requires partners in the CPP to target collective resources effectively and efficiently towards these priorities, including by eliminating gaps and duplications in service provision. This is particularly true for helping those communities experiencing deep-rooted and multi-faceted inequalities of outcomes, towards whom numerous public sector bodies direct significant resource.

Background Papers
The following papers were used in the preparation of this report. 2021/22 Community Planning Budget Proposal to CPA Board on 23 April 2021

Contact details:

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Aberdeen City Council
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Community Planning Aberdeen

FORWARD PLANNER

The reports scheduled within this document are accurate at this time but are subject to change.

Title of report	Contact Officer
CPA Management Group: 23 March 22/ CPA Board 20 April 22	
CPA Improvement Programme Quarterly Update	Allison Swanson (ACC)
CPA Budget Setting Report	Michelle Cochlan (ACC)
Child Friendly City Update	Matt Reid (ACC)
UoA/CPA Synergies Presentation (Board only)	Pete Edwards (UoA)
Economy Project Charters	
Increase the uptake of unclaimed benefits across Aberdeen City by 2023.	Derek McGowan (ACC)
80% of young people will successfully complete their Modern Apprenticeship programme by 2022.	Allison Carrington (SDS)
Support 50 people into sustained, good quality employment by 2023, and 100 by 2026, with a particular focus on; those from priority neighbourhoods and people over 50.	Allison Carrington (SDS)
People (Children & Young People) Project Charters	
Increase the number of young people who leave school with a minimum of SVQ 3 in literacy and numeracy and 4 other qualifications to 93% 2023.	Graeme Simpson (ACC)
By 2023 increase to 100% the number of multiagency governance arrangements which impact on children on young people that include their participation and engagement.	Graeme Simpson (ACC)
Increase the number of care experienced young people by 10% receiving multiagency throughcare/aftercare support by 2023.	Graeme Simpson (ACC)
People (Vulnerable Adults) Project Charters	
Reduce the number of drug related deaths occurring within 6 months of liberation from custody from 10 to zero by 2023.	Derek McGowan (ACC)
Increase the number of people undertaking recovery from drug and alcohol issues who are being supported to maintain drug / alcohol free lives in their community by 2023.	Gale Beattie (ACC)
Refer 20% of people living with COPD or other respiratory conditions into specific PR physical activity and other support programmes delivered in community settings by 2023.	Sandra MacLeod (HSCP)
CPA Management Group: 1 June 22/ CPA Board 6 July 22	
CPA Improvement Programme Quarterly Update	Allison Swanson (ACC)
CPA Quarterly Budget Monitoring Report (Management Group only)	Michelle Cochlan (ACC)
North East College Regional Outcome Agreement	Robert Laird (NEScol)
CPA Management Group: 17 August 22/ CPA Board 14 September 22	
CPA Improvement Programme Quarterly Update	Allison Swanson (ACC)
CPA Quarterly Budget Monitoring Report (Management Group only)	Michelle Cochlan (ACC)
CPA Annual Outcome Improvement Report	Michelle Cochlan (ACC)
The number of children and young people with an eating disorder who are identified within 3 months of onset is increased by 50% by 2023.	Graeme Simpson (ACC)

Title of report	Contact Officer
CPA Management Group: 26 October 22/ CPA Board 30 November 22	
CPA Improvement Programme Quarterly Update	Allison Swanson (ACC)
CPA Quarterly Budget Monitoring Report (Management Group only)	Michelle Cochlan (ACC)

Acronyms:

ACC	Aberdeen City Council
ACVO	Aberdeen Council of Voluntary Organisations
CPA	Community Planning Aberdeen
HSCP	Health and Social Care Partnership
NHSG	National Health Service Grampian
PS	Police Scotland
SDS	Skills Development Scotland
UoA	University of Aberdeen

APPENDIX 1 Community Planning Aberdeen Funding Tracker

The tracker below includes key funding opportunities available to the Partnership linked to the themes within the LOIP and Locality Plans.

Title	Description	Amount	Deadline for applications	Relevant CPA Group
Economy				
Scottish Government - Place Based Investment Fund https://www.aberdeencity.gov.uk/place-based-investment-programme-fund	Supporting community led regeneration, town centre revitalization, community wealth building and 20-minute neighbourhoods. The grant is to be used in the financial year 2022/23 and is solely for capital expenditure. It is essential that expenditure will be met, or at least work or contracts signed or commenced by 31 March 2023.	The final figure will be confirmed by the Scottish Government in the coming weeks, it will be slightly less than the first round (£975,000)	20 th April 2022 – round 2	Registered charities; community groups; social enterprise.
UK Shared Prosperity Fund https://www.gov.uk/government/publications/uk-shared-prosperity-fund-pre-launch-guidance/uk-shared-prosperity-fund-pre-launch-guidance	Place will be empowered to identify and build on their own strengths and needs at a local level, focused on pride in place. Local places will be able to use The Fund in conjunction with other funding such as Levelling Up Fund to maximise impact and simplify delivery. There are 3 investment priorities: Communities and place, Local business and People and skills.	The fund provides £2.6 billion of new funding for local investment by March 2025. All areas of the UK will receive an allocation via a funding formula rather than a competition. More details will be known soon.	To be announced. Allocations should be finalised in spring and detailed guidance published.	Community and voluntary organisations.
Community Ownership Fund – Scottish Government https://www.gov.uk/government/publications/community-ownership-fund-prospectus	Community groups to bid for up to £250,000 matched-funding to help them buy or take over local community assets at risk of being lost, to run as community-owned businesses. In exceptional cases, up to £1 million matched-funding will be available to help establish a community-owned sports club or help buy a sports grounds at risk of being lost without community intervention.	Up to £1 million Scottish based projects are guaranteed a minimum of £12.3m over the lifetime of the fund.	May 2022 – round 3 will open The Fund will run until 2024/25 and there will be at least 8 bidding rounds in total.	Community and voluntary organisations

People				
Foundation Scotland - Scotch Whisky Action Fund https://www.foundation-scotland.org.uk/apply-for-funding/funding-available/scotch-whisky-action-fund	<p>The Fund aims to invest in groups and organisations that wish to reduce the impact of alcohol-related harm in Scotland's communities by funding new/innovative or pilot initiatives which aim to test new approaches, and which will offer an opportunity for learning that others can use. The following costs are eligible:</p> <p>Salary costs; running costs and venue hire; sessional worker costs related to new services and activities; volunteer expenses; small items of equipment; miscellaneous start-up costs</p>	Up to £75,000	25/04/2022	Registered charity; social enterprises; voluntary and community groups
Scotland - Workforce Wellbeing Fund for Adult Social Work and Social Care https://www.inspiring-scotland.org.uk/workforce-wellbeing-fund-for-adult-social-work-and-social-care/	<p>The aim of the fund is to support wellbeing projects that staff within adult social work and social care organisations have identified as helpful to them personally in their job delivering services. The fund particularly seeks to support innovative, imaginative or unusual projects from staff groups that struggle to access funding from other sources for their own wellbeing projects, activities or equipment.</p> <p>Eligible costs include purchasing items or carrying out activities that will help to improve the wellbeing of adult social work and social care staff, including social work students.</p>	<p>Grants of up to a maximum of £5,000 for immediate impact projects (those which take no more than six months to deliver).</p> <p>Grants of up to a maximum of £10,000 for activities which will have a more sustainable impact on staff wellbeing.</p>	29/07/2022	Applications will be accepted from public, private and voluntary organisations delivering adult social work and social care.
UK Youth Fund – Thriving Minds https://www.ukyouth.org/thriving-minds/	<p>The Fund aims to improve mental health support and provisions for young people and youth workers. Funding will support projects that demonstrate commitment towards the following key outcomes:</p> <ul style="list-style-type: none"> ✓ Improved community support for young people experiencing mental health problems and improved preventative provision to support young people before they reach crisis point. 	Up to £50,000	20/03/2022	Registered charities and not for profit organisations

	<ul style="list-style-type: none"> ✓ Improved best practises on ways to improve youth workers' mental health literacy ✓ Embedding sustainable youth work practises in the youth sector and mental health sector. <p>Funding is unrestricted and can be spent on any aspect of an organisation's operation.</p>			
Music for All - Community Project Funding https://www.musicforall.org.uk/apply-for-funding/the-application-process/	<p>The grants programme aims to give a helping hand to projects and initiatives across the UK that are seeking to bring music to their communities.</p> <p>The funding is for groups that need assistance to fulfil their potential in developing truly sustainable music programmes.</p>	Up to £1500	01/04/2022, There are usually three application rounds each year.	Groups, schools and organisations that are bringing music to their communities in the UK can apply.
Thomas Wall Trust - Grants for Registered Charities https://www.thomaswalltrust.org.uk/	<p>Grants are available for specific projects or core activities that equip disadvantaged people aged 18 and over with the necessary communication skills for employment.</p> <p>Proposals are particularly welcome which target people experiencing multiple deprivation or other groups demonstrably facing major hurdles to employment, such as women, people with physical, mental, or learning disabilities, refugees and asylum seekers.</p>	<p>Grants of up to £5,000 are available.</p> <p>Priority will be given to match funded projects.</p>	The deadline for stage one applications is 2 May 2022.	Registered Charity
Place				
National Events Programme (Scotland) https://www.visitscotland.org/events/funding/national-events	<p>Support is available towards cultural and sporting events, designed to showcase specific towns and regions across Scotland, outside of the key metropolitan areas of Glasgow and Edinburgh. The programme supports activity designed to strategically and sustainably develop events. The following activity is considered eligible for funding:</p>	Awards of between £2,000 and £4,000 are available for eligible organisers of community-focused events with overall delivery budgets of between £8,000 and £20,000 and attracting	For events taking place from 1 September to 31 December 2022: 6 April 2022.	Applications must be made by legally constituted organisations.

	<ul style="list-style-type: none"> ✓ Innovations to develop, enhance or grow the event. ✓ Strategic marketing & PR activity to increase audiences / profile. ✓ Hired equipment to improve the visitor experience. ✓ Hired equipment to increase capacity. ✓ Environmental issues. 	<p>a minimum of 500 in-person attendees.</p> <p>Larger scale events which support the wider visitor economy and can demonstrate alignment with the national events strategy, Scotland the Perfect Stage, will be able to apply for between £5,000 and £25,000. These events will have delivery budgets in excess of £20,000 and attract more than 1,000 in-person attendees.</p>		
<p>Kellogg's Breakfast Club Grants</p> <p>https://www.kelloggs.co.uk/en_GB/our-story/feeding-people-in-need/support-for-school-breakfast-clubs/grants-for-schools.html</p>	<p>Kellogg's is awarding grants to school Breakfast Clubs, to help them provide breakfast to those children who need it most.</p>	<p>Up to £1000.</p> <p>Only one grant per school in each academic year is available.</p>	<p>Application can be made anytime.</p>	<p>Schools</p>
<p>Sports Facilities Fund</p> <p>https://sportscotland.org.uk/funding/sport-facilities-fund/</p>	<p>The Fund aims to support capital projects that provide opportunities for people to get involved in and participate in sport and physical activity in Scotland. Support is available to projects that demonstrate the greatest impact on:</p> <p>Progression - providing opportunities for people to develop, progress and achieve success at their chosen level of sport.</p>	<p>Up to £100,000</p> <p>The remainder of the project finance should come from the organisation's own cash, fundraising, in-kind contributions or can be sourced from other grant funders. Local authority</p>	<p>01/04/2022</p>	<p>Local authority; Sports clubs, Community sports hubs. Community organisations. Social enterprises; Charitable trusts.</p>

	Participation - providing opportunities for people to get involved and participate in sport and stay involved throughout their life with a particular focus on increasing participation within those groups who are under-represented in sport: young people; women and girls; disabled people or those from deprived communities	applicants should meet at least 25% of the total project cost from their capital budget.		Youth and uniformed organisations. Universities, colleges and schools.
Bòrd na Gàidhlig - Gaelic Language Act Implementation Fund https://www.gaidhlig.scot/en/funding/funding-schemes/glaif/	Grants are available to support the delivery of commitments to Gaelic Language Plans and in support of the aims of the National Gaelic Language Plan 2018-2023. Funding is for projects that look to achieve one of the following aims: <ul style="list-style-type: none"> ✓ Promoting Gaelic usage and building capacity for Gaelic development in the community, especially among young people. ✓ Promoting the status, consistency, and availability of Gaelic through the general services and communications of the authority. ✓ Strengthening Gaelic skills, promoting awareness of Gaelic and creating more opportunities to use Gaelic among public authorities and their staff. ✓ Promoting the development and expansion of Gaelic education (GME and GLE) and adult learning of Gaelic. ✓ Providing opportunities for young people to use Gaelic in the workplace and to develop work skills. 	Grants of up to £25,000 are available for up to 80% of project costs.	19/04/2022	Public and local authorities
Scottish Book Trust – Live Literature Programme https://www.scottishbooktrust.com/writing-and-authors/live-	Funding is to support the delivery of imaginative events and projects that promote the enjoyment of reading and writing to a wide range of audiences across Scotland.	Discretionary	25 April 2022 29 August 2022 21 November 2022 (final deadline)	Schools; Libraries; Community groups; Arts organisations Hospitals

literature/apply-now-part-funded				Organisations working with adults or children with disabilities
Technology				
Digital Xtra Fund https://www.digitalxtrafund.scot/	<p>The Fund aims to increase the number of young people entering highly-skilled digital careers; fostering the next generation of digital makers who will go on to help bridge the skills gap in Scotland's digital economy. The fund will help to prepare young people for a digital future whilst inspiring them to consider a digital tech career.</p> <p>Partnerships are encouraged with other organisations such as industry, local or national government bodies, charities, schools and other extra curriculum activity providers.</p>	Up to £5000	05/04/2022	Registered company, school, college or university which is actively involved in providing computing and digital technologies related activities.
Road Safety Trust https://www.roadsafetytrust.org.uk/	<p>The overall aims of the Road Safety Trust are to reduce death and injury on the UK roads through providing independent funding for research and the development of innovative approaches.</p> <p>The objectives of the grant programme are to: Generate new knowledge about what works. Translate ideas into new measures. Influence road safety policy and practice. Support partnership working and collaboration.</p> <p>There are two strands of funding: Major themed grants for projects which focus on a theme each year. In 2021 the Trust invited applications under the specific theme of 'How can technology be used to reduce road offending and improve road safety?' Information on the 2022 theme will be provided when it becomes available.</p>	<p>Major themed grants: between £25,000 and £200,000.</p> <p>Small grants programme 2022: grants of between £10,000 to £30,000 over a two-year period.</p> <p>Match funding is required.</p>	<p>Small Grants Programme applications will be accepted from 22 March 2022 to 26 April 2022 with decisions communicated in June 2022.</p> <p>Main Themed Grants Programme will reopen for applications in September 2022.</p>	<p>UK-based organisations, public and professional associations, registered charities, and university departments. Applications to the Small Grants Programme will be accepted from local authorities, police forces, fire and rescue services or</p>

	The Small Grants Programme supports projects on their journey to making a tangible difference on the roads.			registered charities, legally constituted not-for-profit social enterprises; community interest companies.
Heat Network Fund – Scottish Government https://www.gov.scot/publications/heat-network-fund-application-guidance/	<p>Homes and commercial properties across Scotland are set to benefit from the establishment of a new fund supporting the large scale development and roll out of zero emission heat networks. The new fund takes over from the Low Carbon Infrastructure Transition Programme and is part of an overall £1.8 billion committed over the course of the current Scottish Parliament to decarbonise how buildings are heated.</p> <p>Proposed zero emission heat network projects must have a project location, proof of technology concept, and end user for output identified. Projects must be of a large scale and must be based in Scotland.</p> <p>Objective of the Fund:</p> <ul style="list-style-type: none"> ✓ delivers affordable clean heat supporting delivery of emission reduction and fuel poverty targets ✓ develops local supply chains and attracts new public and private investment ✓ contributes to the development, and operation, of an integrated resilient energy system. 	<p>Discretionary.</p> <p>Grant funding will be awarded to projects up to a maximum of 50% of the eligible capital expenditure of the project. Projects as part of their application will be required to demonstrate the additionality of support through the fund, including the level of intervention required to deliver an investable project.</p>	<p>Proposals can be submitted at any time.</p> <p>This fund will remain open to proposals with quarterly reports to be provided with committed spend against the allocated budget.</p>	<p>Applications are open to all public and private sector organisations.</p> <p>Proposals will be welcomed from consortia of organisations.</p>
Sir Jules Thorn Charitable Trust - Innovation and Improvement in Health and Care Fund	This new fund has been launched to support the development of new models of health and care and the integration of health and care services. Funding is available for projects that support innovation and improvement in health and care in any area of physical or mental health or disability.	Up to £500,000	There is a two-stage application process. Preliminary proposals should be submitted to the Trust by the deadline of 8 April 2022.	Registered charities; NHS organisations

https://julesthorntrust.org.uk/programmes/innovation-and-improvement-in-health-and-care-fund/	<p>The Trust will prioritise projects which support: The development of new models of health and care (to improve outcomes for people living with serious long-term or life-limiting conditions, enhance access to services or improve their resilience). The integration of health and care services. Areas of unmet need.</p> <p>Funding can be used for:</p> <p>Facilities or equipment where they are necessary to support the innovation or improvement. Start-up costs (including staff and consumables costs).</p>			
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