



# Community Planning Aberdeen

## Resilient, Included and Supported (RIS) Outcome Improvement Group

16.12.21 10.00-11.00am

### Action Note

Item No.	Item Name
1	<p><b>Welcome and Apologies</b></p> <p>Present: Alison Macleod (Chair), Darren Bruce, Jill Franks, Flora Douglas, Chris Smillie, Gordon McDade, Neil Carnegie</p> <p>Apologies: Sandra MacLeod, Steven Shaw, Derek McGowan. Allison Swanson,</p> <p>Alison MacLeod chaired the meeting, in the absence of S MacLeod (chair) &amp; B Nelson (vice chair).</p>
2	<p><b>Note of meeting 21.09.21</b></p> <p><a href="#"><u>Action Note - 21.09.21</u></a></p> <ul style="list-style-type: none"><li>• The action note was accepted as accurate. D Bruce confirmed this.</li><li>• All actions from the previous meeting have been completed.</li><li>• William Rae will be added to this group and a separate meeting, to act as an induction, will take place with William prior to the next meeting of this group in November, which he will attend.</li><li>• Darren Bruce provided an update on the project "Reduce suicide rates amongst men in Aberdeen to below 2016 levels (16) by 2021."</li><li>• There were elevated rates of suicide last year, but the data is showing a decline in numbers so far this year.</li><li>• <b>294 teachers</b> have received training so far in relation to this project.</li><li>• Continue to develop links within the 3 localities</li><li>• D Bruce will attend locality meetings to further develop these relationships and to seek community connectors</li><li>• New ways of collecting data are being looked into. In order to make it easier to extract figures from the data that is gathered.</li><li>• Project update has been submitted and is included on the dashboard for the management group meeting on 27/10/21.</li></ul>



3	<p><b>Dashboard – Stretch Outcome 11</b></p> <p><a href="#"><u>SO11 Overview 26.10.21</u></a></p> <ul style="list-style-type: none"> <li>• Allison Swanson confirmed that the dashboard was up to date and working well.</li> <li>• The risks identified at the meeting today (items 4.1 &amp; item 7)), along with the decision made in item 4.2, will be added to the dashboard ahead of the CPA management meeting on 27/10/21.</li> </ul>
4	<p><b>Revised Charters for QA</b></p> <ol style="list-style-type: none"> <li>1. <i>-Increase opportunities for people to increase their contribution to communities (volunteering) by 10% by 2023. (Neil Carnegie) – to follow in advance of the meeting</i> <ul style="list-style-type: none"> <li>• Neil Carnegie provided a progress update to the group.</li> <li>• Neil had met/spoken with Maggie Hepburn from ACVO. M Hepburn’s position was that ACVO would not be participating in this project. A query that was raised, was “what is the problem we are trying to improve?”</li> <li>• ACVO have data/stats to show that there has already been an increase in the number of volunteers, showing improved numbers in this area.</li> <li>• <b>RISK: Can the project continue without ACVO?</b></li> <li>• <b>RISK: The aim of the project may well need to be reviewed.</b></li> <li>• <b>Action: Alison MacLeod</b> will highlight these concerns to the management group when they meet on 27/10/21</li> <li>• <b>Action: Allison Swanson</b> to update dashboard to reflect these risks/ issues, prior to the management group meeting on 27/10/21.</li> <li>• <b>Action: Neil Carnegie</b> will advise Maggie Hepburn of these issues being raised at the management group meeting, as a courtesy and to for warn Maggie, as she will be attending the meeting on 27/10/21.</li> </ul> </li> <li>2. <i>-Reduce tobacco smoking by 5% by 2021. (Craig Singer) – to follow in advance of the meeting</i> <ul style="list-style-type: none"> <li>• Craig S was unable to attend the meeting. The charter has not been circulated to the group as yet.</li> <li>• Allison Swanson confirmed that project updates had been submitted and that there was confidence that the charter was being progressed.</li> <li>• <b>Decision:</b> The group agreed to approve the charter “virtually”, if it can be circulated to all members. This will save time instead of waiting until the November meeting of this group to approve the revised charter.</li> <li>• <b>Action: Gordon McDade</b> to contact CS to ensure revised charter is provided for circulation.</li> </ul> </li> </ol>



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	<a href="#">QA questions – Checklist for OIGs</a>
5	<p><b>New Projects (due to November CPA Board)</b></p> <p><i>-Reduce youth homelessness by 6% by 2023 (Graeme Gardner)</i>  <a href="#">Project Charter 11.5 – FINAL</a> (for info)</p> <p><i>-Increase the number of unpaid carers feeling supported by 10% by 2023. (Alison MacLeod)</i>  <a href="#">Project Charter 11.6 – FINAL</a> (for info)</p> <ul style="list-style-type: none"> <li>Both charters were noted by the group.</li> </ul>
6	<p><b>New Charters (still to be submitted) – Updates from PM's</b></p> <p><i>-To support 50 low income families in priority neighbourhood to improve eating behaviours and adopt positive lifestyle choices to help towards a healthy weight by 2023. (Tracy Davis)</i></p> <ul style="list-style-type: none"> <li>Project team has been established</li> <li>Good progress is being made in this project.</li> <li>Project update will come to the next meeting of this group.</li> <li><b>Action: Tracy Davis to provide project update to the group at the meeting on 18/11/21.</b></li> </ul> <p><i>-Refer 20% of people living with COPD or other respiratory conditions into specific PR physical activity and other support programmes delivered in community settings by 2023. (PM still to be identified)</i></p> <ul style="list-style-type: none"> <li>Jill Franks provided an update on progress being made in relation to the project.</li> <li>Grampian Respiratory Cell meet fortnightly, good discussions taking place around this.</li> <li>Good work continuing in the background, although the search for a PM is ongoing.</li> <li>Link up with RGU now in place.</li> </ul>
7	<p><b>Reporting</b></p> <p><b>-Risks/Issues</b></p> <ul style="list-style-type: none"> <li>Risks noted in item 4.1 will be added to the dashboard and highlighted to the CPA management group on 27/10/21.</li> </ul> <p><b>PM needs to be identified for the COPD project.</b></p> <ul style="list-style-type: none"> <li><b>Action: A Swanson</b> will follow up with Susan Webb again on this item.</li> <li><b>Action: Sandra MacLeod</b> to also contact Susan Webb and follow up to try and find a PM for this project.</li> </ul> <p><b>-Areas for celebration</b></p>



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	<ul style="list-style-type: none"><li>The continued progress of the projects and the revised and new charters that are now in place were applauded and highlighted as a cause for celebration.</li></ul>
8	<b>Story Telling – Project Videos</b> <ul style="list-style-type: none"><li>D Bruce expressed his interest in producing a film to showcase the progress made in his project.</li><li><b>Action: Darren Bruce</b> to contact Martin Wyllie, to arrange the how, when, where, etc for the film.</li></ul>
9	<b>AOCB</b>  Date of next meeting = <b>Thursday 18<sup>th</sup> November 10am-11am.</b>