

Community Empowerment Group
Thursday 25 August 2022, 2-4pm

Member	Present
Michelle Cochlan, Aberdeen City Council (Chair)	Yes
Maggie Hepburn, ACVO (Vice Chair)	Yes
Claire Smith, Police Scotland	Yes
Dave Black, GREC	Yes
Susan Thoms, ACC	Yes
Colin Wright, ACC	Yes
Martin Wyllie, ACC	Yes
Paul Tytler, ACC	No
Elaine Sinclair, UoA	Yes
Matt Reid, ACC	No
Liz Howarth, NHSG	No
Stuart Lamberton, ACHSCP	Substituted by Chris Smillie
Margaret Stewart	Yes

Item	Title	Lead	Notes/ Actions	Responsibility
1.	Welcome & Apologies	All	Bryan Nelson will no longer represent Scottish Fire & Rescue Services on the group as he has a new role. The group recorded thanks to Bryan for his active contribution to the group and wished him well in his new role. He will be missed. Welcome to Chris Smillie who is substituting for Stuart Lamberton today.	
2.	Actions from the last meeting	All	Actions from the last meeting were marked as complete or will covered on todays agenda. Dave advised that he was in attendance at the last meeting, but is noted as giving apologies. Michelle to amend.	MC
3.	i) <u>CEG Progress Report</u>	MC	<u>CEG Progress Report</u> Michelle advised that the CEG Progress Report linked in the agenda was the same version considered by the CPA Management Group on 17 August. It will need to be updated again for going to the CPA Management Group in October. As most items are on the agenda it was agreed that the ragging status for the report would be considered in turn as we come to each item.	

Item	Title	Lead	Notes/ Actions	Responsibility
	<p data-bbox="248 627 398 687">ii) Outcomes Indicators</p>	<p data-bbox="477 627 521 651">MC</p>	<p data-bbox="580 161 1906 368">The only area not covered on the agenda today is the Community Empowerment Network. Maggie, Margaret and Martin updated the group on the last network event was held at the end of July. It was felt that engagement was good but the number of people attending was much lower than the previous two events with 23 people signed up but only 9 people joining on the night. The network broke into two groups instead of four for the workshops. Feedback from the groups was positive and there were good conversations. There was also a sense that there were new people there and not just familiar faces.</p> <p data-bbox="580 411 1906 587">The CEG had a brief discussion for potential reasons for lower numbers. For example, summer holidays, novelty of the new network has worn off, content may not have been appealing. Communities may be more interested in talks and seminars, capacity building. Perhaps need a mix of reaching out to groups separately as well as providing a space for groups to get together. The CEG agreed we need to decide how to progress with the Network and will pick up the discussion again as part of the Community Empowerment Strategy delivery.</p> <p data-bbox="580 627 853 655"><u>Outcomes Framework</u></p> <p data-bbox="580 667 1906 927">Michelle advised that further to previous discussion about developing a suite of KPIs to be monitored by the group, Anne has created a power bi report for the Community Empowerment Group which will be published on the CPA website. This will become part of the online Aberdeen Outcomes Framework once the suite of measures has been agreed. At the moment the report includes just two measures relating to City Voice Response Rate and City Voice Place Standard question ‘Do you feel able to participate in decision and help change things for the better?’). It is intended that the KPIs agreed within Community Empowerment Strategy will also be included. The group thanked Anne for setting this up.</p> <p data-bbox="580 975 1906 1257">Dave asked Anne if data could be broken down so we can see by deprivation level. He also queried whether Asset Transfer and Participation Requests should also be included. Michelle agreed that these measures should be added but advised that to her knowledge there had not been any participation requests and that the focus for Community Planning Aberdeen had been to encourage involvement in locality planning rather than the formal participation request route. The group agreed that it would be helpful to visit the Community Empowerment (Scotland) Act 2015 guidance on participation requests and consider whether this was a priority area for the revised Community Empowerment Strategy and if so, review the green ragging against this in the progress report.</p> <p data-bbox="580 1305 1906 1437">Dave helpfully shared a link to the guidance online here as well as the regulations which provide that the public service authority must promote the use of participation requests by publishing on a website and through social media information explaining how a participation request may be made to that authority. The participation request regulations are here: https://www.legislation.gov.uk/ssi/2017/39/contents/made.</p>	<p data-bbox="1944 520 2040 544">MC/MH</p> <p data-bbox="1966 986 2018 1010">AM</p> <p data-bbox="1973 1382 2011 1406">All</p>

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4.	Community Empowerment Strategy	Dave, Maggie, Michelle, Margaret	<p>Michelle provided an update on behalf of the Strategy Group and presented the results of the Community Empowerment Padlet – see slides here. This was followed by discussion and the following points were noted:</p> <ul style="list-style-type: none"> • The padlet is ambitious but there are no surprises • It is possible to realise this ambition but needs real resource and commitment to doing things differently • Need to be careful with using some of the wording which has come through in the padlet – people will interpret the meanings differently • Cost of living crisis will have an impact on people and their capacity to lead change – getting by may be the real priority <p>The following ideas were put forward in addition to what was captured in the padlet:</p> <ul style="list-style-type: none"> • Involving elected representatives in the Empowerment Groups (City wide and at locality/ priority neighbourhood level). • Local democracy is important. How do we make the link with this and the strategy? E.g. monitor the % of people voting in council elections? • Budgeting – how do we secure authentic involvement in public sector budget setting? Needs a culture shift of how money is distributed – something broader than participatory budgeting. • Public services should be expected to report on how they are engaging the public and be accountable for co-production. • Training for staff on how to gather ideas from outside circles of influence <p>The findings from the padlet are being considered in the final drafting of the Community Empowerment Strategy. We have agreed to propose a new Stretch Outcome 16 for Community Planning Aberdeen as part of the document. As for the other 15 stretch outcomes, this will be broken down into improvement project aims. Change ideas put forward within the padlet and through this group will be considered and, if appropriate, tested by the project teams taking forward these improvement aims.</p> <p>The timescale for taking the Community Empowerment Strategy to the Community Planning Aberdeen Board is now November 2022. The Strategy Group will bring a draft of the strategy to the next meeting of the Community Empowerment Group in September. This will be followed by wider consultation during October and November.</p>	MC/DB/MS/MH

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5.	Locality Planning Update	PT/SL	<p>At the June meeting the group requested that Paul and Stuart be invited to do a presentation to a future meeting to ensure the group is aware of what is happening with LEGs and PNPs. Due to annual leave over July, Michelle has not yet been in touch with Paul and Stuart to arrange this. Paul and Stuart are both unable to attend the meeting today. However Chris Smillie, public health coordinator, is here in place of Stuart.</p> <p>Chris advised that the first annual report against the locality plans is going to IJB this month and CPA Board in September. Chris also updated the group that the public health coordinators have conducted a survey with LEG members as part of a refresh of the groups membership. The survey was set to 351 members and they received a response from 131. The majority of confirmed LEG memberships were from individuals representing a service/ organisation and only 33 of responders identified themselves as being community members across the 3 localities in Aberdeen.</p> <p>Maggie commented that the current context we are working in is chaotic and people are facing challenges in their lives which may prevent them engaging as before but we must not despair. Dave suggested adding the cost of living crisis as a risk to preventing community engagement to the CEG overview report. He ask Chris how confident he is that the Locality Empowerment Groups are the right vehicle to support engagement with</p>													

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			<p>community planning. Chris advised that he would prefer to come back with a thought through paper but did not have an exact timescale for this at the moment.</p> <p>Michelle informed the group that she had met with Ken Hutcheon this week following his resignation from the Locality Empowerment Group. Ken had provided feedback on his experience of the LEGs and how he thought they could be improved. Michelle will forward on to Chris.</p> <p>The group agreed for this workstream to be ragged as RED within the progress report (see item 3i) and for the cost of living crisis to be highlighted as a risk to engagement.</p>	<p>SL/PT</p> <p>MC</p>																																																																						
6.	City Voice Panel Refresh	AM	<p>Anne gave a presentation on the results of the City Voice Panel Refresh – See slides here and table below.</p> <table border="1"> <thead> <tr> <th></th> <th>Old panel</th> <th>New panel (full)</th> <th>New recruits (269)</th> <th>Aberdeen City</th> </tr> </thead> <tbody> <tr> <td>Male</td> <td>44.4%</td> <td>46%</td> <td>49%</td> <td>49.8%</td> </tr> <tr> <td>Female</td> <td>55.6%</td> <td>54%</td> <td>51%</td> <td>50.2%</td> </tr> <tr> <td>16-24 years</td> <td>1.2%</td> <td>1%</td> <td>2%</td> <td>11.5%</td> </tr> <tr> <td>25-34 years</td> <td>4.1%</td> <td>5%</td> <td>9%</td> <td>18.6%</td> </tr> <tr> <td>35-44 years</td> <td>7.3%</td> <td>6%</td> <td>10%</td> <td>14.4%</td> </tr> <tr> <td>45-54 years</td> <td>11.7%</td> <td>13%</td> <td>12%</td> <td>12.2%</td> </tr> <tr> <td>55-64 years</td> <td>18.2%</td> <td>27%</td> <td>23%</td> <td>11.7%</td> </tr> <tr> <td>65+ years</td> <td>34.5%</td> <td>41%</td> <td>39%</td> <td>16%</td> </tr> <tr> <td>No data</td> <td>23.1%</td> <td>3%</td> <td>4%</td> <td></td> </tr> <tr> <td>35-54 years*</td> <td></td> <td>3%</td> <td></td> <td></td> </tr> <tr> <td>Paper</td> <td>34.5%</td> <td>19%</td> <td>23%</td> <td></td> </tr> <tr> <td>Online</td> <td>65.4%</td> <td>79%</td> <td>75%</td> <td></td> </tr> <tr> <td>No preference given</td> <td></td> <td>3%</td> <td>2%</td> <td></td> </tr> </tbody> </table>		Old panel	New panel (full)	New recruits (269)	Aberdeen City	Male	44.4%	46%	49%	49.8%	Female	55.6%	54%	51%	50.2%	16-24 years	1.2%	1%	2%	11.5%	25-34 years	4.1%	5%	9%	18.6%	35-44 years	7.3%	6%	10%	14.4%	45-54 years	11.7%	13%	12%	12.2%	55-64 years	18.2%	27%	23%	11.7%	65+ years	34.5%	41%	39%	16%	No data	23.1%	3%	4%		35-54 years*		3%			Paper	34.5%	19%	23%		Online	65.4%	79%	75%		No preference given		3%	2%		
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			<p>Anne is expecting a full demographic break down in the next couple of weeks which will allow us to identify under represented communities for more targeted recruitment. Elaine noted the low representation of 16-24 year olds and offered to help cascade the opportunity to be involved with students. Once we have the full breakdown we can plan a targeted recruitment campaign.</p> <p>The group agreed for this workstream to be ragged as GREEN for on track within the progress report (see item 3i).</p>	AM
7.	CLD Plan Reporting	Colin	<p>Colin circulated a paper in advance of the meeting with proposals for future reporting on the CLD plan from October 22. This was presented at the meeting and the group was asked for comments. Proposals include:</p> <ul style="list-style-type: none"> • Production of annual report against the CLD Plan in October summarising overall progress and KPI data • Quarterly reporting focussed on one of the CLD priorities (Adult learning, Youth work, Community development) • Topic based presentations as required by the CEG <p>Colin highlighted that there is a risk around gathering data and updates from CLD partners. Maggie suggested that the approach Colin and the team took to engaging partners during the development of the CLD plan may encourage continued positive buy-in for reporting.</p> <p>Colin also advised that timescales for completion of actions within the plan span across the financial year so progress may still be underway for a number of the actions at the October point. Michelle advised that if October was an awkward timescale she would be happy to receive the report at the end of the financial year in April 2023. Colin stated he would prefer to work towards the October deadline which is a year after the plan was first published. The group thanked Colin for the paper and agreed the proposals.</p> <p>The group agreed for this workstream to be ragged as AMBER within the progress report (see item 3i).</p>	CW
8.	Just Transition PB Fund	MH	<p>Not covered as Maggie left the meeting before this item was taken. Unfortunately there was no one in the meeting that could provide an update on this in Maggie's absence. Michelle to ask Maggie if there is any information she can circulate.</p> <p>Michelle asked Susan if she was aware whether the Council's PB toolkit had been completed as she could not find it online. Susan confirmed that she had not seen anything.</p>	MC/MH

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9.	Community Engagement – What’s happening?	All	<p>As agreed at the last meeting, Community Engagement will be a standard item on the agenda to share upcoming events. The following was noted this month:</p> <ul style="list-style-type: none"> • Aberdeen Responsible Business Event taking place w/c 14 November during Living Wage Week – Contact Michelle. • Fairer Aberdeen PB taking place in Garthdee. Date TBC in October/ November – Contact Susan. • Come and Network Day taking place 8 October in the Town House – Contact Colin. • Targeted recruitment campaign for City Voice during September. Details TBC – Contact Anne. • Public engagement on Health Determinants Improvement Collaborative Oct-Dec. Details TBC – Contact Martin 	
10.	AOB	All	N/A	
11.	<u>2022 Meetings</u> 29 September 27 Oct (Maggie) 24 November	All		