



## Minutes of the meeting

### Meeting Name – ABERDEEN PROSPERS OUTCOME IMPROVEMENT GROUP


<b>Date</b>	<b>Monday 22<sup>nd</sup> August 2022</b>
<b>Time</b>	<b>10.30 – 12 noon</b>
<b>Location</b>	<b>TEAMS</b>
<b>Present</b>	Allison Carrington (SDS), Arshia Khatir (ACC), Angela Taylor (ACC), Duncan Abernethy (Nescol), Bob Farthing (Civic Forum), David Groundwater (FSB), Roz Taylor (Elevator), Martin Barry (SE), James Whyte (ACC), Kirsty McLaughlin (Elevator), Lori Leslie (ACC), Colin Farquhar (Culture Abdn), Liz Rattray (University of Abdn), Tom Power (NHS), Sarah Hillyear (RGU), Julie Kean (SDS) – minute taker, <b>Allison Swanson guest speaker (ACC)</b>



		<b>Action</b>
<b>1.</b>	<b>Welcome and Introductions</b>	Allison Carrington
	Allison welcomed everyone onto the call and noted here was a new representative from RGU attending – Sarah Hillyear	
	<b>Apologies</b>	
	Apologies received from – Paul Tytler (ACC), Rab Dickson (Nestrans), Jim Johnstone (ACC), Charlotte Saunders (ACC), Margaret Stewart (ACC), Ruth Mine (baed), Marie Watson (DWP), Paul Walsh (DWP), Jamie Coventry (replaced by James Whyte) ACC	
	<b>Minutes of previous meeting, actions &amp; matters arising</b>	Allison Carrington

	<ul style="list-style-type: none"> <li>• Arshia to send a copy of the presentation from Glencraft to Bob.</li> <li>• Arshia to share contact details for Allison Swanson &amp; Claire Shaw to Roz.</li> </ul> <p>Passed and approved.</p>	
3	<p><b>Update from Management Group meeting Wednesday 17<sup>th</sup> August 2022</b></p> <p>There was an update on the Projects and the stretch outcomes, Aberdeen Prospers is doing well for stretch outcome 2 and the projects are going well, but there are some that are causing concern with the Management Group. Stretch outcome 3 is red for several reasons, what is required is to highlight what we are doing and explain any lack of any progress as we have made a public commitment to deliver these projects.</p> <p><b>3.2 Digital Access &amp; Tools, Literacy</b> In the absence of Emma Shanks Allison provided an update there is a lot of work happening in the background but there is no data to show it, Management have said if there is no data it will be assumed it's not happening. Allison will catch up with Emma to discuss this further.</p> <p><b>3.3 To increase the number of people within Aberdeen City qualified with ICT and Digital skills at SCQF Levels 7 and above by 10% by 2023.</b> This project is raising concerns with the Management group as there has been no progress. The project team are now going to look at people that have left school – an older age group Allison asked if there was anyone around this group that could co-lead with Bob? There has been work carried out through Aberdeen City (Charlie Love leading) and the agreement withing the project team is to try and capture some of this work as one test of change as well. Sarah will discuss possibility of supporting as co-lead internally within RGU beginning the start of next week. Trying to aim at a different audience and would like to pull a team together with this group or get a lead for the group, Allison asked if there was anyone around this group that could co-lead with Bob, Sarah will ask internally within RGU next week</p> <p>Allison to action and follow up with Sarah.</p> <p><b>3.4 Increasing of the number of Modern and Graduate Apprenticeships by 5% by 2022</b> There is a good update now submitted and there is work being done in the background. Comfortable that this work is carrying on but the project was to be completed by 2022 and with the academic year this will not happen until at least 2023.</p> <p><b>3.5 80% of young people will successfully complete their Modern Apprenticeships programme by 2022</b> There has been a lot of work done in the background and the project lead is on A/L, has had various other commitments and hasn't managed to update the Charter to show this, and there will be an update before the next Aberdeen Prospers meeting. There was also a suggestion to invite Ian Runchie along to provide an update at next meeting, Duncan has arranged to meet with Ian next week.</p>	<p>Allison Carrington</p> <p>Allison</p>

	<p>Allison noted the Management Group was quite challenging due to some projects at a standstill, and is important to get your project updates in showing progress and the supporting data.</p>	
4.	<p><b>Project 2.5</b> Support 50 people into sustained, good quality employment by 2023, and 100 by 2026, with a particular focus on; those from priority neighbourhoods and people over 50. Update from Management Group meeting and Project Lead.</p>	<p>Allison Carrington &amp; Paul Tytler</p>
	<p>Allison gave an update on Paul’s absence; this charter’s lead was originally Paul Tytler although he is now no longer able to take this on. The project charter has not been approved by Management Group due to the lack of a lead</p> <p>Allison thanked Allison Swanson/Angela Taylor/Arshia Khatir for pulling together a strong Charter with a number of charter changes, each of which has a lead for that particular change idea which was presented to the Management Group last week. Management Group commented that it was very well written and a lot of data to support, but due to a lack of lead this has not been approved.</p> <p>Nicola Graham (SDS) has offered to lead the project in the interim so that this can be pushed through and to get the work started on the understanding that Allison keeps looking for a Lead within this Aberdeen Prospers group.</p> <p>Allison will share the updated Charter with everyone after this meeting, and you will see who is listed for each individual change ideas and for those to take that particular thing forward, we need a Lead to coordinate and push the overall change ideas. Ideally Allison would like someone that is not already leading a Project and there are a few people in this group that don’t have a project at the moment, Allison anticipates when the updated Charter has been sent out that someone will come forward, Allison does not want to go back to another Management meeting to say that no one from Aberdeen Prospers is able to putting themselves forward who does not already lead a Project.</p> <p>Allison to send out updated Charter and to have a Lead as you will see from this who has or doesn’t have a Project now.</p> <p>Angela wanted to comment for whoever takes this Project on as a Lead there will be plenty support.</p> <p>Allison will send out an email requesting the need for a Lead for this Project.</p>	<p>Allison Carrington</p> <p>Allison Carrington</p>
5.	<p><b>Project 3.5:</b> 80% of young people will successfully complete their Modern Apprenticeship programme by 2022</p>	<p>Allison Carrington</p>
	<p>Discussed under item 4 above</p>	
6.	<p><b>Support for Refugees Economic Strategy</b></p>	<p>Allison Carrington</p>
	<p>Since the conflict in Ukraine began, tens of thousands of Ukrainians have left their home country to escape the violence.</p>	

	<p>In Scotland, through the Scottish Government's 'Warm Scottish Welcome' scheme, and the UK Government's 'Homes for Ukraine' scheme, around 12000 Ukrainians have now arrived seeking shelter.</p> <p>Aberdeen City Council has been at the forefront of the national response, with over 1100 Ukrainians now in the city, supported by an incredible group of staff providing accommodation support, education services, health services and more.</p> <p><b>Join us on this webinar on the 22 August at 12.30 to hear more from those providing support from across the organisation and from our partners.</b></p> <p>Angela spoke briefly regarding housing/employability issues, and these will be mentioned in the webinar. There have been various concerns to ensure that people are being correctly housed.</p> <p><b>Housing</b> Allison asked Angela if she could give a brief overview for those that won't manage to see the webinar, there are 9 hotels in Aberdeen that are currently housing the refugees and are looking for appropriate families sponsor families.</p> <p><b>Employability</b> Every Friday morning there is a hub in Rosemount 10-2pm which is jointly run by ACC/Nescol and SDS to help and support the Refugees, the hub has been inundated with people looking for help. There are workshops for eg employment rights in the UK, to help people with their written exams and this is a lot different from speech. Lori stated there are approximately 70 families in Aberdeen and over 180 referrals, there are lots of various providers turning up each week to the hub, but it is not organised.</p> <p>Bob asked what is happening with the Afghan &amp; Syrian Refugees? Angela advised everyone is getting help but there is a higher intake of Refugees from Ukraine at that moment that also need help immediately.</p> <p>Duncan Abernethy stated there are 230 full time places and College are actually 370 are needed, there are also 26 p/t classes Monday-Wednesday and there is a meeting today to discuss this further. The main challenge is having enough ESOL tutors for all the pupils.</p> <p>Angela Taylor advised there are over 11,000 Ukrainian's here in Scotland.</p> <p>Allison Carrington asked the question if we know their long-term plans and Angela said the majority want to go home after it all settles in Ukraine.</p>	
<b>7.</b>	<b>Update on Regional Economic Strategy</b>	<b>Martin Barry</b>
	<ul style="list-style-type: none"> <li>• There is a new Regional Economic Strategic Development and at the end of May there will be a review of the current</li> </ul>	

	<p>strategy and have looked at the framework with new objectives.</p> <ul style="list-style-type: none"> <li>• Over the Summer KPMG have been contracted to support the Regional Strategy group and have discussed potential framework.</li> <li>• There were workshops held over 3 weeks ago that ran all day and was very positive with over 50 attendees and over 30 organisations which was structured around the 4 Capitals to look at the smart objection’s aspirations up to 2035.</li> <li>• Long list of objectives is to be cut back and to be discussed on the 23<sup>rd</sup> of August at the Economic Forum and then submitted to Aberdeen City &amp; Aberdeenshire Council for approval.</li> <li>• Development of action plan &amp; investment plan and there will be further engagements.</li> <li>• Strategy to be completed in the next month or so the develop action plan.</li> <li>• Partners have worked quickly, special thanks to Martin who will give a presentation to the group once this has been published will be sent out in October 2023.</li> </ul>	
<p><b>8.</b></p>	<p><b>Case Study: Positive Futures – Supporting Young People into Employment:</b> case study attached for info</p>	<p>Angela Taylor</p>
	<p> 3.1.3 1.6 CEYP employability case stu</p> <p>Angela gave an overview of the case study and wanted to say this has a been a team effort, we was tasked with supporting a number of care experienced young people into employment NEET, we partnered a few years ago with Working Rite they came forward with a proposal pilot programme called ‘Rite Works’ and put together Intensive employability support from a number of sources like SDS and the Youth Social Team that all have certain levels of expertise this has proven to be successful and the dropout rate is low which is very good, this is the first time that Working Rite have been able to work closely with ACC to have the level of support to access the officers that can now make things happen, this has been presented to SLADE group and presented on it to the Young Persons Guarantee one year ago.</p> <p>There has also been great success through the Kick Start scheme and UK Government funded programme provided 6 months off paid work experience training for 16–25-year-olds. Angela put forward a case study for Bekah with the blue hair you can click onto her blog she is a truly an inspirational person that has no shame in coming out to say she has come out from being care experienced and is fantastic ambassador, Bekah was able to gain employment within the Council in the HR department, she didn’t stay there for long as she has now moved down the road and has gained employment.</p>	

	<p>There is also SEED funding available for the Ukrainian Refugees that it was started through the Young Persons Guarantee and we have 1 person who wants to be a carpenter fitter and his business is now up and running.</p>	
<p><b>9.</b></p>	<p><b>Rapid Testing – Plan, Do Study Act Framework</b></p>	<p>Allison Swanson</p>
	<p> Rapid Testing Presentation.pdf</p> <p>Allison ran through a presentation and wanted to highlight that we are into one year of the LOIP refresh and there is 5 months until our 2022 aims must be achieved.</p> <p>There are 20 aims to be achieved by 2022 and 9 improvement aims, the model has been split into 2 parts.</p> <p>Allison Carrington thanked Allison Swanson for her input.</p>	
<p><b>10.</b></p>	<p><b>Future Agenda Items (attached) for discussion</b></p>	<p>Allison Carrington</p>
	<p>A reminder that we have a list of forward agenda items for future Aberdeen Prospers meetings and if anyone would like to suggest an item, please send this through to Allison.</p> <p> Suggested Forward Agenda Items (2021).x</p> <p>Allison Carrington ran through the list and asked people to look over the items as some are time specific for eg Aberdeen City &amp; Beach.</p> <p>Tom would like to add -</p> <p>NHS Grampian's Plan for the Future - 2022-28 with a focus on the Health Board as part of our communities and employability</p> <p><i>(Would probably take care of the item around health and wellbeing outcomes for those in employment and those not)</i></p> <p><u>Later this year / early next</u></p> <p>North East Alliance of NHSG and Local Authorities supporting population health and durability of our communities</p> <p>I will also take a close look at the Charter for the people into employment work and see what role I / we can play in respect of that.</p> <p>Angela would like someone from hotels to be added to the agenda, Allison Carrington to ask Frank Whitaker to come along to a meeting.</p>	<p>Allison Carrington</p> <p>Duncan &amp; Allison Carrington</p>

	<p>Duncan would like to add the implications for high level overview on the results of bids and early thought would be good. Angela mentioned there is huge delays down South and no big rush.</p> <p>Allison Swanson mentioned adding self-evaluation and to share the link.</p>	
<b>11.</b>	<b>AOB</b>	All
	<p>Bob asked if the LOIP could be better advertised as a lot of people don't know what it is, Martin suggested possibly advertising through SHMU and has contact details. Allison Swanson asked Bob to pass on details on where the gaps are. And this will be rectified.</p> <p>Arshia to send LEP dates along with Aberdeen Prospers Meetings in January 2023.</p>	Arshia
<b>8.</b>	<b>Date and time of next meeting - Monday 3<sup>rd</sup> October 2022, 10.30 – 12pm via Teams</b>	