



Community Planning Aberdeen

Minutes

Meeting Name – ABERDEEN PROSPERS OUTCOME IMPROVEMENT GROUP

Date	Monday 3 October 2022
Time	10.30 – 12 noon
Location	TEAMS

1.	<p>Welcome/Apologies and Introductions (10 min) Thanks to Claire Shaw and Kirsty Robertson for taking meeting notes.</p> <p>Apologies: J Kean, SDS; A Khatir, ACC; Dr E Rattray, University of Aberdeen, Jim Johnstone, ACC; David Groundwater (Mike Duncan replacing)</p> <p>Introductions: Allison welcomed Mike Duncan who has joined Aberdeen Prospers as replacement for David Groundwater as FSB rep. Introduction around the table.</p>	
2.	<p>Minutes of previous meeting, actions & matters arising (attached, 5 min) Minutes of meeting of 22 August 2022 accepted. All actions complete – Allison S to pick up with Bob Farthing re discussion around advertising work of AP</p>	Allison S
3.	<p>LEP Quarterly Report – update (paper attached, 15 min)</p> <ol style="list-style-type: none"> 1. LEP Quarterly Report <ol style="list-style-type: none"> a. Angela Taylor explained what the LEP is b. This is the second update to the Aberdeen Prospers group – considering the delivery report and action plan 	

	<ul style="list-style-type: none"> c. Angela encouraged everyone to read the report as it is relevant to all members of the group d. Update of Major Steps <ul style="list-style-type: none"> i. Launch of the procurement framework – training providers apply to join the framework – due to launch later this month – meet the buyer event coming up ii. Employer Incentive Scheme up and running. Real Living Wage just changed. Particularly keen to attract employers that will support parents. iii. Jobs Fayre took place on the 6th Sept. Attracted 3 times more job seekers than previous events. Awaiting feedback from employers iv. Redundancy – Arjo Wiggins closure – more than 300 people unemployed. Running another jobs fayre in October. Links will be provided to this group to share with their connections. Allison to share ERI information. 	
<p>4.</p>	<p>Leads' updates on projects (papers attached, 30 min)</p> <ul style="list-style-type: none"> a. Martin Barry – Real Living Wage <ul style="list-style-type: none"> i. New rate announced (£10.90) – announced early due to the cost-of-living crisis. Have until May 2023 to implement. ii. Aberdeen project – AGCC added as an accredited employer. iii. 14th November – launch of Living Wage City b. Roz Taylor and Kirstie McLaughlin – Elevator <ul style="list-style-type: none"> i. 63 enquiries from people looking to start businesses – 22 of those have done so. ii. Making good traction with the Job Centre. iii. Transform Business Festival taking place on 8th November at the Aberdeen Science Centre. Kirstie to share information once available. c. Angela Taylor – Getting people into employment <ul style="list-style-type: none"> i. NESCol run a Migrant Leaders programme that could tie in (also covers Care Experience Youngsters) – discussion to take place between Angela and Duncan Abernathy. d. Nicola Graham (Absent), update from Allison <ul style="list-style-type: none"> i. Moved from red to amber. Allison to speak to project lead. e. Charlotte Saunders 	<p>Allison C</p>

5.	<p>Future Agenda Items – reminder to submit requests (for info)</p> <p>a. AGCC business breakfast took place 2 weeks ago – slides to be shared with the group and could be a talking point at the next meeting.</p>	
6.	<p>AOB</p> <p>a. Arshia’s contract to end Feb 2023 – Group members were asked to consider volunteering to take over duties of lead contact or ask if someone from within their organisations might be willing to do this as a development opportunity. Allison C to send out details of what the role entails (Arshia to provide) and also of details re group members’ activity to support AP aims.</p>	<p>Arshia Allison C</p>
7.	<p>Date and time of next meeting</p> <p>Monday 21st November 2022, 10.30 – 12pm via Teams – note one week later than originally planned due to clash.</p>	