



| Community Planning | Aberdeen

Minutes

Meeting Name - ABERDEEN PROSPERS OUTCOME IMPROVEMENT GROUP

Date	Monday 3 October 2022
Time	10.30 – 12 noon
Location	TEAMS

1.	Welcome/Apologies and Introductions (10 min) Thanks to Claire Shaw and Kirsty Robertson for taking meeting notes. Apologies: J Kean, SDS; A Khatir, ACC; Dr E Rattray, University of Aberdeen, Jim Johnstone, ACC; David Groundwater (Mike Duncan replacing) Introductions: Allison welcomed Mike Duncan who has joined Aberdeen Prospers as replacement for David Groundwater as FSB rep. Introduction around the table.	
2.	Minutes of previous meeting, actions & matters arising (attached, 5 min) Minutes of meeting of 22 August 2022 accepted. All actions complete – Allison S to pick up with Bob Farthing re discussion around advertising work of AP	Allison S
3.	LEP Quarterly Report – update (paper attached, 15 min) 1. LEP Quarterly Report a. Angela Taylor explained what the LEP is b. This is the second update to the Aberdeen Prospers group – considering the delivery report and action plan	

- c. Angela encouraged everyone to read the report as it is relevant to all members of the group
- d. Update of Major Steps
 - i. Launch of the procurement framework training providers apply to join the framework due to launch later this month meet the buyer event coming up
 - ii. Employer Incentive Scheme up and running. Real Living Wage just changed. Particularly keen to attract employers that will support parents.
 - iii. Jobs Fayre took place on the 6th Sept. Attracted 3 times more job seekers than previous events.

 Awaiting feedback from employers
 - iv. Redundancy Arjo Wiggins closure more than 300 people unemployed. Running another jobs fayre in October. Links will be provided to this group to share with their connections. Allison to share ERI information.

4. Leads' updates on projects (papers attached, 30 min)

- a. Martin Barry Real Living Wage
 - i. New rate announced (£10.90) announced early due to the cost-of-living crisis. Have until May 2023 to implement.
 - ii. Aberdeen project AGCC added as an accredited employer.
 - iii. 14th November launch of Living Wage City
- b. Roz Taylor and Kirstie McLaughlin Elevator
 - i. 63 enquiries from people looking to start businesses 22 of those have done so.
 - ii. Making good traction with the Job Centre.
 - Transform Business Festival taking place on 8th November at the Aberdeen Science Centre. Kirstie to share information once available.
- c. Angela Taylor Getting people into employment
 - NESCol run a Migrant Leaders programme that could tie in (also covers Care Experience Youngsters) – discussion to take place between Angela and Duncan Abernathy.
- d. Nicola Graham (Absent), update from Allison
 - i. Moved from red to amber. Allison to speak to project lead.

e. Charlotte Saunders

Allison C

- Living Wage Scotland to talk at Living Wage City event. Themes of the event will be "Cost of Living Crisis" and upskilling young people. Encouraging engagement with and support from the business community
- ii. Green status.
- f. Emma Shanks (Absent)
 - i. Duncan Abernathy noted that they run a programme sponsored by Shell delegates are provided with a laptop Duncan to contact Emma.
 - ii. Angela Taylor Connecting Scotland are passing out laptops this particularly supports asylum seekers
- g. Bob Farthing previously leading
 - i. John Isaacs (RGU) will now take over the project lead from Bob and will look at the current situation and then pull together a delivery team.
 - ii. Allison thanked Bob for all his hard work to date, especially given the challenging landscape in which it was carried out and assured him this was not lost. Bob has agreed to continue to support the project.
- h. Duncan Abernathy MAs and GAs
 - i. Recruitment of MAs going well
 - ii. Unlikely to be able to increase number of MA places as numbers have been capped due to a shortage of funding from Scottish Government
 - iii. Useful that SDS have increased flexibility by allowing providers to move places between courses this has had a big, positive impact.
 - iv. Duncan and Allison to discuss further.
- i. Ian Runcie MA completion rates
 - i. SDS and DWP to visit schools
 - ii. Event to take place in late November aimed at hairdressers.
 - iii. Ian noted that incentives for employers really make a difference. The college can take on apprentices but its challenging to secure employment for them.
 - iv. Purchase of kit for hairdressing students has posed a challenge due to the upfront cost looking at ways to cover this.

Duncan A

Duncan A and Allison C

5.	Future Agenda Items – reminder to submit requests (for info) a. AGCC business breakfast took place 2 weeks ago – slides to be shared with the group and could be a talking point at the next meeting.	
6.	AOB	
	a. Arshia's contract to end Feb 2023 – Group members were asked to consider volunteering to take over duties of lead contact or ask if someone from within their organisations might be willing to do this as a development opportunity. Allison C to send out details of what the role entails (Arshia to provide) and also of details re group members' activity to support AP aims.	Arshia Allison C
7.	Date and time of next meeting	
	Monday 21 st November 2022, 10.30 – 12pm via Teams – note one week later than originally planned due to clash.	