






Community Planning Aberdeen


Minutes of the meeting

Meeting Name – ABERDEEN PROSPERS OUTCOME IMPROVEMENT GROUP

Date	Monday 30th May 2022
Time	10.30 – 12 noon
Location	TEAMS
Present	Allison Carrington (SDS), Arshia Khatir (ACC), Angela Taylor (ACC), Duncan Abernethy (Nescol), Paul Tytler (ACC), Ruth Milne (RGU), Bob Farthing (Civic Forum), Charlotte Saunders (ACC), Claire Shaw (ACVO), David Groundwater (FSB), Roz Taylor (Elevator), Marie Watson (DWP), Paul Walsh (DWP), Martin Barry (SE), Kirsty McLaughlin (Elevator), Lori Leslie (ACC), Blair Duthie (ACC), Julie Kean (SDS) – minute taker Guest speaker Donald MacKay – Managing Director, GlenCraft

		Action
1.	Welcome/Apologies and Introductions	Allison
	Allison welcomed everyone onto the call and everyone on this call introduced themselves to Donald Mackay Managing Director of GlenCraft. Apologies received from – Rab Dickson (NESTRANS), Jim Johnstone (ACC), Tom Power (NHS)	
2.	Minutes of previous meeting, actions & matters arising	Allison
	Allison has actioned all her items from the last meeting. Passed and approved.	
3.	GlenCraft	Gordon MacKay
	Gordon gave a brief overview of his background and shared a powerpoint presentation.	

	 <p>Aberdeen Prospers Draft.pptx</p> <p>There was a good discussion with the group and there will be meetings set up in the future with Donald around areas fo shared interest.</p> <p>Everyone thanked Donald for his presentation today and Donald is happy to share his contact details Donald MacKay donald.mackay@glencraft.co.uk</p>	
4.	Comms of projects – reminder (see attached Case Study)	Allison
	 <p>4.1.2.1 - 2.2 Case Study May 22.docx</p> <p>Roz came forward with a case study please see attached. There is a management meeting on Wednesday 1st June 2020. The CPA Partnership is still seeking more case studies to tell the positive stories of the partnership to stakeholders. Reminder also to Aberdeen Prospers members/Project leads to contact Allison Swanson if help is needed re comms in relation to success stories or links to engage communities. Please contact Allison Swanson (ACC) re comms.</p>	
5	Charter for Approval ahead of submission to Management Group	Paul Tytler/Arshia Khatir
	 <p>Draft Charter - Aberdeen Prospers 2.</p> <p>Paul thanked everyone for their feedback and agreed there is a lot of work still to be done.</p> <p>There was a discussion re this Charter and its readiness for submission to the Management Group.</p> <p>Paul would welcome further feedback.</p> <p>Angela suggested possibly delaying this Charter and Allison would like to see this before putting forward to Management.</p> <p>Duncan will feed back to the Management Group on 1st June that Aberdeen Prospers is seeking further development of the charter in alignment with the LEP. An updated charter, with clear aims and objectives and a clearer story re the change ideas will be developed and submitted to Aberdeen Prospers as soon as possible to for approval. This will then be submitted to the management group for approval to proceed. In the meantime, work will continue to support people into opportunities as they arise via the employability partnership.</p>	
6.	Overview of DWP project re over 50s and Green Jobs	Paul Walsh
	Paul discussed this project and stated that this is one project under 2 prongs, they have been trying to engage with sympathetic employers that have 'green jobs'.	

	<p>They are working towards a Job Fairs and have initiatives to support those over 50 through training into employment. DWP are also offering training to employers to help them take on additional workers. (can we confirm this with Paul? Not clear on what this refers to)</p> <p>https://app.becas-santander.com/es/program/becas-santander-sustainability-skills-for-the-green-transition-cambridge-judge-business-school</p> <p>Allison would like Vanessa to join a meeting.</p>	
7.	Achieving our Aims in Stretch Outcomes 2 and 3	Allison
	<p>Stretch Outcome 2 aims to support 400 unemployed people into fair work</p> <p> SO2-3 - Data .docx</p> <p>There is a clear gap in the aims re the projects supporting this SO - Work re sign up to the living wage will support this outcome. The work delivered under NEERSF is aligned to the LOIP and should be included where possible.</p> <p>Stretch Outcome 3 aims to support 500 individuals to up/reskill Total number 46, need to find a way of dramatically increasing. Emma to update re the work she is doing around digital literacy</p> <p>Again – links with the work delivered via NEERSF</p> <p>Allison to invite Vanessa to next meeting to discuss these links and determine what can be reported re SO 2 and 3.</p>	Allison
8.	Date and time of next meeting - Monday 11th July 2022, 10.30 – 12pm via Teams	