



# Community Planning Aberdeen

## Agenda

### Meeting Name – ABERDEEN PROSPERS OUTCOME IMPROVEMENT GROUP

<b>Date</b>	<b>Monday 7<sup>th</sup> March 2022</b>
<b>Time</b>	<b>10.30 – 12 noon</b>
<b>Location</b>	<b>TEAMS</b>

<b>1. Welcome/Apologies and Introductions (10 min)</b> Present: Allision Carrington (SDS), Duncan Abernethy (NESCol), Bob Farthing (Civic Forum), Elizabeth Rattray (university of Aberdeen), Charlotte Saunders (ACC), Jamie Coventry (ACC), Marie Watson (DWP), Roz Taylor (Elevator/BG), David Groundwater (FSB), Tom Power (NHS), Margaret Stewart (ACC), Kirstie McLaughlin (Elevator/BG), Lori Leslie (ACC), Rab Dickson (NESTrans), Arshia Khatir (ACC), Ruth Milne (RGU), Jim Johnstone (ACC), Martin Barry (SE) <b>Apologies:</b> Paul Tytler (ACC), Angela Taylor (ACC) <b>Attending:</b> Vanessa Gallant (ACC)  Some members had not received papers ahead of today's meeting. Allison Carrington to ensure email address list is up to date.	
<b>2. Minutes of previous meeting, actions &amp; matters arising</b> Minutes agreed as accurate – all actions now complete	Allison Carrington
<b>3. Introduction of new Lead Contact</b> Arshia Khatir introduced as new Lead Contact (Maternity Cover for Ishbel Greig). Introductions around the table by each attendee. <b>**Reminder that Ishbel's emails are not being forwarded so all communications to Ishbel should now be altered/sent to Arshia (AKhatir@aberdeencity.gov.uk)</b>	

4.	<p><b>Employer Recruitment Incentives (20 min)</b></p> <p>Arshia gave an overview of two Employability Support Projects (NEERSF and Long-term Unemployed Fund) being run via Aberdeen City Council – see attached for details.</p>	Arshia Khatir
5.	<p><b>Charter for approval – Modern Apprenticeships</b></p> <p>Charter for Project 3.5: 80% of young people will successfully complete their Modern Apprenticeship programme by 2022 submitted to Aberdeen Prospers. To be submitted to Management Group 11<sup>th</sup> March.</p> <p>Questions re some of the measurables were asked by Allison Carrington – sent to Duncan Abernethy for attention. Charter to be submitted to Allison Swanson for submission to Management Group by 11<sup>th</sup> March.</p>	
6.	<p><b>Project: Baseline Data and Reporting (30 min)</b></p> <p>Setting/agreement of baseline data for each of the projects along with status reporting re progress (see accompanying documents – Stretch Outcomes 2 and 3 Overviews and Current Data Status). Next steps re reporting and project progression.</p> <p>Discussion re the baseline data and progress of all projects in SO 2 and 3.</p> <p>Baseline data still required for 3 projects. Allison to pick up with Emma Shanks and Bob Farthing separately.</p> <p>Updates re progress to be obtained from Paul Tytler and Angela Taylor – Allison Carrington to pick up separately with both.</p>	Allison Carrington
7.	<p><b>AOB –</b></p> <p>Martin Barry informed the group that Matt Lockley (previous Chair of Aberdeen Prospers) had recently started with SE as Head of Place and Partnerships. He is to be taking a place on the Aberdeen Community Planning Partnership Board.</p>	
8.	<p><b>Date and time of next meeting - Monday 18<sup>th</sup> April 2022, 10.30 – 12pm via Teams</b></p>	