

Community Empowerment Group
Thursday 26 Oct 2023, 2-4 pm

Member	Present
Michelle Crombie, Aberdeen City Council (Chair)	Yes
Maggie Hepburn, ACVO (Vice Chair)	Yes
Claire Smith, Police Scotland	Apologies
Dave Black, SHMU	Yes
Susan Thoms, ACC	Apologies
Colin Wright, ACC	Yes
Martin Wyllie, ACC	Apologies
Elaine McConnachie, NHSG	Apologies
Iain Robertson, ACHSCP	Yes
Margaret Stewart, ACC	Yes
Anne McAteer, ACC	Yes
Jade Leyden, ACC	Apologies
Murray Dawson, SHMU	Apologies
Allison Swanson, ACC	Yes
Carol Hannaford	Apologies
Maria Jose Pavez	No

Item	Title	Lead	Notes/ Actions	Responsibility
1.	Welcome & Apologies	All	Apologies noted. Bea Dawkins will be joining as a member but unable to attend this meeting.	
2.	Actions from meeting on 31 Aug 23	All	<p>Actions from the last meeting were marked as complete or will be considered on today's agenda with the exception of the following:</p> <p>Action from the previous meeting for Maggie to discuss with Sandy Mathers setting up a page online with information for communities on asset transfer. Maggie confirmed Sandy happy to do this and we can link the pages into our toolkit. MH will ask Sandy to have something set up by end of the year.</p> <p>Action from the previous meeting for Maggie to get in touch with Jonathan Smith again after July and invite him to attend a meeting to provide an update. Michelle and Allison to follow up with Jonathan on funding and civic forum. Also discussed arranging another Community Empowerment Network meeting. Suggested that use new Toolkit as the focus – something tangible for all community groups to buy into.</p>	<p>MH</p> <p>MC/AS</p> <p>MH/ALL</p>

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			<p>Margaret and Colin working with education colleagues to pull together a report to update on the CLD plan. The report runs from Sep 21 to Sep 23. Margaret confirmed that she provided the report going to Committee on 12 September. MS will bring a report back in November which will include wider update from CLD partners.</p> <p>Members of CEG and CSB will be invited to attend a workshop being run by Colin to explore. Margaret to issue an email to get dates for workshop.</p> <p>Susan raised the PB activity of Fairer Aberdeen and the opportunity to build on the momentum of these events and continue the conversation with communities - Jade and Susan to discuss. Action carried forward to the next meeting as Jade and Susan on leave.</p>	<p>MS/CW</p> <p>MS</p> <p>JL/ST</p>
3.	S016 Overview Report	MC	<p>The overview report was considered by CPA Management Group yesterday. Work required to ensure updates are reflecting data and learning. Jade is providing some support as a lead contact but locality planning is the priority so Jade doesn't have a huge amount of capacity to do this. Jade will continue to send reminders and Charlotte Saunders will issue the report.</p> <p>CE16.1 Progress noted including tests of change around increasing representativeness. RAG Green</p> <p>CE16.2 Margaret to review changes being made are likely to influence the project aim. Are they supporting partners to engage children and young people in community planning? James Simpson to provide a clearer chart for the update report. RAG Green</p> <p>CE16.3 Issue/ risk being escalated regarding delay in directory of community groups work that was being taken forward by Colin. Margaret to discuss with Colin. 30% of improvement projects reporting testing of community ideas and 47 ideas detailed but unclear if these are the same ideas as in locality plans. 9 people of 62 CV panellists saying they are interested in being involved in community planning have responded to follow up communication – coordinating with Jade and Iain. Project missing aim trend RAG. RAG Green</p> <p>CE16.4 Receiving updates but no narrative on whether the changes are resulting in improvement. Data suggests that the changes are not resulting in an improvement. Jade doing some work with Iain to improve how the data is captured and presented. Project missing aim trend RAG. RAG Green</p> <p>CE16.5 Receiving updates but no significant progress. RAG Change to Red.</p>	<p>MS/JS</p> <p>MS/CW</p> <p>AS</p> <p>JL/IR</p>

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			<p>CE16.6 Not receiving updates. Jade has add some narrative but think this needs to be removed. Dave can confirmed he will take over project and will confirm whether Murray will attend future meetings or Dave to cover going forward. RAG Change to Red.</p> <p>16.7 Receiving updates but still at design stage. No changes being tested. Charter project plan indicated testing would commence in April 23. Dave gave an update on recruiting community members to do some co-design. RAG Amber.</p> <p>Need to consider the template and guidance for updates post LOIP and Locality Plan refresh. Detail on activity should be under changes being tested but the format is preventing that from happening. Can charlotte change the template title – what changes are being ‘testing’.</p>	<p>DB</p> <p>AS/CS</p>
4.	LOIP Refresh Proposals including draft Stretch Outcome 16	MC	<p>Maggie provided update on discussion on SO16 proposals at the Management Group. Main feedback was 100% should be defined as a number or percentage. I.e. 48% increase more accurate.</p> <p>LOIP next steps:</p> <ul style="list-style-type: none"> • Public engagement closes 5 November • Analysis output w/c 27 November – OIGs to submit final proposals by 11 Dec • Build time into next meeting to consider. • Engagement with Localities to follow. • Once OIGs considered a further paper to be issued to Management Group in January. <p>The group discussed the areas captured at the CEG workshop which require further exploration</p> <ul style="list-style-type: none"> • <u>In future communities are empowered but its not called Community Planning Aberdeen.</u> Coming back to Community Empowerment Network. What do other people think about Community Planning Aberdeen? Going back to idea of grass roots and less top down – hard to think of Community Planning Aberdeen being at the core to that. Democracy matters phase 2 – engagement is open for a six month period. Hoping to host sessions. Funding to hold sessions to gather those views. Could we host something to help us. Allison to share info. • <u>We need to test something fundamentally different, to see if it works before 2026.</u> E.g. based on community paradigm ideas. SHMU keen to help test more. Michelle and Dave to discuss. 	<p>MC</p> <p>AS</p> <p>DB/MC</p>

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			<ul style="list-style-type: none"> <u>Culture shift from top of organisations</u> – elected members. Buy in from the top to do something completely different. Appetite for taking calculated risks. Power mapping exercise – Dave to lead a development session/ training sessions. 	DB
5.	Update on CEG support with Community Engagement in LOIP/ Community Event Calendar	AS/JL	<p>Update provided by members on support with community engagement in LOIP. ACVO supported Community engagement sessions and disseminating communications. SHMU has also supported the events. Timing of magazines didn't quite work out . Didn't manage to get a radio slot but has been covered on the news feed.</p> <p>Thanks to members involved. Please keep encouraging and promoting so people complete. Allison hoping there would have been more people responding. A lot to reflect on including timing during 'consultation season'.</p> <p>The group picked up Community Event Calendar discussion again. Agreed to promote the ACVO Events Calendar. Very helpful to remove duplication but doesn't support forward planning. Events calendar wont include consultations. Could it signpost to consultations? Maggie to have a think. Also to consider the role of the Council's comms team and HDRC intention to have oversight of consultations. Committee Team to have a role? Colin highlighted the real difficulty is when you schedule consultations at this time as tend to working towards end of financial year. Doing them smarter. Could we be combining? To be considered further.</p>	ALL
6.	Draft City Voice 48 Questionnaire: Transport and Travel - attached	All	Dave raised the repetitiveness of some of the questions and is it possible to cut down. Anne to consider if this can be done but questions designed in a specific way to capture data. Subject to amendments to format following Dave's feedback, the group approved the questionnaire.	AM
7	CEG Development Sessions	All	<p>Session 2 – August 2023. Community Paradigm</p> <p>Session 3 – November 2023. The transformative potential of participatory budgeting.</p> <p>Session 4 – Exploration of good practice in online tools and resources.</p> <p>Group to discuss rescheduling of these at the next meeting and potential for us to open these up to colleagues across the partnership via live webinars or recorded sessions. Agreed to keep them included in the meetings. Extend the meetings by 30 mins. Or lunch and learn. Plan for times we are a bit quieter.</p>	ALL
8.	Date of next meeting	All	Last meeting of the year – 30 November.	