

Community Empowerment Group
 Thursday 25 January 2024, 2-4 pm

Member	Present
Michelle Crombie, Aberdeen City Council (Chair)	Apologies
Maggie Hepburn, ACVO (Vice Chair)	Yes
Claire Smith, Police Scotland	No
Dave Black, SHMU	Yes
Susan Thoms, ACC	Yes
Colin Wright, ACC	Apologies
Martin Wyllie, ACC	Yes
Elaine McConnachie, NHSG	No
Iain Robertson, ACHSCP	Yes
Margaret Stewart, ACC	Yes
Anne McAteer, ACC	Yes
Jade Leyden, ACC	Yes
Murray Dawson, SHMU	Apologies
Allison Swanson, ACC	Yes
Carol Hannaford, ACC	Yes
Maria Jose Pavez, GREC	Yes
Bea Dawkins, HDRC	Apologies

Item	Title	Lead	Notes/ Actions	Responsibility
1.	Welcome & Apologies	All	Apologies noted as above.	
2.	Actions from meeting on 30 Nov 24	All	<p>Actions from the last meeting were marked as complete or will be considered on today's agenda with the exception of the following:</p> <p>Online info on asset transfer - Maggie to discuss with Sandy Mathers setting up a page online with information for communities on asset transfer. Maggie confirmed Sandy happy to do this and we can link the pages into our toolkit. MH will ask Sandy to have something set up for the beginning of the year. Update 25.1.24 ACVO webpage on Community Asset Transfer expected to be in draft form by the end of February, we will share with the Community Empowerment Group for consideration/ suggested inclusions.</p>	MH

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			<p>Michelle and Allison to follow up with Jonathan on funding and civic forum. Michelle has been unable to reach Jonathan through usual email addresses but will contact Karen Rennie to find out if she has a different email address we can contact him on. Update 25.1.24 Michelle has had success reaching Jonathan via linkedin. Further update to be provided at the next meeting.</p> <p>Susan raised the PB activity of Fairer Aberdeen and the opportunity to build on the momentum of these events and continue the conversation with communities - Jade and Susan to discuss.</p> <p>Community Event Calendar. Agreed to promote the ACVO Events Calendar. Very helpful to remove duplication but doesn't support forward planning. Events calendar wont include consultations. Could it signpost to consultations? Maggie has concerns about the events calendar being overtaken with consultations which the public may not be interested in. Bea advised that 144 consultations were carried out by the Council alone over the last year and work is being carried out by HDRC to understand how coordination of these could be smarter and more joined up. Bea to provide an update on this work at the next meeting. Maggie agreed to consider if something similar to the events calendar could be set up to promote consultations but would like to trial with some key people first. Might need some criteria for what we promote – for example consultations relevant to the LOIP. Bea agreed to help identify some key groups to test with. Update 25.1.24 Maggie and Bea to meet with Susan to discuss this further.</p> <p>Recommendation from Community Gathering Report to do a review of the digital inclusion policies of key CPA partners, and the development of a plan or strategy of how digitally excluded people will be included as part of CPA engagement initiatives. Action for Martin from last meeting to look into this. Update 25.1.24 Martin has started looking at ACC's Data Inclusion Policy and will be getting in touch with partners.</p>	<p>MC</p> <p>JL/ST</p> <p>MH/ST/BD</p> <p>MW</p>
3.	S016 Project Exceptions	All	<p>CE16.1 – City Voice</p> <p>Dave gave an update on City Voice saying they'd had some good progress, with some schools signing up to be involved, which is great given the focus on getting more young people involved.</p>	

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			<p>CE16.5 – Community Funding Maggie updated that there was a new version of this project submitted and going to the Community Planning Board.</p> <p>CE16.7 – Capacity Building Dave Black updated that there had been two positive meetings, one with community members and one with staff, helping us map out what a toolkit might look like.</p>	
4.	4.LOIP Refresh: Draft Community Empowerment Section and slides for stakeholder session	All	<p>The draft Community Empowerment Section of the LOIP was circulated with the agenda as well as slides for the stakeholder consultation session being held on Monday 29 January for comment/ approval by the Group.</p> <p>The final draft section will be included in the LOIP which will be issued for consultation at the end of January.</p>	
5.	CLD Plan Update	MS	<p>Margaret took the group through the reports on the CLD plan, the full report and a summary report with the ask of the group to get back with their feedback. Margaret also updated on the anticipated CLD progress visit, in that we are still awaiting a date for the visit and expect it to be anytime between now and the end of June 24. There will be an independent review of CLD in Scotland and some members of the CEG have been asked to attend meeting with the independent team. Margaret also highlighted the need for the CEG to come together to discuss and confirm the group’s role in providing oversight and scrutiny to the CLD plan, by following up with suggested dates. There was an additional point made by Dave about the Under the CLD plan update, about the need for clarity on how we perform a governance function, i.e. what questions should we be asking ourselves as we read the plan.</p> <p>Actions for Margaret were: Re circulate the cld plans for feedback by 5 Feb Provide more information on the CLD independent review Poll and set a date for the CEG/CLD plan session, now set for 19 Feb</p>	<p>All group members</p> <p>MS</p>

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6.	SCDC Aberdeen City Engagement Sessions Report - https://www.scdc.org.uk/aberdeen-cld	All	Shared for awareness/ discussion.	
7	Democracy Matters Phase 2 consultation – closing date 28 February https://consult.gov.scot/local-government-and-communities/democracy-matters/	ALL	Shared for awareness/ discussion about activity being carried out by partners to promote this to communities (ACVO/ CLD). Also, intention is to submit a response to consultation on behalf of CPA. Could members share any comments with Michelle they wish to feed in.	ALL
8	CV48 Draft Report	All	Draft report circulated by Anne for comment/ approval by the Group. People to come back to Anne with any comments/feedback on the report.	AM
9.	Date of next meeting	All	29 February 2024 – Note clash with CPA Board so Michelle unable to chair. Agreed that Maggie would chair the meeting on the 29 th and that the larger discussion on a community paradigm would be moved to a future meeting. It was agreed that there should be a Community Empowerment Network meeting on the toolkit	All