ACLDSP – CLD Plan In-person/Teams - Meeting 1, Part 1

Date: 28 July 2025

Time: 1:30 - 3:30pm

Location: In-person, Greyhope School and Community Hub

Chair: Margaret Stewart

Attendees: Jade Layden, Colin Wright, Maggie Hepburn, Murray Dawson, Graeme Robbie, Keith Dunmall, Lisa Williams, Iain Robertson, Graeme Dale, Mark Williams, Mark Anderson

Apologies: Caroline Johnstone, , David Smith, Joy Aiken, Fraser Hoggan, Chris Smilie

Meeting notes

Agenda

- **Welcome and introductions**

Chair Margaret welcomed everyone and set the purpose of the group

- **ACLDSP Terms of Reference**

The group worked through the ACLDSP terms of reference and agreed amendments

- **Appoint Vice Chair**

The role of the vice chair was discussed and agreed that we would allow members time to consider and pick this up again at a future meeting, suggestion to offer to wider CLD partners if there is no capacity within the group.

- **Finalise the draft CLD Plan 2025–2030**

Finalising CLD Plan: Margaret and Speaker 1 provided an update on the development of the CLD plan, including consultations and feedback from various partners and the integration of local plans.

Thematic Groups and Cross-Cutting Themes: Speaker 2 expressed concerns about the thematic groups being convenience-led rather than need-led, and the potential for siloed working. Speaker 1 acknowledged the need for cross-cutting themes like equality and mental health.

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Statutory Responsibilities and Plan Clarity: Murray raised concerns about the clarity and ambition of the plan, suggesting the need for a summary table to highlight the plan's impact and changes.

Measurement of Actions: Speaker 1 and Murray discussed the importance of having baselines and measurable actions to track the impact of the plan, considering the use of existing metrics like the mental well-being scale.

Strategic vs Operational Plan: Murray expressed concerns about the level of detail in the plan, suggesting that it feels more like an operational plan rather than a strategic one. Speaker 1 acknowledged the need for high-level implementation aspects.

Health Lens in CLD Plan: Murray questioned the focus on health and well-being throughout the plan, while Speaker 1 explained that the plan is underpinned by social determinants of health, aligning with other city plans.

Next Steps and Timeline: Margaret and Speaker 1 discussed the need for further review and feedback on the plan, considering the tight timeline and the importance of collaboration with partners.

Thematic Groups and Capacity: Margaret and Speaker 1 discussed the formation of thematic groups and the need for clarity on the roles and responsibilities of partners in these groups.

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Workshop and Partner Involvement: Margaret emphasised the importance of partner involvement in the workshop, ensuring that participants understand their role in implementing the plan.

Agenda items not covered and to be progressed at future meeting

- **Progress Terms of Reference for Thematic Groups**
- **Progress Learner and Community Representation**
- **Briefing on the HMIE follow-up meeting**
- **Agree next steps to progress ACLDSP + CLD plan:** To be progressed at meeting on 6/98/25

Follow-up tasks

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CLD Plan Feedback and Review: Circulate the current draft of the CLD plan to all group members and allow additional time for review and feedback before finalising the document. (Margaret)

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Vice Chair Nomination: Circulate the vice chair nomination opportunity to the wider partnership and collect expressions of interest from potential candidates. (Speaker 1)

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Strengthening Environmental Focus in CLD Plan: Review and suggest improvements to the environmental and climate change sections of the CLD plan, ensuring stronger language and inclusion of climate knowledge and awareness across thematic groups. (Speaker 1, Speaker 2)

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Measurement of Outcomes: Investigate and propose suitable methods for measuring empowerment, skills, and confidence outcomes within the CLD plan, considering the use of existing tools such as the mental well-being scale. (Speaker 1, Speaker 3)

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Thematic Group Structure and Leadership: Clarify and communicate the structure, leadership, and responsibilities of the thematic groups, ensuring that those involved understand their roles in developing and implementing actions from the plan. (Margaret)

ACLDSP – CLD Plan [In-person] Meeting 1, Part 2

Date: August 6, 2025

Time: 12:30 - 2:30pm

Duration: 1h 58m

Location: In-person, Greyhope School and Community Hub

Chair: Margaret Stewart

Attendees: Jade Layden, Colin Wright, Maggie Hepburn, Graeme Robbie, Keith Dunmall, Lisa Williams, Iain Robertson

Apologies: Murray Dawson, Caroline Johnstone, Graeme Dale, David Smith, Mark Williams, Joy Aiken, Fraser Hoggan, Mark Anderson, Chris Smilie

Agenda item - Agreeing CLD plan 2025-30

1. Welcome and Introductions

- Margaret Stewart opened the meeting, set up transcription, and welcomed attendees.

2. Updates Since Last Meeting

- Feedback was received from wider CLD partners at a sessions the day before, including Jade, Keith, and others.
- Positive feedback on the plan; thematic groups and writing groups contributed.
- Updates made to the plan based on feedback, focusing on inclusivity and next steps for implementation.

3. Statutory Requirements and Flexibility

- The CLD plan is a statutory requirement (every 3 years); current plan is for 5 years.
- Commitment to submit the plan to committee in September.
- Flexibility exists for the delivery plan, which will be a live document, updated regularly.

4. Strategic Alignment and Thematic Groups

- Discussion on aligning the CLD plan with LOIP (Local Outcome Improvement Plan) priorities.
- Delivery plans for thematic groups will be flexible and responsive to changing priorities.
- Thematic delivery plans and locality plans may overlap; collaboration is key to avoid duplication.

5. Plan Structure and Visuals

- The plan's format was updated for coherence; visuals and images were added where possible.
- Request for more images from partners and reports (e.g., Fairer Aberdeen may have some).

6. Learner Stories and Outcomes

- Learner stories included to reflect lived experiences; feedback suggested a health and well-being focus.
- Suggestion to balance focus between health, poverty, and inequality.
- Employability and income maximisation should be more prominent in learner stories and outcomes.

7. Mapping and Cross-Linking with Other Plans

- Discussion on mapping anti-poverty and inequality services.
- Suggestion to include an appendix or page showing cross-links with other key plans (e.g., Good Food Nation, Just Transition).
- Emphasis on demonstrating strategic thinking and avoiding duplication.

8. Employability and Partnership Working

- Need to strengthen links between employability forums and the CLD plan.
- Mapping of partnership groups and their interconnections discussed.
- Importance of referencing key pathways and ensuring alignment with local employability partnerships.

9. Community Hubs and Future Libraries Model

- The future libraries model is referenced as a key example of community hubs.
- Suggestion to broaden references to include other community spaces and delivery models (e.g., Middlefield Hub, food ladders).
- Importance of co-designing hubs with communities and partners.

10. Measures, Baselines, and Evaluation

- Logic models and measures discussed; establishing baselines is a priority.
- Need for clarity on measures and data collection, especially for employability and community development.
- Suggestion to be explicit about evolving measures and review cycles.

11. Terminology and Language

- Discussion on use of terms like “citizens” vs. “residents,” “vulnerable learners,” and “marginalised communities.”
- Agreement to ensure consistency and appropriateness of language throughout the plan.

12. Participatory Budgeting and Community Commissioning

- Debate on how to reference participatory budgeting (PB) and community commissioning.
- Agreement to use flexible language (e.g., “PB approaches”) to allow for evolving practice.

13. Resource Section and Strategic Use

- Suggestion to include a section on resources and strategic use, outlining partner contributions and needs.
- Agreement to explore and specify available resources for plan delivery.

14. Next Steps and Actions

- Margaret to update the plan based on feedback and circulate for further comments.
- Plan to be submitted by August 12th for director’s review, with committee submission in September.
- Attendees encouraged to review and provide additional feedback.

15. AOB and Close

- Thanks expressed to all attendees for their input and collaboration.
- Meeting closed with reminders about upcoming deadlines and next meetings.

Action Points:

- Update plan language and visuals.
- Strengthen employability and partnership references.
- Add cross-linking section for key plans and strategies.
- Clarify measures and evaluation frameworks.
- Include resource and strategic use section.
- Circulate updated draft for final feedback.